

Important Dates – Summer 2016 – Student Employment

May 13 th , 2016.....	Final Day of spring semester employment All spring semester student employment is terminated after this date.
May 14 th , 2016.....	First day of Summer Semester 2016 student employment All students (new and returning) must be registered for six credit hours in the summer of 2016 or the fall of 2016 to be eligible for student employment. Employees who are not registered for six credit hours in the summer semester will be required to make contributions to a TIAA-CREF retirement account.
May 14 th – May 27 th 2016.....	Semester Interim – Student employees may work up to 28 hours per week. Note to Supervisors – Check with your ORG code administrator before increasing student workloads.
May 28 th , 2016.....	Student employees must return to schedules of 20 hours per week.
June 1 st , 2016.....	Begin full-term summer courses.
June 9 th , 2016.....	Last day to drop full-term classes and initiate a tuition refund - Any student employee dropping below 6 credit hours for the spring semester is no longer eligible for student employment.
July 2 nd – July 4 th 2016.....	Independence Day Weekend – Both campuses are closed. - No student work on campus without preapproval from the Human Resources office.
July 18 th , 2016.....	Begin hiring/employment renewal process for fall semester 2016. - Students must be registered for a minimum of 6 credit hours in the fall semester to be eligible for student employment in fall of 2016.
August 3 rd 2016.....	End of full-term summer classes.
August 6 th – 19 th , 2016.....	Semester Interim – Student Employees may work up to 28 hours per week.
August 19 th 2016.....	Last day of summer semester 2016 student employment.
August 20 th 2016.....	First day of fall semester employment.