

Marketing and Communication Production Artist II Work Study

Job Description:

Production artist wanted to provide design assistance for the RRCC Marketing and Communications Department. Under the direction of the Creative Production Manager, artist will be responsible for the production of final artwork to promote RRCC to both external and internal audiences. Projects may include flyers, banners, brochures, posters, direct mail, and other general marketing collateral. Additional responsibilities include proofreading and preflight/prepress packaging of files.

Job Requirements:

- Intermediate knowledge of Adobe CC or CS6 (InDesign, Illustrator, and Photoshop). *Bridge a plus.*
- Working knowledge and understanding of composition, typography, color theory, and layout design.
- Strong communication and interpersonal skills with the ability to provide outstanding customer service.
- Ability to identify problems and collaborate within a creative team.
- Well organized and proactive.
- Fundamental printing and production knowledge.
- Proficiency in using Mac OS.

You must be eligible for student employment (enrolled in a minimum of six (6) credit hours for the current semester) and be awarded work-study through Red Rocks Community College to apply.

Job Payment Information:

Wage: \$8.75-9.50 an hour (based on experience) Paid: Bi-weekly (Fridays)

How to Apply:

1. Go to Financial Aid and receive your work study referral form.

2. Contact Adam.Thomas@rrcc.edu. Please include your resume and a PDF with 3-5 portfolio samples or link to website.

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, sex/gender, sexual orientation gender identity, religion, age, national/ ethnic origin, pregnancy status, veteran's status, genetic information, physical or mental disability, or any other category protected by applicable law, in its employment practices or educational programs and activities.

RRCC has designated the Executive Director of Human Resources as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact Bill Dial, Executive Director of Human Resources, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, 13300 West Sixth Avenue, Lakewood, CO 80228. 303-914-6298. <u>Bill.Dial@rrcc.edu</u>