

Enrollment Questions

Ed2go: Select the “New Ed2go Online Learning” link. You should then be connected to the RMEC Ed2go web site. Type a key word into the “Search Field” and then select “Search”. A list of classes will be displayed. Select the class, then read the course requirements and syllabus. If you would like to enroll, select the “Enroll Now” button. Select the date of the class and then select the “Pay Online”. Fill in the information and then select the “Continue” button. Review pricing information and your personal information for accuracy. Finally, provide your credit card information and then select the “Submit” button.

JER: Select the “New JER Online Learning” link. You should then be connected to the RMEC JER web site. Select “Search Site”. Then type in a key word into the “Search Term” area. The “Search In” can be changed to either “Course Name”, “Short Description”, “Full Description” or “Course Number”. Try different selections if you are unable to find a course that meets your requirements. Next, select the class that you would like to enroll in. This will provide you with specific information about the content of the class. Close the window describing the course and you should be back at the class selection view. Then click on the “Enroll” button. Fill out the “Personal Info” form. Select your start date and click on the “Enroll Now” button. Read over the information provided to check for accuracy. Next select the “Confirm” button. The “Course Payment” screen will show you all of the information again. Check the “I have read and agree with the enrollment policy” and then select either VeriSign or PayPal to make your credit card payment.