

RED ROCKS COMMUNITY COLLEGE
 SUMMER 2011 PAYROLL SCHEDULE
 ALL HOURLY
 BI-WEEKLY PAID EMPLOYEES
 MAY 7, 2011 - JULY 29, 2011

HR paperwork must be completed BEFORE beginning work.

e-Timesheets must be approved and submitted by supervisor BEFORE the due date/time.
 Hours worked must be entered during period worked and cannot be submitted online after due date.

NO EXCEPTIONS!

Schedule Number	If you plan to work in Payroll Period	Your Hire Papers & any changes are Due to HR	Your e-Timesheet must be approved online by your supervisor by	You will be paid on Pay Day
061	MAY 7 - MAY 20	FRI, APR 29	FRI, MAY 20 @ 5 PM	* FRI, JUN 3
062	MAY 21 - JUN 3	FRI, MAY 13	FRI, JUN 3 @ 5 PM	FRI, JUL 1
071	JUN 4 - JUN 17	FRI, MAY 27	FRI, JUN 17 @ 5 PM	FRI, JUL 1
072	JUN 18 - JUL 1	FRI, JUN 10	FRI, JUL 1 @ 5 PM	FRI, JUL 15
073	JUL 2 - JUL 15	FRI, JUN 24	FRI, JUL 15 @ 5 PM	FRI, JUL 29
081	JUL 16 - JUL 29	FRI, JUL 8	FRI, JUL 29 @ 5 PM	FRI, AUG 12

* NOTE! JUNE 3RD IS THE LAST PAY OF 2010-2011 FISCAL YEAR. NEXT PAY: FRI, JUL 1, 2011