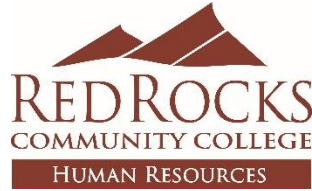


Student Employment Position Announcement



Police Academy-Law Enforcement Academy (LEA) Director's Assistant Work Study, Student Hourly or both considered

Job Description: This job involves a variety of tasks, including police training equipment assistance, active police academy training organization, and assistance with document scanning and file organization.

Job Requirements: Preferred skills are above average computer skills in Word. Average computer skills are required as a minimum, but some assistance with Microsoft Word folder and file management can be provided. If you want to develop your people skills, or, if you want to work in your own office area on the computer- either or both could be available for this job. The final skill required is reliability in coming to work! I need a worker willing to be reliable and willing to assist with a variety of computer and scanning document needs.

You must be eligible for student employment (enrolled in a minimum of six (6) credit hours for the semester in which you will be working) to apply for this position.

Skills you will gain/enhance: You will gain some unique knowledge about police operations and police equipment. For those students who may be interested in a law enforcement career, this job might be good to have on your resume when being considered to either enter a police academy or to get a police officer or related job!

Job Payment Information:

Wage: \$8.25-9.00 per hour

Paid: Bi-weekly (Fridays)

How to Apply:

1. Go to the Human Resources Office or the Financial Aid Office to procure a Student Employee Referral Form.
2. Visit the Financial Aid office to see if you are eligible for Work-Study funds.
3. Contact Director Cliff Dawson @ 303-914-6464 to discuss the advertised position.

Student Employment Position Announcement

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298.

Bill.Dial@rrcc.edu