

**RED ROCKS COMMUNITY COLLEGE
HVA 113 COURSE SYLLABUS/SCHEDULE SPRING 2010**

COURSE OUTLINE

This is NOT a self-paced course. You are expected to complete course work in the semester based on posted dates.

WEEK 1: **Note: Exact times may vary due to the inexact nature of discussions and Class participation. This course frequently runs to 5:30 PM in Week 1.**
Saturday, May 1

*8:00 AM-8:30 AM
8:30 AM-8:45 AM*

View Dupont Video "Protecting the Ozone"
General introductions. Attendance. Give course overview and ask for expectations. Give expectations, fast pace. Go over Test costs (\$55) not included in class registration at RRCC registrar's office, Restroom facilities locations, Lunch arrangements, handout Course materials, sample test, Small Appliance handout, ESCO Technician's manual for EPA Certification. Collect payment for test (\$55) & receipts.

8:45 AM-9:50 AM

Show Trane video Part 1 Sections 1&2. Follow with Power point presentation Sections 1 & 2 with discussion & examples.

*9:50 AM-10:00 AM
10:00 AM-11:30AM*

Break. Collect payment for test (\$55) & receipts.
Show Trane video Part 2 Sections 3, 4, & 5. Follow with Power point presentation Sections 3, 4 & 5 with discussion & examples.

*11:30 AM-12:30PM
12:30 PM-2:30 PM
2:30 PM -2:40PM
2:40 PM-5:00 PM*

Lunch. Collect payment for test (\$55) & receipts.
Show Trane video Part 3 Sections 6, 7, 8 & 9. Follow with Power point presentation Sections 6 & 7 with discussion & examples.
Break. Collect payment for test (\$55) & receipts.
Continue ppt presentation sections 8 & 9 with discussion & examples.
Homework: Study ESCO Manual and do Sample Test

WEEK 2:
Saturday, May 8

*8:00 AM-8:15 AM
8:15 AM-9:50 AM*

Attendance, Collect payment for test (\$55) & receipts.
Show Trane video Part 4, Section 10. Follow with Power point presentation Section 10 with discussion and examples.

*9:50 AM-10:00 AM
10:00 AM-11:30AM
11:30 AM-12:00PM
12:00 PM-2:00 PM*

Break. Collect payment for test (\$55) & receipts.
Go over homework and Sample Test.
Lunch. Collect payment for test (\$55) & receipts.
Hands on in lab. Transfer of Refrigerant from system to recovery cylinder and back. Focus on recordkeeping and good technician practices to avoid contamination.

*2:00 PM-2:15 PM
2:15 PM-5:00 PM*

Review for test.
Online Testing for EPA Certification. Students may leave upon completion of exam.

EVALUATION METHODS

- Attendance 75%
- Lab 10%
- Quizzes and Homework 15%

Passing/Failing the ESCO Institute's EPA sanctioned CFC Certification Exam online does not necessarily impact your course grade as this is a preparatory course.

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GRADING POLICIES

Letter Grade/Percentile

A =	90 – 100
B =	80 – 89
C =	72 – 79
D =	60 – 72
F =	0 – 59

Incompletes

See Instructor for additional assignment or to make up incomplete work.

COURSE INFORMATION

Title:	Refrigeration Recovery
Number:	HVA 113
Dates:	Section 602 meets Saturdays 8 am – 5:00 pm 5/01/10 & 5/08/10
Room:	CTC 3840
Description:	This course is a comprehensive preparation for the EPA CFC Certification Exam offered by ESCO Institute. The Online Exam is included in the second meeting of the class. Presentation is in Power Point format with handouts and manuals provided for the additional class fee of \$55 which includes the online Exam registration fee.

INSTRUCTOR INFORMATION

Name:	John F. Oldani, Jr.
Contact:	@ RRCC: 303 914-6202, Voicemail: 303 914-6100 ext. 3504 Cell Phone: 303 564-7806, email: john.oldani@rrcc.edu
Office Hours:	By arrangement
Biography:	Instructing at Community College level since 1984. Teaching at RRCC since 1994. BSME from CU Boulder 1976, AAS in Commercial Refrigeration Heating and AC from DACC 1985. NATE certification 1999 – 2004. EPA CFC Certification 1994. Worked as HVAC Mechanic for Department of Human Services, Colorado Mental Health Institute, Fort Logan 1981 – 1999. General Manager of Blue Ribbon Home Warranty, Inc. 1999 – Present. EPA CFC Exam Proctor for ACCA and ESCO Institute.

REQUIRED TEXTS

Text Information: Provided with Class Fee. See above

COURSE OBJECTIVES

Upon completion of Refrigeration Recovery students will be able to:

- Pass the EPA CFC Certification exam
- Identify the various parts of a recovery/recycling machine
- Demonstrate this knowledge in the lab setting with lab equipment.
- Use manufacturer's charts and tables in identifying refrigerant temperature and pressure throughout the Carnot Cycle.

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GENERAL POLICIES

Registration/Withdrawal Student Responsibility

It is the responsibility of the student to complete all required registration/withdrawal requirements, including the purchase of books. Specific dates, requirements, and information are available at the Red Rocks Community College web site: www.rccc.edu. Not withdrawing within the proper time limit will cause the student to receive a letter grade based upon his/her current standing in the class at the end of the course session.

Academic Integrity

At RRCC, academic integrity is the ethical foundation upon which the academic community pursues professional, administrative and scholarly endeavors. Everyone associated with the college's academic community has a responsibility for establishing, maintaining and fostering understanding and respect for academic integrity. Following are some principles associated with academic integrity to which we expect students to adhere:

- Assume responsibility and take credit only for the words and/or ideas in an academic exercise that are expressly one's own.
- Use information, computer programs, disks, another student's work, study aids, and/or other materials only when allowed by the instructor.
- Remove materials from the library, labs and other college facilities only when an official representative of the college grants permission.
- Use copyrighted materials only with permission.
- Refuse to help another commit an act of academic dishonesty.

Academic dishonesty is the intentional act of fraud when an individual claims credit for the work of another, uses unauthorized materials, or fabricates information in any scholarly exercise. Academic dishonesty also includes, but is not limited to, forging educational documents, damaging or destroying the works of another, or assisting others in acts of academic deception. If you are aware of an incident of academic dishonesty, please report the occurrence to a faculty member, department chair or administrator. Those committing academic dishonesty will be subject to disciplinary action: failing the assignment or course, and/or being expelled from the college.

Learning or Physical Disability

If you have a learning or physical disability that will require special accommodations, please notify me by the end of the second week of the course session you are enrolled in.

Student Grievances

Please consult the Student Handbook.

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OTHER: Red Rocks Community College in compliance with federal guidelines, is committed to equal educational opportunity by assuring otherwise qualified students with disabilities equal access to RRCC programs and activities that are provided to students without disabilities. An otherwise qualified person with a disability is a student who meets the academic and technical standards required for admission or participation in all educational programs and activities.

Eligibility

To ensure the provision of reasonable and appropriate services at Red Rocks, students with disabilities must identify themselves in a timely manner to the Office of Special Services (OSS), Room 1182, Learning and Resource Center, 303-914-6733., in order to be eligible for the requested accommodation(s). Current and comprehensive documentation must be on file with the office prior to approval of the accommodation.

It is strongly encouraged that students self-disclose their disabilities at the beginning of their academic experience because accommodations are not retroactive.

RRCC will provide accommodations for qualified students with disabilities. To request accommodations, contact the Office of Special Services; Director, Jacquie Stanton at your earliest convenience. The Office of Special Services located in the Learning and Resource Center (LARC) in Room 1185. You may contact Jacquie at 303.914.6731 V/TDD or email jacquelyn.stanton@rrcc.edu