

# Important Dates – Summer 2016 – Student Employment

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May 13 <sup>th</sup> , 2016.....	Final Day of spring semester employment  All spring semester student employment is terminated after this date.
May 14 <sup>th</sup> , 2016.....	First day of Summer Semester 2016 student employment  All students (new and returning) must be registered for six credit hours in the summer of 2016 or the fall of 2016 to be eligible for student employment. Employees who are not registered for six credit hours in the summer semester will be required to make contributions to a TIAA-CREF retirement account.
May 14 <sup>th</sup> – May 27 <sup>th</sup> 2016.....	<b>Semester Interim</b> – Student employees may work up to 28 hours per week.  Note to Supervisors – Check with your ORG code administrator before increasing student workloads.
May 28 <sup>th</sup> , 2016.....	Student employees must return to schedules of 20 hours per week.
June 1 <sup>st</sup> , 2016.....	Begin full-term summer courses.
June 9 <sup>th</sup> , 2016.....	Last day to drop full-term classes and initiate a tuition refund  - Any student employee dropping below 6 credit hours for the spring semester is no longer eligible for student employment.
July 2 <sup>nd</sup> – July 4 <sup>th</sup> 2016.....	<b>Independence Day Weekend</b> – Both campuses are closed.  - No student work on campus without preapproval from the Human Resources office.
July 6 <sup>th</sup> , 2016.....	Begin hiring/employment renewal process for fall semester 2016.  - Students must be registered for a minimum of 6 credit hours in the fall semester to be eligible for student employment in fall of 2016.
August 3 <sup>rd</sup> 2016.....	End of full-term summer classes.
August 5 <sup>th</sup> 2016.....	Last day of summer semester 2016 student employment.
August 6 <sup>th</sup> 2016.....	First day of fall semester employment.
August 6 <sup>th</sup> – 19 <sup>th</sup> , 2016.....	<b>Semester Interim</b> – Student Employees may work up to 28 hours per week.