

RED ROCKS COMMUNITY COLLEGE

FOOD SERVICES –EXTERNAL CATERING REQUEST

Email to catering@rrcc.edu
72-business hour notice minimum.

ORDERING INFORMATION Lakewood Arvada Date of Event: _____

Name: _____ Contact: Person _____ Set-up Time: _____

Email: _____ Room #: _____

Name of group: _____ Clean up time: _____

Contact Person: _____ Number of Guests: _____

Phone number: _____ Adress: _____

Tax-exempt purchase. : Yes No *If yes email copy of the exempt certificate with request.*

Taxable purchase. Yes No

Catering order: The menu is available on the [food services webpage](#).

CATERING ORDER: The menu is available at www.rrcc.edu Under Food Services, catering.

Beverages: Please mark all that apply. If only ordering beverages, please indicate amount desired.

___ Coffee _____ ___ Decaf Coffee _____ ___ Hot Tea _____

___ Orange Juice _____ ___ Bottled Water _____ ___ Bottled Soda _____

___ Lemonade _____ ___ Fruit Punch _____ ___ Iced Tea _____

___ Hot Chocolate _____ ___ Hot Cider _____ ___ Water _____

Menu Items:

***Be sure to submit a work order for room set up to Facilities.**