



## Technical Professional – Suicide Prevention Project Coordinator

**Start Date:** Fall Semester 2015

**Location:** Red Rocks Community College, Lakewood, Colorado

**Compensation & Benefits:** \$41,600 – 45,760/annualized. RRCC also offers a comprehensive benefits package. Details at <http://www.rrcc.edu/human-resources/benefits-information>.

This position is grant funded. Continuation of position is contingent on availability of funding from grant sources.

**Application Close Date:** Complete application packets must be received in RRCC Human Resources by 5:00 p.m. MST on August 28, 2015.

### Summary

The Project Coordinator will develop, coordinate, and deliver programming to improve the overall mental/behavioral health of students. Through collaboration with college and community partners, the coordinator will organize training opportunities, create educational opportunities, disseminate information, promote suicide prevention initiatives, and track outcomes through assessment and data collection.

### Responsibilities

Collaborate with internal and external parties to coordinate suicide prevention programming for the college, including training opportunities for faculty, staff, and students.

Facilitate informational campaigns, speakers, workshops, and other mental health events.

Create suicide prevention and response plans for the college in conjunction with the Suicide Prevention Advisory Committee.

Represent the college on community mental health committees and establish relationships with agencies throughout the Denver metro area.

Provide targeted outreach to key populations including veteran, LGBT, and Native American/American Indian students.

Work in collaboration with college administration to establish data collection procedures, track outcomes, and write annual reports to be submitted to the granting agency.

## Qualifications

### Minimum Qualifications:

- Master's degree in psychology, human development, health promotion, or a related field
- Certified in Mental Health First Aid, QPR, or other suicide prevention training
- 3 years of experience related to behavioral health
- Ability to comply with government data collection and reporting requirements
- Ability to develop, implement, monitor, and evaluate program goals and initiatives
- Excellent data collection, analysis, and interpretation skills
- Ability to work with collaborative teams
- Excellent interpersonal skills needed to work effectively with administrators, staff, and community members
- Excellent organizational and time management skills
- Excellent communication skills both orally and in writing
- Working knowledge of Microsoft Office Suite
- Possess and demonstrate the ability to work in a culturally diverse setting.
- Demonstrates a sound work ethic

## To Apply

To apply for this position the following are required: (1) A completed RRCC employment application **(Only information contained on the application will be used to determine if applicants meet minimum qualifications. Please use dates.)**, (2) A cover letter, (3) A resume or CV, (4) Unofficial transcripts (official transcripts will be required for the position finalist).

Notice: All areas of the employment application must be completed in full for consideration. **A resume will not be accepted in place of a completed application. A response of "see resume" will not be considered.**

## About Red Rocks Community College

Located at the foot of the Rocky Mountains in Lakewood, Colorado, Red Rocks Community College offers more than 150 programs and 650 courses leading to two-year degrees or professional certificates.

Red Rocks has campuses in Lakewood and Arvada. Courses are delivered in formats from traditional classroom to online to self-paced and weekend classes.

Since 1969, Red Rocks Community College has delivered quality education to an eclectic mix of students of all ages, incomes and backgrounds. For many of our 15,000 annual students, Red Rocks is the convenient community college just down the street. For others, a Red Rocks program or course is worth traveling halfway around the world.

Please follow this link for an application: <http://www.rrcc.edu/human-resources/jobs>. Application documents may be emailed to [hrjobs@rrcc.edu](mailto:hrjobs@rrcc.edu) or mailed directly to:

## Red Rocks Community College | Position Announcement

Red Rocks Community College  
13300 W. Sixth Avenue, Campus Box 17  
Lakewood, CO 80228-1255  
Phone: 303-914-6570  
FAX: 303-914-6800

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Dr. Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298. [Bill.Dial@rrcc.edu](mailto:Bill.Dial@rrcc.edu)

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires an accommodation to participate in the application process, please notify Human Resources at 303-914-6570.

Effective July 1, 2003, it is Red Rocks Community College procedure to conduct pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history. Employment offers are contingent upon receiving a satisfactory report.

*For information regarding Red Rocks Community College security, including crime statistics for the Red Rocks Community College Lakewood and Arvada campuses, please see the Red Rocks Community College campus security website at: <http://www.rrcc.edu/police/>. For a hard copy report please contact 303.914.6498.*