

Student Employment Position Announcement



Job Description: This position will assist the Lab Manager, instructors, and students with classroom setup, photocopying, filing, and computer entry. Will also help to keep classrooms clean and safe.

Job Requirements: A basic knowledge of computer entry, work safety, and hand tools needed. Applicant should also have some general work skills and the ability to work flexible hours including evening and a possible Saturday. You must also be eligible for student employment (enrolled in a minimum of six (6) credit hours for the Spring 2015 semester) and be awarded work study through Red Rocks Community College to apply.

Job Payment Information:

Wage: \$9.00/hour

Paid: Bi-weekly (Fridays)

How to Apply:

1. Go to Financial Aid and receive your work study referral form.
2. Please submit an application and resume to Robert Jones, Lab Room 2810, 303-914-6550, or by email at: robert.jones@rrcc.edu. (Applications are available online and within Human Resources) Please also be prepared to bring your completed work-study referral form at the time of contact.

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298.

Bill.Dial@rrcc.edu