

Important Dates – Summer 2017 – Student Employment

May 8, 2017.....	Renewal paperwork for continuing student employees is due in HR
May 12, 2017.....	Final Day of spring semester employment
May 13, 2017.....	All spring semester student employment is terminated after this date First day of Summer Semester 2017 student employment All students (new and returning) must be registered for six credit hours in the summer of 2017 and/or the fall of 2017 to be eligible for summer student employment. Employees who are not registered for six credit hours in the summer semester will be required to make contributions to a personal TIAA-CREF retirement account
May 12 – May 26, 2017.....	Semester Interim – Student employees may work up to 28 hours per week Note to Supervisors – Check with your ORG code administrator before increasing student workloads
May 27, 2017.....	Student employees must return to schedules of 20 hours per week
June 1, 2017.....	Begin full-term summer courses
June 8, 2017.....	Last day to drop full-term classes and initiate a tuition refund – Any student employee dropping below 6 credit hours for the spring semester is no longer eligible for student employment
July 4, 2017.....	Independence Day Holiday – Both campuses are closed – No student work without preapproval from the HR office
July 10, 2017.....	Begin hiring/employment renewal process for fall semester 2017 – Students must be registered for a minimum of 6 credit hours in the fall semester to be eligible for student employment in fall of 2017
August 3, 2017.....	End of full-term summer classes
August 4, 2017.....	Last day of summer semester 2016 student employment
August 5, 2017.....	First day of fall semester employment
August 5 – 18, 2017.....	Semester Interim – Student Employees may work up to 28 hours per week