

Medical Assisting AAS Degree Sample Schedule

The degree can be completed in four semesters. MOT courses are not available summer semester. All non-MOT courses are offered all semesters.

| <u>Courses</u> | <u>Credits</u> |
|---|----------------|
| <u>First Semester</u> | |
| HPR 178 Introduction to Medical Terminology | 2 |
| CIS 118 Introduction to PC Applications | 3 |
| COM 126 Communication In Healthcare | 3 |
| PSY 101 General Psychology I | 3 |
| Elective(s) Faculty Advisor Approved | <u>3-6</u> |
| | 14-17 |
| <u>Second Semester</u> | |
| HPR 106 Law and Ethics | 2 |
| BIO 106 Anatomy and Physiology for Health Professionals | 4 |
| MOT 110 Medical Office Administration | 4 |
| MOT 120 Medical Office Financial Management | 3 |
| MOT 136 Introduction to Clinical Skills | 2 |
| Math Elective | <u>3-4</u> |
| | 18-19 |
| <u>Third Semester</u> | |
| MOT 130 Insurance and Billing | 3 |
| MOT 138 Laboratory Skills | 4 |
| MOT 140 Clinical Skills | 4 |
| MOT 150 Pharmacology | 4 |
| Elective(s) Faculty Advisor Approved | <u>3-6</u> |
| | 18-21 |
| <u>Fourth Semester</u> | |
| MOT 183 Medical Assisting Internship | 5 |
| Elective(s) Faculty Advisor Approved | 3-6 |
| ENG 121 English Composition 1 | <u>3</u> |
| | 11-14 |

Certificate Program requires 45 credits

General Education Electives for Associate Degree

| | |
|-------------------------------|---|
| ENG 121 English Composition 1 | 3 |
| MAT 106 or Higher | 4 |

9 Credits from any 2 of the following areas:

Arts/ Humanities: ART, FRE, GER, HUM, LIT, PHI, SPA, MUS, THE

Science: AST, BIO, CHE, GEY, PHY

Social Sciences: ANT, ECO, GEO, HIS, POS, PSY, SOC

9
16

Degree Program requires 61 credits