Testing Form

Phone: 303-914-6733   V.P: 720-372-1591   Fax: 303-914-6833   Email: access@rrcc.edu

Instructor:
Submit the completed Testing Form with the test 24 hours prior to the test date.
Listed below are three options to get the test to our office:

1. Drop off the test to Accessibility Services.
2. Email the test to access@rrcc.edu.
3. Fax the test to 303-914-6833.

For further testing instructions see www.rrcc.edu/accessibility-services/faculty-resources

Student:_____S Number:_____

Course: _____ Instructor: _____

Instructor preferred contact information: _____

Testing instructions:
Calculator Type: Basic: ☐   Scientific: ☐ Programmable: ☐   Other: _____

Testing instructions:
_____
_____
_____

How much time is the class allowed? _____

Testing Deadline: _____

How would you like the test returned?

Assessment/Testing Center pick-up: ☐   Accessibility Services pick-up: ☐   Send by email: ☐

Email: _____

Instructor initials: _____ Date: _____

Accessibility Services Use Only:

Accessibility Services time:_____Received by: _____Date:_____

Assessment Center received initials and date:_____

Accessibility Services received initials and date:_____Testing Room: _____

Comments:
_____
_____
_____