

# **RRCC Academic Master Plan**

## **Part One: Conceptual Framework (Outline)**

### **I. Purpose & Function of an Academic Master Plan**

1. Review of Literature and Best Practices Models
2. Reasons for Having an Academic Master Plan
3. Alignment to CDHE, CCCS, RRCC, AQIP

### **II. Essential Components and Key Processes**

1. Structure and Function of an Academic Master Plan
2. Environmental Scan Results Put Into Play
3. Academic Master Plan Committee Formation, Function & Charge
4. Alignment and Integration to College-wide Key Processes

### **III. Design & Implementation**

1. Project Management Approach
2. Roles & Responsibilities of Key Personnel
3. Collaboration Conversations with College-wide Personnel
4. Resources, Deliverables & Results

### **IV. Phases of Building an AMP**

Phase 1: (Environmental Scan) Current and prospective data gathering and information to base Goals and Strategic Directions for future planning.

Phase 2: (Portfolio) Retrospective data gathering and information on current status of Programs (CTE) and Disciplines (GenEd/GT) to document past trends, variables & influencing factors for current status and lessons learned.

Phase 3: (Planning) Development of goals, strategic directions, plans, timelines, strategies and outcomes (Aligned from Unit to Division to Instruction to College).

Phase 4: (Budget) Identification and prioritization of resources needed to carry out and support Goals, Strategic Directions and Plans.

Phase 5: (Evaluation) Assessment of progress toward reaching goals and attainment Strategic Plans and related outcomes through Annual Program Review.