

Student Employment Position Announcement



RED ROCKS
COMMUNITY COLLEGE
HUMAN RESOURCES

Computer Services
Arvada Campus
Computer Technician Assistant/Help Desk
Work Study/Student Hourly
Spring 2015

Job Description: Assist Computer Technicians with work orders, resetting passwords, setting up users, troubleshooting, reimaging computers, installing peripherals, answering help desk calls, installing software, updating software, staffing the help desk and other projects that involve IT Support Services as assigned.

Job Requirements:

- Intermediate/Advanced computer experience
- Customer service oriented
- Team player
- Ability to handle multiple projects at one time
- Flexibility
- Interest in a career in Computers
- Available to work multiple shifts
- Pass a criminal background check

You must also be eligible for student employment (enrolled in a minimum of six (6) credit hours for the Spring 2015 semester) at Red Rocks Community College to apply.

Job Payment Information:

Wage: \$8.75- \$9.50/hour-up to 20 hours per week

Paid: Bi-weekly (Fridays)

If you are interested in this position, please send your resume to joanne.arrigo@rrcc.edu or drop it off at our helpdesk in room 1452. Please be sure to list all of your computer experience.

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, gender, sexual orientation, gender expression, religion, age, national origin, or ancestry, or any other category protected by applicable law.

The College has designated the Human Resources Director as its Equal Opportunity Employment Officer and Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. Report all concerns or complaints relating to discrimination or harassment to the Title IX/EO Coordinator(s): Bill Dial, Director of Human Resources/Title IX Administrator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303.914.6298. bill.dial@rrcc.edu.

Please contact Michele McCall at 303.914.6300 with any questions regarding student employment.