**Admin/TechPro (ATP) Constituency Meeting**
11.15.17 | 2:30 – 4:00 | Community Room

Chair-Elect: Glenn Holly
7 Members of ATP were in attendance

**EXPRESSIONS OF GRATITUDE**

* Jen Broadwater expressed gratitude to our Institutional Research team for providing her with a significant amount of data over the last few weeks that has really helped her with her job.
* Thom Lapadat and Mark Squires expressed gratitude for our Facilities Department for all they do on campus each week.
* Thom also expressed gratitude to Rita Case for all the support she provides our Veterans.

**ATP OF THE YEAR**

* Have received over 65 votes thus far. Voting closes this Friday, November 17th.
* Glenn suggested more specific voting criteria be added to bylaws. Will include in agenda at our January 2018 meeting.
* Mark Squires recommended wording be added to bylaws for how changes to bylaws should appropriately be made by being put to a vote. Again, bylaw discussion tabled until January 2018 meeting to discuss with a larger membership present.

COMMUNITY OUTREACH

* Historically, Ernie Navarette has set up participation in Kite Festival for ATP to participate in. Otherwise, employees through Student Life have been the most active participants.
* Suggestions were to consider local non-profits like Foothills Animal Shelter or specific groups that provide interview clothing for our veteran students as a few possible short-term projects. Then introduce Habitat for Humanity or something similar to be held in between semesters due to needing more time involvement.

MLK DAY

* Initial considerations were to set up a booth or participate in marching in Marade, support the new African American Club, or find out ways to participate in Bruce Randolph School events.
* Marade takes place on Monday, January 15, 2018.

CLIMATE SURVEY REVIEW

* All three constituency chairs met earlier today to review initial draft of Climate Survey Questions as tasked by President’s office. Questions were presented to ATP Members for review and feedback.
* Feedback included 1) making some of the generalized questions more specific and 2) adding a Comment Box at the end of the survey to provide the chance to make a subjective response after completing the 25 questions that all use a Likert Scale format.

**Next Meeting - RRCC HOLIDAY POTLUCK**

Wednesday, December 13, 2017 | 11:30 – 1:30 | Community Room

* Potluck logistics include the following
	+ ATP Chair-elect, Glenn Holly, will work with ***ATP Members to bring salads and appetizers***.
	+ Classified President, Cheryl Montgomery, will reserve the Community Room, reserve AV, set up the room, and work with Classified staff to bring desert and drinks.
	+ Faculty Chair, Brian Yates, will work with Faculty to bring main dish, enough for all three constituencies.
* Faculty Chair, Brian Yates, will email all constituencies’ membership with more information and an RSVP request on Wednesday, November 29, 2017.