

Curriculum Committee Minutes
April 25, 2013 – 2:30 – 4pm
Council Conference Room

Attendees: Peggy Burrus, Ellie Camann, Donna Armelino, Lynnette Hoerner, Dan Macy, Alexis Clement, Rita Stoffel, Bill McGreevy, Soomin Chun-Hess, Bill Thompson, Thyra Powers, Kathleen DeVries

Absent: Thomas Harrop, Michael Fulks

Guests: Steve Brown, Richard Gentile

Meeting called to order by Ellie Camann.

General Business:

- 1) Bylaws: – approved as revised.
- 2) Membership: - the Committee is recruiting for 4 new members to replace the resignations of Bill Thompson, Donna Armelino, Courtney Edwards, and Rita Stoffel (1-year absence)
- 3) Committee Officer Election:
 - a. Secretary – Soomin Chun-Hess (1st Kerry; 2nd Lynnette)
 - b. Chair – No one volunteered or would accept a nomination for the position. Kerry suggested asking Bob Rizzuto to increase release time from 3 to 6 credits per year due to increased workload resulting from GT courses and number of submittals (Kerry – 1st; Lynnette – 2nd). Donna drafted an email to Bob on behalf of the committee, and the Chair position decision is delayed for the time being.
- 4) 2013-2014 Meeting Schedule: 2x per month – 2nd and 4th Thursdays of each month; 3-4:30pm
- 5) Other issues:
 - a. Discussion regarding streamlining meetings by more pre-meeting preparation by committee members (e.g. grammar & typo corrections)
 - b. Reconsider a replacement for Sharepoint due to the user un-friendliness and technical difficulties using the tool

Curriculum Review:

HPR191 Basic EKG Refresher - Approved with no changes
HPR201 Advanced EKG Refresher – Approved with minor changes
EMP250 Business Emergency Management – Approved with no changes
EMP280 Internship – Approved with minor changes
ENV110 – Natural Disasters (GT Nomination Paperwork) – Ellie provided Lynnette with suggestions via email. Lynnette will follow-up with Peggy regarding additional revisions to this GT Pathways course prior to submission to Bob Riuzzuto.

Adjourned: 3:30pm

Next Meeting: – Ellie will send a schedule of 2013-2014 meetings.

