



## Technical Professional –Toddler/Preschool Teacher - 400830

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| <b>Start Date:</b>                  | Summer Semester 2015   |
| <b>Location:</b>                    | Red Rocks Community College, Lakewood, Colorado  |
| <b>Compensation &amp; Benefits:</b> | \$24,960/annualized. RRCC also offers a comprehensive benefits package. Details at <a href="http://www.rcc.edu/human-resources/benefits-information">http://www.rcc.edu/human-resources/benefits-information</a> . |
| <b>Application Close Date:</b>      | Complete application packets must be received in RRCC Human Resources by 5:00 p.m. MST on May 18, 2015.  |

### Position Overview

In collaboration with the director, provide a quality program for young children at The Children's Center, as well as mentoring and leadership of ECE students working in the center.

### Responsibilities

Provide quality teaching by collaborating with Toddler/Preschool teachers/primary caregivers, families and Center director to meet children's needs in care. Plan and execute developmentally appropriate activities for primary children based on their needs and interests on a weekly basis. Keep anecdotal records on each child and provide periodic developmental summaries. Mentor Assistant Toddler/Preschool teachers in Center and model quality care giving practices for students in the ECE program. May be required to mentor ECE students during the RRCC school semester. Support family interactions by holding at least two parent teacher conferences a year with each family, conveying written information about each child's interests and needs at least once a week. Interact with other staff members to coordinate resources and center maintenance for learning environment of young children. Use appropriate conflict resolution skills with other staff. Assume directorship in absence of the director when needed.

### Qualifications

**Minimum Qualifications:** Minimum Qualifications Early Childhood Teacher qualified in the State of Colorado with all education and experience requirements completed. See the Early Childhood Teacher eligibility chart published by the Colorado Department of Human Services.

[http://www.colorado.gov/cs/Satellite?blobcol=urldata&blobheadname1=Content-Disposition&blobheadname2=Content-Type&blobheadvalue1=inline%3B+filename%3D%22ECT\\_Chart.pdf%22&blobheadvalue2=application%2Fpdf&blobkey=id&blobtable=MungoBlobs&blobwhere=1251799493629&ssbinary=true](http://www.colorado.gov/cs/Satellite?blobcol=urldata&blobheadname1=Content-Disposition&blobheadname2=Content-Type&blobheadvalue1=inline%3B+filename%3D%22ECT_Chart.pdf%22&blobheadvalue2=application%2Fpdf&blobkey=id&blobtable=MungoBlobs&blobwhere=1251799493629&ssbinary=true)

### **To Apply**

To apply for this position the following are required: (1) A completed RRCC employment application (**only information contained on the application will be used to determine if applicants meet minimum qualifications. Please use dates**), (2) A cover letter, (3) A resume or CV, (4) Unofficial transcripts (official transcripts will be required for the position finalist).

Notice: All areas of the employment application must be completed in full for consideration. **A resume will not be accepted in place of a completed application.**

### **About Red Rocks Community College**

Located at the foot of the Rocky Mountains in Lakewood, Colorado, Red Rocks Community College offers more than 150 programs and 650 courses leading to two-year degrees or professional certificates.

Red Rocks has campuses in Lakewood and Arvada. Courses are delivered in formats from traditional classroom to online to self-paced and weekend classes.

Since 1969, Red Rocks Community College has delivered quality education to an eclectic mix of students of all ages, incomes and backgrounds. For many of our 15,000 annual students, Red Rocks is the convenient community college just down the street. For others, a Red Rocks program or course is worth traveling halfway around the world.

Please follow this link for an application: <http://www.rrcc.edu/human-resources/jobs>. Application documents may be emailed to [hrjobs@rrcc.edu](mailto:hrjobs@rrcc.edu) or mailed directly to:

Red Rocks Community College  
13300 W. Sixth Avenue, Campus Box 17  
Lakewood, CO 80228-1255  
Phone: 303-914-6570  
FAX: 303-914-6800

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Dr. Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298. [Bill.Dial@rrcc.edu](mailto:Bill.Dial@rrcc.edu)

## Red Rocks Community College | Position Announcement

Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires an accommodation to participate in the application process, please notify Human Resources at 303-914-6570.

Effective July 1, 2003, it is Red Rocks Community College procedure to conduct pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history. Employment offers are contingent upon receiving a satisfactory report.

*For information regarding Red Rocks Community College security, including crime statistics for the Red Rocks Community College Lakewood and Arvada campuses, please see the Red Rocks Community College campus security website at: <http://www.rccc.edu/police/>. For a hard copy report please contact 303.914.6498.*