

The following compensation schedule will apply to those employees overseeing internship students and independent study students:

The pay will be calculated at five non-teaching hours at the established non-teaching rate (1/2 the current teaching rate) for each student enrolled in an internship or independent study.

For part-time instructors subject to limits on hours and credits taught and worked per semester, this assignment will be considered **non-teaching**.

Payment will be awarded when a grade is issued to the student. It is the responsibility of the employee to request compensation.

Full-time faculty overseeing internship students or independent study students will be compensated in accordance with this procedure, unless it is part of their regular workload

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