

**Red Rocks Community College**  
*Writing a Business Plan SBM113040*  
Course Syllabus  
Spring - 2017

**Instructor**

David Lavery  
303.237.8838 (Office & Cell)  
D2L Email

**Course Meetings**

- April 21 – 5:00pm to 10:00pm
- April 22 – 8:00am to 5:00pm

**Course Overview**

This course covers the key components of writing a business plan with an emphasis on the following areas:

- Business plan purpose
- Equity vs. debt
- Writing style
- Narrative sections
- Financing
- Graphs/charts

**Grading**

- Students need to attend both days
- Complete a rough draft business plan
- Give a business plan presentation
- Attendance – 50%
- Business plan/presentation – 50%

## Compliance

### Disability

The Office of Disability Services (ODS) exists to assure the college's compliance with the Americans with Disabilities Act wherein qualified students with disabilities are provided accommodations upon request to assist in their academic success. The Office of Disability Services supports and assists students with physical, psychological, developmental, and learning disabilities through appropriate accommodations and by acting as a resource for students, faculty and staff of the college. Please contact this office if you have any questions regarding campus disability concerns.

### Diversity

RRCC is committed to diversity in its people and programs. The college is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, gender, sexual orientation, gender expression, religion, age, national origin, veteran status, ancestry, or any other category protected by applicable law.

We also believe in going a step beyond. At RRCC we have a focus on inclusion. We strive to create a community in which everyone feels respected and valued for their unique talents and contributions. The Office of Inclusion & Diversity is here to support you at Red Rocks, on your educational journey. Please contact this office if you have any questions regarding diversity concerns.

### Title IX

Our College is committed to preserving a safe and welcoming educational environment for all students. As part of this effort, I have an obligation to report certain issues relating to the health and safety of campus community members. I must report to the appropriate College officials any allegation of discrimination or harassment. Sexual misconduct, which includes sexual harassment, non-consensual sexual contact, non-consensual sexual intercourse, and sexual exploitation, is considered a form of discrimination.

In addition to reporting all discrimination and harassment claims, I must report all allegations of dating violence or domestic violence, child abuse or neglect, and/or credible threats of harm to yourself or others. Such reports may trigger contact from a College official who will want to talk with you about the incident that you have shared. In almost all cases, it will be your decision whether you wish to speak with that individual. If you would like more information, you may reach the Title IX/EO Coordinator:

Deborah Houser, Assistant Director of Human Resources/Deputy Title IX Coordinator, 303-914-6224 or [Deborah.houser@rrcc.edu](mailto:Deborah.houser@rrcc.edu)

Reports to law enforcement can be made at the Red Rocks Campus Police Department behind the Welcome Desk at the Main Entrance or [rrpd.dispatch@rrcc.edu](mailto:rrpd.dispatch@rrcc.edu) at 303-914-6394.

If you would like a confidential resource, please contact Deborah Houser, Assistant Director of Human Resources/Deputy Title IX Coordinator, 303-914-6224 or [Deborah.houser@rrcc.edu](mailto:Deborah.houser@rrcc.edu)

Further information may be found on the College web site: <http://www.rrcc.edu/human-resources/sexual-misconduct>