Job Description: Assistant for department lead. Helping with classes, working in the computer lab and darkroom, phone messages and email filtering.

Job Requirements: Must be punctual and reliable. I will train you but you have to be there when you say you will. Interest in podcasting, video or photography a plus. You must be eligible for student employment (enrolled in a minimum of six (6) credit hours for the semester in which you will be working) to apply for this position.

Skills you will gain/enhance: Assistant will gain experience in all aspects of photography, video and online media. No programming but I will teach you to produce professional quality media of all kinds. If you are able to update website information you can do that as well.

Job Payment Information:

Wage: $8.25–9.00 per hour
Paid: Bi-weekly (Fridays)

How to Apply:

1. Go to the Human Resources Office or the Financial Aid Office to procure a Student Employee Referral Form.
2. Visit the Financial Aid office to see if you are eligible for Work-Study funds.
3. Contact Thomas Harrop at thomas.harrop@rrcc.edu or 303/914-6493, to discuss the advertised position.
**Student Employment Position Announcement**

| Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298.  
|Bill.Dial@rrcc.edu |

Please contact Robert Miller at 303.914.6300 with any questions regarding student employment.