

RRCC Preferred Name Change Form

Demographic Information

Legal Name: _____

Preferred Name: _____

S#: _____ Phone: _____

RRCC E-mail: _____

Gender Identity: _____

Preferred Pronouns:

feminine (she, hers, etc.)

masculine (he, his, etc.)

plural (they, their, etc.)

gender neutral (ze, zir, etc.); list preference: _____

other: _____

Current Courses

Course (Department and Number): Instructor: Instructor's E-mail:

Process & Disclaimer:

- Submit form to Jen Macken in room 1254 on the Lakewood campus, or scan and send to jen.macken@rrcc.edu.
- Once the form is submitted:
 - A new profile with your preferred name will be created in D2L.
 - Your instructors will be contacted to let them know your preferred name and preferred gender pronouns.
 - Your form will be forwarded to Student Records and your preferred name will be changed in the Banner system.