

Subject: FW: Student employees holding two jobs

From: Carlson, Nancy

Sent: Wednesday, September 08, 2010 3:31 PM

To: RRCC All Staff

Subject: Student employees holding two jobs

Hi all,

A few of our student employees have two different jobs on campus (two different departments). If you are a supervisor of any of the students listed below, please know that your student worker is also holding a second job on campus, and that the combined work hours cannot exceed 20 hours per week when classes are in session. Although we share this rule with student employees as we process them for their second campus job, I'm hoping that supervisors can reinforce the 20 hours/week rule.

Please contact me for the list of students. Thank you!