

RRCC Academic Master Plan Committee
Meeting #4 (November 20, 2013)
Meeting Notes (Draft)

I. Old Business

1) Review & Approval of Meeting Notes from 11-6-2013

- No changes submitted

2) “Reverse Design Model” Group Exercise; Start with the end in mind.....define, design & deliver

- a. What do we expect an AMP to do for the College, Faculty, Staff, and Students?
(Identify the Benefits)..... (See Meeting Notes 10-9-2013)

- b. How do we define and measure each of these?
(Plan the Assessment Methodology)..... (See Meeting Notes 10-9-2013)

- c. What is the “Value Proposition” of having an AMP in place?
(Identify the Outcomes)(See Meeting Notes 10-9-2013)

- d. How will an AMP assist in achieving/reaching these Outcomes?
(Build the Strategies)..... (See Meeting Notes 10-9-2013)

- e. What does an AMP look like?
(Design & Implementation)..... (See meeting Notes 10-23-2013)

- f. Why should we have an AMP?**
(Define Vision & Goals)..... (New Discussion Item) (Tabled)

- g. What would happen if we did not have an AMP?**
(Clarify the Values)..... (New Discussion Item) (Tabled)

3) Review of “SnapShot” Inventory Survey Responses

- Committee reviewed responses that were submitted to VPI and identified themes that emerged.

Action Items: Shyrel and Richard will place these into a “cross-walk” document to review at next meeting

4) Review of Master Plan Template and Strategic Goals Alignment Crosswalks

- Committee reviewed the updated Master Plan Template and the Strategic Goals Crosswalk

Action Items: Shyrel and Richard will lace these into a “cross-walk” document to review at next meeting

II. New Business

1) Environmental Scan Report

- a. Review Findings, Recommendations and Next Steps
- b. Conduct Internal Validation Surveys to Supplement Information from Environmental Scan
 - Committee reviewed Master Plan Template with Environmental Scan recommendations included
- Action Items: Shyrel and Richard will lace these into a “cross-walk” document to review at next meeting

2) Public Disclosure (Tabled)

- a. VPI Website for Agenda & Minutes
- b. RRCC Website for Messaging & Communication of AMP Progress
- c. D2L Shell for Committee Communication, Collaboration and Repository

3) Assignments and Agenda for Meeting #5 (12-4-2013)

- Committee discussed action items for next meeting;
 - (1) Finish Goals and SpanShot Crosswalks
 - (2) Identify possible Academic Master Plan Priorities
 - (2) Finish Review and edits to components of Master Plan Draft and Timeline
 - (3) Prepare agenda and activities for Spring Work Week to update RRCC Faculty & Staff on Academic Master Plan and gain input on SnapShot Themes
- Committee agreed to cancel December 18th meeting
- Committee will discuss meeting days/times for Spring 2014 during WorkWeek