**Admin/TechPro (ATP) Constituency Meeting**  
8.23.17 | 2:30 – 4:00 | Community Room

Chair: Jen Macken  
Chair-Elect: Glenn Holly  
21 Members of ATP were in attendance

**EXPRESSIONS OF GRATITUDE**

* Jen Macken thanked Dylan Stone for getting the polycom phone set up with Arvada on short notice
* Pat Dunn recognized Nina McHale for begin a wonderful supervisor
* Arnie recognized Student Success for all their hard work during the beginning of the academic year
* Mike Coste recognized Advising for work hard to see a high volume of students each day and doing a great job

**ATP BYLAWS**

* No members offered additional feedback on the last version of the bylaws
* Bylaws will be up for a vote via Survey Monkey
* Voting will close Friday, September 22nd at 5:00 pm

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**GUIDED PATHWAYS –** Mike Coste

* Vision: EMPOWER Red Rocks Community College students to make wise choices regarding:
  + Their career and academic pathways
  + The courses necessary to succeed in their pathways
  + The resources to help them along their pathways
* Questions from ATP
  + What is the connection between ILEARN and Guided Pathways? Does one come before the other? Answer: they occur simultaneously – Guided Pathways is one thing we’re doing to improve student success (the what); ILEARN is the approach we’re using for improvement (the how)
  + How does GP fit in with non-instructional units? Answer: We don’t have all the answers yet. As we further develop the Career and Academic Communities, we will need input from throughout the college on where other areas fit. One example given was the library possibly developing webpages with the best databases for each CAC.



ECONOMIC IMPACT OF RRCC – Tim Griffin

* RRCC has the same economic impact as the combined utilities in Jefferson County
* Students get 12.1% return on investment; 3.1/1 benefit to cost ratio for students
* Taxpayers get 15.7% return on investment; 5.3/1 benefit to cost ratio for taxpayers
* Social perspective – 9.7/1 benefit to cost ratio
* Alumni generate $198.4 million in added regional income





CAMPUS SMOKING POLICY – multiple interested parties

* ATP has some concerns that they would like to see discussed/addressed by Collaboration Council
  + Ashtrays are put in places where smoking isn’t allowed
  + Staff are still smoking near the Children’s Center
  + The No Smoking within 25 ft. of entrance sings are confusing and make people think if they’re 25 ft. away they can smoke
  + Need more signage that says smoking is only allowed in designated areas
  + Should the smoking map be incorporated into the campus map?
  + Should we get rid of the smoking area in front of the main entrance? Does it send the wrong message?
  + Need to add policy to student handbook and website
  + Questions were raised about communication and enforcement
    - Who owns this project?
    - How is it enforced?
    - Are there consequences for violating the policy?
  + A map of smoking huts is available: <http://www.rrcc.edu/sites/default/files/LKWDSmokingAreaMap_17.pdf>

OUTSIDE EMPLOYMENT FORM WITHIN RRCC – Arnie Oudenhoven

* + Employees need to fill out the Outside Employment Request Form for positions at RRCC that are not their primary job (Ex. If a staff member is teaching ESL in addition to their regular position)
  + Form is found here: <http://www.rrcc.edu/sites/default/files/human-resources-OutsideEmploymentRequestFinal.pdf>
  + The purpose of using the form is to avoid conflicts in hours and improve communication between staff and their supervisors
  + This goes into effect immediately.

NEXT MEETING

September 27th, 2:30 – 4:00, Red Fox Room or Arvada 7211 – “Tentative topic: HLC and Accreditation”

**ADMIN/TECH PRO CONSTITUENCY MEETING**  
8.23.17 | Community Room

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