RED ROCKS COMMUNITY COLLEGE
HUMAN RESOURCES

Computer Services
Arvada Campus
Computer Technician Assistant/Help Desk
Work Study/Student Hourly
Spring 2015

Job Description: Assist Computer Technicians with work orders, resetting passwords, setting up users, troubleshooting, reimaging computers, installing peripherals, answering help desk calls, installing software, updating software, staffing the help desk and other projects that involve IT Support Services as assigned.

Job Requirements:

- Intermediate/Advanced computer experience
- Customer service oriented
- Team player
- Ability to handle multiple projects at one time
- Flexibility
- Interest in a career in Computers
- Available to work multiple shifts
- Pass a criminal background check

You must also be eligible for student employment (enrolled in a minimum of six (6) credit hours for the Spring 2015 semester) at Red Rocks Community College to apply.

Job Payment Information:
Wage: $8.75- $9.50/hour-up to 20 hours per week
Paid: Bi-weekly (Fridays)

If you are interested in this position, please send your resume to joanne.arrigo@rrcc.edu or drop it off at our helpdesk in room 1452. Please be sure to list all of your computer experience.

Please contact Michele McCall at 303.914.6300 with any questions regarding student employment.