



Finding An Internship

Create or Update Your Resume

Employers looking for interns usually request a resume from applicants. The first step in the internship process is to create a resume or update your current resume to show the related skills and coursework you have for an internship. Meet with the Career Success Center to review your current resume or create a resume.

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Handshake

Handshake is a job board that allows you to search and apply for internships 24/7 with organizations interested in RRCC students. Handshake has the most up-to-date information on available internships and will provide you with information about each internship as well as specific instructions on how to apply. Set-up an account on Handshake to gain access to the most up-to-date internship opportunities posted by employers. Access **Handshake** at <https://rrcc.joinhandshake.com/login>

- *First time:* Use your SSO student login info or click “Sign up here” and enter your RRCC email
- *Searching for Internships:* Log on and look for **jobs** (top left) then click the **internships** button in the search parameters

Faculty Connections

Faculty in your area are great resources to help you find potential internship sites. Set-up an appointment with a faculty member to discuss your career goals and potential internship opportunities.

Internship and Job Search Websites

It is important to explore other internship and job search websites to make sure you are finding all the available internship opportunities in your field.

- www.internships.com
- www.internjobs.com
- www.indeed.com
- www.linkedin.com
- www.transitionsabroad.com
- www.usajobs.gov
Pathway Program/
Student Trainee

Area Specific Resources

Interested in pursuing research opportunities or gaining experiences in the medical field? There is additional information on these areas on the Career Success Center websites under Experiential Learning. Visit <https://www.rrcc.edu/career-services/experiential-learning> and look for:

- STEM Internship/Co-op/Research Experience for Undergraduates (REUs)/Fellowship Opportunities
- Medical Experiential Learning Opportunities