Red Rocks Community College
Application for Change to Academic Rank/Title

Purpose: Faculty may use this form to request a change in their academic rank and title.

Directions: **Faculty are responsible for determining their own eligibility and attaching verification from the Office of Human Resources.** This includes proof that demonstrates faculty evaluations of at least "commendable" in each of the three previous years. If using any evaluations prior to academic year 2013/14, one of the three years may have an evaluation rating of "meets expectations" but all others used must be "exceeds expectations" or above. Once you have completed the form, please return it to the Faculty Senate President.

Fill out this portion if you have completed six years of service in a particular rank.

Date:

Name:

Current Rank and Title:

Academic Department Name:

Date of Hire:

Fill out this portion if you have taught at RRCC part-time. Faculty members may substitute each thirty credit hours taught at the college, while part time, for one year of service in determining any rank and title.

Date:

Name:

Current Rank and Title:

Academic Department Name:

Date of Hire (full time):

Credit Hours Taught:

Fill out this portion if you are requesting a review of an advanced degree, professional certificate, or successful completion of a specific discipline related examination. These items may be substituted for up to three years of service in a particular rank.

Date:

Name:

Current Rank and Title:

Academic Department Name:

Date of Hire:

Please attach an explanation of your request, including any necessary verification.

Fill out this portion if you are requesting that previous full-time college-level teaching experience count toward service in Level I. You may substitute up to a maximum of two years prior teaching.

Date:

Name:

Current Rank and Title:

Academic Department Name:

Date of Hire:

Previous college experience: