# **Red Rocks Community College Application instructions**

- Go to the Red Rocks homepage www.rrcc.edu
- Click on the "Apply Now" link on right hand corner of the page
- Click the "APPLY NOW" button Apply Now
- Click "NO" if you have not attended RRCC in a previous semester.
- Click on "CREATE ACCOUNT"
- Create a Username and Password and provide a social security number. Write the information down for future use.

# Note: Make sure you answer all questions with a red\*asterisk beside them.

Make sure you use the correct capitalization and punctuation marks and enter your legal name (Example: Maxwell Smith).

### **IDENTIFICATION INFORMATION:**

- Type your First, Middle and Last Name.
- Select the Spring 2016 semester
- Answer the questions about citizenship.
- MAKE SURE YOU ENTER YOUR CORRECT SOCIAL SECURITY NUMBER. You will not be able to return to this screen to make changes.
- Click "Continue" and OK to verify your information.

### **GENERAL CONTACT INFORMATION**

- Enter your Mailing Address.
- Enter your Phone Numbers.
- Enter Your Birth Date, Gender and Ethnicity.
- Click "Continue" and OK to verify your information.

# DRIVER'S LICENSE

- If you have a Driver's License click "YES" and enter DL information. If not, click "NO".
- Click "Continue" and OK to verify your information.

#### MILITARY AND PERSONAL INFORMATION

- Answer the questions on Military
- If you are a man ages 18 through 25 and living in the U.S., then you must register with Selective Service. It's the law. According to law, a man must register with Selective Service within 30 days of his 18th birthday. <u>http://www.sss.gov/default.htm</u>
- Answer the questions on Personal Information
- Click "Continue" and OK to verity your information

# <u>HIGH SCHOOL</u>

- If you have earned a high school diploma, click "YES" and answer the following questions.
- If you have NOT earned a high school diploma click "NO" and answer the questions about your high school and anticipated graduation date.
- Click "Continue" and OK to verify your information.

# PREVIOUS COLLEGE

- Answer the questions about Previous College Education.
- Click Continue and OK to verify your information.

### ACADEMIC INTENT

- If you are taking a class at your high school for college credit, please select "TAKE COURSES FOR CONCURRENT HIGH SCHOOL AND COLLEGE CREDITS" as your primary education objective.
- When asked why you want to attend RRCC, select the degree or certificate that fits your program.
- Click Continue and OK to verify information.

#### **RESIDENCY QUESTIONS**

Answer as many questions as possible even if they do not have an \* (asterisk) since the answers to your questions will determine if you are a Colorado resident.

- Answer the first question: Married for 1 year or legally emancipated.
- Enter your Parent or Legal Guardian's Name.
- Work with your parent or legal guardian to answer the following questions:

#### Note: This will be parent or legal guardian information

- Have they lived in CO for the past year or more? List the dates of physical presence in CO.
- Have they been employed in CO for the past year or more?
- Are they registered to vote in CO?
- Will they file CO taxes this year?
- Did they file CO taxes last year?
- What is their CO Driver's License #
- Do they have a motor vehicle that has been registered in CO? If so, When?
- Click "Continue" and OK to verify information

#### **APPLICATION PRE-CONFIRMATION**

- If all sections of the application are green with a check mark, click Continue
- If some are red and do not have a check mark, click on the section to complete the required steps.
- Click "Continue" to sign and submit your application.

#### SIGN THE RRCC APPLICATION

- Provide an electronic signature for you (the student).
- Provide an electronic signature for a parent or legal guardian.

#### COLLEGE OPPORTUNITY FUND

Click **"YES"** to authorize Red Rocks to apply for the College Opportunity Fund stipend on your behalf. Click Submit Application.

A confirmation page should pop up within 2 minutes confirming that Admissions has received your application. The confirmation page should also give you a student ID number starting with an "S". **Note:** <u>Please write down</u> **this number, you will need it to Register!** 



#### A RRCC Application Workshop at your high school is scheduled for:

In order to complete the Red Rocks Community College Application online, you will need the following information. Please fill in the blanks below with as much information as possible and bring to the application workshop scheduled at your high school.

#### **Required Student Information:**

Student Social Security Number	
Student's A# (Permanent Residents or	
Asylee/Refugee)	

#### **Required Residency information:**

To determine if you are eligible for In-State Tuition Classification please have your Parent or Legal Guardian answer the following questions:

Where does your Parent or Legal Guardian currently live?	□ Colorado
	□Another US State
	□ Outside the US
Has your Parent or Legal Guardian lived in Colorado for the past one	□ Yes □ No
year or more continuously?	
When did your Parent or Legal Guardian move to Colorado?	Day: Month: Year:
Has your Parent or Legal Guardian had an extended absence of two	□ Yes □ No
months or more from Colorado in the past year?	
Has your Parent or Legal Guardian been employed in Colorado for	□ Yes □ No
the past one year or more?	
Has your Parent or Legal Guardian registered to vote in Colorado for	□ Yes □ No
one year or more?	
Will your Parent or Legal Guardian file Colorado taxes this year?	□ Yes □ No
Did your Parent or Legal Guardian file Colorado taxes last year?	□ Yes □ No
Does your Parent or Legal Guardian have a Driver's License/Permit	□ Yes □ No
or State Identification Card?	
What State is their Driver's License Number or State Identification	State:
Card From?	
Enter their Driver's License/Permit or State ID Card number	
Enter the Date of Issue or Renewal	Month: Year:
Does your Parent or Legal Guardian have a motor vehicle that has	□ Yes □ No
been registered in Colorado for the past year?	
Date of Issue (License Plate Tags)	Month: Year:

#### Red Rocks Student ID Number: <u>S</u>

Nina Ysais: (303) 914-6350 • <u>nina.ysais@rrcc.edu</u> or Marilyn Kenfield: (303) 914-6268 • <u>Marilyn.kenfield@rrcc.edu</u> or Caitlin Schmidt: (303) 914-6325 • <u>Caitlin.schmidt@rrcc.edu</u>