**ADMIN/TECH PRO CONSTITUENCY MEETING**  
5.30.2018 | 2:30 – 4:00 |Community Room

ATP Members in Attendance – 28

ATP Chair – Glenn Holly

Introductions

* Introductions made by all those in attendance

Expressions of Gratitude

* Karen Neville is appreciative of all the work Mika Matzen did in helping to create the marketing needed around campus when construction began
* Mark Cohen thanked Ben Vena for helping him to create a Form Stack that he is now using in the Foundation Office
* Arnie Oudenhoven appreciated all the work that those involved in commencement put forth as it was a great event

**PERA Updates - Arnie Oudenhoven**

* Arnie highlighted the upcoming changes to PERA for current members to the group.  It has not yet been signed by the Governor.
* HR (M McCall) will make arrangements for a PERA representative to visit the College to provide detailed information on the changes and PERA overall once the legislation becomes law.
* Here is the link to the PERA document containing the highlights of the changes as contained in the legislation passed by the Colorado General Assembly on May 9, 2018.

<https://www.copera.org/sites/default/files/documents/impactofchanges-18.pdf>

Student Recreation Center Presentation – Kirk Fallon, **Bre'una Keeton, Ben Wygant**

* Overview of mission and “what we offer’
  + 5000 square foot facility, consisting of treadmills, free weights, training space, adventure and mountaineering programs, climbing wall, mountain bike access, and gym
  + Fitness/wellness programs, intramural sports, group fitness classes, personal training (coming soon!)
  + 400 students have participated thus far in using the facility
  + 23 classes have run
* Recently completed student survey (500+ responses) that was overwhelmingly positive
* Why should I care? Sense of community, participation empirically helps in the retention of students, student development, provides sense of community, and improves academic success

ATP Bylaws – Glenn Holly

* Bylaw changes were presented to members for review and voting purposes
  + Article IV – Officers of the ATP Council, Item C. Officers with be nominated and elected on or before the last meeting of each academic year, typically held in April of that year.
  + Article V – ATP of the Year Voting, Items A and B

1. Who can be nominated for ATP of the Year

* Benefit-eligible administrators or technical professional staff currently employed at RRCC for at least one full year.

1. Nominations and voting may come from any RRCC administrator or technical professional staff.

* Nominations must include a brief description of why the nominee should be considered.
* Members initially agreed to the changes
  + Charles Duell moved to vote on the changes for approval
  + Rita Case seconded the motion
  + Changes were unanimously passed

Library Department Presentation – Karen Neville

* Department staff consists of the following:
  + Karen Neville – Director
  + Deirdre Adams-Buckley - Access Librarian
  + Julia **Bordeaux – Instruction Librarian**
  + **Pat Dunn -** Collections Librarian
  + Brenna Cox – Instruction Assistant
  + Kimberlee Roberts – Instruction Assistant
* Revisions to the website – overview
* Top Reasons Students Don’t Use the Library
  + #5 – Can’t find the library
  + #4 – Library is too quiet
  + #3 – Library is too loud
  + #2 – Don’t think they need the library
  + #1 – Library anxiety
* “Google can bring you back 100,000 answers. Librarians can bring you back to the right one”

- Neil Gaiman

* What can the library do for you?
  + Check out books, CDs, DVDs. Provide State Park passes, access to “Book A Librarian”

Fall 2018 Meeting Logistics – Glenn Holly

* Group preferred meeting times – consensus was to provide alternative days/times throughout the semester (any day of the week and alternate mornings and afternoons each month)
* Informed members that executive staff will plan on visiting once/semester and that the group would be informed ahead of time as to which month they will be in attendance
* Professional development topics worth consideration –
  + anything related to FERPA, Banner, COGNOS
  + hold meeting at Arvada and have Arvada staff make a presentation
  + Scholarship presentation
* Clarified the difference between department presentations and TED Talks
  + Department presentations – overview of who you are, services provided
  + TED Talks - <http://speakupforsuccess.com/how-are-ted-talks-and-business-presentations-different/>
* Service Project Considerations – tabled

Next Meeting – Wednesday, June 27, 2018 | 2:30 – 4:00 | Community Room

Adjourned