

Student Employment Position Announcement



Theatre Arts and Dance Technical Theatre/Office Assistants Work-Study

Job Description: Several work-study employees are needed to assist with set construction, costume construction, production running crews, office staffing and other general tasks that support the Theatre Arts and Dance department classes, business and other activities.

Job Requirements: Must be willing and able to climb ladders, paint, clean, do laundry, sew, lift objects up to 20 pounds safely, create soft sculpture, have proficiency with power tools and sewing machines (or be willing to learn how to use this equipment) and perform other duties as assigned. Office skills such as typing, researching, filing, answering the phone and desk-top publishing skills are needed. In addition, reliability, ability to follow instructions accurately, self-discipline, and professional deportment are required of all department employees. Flexible hours; evenings and weekends may be required. In addition, you must be eligible for student employment (enrolled in a minimum of six (6) credit hours for the spring 2015 semester) and be awarded work-study through Red Rocks Community College to apply.

Job Payment Information:

Wage: \$9.00 per hour

Paid: Bi-weekly (Fridays)

How to Apply:

1. Go to Financial Aid and receive your work-study referral form.
2. Contact Pamela Mencher at 303-914-6231 or pamela.mencher@rrcc.edu to set up an appointment.

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298.
Bill.Dial@rrcc.edu