



Student Financial Aid Academic Progress Appeal Form

Office of Financial Aid
13300 West Sixth Avenue
Lakewood, CO 80228
(303) 914-6256 Phone
(303) 914-6805 Fax
www.rccc.edu/finaid

Red Rocks Community College Satisfactory Academic Progress Appeal Form

Purpose: Students who do not meet the Satisfactory Academic Progress (SAP) standards are ineligible to receive financial aid. **To appeal your Ineligible for Aid Status, you must submit this form, along with any required documentation detailing the extenuating circumstances that contributed to your failure to meet SAP standards.** Extenuating circumstances may include illness/hospitalization of the student, death of an immediate family member, or other extreme circumstances **beyond the student's control.** In addition, you should indicate how you have overcome any issues and will be able to achieve SAP in future semesters. This form is used only to appeal to receive financial aid and does not impact your eligibility to continue in your program of study.

Lack of knowledge of the financial aid standards of Satisfactory Academic Progress is NOT acceptable grounds for appeal. To review the SAP policy, visit <http://www.rccc.edu/finaid/sap.htm>.

Notification will go out in the mail regarding the SAP appeal decision within 15 business days after submitting your completed appeal form and the required documentation. Regularly monitor your student account on The Rock for any additional items which may be requested. During this time, you will be responsible for any tuition and fees charged to your account.

If your appeal is denied and you have stayed enrolled past the Census Date, you are responsible to pay all tuition and fee charges. **Submitting an appeal does not guarantee approval to reinstate your eligibility to receive financial aid.**

After submitting your appeal:

Your appeal will be reviewed within 2 weeks of your submission date. The review of your appeal may take longer during peak periods. All appeal decision notifications will be mailed to the address provided on the cover letter of your appeal.

During the review, some of the factors that will be considered are:

1. Validity of the reasons for failing to meet the standards.
2. Resolution of the problems leading up to your failure to meet the standards.
3. Prior academic history (credits earned vs. credits attempted, GPA, repeat courses, etc.)
4. Meetings with your academic advisor, along with their notes and recommendations
5. Number of previous suspensions and reinstatements.
6. Likelihood of future success.
7. Number of additional semesters requested.
8. Quality of your appeal.
9. Quality and thoroughness of supporting documentation.
10. Your overall loan indebtedness.
11. Number of previously attended institutions.

Resources

Academic Advising
advising@rccc.edu
(303) 914-6255

Cashiers Office
(303) 914-6222

Learning Commons
<http://www.rccc.edu/larc/>
(303) 914-6703
College Prep
Connect to Success
Office of Disability Services
Tutoring

National Student Loan Data System
http://www.nslds.ed.gov/nslds_SA/

RRCC- Financial Aid
<http://www.rccc.edu/finaid/>

(Please print)



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Name Student ID#
Street Address Student's Date of Birth
City State Zip Code
Telephone Number Are you graduating this semester? Yes / No

Reason for Appeal: (Please check all reasons that apply to your disqualification of financial aid eligibility)

- 1. While on a Warning Status, I earned a cumulative Grade Point Average (GPA) below 2.0, and/or I completed less than 67% of my cumulative attempted credit hours; or I passed no courses during my most recent semester.
2. I have attempted more than 150% of the total program hours needed to complete my currently declared degree or certificate.

Complete Each of the Following Steps:

If you checked # 1

- Provide a typed statement addressing the circumstances that prevented you from meeting Satisfactory Academic Progress, and discuss what steps you have taken to ensure that these issues will not prevent you from meeting the SAP requirements in the future.
Attach supporting documentation of extenuating circumstances, including but not limited to: Birth/death certificates, obituaries, funeral programs or court documents, Divorce/Separation court documentation, Medical records that validate illness and length of recuperation, A physician's or health care provider's statement confirming your medical condition and that he/she medically supports your decision to continue your enrollment.
Attach a printout of your loan history from the National Student Loan Database and complete the Loan Indebtedness Form.
Read and initial each part of the Academic Plan and sign and date at the bottom.

If you checked # 2

- Provide a typed statement explaining why you have attempted more than 150% of your degree or certificate requirements and your need for additional hours to complete the degree or certificate. Attach any supporting documentation.
Have a Degree Evaluation completed for the program you are pursuing. This may be done by appointment with either an Academic Advisor OR, if appropriate, with a Faculty Advisor. The form can be found online at http://www.rccc.edu/financialaid/forms.htm. Sign and attach the Degree Evaluation to your appeal. Make sure that this program has been declared with the Admissions Office as well.
Attach a printout of your loan history from the National Student Loan Database and complete the Loan Indebtedness Form.
Read and initial each part of the Academic Plan and sign and date at the bottom.

I understand that appeal decisions are processed on a case-by-case basis. If approved, I will be expected to make academic progress in the semester for which my appeal was approved. I have read the Red Rocks Community College SAP Policy available at http://www.rccc.edu/financialaid/sap.htm. I understand the completion of this application does not constitute an approval of my appeal.

Student Signature: Date:



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STUDENT ACADEMIC PLAN FORM

If your Satisfactory Academic Progress Appeal is approved you will be placed on Probation Status for the subsequent semester. During that period of time, you will be expected to adhere to the following criteria to maintain your Probationary Status. At the end of each term your record will be reviewed to determine if you are eligible to maintain your Probationary Status. If you do not adhere to this Academic Plan, you face the possibility of becoming Ineligible for Financial Aid, and will not be entitled to receive funds unless a new appeal is submitted and approved.

Please read the following expectations of SAP Probation, initial next to each criteria, and sign.

_____ I will pass all courses I attempt while on Probation.

_____ If approved for Max Time Frame I will take only the courses listed on my Degree Evaluation (those required to complete my program of study at RRCC).

Student Signature: _____

Date: _____

Red Rocks Community College wants all students to be successful and achieve their highest potential. Did you know that Red Rocks Community College offers a number of FREE services to students geared towards helping students reach their goals? Receive support and enhance your learning with our Learning and Support Services in the Learning Commons or visit the website at www.rrcc.edu/lss.



Student Financial Aid Academic Progress Appeal For
STUDENT LOAN INDEBTEDNESS FORM

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www.rrcc.edu/finaid

Name: _____

S#: _____

In your pursuit to earn a college degree, rising educational cost is a reason to map out a strategic educational loan plan. As a new Federal Direct Loan or prior FFELP/Federal Direct Loan borrower it is wise to periodically:

- Review and record your total loan amount.
Calculate and record the monthly payment on your current and/or anticipated student loan indebtedness.
Analyze the payment impact on your current and future monthly expenses.
Know how much you would have to repay on your current loans if you were to go into repayment in the near future.

We have provided a loan worksheet for you to record the above data and to keep as a reference (only an estimate).

PRIOR BORROWER - Go to www.nsls.ed.gov review and record your total loan amount. Then proceed to http://www.mappingyourfuture.org/paying/standardcalculator.cfm. Use the worksheet below. The calculator is preset to 120 months but you can change this. Interest rate should be 6.8%. Compute Payment and Cost for the monthly payment on your current student loan indebtedness.

FIRST TIME BORROWER - Go to http://www.mappingyourfuture.org/paying/standardcalculator.cfm. How much do you plan to borrow for this academic year? Enter that amount in the Principal Amount of Loan box below. Use the worksheet below. The calculator is preset to 120 months but you can change this. Interest rate should be 6.8%. Compute Payment and Cost for the monthly payment on your anticipated student loan indebtedness. Number of Monthly Payments, Simple Interest Rate, and Principal Amount of Loan.

Number of Monthly Payments [input]
Simple Interest Rate [input: 6.8]
Principal Amount of Loan \$ [input]
Your Monthly Payment Will Be \$ [input]
Your Total Interest Cost Will Be \$ [input]
Minimum annual salary to handle these payments: \$ [input]
Reset button

This worksheet must be received by the Office of Financial Aid, before a loan disbursement can be made. Please keep a copy for your records.

Signature: _____

Date: _____