



# 2019-2020 Red Rocks Community College Catalog

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# Red Rocks Community College Catalog

**This catalog applies to students beginning their RRCC studies from Summer 2019 through Spring 2020.**

This catalog contains comprehensive information about Red Rocks Community College (RRCC), the degrees and certificates it offers, and the requirements you must satisfy before receiving a degree or certificate. This publication describes admission and registration procedures, as well as information on tuition and fees, financial aid, and services offered by the college.

You will graduate under the catalog requirements listed for the semester in which you were first enrolled. If you interrupt attendance for two consecutive semesters (excluding summer term) and then return, you must meet the requirements of the catalog in effect at the time you re-enroll. You also may choose to use the catalog that is in effect the semester in which you graduate. Be sure to keep a copy of your catalog.

The programs, policies, statements, and procedures contained in this publication are subject to change or subject to correction by RRCC without prior notice. RRCC reserves the right to cancel course offerings; revise the academic calendar; or change curriculum graduation procedures, requirements, and policies that apply to you, the student, at any time. Any revisions to the catalog will be published online.

This publication is not intended to be a contract between you and RRCC. However, you are bound by the policies, procedures, standards, and requirements stated herein, so long as they are in effect.

**Lakewood Campus**

13300 West Sixth Avenue  
Lakewood, CO 80228

**Arvada Campus**

10280 W. 55th Avenue  
Arvada, CO 80002

**Website**

[www.rrcc.edu](http://www.rrcc.edu)

**Phone**

303-914-6600

# Academic Calendar

The following is a condensed Academic Calendar and is subject to change. For a complete Calendar with Census dates and financial aid due dates, please visit, [www.rrcc.edu/academic-calendar](http://www.rrcc.edu/academic-calendar).

## Summer 2019

Registration for Summer 2019 semester begins	April 1, 2019
No classes after 5:00 p.m.	May 24, 2019
No classes; Memorial Day Holiday (both campuses closed)	May 25-27, 2019
Full Term 8-week and 9-week Sessions begin	June 3, 2019
No classes; Independence Day Holiday (both campuses closed)	July 4, 2019
8-week Summer Session ends	July 27, 2019
9-week Summer Session ends	August 3, 2019
Summer Sessions end	August 3, 2019

## Fall 2019

Registration for Fall 2019 Semester begins	April 1, 2019
New Student Welcome Night	August 13, 2019
15-week Weekend Classes begin	August 16, 2019
15-week Classes begin (other classes begin throughout the fall)	August 19, 2019
7.5-week Accelerated Session I begins	August 19, 2019
No classes after 5:00 p.m.	August 30, 2019
No classes; Labor Day Weekend (both campuses closed)	August 31-September 2, 2019
7.5-week Accelerated Session II begins	October 10, 2019
No classes; All-College Development Day	October 29, 2019
Spring 2020 Registration begins	November 4, 2019
No classes; Fall Break (both campuses open)	November 25 - December 1, 2019
Thanksgiving Holiday (both campuses closed)	November 28, 2019
Fall Sessions end	December 10, 2019

## Spring 2020

Registration for Spring 2020 Semester begins	November 4, 2019
No classes; Martin Luther King Day Holiday	January 20, 2020
15-week Classes begin (other classes begin throughout the spring)	January 21, 2020
15-week Weekend Classes begin	January 24, 2020
No classes; Spring Break (both campuses open)	March 23 -27, 2020
Summer 2020 Registration begins	April 6, 2020
Fall 2020 Registration begins	April 6, 2020
No classes; All-College Development Day	April 21, 2020
Spring Session ends	May 12, 2020
50th Graduation Ceremony	May 16, 2020

# Welcome from the President



*Dr. Haney joined RRCC in 2008, bringing with her nearly 30 years of community college leadership. During her tenure, she has worked to improve technology to expand teaching and learning opportunities, helped streamline the transition of high school students into concurrent enrollment programs, and initiated plans to expand grant funding and workforce development. While at RRCC, Dr. Haney's leadership has increased student retention, graduation, and minority enrollment.*

It is my pleasure to welcome you to Red Rocks Community College where we are proud to support the educational dreams of our students. Red Rocks enhances our community by providing a superior education full of possibilities that enriches lives and builds careers.

Red Rocks Community College provides a welcoming college environment. We have top faculty who bring real-world, professional experience along with passion for teaching and mentoring students. We have excellent administration and staff that are devoted to student success.

Here are a few more things you should know about our college:

- Known for rigorous academics, Red Rocks transfers more students to Colorado School of Mines than any other college in the nation. RRCC also provides an integrated pathway to nursing degree at University of Colorado Anschutz Medical Campus.
- Our new Dr. John U Trefny Honors Program develops future leaders in STEM fields by providing opportunities for advanced research projects, internships, service learning, and travel.
- RRCC is the first community college in the nation to offer a master's degree. Our Master of Physician Assistant Studies prepares students to enter one of the most sought-after careers in the U.S. We will celebrate our first graduating master's degree class in 2019. RRCC was also the first community college in our system to offer a bachelor's degree. We now offer two: one in water quality and one in secure code software development.
- The RRCC Foundation has provided over \$5 million in scholarships to nearly 3,000 students to date.
- Our Phi Theta Kappa honor society repeatedly receives international awards, including Top 10 Chapter among 1,300 around the world.
- Thanks to a \$22.5 million expansion, our Arvada campus provides cutting-edge health career training as well as general education instruction in a new state-of-the-art learning environment.
- Red Rocks supports student wellness through the availability of a new 35,000 square foot student recreation center.
- RRCC believes in innovation and experiential learning. The HUB offers opportunities for entrepreneurship, internships, international travel and a maker space designed for student creativity.

Welcome to our community. We are here to help you succeed!

Dr. Michele Haney  
President, Red Rocks Community College

# About Red Rocks Community College

Established in 1969, Red Rocks Community College has been providing high quality academic programs for nearly 50 years. More than 13,000 students per year choose RRCC to get a jump start on a bachelor's degree, earn an associate degree or certificate, update their skills, or enhance their lives. In addition to our campus locations, students can choose from hundreds of online courses. Our top-notch academics have been accredited by the Higher Learning Commission, an independent corporation that was founded in 1895 as one of six regional institutional accreditors in the United States. Plus, specific programs such as Physician Assistant and Early Childhood Education have earned additional accreditation. RRCC courses are taught by highly-skilled instructors who are experts in their fields.

RRCC is proud to serve our community with a flexible, high-quality education at an affordable price. Our goal is to make sure your experience at RRCC is rewarding in every way whether you are earning a degree, interested in taking general education courses to transfer to a four-year college, brushing up on career skills, or seeking life-long learning opportunities.

## Lakewood Campus

The RRCC campus in Lakewood lies on a 140-acre hillside near 6th Avenue and Indiana Street, minutes from downtown Denver and a short walk from the RTD Light Rail West Line. Not only is our location convenient, the rolling hills of our grounds make for beautiful views and supports an active community. The campus houses everything from state-of-the-art multimedia graphics computer labs to traditional classrooms and health-career practice areas. The full range of services for students includes an assessment center, academic advising, student support services, tutoring, financial aid, a library, a project center, and a student employment center. Our Student Life department offers something for every interest—Phi Theta Kappa honor society, student government, guest lectures, movies, and dozens of clubs centered on academics, outdoors, culture, and hobbies.

Our bookstore provides new and used text books, snacks, gifts, and school supplies. Students with disabilities can find support and services, including an Assistive Technology lab in Accessibility Services. In addition to academic support, the campus offers extras including a cafeteria and coffee shop, a student health and counseling center employing fully licensed medical providers, and a student recreation center. The Children's Center offers full-day care for children from 18 months to kindergarten.

## Arvada Campus

The Arvada campus lies northwest of the intersection of Interstate-70 and Kipling Street. The Campus offers innovative scheduling options Mondays through Saturdays in a welcoming atmosphere. Student Success Services provides a full selection of resources including, Admissions & Enrollment, Academic Advising & Career Counseling, Assessment needs, Campus Life resources, Computer Commons & Library Services, and Financial Aid assistance.

In addition to the student resources offered, the 2016 expansion of the campus now provides students with the opportunity to complete their Associate of Arts (AA), Associate of Science (AS), take prerequisite courses, or specific health programs of interest, and to take classes that enrich their lives. All required courses for the AA and AS degrees are offered with the two-year Smart Track sequence of courses making it easier to complete your degree and transfer. The Arvada Campus is home to the Medical Imaging program (Ultrasound and X-Ray Technology), Holistic Health program, Nurse Aide, RN Refresher, Medical Office Technology (Medical Assistant, Medical Office and Medical Billing & Coding), Phlebotomy programs and the graduate level Physician Assistant program.

Students can select to complete an Associate of Arts, with an emphasis in Social Work which is transferable to Metropolitan State University of Denver, to apply toward a Bachelor of Science in Social Work. The Integrated Nursing Pathway is a partnership with University of Colorado College of Nursing. Students selected for this program complete their first year at Red Rocks and then complete the subsequent six semesters (summer, fall, spring, summer, fall and spring) at the University of Colorado, College of Nursing on the Anschutz Medical Campus.

## Guiding Principles at RRCC

### Vision

We envision Red Rocks as a national and international leader in community college education, recognized for accomplishment of our students' goals, engagement with our community, empowerment in our workplace, and commitment to our values.

## Mission

Our mission is to provide students with opportunities for growth and development that set the foundation for self-directed learning, academic achievement, and career accomplishment. We do this through high-quality, innovative educational programs that convey our passion for learning, our commitment to excellence, and our dedication to our students and the communities we serve.

## Values

These are the principles that define our values and guide us in our actions and decisions:

- Integrity: Honest, fair, ethical, accountable
- Collaboration: Teamwork, trust, empowerment, respect
- Learning: Professionalism, growth, engagement, achievement
- Inclusiveness: Diversity, respect, community, understanding
- Communication: Dialogue, appreciation, feedback, connection

**Information:** [www.rrcc.edu/about-us/our-mission](http://www.rrcc.edu/about-us/our-mission)

## Accreditation

Red Rocks Community College is accredited by the Higher Learning Commission, 230 South LaSalle St., Suite 7-500, Chicago, IL 60602. [www.hlcommission.org](http://www.hlcommission.org)  
[info@hlcommission.org](mailto:info@hlcommission.org) 1-800-621-7440.

## Program Approval

Red Rocks Community College programs are approved by the State Board for Community Colleges and Occupational Education and Colorado Community College System, 9101 E. Lowry Blvd., Denver, CO 80230-6011. Information: 303-620-4000.

## Non-Discrimination Notice

Red Rocks Community College is committed to diversity in its people and programs. The College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and/or 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. Red Rocks Community College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and/or participation in vocational education programs.

RRCC has designated Arnie Oudenhoven as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. Report all concerns or complaints relating to discrimination or harassment to the Title IX/EO Coordinator(s).

For information, contact Arnie Oudenhoven Executive Director, HR, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, via mail at 13300 West Sixth Avenue, Lakewood, CO 80228. Phone 303.914.6298, or email [arnie.oudenhoven@rrcc.edu](mailto:arnie.oudenhoven@rrcc.edu).

Deborah Houser, Assistant Director of Human Resources/Deputy Title IX Coordinator, 303.914.6224 [deborah.houser@rrcc.edu](mailto:deborah.houser@rrcc.edu). 13300 West Sixth Avenue, Lakewood, CO 80228.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417.

## Gainful Employment Information

The US Department of Education requires colleges to disclose a variety of information for any financial aid-eligible program that "prepares students for gainful employment in a recognized occupation." The information provided here is the best available to us and represents two year's data. However, we hope that this information is helpful to our current students and to prospective students as they make their career and educational choices. Information: [www.rrcc.edu/gainful-employment](http://www.rrcc.edu/gainful-employment).

# Admissions and Enrollment

## Getting Started

### 1. Apply for Admission, the College Opportunity Fund (COF), and Financial Aid.

1. If you are new to RRCC or have been away from RRCC for a year or more, you need to complete the online application for admission at [www.rrcc.edu/apply](http://www.rrcc.edu/apply), or stop by the Admissions Office. Upon completion, you will receive a Student ID number (example: S12345678). Save this number, as you will need it for registration and all other correspondence with RRCC. There is no fee to apply. Acceptance letters are sent by email or by regular U.S. mail. Please contact Admissions with any questions regarding the acceptance letter. **Information: 303-914- 6543.**
2. **Apply for and authorize COF:** If you are a Colorado resident for tuition purposes and did not sign up for COF through your admissions application, you can sign up online. The State of Colorado provides funding for students to attend college through COF. This is the state-paid portion of your tuition, which is a benefit to all Colorado residents. The COF application is free and can save you hundreds of dollars each semester on your tuition. You only have to apply for this benefit once. Please note that if you do not apply for and authorize COF funding, you are responsible for both the student share and the state share of all tuition and fees. When you fill out the college application you may select "yes" to have a COF account automatically created, or you may visit: [www.rrcc.edu/college-opportunity-fund](http://www.rrcc.edu/college-opportunity-fund) and click on **Sign up here!**
3. Apply for financial aid: Complete the Free Application for Federal Student Aid (FAFSA) online at [www.fafsa.gov](http://www.fafsa.gov) to see if you are eligible for any kind of aid to help you pay for college (grants, loans, and work-study). **The RRCC school code for your FAFSA is 009543.** The application process can take 6-8 weeks to complete, so apply early! The priority deadline for the year is April 15.

Check the status of your financial aid by logging into The Rock student portal or by contacting the Financial Aid Office. FAFSA assistance is available by making an appointment with the Financial Aid Office. When we receive your FAFSA, we'll email your RRCC-issued student email account to let you know if you qualify or if we need any additional information from you. Your financial aid file is not complete until you receive an award letter.

### 2. Complete the Red Rocks 101 Orientation Session (required).

The Red Rocks 101 student orientation is offered in an online format. This orientation is MANDATORY for all new students and for all students returning to Red Rocks following a break of a year or more. Red Rocks 101 is designed to help students successfully navigate the college experience. The orientation will cover important topics such as class registration, financial aid, degree and certificate options, and student services. You can access the online orientation at: [www.rrcc.edu/orientation](http://www.rrcc.edu/orientation).

### 3. Provide transcripts from any previously attended colleges.

If you have taken college coursework prior to starting classes at RRCC, please provide a transcript from any previous college you have attended. This will help an advisor determine if you need to take the placement test.

RRCC also accepts credit for prior learning for students who have completed standardized exams such as College Level Examination Program (CLEP), Advanced Placement (AP), and International Baccalaureate (IB). RRCC will apply credits that meet the content and rigor of RRCC's courses and that apply to your declared degree or certificate program at RRCC. Please visit our Student Records web page for more information at [www.rrcc.edu/student-records](http://www.rrcc.edu/student-records).

### 4. Satisfy Assessment Requirements.

You must provide evidence of college readiness before registering for courses. To determine which courses you should take, you must complete the placement test if you are: 1) a degree- or certificate-seeking student, 2) registering for a course with any prerequisites, or 3) under the age of 20 (regardless of degree/certificate status).

The untimed placement test is available on both the Lakewood and Arvada campuses. You must have applied for and received an RRCC student identification number prior to taking the placement test and present a government-issued photo ID at least two hours before the Assessment Center closes.

We strongly recommend you review the online study guides available before taking the placement test. The study guides can be found at [www.rrcc.edu/assessment](http://www.rrcc.edu/assessment). Your score is an indication of the level of coursework you are ready to take. You are responsible for completing basic skills courses during your first 30 credit hours of attendance if your placement scores are below college level.

Students enrolling in Fire Science or Emergency Services coursework must consult the Emergency Services Department for their placement requirements.

**You may be exempt from taking the placement test if you have satisfied one of the following requirements:**

- Taken the ACT or SAT placement test within the past five years. Please check our website to see if your scores exempt you from this requirement. Your math and English scores are valid for five years. Submit your score report to RRCC Student Records.
- Earned an Associate of Arts, Associate of Science, or higher degree from an accredited college or university. You must submit your transcripts to the RRCC Student Records Office.
- Have qualifying AP and IB test scores. You must submit your transcripts and/or official score reports to RRCC to be exempt from taking the corresponding sections of the test.
- Registered for a non-guaranteed transfer course for which placement scores are not required as a prerequisite.
- Concurrently enrolled high school students who do not need to meet a prerequisite for a course, until they are matriculated by the institution as degree seeking undergraduates by an institution.

*Please note that English courses taken outside of the United States do not meet the placement requirements.*

**Information: 303-914-6720**  
**[www.rrcc.edu/assessment](http://www.rrcc.edu/assessment). Arvada Campus**  
**Assessment: 303-914-6010.**

### **5. Meet with an academic advisor.**

An advisor will help you select courses, identify course prerequisites, obtain program information, evaluate placement results, assist with transfer planning to a four-year college or university, and prepare you for graduation. They can check your progress in AA, AS, AGS, and AAS degree plans, and develop a course schedule that fits your needs and academic goals. A team of academic advisors, on both the Lakewood and Arvada campuses, is available year-round by appointment or on a walk-in basis. An important step toward succeeding at RRCC is meeting regularly with an academic advisor. **Information: 303-914-6255 or [www.rrcc.edu/advising](http://www.rrcc.edu/advising). Arvada Campus Advising: 303-914-6010.**

### **6. Register for classes.**

You may register for classes in person at the Lakewood or Arvada campus or you may register online. Go to [www.rrcc.edu](http://www.rrcc.edu) and click on "The Rock." Enter your student ID (S number) and password. Click on "Add or Drop Classes." Follow directions to register for your classes.

Although we can't register you over the phone, we can guide you through the process. Please contact us should you have any questions. Remember to print your schedule a few days before the semester begins to get current room information.

**Information: 303-914-6348 or [www.rrcc.edu/admissions](http://www.rrcc.edu/admissions)**

### **7. Get your RRCC Student ID card. (Student IDs are not issued to students taking only online courses.)**

You will need a photo ID and a copy of your current schedule, which you can get online or in Admissions. It is possible to get a preferred name on your student ID. Visit [www.rrcc.edu/lgbtq-center](http://www.rrcc.edu/lgbtq-center) <https://www.rrcc.edu/lgbtq-center> and scroll down to access the RRCC Preferred Name Change Form.

**Information: 303-914-6370**

### **8. Activate your student email account.**

Your college email account is the official method of communication at RRCC, so it is extremely important that you activate your account and check it frequently. To activate your account, log in to "The Rock" and click the "Student Email" link at the top of the page. Activate your account today at **[www.rrcc.edu/admissions/student-email](http://www.rrcc.edu/admissions/student-email).**

### **9. Log in to the Portal and review your student account.**

You should familiarize yourself with your student account whether you are paying on your own, expecting financial aid or a third party is covering your balance. Through your portal you can make payments to your student account by using a credit card or you can set up an affordable payment plan and the sooner you sign up the lower your payments will be. If you are receiving financial aid or a third party is paying your account, you can monitor whether the payment has been posted.

Whether you are receiving financial aid or not, you should also select a refund preference. Watch your mail for an envelope containing your refund preference kit from BankMobile (do not mistake this for junk mail). This envelope contains information on how to select your refund preference. When you receive the kit, go online to [www.refundselection.com](http://www.refundselection.com) and use the included personal code to activate a refunding preference.

There are many options to manage your student account through your portal/student account tab in the Rock. Take the time to look around, check payment policies and due dates but if you still have questions please contact the Cashier's office. They are happy to help.

## What else should I do?

### 1. Purchase books and supplies.

The RRCC Bookstore, located on the Lakewood campus, is your source for all of your educational materials, including those for CCCOnline classes. Books can be ordered and delivered to the Arvada campus with adequate notice. To use up to \$750 of your expected financial aid refund at the campus bookstore, contact the Financial Aid Office to see if you qualify, and complete the Bookstore Authorization Form with Financial Aid.

**Information: Lakewood campus 303-914-6232 or Arvada campus 303-914-6022 [www.rrcc.bncollege.com](http://www.rrcc.bncollege.com)**

### 2. Apply for a Red Rocks Community College Foundation scholarship.

Information: 303-914-6426 or [www.rrcc.edu/foundation](http://www.rrcc.edu/foundation)

### 3. Check-in with Accessibility Services.

If you are a student with a disability, contact Accessibility Services at **303-914-6733** for support or accommodations. **The Arvada Campus is by appointment only: 303-914-6733.**

### 4. Stay current with RRCC.

Like and follow us on Facebook, Twitter, LinkedIn, and Instagram. You'll never miss important information about events or guest speakers visiting campus.

2. Students younger than 17 and who are not currently in a high school concurrent enrollment program may be considered for underage admissions by completing a "Request for Waiver of Admissions Requirements for Underage Students" (available in the Admissions office). Students must complete the placement test, and may be required to submit a monitored writing sample. An admission decision will be based on a student's academic history, determination of ability to benefit from college level instruction, and overall educational goals.
3. All new students must take the placement test or have appropriate ACT or SAT scores from a test taken within the last five years. State Board Policy requires that colleges assess their students to determine their levels of English, mathematics, and reading, and if needed, that students take developmental courses within their first 30 hours at the college.

### **All new students must meet assessment requirements, which can be accomplished in one of the following ways:**

- Evidence of a C or higher in prior college-level English and math courses. (Please note that English courses taken outside the United States do not meet the Assessment or Transfer guidelines.)
- Placement scores will be used to determine placement in both college-level and academic enrichment courses as appropriate. Please see the current class schedule for placement and prerequisite requirements.

## Admissions Policy

Students seeking admission to Red Rocks Community College should submit an application for admission online at [www.rrcc.edu/apply](http://www.rrcc.edu/apply). Staff is available to assist you with completing the application on site in the Admissions office at the Lakewood campus and at the Arvada campus. The College practices an "open door" admissions policy, which means that entry is generally unrestricted; however, the college reserves the right to place students in classes on the basis of academic advising, testing, pre-enrollment interviews, and past educational achievement. Certain college programs have specific admission requirements as well. The following minimum requirements are used as guidelines for admission:

1. All individuals, 17 years of age or older, who have a high school diploma, a General Education Development (GED) certificate, or are not enrolled in high school, are admitted upon completion of the RRCC admissions applications.

All degree- or certificate-seeking students must meet assessment requirements. All students seeking to register for a course with prerequisites must meet assessment requirements (regardless of degree/certificate status). All students under the age of 20 must meet assessment requirements (regardless of degree/certificate status).

Admission to the college does not assure acceptance of a student into a particular course or program. Some students may need to enroll in certain courses to compensate for scholastic deficiencies or to meet established prerequisites. The college reserves the right to review and revoke the enrollment of any person who appears to be unable to profit from further education, as well as of those persons whose enrollment would not be beneficial to them or to the college and in accordance with Board Policy BP 4-10. The policy is online at: [www.cccs.edu/wp-content/uploads/2012/08/BP4-10.pdf](http://www.cccs.edu/wp-content/uploads/2012/08/BP4-10.pdf).

Students who enroll in an occupational program, who are veterans, who receive financial aid, or who are on F-1 or M-1 student visa status must declare their degree or certificate program at the time of registration. Any changes in the declared degree or certificate must be recorded with the Admissions office and, if the student is a financial aid recipient, with the Financial Aid office.

RRCC does not require physical examinations as a condition for admission. Students who have a disability are encouraged to contact the Office of Accessibility Services at 303-914-6733. This office provides support and accommodations (at no cost) to students with disabilities. Students who had an Individual Education Plan (IEP) or 504 Plan in high school are encouraged to contact the Office of Accessibility Services after applying for admission to the college.

## Student Types

### New Students

Your first step for enrolling at Red Rocks Community College is to complete the online application for admission. Please see the Getting Started steps (p. 7) and the Admissions Policy (p. 9) for additional information.

New students should take advantage of the support services and programs offered through the First Year Experience program. Learn more about the program at [www.rrcc.edu/fye](http://www.rrcc.edu/fye).

### Re-Admit Students

Former students returning to RRCC after an absence of three or more consecutive semesters must complete the online application. Please see the Getting Started steps (p. 7) and the Admissions Policy (p. 9) for additional information.

### Transfer Students

Students who have previously attended any college must complete the RRCC application for admission and meet assessment requirements. Transfer students should meet with academic advisors to register for the first semester and are encouraged to keep in contact with academic advisors. To initiate the transfer process, RRCC's Transcript Evaluator will transfer in appropriate courses after students have completed the following:

- Request that all colleges previously attended send official transcripts to:  
RRCC Student Records  
Red Rocks Community College  
13300 West 6th Avenue, Box 8  
Lakewood, Colorado 80228
- Register for at least one course.

**Information:** [student.records@rrcc.edu](mailto:student.records@rrcc.edu) or [www.rrcc.edu/student-records](http://www.rrcc.edu/student-records)

## High School Students

### Participating in the Concurrent Enrollment Program

Concurrent Enrollment is a program that allows RRCC to partner with school districts to offer college classes to high school students. High school students enrolling under the Concurrent Enrollment program need to complete the following steps:

1. Meet with your high school counselor.
2. Complete the RRCC, College Opportunity Fund, and Concurrent Enrollment applications.
3. Complete the RRCC placement test or provide ACT or SAT scores that meet prerequisites.

Registration dates and times will be scheduled for students who have completed the Concurrent Enrollment Agreement and are approved by the school district to register for RRCC classes. Check with your school district for information related to tuition and fees.

Concurrent Enrollment students who take classes on the RRCC campus must sign the Student Payment Agreement. Tuition may be paid by the school district but student may be responsible for fees. If the student is under 18, a parent or guardian must also sign the payment agreement.

### Not Participating in the Concurrent Enrollment Program

Students need to complete the following steps:

1. Complete a new student application for admission and sign up for the College Opportunity Fund (COF).
2. Complete the RRCC placement test or provide ACT or SAT scores that meet prerequisites.
3. Meet with a representative from High School Relations/Concurrent Enrollment to register for classes.
4. Pay for tuition, student fees, books, and supplies.

Students who take classes not covered by Concurrent Enrollment with their school district must sign the Student Payment Agreement. If the student is under 18, a parent or guardian must also sign the payment agreement.

Students under the age of 17 are required to submit a Request for Waiver of Admissions Requirements for Underage Students. Call Enrollment Services at **303-914-6543** to begin the process.

For additional information, call the **High School Relations/Concurrent Enrollment office at 303-914-6350**.

## International Students

International students are those students admitted into the U.S. on an F1 non-immigrant student visa. If you are an international student, submit the following documents:

1. RRCC "**International Student Admissions Application**," available in the International Student Services Office, or the application may be downloaded from our website at [www.rrcc.edu/international-student-services](http://www.rrcc.edu/international-student-services). International students must not use the electronic application on the college main web page.

2. A statement of financial resources sufficient for tuition and living expenses while in the U.S. (currently \$26,000/year based on tuition of \$8,000/full time per semester). Tuition and fees are subject to change without notice. After the admissions materials have been reviewed, we will issue the U.S. Immigration Form I-20 to qualified applicants. Applicants outside the U.S. must then present the I-20 and original copies of financial support documents to the nearest U.S. consulate or embassy to obtain the F-1 visa.

Upon arrival in the U.S., you will be enrolled in the mandatory health insurance through the RRCC international student health insurance provider.

### Application Deadlines

International students should apply as early as possible in order to allow sufficient time for the college to assess all necessary documents and for the U.S. State Department's visa interview process. The following deadlines are application submission guidelines for new international students only. Transfer students already in the U.S. generally have one additional month to prepare their documents.

**Fall Semester:** June 1

**Spring Semester:** November 1

**Summer Semester:** March 1

New applications are not accepted after classes begin.

### Assessment

Prior to registering for classes, you must take a placement test and/or the English language assessment which takes at least 90 minutes and is available on a walk-in basis. Test times are listed in the current schedule and on our website. Depending upon your test results, you will then be placed in the English as a Second Language program or college-level classes as appropriate.

## Guaranteed Transfer to Universities

Many RRCC courses will transfer. Please consult with an RRCC academic advisor as well as a transfer counselor at the institution you wish to attend. Credit earned for prior learning, advanced placement, correspondence courses, CLEP, and other credit from "testing out" of a course may not apply. The institution to which you transfer will evaluate these credits according to its own policies. See Transferring from RRCC (p. 15) to Four-Year Colleges and Universities.

### Intensive English Program

If you wish to study only English as a Second Language or continue with college-level courses after ESL studies, you may enter our Intensive English Program. The program offers full-time English instruction (20-25 hours per week) at the beginning, intermediate, and advanced skill levels.

### Non-Intensive English Program

If you have tested beyond the Intensive English Program, you are eligible to enroll in non-intensive English classes. The program offers three semester-length classes designed to boost your English skills for the reading, writing, and communication demands of college classes. Classes include advanced reading, composition and listening/speaking, conversation, and iBT TOEFL preparation.

**Information: 303-914-6416 or**  
[www.rrcc.edu/international](http://www.rrcc.edu/international)

## Warren Tech Students

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees and/or certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees at the RRCC Cashier's Office and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m.

### Warren Tech Admission Steps:

1. Apply for admission to RRCC at:  
[www.rrcc.edu/admissions](http://www.rrcc.edu/admissions).

2. Take the placement test at RRCC and pick up a WT application at the RRCC Admissions office. For assessment hours and information, go to [www.rrcc.edu/assessment](http://www.rrcc.edu/assessment). Students may submit SAT scores or college transcripts in place of test scores (see exemptions to admissions requirements in the Admissions Policy (p. 9) section).
3. Attach the placement test results to the completed WT application and submit to the WT Counseling Office for placement on the waitlist.
4. Wait to be notified of acceptance from WT.
5. Upon acceptance to WT, make an appointment with the WT liaison in the RRCC Admissions office at **303-914-6543** to register for courses.
6. Pay RRCC tuition and fees and the additional WT program fee at the RRCC Cashier office. Call **303-982-8600** for current WT program fee information.
7. For financial aid information, visit Financial Aid or [www.rrcc.edu/financial-aid](http://www.rrcc.edu/financial-aid).

Warren Tech Information Guides and applications are available at WT or RRCC. For more information:

- Visit the counseling website at [www.warrentech.org](http://www.warrentech.org) or
- Contact the RRCC-WT Liaison at **303-982-7677** or
- Contact the RRCC Admissions Office at **303-914-6543**.

Admissions and registration requirements can be obtained from either office.

**The following WT programs are available to RRCC students on a space-available basis:**

Auto Collision Repair  
 Auto Customization  
 Automotive Technology  
 Cosmetology:  
     Esthetician (esthetics-skin care)  
     Hairstyling  
     Manicurist (nail technology)  
 Dental Assisting  
 Power Equipment and Sport Vehicle Technology  
 Precision Machining Technology  
 Welding

## Western Undergraduate Exchange Students (WUE)

WUE is a program of the Western Interstate Commission for Higher Education (WICHE). Students who are residents of WICHE states or the Commonwealth of the Northern Marianas Islands (CNMI) may enroll at participating two- and four-year college programs outside of their home state or territory at a reduced tuition rate. WICHE states include Alaska, Arizona, California, Colorado, Commonwealth of Northern Marianas Islands, Hawaii, Idaho, Montana, Nevada, New Mexico, North Dakota, Oregon, South Dakota, Utah, Washington, and Wyoming. If you are a resident of a WICHE state or CNMI, you can study at RRCC or any one of the 135+ participating schools in the west and pay reduced tuition. Please see restrictions below:

- WUE/WICHE students are not eligible to participate in the College Opportunity Fund (COF) program.
- A student participating in the WUE/WICHE program may not use the time in Colorado to fulfill the physical presence requirement for in-state tuition.
- The Physician Assistant (PA) program is not available for this program, but PA students may qualify for the Professional Student Exchange Program (PSEP), which enables students to enroll in selected out-of-state professional programs because those fields of study are not available at public institutions in their home states. Please note that residents of California, Oregon, and South Dakota are not eligible to enroll through PSEP. Information is available at [www.wiche.edu/psep](http://www.wiche.edu/psep).

**Information: 303-914-6348 or <http://wiche.edu>**

## Prior Learning Assessment (PLA)

You may receive academic credit for education earned through earlier schooling, work, experiential learning, or other non-traditional means. It must be comparable to courses offered at RRCC and related to your current program. Methods available for obtaining PLA credits are the following:

- College Level Examination Program (CLEP, AP, or IB).
- Portfolio (documentation of past learning).
- Institutional Challenge Examination.

Course credit is granted once appropriate documentation, approval, and payments are received.

**Information: 303-914-6075 or [www.rrcc.edu/assessment/credit-for-prior-learning](http://www.rrcc.edu/assessment/credit-for-prior-learning)**

## Residency

### Residency Classification for Tuition Purposes

At the time of application for admission, students are classified for tuition purposes as "in-state residents" or "out-of-state residents," according to provisions of Colorado law. To qualify for in-state tuition, students (or their parents or legal guardians, if they are under 23 years of age and not emancipated) must have been domiciled in Colorado for at least one year prior to the first day of the semester for which they seek residency.

### Domicile for tuition purposes is determined by two factors:

1. Ability to show a permanent place of residence in Colorado, and
2. Ability to demonstrate intent to remain in Colorado.

**Students prove their intent by providing documents showing 12 months of domicile in Colorado. Examples are:**

1. Colorado income tax returns
2. A lease or rental agreement for one year
3. Proof of purchase of a home for one year
4. Evidence of permanent Colorado employment status
5. A Colorado driver's license or vehicle registration
6. Evidence of Colorado voter registration

The Admissions office requires a minimum of **two** proofs of domicile, but depending on circumstances, RRCC may request additional information. If students have been classified as non-resident and feel this is in error because of incorrect information provided on the initial application, a correction form must be submitted by the full-semester drop deadline for the semester. If it is determined that the correction form and any supporting documentation is insufficient to prove residency, the student can petition for in-state tuition. This petition must be submitted to Admissions within 30 days of the start of the semester.

All Veterans who have been honorably discharged can be classified as "In-state" for tuition purposes with a copy of the Veteran's DD-214.

**Information: 303-914-6348**

## Military Science (U.S. Army ROTC)

The Military Science Program at RRCC is offered in conjunction with the University of Colorado at Boulder (CU-Boulder). The Department of Military Science offers programs leading to an officer's commission in the active Army, Army Reserve, or National Guard in conjunction with an undergraduate or graduate degree. Military science courses supplement a regular degree program by offering practical leadership and management experience. Students attend classes at either University of Colorado at Boulder, Colorado School of Mines in Golden, or Metro State University of Denver.

**RRCC Information: 303-914-6600**

**CU-Boulder AROTC Information: 303-492-6495 or [www.colorado.edu/arotc](http://www.colorado.edu/arotc)**

## Student Academic Travel

Red Rocks Community College offers transformative travel and study abroad opportunities that blend accredited academic coursework with co-curricular travel. Faculty from various departments organize trips for their students to offer real-life learning opportunities. Class credit is generally offered to fulfill a general education requirement.

Both international and domestic travel study opportunities are available. Explore the list of upcoming trips at [www.rccc.edu/student-academic-travel](http://www.rccc.edu/student-academic-travel).

## Transcripts

Red Rocks Community College has authorized Parchment to manage the ordering, processing, and secure delivery of official student transcripts. Ordering through Parchment provides you with the convenience of ordering your transcript online, 24/7.

Current students can order their transcript through the Student tab in The Rock portal and clicking on "Request Official Transcript". This will lead you to Parchment, where the information from your RRCC account will upload to create a permanent account.

Former students can order their transcript online by going to Transcripts from RRCC on the Student Records page of our website, [www.rccc.edu](http://www.rccc.edu). Follow the link to Parchment's website by clicking on the green Order Transcript button, where you will create your Parchment account to order your transcript.

Transcripts can also be ordered by coming into the Lakewood campus or sending in a transcript request form, which is found on the Student Records page of our website. The form can be sent to us via email, fax or regular mail.

Transcripts will not be released for students with financial or other obligations to any CCCS (Colorado Community College System) institution.

**Information: [transcripts@rrcc.edu](mailto:transcripts@rrcc.edu) or [www.rrcc.edu/student-records](http://www.rrcc.edu/student-records)**

## Transfer of Credits

If you are pursuing a degree or certificate and wish previous college credits to be considered for transfer, submit official transcripts to Student Records no later than the semester preceding graduation.

Red Rocks Community College will evaluate transfer credits earned at a regionally accredited institution of higher education to determine if those credits will be accepted in transfer. Please see the transcript evaluator in Student Records for additional information, or consult the Colorado Community College System "Credit for Prior Learning Handbook."

The Colorado Community College System (CCCS) uses a common course numbering system to simplify transfer to other Colorado state colleges and universities and to ensure curriculum quality across the system. Information is posted at [www.cccs.edu](http://www.cccs.edu). Once you are on the site, select "Common Course Number System".

Your previous college credits will be transferred in according to the following policies:

- Initial transcript evaluation is completed in Student Records.
- Transferred grades are not calculated into your RRCC grade point average.
- Grade point average (GPA) from transfer institutions is not calculated into your RRCC GPA.
- An unofficial transcript can be evaluated to override prerequisite requirements.
- RRCC reserves the right to examine all credits to determine obsolescence of content. In the event that coursework is found to be obsolete, you may be required to update the credit.
- The college will accept transfer credit only from post-secondary institutions accredited by one of the six regional accrediting associations. Credits earned in a Colorado community college that are applicable to a specific associate degree or certificate will be accepted in an equivalent program.

- Credits will be transferred based on the Degree/Certificate you are pursuing. Although there is no limit to the number of credits that may be transferred, a minimum of 25% of the credits applied to a degree, or 50% for some certificates, must be earned at RRCC. For this reason, we will only initially bring in up to 75% of the needed credit towards the declared degree. Additional credits may be brought in at the request of the student and/or a faculty member or academic advisor.
- A grade of C or higher is required for transfer. Transfer credit will not be awarded for courses with D, F or U grades. P or S grades may only be transferred if the transcript key indicates that they are equivalent to a C or higher.
- All course work is evaluated on the semester hour basis: i.e. 1 quarter hour equals 2/3 of a semester hour; 1 semester hour equals 1 semester hour.
- Courses taken for a lower credit value than the equivalent RRCC course will only be transferred in at that lower credit value. Courses taken for more credits will only be granted the standard hours for the RRCC course.
- All received and/or evaluated transcripts become the property of RRCC.
- Only classes that pertain to your degree/certificate, with grades of C or better, will be accepted for transfer. If you are pursuing a degree or certificate and wish previous college credits to be considered for transfer, submit official transcripts either sent from a previous institution or hand-carried in a sealed admissions envelope to Student Records as soon as possible after registering for classes.
- Transcripts will be evaluated within 30 days of receipt of the official transcript
- Credits for remedial non-collegiate level courses are not acceptable in transfer. They may be used to meet a prerequisite requirement for a higher level class.
- Upper level undergraduate courses can only be accepted in transfer if the course can be equated to a course in CCNS. Graduate level courses cannot be accepted in transfer towards undergraduate credit.

- Credit for Advanced Placement (AP) is evaluated by Student Records at RRCC. AP credit is evaluated on receipt of an official copy of the score report mailed directly to RRCC from the College Board. Exams for which a score of 3 or better has been earned will be considered for credit. A maximum of 30 semester hours of CLEP credit may be applied to RRCC Associates degree. Transfer credit is not granted for AP if the student has completed an equivalent RRCC course. Transfer credit is not awarded for all AP exams. Please contact Student Records at RRCC for more information or see the College CPL Handbook at [www.rrcc.edu/assessment/credit-for-prior-learning](http://www.rrcc.edu/assessment/credit-for-prior-learning)
- Credit for General/Subject Exams of the College Level Examination Program (CLEP) will be considered for credit on receipt of an official copy of the score report mailed directly to RRCC from the issuing organization. Only scores of 50 and above will be considered. Up to 30 credits of CLEP credit may be applied to RRCC Associate degrees. CLEP is not transferred in if a student has completed an equivalent RRCC course. Transfer credit is not given for all CLEP exams. Please contact Student Records at RRCC for more information or see the College CPL Handbook at [www.rrcc.edu/assessment/credit-for-prior-learning](http://www.rrcc.edu/assessment/credit-for-prior-learning)
- For Associate of Applied Science degrees/certificates, students should contact their faculty advisor or department chair for information concerning course substitutions.

Please allow 30 days for your transcript to be processed.

**Information:** [student.records@rrcc.edu](mailto:student.records@rrcc.edu) or [www.rrcc.edu/student-records](http://www.rrcc.edu/student-records)

## Transferring from RRCC to Four-Year Colleges and Universities

**Courses and programs at RRCC may transfer to the following institutions. You should consult with an RRCC advisor early in your program of study to discuss transferring to a four-year college or university as requirements and agreements may change.**

Adams State College  
 American Public University System  
 Argosy University  
 Ashford University  
 Bellevue University  
 Capella University  
 Colorado Christian University  
 Colorado School of Mines  
 Colorado State University:

- Fort Collins
  - Pueblo
- CSU Global  
 Colorado Mesa University  
 Colorado Technical University  
 DeVry University  
 Fort Lewis College  
 Franklin University  
 Johnson & Wales University  
 Jones International University  
 Kaplan University  
 Metropolitan State University of Denver  
 Regis University  
 St. Francis University  
 Strayer University  
 University of Colorado:
- Boulder
  - Colorado Springs
  - Denver
  - Anschutz Medical Campus
- University of Northern Colorado  
 University of Phoenix  
 Western Governors University  
 Western State Colorado University

These agreements specify how Red Rocks courses transfer and identify their equivalents at these institutions. They are written guarantees of transferability when a prescribed curriculum is satisfactorily completed.

**Information:** 303-914-6255 or [www.rrcc.edu/transfer-guide](http://www.rrcc.edu/transfer-guide)

### Statewide Transfer Policy and Student Bill of Rights

In an effort to enhance the transferability of credit and general education, the Colorado legislature implemented a policy to assure students enrolled in public institutions of higher education are afforded certain basic rights. Known as the Student Bill of Rights, its provisions seek to ensure:

- A quality general education experience that develops competencies in reading, writing, mathematics, technology, and critical thinking through integrated arts and science experience.
- Students should be able to complete their Associate of Arts and Associate of Science degree programs in no more than 60 credit hours or their baccalaureate programs in no more than 120 credit hours, unless there are additional degree requirements recognized by the commission.
- A student may sign a two-year or four-year graduation agreement that formalizes a plan for the student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the commission.
- Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees.

- Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education.
- Students, upon successful completion of core general education courses, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education.
- Students have the right to know if courses from one or more public higher education institutions satisfy the student's graduation requirements.
- Credit for completion of the core requirements and core courses shall not expire for 10 years from the date of initial enrollment and shall be transferable.

# Scheduling Options (Red Rocks Options)

## Accelerated Courses

An accelerated course takes the content from a traditional 15-week, 3- or 4-credit class and compresses it into a shorter time frame. Accelerated classes are 3 or more credits and meet for less than the traditional 15-week semester. Classroom and online classes are available.

Accelerated classes are designed to meet the needs of busy professionals and students with active lifestyles. Characteristics of successful students include:

- Excellent time management skills
- Self-motivation
- Ability to learn on their own
- Commitment to their education

## Hybrid Courses

Hybrid courses at RRCC are courses that combine on-campus classroom instruction with online learning components and/or out-of-class activities. Hybrid learning is for students who wish to combine the flexibility of face-to-face instruction with activities such as online collaborative discussions, group projects, and/or other out-of-class assignments. In a Hybrid course, traditional face-to-face instruction will be reduced but not entirely eliminated. Internet access is required for the online course activities.

## Online Courses

### RRCC Online Courses

Courses through RRCC Online are taken anytime, anywhere at your convenience. Most courses follow a traditional semester schedule, and many also have accelerated seven-week online sections. They offer regular communication with faculty and fellow students who may be anywhere in the world. At the same time, you learn to use the Internet, chat rooms, and threaded discussions to enhance your learning experience.

You can register, pay, order books, attend class, and use library services online. If you do not have access to a computer, you may visit the Learning Commons on the Lakewood or Arvada campus to use computers.

### CCOnline Courses

Colorado Community College Online provides a centralized online program where you can take classes, earn a certificate, or even complete an associate's degree from the community college of your choice. Meet with an RRCC advisor for details.

All courses taken through CCOOnline are associated with the Colorado community college of your choice within the state system. Choose RRCC as your home college, and your transcript will show your CCOOnline courses as RRCC courses.

**Information: 888-800-9198 or [www.cconline.org](http://www.cconline.org)**

## Self-Paced Courses

Working with an instructor, students will design their own schedules. Self-paced courses provide flexibility and the opportunity to study when students have the most time. Most instructors will meet with their students at the beginning of the semester, and then students will send assignments back and forth via traditional mail, drop-in, or email.

Students who are successful in self-paced courses:

- Are self-starters
- Work independently
- Regularly meet deadlines
- Have strong reading and writing skills
- Are not looking for a social learning setting
- Are highly motivated

## Weekend Courses

If you work, have a family, or want something interesting to do on Friday nights, Saturdays, and/or Sundays, Weekend classes are for you. You can work on a college degree, take classes for fun, or brush up on skills you need for your job. Many weekend classes can be completed in as little time as a day.

# Tuition Rates and Fees

Tuition rates are set annually by the State Board for Community Colleges and Occupational Education. For current tuition rates, please check the website: [www.rccc.edu/tuition](http://www.rccc.edu/tuition).

## Resident Tuition Rates (Excluding Fees)

See Student Fees (p. 19).

Resident Tuition Rates	Tuition Per Credit Hour	*COF Stipend Per Credit Hour	Total Tuition Per Credit Hour
<b>On-campus Classes</b>	\$233.90	- \$85.00	\$148.90
<b>Online Classes</b>	\$348.20	- \$85.00	\$263.20
<b>Nursing - On-campus Classes</b>	\$309.00	- \$85.00	\$224.00
<b>Nursing - Online Classes</b>	\$423.30	- \$85.00	\$338.30
<b>Bachelors of Applied Science (BAS) in Water Quality Management - On-campus classes</b>	\$335.15	- \$85.00	\$250.15
<b>Bachelors of Applied Science (BAS) in Water Quality Management - Online Classes</b>	\$335.15	- \$85.00	\$250.10
<b>Master's Physician Assistant (MPAS) - On-campus classes 2017 Cohort</b>	\$543.80	no deduction	\$543.80
<b>Master's Physician Assistant (MPAS) - On-campus classes 2018 Cohort</b>	\$560.10	no deduction	\$560.10

*Colorado state law defines the conditions that qualify you for in-state tuition. Your initial classification is based on information you supply on the Application for Admission. You must live in the state of Colorado for 12 consecutive months before you can apply for reclassification to resident status. The Petition for Residency Reclassification is available in the Admissions Office.*

### \*College Opportunity Fund (COF)

COF is a state-funded program that provides a per-credit subsidy for undergraduate residents attending state-supported and participating private colleges and universities. This money, referred to as the COF stipend, is applied to an in-state student's tuition, provided the student applies for and authorizes its use. The college you are attending will receive the money and it will appear as a tuition credit on your bill. COF rates are set annually by the Colorado General Assembly. If you do not apply for COF funding, you are responsible for both the student share and the state share of all tuition and fees. (You need to apply for COF only once, and you must authorize its use.) Please review your bill each term to ensure your COF stipend has been correctly applied to your account. <https://cof.college-assist.org>

## Non-Resident Tuition Rates (Excluding Fees)

See Student Fees (p. 19).

Non-Resident Tuition Rates	Tuition Per Credit Hour
<b>On-campus Classes</b>	\$610.90
<b>Online Classes</b>	\$401.25
<b>Nursing - On-campus Classes</b>	\$624.90
<b>Nursing - (WUE)</b>	\$298.45
<b>Nursing - Online Classes</b>	\$477.40
<b>Bachelors of Applied Science (BAS) in Water Quality Management - On-campus Classes</b>	\$610.90
<b>Master's Physician Assistant (MPAS) - On-campus classes 2017 Cohort</b>	\$598.20
<b>Master's Physician Assistant (MPAS) - On-campus classes 2018 Cohort</b>	\$616.15
<b>Western Undergraduate Exchange (WUE/WICHE) - On-campus Classes</b>	\$223.35

*Note: WUE/WICHE rates are not available for the Physician Assistant Program. <http://wiche.edu/wue>*

## Student Fees (Subject to Change)

**These fees are effective for the Fall 2018 semester and the Spring and Summer 2019 semesters.**

**Registration fee:** \$13.79 each semester.

**Student fees:** \$10.12 per credit hour includes: Student Activity fee \$6.18, Student Center Bond fee \$2.50, Parking fee \$1.44. *Note: Student fees apply to the first 12 credit hours only.*

**Student Health & Counseling Center fee:** \$22.67 (fall and spring semesters), \$11.34 (summer semester).

**Student Recreation Center Bond fee:** \$70.00 (fall and spring semesters), \$42.00 (summer semester). *Note: The bond fee funds are to pay the bonds used for constructing the building; operating fee will pay for the operation and maintenance of the center.*

**Student Recreation Center Operating fee:** \$46.17 (fall and spring semesters), \$27.70 (summer semester).

**Instructional Course fee:** \$7.21 per credit hour for designated courses.

**Cisco fee:** \$20.17 per credit hour for designated courses.

**CCOnline Labkit fees** per class per term for specified classes range from \$125 to \$302 - flat fee

### CCOnline Digital Fees:

Digital Textbook Fee (DC01) (Taylor & Francis)	\$37.00
Digital Textbook Fee (DC02) (Wiley)	\$48.00
Digital Textbook Fee (DC03) (Norton)	\$53.00
Digital Textbook Fee (DC04) (Cengage 1)	\$56.00
Digital Textbook Fee (DC05) (McGraw Hill 1)	\$54.80
Digital Textbook Fee (DC06) (Pearson 1)	\$61.74
Digital Textbook Fee (DC07) (Cengage 2)	\$63.60
Digital Textbook Fee (DC08) (Labyrinth 1)	\$65.50
Digital Textbook Fee (DC09) (McGraw Hill 2)	\$65.30
Digital Textbook Fee (DC10) (Pearson 2)	\$68.30
Digital Textbook Fee (DC11) (Labyrinth 2)	\$73.25
Digital Textbook Fee (DC12) (Norton 2)	\$31.00
Computer Lab Fee (CN01) (Microsoft Virtual Lab)	\$70.00
Computer Lab Fee (CN02) (Ucertify Lab 1)	\$105.00

Computer Lab Fee (CN03) (Ucertify Lab 2) \$120.00

Computer Lab Fee (CN04) (Ucertify Lab 3) \$187.50

**Late fee:** After the due date listed in the academic calendar, regardless of when the class starts, outstanding accounts are subject to a \$40.00 initial late fee and a reoccurring \$10.00 monthly late fee.

# Paying for College

## Financial Obligations of Students

Payment dates for tuition, fees, and materials are published in the current class schedule and online. Due dates are based on when you register and regardless of when the class begins. Upon registration, either online or in person, you are required to sign a student payment agreement. By signing the agreement, you are agreeing to RRCC's financial policies. You are financially obligated for full tuition and fees for all classes you have not officially dropped by the drop/refund date. A copy of the student payment agreement is located at [www.rrcc.edu/tuition/payment-policy](http://www.rrcc.edu/tuition/payment-policy).

## College Opportunity Fund (COF)

The College Opportunity Fund (COF) is for undergraduates and is a state-funded program that provides a per-credit subsidy for residents attending state-supported and participating private colleges and universities. This money, referred to as the COF stipend, is applied to an in-state student's tuition, provided **the student applies for and authorizes its use**. The college you are attending will receive the money and it will appear as a tuition credit on your bill. COF rates are set annually by the Colorado General Assembly. If you do not apply for and authorize its use, you are responsible for both the student share and the state share of all tuition and fees. Please view your tuition bill each term to ensure the COF stipend has been correctly applied to your account. Apply online during the college application process or by going to [www.rrcc.edu/college-opportunity-fund](http://www.rrcc.edu/college-opportunity-fund) and clicking on "Sign up here!" and then "Apply for a Stipend." Be sure to authorize COF when you register for your classes.

**Information: [COF@rrcc.edu](mailto:COF@rrcc.edu) or 303-914-6358**

## Financial Aid

More than half of our students receive some type of financial aid each year. Four types are available:

- Grants are based on financial need and do not need to be repaid.
- Loans must be repaid, with interest, unlike scholarships and grants.
- Work-study allows you to work for the college while you are enrolled.

- Scholarships are generally based on academic performance, accomplishments, and need, and require a separate application.

**The Financial Aid Office can provide details for the following:**

- Local and regional scholarships
- Federal Pell Grants, Federal Supplemental Educational Opportunity Grants, Colorado Student Grants, Colorado Career and Technical Education Grants, Federal Direct Stafford Student Loans, and Federal Direct Parent Loans (P.L.U.S.)
- Federal and Colorado Work-Study Program

Once you have applied for financial aid, it can take several weeks to process your request. Although the application for financial aid (FAFSA) can be submitted throughout the year beginning October 1 the year before fall classes start, we recommend applying by April 15 to be considered for the best types of funding, which is often awarded on a first-come, first-served basis. Submit the FAFSA at [www.fafsa.gov](http://www.fafsa.gov). To send your FAFSA to RRCC, use federal school code 009543. Log into The Rock to track the status of your financial aid file. Use The Rock student portal to check for requests for additional information and to view and accept your offered aid. For complete financial aid information, see the Red Rocks Community College website.

**Information: [www.rrcc.edu/financial-aid](http://www.rrcc.edu/financial-aid) or 303-914-6256. Arvada Campus Advising: 303-914-6010.**

## Priority Dates to Receive Financial Aid

Apply by April 15 to be considered for first-come, first-served funding that includes some grants and work-study. In order to have a financial aid award in time for the payment deadline, complete your financial aid file 1-2 months before the start of the semester.

## Non-Resident Students

For tuition purposes, Colorado law determines whether a student is classified as in-state (resident) or out-of-state (non-resident), based on information provided on the application for admission.

To request a change to resident status, obtain a petition form for in-state status from the Admissions Office or online at [www.rrcc.edu/sites/default/files/tuition-petition.pdf](http://www.rrcc.edu/sites/default/files/tuition-petition.pdf). The Colorado Higher Education Residency guide can be accessed online at <http://higher.ed.colorado.gov/finance/residency/faq.html>.

Deadlines for submission of the petition are published each semester in the current class schedule. Petitions received after the deadline will not be considered until the following semester.

Changes in classification become effective at the time of your next registration. The final decision regarding tuition status is determined by the Executive Director of Enrollment Services.

**Information: 303-914-6348**

## Tuition Payment

### Methods of Payment

- **Pay in full online:** Go to [www.rccc.edu](http://www.rccc.edu) and log in to "The Rock" using your student ID#. Click the Student Finance tab and under Payment Options, choose the "Pay online with a credit card" link. Only MasterCard and VISA are accepted online. To pay with American Express or Discover, please contact the Cashier's Office at 303-914-6222
- **Pay in full in person:** You can pay by cash, personal check, MasterCard, Visa, Discover Card, or American Express at the Cashier's Office at the Lakewood campus or online using MasterCard or Visa. The Arvada campus does not accept student tuition and fee payments. Pay in full by mail: Be sure to list the student S# and full student name on the check or money order. Mail a check or money order to:

Red Rocks Community College  
Cashier's Office, Box 2  
13300 W. 6th Ave.  
Lakewood, CO 80228-1255

- **Current term payment plan:** If you would like to set up a payment plan throughout the term see the information below or go to: [www.rccc.edu/tuition/payment-plans](http://www.rccc.edu/tuition/payment-plans).
- **Financial aid:** If you are receiving financial aid, it will pay into your student account the Monday after the full term census date (there is a 30-day waiting period for loans for first-time federal student loan borrowers). If you have been awarded a scholarship, it will be posted to your student account after the census date. Scholarships payable to international students have specific IRS requirements. If you are an international student, a portion of your scholarship may be withheld to pay US federal taxes.
- **VA Benefits:** If you plan on using VA benefits to pay your student account, visit our Veteran Office for additional information and to get started. Depending on the type of benefits you fall under, it will determine if the VA will pay RRCC directly or if you will receive payment and then need to pay RRCC.

- **If you are sponsored by a third party:** If an employer, another agency or a High School will be paying your bill, bring a check made payable to RRCC to the Cashier's Office from the sponsor or a letter stating that the sponsor will pay upon receipt of billing and before grades are released before the tuition due date. For more information visit [www.rccc.edu/tuition/third-party-billing](http://www.rccc.edu/tuition/third-party-billing).

### Returned Check Charge/Credit Card Chargeback

The charge for a returned payment (check or credit card) is \$25. If your check is returned by your bank, you will be required to pay in cash, by certified funds, or with a credit or debit card, at the Cashier's Office at the Lakewood Campus.

### Monthly Installment Payment Plan

If you are unable to pay your tuition in full by the due date, RRCC is happy to offer you a monthly payment plan to assist with your budgeting needs and will help you pay your account in full by the end of the term. You must enroll in the plan at the beginning of each semester. Monthly payments may be made using Visa, MasterCard, Discover, American Express, or by automatic withdrawal from a checking or savings account.

This payment plan can only be utilized for the CURRENT semester. It cannot be used to pay a past due balance, or a collections balance.

There is a \$35.00 non-refundable enrollment fee per semester.

### Simple steps to enroll:

Go to [www.rccc.edu](http://www.rccc.edu)

1. Log into your "the Rock" account
2. Select the Student Finance tab
3. Under Payment Options & Refunds tab select "NBS Payment Plan"
4. Select "Sign up for a Payment Plan"
5. Follow the instructions to get set up

Once you have your account set up, you can access it anytime by following the same steps you used to sign up for a payment plan via the Rock. Once you've logged in, you can access the following tools:

- You can view your balance due, payments made, increases or decreases to your tuition and fee amounts, and other account information.
- If someone will be paying tuition and fees on your behalf, you can add an "Authorized Party" to your account. If you would like to make a payment towards your tuition and fees in addition to your scheduled payment, you can do so by using the "Make a Payment" option of your NBS account. This payment will reduce your next scheduled payment by that amount.

- If your account is in good standing, you will not be subject to late fees or holds.
- If your account is NOT in good standing, a hold will be placed on your account and will not be removed until the account is brought current or until the balance due has been paid in full.
- If your payment plan is terminated due to non-sufficient funds or non-payment, your student account will be placed on hold and assessed additional late fees.
- Check the website at [www.rrcc.edu/tuition](http://www.rrcc.edu/tuition) to familiarize yourself with the plan and to enroll. If you are under 18, your parent or legal guardian must sign up for the plan.

### When to set up the Payment Plan

The sooner you sign up the better! The payment plan will be open at the start of the registration period and throughout the term. Your total charges will be divided into multiple payments and the number is dependent on when you sign up for the plan. The longer you wait the larger your payments will be and a 25% down payment will be required. Payment plans that require a down payment will have those payments processed immediately.

Be sure to check your account online throughout the term to ensure your payments are correctly posted to your student account. If your financial aid is delayed for any reason, sign up for the payment plan to avoid financial holds, late fees and potential collection action. Any amount your financial aid pays above what you owe, will be refunded.

### Payment Policy

Each term the official due date is listed in the academic calendar. Payment in full or approved alternative payment arrangements such as the payment plan, financial aid or third party sponsor (company or high school) need to be in place by the official due date.

- If registration occurs before the full term drop date, payment is due by the full term drop date regardless of when the class starts.
- If registration occurs after the first official due date, payment is due in full by the first of the following month.

All accounts not paid in full by the due date are subject to late fees. All accounts not paid in full by the last day of the term are subject to collection action. Late fees are based on when you register, not when the class starts.

### Refund Policy

A refund is initiated when the account is at a credit balance. Refunds are processed at the beginning of each week and availability of your funds depends on the refund preference you have selected.

- Refunds of payments made by credit card are first refunded to the original payment credit card.

- All remaining refunds are processed according to the refunding preference you selected on the BankMobile website: <https://redrocks.vibeaccount.com>. Make sure you select a preference as soon as possible and keep your demographic information current with the refund company.
1. Through BankMobile, you may select an electronic deposit to your existing checking or savings account or you may choose to set up a new bank account with BankMobile.
  2. You may also choose to receive a paper check in the mail directly from BankMobile, at your address on record with Admissions. Be sure to keep your address up to date by logging into your BankMobile account.
  3. If you do not choose a refunding preference, you will receive your refund via paper check mailed to your address on file with RRCC, approximately 21 days after your batch refund posts to your student account.
  4. For more information about the BankMobile refunding process and your options, visit: [www.rrcc.edu/tuition/refund-policy](http://www.rrcc.edu/tuition/refund-policy).
- Your refund will not include Barnes and Noble bookstore charges for items you purchased at the bookstore. Please check with the bookstore regarding any refunds for items purchased there.
  - The \$35 Installment Tuition Payment Plan fee is non-refundable.
  - Only classes dropped by the course drop/refund date are eligible for refund. If you withdraw from a class you are still responsible for the charges.

### Understanding your student account

See the Academic Calendar (p. 3) for important payment, late fee, and hold dates.

Unless you are on a payment plan through our third party payment processor, expecting financial aid or a third party sponsor is paying your bill; payment in full is due no later than the due date listed in the calendar regardless of when your class starts. If your balance is not paid in full or arrangements have not been set up by the scheduled due date, you will be subject to late fees and account holds.

**Do not wait for a bill in the mail** to make a payment. Paper bills and email bills may be sent each term. However, your current, up to date student account information is available online so you can check your account balance, make payments or set up a payment plan in the portal 24 hours a day. Several paper bills may be sent each term as a courtesy only. Your current, up to date student account information is available online in the portal 24 hours a day.

Log in to "The Rock" using your student ID#. Be sure to activate your student email address and check it regularly. Your student email address is the primary method we will use to communicate with you regarding your student account.

Please feel free to email: [cashiers.office@rrcc.edu](mailto:cashiers.office@rrcc.edu) with any questions regarding your account or stop by the Cashier windows at the Lakewood campus.

### **Financial Holds**

Accounts that are not paid in full or have payment arrangements set up, will have a financial hold added on the date listed in the schedule. A financial hold will prevent you from registering for other classes and keep you from withdrawing or dropping from classes online.

If you have a hold you will only be able to drop or withdraw from classes for the current term by sending an email to: [admissions@rrcc.edu](mailto:admissions@rrcc.edu) or going to the admissions counter to complete a form PRIOR to the published deadline. No drops are processed by phone. A hold will also prevent you from receiving an official transcript or receiving your diploma. If you do not drop your course(s) by the scheduled drop date and then choose to withdraw, you will still be responsible for paying the course charges in full. A hold will affect you at RRCC as well as all colleges within the Colorado Community College System (CCCS).

### **Late fee policy**

**Late Fees:** Accounts that are not paid in full or do not have alternative payment arrangements set up by the due date are subject to monthly late fees. The initial late fee will be \$40 and an additional \$10 late fee will be charged each month your bill is outstanding. Alternative payment arrangements include: fully approved Financial Aid in place, a current term Payment Plan set up or a voucher for a Third Party Payor turned into the Cashier's office. If your alternative payment arrangements (Financial aid or Third Party Payor) will not cover your balance in full, then you should pay your portion in full by the due date or set up the payment plan.

**COF:** If your College Opportunity Fund stipend is delayed, pay your entire balance in full and once the stipend posts to your student account you will be issued a refund.

**Late Financial Aid:** If your financial aid is delayed and not set to pay within the same month of the official due date, your account is subject to late fees.

**Consortium:** If you are attending RRCC and another institution but receiving financial aid from the other institution you will need to pay your balance in full or be set up on a payment plan by the due date in the academic calendar to avoid late fees. It is your responsibility to make payment to RRCC once you receive the funds from the other school which may occur after our payment due date.

**Partial pay by FA 3P or VA:** If financial aid or your third party sponsor is not going to cover your balance in full you need to set your portion up on the payment plan or pay the balance in full. You do not need to wait for your sponsor to pay their portion in order to pay yours. If you need help determining what you will owe, please contact the Cashier's office.

**High School Concurrent Enrollment:** If your high school does not cover the balance in full, you will need to pay your portion before the due date or your account will be subject to late fees. If you need help determining what you will owe, please contact the Cashier's office.

**Tuition Credit:** If you have been awarded a tuition credit, you will need to pay the fees and your portion before the due date or your account will be subject to late fees. Tuition credit will be applied after the due date. If you need help determining what you will owe, please contact the Cashier's office.

**Late fee appeal:** If you feel you have been charged a late fee in error, send a message to the cashier's office email. Late fee appeals will not be reviewed unless the balance is paid in full. If it is found that the account was charged in error, it will be removed and refunded.

### **How to avoid a hold and late fees:**

- Sign up for the monthly installment payment plan. All accounts in good standing will automatically have the hold removed.

- Turn in your third party voucher early.
- Pay your account in full before the due date.
- Pay your portion before the due date.

### Drop for Non-Attendance

**Do not assume you have been dropped from a class for non-attendance.**

You are responsible for dropping a class before the drop date or you will be responsible for full payment. If you do not attend the first day of class, or any class sessions between the start of the course and the drop (census) date of the course, you will be identified as a "no-show" student by the faculty member and dropped from the course. Being dropped as a no-show student can have significant negative consequences for students using financial aid and/or veterans benefits. Students who are dropped for non-attendance will not be permitted back into the course.

You may drop a class online or by emailing [admissions@rrcc.edu](mailto:admissions@rrcc.edu) from your college-issued student email account or by coming in person to the Admissions office. **Drops may NOT be made over the phone.**

### Drops/Withdrawals/Cancelled Classes

You **will not** be dropped for missing payment deadlines and outstanding balances are subject to late fees.

- RRCC does not drop for non-payment.
- You are responsible for dropping your classes and drop dates vary by class. Please review the schedule to ensure you know the specific date applicable to each course in which you are enrolled.
- If you do not drop your class by the date noted in the schedule, you may be responsible for the full cost of the course.
- If you withdraw from a course after the drop date, you are responsible for the charges associated with that course.

- If a course is cancelled by the college, you are eligible for a 100% refund of the tuition and fees you have paid for that course. Your refund will be issued per the refund policy.
- Drops and withdrawals can impact your eligibility for financial aid.

### Past Due Accounts at the end of term

By the end of the term if your account is still outstanding you will have a hold and late fees. You will not be able to register for classes at RRCC or any of the colleges in the Colorado Community College System. You will not be issued an official transcript or receive a diploma until your account is brought current.

Outstanding accounts will be turned over to a collection agency in accordance with Colorado law and you will be required to make payment arrangements with the agency. Collection costs of up to 40% will be added to your account balance and your account may be subject to interest charges at 8% per year in accordance with Colorado law. Your delinquency will be reported to national credit bureaus.

### Collection Payments

If your account has been sent to collections, you will need to pay the collection agency directly. Once you have paid the account in full the Cashier's office is notified the next business day. Once this notification is received the financial holds will be removed from the account. If the payment is made by check the collection agency may notify the college after the funds are verified.

For more information you can contact the cashier's office at: 303-914-6222 or [cashiers.office@rrcc.edu](mailto:cashiers.office@rrcc.edu).

# RRCC Foundation

The RRCC Foundation is a 501(c)(3) not-for-profit organization founded in 1991 to provide financial support to the college and its students, and to increase public and business awareness of the college's important role in the community. The Foundation exists because of generous individuals who believe in the value of a college education and believe that college should be accessible to everyone.

The Foundation began with one donor, a board of directors, and the Foundation staff, all of whom aspired to assist students and make a difference in their lives. Now, more than 27 years later, generous supporters have provided more than \$16 million in donations allowing the Foundation to award more than 5.8 million dollars in scholarships and over 5.1 million dollars for other Red Rocks Community College programs, and assisted more than 3,400 students in meeting their educational and life goals.

## Foundation Programs

Each year, more than \$800,000 is distributed to support the students, faculty, and staff at the college. Scholarship applications are available at the end of fall semester each year. Please check with the Foundation for the exact deadline and application instructions, as they may change from year to year. Applications accepted in the spring are considered for awards for the following fall/spring. Scholarships are competitive and are awarded only once per year on the basis of both need and merit.

## Giving to the Foundation

The RRCC Foundation accepts and manages a variety of gifts, including cash, pledges, stock transfers, planned gifts, and bequests. Gifts may be designated for specific purposes or for the area of greatest need, as determined by the Foundation board and college administration.

The Foundation is grateful to its supporters, as it is only with their assistance that the Foundation can continue to support the College and its students. If you are a student needing assistance or a donor wishing to participate, call us at **303-914-6308** or visit our website at [www.rrcc.edu/foundation](http://www.rrcc.edu/foundation)

## Foundation Board

**The Foundation is governed by a board of up to 30 community and business leaders.**

Dr. Agneta Albinsson  
Kristen M. Anderson  
Robert E. Barber  
Kevin J. Bervik  
John G. Brant  
Kimberly Carver  
Paula Claussen  
William Conrad  
Shelley Cook  
Michael Coughlin  
Carl Craig  
Jim Dascalos  
Michelle Fournier Johnson  
Robb Gair  
Dr. Michele Haney  
Dan Leach  
Thomas W. Lemcke  
Clarence Low  
Tom Menk  
Skip Olson  
Dr. Melinda O'Rourke  
Shaw Schulder  
Bob Short  
Doris Stipech  
John Sullivan  
Dr. John Trefny  
Shirleen Tucker  
Denise Waddell  
Jim Whitfield

# Academic Matters

## Academic Integrity

Everyone associated with the college's academic community has a responsibility for establishing, maintaining, and fostering understanding and respect for academic integrity. The following principles are associated with academic integrity:

- Cite (give credit for) words and/or ideas in an academic exercise that are not expressly your own.
- Use information, computer programs, another person's work, study aids and/or other materials only when allowed by the instructor.
- Remove materials from the library, labs, and other college facilities only when an official representative of the college grants permission.
- Use copyrighted materials only with permission.
- Refuse to help another commit an act of academic dishonesty.
- Use only the resources specifically allowed when completing a test or other assignment.

Academic dishonesty is the intentional act of fraud when an individual claims credit for the work of another, uses unauthorized materials, or fabricates information in any scholarly exercise. Academic dishonesty also includes, but is not limited to:

- forging educational documents
- damaging or destroying the works of another; or
- assisting others in acts of academic deception.

If you are aware of an incident of academic dishonesty, please report the occurrence to a faculty member, department chair, or administrator. Those committing academic dishonesty will be subject to disciplinary action, such as failing the assignment or course and/or expulsion from the course or college.

## Academic Progress

### Guidelines

All RRCC students are expected to maintain satisfactory academic progress. Recognizing the value of measuring academic progress for all students, RRCC has established the following practice and procedures for measuring academic standing. This procedure is intended to be informational and helpful, but also establishes clear standards of academic progress that must be met and maintained in order to be a successful student at RRCC. A student's academic standing at one Colorado Community College System (CCCS) college will impact academic standing at another CCCS college.

### Process

For students who have attempted fewer than 9 credit hours, RRCC will monitor satisfactory progress through an Academic Alert process. These students are not subject to Academic Standing.

Academic Standing applies to all students who have attempted 9 or more credits at a CCCS college, regardless of the number of term credits they attempt from that point forward. Academic Standing is applied consistently and uniformly within each CCCS institution. RRCC will determine Academic Standing following the posting of the majority of term grades for each semester. Students placed on probation or suspended will be notified of their status. Suspended students will not be allowed to attend any CCCS college in the subsequent semester/s unless an appeal is approved. Academic Standing status will be noted on the advising, official, and unofficial transcripts. The Academic Standing of a student is not specific or limited to RRCC as it will impact a student's enrollment at other CCCS colleges.

### Definitions

- Only college level classes will be used to calculate term and cumulative GPAs (grade point averages).
- This includes summer term courses.
- Only courses taken "in residence" will be used for this procedure; "In residence" means courses taken at RRCC. Courses taken elsewhere and transferred in do not apply. The GPA calculations for this procedure may not match those used for financial aid purposes.

### Standards

**Initial Standing:** Student has attempted fewer than 9 cumulative credit hours with a cumulative GPA that is greater than or equal to 2.00 for all classes attempted.

**Academic Alert:** Student has attempted fewer than 9 cumulative credits with a cumulative GPA less than 2.00 for all classes attempted.

**Good Standing:** Student has attempted at least 9 cumulative credit hours and has a cumulative GPA greater than or equal to 2.00 for all classes attempted.

**Probation:** Student has attempted at least 9 cumulative credit hours and has a cumulative GPA less than 2.00 for all classes attempted.

**Returning to Good Standing:** By the conclusion of the Academic Probation term, the student must raise his or her cumulative GPA to at least 2.0. If this condition is met, the student returns to Good Standing.

**Probation (continuing):** If a student on Academic Probation earns a term GPA of at least 2.00 for all classes attempted during the term, but fails to raise his or her cumulative GPA to at least 2.0 for all classes attempted, the student will be allowed to attend the next term, but will remain on Academic Probation.

**Suspension:** If a student on Academic Probation earns a term GPA of less than 2.0 for all classes attempted, the student will be suspended and will not be allowed to enroll at any CCCS college for the next term, excluding summer term (as summer term may not be used as a "suspension term").

### Suspension Rules

- Summer term may not be used as a "suspension term".
- Summer term may be used to remediate (improve) the GPA if approved by RRCC. If a student wishes to enroll for summer term after being suspended, the student will need to follow RRCC's Suspension Reinstatement Procedure.
- Initial suspension is for one term, excluding summer term.
- A second suspension is for two terms, excluding summer term.
- If a student, who has served the suspension time for initial suspension or second suspension, wishes to return, the student will be allowed to re-enroll only after meeting with a RRCC academic or program advisor. The student will be placed on Academic Probation.
- A third suspension is for two full years, or four academic terms, excluding summers.
- If a student, who has served the third suspension time of two years, wishes to return, the student must meet with a RRCC Academic or program advisor.

### Suspension Appeals

- A student may appeal his or her suspension by following the RRCC Academic Suspension appeal process. If a student intends to transfer to another CCCS college, the student may appeal to the transferring CCCS college.
- If the student's suspension appeal is approved, the student will be placed on Academic Probation.
- Students put on Suspension will be dropped from all courses for any future terms. Students will not be able to register for courses until they meet the requirements outlined in the Academic Suspension appeal process. Students are ultimately responsible for their enrollment and need to check their enrollment schedule for accuracy.

### Suspension Reinstatement

Students wishing to appeal their suspension need to meet with an academic advisor to complete their Plan for Academic Success and the Academic Performance Self-Assessment. The advisor will discuss the procedure for appeal which includes writing a personal statement and scheduling an appointment with the Executive Director of Advising. The Director will consider the student's appeal and make a final determination. If approved, students will be eligible to register, but in a probationary status.

## Academic Renewal

All course work taken at RRCC is reflected on your permanent transcript; however, you can petition to remove up to 15 credit hours of substandard grades earned from your cumulative grade point average (GPA). Before submitting the required written request, you must have been out of school for two years after the substandard course work was completed and you must have completed a minimum of six credit hours of new course work at RRCC with a cumulative GPA of 2.0 or higher.

Only courses taken prior to your two-year absence (see above) are eligible for this process. You may petition only once to remove grades and credits from your cumulative GPA. Once Student Records has removed these grades and credits from your cumulative GPA, they cannot be reinstated or used for any degree or certificate. The grades and credits will still appear on your permanent academic transcript. Credit hours earned for courses eliminated from your GPA for Academic Renewal will remain deducted from your remaining COF stipend eligible hours and will count toward your attempted hours, and impact your financial aid eligibility.

## Attendance

To benefit the most from your instruction, attend each class, come to class prepared, arrive on time, submit assignments when due, and take exams when scheduled. In addition, comply with attendance policies set by individual instructors.

If you do not establish attendance in a course before the drop date you will be reported as a "No Show" by the instructor and dropped from the course. For an online course, you must log in and actively participate before the drop date or you will be reported as a "No Show" by the instructor and dropped from the course.

## Course Load

For most students, a typical academic course requires two to three hours of outside preparation for each hour spent in class. For example, a 15-credit load represents a commitment of 45-60 hours per week, consisting of 15 hours in class and 30-45 hours of outside preparation.

The average full-time course load is 15 credits for each fall and spring semester. During the summer semester, the average full-time course load is 12 credits. If you register for fewer than 12 credits, you are classified as part-time. You need written permission from your advisor or the registrar to enroll for more than 18 credits during any semester.

## Credit Completion Progress Standard

Recognizing the value of credit completion for all students with regards to retention, transfer and credential attainment, RRCC has established the following process for measuring credit completion progress. You must meet the standards of credit completion progress in order to be a successful student at RRCC. Credit Completion Progress standards apply to all students who have attempted 9 or more credits at RRCC, regardless of the number of term credits they attempt from that point forward. Students who have attempted fewer than 9 credit hours are not subject to the Credit Completion Progress guideline.

Credit Completion Progress standards will be applied consistently and uniformly within each CCCS college.

### Process

RRCC will determine the Credit Completion Progress status for all students who have attempted 9 or more credits at RRCC following the posting of the majority of term grades for each semester. Students placed on warning 1, warning 2 or warning 3 will be notified of their status. Credit Completion Progress status will be noted on the advising and unofficial transcripts only. (It will not be noted on the official transcript.) Your Credit Completion Progress status is specific to RRCC and does not impact your enrollment at other CCCS colleges. For students who have attempted fewer than 9 credit hours, RRCC will monitor credit completion through an alert process.

### Definitions

- Credit Completion Progress include all credit bearing classes (developmental and college level), which will be used to calculate the percent of attempted credits passed. This includes summer term courses.

- Only courses taken "in residence" will be used for this calculation; "In residence" means taken at RRCC. Courses taken elsewhere and transferred in do not apply. The credit completion rate for this procedure will not necessarily match those used for financial aid purposes or athletic eligibility.
- Grades considered to be passing when computing the percent of attempted credits passed are as follows: A, B, C, D, S/A, S/B, S/C, S.
- Grades considered to be failing when computing the percent of attempted credits passed are as follows: I, F, U/D, U/F, W, AW.
- Course Completion Rate is calculated by dividing the total attempted credits by the number of credits successfully completed as per the definitions above.

### Standards

#### Initial Standing

Student has attempted fewer than 9 cumulative credit hours will not be assessed for credit completion.

#### Good Standing

Student has attempted at least 9 cumulative credit hours and has a cumulative course completion rate of at least 50%.

#### Warning 1

Student has attempted at least 9 cumulative credit hours and has a cumulative course completion rate of less than 50% for the first time.

#### Warning 2

Student has attempted at least 9 cumulative credit hours and has a cumulative course completion rate of less than 50% for the second time. If a student on Credit Completion Probation passes 50% or more of their attempted term credits, but fails to raise their cumulative completion rate to 50%, they will be allowed to continue the next term, but will remain on Credit Completion Probation.

#### Warning 3

Student has attempted at least 9 cumulative credit hours and has a cumulative course completion rate of less than 50% for the third time.

### Rules

- Students on Warning 1 will receive a communication regarding their credit completion status and will be given information on student support services at RRCC.

- Students on Warning 2 will receive a communication regarding their credit completion status and will have a credit completion registration hold placed on their RRCC student account. The student will not be able to make any changes to their student account until they meet with an academic or program advisor.
- Students on Warning 3 will receive a communication regarding their credit completion status and will have a credit completion registration hold placed on their RRCC student account. The student will not be able to make any changes to their student account until they meet with an academic or program advisor. RRCC reserves the right to limit the number of credit hours the student may enroll in when placed on Warning 3 status.

## Grades

Final course grades are assigned at the end of each course. If you need an earlier grade report, contact the instructor.

## Grading Symbols

A: Distinguished achievement for superior work.

B: Better than acceptable achievement.

C: Acceptable achievement for advancement in the same or related studies.

D: Less than acceptable achievement for advancement in the same or related studies (credit may not transfer or count toward some degrees or certificates).

F: Failure to achieve or master the learning objectives of the course. A grade of F does not apply toward certificates or degrees.

AU: Audit. If you want to take a course without earning credit, you can register to audit that course. You must pay full tuition and fees, and you will not receive the COF stipend for the course. You must declare your intention to audit no later than the course's tuition refund date. Once you have registered to audit a course, you cannot change your registration from auditing to earning credit for the course. The college will not award credit for any audited course.

AW: Administrative Withdrawal.

W: Withdrawal. You have officially withdrawn from the course or the college by the approved date and time listed in the current semester's schedule.

I: Incomplete. If you are not able to complete the learning objectives before the end of a course because of verifiable extenuating circumstances, the instructor may request a grade of incomplete at the initiation of the student. Before you are eligible to receive an "I", you must have completed a minimum of 75% of the course work with a grade of C (or higher). Before the end of the course, you are responsible for making arrangements with the instructor to complete an Incomplete Grade Contract. If you do not complete the course work by the agreed-upon deadline, the instructor will change the "I" grade to the letter grade stipulated in the contract. If no grade change is issued, the "I" will be changed to the letter grade indicated on the incomplete contract.

S: Satisfactory. Equivalent to a grade of C or higher and is available only for certain pre-designated courses.

U: Unsatisfactory. Equivalent to a grade of D or F and is available only for certain pre-designated courses.

S/A, S/B, S/C: These are satisfactory grades awarded only for developmental courses. The A, B, and C indicate the level of satisfactory performance. These grades are not included in the GPA calculation. The course will count for attempted and earned credits.

U/D, U/F: These are unsatisfactory grades awarded only for developmental courses. The D and F indicate the level of unsatisfactory performance. These grades are not included in the GPA calculation. The course will count in attempted credits but will not carry earned credits.

SP: Satisfactory Progress. Under the college's continuous enrollment policy, certain courses have been designated open-entry. You are eligible to receive an SP only if you are enrolled in an open-entry course. By the end of the semester, you must have completed course work (prorated by your registration date) with a grade of C (or higher) before you can be eligible for an SP. Also, you can request an SP based on verifiable extenuating circumstances. Before the end of the semester, you are responsible for making arrangements with the instructor to sign an SP Grade Contract. If you do not complete the course work by the agreed-upon deadline, the instructor will change the SP to the letter grade stipulated in the contract. If no grade change is issued, the SP will be changed to an F at the end of the next full 15-week semester.

Z: Placeholder. Grade not yet reported. If no grade is issued, this placeholder will be changed to an F grade at the end of the next full semester.

## Grade Point Average (GPA) Calculation

When computing your cumulative grade point average (GPA), various numerical values are assigned and used. Those that appear on your transcript are:

### Attempted Credit Hours (AHRs)

Once you register for a course, you are attempting the credit hours assigned to that course. Attempted hours are not used to calculate your GPA.

### Earned Credit Hours (EHRs)

If you earn a final course grade of A, B, C, D, or S, you will receive earned credit hours for that course. Earned hours are not used to calculate your GPA.

### Quality Credit Hours (QHRS)

If you earn a final course grade of A, B, C, D, or F, you will receive quality credit hours for that course. Quality hours are used to calculate your GPA.

### Quality Points (QPTS)

The main grading symbols are given points: A=4, B=3, C=2, D=1, and F=0. The points assigned to the letter grade multiplied by the quality credit hours received for the course give a numerical value called quality points. These points are used to compute your cumulative GPA.

### Grade Point Average (GPA)

Your grade point average is the numerical value found by dividing the total number of quality points (QPTS) by the total number of quality credit hours (QHRS).

The GPA's highest possible numerical value is 4.0.

## Calculating your GPA

Prefi x	Grad e	AHR S	EHR S	QHR S	QPTS	
ENG 121	B	3	3	3	3X 3	= 9
HIS 101	W	3	0	0	0X 0	= 0
MAT 201	A	5	5	5	4X 5	= 20
PSY 101	C	3	3	3	2X 3	= 6
SOC 101	F	1	0	1	0X 1	= 0
Total s		15	11	12		35

$$\text{GPA} = \frac{\text{Total QPTS} = 35}{\text{Total QHRS} = 12} = 2.917$$

## Graduation

### Catalog Graduation Requirements

You will graduate under the catalog requirements in effect for the semester that you were first enrolled unless you have a one-year break in attendance (excluding summer term). If you interrupt attendance, you must meet the requirements of the catalog in effect at the time you re-enrolled. You can also choose to use the catalog that is in effect the semester you graduate. Be sure to keep a copy of your catalog.

You will not receive a diploma until you have met all financial obligations to any college that is part of the Colorado Community College System (CCCS).

### Graduation Requirements

1. You must earn a cumulative grade point average of 2.0 (C average). Some programs will require at least a B or C in specific courses.
2. The college reserves the right to substitute or delete courses in degree or certificate programs.
3. Not all programs or courses are available each semester.
4. Courses numbered below 100 will not count toward any degree or certificate.
5. You must submit a graduation application for your degree or certificate during the term in which you intend to graduate according to the deadline published in the class schedule for that semester.

## Petitioning for Waivers/Program Substitutions

If you wish to petition for a waiver and/or substitution of program requirements, the department lead/advisor must complete a Waiver/Program Substitution Request form. They will complete the request, have it approved by the appropriate instructional dean, and submit it to Student Records where it will be kept on file.

## Phi Theta Kappa

RRCC sponsors a chapter of Phi Theta Kappa, the International Honor Society for two-year colleges. Members plan programs and events that encourage scholarship, service, and leadership. To be eligible for membership, you must be a degree-seeking student enrolled in college-level classes, have completed at least 12 credits of study (100 level or higher) at RRCC, and have a minimum cumulative GPA of 3.5. Membership opportunities occur twice a year, once in the fall and once in the spring semesters.

## Recognition of Achievement

### Honors Scholar

Honors Scholars are those students who have completed the Dr. John U. Trefny Honors Program curriculum and requirements at RRCC. The Honors Scholar designation will appear on your official academic transcript and will be noted in the annual Commencement Program. All completed honors courses are also recorded on your official academic transcript.

To receive this academic honor, you:

- Must be admitted to the Dr. John U. Trefny Honors Program.
- Must complete the minimum 18 credit hours in honors designated RRCC courses.
- Must maintain a 3.5 GPA throughout the two-year program.
- Must complete the required service learning hours.
- Must complete the Honors Capstone project.
- Must have completed the requirements for an Associate of Arts, Associate of Science, Associate of General Studies, or Associate of Applied Science degree; or have completed a certificate program containing at least 30 credits

### Dr. John U. Trefny Honors Program

The Honors Program at RRCC provides exceptional learning opportunities through interdisciplinary education and problem-solving experiences for a community of scholars in order to prepare them to be leaders in a global community. The Honors Program is designed to develop STEM leaders while valuing and fostering inclusiveness and intellectual growth.

Information: [honors@rrcc.edu](mailto:honors@rrcc.edu)

## Repeating Courses

You may retake any course taken at RRCC. Only repeat courses registered at RRCC will be eligible to apply to the Repeat Course process. Each registration for the course and each grade received will be listed on the transcript. The highest graded course will be used to calculate the GPA, total credit hours earned, graduation, and graduation honors. Excluded course(s) will not be eligible for calculation into the GPA, total credit hours earned, graduation, or graduation honors.

In the event that the same grade is earned two or more times for a repeated course, the most recent instance of the duplicate grade will be included in the term and cumulative GPA. All other duplicate grades will be excluded from the term and cumulative GPA. All credits removed will still remain deducted from the COF stipend eligible hours and will remain added to your "Attempted Hours" total.

Repeating courses can impact your financial aid Satisfactory Academic Progress status, and also can affect the amount of aid you may receive. Please contact Financial Aid for more information.

**Information: 303-914-6267 or  
[student.records@rrcc.edu](mailto:student.records@rrcc.edu)**

## Repeat Course Limits

The Colorado state system of community colleges has the following limits with regard to repeated courses. The following guideline applies to all students taking credit bearing courses.

### Guidelines

- Students will be limited in the number of times that they can take the same course.
- Certain courses are exempt from the repeat course procedure due to the nature/offering of the course.

- If a student has taken a course two times and attempts to register for the course an additional time, the student will not be able to register for that particular course until an action plan is created and approval granted by an advisor. However, the student is able to register for other courses without needing an action plan or approval as per college rules and regulations.
- If an advisor does not feel that the registration is warranted, the student may appeal.
- If a student has taken a course three times and wants to register for the course a fourth time, the student must appeal via RRCC's appeal procedure.

## Veterans Progress

Veterans are certified only for courses that apply to their degree programs. If you are eligible to receive Veterans Administration (VA) benefits, you are required to maintain a cumulative 2.0 grade point average (GPA) for all course work attempted. If your cumulative GPA falls below 2.0, you will be placed on academic probation for the following term. If you do not improve your cumulative GPA to at least a 2.0 for the subsequent semester, your VA certification will be suspended until progress is made toward your GPA. You may be reinstated after meeting with the VA school-certifying official at RRCC.

Because credit is not given for audited courses, they are not eligible for certification. If you stop attending, but do not officially drop or withdraw from the course, you are considered "non-attending." You may be dropped administratively and your benefit certification adjusted accordingly. These actions can result in you owing money to the federal government. Copies of the veteran regulations are available for review in the Veteran Services office on campus.

**Information:** [www.va.gov](http://www.va.gov)

# Student Rights and Responsibilities

**As a student, you have specific rights that ensure you are treated equitably and that your privacy is protected.**

## Affirmative Action/Equal Opportunity

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution and does not discriminate on the basis of disability, race, creed, color, gender, sexual orientation, gender expression, religion, age, national origin, or ancestry, or any other category protected by applicable law. The College has designated the Executive Director of Human Resources as its Equal Opportunity Employment Officer and Title IX Administrator, with the responsibility to coordinate its civil rights compliance activities and grievance procedures. Report all concerns or complaints relating to discrimination or harassment to: Arnie Oudenhoven, Executive Director of Human Resources/EO Compliance Officer/Title IX Administrator, 13300 West Sixth Avenue, Lakewood, CO 80228 at 303-914-6298.

The State Board for Community Colleges and Occupational Education has approved the RRCC Affirmative Action/Equal Opportunity Program Plan (available for individual, public, and agency review in the Office of Human Resources). The college has designated the Executive Director of Human Resources as its affirmative action officer.

**For information contact:**

Office of Human Resources  
Red Rocks Community College  
13300 W. Sixth Avenue, Box 17  
Lakewood, CO 80228-1255  
**303-914-6570**

**Other inquiries may be made to:**

Vice President for Legal Affairs  
Colorado Community College System  
9101 E. Lowry Boulevard  
Denver, CO 80230-6011  
**720-858-2868**

Office for Civil Rights,  
Denver Office  
U.S. Department of Education  
Cesar E. Chavez Memorial Building  
1244 Speer Boulevard, Suite 310  
Denver, CO 80204-3582  
**303-844-5695** or **OCR.Denver@ed.gov**  
FAX: 303-844-4303

## Drug and Alcohol Abuse Information

### The Law

RRCC is a state-system community college governed by the State Board for Community Colleges and Occupational Education. Board policy requires RRCC to comply with the Drug Free Schools and Communities Amendments of 1989 (PL 101 226 in Federal law). A copy of this law is on file in the Human Resources Office for your reference. The Drug and Alcohol Abuse Prevention Program includes:

### Code of Conduct

Neither students nor employees shall engage in the unauthorized or unlawful manufacture, distribution, possession, use, or abuse of alcohol or illicit drugs on college property or as a part of any college activity. This includes the use, distribution, or possession of "medical marijuana," which remains a violation of Federal law. See the Student Code of Conduct in the Student Handbook for more information.

[www.rrcc.edu/student-life/handbook](http://www.rrcc.edu/student-life/handbook).

### Legal Sanctions

There are legal sanctions for violations of the Code of Conduct. Any student or employee who is convicted of the unlawful manufacture, distribution, possession, use, or abuse of illicit drugs or alcohol is subject to criminal penalties under local, state, and federal law. These penalties range in severity from a fine of \$100 up to \$8,000,000 and/or life imprisonment. The exact penalty assessed depends upon the nature and severity of the individual offense.

### College Penalties

The college will impose penalties against students and employees who violate the Code of Conduct. Violators will be subject to disciplinary action under student and employee disciplinary policies. The sanctions include, but are not limited to, probation, suspension, or expulsion from the college or probation, suspension, or termination of employment, and referral to authorities for prosecution as appropriate.

### Illegal Substances

A controlled substances schedule is on file in the Student Life Office and in the Campus Police Department.

Illegally possessing, using, distributing, or manufacturing any narcotic, dangerous drug, or controlled substance as classified by federal, state, and local laws, or appearing on campus while under the influence of any illegally-obtained narcotic, dangerous, or controlled substance is a crime and violation of the Student Code of Conduct. Under federal law, marijuana (including "medical marijuana") is a Schedule I substance. Its possession and/or use on any College property is illegal and subject to prosecution and College sanctions. All students must comply with the RRCC Drug Free Schools and Communities Amendment of 1989 (PL101-226).

### Health Risks

Many health risks are associated with drug and alcohol abuse. Risks include, but are not limited to, malnutrition, brain damage, heart disease, pancreatitis, cirrhosis of the liver, mental illness, death, low-birth-weight babies, and babies born with drug addictions. Personal relationships, family dynamics, and the ability to work and study are also at risk. Drug and Alcohol Abuse Prevention Program information and counseling services are available through the Behavioral Health Counseling Office located in the Student Health & Counseling Center.

### Community Resources

Consult the yellow pages of the local telephone book for a listing of all private and community-based programs. Check listings under "Alcoholism Treatment" and "Drug Abuse Information and Treatment." For 24-hour assistance, call:

- National Alcohol and Substance Abuse Hotline: 1-800-784-6776
- National HOPEline Network: 1-800-273-8255

## Firearms on Campus

Firearms of any kind are prohibited on campus, with the exception of those carried by Certified Peace Officers, guards while working, persons who have been issued a valid permit to carry a concealed handgun in accordance with Colorado's Concealed Carry Act, or with prior approval from the Chief of the RRCC Police Department.

## Privacy Notification

The Colorado Community College System considers the following to be directory information. Directory information is limited to the current academic year only. RRCC staff may disclose this information, without prior consent, to anyone inquiring in person, by phone, or in writing.

Student name  
Major field of study  
Dates of student attendance  
Degrees/certificates and awards student has earned

Most recent educational institution attended by the student

Enrollment status (full-time, part-time)

Participation in officially recognized activities and sports and if participating in an officially recognized sport, height and weight

Addresses (including mail and e-mail) are considered PII and are not released as Directory Information except for the following:

- Graduation lists released to news media, which may include the student's city of residence.
- Other listings to the news media and college personnel for special awards, honors, and events. Notification to Phi Theta Kappa Honor Society and other academic honor societies for students who are eligible to be considered for membership

Additionally, name, address, phone number, date and place of birth, level of education, most recently attended college, field of study, and degree(s) received of students may be released to military recruiters upon request in accordance with the Solomon Amendment. All other information contained in student records is considered private and not open to the public without the student's written consent. Students who do not want their directory/public information released to third parties, or students who do not want to be listed in the College online e-Directory, should complete a form to suppress directory information. Directory information restrictions will remain in effect until you cancel the restriction. A release form is available in Admissions or Student Records or on the Student Records web page under FERPA.

**Student.Records@rrcc.edu.**

### Notification of Rights Under the Family Educational Rights and Privacy Act (FERPA) for Postsecondary Institutions

FERPA affords you certain rights with respect to your education records.

#### Your rights include:

1. The right to inspect and review your education records within 45 days of the day RRCC receives a request for access. Submit written requests that identify the record(s) you wish to inspect to the Registrar. The Registrar will make arrangements for access and notify you of the time and place where the records may be inspected.

2. The right to request the amendment of education records that you believe are inaccurate or misleading. You may ask RRCC to amend a record that you believe is inaccurate or misleading. Write to the above RRCC official responsible for the record and clearly identify the part of the record you want changed, specifying why it is inaccurate or misleading. If RRCC does not amend the record as you request, RRCC will notify you in writing of the decision and advise you of the right to a hearing regarding the request for amendment using the Student Grievance Procedure SP 4-31. Additional information regarding the hearing procedures will be provided to you when you are notified of the right to a hearing.
3. The right to provide written consent before RRCC discloses personally identifiable information contained in your education records, except to the extent that FERPA authorizes disclosure without consent. One exception that permits disclosure without consent is disclosure to a college official with legitimate educational interests. A college official is:
  - an employee of the college or the Colorado Community College System in an administrative, supervisory, academic, research, or support staff position (including law enforcement unit, personnel, and health staff);
  - a person or company with whom the College has contracted (such as an attorney, auditor, or collection agent);
  - a member of the State Board for Community Colleges and Occupational Education, the Colorado Department of Higher Education, or the National Student Clearinghouse; the College Opportunity Fund; or to the U.S. Military in compliance with the Solomon Amendment;
  - an individual serving on a college advisory committee or college board; or a student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the college also discloses education records without consent to officials of another school in which a student seeks or intends to enroll, or after enrollment.

The college may share educational records to parents in the following circumstances: for a student who is dependent under I.R.S. tax code; a student under 21-years old who has violated a law or the school's rules or policies governing alcohol or substance abuse; and when the information is needed to protect the health or safety of the student or other individuals in an emergency.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by RRCC to comply with the requirements of FERPA. Write to:
 

Family Policy Compliance Office  
U.S. Department of Education  
600 Independence Avenue, SW  
Washington, DC 20202-4605

#### **Information: Student Records at 303-914-6267**

#### **FERPA Annual Notice to Reflect Possible Federal and State Data Collection and Use**

As of January 3, 2012, the U.S. Department of Education's FERPA regulations expand the circumstances under which your education records and personally identifiable information (PII) contained in such records — including your Social Security Number, grades, or other private information — may be accessed without your consent. First, the U.S. Comptroller General, the U.S. Attorney General, the U.S. Secretary of Education, or state and local education authorities ("Federal and State Authorities") may allow access to your records and PII without your consent to any third party designated by a Federal or State Authority to evaluate a federal- or state-supported education program. The evaluation may relate to any program that is "principally engaged in the provision of education," such as early childhood education and job training, as well as any program that is administered by an education agency or institution. Second, Federal and State Authorities may allow access to your education records and PII without your consent to researchers performing certain types of studies, in certain cases even when we object to or do not request such research. Federal and State Authorities must obtain certain use-restriction and data security promises from the entities that they authorize to receive your PII, but the Authorities need not maintain direct control over such entities. In addition, in connection with Statewide Longitudinal Data Systems, State Authorities may collect, compile, permanently retain, and share PII from your education records, without your consent, and they may track your participation in education and other programs by linking such PII to other personal information about you that they obtain from other Federal or State data sources, including workforce development, unemployment insurance, child welfare, juvenile justice, military service, and migrant student records systems.

In accordance with the Fair and Accurate Credit Transactions Act (FACTA) of 2003, RRCC adheres to the Federal Trade Commission's (FTC) Red Flag Rule (a Red Flag is any pattern, practice, or specific activity that indicates the possible existence of identity theft), which implements Section 114 of the FACTA, and to the Colorado Community College System's Identity Theft Prevention and Detection Program, which is intended to prevent, detect, and mitigate identity theft in connection with establishing new covered accounts or an existing covered account held by the Colorado Community College System or one of its thirteen (13) community colleges, and to provide for continued administration of the Program. If a transaction is deemed fraudulent, appropriate action will occur. Action may include, but is not limited to, cancelling of the transaction, notifying and cooperating with law enforcement, reporting to the Student Code of Conduct Office, and notifying the affected parties. For more information on FACTA, Red Flag Rules, and Identity Theft Consumer Information, please see the links provided below:

Federal Trade Commission Statute:  
[www.ftc.gov/os/statutes/fcradoc.pdf](http://www.ftc.gov/os/statutes/fcradoc.pdf)

Red Flag Rules:  
[www.ftc.gov/bcp/edu/microsites/redflagrule/index.shtml](http://www.ftc.gov/bcp/edu/microsites/redflagrule/index.shtml)

Identity Theft Consumer:  
[www.consumer.ftc.gov/features/feature-0014-identity-theft](http://www.consumer.ftc.gov/features/feature-0014-identity-theft)

**Information: Student Records at 303-914-6267**

## Smoking on College Grounds

Consistent with State of Colorado statute and Executive Order D 0036 90, **smoking, vaping, and the sale of tobacco products, vaping products, and e-cigarettes are prohibited in all buildings and on all grounds owned or leased by the state** under the control of the executive branch. Please help us protect people and the environment by following this policy on our campuses and grounds (including parking lots).

To reduce exposure to secondhand smoke, the City of Lakewood's ordinance (9.38-030) makes the following areas smoke-free:

- The 25-foot perimeter around public entrances to buildings
- Public transit waiting areas, bus stops, shelters, light rail platforms, etc.
- City-owned playgrounds, skate parks, athletic fields, and festival grounds

For questions, please contact the Vice President of Administrative Services at **303-914-6346**.

## Statewide Transfer Policy and Student Bill of Rights

In an effort to enhance the transferability of credit and general education, the Colorado legislature implemented a policy to assure students enrolled in public institutions of higher education are afforded certain basic rights. Known as the Student Bill of Rights, its provisions seek to ensure:

- A quality general education experience that develops competencies in reading, writing, mathematics, technology, and critical thinking through integrated arts and science experience.
- Students should be able to complete their Associate of Arts and Associate of Science Degree programs in no more than 60 credit hours or their baccalaureate programs in no more than 120 credit hours unless there are additional degree requirements recognized by the commission.
- A student may sign a two-year or four-year graduation agreement that formalizes a plan for the student to obtain a degree in two or four years, unless there are additional degree requirements recognized by the commission.
- Students have a right to clear and concise information concerning which courses must be completed successfully to complete their degrees.
- Students have a right to know which courses are transferable among the state public two-year and four-year institutions of higher education.
- Students, upon successful completion of core general education courses, should have those courses satisfy the core course requirements of all Colorado public institutions of higher education.
- Students have the right to know if courses from one or more public higher education institutions satisfy the student's graduation requirements.
- Credit for completion of the core requirements and core courses shall not expire for 10 years from the date of initial enrollment and shall be transferable.

## Student Handbook

Students may pick up the current edition of the Student Handbook in the Student Project Center. It can also be found online: [www.rrcc.edu/student-life/handbook](http://www.rrcc.edu/student-life/handbook).

## Voter Registration

RRCC fully supports and advocates that students and staff register to vote. Voter Registration forms are available in the Student Records Office, or on the Colorado Secretary of State website [www.elections.colorado.gov](http://www.elections.colorado.gov). You may also print a voter registration form and mail to the Secretary of State office [www.sos.state.co.us/pubs/elections/vote/VoterRegFormEnglish.pdf](http://www.sos.state.co.us/pubs/elections/vote/VoterRegFormEnglish.pdf).

# Student Success Services and Campus Services

## Accessibility Services

Accessibility Services is committed to the process of removing barriers for students with disabilities to create equal access and opportunities at RRCC. The college complies with and fully supports Section 504 of the Rehabilitation Act of 1973, with amendments of 1974, as well as the Americans with Disabilities Amendments Act of 2008 (ADAAA).

The Accessibility staff makes determinations and provisions regarding access and reasonable accommodations, and provides support for students and visitors with disabilities. Sign language interpreting, books in alternate format, testing accommodations, and assistive technology are some of the accommodations and services provided.

The office is also a resource for college employees regarding disabilities. RRCC has an ADAAA (Americans with Disabilities Act Amendments Act of 2008) Committee that focuses on ensuring the accessibility of the campus, programs and services.

**Information: 303-914-6733 or  
www.rrcc.edu/accessibility-services**

## Center for Multicultural Excellence

One of RRCC's core values is inclusion. The Center for Multicultural Excellence provides an atmosphere where all students, particularly students of color and other historically underserved students, can find support and engage with issues around social justice and equity.  
www.rrcc.edu/diversity

## Admissions

The Admissions Office at Lakewood and the front desk at the Arvada campus process all applications for admission and are where you can add, drop, and/or withdraw from classes. The Lakewood Admissions office also determines in-state residency and is available to help you through the process of applying for residency.

**Information:  
Lakewood campus 303-914-6348 or Arvada campus  
303-914-6010  
www.rrcc.edu/admissions**

## Academic Advising

Academic advisors can help you select courses, identify course prerequisites, obtain program information, evaluate assessment results, check graduation requirements, and assist with transfer planning to a four-year college or university. Advisors are available on a limited walk-in basis and by appointment for more detailed academic goal planning, as well as career planning. All students are strongly encouraged to consult with an advisor before determining a degree or certificate program. Only one degree/certificate modification is allowed per semester.

**Information: 303-914-6275 or www.rrcc.edu/advising  
Arvada Campus advising is by appointment only: 303-914-6016.**

## Assessment Center

The Assessment Center administers a required academic placement test for students who have just applied, please check out the requirements for taking a placement test on our webpage: [www.rrcc.edu/assessment/do-i-need-to-test](http://www.rrcc.edu/assessment/do-i-need-to-test). The state of Colorado requires this test for a number of students. RRCC also has a number of programs that require parts of this test for every applicant.

We also assist students and faculty in evaluating requests for Prior Learning Assessment (PLA) or Portfolio credit. The Assessment Center offers the College Board's College Level Examination Program (CLEP) and the DAN TES Subject Standardized Test (DSST) for college credit. These tests enable students to schedule an examination to earn academic credit to bypass certain college courses.

For more information about taking these tests, visit our website: [www.rrcc.edu/assessment/clep-checklist](http://www.rrcc.edu/assessment/clep-checklist).

**Information: Lakewood campus 303-914-6720 or  
Arvada campus 303-914-6075.  
www.rrcc.edu/assessment**

## Bookstore

The RRCC Bookstore, located at the Lakewood Campus, is your source for all of your educational materials, including those for CCCOnline classes. We offer digital books and rental books as well as new and used textbooks. Study aids, reference books, and dictionaries are also available. Textbooks can be ordered online. Once you submit your order, you may request delivery to the Arvada campus. Please give us one business day and call the Arvada campus at **303-914-6010** to ensure your order is available.

The bookstore also carries school supplies, calculators, printers, headphones, electronics, backpacks, greeting cards, hardcover and paperback best-sellers (discounted 20%), imprinted RRCC gift items and clothing, along with snack food and beverages. Barnes & Noble gift cards may be purchased and redeemed. Bookstore services include special orders for books or merchandise not in stock and textbook buyback.

The bookstore performs computerized textbook buyback EVERY DAY. The best time to sell your textbooks is at the end of each semester. We are very competitive; let us give you a buyback price quote! Textbooks may be ordered online by clicking on "Bookstore" from the RRCC website at [www.rrcc.edu](http://www.rrcc.edu). Books may be shipped to students' homes, held for in-store pickup, or delivered to the Arvada campus. We accept all major credit cards, checks (valid driver's license required), PayPal (online orders), and cash. Financial Aid is accepted for payment for textbooks, school supplies, and imprinted merchandise.

To use up to \$750 of your expected financial aid refund to buy your books and supplies, fill out a Bookstore Authorization form in the Financial Aid Office. This form only needs to be submitted to Financial Aid once during your entire student career at RRCC, and funds can be available for use at the bookstore up to two weeks before classes begin. Books and class supplies are the only authorized purchases when using financial aid in this manner.

Receipts are ALWAYS required for returns. Please refer to our website and signs in the bookstore for refund policies and time limits.

Like us on Facebook to find out about special events and offers. Bring this article into the bookstore to get 20% off any imprinted gift or clothing item!

**Information: Lakewood campus 303-914-6232, Arvada campus 303-914-6022 or [sm259@bncollege.com](mailto:sm259@bncollege.com) or [rrcc.bncollege.com](http://rrcc.bncollege.com) [www.facebook.com/redrocksbookstore](http://www.facebook.com/redrocksbookstore)**

## Cafeteria/Food Service

The RRCC Café, located on the Lakewood campus, offers a variety of breakfast, lunch, and snack items. A weekly menu is posted on the student portal (The Rock) for the Hot/Cold line and the Grill. The cafeteria is located on The Bridge between the east and west buildings.

**Information: 303-914-6374**

## Campus Police

The safety of students, faculty, and staff is the priority of the RRCC Campus Police Department. We serve both the Lakewood and Arvada campuses, responding to medical emergencies, investigating criminal acts and traffic accidents, enforcing parking and traffic violations, and opening and securing campus buildings. We provide safety escorts when requested, assist with car battery jumpstarts, and deliver emergency messages by dispatching an officer to that specific location. Campus Police is also the location of lost and found and we are located behind the Information Desk in the main lobby of the Lakewood campus.

**Emergencies: 911**

**Non-emergencies: 303-914-6394**

## Career Services

RRCC is committed to helping students succeed in their pursuit of a quality education, including assistance in developing a clear career plan. Career Services provides individualized career counseling and coaching, employment resources, career assessments, job search skills, and mock interviewing assistance. Specific services are listed on the Career Services website. The best course of action is a sound course of action; having an idea of your career direction will help you focus on a sound academic plan!

**Information: Lakewood campus 303-914-6906 or Arvada campus 303-914-6016 [www.rrcc.edu/career-services](http://www.rrcc.edu/career-services)**

## Career Assessments

Individual interpretive sessions for the Myers-Briggs Type Indicator, Strong Interest Inventory and the YouScience aptitude test are \$20 each for students and alumni or \$30 each for community members.

**Information: 303-914-6906**

## Career Development Course

Career Development, PSY 110, is offered fall semester only and covers all areas of the career development process, including formal and informal assessments (personality, interests, skills, values, strengths, and beliefs); personal career exploration; occupational, labor, and job market resources; the changing workplace; goal-setting; decision-making; networking; informational interviewing; résumé writing; and interviewing skills. Upon completion, students will have created their own vision board and career development plan.

**Information: 303-914-6016**

## Child Care

Red Rocks Community College is home to Child Care Innovations, a Child Care Resource and Referral Agency. Parents looking for child care may visit Room 2666 at the Lakewood campus or call 1-877-338-2273 for free referrals of licensed child care facilities, assistance in evaluating options, and helpful consumer education information. To conduct a search online, visit [www.qualistar.org/home.html](http://www.qualistar.org/home.html).

The Children's Center at the Lakewood campus offers full-service, full-day care for children from 18 months to kindergarten entry. The high-quality program provides secure and nurturing care. The center serves families of students, staff, faculty, and the community. The center does not provide drop-in care.

**Information: 303-914-6328**

## Coffee Shop

The Coffee Shop, located in the Student Center on the Lakewood campus, offers brewed coffee, espresso drinks, smoothies, quick meals, and snacks.

**Information: Lakewood campus 303-914-6262, Arvada campus 303-914-6025**

## College Prep Zone (CPZ)

The College Prep Zone is a free, walk-in tutoring lab, and it is reserved specifically for students in college-prep classes (MAT 050, MAT 055, MAT 107, CCR 092, and CCR 094). Students in these classes have open access to tutoring in the College Prep Zone, where they can develop their study skills and receive help with their math homework, essay writing assignments, and reviewing for upcoming math tests. Tutors can also provide students with effective study strategies to help them succeed in their classes. The lab is located in the Learning Commons, just below the Library, and tutoring is available throughout the week. Visit the website below for more information.

**Information: 303-914-6701 [www.rrcc.edu/college-prep-zone](http://www.rrcc.edu/college-prep-zone)**

## Communication Lab

Give your best presentation with help from the Comm Lab:

- Develop presentation outlines
- Enhance oral presentation skills
- Control speech anxiety
- Develop confidence in delivery
- Practice using visual aids
- Create effective speaking notes
- Use video and audio recording technology
- Receive one-on-one and group tutoring

The Comm Lab is located upstairs in the Library (Room 2264). Free tutoring is available to ALL RRCC Students.

**Information: 303-914-6182 or visit our webpage to sign up for an appointment:**  
[www.rrcc.edu/communication/comm-lab](http://www.rrcc.edu/communication/comm-lab)

## Emergency Notifications

### Emergency Notification Settings for Students and Staff

Students and staff have the option to be included in the Emergency Alert Notification List, for time when emergency conditions or bad weather require either of the RRCC campuses to be closed. The notification settings can be found under the Welcome tab at "The Rock." Please enter the phone number(s) you would like to include in the Emergency Alert Notification List. In the event of a campus closure due to weather or an emergency due to an imminent threat, you will be notified immediately. You may update your phone numbers at any time.

Red Rocks Community College is exempt from the State Inclement Weather Policy and our campuses may remain open while other state government offices close. If either campus is to be closed for an entire day, every effort will be made to reach a decision by 5:30 a.m. If a campus is to close for the evening, every effort will be made to have a decision by 4:00 p.m.

As an expanded way to communicate during emergencies, RRCC provides text messaging notification. Text messaging will only be used to communicate our emergency messages. In order to receive an emergency text message, you must request or opt-in to the program, and you must have elected text messaging as an option from your phone service provider. If you would like to receive text messages from RRCC for emergency messages, check the box. By checking the box, you are agreeing to all charges incurred by your phone service provider.

## Entrepreneur Center

Experience innovation and develop your entrepreneurial spirit at Red Rocks Community College! The Entrepreneur Center at RRCC located at the Lakewood Campus, Room #1252 is a business development and project development resource available to students and alumni of the college.

We strive to build skills in the area of entrepreneurship and link students with the community resources that fuel entrepreneurship and business enterprise ownership. The center provides education about entrepreneurship and small business development, and coordinates college initiatives and events in order to cultivate a culture that supports innovation, exploration, and idea development. Whether you have a passion or curiosity, want to operate a business, or spread your wings with innovative ideas, the Red Rocks Entrepreneur Center is your starting point to success.

## ESL/Foreign Language Lab

The ESL/Foreign Language Lab offers tutoring in Spanish, French, German, Japanese, American Sign Language (ASL), and English as a Second Language (ESL). Computers bookmarked with useful language sites are also available. The ESL/Foreign Language Lab is located in the Learning Commons (Room 1272).

**Information: Foreign Language at 303-914-6710 or ESL at 303-914-6416**

## Employment and Internship Opportunities for Students

### Internship Services

Internships provide students with an opportunity to work in a position that is directly related to their field of study, applying classroom instruction to practical work experience.

#### Description

- Most RRCC internships are for credit, from 1 to 6 credits, and subject to current tuition rates.
- Students enrolled in an internship work a minimum of 45 hours for every 1 credit earned. Typical internships are for 3 credits (135 work hours).
- For-credit internships yield a letter grade.
- Internships can be paid or unpaid.
- Students in unpaid internships can apply for an Internship Grant.
- Current RRCC students who find paid internships are not required to register for internship credit.

- Students who plan to do a paid, non-credit internship sign up with the internship office prior to beginning the internship. At the successful completion of the internship, they will receive a Certificate of Completion, verifying the professional nature of the internship.

#### Qualifications

- All internships are reserved for currently enrolled RRCC students. We also welcome interested RRCC alumni to apply for credit-bearing internships.
- For-credit internships require a fundamental knowledge in a RRCC field of study, usually one or two semesters of successfully completed RRCC course work.
- A cumulative GPA of at least a 2.5 is required.
- The student will provide a signed Instructor Recommendation form, verifying that the student has the professionalism to represent RRCC in the workplace, and the skills to do the job.
- An internship site is needed. Students who want assistance in seeking an internship site are encouraged to contact the experiential learning/internship coordinator for an appointment.

**Information: 303-914-6361 [www.rccc.edu/career-services/experiential-learning](http://www.rccc.edu/career-services/experiential-learning)**

#### Student Employment

##### Employment on Campus

Part-time employment is available on both the Lakewood and Arvada campuses for eligible students through Work-Study and Student Hourly Programs. For more information, visit Human Resources in Room 1025 on the Lakewood campus.

**Information: 303-914-6600 [www.rccc.edu/human-resources/student-employment](http://www.rccc.edu/human-resources/student-employment)**

##### Employment Off Campus

A wide range of full-time, part-time, and temporary job listings are available through our online network. While RRCC cannot guarantee employment, we make every effort to maintain contact with businesses and industries to generate employment opportunities. Other resources available to students include on-campus recruiting visits from business and industry; job announcements posted both online and on campus; and assistance with resume preparation, interviewing skills, and general career advising.

**Information: 303-914-6906 [www.rccc.edu/career-connect](http://www.rccc.edu/career-connect)**

## First Year Experience (FYE)

First Year Experience (FYE) is a set of programs, events, services and staff that support students in their first year of college to help them be more successful both academically and personally during their transition into college. This includes orientation, curricular and co-curricular programming and connections to support services.

You are considered a first year student through your first full fall, spring and summer semester at Red Rocks Community College.

[www.rrcc.edu/first-year-experience](http://www.rrcc.edu/first-year-experience)

## The Hub: Center for Engagement and Innovation

The Hub: Center for Engagement and Innovation is RRCC's home for experiential learning opportunities. Programs in The Hub provide applied opportunities for students to engage in a different type of learning for unmatched success in their next stage of education or employment.

Experiential learning is the process of engagement and reflection facilitated through direct, real-world learning opportunities beyond of the traditional classroom. These experiences provide the rich and fertile ground for charting a future career, clarifying values, gaining hands-on experience, and interacting with a global and diverse world.

### Offerings from The Hub include:

- Internships and career help
- Entrepreneurship mentoring
- Engineering and making in the IDEA Lab
- Service Learning courses
- Student academic travel
- Intercultural education opportunities
- Honors course, field trips, and workshops
- Hands-on STEM/STEAM workshops
- Study and success strategies workshops

**Information: 303-914-6175 or [www.rrcc.edu/hub](http://www.rrcc.edu/hub)**

## IDEA Lab

### Transforming the Educational Environment

The IDEA Lab is a makerspace on the Lakewood campus and is the space where faculty and students explore, innovate and create. Through real world projects, students develop skills in innovation, teamwork, communication, collaboration, and creativity. Students from all disciplines are welcome to use the IDEA Lab for class projects, club activities, or personal projects. Prototyping equipment includes 3D printers, CNC mill, laser cutter, soldering station, microcontrollers, podcasting, VR and more. Bring your ideas to the IDEA Lab and find a community of makers who support each other to apply engineering, design, technology, media, creativity and innovation to solve real world problems. The IDEA Lab supports students to:

- Explore careers and Internships
- Participate in innovation competitions
- Develop skills in making and rapid prototyping
- Develop an entrepreneurial venture

[www.rrcc.edu/idea-lab](http://www.rrcc.edu/idea-lab)

## Inclusion and Diversity

RRCC is committed to providing access and support to students from a variety of backgrounds. Through cultural programs, mentorship opportunities, and student clubs, there is a place for everyone in the RRCC community. We encourage all students, faculty, and staff to take advantage of the opportunities for learning and personal growth provided through the Center for Inclusion & Diversity.

**Information: 303-914-6309 or [www.rrcc.edu/diversity](http://www.rrcc.edu/diversity)**

## International Student Services

The International Student Services Office provides college preparatory English classes for international and resident students for whom English is not a primary language. It also provides academic and cultural advising for a diverse student population, and specific immigration advising for International students.

**Information: 303-914-6416 or [www.rrcc.edu/international-student-services](http://www.rrcc.edu/international-student-services)**

## The Learning Collaborative

Do you need additional skills in math, reading, or writing to get the score you want on the Accuplacer or to succeed in classes you want to take? The Learning Collaborative is a low cost way to help prepare you for success at Red Rocks.

**Information: 303-914-6571**

## Learning Commons

The Learning Commons is a welcoming place that houses The Learning Collaborative, Trio Student Support Services, and tutoring in many subjects. You can study on your own or meet with a tutor. It also provides access to computers, printers, and the internet. Centers are located at both the Arvada and Lakewood campuses.

**Information: Lakewood campus 303-914-6705, Arvada campus 303-914-6030 or [www.rrcc.edu/learning-commons](http://www.rrcc.edu/learning-commons)**

## LGBTQ Center

The Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) Center at RRCC is a space for LGBTQQIA+ community members and allies to come together to share resources, support, and discussion about topics relevant to the community.

**Information: [www.rrcc.edu/lgbtq-center](http://www.rrcc.edu/lgbtq-center)**

## Library

The RRCC library provides quiet study areas, access to computers, and private study rooms for group or individual study. The library offers physical and electronic resources to support the RRCC curriculum as well as instruction sessions and research consultations to support student learning. Physical collections include reserve textbooks, faculty-curated book selections, educational films, an ESL collection, and popular and scholarly books. Online services include article databases, ebooks, and streaming video, all of which are accessible from on and off campus at any time. The library provides one-on-one research consultations with a librarian and a 24/7 chat reference service. The library's collections and services are designed to support all students, faculty and staff. The goal of the library is to provide access to promote information literacy in support of self-directed learning, academic achievement, and career accomplishment.

**Information: 303-914-6740 or [library.rrcc.edu](http://library.rrcc.edu)**

## Service Learning

### Service Learning

Service Learning (SL) is a way for you to become involved in the community and to combine experiential learning with classroom learning.

The Service Learning program at RRCC connects community service with academic instruction, focusing on critical, reflective thinking, and personal and civic responsibility. With the support of faculty and fellow students, service learning can add a new dimension to classroom discussions. You have the opportunity to serve your community while applying knowledge gained in the classroom. Community organizations benefit from your involvement while you enhance your own sense of personal outreach in meeting community needs. Students with a final SL class grade of C or higher will receive Service Learning designation on their official transcripts.

Students interested in pursuing Service Learning in any non-designated SL classes can ask their instructors' permission to pursue individual service projects. Transcript designation is available to these students as well.

**Information: 303-914-6685  
[www.rrcc.edu/hub/servicelearning](http://www.rrcc.edu/hub/servicelearning)**

## Student Center

The Lakewood campus Student Life offers various services and activities for students, including:

- Campus events and entertainment
- Leadership opportunities
- Publications and bulletin boards
- Student clubs and organizations
- Student ID cards
- Movie tickets
- Study groups
- Computers for academic and leisure use
- Locker rentals
- Student Food Bank
- FAX and copy services

Students who are taking courses at the Arvada campus are encouraged to visit the Lakewood campus and take full advantage of the student services and resources available. The Student Center includes pinball, gaming computers, pool tables, foosball, ping pong, vending machines, the coffee shop, the Den, the Student Life Desk, and the Student Project Center.

**Information: 303-914-6370**

## Student Government

### The Voice of the Students

RRCC Student Government represents the interests of the student body. Members work with the college's administration to set policy and plan various activities. To join Student Government, you must be enrolled at RRCC, complete the application process, and maintain a 2.5 GPA. Participation provides an opportunity to develop leadership skills that will assist you in your educational and professional endeavors.

**Information: 303-914-6248 or [www.rrcc.edu/student-life/student-government](http://www.rrcc.edu/student-life/student-government)**

## Student Health and Counseling Center

### Providing Medical and Behavioral Health Care for all RRCC Students

All RRCC students are eligible to access the Student Health & Counseling Center. The Student Health & Counseling Center is staffed by certified and licensed medical and behavioral health providers. We provide nearly all the same general medical services as a Family Practice Clinic. Many of the services are covered by student fees. The clinics are located on the Lakewood campus near the Student Life desk, Room 1569 and on the Arvada Campus in Room 9420.

#### Medical Services Provided:

- Annual physical exams and program physicals for signature
- Multiple sick visits or consultations as needed
- Evaluation and treatment of common illnesses
- STI testing and counseling
- Women's Health: well woman exam, birth control counseling, and pregnancy testing
- In-Office Procedures: stitches, toe nail removal, wart removal, etc. (*Associated charge*)
- Preventative Healthcare: diet/exercise counseling and smoking/tobacco cessation
- Vaccinations: seasonal flu shots, Hepatitis B, MMR, Tetanus (TDap), and Tb testing. (*Associated charge*)
- Lab work: ordered by the provider if indicated and billed directly to the student
- Imaging: xray, ultrasound, CT scan, etc. (Completed off campus, ordered by the provider if indicated, billed directly to the student)
- Prescriptions: written by the discretion of the provider, must be filled at an outside pharmacy

Personal health insurance is not required to be seen at the clinic (no copay) but may be utilized for laboratory testing and imaging studies.

The Medical Clinics are open Monday through Friday 9am to 4pm. Hours are subject to change and will be posted at the clinics. For an appointment at Lakewood call **303-914-6655** or stop by the clinic, Room 1569. For an appointment at Arvada call **303-917-6070** or stop by at Room 9420. Walk-ins are welcome and accommodated on a first-come, first-served basis.

### Behavioral Health Services

Brief counseling to help with stress, depression, and other life challenges is provided at both the Lakewood and Arvada campuses by a licensed therapist from the Jefferson Center for Mental Health. Students qualify for up to six sessions per semester at no charge, or may be referred to community resources. In order to schedule, call **303-914-6655** or come into the Student Health & Counseling Center, Room 1569 or Arvada Clinic, Room 9420.

The therapist will be available Monday-Thursday 9 a.m. to 4 p.m., and Fridays from 9 a.m. to 11:30 a.m. The therapist will be at the Arvada Student Health & Counseling Center one day each week, to be determined at the beginning of each semester. Walk-ins are welcome and accommodated on a first-come, first-served basis. Visit **[www.rrcc.edu/behavioral-health-services](http://www.rrcc.edu/behavioral-health-services)** for additional information. Veterans may request a visit with a Veterans Services Clinician who specializes in the needs of those who have served in the military. Call **303-432-5304** for an appointment or visit **[www.jcmh.org/services/veterans-services](http://www.jcmh.org/services/veterans-services)** for more information.

### Peer Counseling Program

The Peer Counseling Program (PCP) is an additional component of the RRCC Behavioral Health Services (BHS). Selected PCP interns and volunteers, referred to as Peer Coaches, are extensively and thoroughly trained in listening and helping skills and recognizing and describing mental health concerns and can assist their peers in locating appropriate resources either on campus or in the community. Peer Coaches are available for drop-in appointments during designated hours (to be determined each semester) in Rm 2282, located on the second floor of the library across the bridge. Students may also schedule to meet with a Peer Coach by calling the Peer Counseling Program Office at **303-914-6185** or sending an email to **[peercounseling@rrcc.edu](mailto:peercounseling@rrcc.edu)**.

## Student Records

The Student Records office provides a variety of services such as processing your student transcripts, evaluating your transcripts from other accredited schools for possible transfer credit, processing your graduation application, providing information regarding commencement, processing demographic information such as name or social security number corrections, providing College Opportunity Fund (COF) information and advising, providing paperwork for Academic Renewal and Petitions for Repeated Courses.

**Information: 303-914-6267 or [www.rrcc.edu/student-records](http://www.rrcc.edu/student-records)**

You may also email us at [student.records@rrcc.edu](mailto:student.records@rrcc.edu)

## Student Recreation Center (SRC)

The 35,000 square foot facility was celebrated its grand opening in the Fall of 2017. This state-of-the-art facility was designed with student input. It includes gymnasium space, weight/cardiovascular area, dance/exercise studios, climbing and bouldering wall, an outdoor fitness deck, student meeting and gathering spaces, the R&R Lounge, and a multipurpose field.

All fee-paying students automatically have access to the facility once the semester begins! Online students may opt-in to pay for an SRC membership. Membership automatically grants students access to SRC programs, equipment rentals, open recreation. The SRC hosts programs such as group fitness classes, outdoor trips, climbing clinics, intramural sports, personal training, and so much more!

Student Recreation also provides the Arvada Fitness Center that features fitness equipment for the Arvada students. The fitness center is located in the 5400 Building. See website for additional details.

**Information: [www.rrcc.edu/student-recreation-center](http://www.rrcc.edu/student-recreation-center)**

## TRiO Student Support Services

The TRiO Student Support Services (SSS) program assists its participants in achieving academic and personal success. Eligible participants can be first generation, demonstrate financial need, and/or have a documented disability.

### Eligibility Criteria

- U.S. Citizen or equivalent
- Low-income, first-generation or disabled or a combination of the three
- Enrolled or accepted for next term and pursuing a transferrable degree
- Has academic need

### Services Include:

- Personalized student success planning
- Academic tutoring services
- Financial literacy education
- Financial aid assistance/counseling
- Transfer assistance
- Monthly workshops/information sessions
- Tutoring

### To Apply

Pick up a printed application at the Lakewood Campus in the Learning Commons, Room 1258 or download the digital application here:  
[www.rrcc.edu/sites/default/files/u2276/01.%20TRIO%20SSS%20Application.pdf](http://www.rrcc.edu/sites/default/files/u2276/01.%20TRIO%20SSS%20Application.pdf)

**Information: 303-914-6762 or [www.rrcc.edu/trio-sss](http://www.rrcc.edu/trio-sss)**

## Tutoring

Walk-in tutoring for math, writing, the sciences, accounting, Microsoft applications, and other subjects is free to RRCC students in the Learning Commons on the Lakewood campus. Math lab, Writing Center, chemistry, and biology tutors are also available on the Arvada Campus.

**Information: 303-914-6736 or [www.rrcc.edu/learning-commons/tutoring](http://www.rrcc.edu/learning-commons/tutoring)**

## Veteran Services

Services are available to support military and veteran students as they transition to RRCC. Our certifying official assists students with VA educational benefit funding and reports to Veteran Affairs on behalf of the student. Additionally, the Military and Veteran Student Center is a space dedicated to our veteran students for studying, connection to RRCC and community resources, and building community with others entering civilian life.

**Information: [www.rrcc.edu/veteran-services](http://www.rrcc.edu/veteran-services)**

## Writing Center and Online Writing Center

The mission of the Writing Center is to help students become better writers. Our tutors are available to work with students in any subject area to improve their writing skills, offering them strategies and resources for succeeding in any kind of writing assignment, including essays, research papers, and multimedia assignments. Tutors will help students generate ideas, organize and develop topics, revise and edit with confidence, and observe conventions of formatting and documentation. The Writing Lab is located upstairs in the Library (Room 2257).

**Information: 303-914-6714 or [www.rrcc.edu/writing-center](http://www.rrcc.edu/writing-center)**

# Certificates

**Certificates can require as few as two courses or 5 credits and also may count toward another certificate, an AAS degree, and may transfer to a four-year degree.**

1. You must earn a cumulative grade point average of 2.0. Most programs may require at least a C in specified courses.
2. You must complete at least 50 percent of your coursework at Red Rocks Community College to receive a certificate.
3. The college reserves the right to substitute or delete courses in a degree or certificate program.

## Accounting

Accounting Clerk  
Accounting Fundamentals  
Bookkeeping Clerk  
Individual Tax Paraprofessional  
Individual Tax Preparer

## Air Conditioning, Heating, and Refrigeration

Air Conditioning  
Building Efficiency  
Forced-Air Heating  
HVAC Fundamentals  
HVAC Control Technician  
HVAC Energy Efficiency  
Hydronic Heating  
Introduction to Construction Management - HVA  
Emphasis  
Refrigeration Level I  
Refrigeration Level II  
Refrigeration-AHRR

## Auto Collision Technology

*(In cooperation with and taught at Warren Tech)*  
Automotive Collision Industry Introduction  
Beginning Auto Collision Non-Structure Repair and Refinish  
Intermediate Auto Collision Non-Structure Repair and Refinish  
Advanced Auto Collision Structure Repair and Refinish  
Industry Prepared Structure, Repair and Refinish

## Automotive Customization

*(In cooperation with and taught at Warren Tech)*  
Advanced Auto Customization and Performance  
Auto Customization and Performance  
Automotive Customizing Industry Introduction  
Introduction to Custom Painting  
Introduction to High Performance Vehicles

## Automotive Service Technology

*(In cooperation with and taught at Warren Tech)*  
Auto Service Technician  
Maintenance Light Repair  
Master Auto Service Technician

## Business

Business Foundations  
Entrepreneurship/Small Business Startup  
International Business  
Leadership  
Management  
Marketing  
Nonprofit Pathway  
Real Estate  
Workplace Readiness

## Carpentry

Advanced Remodeling  
Introduction to Construction Management –  
Construction Emphasis  
Residential Remodeling

## Computer Information Systems

Business Web Applications  
Cisco Network Associate  
Cyber Security  
Desktop Support  
Game Development  
Network & Systems  
Web Development: Front-End  
Web Development: Back-End

## Computer Science

Computer Science  
Engineering and Computer Science  
Software Developer

## Cosmetology

*(In cooperation with and taught at Warren Tech)*  
Cosmetologist  
Esthetician (skin)  
Hairstylist  
Manicurist

## Culinary Arts

Culinary Arts  
Introduction to Culinary Arts

## Dance

Choreography

## Dental Assisting

Dental Assistant

## Early Childhood Education

Director, Early Childhood Education  
Early Childhood Entry  
Early Childhood Preschool Teacher I  
Early Childhood Preschool Teacher II  
Infant/Toddler Early Childhood Teacher  
Paraprofessional Educator

## Electricity Commercial/Industrial/Residential

Advanced Construction Electrician  
Advanced Instrumentation and Controls Technician

Advanced Maintenance Electrician  
 Construction Electrician  
 Electrical Codes and Standards  
 Electrical Installation  
 Electrician Renewal Certificate  
 Industrial Network Instrumentation  
 Introduction to Instrumentation and Controls Technician  
 Maintenance Electrician  
 National Electrical Code  
 Post-Degree Specialization for Advanced Construction Electrician  
 Post-Degree Specialization for Advanced Maintenance Electrician  
 Residential Construction Electrician

**Emergency Management and Planning**  
 Emergency Management and Planning  
 Fundamentals of Emergency Management

**Emergency Medical Services**  
 Emergency Medical Technician  
 Advanced Emergency Medical Technician  
 Paramedic

**Engineering Graphics Technology**  
 Engineering Graphics Architectural  
 Engineering Graphics Civil  
 Engineering Graphics Mechanical  
 Intro to AutoCAD  
 AutoCAD 3D  
 Revit  
 SolidWorks

**Fine Woodworking**  
 Cabinetmaker  
 Contemporary Furniture Fundamentals  
 Craftsman  
 Fine Furniture Craftsman  
 Furniture Maker  
 Lutherie Artisan  
 Lutherie Fundamentals  
 Lutherie Technician  
 Woodturner  
 Woodworking Artisan  
 Woodworking Fundamentals

**Fire Science Technology**  
 Fire Fighter I  
 Fire Fighter II  
 Fire Inspector  
 Fire Instructor  
 Fire Officer I  
 Fire Officer II  
 Fire Officer III

**Integrative Health Professions**  
 Integrative Health  
 Reflexology  
 Wellness Coaching  
 Yoga Teacher Training

**Law Enforcement**  
 Basic Law Enforcement Academy (P.O.S.T. Certification)

**Mechanical Trades**  
 Advanced Mechanical Skills  
 Basic Mechanical Skills  
 Heating Specialties

**Medical Assisting Professional**  
 Medical Assisting

**Medical Office Technology**  
 Medical Office  
 Medical Billing/Coding

**Multimedia Graphic Design**  
 Camera Operator  
 Fine Art Photography  
 Graphic Design & Print Production  
 Introduction to Graphic Design  
 Introduction to New Media  
 Introduction to Photography  
 New Media Journalist  
 Professional Photography  
 Video Production Technician

**Nurse Assistance**  
 Nurse Aide

**Nursing Refresher**  
 RN Refresher

**Outdoor Education**  
 Facilitation/Education Specialist  
 Fundamentals of Outdoor Leadership (Warren Tech)  
 Outdoor Business/Management  
 Outdoor Professional (Guiding)  
 Wilderness Therapy Specialist

**Park Ranger Technology**  
 Introduction to Park Ranger Technology  
 Park Ranger Specialist  
 Resource Interpretation

**Phlebotomy**  
 Phlebotomy

**Plumbing**  
 Introduction to Construction Management - Plumbing Emphasis  
 Plumbing Service

**Power Equipment and Sports Vehicle Technology**  
 Power Equipment Maintenance Technician  
 Sports Vehicle Maintenance Technician

**Precision Machining Technology**

*(In cooperation with and taught at Warren Tech)*

5 Axis Milling  
CNC Lathe Machine Operator  
CNC Mill Operator  
Machine Shop Fundamentals  
Manual Machine Operator  
Manufacturing Quality Control Level I  
Metrology Quality Control  
Swiss Screw Machine  
Wire EDM Operator

**Theatre Arts**

Advanced Costuming  
Costume Basics  
Musical Theatre Performance  
Stagehand Applications  
Stagehand Basics  
Stage Makeup  
Writing for Stage and Screen

**Water Quality Management Technology**

Distribution and Collection Systems  
Introduction to Wastewater Treatment  
Introduction to Water Treatment  
Laboratory Analysis  
Mathematics in Water Quality  
Wastewater Treatment Certification (D-A)  
Water Treatment Certification (D-A)

**Welding**

*(In cooperation with and taught at Warren Tech)*

FCAW Certificate  
GMAW Certificate  
GTAW Certificate  
OFW and OFC Certificate  
SMAW Certificate

# Associate Degrees (AA, AS, AGS and AAS) and Smart Track Degrees

## Associate of Arts (AA)

### AA Degrees with Designation (DWD)

The state transfer agreements for the following degrees can be found at the Colorado Department of Higher Education website:

<http://higherred.colorado.gov/Academics/Transfers/Students.html>.

Anthropology  
Business  
Communication  
Criminal Justice  
Early Childhood Teacher Education  
Economics  
Elementary Teacher Education  
English  
French  
Geography  
History  
Philosophy  
Political Science  
Psychology  
Sociology  
Spanish  
Studio Art  
Theatre

The above degrees have state-wide articulation agreements with all public four-year colleges and universities in the state. Those who complete an AA degree and the prescribed curriculum in the articulation agreement and are admitted (with no academic deficiencies that require additional coursework) to a receiving institution participating in this agreement are guaranteed the following:

- Junior standing with no more than 60 remaining credits to meet the graduation requirements for a baccalaureate degree in the degree program covered by this articulation agreement.
- Completion of the receiving institution's lower division general education requirements as defined by the GT Pathways curriculum.
- The same graduation requirements as those who begin and complete this degree program at the receiving institution found on the degree requirement checklists. Upon completion, your transcript will indicate your designated degree.

### AA Degrees

The Associate of Arts degree (60 credits) is for those who intend to transfer to a four-year college or university and want an education with a liberal arts emphasis. To earn the Associate of Arts degree, you must complete the state-designated general education requirements for a total of 38-42 credits. Other suggested courses are found in the individual catalog subject areas.

#### AA Degree:

Social Work

#### Areas of Study:

Computer Science  
Foreign Languages  
Secondary Education  
Victim Assistance

## Associate of Science (AS)

### AS Degrees with Designation (DWD)

The state transfer agreements for the following degrees can be found at the Colorado Department of Higher Education website:

<http://higherred.colorado.gov/Academics/Transfers/Students.html>.

Biology  
Chemistry  
Geology  
Mathematics  
Physics  
Psychology

The above degrees have state-wide articulation agreements with all public four-year colleges and universities in the state. Those who complete an AS degree and the prescribed curriculum in the articulation agreement and are admitted (with no academic deficiencies that require additional coursework) to a receiving institution participating in this agreement are guaranteed the following:

- Junior standing with no more than 60 remaining credits to meet the graduation requirements for a baccalaureate degree in the degree program covered by this articulation agreement.
- Completion of the receiving institution's lower division general education requirements as defined by the GT Pathways curriculum.

- The same graduation requirements as those who begin and complete this degree program at the receiving institution found on the degree requirement checklists. Upon completion, your transcript will indicate your designated degree.

### **AS Degrees**

The Associate of Science degree (60 credits) is for those who intend to transfer to a four-year college or university and want an education with a science-related emphasis. To earn the Associate of Science degree, you must first complete the state-designated general education requirements for a total of 38-42 credits. Other suggested courses are found in the individual catalog subject areas.

#### **Areas of Study:**

Computer Science  
Pre-Engineering

## Associate of General Studies (AGS) – Generalist

### **Career-Oriented**

The Associate of General Studies – Generalist degree (60 credits) is for those who want to complete a combination of college-level general education courses and a variety of vocational courses. Courses are considered for transfer on an individual basis by the receiving four-year college or university.

AGS – Generalist Degree Requirements (p. 61)

## Associate of Applied Science (AAS)

### **Career-Oriented**

The Associate of Applied Science degree (60-75 credits) is for those who are preparing for entry-level employment in a career-oriented program of study or upgrading in a specific occupation. This degree is not intended for transfer; however, courses are considered for transfer on an individual basis by the receiving four-year college or university.

AAS - Degrees (p. 67)

AAS - Degree Requirements (p. 68)

## Smart Track Degrees

With Smart Track, we've prepared a degree pathway for you! These associate degrees offer a two-year sequence of courses that are arranged and waiting for you to register...and they are guaranteed to run. Once you've enrolled in a Smart Track degree, you'll have your schedule of courses in advance, so you know where you can fit in work and other commitments. Smart Track degrees help you to complete your degree in two years to start your career or transfer. All Smart Track courses are offered Monday through Thursday during the day.

Currently, Smart Track Degrees are available at our Arvada Campus. Meet with an RRCC advisor for questions or to get started!

- Integrated Pathway to a B.S. in Nursing: [www.rrcc.edu/integrated-nursing-pathway](http://www.rrcc.edu/integrated-nursing-pathway)
- Social Work Program: [www.rrcc.edu/social-work](http://www.rrcc.edu/social-work)
- Associate of Arts (AA) and Associate of Science (AS): [www.rrcc.edu/smart-track-degrees](http://www.rrcc.edu/smart-track-degrees)

# AA, AS, and AGS Degree Requirements

## AA Degree Requirements

Four-year college transfer guides are available via the CDHE website at:  
<http://higherred.colorado.gov/Academics/Transfers/Guides/default.html>

### Statewide GT (Guaranteed Transfer) Courses (37-42 credits). Approved electives (18-23 credits). Total Credits (60 required).

#### Communication 3 courses

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3
	or	
COM 125	Interpersonal Communication	3
	or	
COM 220	Intercultural Comm: SS3	3

**Subtotal: 9**

*Note: Communication is a Colorado Community College System requirement and is in addition to the Statewide Guaranteed transfer (GT) courses.*

#### Mathematics - GT-MA1 - 1 course

MAT 120	Math for Liberal Arts: MA1	4
MAT 121	College Algebra : MA1	4
MAT 122	College Trigonometry: MA1	3
MAT 123	Finite Mathematics: MA1	4
MAT 125	Survey of Calculus: MA1	4
MAT 135	Intro to Statistics: MA1	3
MAT 166	Pre-Calculus: MA1	5
MAT 201	Calculus I: MA1	5
MAT 202	Calculus II : MA1	5
MAT 204	Calculus III/Engineer App: MA1	5
MAT 261	Diff Eq/Engineer Applicatn:MA1	4

**Subtotal: 3-5**

#### Arts and Humanities

Two guaranteed transfer Arts & Humanities courses from two different areas (AH1, AH2, AH3 or AH4).

**Subtotal: 6**

#### Arts and Expression - GT-AH1

ART 110	Art Appreciation: AH1	3
ART 111	Art Hist Ancient/ MedievGT-AH1	3
ART 112	Art Hist Renaiss/1900:GT-AH1	3
DAN 125	Dance History: AH1	3
DAN 150	Dance Appreciation: AH1	3
MUS 120	Music Appreciation: AH1	3

MUS 121	Music Hist MdvI-Classical: AH1	3
MUS 122	Music Hist Romantic-Prsnt: AH1	3
MUS 123	Survey of World Music: AH1	3
MUS 125	History of Jazz: AH1	3
THE 105	Theatre Appreciation: AH1	3
THE 108	Theater Script Analysis: AH1	3
THE 211	Dev of Theatre Grk-Renn: AH1	3
THE 212	Dev of Theatre Restor-Mod: AH1	3
THE 215	Playwriting: AH1	3

#### Literature and Humanities - GT-AH2

HUM 103	Intro to Film Art: AH2	3
HUM 115	World Mythology: AH2	3
HUM 121	Humanities: Early Civ: AH2	3
HUM 122	Humanities: Mediev-Mod: AH2	3
HUM 123	Humanities: Modern Wrld: AH2	3
LIT 115	Intro to Literature I: AH2	3
LIT 201	World Lit to 1600: AH2	3
LIT 202	World Lit After 1600: AH2	3
LIT 205	Ethnic Literature: AH2	3
LIT 211	Amer Lit to Civil War: AH2	3
LIT 212	Amer Lit Aft Civil War: AH2	3
LIT 221	British Lit to 1770: GT-AH2	3
LIT 222	British Lit Since 1770: AH2	3
LIT 225	Intro to Shakespeare: AH2	3
LIT 246	Literature of Women: AH2	3
LIT 268	Celtic Literature: AH2	3

#### Ways of Thinking - GT-AH3

PHI 111	Intro to Philosophy: AH3	3
PHI 112	Ethics:AH3	3
PHI 113	Logic: AH3	3
PHI 114	Comparative Religions: AH3	3
PHI 115	World Religions-West: AH3	3
PHI 116	World Religions-East: AH3	3
PHI 214	Philosophy of Religion: AH3	3
PHI 218	Environmental Ethics: GT-AH3	3
PHI 220	Philosophy-Death & Dying: AH3	3

#### Foreign Languages - GT-AH4

*Must be intermediate/200-level.*

FRE 211	French Language III: AH4	3
GER 211	German Language III : GT-AH4	3
ITA 211	Italian Language III: AH4	3
JPN 211	Japanese Language III : AH4	3
RUS 211	Russian Language III: AH4	3
SPA 211	Spanish Language III: AH4	3
FRE 212	French Language IV: AH4	3

GER 212	German Lang IV: GT-AH4	3
ITA 212	Italian Language IV: AH4	3
JPN 212	Japanese Language IV: AH4	3
RUS 212	Russian Language IV: AH4	3
SPA 212	Spanish Language IV: AH4	3

**History - GT-H1**

HIS 101	Western Civ:Antiquity-1650 HI1	3
HIS 102	Western Civ: 1650-Present: HI1	3
HIS 111	The World: Antiquity-1500: HI1	3
HIS 112	The World: 1500-Present: HI1	3
HIS 121	US History to Reconst: HI1	3
HIS 122	US History since Civil War:HI1	3
HIS 205	Women in World History: HI1	3
HIS 207	American Environment Hist: HI1	3
HIS 208	American Indian History: HI1	3
HIS 215	Women in U.S. History: HI1	3
HIS 225	Colorado History: HI1	3
HIS 235	Hist of American West:HI1	3
HIS 236	US History Since 1945: HI1	3
HIS 243	Hist of Modern China: HI1	3
HIS 244	History of Latin America: HI1	3
HIS 245	US in the World: HI1	3
HIS 247	20th Century World History:HI1	3
HIS 249	History-Islamic Civiliz: HI1	3
HIS 251	Hist Christianity in World HI1	3
HIS 260	US Foreign Relat Hist: HI1	3

**Subtotal: 3**

**Social and Behavioral Sciences**

Two guaranteed transfer Social and Behavioral Science courses (GT-SS1, GT-SS2, GTSS3)

OR

One guaranteed transfer Social and Behavioral Science course (GT-SS1, GT-SS2, GT-SS3)

AND One guaranteed transfer History course (GT-H1)

**Subtotal: 6**

**Economic and Political Systems - GT-SS1**

ECO 101	Econ Of Social Issues:SS1	3
ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3
ECO 245	Environmental Economics:SS1	3
POS 105	Introduction to Political Science: SS1	3
POS 111	American Government: SS1	3
POS 125	Amer State and Local Govt: SS1	3

POS 205	International Relations: SS1	3
POS 215	Current Polit Issues:SS1	3
POS 225	Comparative Government: SS1	3

**Geography - GT-SS2**

GEO 105	World Regional Geography: SS2	3
GEO 106	Human Geography: SS2	3

**Human Behavior, Cultural and Social Frameworks - GT-SS3**

AGR 260	Wld Interdep/Poptn/Food: SS3	3
ANT 101	Cultural Anthropology: SS3	3
ANT 107	Intro to Archaeology: SS3	3
ANT 108	Arch.of World Rock Art:SS3	3
ANT 201	Intro to Forensc Anthrp: SS3	3
ANT 215	Indians of No. America:-SS3	3
ANT 225	Anth of Religion: SS3	3
ANT 250	Medical Anthropology:SS3	3
COM 220	Intercultural Comm: SS3	3
CRJ 110	Intro to Criminal Justice: SS3	3
JOU 105	Introduction to Mass Media:SS3	3
PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3
PSY 205	Psychology of Gender: SS3	3
PSY 217	Human Sexuality: SS3	3
PSY 226	Social Psychology: SS3	3
PSY 227	Psychology of Death/Dying: SS3	3
PSY 235	Human Growth & Developmnt: SS3	3
PSY 238	Child Development: SS3	3
PSY 240	Health Psychology: SS3	3
PSY 249	Abnormal Psychology: SS3	3
PSY 265	Psychology of Personality: SS3	3
SOC 101	Introduction to Sociology I : SS3	3
SOC 102	Introduction to Sociology II: SS3	3
SOC 205	Sociology of Family Dynamics: SS3	3
SOC 207	Environmental Sociology: SS3	3
SOC 215	Contemporary Social Problems: SS3	3
SOC 216	Sociology Of Gender: SS3	3
SOC 218	Sociology of Diversity: SS3	3
SOC 220	Sociology of Religion: SS3	3
SOC 231	Sociology of Deviant Behavior: SS3	3
SOC 237	Sociology of Death and Dying: SS3	3

**Student Choice**

Select one course from any guaranteed transfer course (listed above) from the Arts & Humanities (AH), History, (H1), or Social & Behavioral Sciences (SS) Category.

**Subtotal: 3**

**Natural and Physical Sciences**

Two guaranteed transfer Natural & Physical Sciences courses including at least one lab course (GT-SC1, GT-SC2).

**Subtotal: 7-10****Courses without Lab - GT-SC2:**

AST 150	Astrobiology: SC2	3
AST 155	Astronomy Ancient Cultures:SC2	3
AST 160	Cosmology:SC2	3
BIO 116	Intro to Human Disease: SC2	3
ENV 110	Natural Disasters: SC2	3
GEY 108	Geology of National Parks: SC2	3
SCI 105	Science in Society: SC2	3

**Courses with Lab - GT-SC1:**

ANT 111	Bio Anthropology W/Lab: SC1	4
AST 101	Planetary Astronomy w/Lab: SC1	4
AST 102	Stellar Astronomy w/Lab: SC1	4
BIO 105	Science of Biology w/Lab: SC1	4
BIO 111	Gen College Biology I/Lab: SC1	5
BIO 112	Gen College Biology II/Lab:SC1	5
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
BIO 204	Microbiology w/Lab: SC1	4
BIO 220	General Zoology w/Lab: SC1	5
BIO 221	Botany w/Lab: SC1	5
BIO 224	Genetics: SC1	4
CHE 101	Intro to Chemistry I/Lab: SC1	5
CHE 111	Gen College Chem I/Lab: SC1	5
CHE 112	Gen College Chem II/Lab: SC1	5
ENV 101	Environmental Sci w/Lab: SC1	4
GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4
GEO 112	Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1	4
GEY 111	Physical Geology w/Lab: SC1	4
GEY 112	Historical Geology w/Lab: SC1	4
GEY 135	Environmental Geol w/Lab: SC1	4
GEY 216	General Oceanography w/Lab:SC1	4
MET 150	Gen Meteorology w/Lab: SC1	4
PHY 105	Conceptual Physics w/Lab: SC1	4

PHY 107	Energy Sci & Tec w/Lab: SC1	4
PHY 111	Physics Alg-Based I/Lab: SC1	5
PHY 112	Physics Alg-Based II/Lab: SC1	5
PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5
SCI 155	Integrated Sci I w/Lab: SC1	4
SCI 156	Integrated Sci II w/Lab: SC1	4

*SCI 155/156 Integrated Science I/II (4/4) (Both must be taken to satisfy science credit. Recommended for Teacher Education only.)*

**Subtotal: 37-42****Approved AA Electives**

These courses transfer to one or more of the public four-year colleges or universities in Colorado. All courses will count toward the AA degree. However, transferability depends on the four-year institution. Additional courses may be transferable. For specific information, please consult an advisor in the Advising Center.

**Accounting**

ACC 121	Accounting Principles I and	4
ACC 122	Accounting Principles II	4

**American Sign Language**

ASL 121	American Sign Language I and	5
ASL 122	American Sign Language II	5

**Anthropology**

ANT	All courses	
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**Art**

ART	All courses	
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**Astronomy**

AST	All courses	
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**Subtotal: 3****Biology**

BIO	All courses	
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**Business**

BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write and	3
BUS 226	Business Statistics	3

**Chemistry**

CHE	All courses	
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**Communication**

COM	All courses	
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**Computer Information Systems**

CIS 118	Intro PC Applications	3
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CIS 240	Database Design & Development	3	<b>Geography</b>	GEO	All courses	
CIS 243	Introduction to SQL	3	<b>Geology</b>	GEY	All courses	
CIS 268	Systems Analysis and Design I	3				
<b>Computer Science</b>			<b>Health and Wellness</b>			
CSC 119	Introduction to Programming	3	HWE 100	Human Nutrition		3
CSC 160	Computer Science I: (Language)	4	<b>History</b>	HIS	All courses	
CSC 161	Computer Sci II: (Language)	4	<b>Honors</b>	HNR	All courses	
CSC 165	Discrete Structures	4	<b>Humanities</b>	HUM	All courses	
CSC 225	Computr Arch/Assembly Language	4	<b>Journalism</b>	JOU 105	Introduction to Mass Media:SS3	3
CSC 236	C# Programming	4	<b>Literature</b>	LIT	All courses	
CSC 237	Advanced C# Programming and	4	<b>Management</b>	MAN 226	Principles of Management	3
CSC 240	Java Programming	3	<b>Marketing</b>	MAR 216	Principles of Marketing	3
<b>Criminal Justice</b>			<b>Mathematics</b>	MAT 120	Math for Liberal Arts: MA1 and above	4
CRJ 110	Intro to Criminal Justice: SS3 and above	3	<b>Meteorology</b>	MET 150	Gen Meteorology w/Lab: SC1	4
<b>Dance</b>			<b>Music</b>	MUS	All courses	
DAN	All courses		<b>Outdoor Education</b>	OUT	All courses	
<i>(Some Dance courses may transfer as Physical Education courses.)</i>			<b>Philosophy</b>	PHI	All courses	
<b>Early Childhood Education</b>			<b>Physical Education</b>	PED	All courses	
ECE 101	Intro to Early Childhood Educ	3	<b>Physics</b>	PHY	All courses	
ECE 102	Intro to ECE Techniques	3	<b>Political Science</b>	POS	All courses	
ECE 103	Guidance Strategies Yng Child	3	<b>Psychology</b>	PSY 101	General Psychology I: SS3	3
ECE 220	Curriculum Methods/Techniques	3	PSY 102	General Psychology II : SS3	3	
ECE 238	ECE Child Growth & Development and	3	PSY 110	Career Development	3	
ECE 256	Working with Families and Communities	3	PSY 205	Psychology of Gender: SS3	3	
<b>Economics</b>			PSY 215	PSY 215		
ECO	All courses		PSY 217	Human Sexuality: SS3	3	
<b>Education</b>			PSY 226	Social Psychology: SS3	3	
EDU	All courses above 200					
<b>Engineering</b>						
EGG	All courses					
<b>English</b>						
ENG	All courses above 122					
<b>Environmental Science</b>						
ENV 101	Environmental Sci w/Lab: SC1 and	4				
ENV 110	Natural Disasters: SC2	3				
<b>Foreign Language</b>						
ARA, FRE, GER, ITA, JPN, RUS, SPA-All courses except 101 and 102						

PSY 227	Psychology of Death/Dying: SS3	3
PSY 235	Human Growth & Developmnt: SS3	3
PSY 238	Child Development: SS3	3
PSY 240	Health Psychology: SS3	3
PSY 245	Educational Psychology	3
PSY 249	Abnormal Psychology: SS3 and	3
PSY 265	Psychology of Personality: SS3	3

**Recreation**

REC All courses

**Science**

SCI 105	Science in Society: SC2	3
SCI 155	Integrated Sci I w/Lab: SC1	4
SCI 156	Integrated Sci II w/Lab: SC1	4

**Sociology**

SOC All courses

**Theatre**

ANT All courses

*\*Maximum 3 credits from OUT, PED, and/or REC may apply toward degree.*

**Subtotal: 18-23**

Total Credit Hours: 60

**Additional AA Catalog Requirements**

The State-Guaranteed Colorado Community College General Education requirements and the Approved Elective Transferable courses have been incorporated into this AA degree. Completion of the degree with a C or higher in every course guarantees that you can transfer, upon admission, to any Colorado public four-year college or university with the appropriate 60 transferable credits. Grades C or higher are required for all general education coursework. D grades for elective courses will count for degree completion, but will not transfer. In addition, a minimum 2.0 grade point average is required for degree completion. This is an open-ended degree plan, allowing you to tailor your coursework toward a particular transfer institution and/or major. Please refer to other degree offerings for specific articulations and designations.

When choosing general education requirements and electives, it is important to contact an advisor and the college or university where you intend to transfer. You will graduate under the catalog requirements listed for the semester in which you were first enrolled. If you interrupt attendance for two consecutive semesters (excluding summer term) or more, and then return, the catalog pertaining to the semester of re-admission is the governing document. You may also choose to use the catalog that is in effect the semester you graduate. Be sure to obtain and keep a copy of the catalog governing your degree.

**Other AA Degree Requirements**

1. A minimum of 60 credits is required for the Associate of Arts Degree. This must include 37-42 credits in general education transfer courses, which includes COM 115, COM 125, or COM 220 (3 credits), and 18-23 credits in the areas specified above in approved electives.
2. You must complete 18-23 semester elective credits. These must be transferable courses and may include no more than 3 credits in Outdoor Education (OUT), Physical Education (PED), and/or Recreation (REC). Please see an advisor in your area of emphasis for specific course suggestions.
3. If you are planning to transfer to a four-year college or university, you should consult an advisor for assistance in planning your program of study. Also consult the Transfer Guide for GPA requirements of the college to which you are planning to transfer.
4. You must complete a minimum of 15 credits through Red Rocks Community College.
5. You must file an Application for Graduation during the term in which you intend to graduate, according to the deadline published in the class schedule for that term (submit to Student Records). You must apply to graduate within one year of completing degree requirements.
6. No more than 6 credits of independent study course work may be applied toward this degree.
7. There is no limit on special-topic courses allowed to count toward an AA degree. In individual cases, the limit will be determined by the program area. If you are taking special-topic courses, you should consult with your advisor regarding how these credits will apply toward a degree.
8. To earn multiple RRCC degrees, you must complete an additional 15 credits of coursework (above and beyond the original 60 credits required for the first degree) for each successive degree. These 15 credits must all apply toward the additional degree and must be completed through RRCC.
9. With the approval of a faculty advisor and the instructional vice president, up to 3 credits of internship may apply toward this degree.

**AS Degree Requirements**

Four-year college transfer guides are available via the CCHE website at:  
<http://higher.ed.colorado.gov/Academics/Transfers/Guides/default.html>

**Statewide GT (Guaranteed Transfer) Courses (39-44 credits). Approved Electives (16-21 credits). Total Credits (60 required).**

**Communication - 3 courses**

ENG 121 English Composition I:CO1 3

ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3
	or	
COM 125	Interpersonal Communication	3
	or	
COM 220	Intercultural Comm: SS3	3
		<b>Subtotal: 9</b>

*Note: Communication is a Colorado Community College System requirement and is in addition to the Statewide Guaranteed transfer (GT) courses*

#### Mathematics -GT-MA1 - 1 course

MAT 121	CollegeAlgebra : MA1	4
MAT 122	College Trigonometry: MA1	3
MAT 166	Pre-Calculus: MA1	5
MAT 201	Calculus I: MA1	5
MAT 202	Calculus II : MA1	5
MAT 204	Calculus III/Engineer App: MA1	5
MAT 261	Diff Eq/Engineer Applicatn:MA1	4
		<b>Subtotal: 3-5</b>

#### Arts and Humanities

Two guaranteed transfer Arts & Humanities courses from two different areas (AH1, AH 2, AH3 or AH4.)

**Subtotal: 6**

#### Arts and Expression - GT-AH1

ART 110	Art Appreciation: AH1	3
ART 111	Art Hist Ancient/ MedievGT-AH1	3
ART 112	Art Hist Renaiss/1900:GT-AH1	3
DAN 125	Dance History: AH1	3
DAN 150	Dance Appreciation: AH1	3
MUS 120	Music Appreciation: AH1	3
MUS 121	Music Hist MdvI-Classical: AH1	3
MUS 122	Music Hist Romantic-Prsnt: AH1	3
MUS 123	Survey of World Music: AH1	3
MUS 125	History of Jazz: AH1	3
THE 105	Theatre Appreciation: AH1	3
THE 108	Theater Script Analysis: AH1	3
THE 211	Dev of Theatre Grk-Renn: AH1	3
THE 212	Dev of Theatre Restor-Mod: AH1	3
THE 215	Playwriting: AH1	3

#### Literature and Humanities - GT-AH2

HUM 103	Intro to Film Art: AH2	3
HUM 115	World Mythology: AH2	3
HUM 121	Humanities: Early Civ: AH2	3
HUM 122	Humanities: Mediev-Mod: AH2	3
HUM 123	Humanities: Modern Wrld: AH2	3

LIT 115	Intro to Literature I: AH2	3
LIT 201	World Lit to 1600: AH2	3
LIT 202	World Lit After 1600: AH2	3
LIT 205	Ethnic Literature: AH2	3
LIT 211	Amer Lit to Civil War: AH2	3
LIT 212	Amer Lit Aft Civil War: AH2	3
LIT 221	British Lit to 1770: GT-AH2	3
LIT 222	British Lit Since 1770: AH2	3
LIT 225	Intro to Shakespeare: AH2	3
LIT 246	Literature of Women: AH2	3
LIT 268	Celtic Literature: AH2	3

#### Ways of Thinking - GT-AH3

PHI 111	Intro to Philosophy: AH3	3
PHI 112	Ethics:AH3	3
PHI 113	Logic: AH3	3
PHI 114	Comparative Religions: AH3	3
PHI 115	World Religions-West: AH3	3
PHI 116	World Religions-East: AH3	3
PHI 214	Philosophy of Religion: AH3	3
PHI 218	Environmental Ethics: GT-AH3	3
PHI 220	Philosophy-Death & Dying: AH3	3

#### Foreign Languages - GT-AH4

*Must be intermediate/200-level.*

FRE 211	French Language III: AH4	3
GER 211	German Language III : GT-AH4	3
ITA 211	Italian Language III: AH4	3
JPN 211	Japanese Language III : AH4	3
RUS 211	Russian Language III: AH4	3
SPA 211	Spanish Language III: AH4	3
FRE 212	French Language IV: AH4	3
GER 212	German Lang IV: GT-AH4	3
ITA 212	Italian Language IV: AH4	3
JPN 212	Japanese Language IV: AH4	3
RUS 212	Russian Language IV: AH4	3
SPA 212	Spanish Language IV: AH4	3

#### History -GT-AH1 - 1 course

HIS 101	Western Civ:Antiquity-1650 HI1	3
HIS 102	Western Civ: 1650-Present: HI1	3
HIS 111	The World: Antiquity-1500: HI1	3
HIS 112	The World: 1500-Present: HI1	3
HIS 121	US History to Reconst: HI1	3
HIS 122	US History since Civil War:HI1	3
HIS 205	Women in World History: HI1	3
HIS 207	American Environment Hist: HI1	3
HIS 208	American Indian History: HI1	3
HIS 215	Women in U.S. History: HI1	3
HIS 225	Colorado History: HI1	3

HIS 235	Hist of American West:HI1	3
HIS 236	US History Since 1945: HI1	3
HIS 243	Hist of Modern China: HI1	3
HIS 244	History of Latin America: HI1	3
HIS 245	US in the World: HI1	3
HIS 247	20th Century World History:HI1	3
HIS 249	History-Islamic Civiliz: HI1	3
HIS 251	Hist Christianity in World HI1	3
HIS 260	US Foreign Relat Hist: HI1	3
<b>Subtotal: 3</b>		

**Social and Behavioral Sciences**

Two guaranteed transfer Social and Behavioral Science courses (GT-SS1, GT-SS2, GT-SS3)

OR

One guaranteed transfer Social and Behavioral Science course (GT-SS1, GT-SS2, GT-SS3)

AND One guaranteed transfer History course (GT-HI1).

**Subtotal: 6**

**Economic and Political Systems - GT-SS1**

ECO 101	Econ Of Social Issues:SS1	3
ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3
ECO 245	Environmental Economics:SS1	3
POS 105	Introduction to Political Science: SS1	3
POS 111	American Government: SS1	3
POS 125	Amer State and Local Govt: SS1	3
POS 205	International Relations: SS1	3
POS 215	Current Polit Issues:SS1	3
POS 225	Comparative Government: SS1	3

**Geography - GT-SS2**

GEO 105	World Regional Geography: SS2	3
GEO 106	Human Geography: SS2	3

**Human Behavior, Cultural and Social Frameworks - GT-SS3**

AGR 260	Wld Interdep/Poptn/Food: SS3	3
ANT 101	Cultural Anthropology: SS3	3
ANT 107	Intro to Archaeology: SS3	3
ANT 108	Arch.of World Rock Art:SS3	3
ANT 201	Intro to Forensic Anthrp: SS3	3
ANT 215	Indians of No. America:-SS3	3
ANT 225	Anth of Religion: SS3	3
ANT 250	Medical Anthropology:SS3	3
COM 220	Intercultural Comm: SS3	3
CRJ 110	Intro to Criminal Justice: SS3	3
JOU 105	Introduction to Mass Media:SS3	3
PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3

PSY 205	Psychology of Gender: SS3	3
PSY 217	Human Sexuality: SS3	3
PSY 226	Social Psychology: SS3	3
PSY 227	Psychology of Death/Dying: SS3	3
PSY 235	Human Growth & Developmnt: SS3	3
PSY 238	Child Development: SS3	3
PSY 240	Health Psychology: SS3	3
PSY 249	Abnormal Psychology: SS3	3
PSY 265	Psychology of Personality: SS3	3
SOC 101	Introduction to Sociology I : SS3	3
SOC 102	Introduction to Sociology II: SS3	3
SOC 205	Sociology of Family Dynamics: SS3	3
SOC 207	Environmental Sociology: SS3	3
SOC 215	Contemporary Social Problems: SS3	3
SOC 216	Sociology Of Gender: SS3	3
SOC 218	Sociology of Diversity: SS3	3
SOC 220	Sociology of Religion: SS3	3
SOC 231	Sociology of Deviant Behavior: SS3	3
SOC 237	Sociology of Death and Dying: SS3	3

**Natural and Physical Sciences w/Lab - GT-SC1 - 3 courses**

**Subtotal: 12-15**

**Choose three courses (two courses must be in sequence).**

AST 101	Planetary Astronomy w/Lab: SC1	4
AST 102	Stellar Astronomy w/Lab: SC1	4
BIO 111	Gen College Biology I/Lab: SC1	5
BIO 112	Gen College Biology II/Lab:SC1	5
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
BIO 204	Microbiology w/Lab: SC1	4
BIO 220	General Zoology w/Lab: SC1	5
BIO 221	Botany w/Lab: SC1	5
BIO 224	Genetics: SC1	4
CHE 111	Gen College Chem I/Lab: SC1	5
CHE 112	Gen College Chem II/Lab: SC1	5
ENV 101	Environmental Sci w/Lab: SC1	4
GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4
GEO 112	Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1	4

GEY 111	Physical Geology w/Lab: SC1	4
GEY 112	Historical Geology w/Lab: SC1	4
GEY 135	Environmental Geol w/Lab: SC1	4
GEY 216	General Oceanography w/Lab:SC1	4
MET 150	Gen Meteorology w/Lab: SC1	4
PHY 111	Physics Alg-Based I/Lab: SC1	5
PHY 112	Physics Alg-Based II/Lab: SC1	5
PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5

**Subtotal: 39-44**

### Approved AS Electives

These courses transfer to one or more of the public four-year colleges or universities in Colorado. All courses will count toward the AS degree. However, transferability depends on the four-year institution. Additional courses may be transferable. For specific information, please consult an advisor in the Advising Center.

In addition to general education courses, you must complete an additional 16-21 credits of approved electives, **14 credits of which are to be taken from any of the science or math courses listed below. These include AST, BIO, CHE, CSC, ENV, GEO 111 & GEO 112, GEY, MAT, MET, and PHY**. Please see an advisor in your program of study for specific course suggestions. Credits earned above the minimum to satisfy a requirement may be applied to a different area.

**Approved Science and Math electives - a minimum of 14 credits are required**

#### Astronomy

AST All courses

#### Biology

BIO All courses except 105, 106, and 116

#### Chemistry

CHE All courses

#### Computer Science

CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4
CSC 161	Computer Sci II: (Language)	4
CSC 165	Discrete Structures	4
CSC 225	Computr Arch/Assembly Language	4
CSC 236	C# Programming	4
CSC 237	Advanced C# Programming and	4
CSC 240	Java Programming	3

#### Engineering Graphics Technology

EGT 140 Intro Design/Engineering Apps 3

#### Environmental Science

ENV 101 Environmental Sci w/Lab: SC1 and 4  
 ENV 110 Natural Disasters: SC2 3

#### Geography

GEO 111 Physical Geography: Landforms w/Lab: GT-SC1 and 4  
 GEO 112 Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1 4

#### Geology

GEY 111 Physical Geology w/Lab: SC1 and above 4

#### Mathematics

MAT 121 CollegeAlgebra : MA1 and above except 123, 125, 155 and 156 4

*Note: MAT 135 is only recommended for students in health career programs.*

#### Meteorology

MET 150 Gen Meteorology w/Lab: SC1 4

#### Physics

PHY PHY-All courses except 105 and 107

**Additional approved electives may be taken in addition to the 14 credits from Science and Math**

#### American Sign Language

ASL 121 American Sign Language I and 5  
 ASL 122 American Sign Language II 5

#### Anthropology

ANT All courses

#### Communication

COM All courses

#### Computer Information Systems

CIS 118 Intro PC Applications 3  
 CIS 240 Database Design & Development 3  
 CIS 243 Introduction to SQL 3  
 CIS 268 Systems Analysis and Design I 3

#### Economics

ECO All courses

#### English

ENG All courses above 122

**Foreign Language**

ARA, FRE, GER, ITA, JPN,  
RUS, SPA-All courses except  
101 and 102

**Geography**

GEO All courses except 111 and  
112

**Health and Wellness**

HWE 100 Human Nutrition 3

**Honors**

HNR All courses

**Psychology**

PSY 235 Human Growth &  
Developmnt: SS3 3

**Subtotal: 16-21**

Total Credit Hours: 60

**Additional AS Catalog Requirements**

The State-Guaranteed Colorado Community College General Education requirements and the Approved Elective Transferable courses have been incorporated into this AS degree. Completion of the degree with a C or higher in every course guarantees that you can transfer, upon admission, to any Colorado public four-year college or university with 60 transferable credits. Grades C or higher are required for all general education coursework. D grades for elective courses will count for degree completion but will not transfer. In addition, a minimum 2.0 grade point average is required for degree completion. This is an open-ended degree plan, allowing you to tailor your coursework toward a particular transfer institution and/or major. Please refer to other degree offerings for specific articulations and designations.

When choosing general education requirements and electives, it is important to contact an advisor and the college or university where you intend to transfer. You will graduate under the catalog requirements listed for the semester in which you were first enrolled. If you interrupt attendance for two consecutive semesters (excluding summer term) or more, and then return, the catalog pertaining to the semester of re-admission is the governing document. Also you may choose to use the catalog that is in effect the semester you graduate. Be sure to obtain and keep a copy of the catalog governing your degree.

**Other AS Degree Requirements**

1. A minimum of 60 credits is required for the Associate of Science Degree. This must include 39-44 credits in general education transfer courses, which includes COM 115, COM 125, or COM 220 (3 credits), and 16-21 credits in the areas specified above in approved electives.

2. If you are planning to transfer to a four-year college or university, consult an advisor for assistance in planning your program of study. Also consult the Transfer Guide for GPA requirements of the college to which you are planning to transfer.
3. You must complete a minimum of 15 credits through Red Rocks Community College.
4. You must file an Application for Graduation during the term in which you intend to graduate, according to the deadline published in the class schedule for that term (submit to Student Records). You must apply to graduate within one year of completing degree requirements.
5. No more than 6 credits of independent study course work may be applied toward an associate degree program.
6. There is no limit on special-topic courses allowed to count toward an AS degree. In individual cases, the limit will be determined by the program area. If you are taking special-topic courses, consult with your advisor regarding how these credits will apply toward a degree.
7. To earn multiple RRCC degrees, you must complete an additional 15 credits of coursework (above and beyond the original 60 credits required for the first degree) for each successive degree. These 15 credits must all apply toward the additional degree and must be completed through RRCC.
8. With the approval of a faculty advisor and the instructional vice president, up to 3 credits of internship may apply toward this degree.

**AGS – Generalist Degree Requirements**

**General Education Requirements (15 credits). Transferable electives (15 credits). General electives (30 credits). Select any courses numbered 100 or higher. Total Credits (60 required).**

The AGS generalist degree is available if you would like to complete a broad program of both college transfer and/or career courses without the constraints of specialization. The AGS general education course requirements transfer to all public baccalaureate colleges and universities in Colorado. Career courses within this degree may be accepted in a four-year baccalaureate program; however, each course will be considered on an individual basis.

**Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
COM 220	Intercultural Comm: SS3	3



POS 105	Introduction to Political Science: SS1	3	BIO 111	Gen College Biology I/Lab: SC1	5
POS 111	American Government: SS1	3	BIO 112	Gen College Biology II/Lab:SC1	5
POS 125	Amer State and Local Govt: SS1	3	BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
POS 205	International Relations: SS1	3	BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
POS 215	Current Polit Issues:SS1	3	BIO 204	Microbiology w/Lab: SC1	4
POS 225	Comparative Government: SS1	3	BIO 220	General Zoology w/Lab: SC1	5
PSY 101	General Psychology I: SS3	3	BIO 221	Botany w/Lab: SC1	5
PSY 102	General Psychology II : SS3	3	BIO 224	Genetics: SC1	4
PSY 205	Psychology of Gender: SS3	3	CHE 101	Intro to Chemistry I/Lab: SC1	5
PSY 217	Human Sexuality: SS3	3	CHE 111	Gen College Chem I/Lab: SC1	5
PSY 226	Social Psychology: SS3	3	CHE 112	Gen College Chem II/Lab: SC1	5
PSY 227	Psychology of Death/Dying: SS3	3	ENV 101	Environmental Sci w/Lab: SC1	4
PSY 235	Human Growth & Developmnt: SS3	3	GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4
PSY 238	Child Development: SS3	3	GEO 112	Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1	4
PSY 249	Abnormal Psychology: SS3	3	GEY 111	Physical Geology w/Lab: SC1	4
PSY 265	Psychology of Personality: SS3	3	GEY 112	Historical Geology w/Lab: SC1	4
SOC 101	Introduction to Sociology I : SS3	3	GEY 135	Environmental Geol w/Lab: SC1	4
SOC 102	Introduction to Sociology II: SS3	3	GEY 216	General Oceanography w/Lab:SC1	4
SOC 205	Sociology of Family Dynamics: SS3	3	MET 150	Gen Meteorology w/Lab: SC1	4
SOC 207	Environmental Sociology: SS3	3	PHY 105	Conceptual Physics w/Lab: SC1	4
SOC 215	Contemporary Social Problems: SS3	3	PHY 107	Energy Sci & Tec w/Lab: SC1	4
SOC 216	Sociology Of Gender: SS3	3	PHY 111	Physics Alg-Based I/Lab: SC1	5
SOC 218	Sociology of Diversity: SS3	3	PHY 112	Physics Alg-Based II/Lab: SC1	5
SOC 220	Sociology of Religion: SS3	3	PHY 211	Physics Calc-Based I/Lab: SC1	5
SOC 231	Sociology of Deviant Behavior: SS3	3	PHY 212	Physics Calc-Based II/Lab: SC1	5
SOC 237	Sociology of Death and Dying: SS3	3	SCI 155	Integrated Sci I w/Lab: SC1	4
	<b>Subtotal: 3</b>		SCI 156	Integrated Sci II w/Lab: SC1	4
<b>Natural and Physical Sciences</b>			<b>Approved AGS – Generalist Degree Electives</b>		
	<b>Subtotal: 3</b>		These courses transfer to one or more of the public four-year colleges or universities in Colorado. All courses will count toward the AGS degree. However, transferability depends on the four-year institution. Additional courses may be transferable. For specific information, please consult an advisor in the Advising Center.		
<b>Courses without Lab - GT-SC2:</b>			<i>Note: Courses numbered below 100 will not apply to any degree.</i>		
AST 150	Astrobiology: SC2	3	<b>Accounting</b>		
AST 155	Astronomy Ancient Cultures:SC2	3	ACC 121	Accounting Principles I and	4
AST 160	Cosmology:SC2	3	ACC 122	Accounting Principles II	4
BIO 116	Intro to Human Disease: SC2	3			
ENV 110	Natural Disasters: SC2	3			
GEY 108	Geology of National Parks: SC2	3			
SCI 105	Science in Society: SC2	3			
<b>Courses with Lab - GT-SC1:</b>					
ANT 111	Bio Anthropology W/Lab: SC1	4			
AST 101	Planetary Astronomy w/Lab: SC1	4			
AST 102	Stellar Astronomy w/Lab: SC1	4			
BIO 105	Science of Biology w/Lab: SC1	4			

<b>American Sign Language</b>				ECE 220	Curriculum Methods/Techniques	3
	ASL-All courses except 101 and 102			ECE 238	ECE Child Growth & Development and Working with Families and Communities	3
<b>Anthropology</b>				ECE 256		3
ANT	All courses					
<b>Art</b>				<b>Economics</b>		
ART	All courses			ECO	All courses	
<b>Astronomy</b>				<b>Education</b>		
AST	All courses			EDU	All courses above 200	
<b>Biology</b>				<b>Engineering</b>		
BIO	All courses			EGG	All courses	
<b>Business</b>				<b>English</b>		
BUS 115	Introduction to Business	3		ENG	All courses above 122	
BUS 216	Legal Environment of Business	3		<b>Environmental Science</b>		
BUS 217	Bus Communication/Rept Write and Business Statistics	3		ENV 101	Environmental Sci w/Lab: SC1 and Natural Disasters: SC2	4
BUS 226	Business Statistics	3		ENV 110		3
<b>Chemistry</b>				<b>Foreign Language</b>		
CHE	All courses			ARA, FRE, GER, ITA, JPN, RUS, SPA-All courses except 101 and 102		
<b>Communication</b>				<b>Geography</b>		
COM	All courses			GEO	All courses	
<b>Computer Info. Systems</b>				<b>Geology</b>		
CIS 118	Intro PC Applications	3		GEY	All courses	
CIS 240	Database Design & Development	3		<b>Health and Wellness</b>		
CIS 243	Introduction to SQL	3		HWE 100	Human Nutrition	3
CIS 268	Systems Analysis and Design I	3		<b>History</b>		
<b>Computer Science</b>				HIS	All courses	
CSC 119	Introduction to Programming	3		<b>Honors</b>		
CSC 160	Computer Science I: (Language)	4		HNR	All courses	
CSC 161	Computer Sci II: (Language)	4		<b>Humanities</b>		
CSC 165	Discrete Structures	4		HUM	All courses	
CSC 225	Computr Arch/Assembly Language	4		<b>Journalism</b>		
CSC 236	C# Programming	4		JOU 105	Introduction to Mass Media:SS3	3
CSC 237	Advanced C# Programming and	4		<b>Literature</b>		
CSC 240	Java Programming	3		LIT	All courses	
<b>Criminal Justice</b>				<b>Management</b>		
CRJ 110	and above			MAN 226	Principles of Management	3
<b>Dance</b>				<b>Marketing</b>		
DAN	All courses			MAR 216	Principles of Marketing	3
<i>(Some Dance courses may transfer as Physical Education courses)</i>				<b>Mathematics</b>		
<b>Early Childhood Education</b>				MAT 120 and above		
ECE 101	Intro to Early Childhood Educ	3				
ECE 102	Intro to ECE Techniques	3				
ECE 103	Guidance Strategies Yng Child	3				

<b>Meteorology</b>		
MET 150	Gen Meteorology w/Lab: SC1	4
<b>Music</b>		
MUS	All courses	
<b>Outdoor Education</b>		
OUT	All courses	
<b>Philosophy</b>		
PHI	All courses	
<b>Physical Education</b>		
PED	All courses	
<b>Recreation</b>		
REC	All courses	
<b>Physics</b>		
PHY	All courses	
<b>Political Science</b>		
POS	All courses	
<b>Psychology</b>		
PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3
PSY 110	Career Development	3
PSY 205	Psychology of Gender: SS3	3
PSY 215	PSY 215	
PSY 217	Human Sexuality: SS3	3
PSY 226	Social Psychology: SS3	3
PSY 227	Psychology of Death/Dying: SS3	3
PSY 235	Human Growth & Developmnt: SS3	3
PSY 238	Child Development: SS3	3
PSY 240	Health Psychology: SS3	3
PSY 245	Educational Psychology	3
PSY 249	Abnormal Psychology: SS3 and	3
PSY 265	Psychology of Personality: SS3	3
<b>Science</b>		
SCI 105	Science in Society: SC2	3
SCI 155	Integrated Sci I w/Lab: SC1	4
SCI 156	Integrated Sci II w/Lab: SC1	4
<b>Sociology</b>		
SOC	All courses	
<b>Theatre</b>		
ANT	All courses	

*\*Maximum 3 credits from OUT, PED, and/or REC may apply toward degree.*

### **Additional AGS – Generalist Catalog Requirements**

Grades C or higher are required for all general education coursework. D grades for elective courses will count for degree completion, but will not transfer. In addition, a minimum 2.0 grade point average is required for degree completion. This excludes designations and articulations in Business, Economics, Early Childhood Education, Elementary Education, Engineering, Mathematics, Psychology, and Spanish because special articulation agreements or designations exist for these fields of study.

When choosing general education requirements and electives, it is important to contact an advisor and the college or university where you intend to transfer. You will graduate under the catalog requirements listed for the semester in which you were first enrolled. If you interrupt attendance for two consecutive semesters (excluding summer term) or more, and then return, the catalog pertaining to the semester of re-admission is the governing document. You may also choose to use the catalog that is in effect the semester you graduate. Be sure to obtain and keep a copy of the catalog governing your degree. Courses numbered below 100 will not apply toward this degree.

Many four-year college transfer guides are available via the CCHE website at:  
<http://higher.ed.colorado.gov/Academics/Transfers/Guides/default.html>

### **Other AGS – Generalist Degree Requirements**

1. A minimum of 60 credits is required for the Associate of General Studies Generalist Degree.
2. You must complete 15 transferable elective credits which may include 3 credits in Outdoor Education (OUT), Physical Education (PED), and/or Recreation (REC). Please see an advisor in your area of emphasis for specific course suggestions.
3. If you are planning to transfer to a four-year college or university, you should consult an advisor for assistance in planning your program of study. Also consult the Transfer Guide for GPA requirements of the college to which you are planning to transfer.
4. You must complete a minimum of 15 credits through Red Rocks Community College.
5. To graduate, file an Application for Graduation during the term in which you intend to graduate, according to the deadline published in the class schedule for that term. You must apply to graduate within one year of completing degree requirements.
6. No more than 6 credits of independent study course work may be applied toward this degree.
7. There is no limit on special-topic courses allowed to count toward an AGS degree. In individual cases, the limit will be determined by the program area. If you are taking special-topic courses, you should consult with your advisor regarding how these credits will apply toward a degree.

8. To earn multiple RRCC degrees, you must complete an additional 15 credits of coursework (above and beyond the original 60 credits required for the first degree) for each successive degree. These 15 credits must all apply toward the additional degree and must be completed through RRCC.
9. With the approval of a faculty advisor and an instructional vice president, up to 3 credits of internship may apply toward this degree.

# Associate of Applied Science Degrees (AAS)

Degree emphases are available in the following career areas. Red Rocks Community College reserves the right to substitute or delete courses in a degree program.

## Accounting

Accounting Paraprofessional (p. 95)  
Accounting Technician (p. 96)

## Air Conditioning, Heating, and Refrigeration

Air Conditioning (p. 99)  
Air Conditioning, Heating, and Refrigeration (p. 99)  
Heating (p. 100)  
Hydronic Heating (p. 100)  
Refrigeration (p. 100)

## Applied Technology

Applied Technology (p. 101)

## Auto Collision Repair

*(In cooperation with and taught at Warren Tech)*  
Auto Collision Technology (p. 102) (p. 102)

## Automotive Customization

*(In cooperation with and taught at Warren Tech)*  
Automotive Customization (p. 104) (p. 104)

## Automotive Parts Management

*(In cooperation with and taught at Warren Tech)*  
Automotive Parts Management (p. 105) (p. 105)

## Automotive Service Technology

*(In cooperation with and taught at Warren Tech)*  
Automotive Service Technology (p. 106)

## Business

Business Administration (p. 109)  
Interdisciplinary (p. 109)  
Real Estate (p. 110)

## Computer Information Systems

Cyber Security (p. 114)  
Desktop Support  
Game Development (p. 115)  
Network & Systems (p. 116)  
Web Development (p. 117)

## Computer Science

Secure Development  
Secure Software Development

## Cosmetology

*(In cooperation with and taught at Warren Tech)*  
Cosmetology (p. 122)

## Culinary Arts

Culinary Arts (p. 124)

## Early Childhood Education

Early Childhood Education (p. 127)

## Electricity Commercial/Industrial/Residential

Construction Electrician (p. 131)

Construction Electrician/IBEW/NECA (p. 132)

Industrial Control & Instrumentation Technology (p. 132)

Maintenance Electrician (p. 131)

Power Technology (p. 132)

## Emergency Management and Planning

Emergency Management and Planning AAS Degree (p. 133)

## Emergency Medical Services

Paramedicine (p. 135)  
Emergency Medical Technology (p. 135)

## Engineering Graphics Technology

Engineering Graphics Architectural (p. 137)  
Engineering Graphics Mechanical (p. 137)

## Fine Woodworking

Fine Woodworking (p. 139)

## Fire Science Technology

Fire and Emergency Services (p. 143)  
Fire Science Technology (p. 142)  
Fire Service Management (p. 143)

## Integrative Health Professions

Integrative Health (p. 146)

## Law Enforcement

Law Enforcement (p. 148)

## Mechanical Trades

Mechanical Trades (p. 150)

## Medical Assisting Professional

Medical Assisting (p. 151)

## Multimedia Graphic Design

Graphic Design & Print Production (p. 155)  
Professional Photography (p. 167)  
Video Production (p. 155)

## Outdoor Education

Outdoor Education (p. 161)

## Park Ranger Technology

Park Ranger Technology (p. 164)

## Power Equipment and Sports Vehicle Technology

*(In cooperation with and taught at Warren Tech)*  
Power Equipment and Sports Vehicle Technology (p. 170)

## Precision Machining Technology

*(In cooperation with and taught at Warren Tech)*  
Precision Machining (p. 171)

## Radiologic Technology

Radiologic Technology (p. 172)

## Sonography

Diagnostic Medical Sonography (p. 174)

**Theatre Arts**

Theatre Technology (p. 177)

**Water Quality Management Technology**

Water Quality Management (p. 179)

**Welding***(In cooperation with and taught at Warren Tech)*

Welding (p. 181) (p. 181)

**AAS Degree Requirements****Specific program requirements (45-60 credits). General education courses (15 credits).**

The Associate of Applied Science degree is for those who are preparing for entry-level employment in a career-oriented program of study or who are upgrading skills in a specific occupation. This degree is not intended for transfer; however, courses are considered for transfer on an individual basis by the receiving college or university.

Individual departments may specify particular courses for general education. Meet with an advisor for a degree worksheet.

Grades C or higher are required for all general education coursework. D grades for elective courses will count for degree completion, but will not transfer. In addition, a minimum 2.0 grade point average is required for degree completion.

*Note: Courses numbered below 100 will not apply to any degree.*

**Communication**

ENG/COM	100 or higher	3
		<b>Subtotal: 3</b>

**Mathematics**

MAT 107	Career Math and above	3
		<b>Subtotal: 3</b>

**Credit from any two of the following three areas****Subtotal: 6****Arts and Humanities**

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

**Subtotal: 3****Natural and Physical Sciences**

AST, BIO, CHE, ENV, GEY, MET, PHY, SCI

**Subtotal: 3****Social and Behavioral Sciences (3 credits)**

AGR, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC

**Subtotal: 3****Electives from any of the below subjects (3 credits)**

ENG, COM (100 and above)

MAT (100 and above)

AGR, ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE (100 and above)

AST, BIO, CHE, ENV, GEY, PHY, SCI (100 and above)

ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC (100 and above)

CIS 118                      Intro PC Applications                      3

**Subtotal: 3**

Total Credit Hours: 45-60

**Other AAS degree requirements**

1. A minimum of 60 credits is required for the Associate of Applied Science degree. Some degrees require more than 60 credits. These must include 45 credits in specific program courses and 15 credits in general education courses.
2. If you are planning to transfer to a four-year college or university, meet with an appropriate faculty advisor and consult the Transfer Guide.
3. You must complete a minimum of 15 credits in your program area at RRCC.
4. No more than six credits of independent study course work may be applied toward an Associate Degree program.
5. You must earn a cumulative grade point average of 2.0 (C average) in order to graduate. You must file an application for graduation during the term in which you intend to graduate according to the deadline published in the class schedule for that semester. You must apply to graduate within one year of completing degree requirements.
6. There is no limit on special-topics courses that count toward an AAS degree. In individual cases, the limit will be determined by the program area. If you are taking special-topics courses, consult with a faculty advisor regarding how these credits will apply toward a degree.
7. To earn multiple RRCC degrees, you must complete an additional 15 credits of coursework (above and beyond the original 60 credits required for the first degree) for each successive degree. These 15 credits must all apply toward the additional degree and must be completed through Red Rocks Community College.
8. With the approval of a faculty advisor, no more than five credits of internship may count toward a degree. Some AAS degrees will require internship credits.

# DWD Degrees (AA and AS Degrees With Designation)

## Statewide Transfer Articulation Agreements/Degrees With Designation (DWD)

A Statewide Transfer Articulation Agreement is an agreement among Colorado community colleges and universities. These agreements allow you to graduate from a community college with a 60-credit Associate of Arts (AA) or Associate of Science (AS) degree with designation, such as an Associate of Arts in Business; enroll with junior status at a university; and complete the bachelor's degree in no more than an additional 60 credits (for a total of 120 credits). If you attend full-time (15 credits per semester) and follow the structured schedule, you can complete your bachelor's degree in four years.

## Catalog DWD Program Requirements

The State-Guaranteed Colorado Community College General Education requirements and the Approved Elective Transferable courses have been incorporated into the AA and AS Designated degrees. A grade of C or higher is required for all coursework. Completion of the degree guarantees that you can transfer, upon admission, to specific Colorado public four-year colleges or universities with the appropriate 60 transferable credits. A minimum 2.0 cumulative grade point average (GPA) is required for degree completion.

You will graduate under the catalog requirements listed for the semester in which you were first enrolled. If you interrupt attendance for two consecutive semesters or more (excluding summer term) and then return, the catalog pertaining to the semester of re-admission is the governing document. You may also choose to use the catalog that is in effect the semester you graduate. Be sure to keep a copy of the appropriate catalog for your degree.

- If you are planning to transfer to a four-year college or university, you should consult an advisor for assistance in planning your program of study. Also consult the transfer guide for GPA requirements of the college to which you are planning to transfer.
- You must complete a minimum of 15 credits through Red Rocks Community College.
- You must file an Application for Graduation during the term in which you intend to graduate, according to the deadline published in the class schedule for that term. You must apply to graduate within one year of completing degree requirements.
- No more than 6 credits of independent study course work may be applied toward this degree.
- There is no limit on special-topic courses allowed to count toward an AA degree. In individual cases, the limit will be determined by the program area. If you are taking special-topic courses, you should consult with your advisor regarding how these credits will apply toward a degree.
- To earn multiple RRCC degrees, you must complete an additional 15 credits of coursework (above and beyond the original 60 credits required for the first degree) for each successive degree. These 15 credits must all apply toward the additional degree and must be completed through RRCC.
- With the approval of a faculty advisor and the instructional vice president, up to 3 credits of internship may apply toward this degree.
- All coursework must be completed within ten years of the date of graduation from Red Rocks Community College.

All Statewide Articulation Agreements can be found on the Colorado Department of Higher Education website:

Anthropology (p. 70)  
 Business (p. 71)  
 Communication (p. 72)  
 Criminal Justice AA Designated Degree Requirements (p. 73)  
 Early Childhood Teacher Education (p. 74)  
 Economics (p. 75)  
 Elementary Teacher Education (p. 75)  
 English (p. 76)  
 French (p. 77)  
 Geography (p. 77)  
 History (p. 79)  
 Philosophy (p. 80)  
 Political Science (p. 82)  
 Psychology (p. 83)  
 Sociology (p. 84)  
 Spanish (p. 85)  
 Studio Art (p. 86)  
 Theatre (p. 87)  
 Biology (p. 70)  
 Chemistry (p. 71)  
 Geology (p. 78)  
 Mathematics (p. 80)  
 Physics (p. 81)  
 Psychology (p. 83)

## Anthropology AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (33 credits)

See all GT Courses (p. 90)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

#### Mathematics

One GT Pathways course (GT-MA1), prefer MAT 135 Introduction to Statistics (*There are some exceptions for different four-year schools; please see an advisor.*)

**Subtotal: 3-4**

#### Arts and Humanities

Two GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4) See GT Courses on page 69

**Subtotal: 6**

#### History

One GT Pathways History course (GT-HI1)

**Subtotal: 3**

#### Social and Behavioral Sciences

Two GT Pathways Social & Behavioral Sciences courses (GT-SS1, GT-SS2, or GT-SS3) See GT Courses (p. 90)

**Subtotal: 6**

#### Natural and Physical Sciences

Two GT Pathways Natural & Physical Sciences courses (GT-SC1) See GT Courses on page 69

**Subtotal: 8**

**Subtotal: 33**

### Requirements

#### Additional Required Courses

One GT Pathways Arts & Humanities course (GT-AH1, GT-AH2, GT-AH3, GT-AH4)

One GT Pathways ANT course in Social & Behavioral Sciences (GT-SS3)

One GT Pathways Social & Behavioral Sciences course (must be GT-SS2 or GT-SS3)

COM 115	Public Speaking	3
	or	
COM 125	Interpersonal Communication	3
	or	
COM 220	Intercultural Comm: SS3	3
ANT 101	Cultural Anthropology: SS3	3
ANT 107	Intro to Archaeology: SS3	3

ANT 111	Bio Anthropology W/Lab: SC1	4
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**Subtotal: 21**

### Requirements

#### Electives

For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.

**Subtotal: 6**

Total Credit Hours: 60

## Biology AS Designated Degree Requirements

### Courses that Fulfill General Education Requirements (36 credits)

See all GT Courses (p. 90)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

#### Mathematics

MAT 201	Calculus I: MA1	5
		<b>Subtotal: 5</b>

#### Arts and Humanities

Two GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4) See GT Courses on page 69

**Subtotal: 6**

#### History

One GT Pathways History course (GT-HI1) See GT Courses on page 69

**Subtotal: 3**

#### Social and Behavioral Sciences

Two GT Pathways Social & Behavioral Sciences courses (GT-SS1, GT-SS2, GT-SS3) See GT Courses (p. 90)

**Subtotal: 6**

#### Natural and Physical Sciences

BIO 111	Gen College Biology I/Lab: SC1	5
CHE 111	Gen College Chem I/Lab: SC1	5

**Subtotal: 10**

**Subtotal: 36**

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

BIO 112	Gen College Biology II/Lab:SC1	5
CHE 112	Gen College Chem II/Lab:SC1	5
PHY 111	Physics Alg-Based I/Lab:SC1	5
PHY 112	Physics Alg-Based II/Lab:SC1	5

**Subtotal: 20****Requirements****Electives****Subtotal: 4**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AS Electives in AS Degree Requirements on page 47.*

Total Credit Hours: 60

**Business AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (37 credits).****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

MAT 121	CollegeAlgebra : MA1 or	4
MAT 123	Finite Mathematics: MA1	4
MAT 125	Survey of Calculus: MA1 or a higher level Calculus course	4

**Subtotal: 8****Arts and Humanities**

Two GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4)

**Subtotal: 6****History**

One GT Pathways History course (GT-HI1)

**Subtotal: 3****Social and Behavioral Sciences**

ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3

**Subtotal: 6****Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1, GT-SC2)

**Subtotal: 8**

*See GT Courses (p. 90)*

**Subtotal: 37****Requirements****Additional Required Courses**

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3
BUS 226	Business Statistics	3
COM 115	Public Speaking	3

**Subtotal: 23**

Total Credit Hours: 60

**Chemistry AS Designated Degree Requirements****Courses that Fulfill General Education Requirements - Notes 1, 2, 3, 4 (30 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

MAT 201	Calculus I: MA1	5
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**Subtotal: 5****Arts and Humanities**

One GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4)

**Subtotal: 3**

*(Please see Notes 1, 2, 3)*

**History**

One GT Pathways History course (GT-HI1)

**Subtotal: 3**

**Social and Behavioral Sciences**

One GT Pathways Social & Behavioral Sciences courses  
(GT-SS1, GT-SS2, GT-SS3)

**Subtotal: 3**

*(Please see Notes 1, 2, 3)*

*See GT Courses (p. 90)*

**Natural and Physical Sciences**

CHE 111 Gen College Chem I/Lab: SC1 5

CHE 112 Gen College Chem II/Lab: SC1 5

**Subtotal: 10****Subtotal: 30****Requirements****Additional Required Courses**

MAT 202 Calculus II : MA1 5

MAT 203 Calculus III: MA1 4

PHY 211 Physics Calc-Based I/Lab: SC1 5

PHY 212 Physics Calc-Based II/Lab: SC1 5

CHE 211 Organic Chemistry I w/Lab 5

CHE 212 Organic Chemistry II w/Lab 5

**Subtotal: 29**

*(Please see Note 4)*

**Requirements****Electives (1 credit)****Subtotal: 1**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AS Electives in AS Degree Requirements on page 47.*

Total Credit Hours: 60

1. This statewide transfer articulation agreement in Chemistry does not fulfill requirements for the GT Pathways general education curriculum or the Associate of Science degree prior to transfer; however, this agreement does guarantee a student, if admitted, junior standing and completion of the baccalaureate degree within an additional 60 semester hours at the receiving institution.
2. Completion of the receiving institution's lower division general education requirements is fulfilled only under the condition that one GT Pathways-approved course in Arts & Humanities (AH1, AH2, AH3, or AH4) and one GT Pathways-approved course in Social & Behavioral Sciences (SS1, SS2, or SS3) are successfully completed at the receiving institution within the first 30 hours or 12 calendar months.

3. Students transferring to a four-year college/university under this Chemistry agreement are encouraged to 'reverse' transfer the one GT Pathways course in Arts & Humanities and the one GT Pathways course in Social & Behavioral Sciences (Note #2 above) back to their community college in order to complete the GT Pathways general education program and to earn their Associate of Science degree with a Chemistry designation.

4. Lecture and laboratory portions of Organic Chemistry, CHE 211 and 212, must not be taken in an online delivery format.

**Communication AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (31 credits)****Communication**

ENG 121 English Composition I:CO1 3

ENG 122 English Composition II:CO2 3

**Subtotal: 6****Mathematics**

One GT Pathways Mathematics course (GT-MA1), prefer MAT 120 Mathematics for the Liberal Arts

**Subtotal: 3-4****Arts and Humanities**

Two GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4).

Suggested: COM 130 Communication and Popular Culture (GT-AH1)

**Subtotal: 6****History**

One GT Pathways History course (GT-HI1)

**Subtotal: 3****Social and Behavioral Sciences**

One GT Pathways Social and Behavioral Sciences course (GT-SS1, GT-SS2, or GT-SS3)

and  
COM 220 Intercultural Comm: SS3 3

**Subtotal: 6****Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1, GT-SC2). One course must be with required laboratory.

**Subtotal: 7****Subtotal: 31**

**Additional Required Courses (18 credits)**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

**Requirements**

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
COM 217	Group Communication	3

**Requirements List**

Choose two (2) GT Pathways courses (total of 6 credits) from either:

History (GT-HH1)

or

Social & Behavioral Sciences (GT-SS1, GT-SS2, or GT-SS3)

Choose one (1) other three-credit course with a COM prefix

**Subtotal: 18**

**Requirements****Additional Required Courses (18 credits)**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
COM 217	Group Communication	3

**Subtotal: 18**

Choose two (2) GT Pathways courses (total of 6 credits) from either:

**Subtotal: 6**

**History**

or

GT-HH1

**Social and Behavioral Sciences**

GT-SS1

GT-SS2

or

GT-SS3

See GT Courses (p. 90)

Choose one (1) other three-credit course with a COM

prefix (See COM courses)

**Requirements****Electives**

**Subtotal: 11**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements.*

Total Credit Hours: 60

Please note: Additional COM courses beyond the four courses (12 credit hours) identified above in the Additional Required Courses section may not count toward the Communication major at the receiving four-year institution.

**Criminal Justice AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (33 credits)**

See all GT Courses (p. 90)

**Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

**Mathematics**

One GT Pathways course (GT MA1), prefer MAT 135 Introduction to Statistics. (There are some exceptions for different four-year schools; please see an advisor.)

**Subtotal: 3-4**

**Arts and Humanities**

Two GT Pathways Arts & Humanities courses from two (2) different categories

GT-AH1

GT-AH2

GT-AH3

GT-AH4

**Subtotal: 6**

**History**

One GT Pathways History course

GT-HI1

**Subtotal: 3**

**Social and Behavioral Sciences**

SOC 101	Introduction to Sociology I : SS3 and One GT Pathways Social & Behavioral Sciences course (GT-SS3)	3
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**Subtotal: 6**

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1, GT-SC2). One (1) course must be lab-based (GT-SC1) See GT Courses on page 69

**Subtotal: 8**

**Subtotal: 33**

**Requirements**

**Additional Required Courses**

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3
CRJ 110	Intro to Criminal Justice: SS3	3
CRJ 125	Policing Systems	3
CRJ 145	Correctional Process	3

**Subtotal: 27**

**Choose two (2) courses from the following:**

CRJ 127	Crime Scene Investigation	3
CRJ 135	Judicial Function	3
CRJ 205	Principles of Criminal Law	3
CRJ 209	Criminal Investigation I	3
CRJ 230	Criminology	3
CRJ 231	Intro Forensic Sci/Criminalist	3
CRJ 235	Delinquent Behavior	3
CRJ 236	CRJ Research Methods	3
CRJ 257	Victimology	3
CRJ 268	Criminal Profiling	3

**Choose three (3) courses from the following:**

ANT 201	Intro to Forensic Anthrp: SS3	3
CNG 258	Digital Forensics	4
COM 217	Group Communication	3
COM 225	Organizational Communication	3
POS 111	American Government: SS1	3
POS 125	Amer State and Local Govt: SS1	3
PSY 207	Intro Forensic Psychology	3
PSY 217	Human Sexuality: SS3	3
PSY 226	Social Psychology: SS3	3
PSY 249	Abnormal Psychology: SS3	3
SOC 205	Sociology of Family Dynamics: SS3	3
SOC 231	Sociology of Deviant Behavior: SS3	3

*\*If these courses are applied to this second section of the Prescribed Curriculum (Additional Required Courses) for credit, they may not be applied to the first section of the Prescribed Curriculum (General Education Requirements) for credit.*

**Requirements**

**Electives (0 credits)**

**Subtotal: 0**

Total Credit Hours: 60

**Early Childhood Teacher Education AA  
Designated Degree Requirements**

**Courses that Fulfill General Education  
Requirements (33 credits)**

**Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

**Mathematics**

MAT 120	Math for Liberal Arts: MA1	4
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**Subtotal: 4**

**Arts and Humanities**

**Subtotal: 6**

**Choose two courses**

MUS 120	Music Appreciation: AH1 or	3
ART 110	Art Appreciation: AH1 or	3
THE 105	Theatre Appreciation: AH1 and	3
LIT 115	Intro to Literature I: AH2 or	3
LIT 255	Children`s Literature	3

**History**

HIS 121	US History to Reconst: HI1 or	3
HIS 122	US History since Civil War:HI1	3

**Subtotal: 3**

**Social and Behavioral Sciences**

GEO 105	World Regional Geography: SS2	3
PSY 101	General Psychology I: SS3	3

**Subtotal: 6**

**Natural and Physical Sciences**

SCI 155	Integrated Sci I w/Lab: SC1	4
SCI 156	Integrated Sci II w/Lab: SC1	4

**Subtotal: 8**

Students must successfully pass BOTH SCI 155 & 156 with a C- or higher to satisfy the gtPathways science requirement.

**Subtotal: 33**

## Requirements

### Additional Required Courses

Please note: if these credits are not required for the major at a receiving 4-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

ECE 101	Intro to Early Childhood Educ	3
ECE 102	Intro to ECE Techniques	3
ECE 103	Guidance Strategies Yng Child	3
ECE 220	Curriculum Methods/Techniques	3
ECE 238	ECE Child Growth & Development	3
ECE 256	Working with Families and Communities	3

**Subtotal: 18**

## Requirements

### Electives

For specific information and a list of approved credits for each institution, please consult with the teacher education faculty advisor. Transferability depends on the receiving four-year institution.

**Subtotal: 9**

Total Credit Hours: 60-61

## Economics AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (37 credits)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

#### Mathematics

MAT 201	Calculus I: MA1	5
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**Subtotal: 5**

#### Arts and Humanities

**Subtotal: 9**

#### Three GT Pathways Arts and Humanities courses

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

## History

One GT Pathways History course  
GT-HI1

**Subtotal: 3**

## Social and Behavioral Sciences

ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3

**Subtotal: 6**

## Natural and Physical Sciences

Two GT Pathways Natural & Physical Sciences courses  
(GT-SC1, GT-SC2)

**Subtotal: 8**

See GT Courses (p. 90)

**Subtotal: 37**

## Requirements

### Additional Required Courses

MAT 135	Intro to Statistics: MA1	3
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**Subtotal: 3**

## Requirements

### Electives

**Subtotal: 20**

For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.

Total Credit Hours: 60

## Elementary Teacher Education AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (35-36credits)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

Some educator preparation programs require a B- in ENG 121 as an admission requirement. However, a C- or better guarantees the general education GT-CO1 requirement has been met.

#### Mathematics

MAT 155	Integrated Math I	3
MAT 156	Integrated Math II	3

**Subtotal: 6**

#### Arts and Humanities

**Subtotal: 3**

**Choose one courses**

LIT 115	Intro to Literature I: AH2 or	3
LIT 201	World Lit to 1600: AH2 or	3
LIT 202	World Lit After 1600: AH2 or	3
LIT 211	Amer Lit to Civil War: AH2 or	3
LIT 221	British Lit to 1770: GT-AH2	3

**History**

HIS 121	US History to Reconst: HI1	3
		<b>Subtotal: 3</b>

**Social and Behavioral Sciences**

GEO 105	World Regional Geography: SS2	3
POS 111	American Government: SS1	3
		<b>Subtotal: 6</b>

**Natural and Physical Sciences**

SCI 155	Integrated Sci I w/Lab: SC1	4
SCI 156	Integrated Sci II w/Lab: SC1	4
		<b>Subtotal: 8</b>

*Students must successfully pass BOTH SCI 155 & 156 to satisfy the gtPathways science requirement.*

**Subtotal: 35-36**

**Requirements****Additional Required Courses**

Please note: if these credits are not required for the major at a receiving 4-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

COM 115	Public Speaking	3
EDU 221	Introduction to Education	3
PSY 238	Child Development: SS3	3
		<b>Subtotal: 9</b>

**Requirements****Electives**

**Subtotal: 19**

*For specific information and a list of approved credits for each institution, please consult with the teacher education faculty advisor. Transferability depends on the receiving four-year institution.*

Total Credit Hours: 60

## English AA Designated Degree Requirements

**Courses that Fulfill General Education****Requirements (34 credits)**

See all GT Courses (p. 90)

**Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

**Mathematics**

One GT Pathways Mathematics course (GT-MA1, but not MAT 155 or 156.) Prefer: MAT 120 Mathematics for the Liberal Arts

**Subtotal: 3-4**

**Arts and Humanities**

Three GT Pathways Arts & Humanities courses. (NOTE: These courses may only come from GT-AH1, GT-AH3, GT-AH4 categories.)

**Subtotal: 9**

**History**

One GT Pathways History course (GT-HI1)

**Subtotal: 3**

**Social and Behavioral Sciences**

Two GT Pathways Social & Behavioral Sciences courses  
GT-SS1

GT-SS2  
or  
GT-SS3

**Subtotal: 6**

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses, one must be with laboratory (GT-SC1)

**Subtotal: 7**

**Electives**

**Subtotal: 8**

*Recommended electives: ENG 221 Creative Writing, ENG 226 Fiction Writing, ENG 227 Poetry Writing, ENG 230 Creative Nonfiction, ENG 231 Literary Magazine. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

**Requirements****Additional Required Courses**

*Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.*

**Requirements****Communication Courses**

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication or	3
COM 225	Organizational Communication	3

**Subtotal: 3****Requirements****Required Literature Courses**

Five GT Pathways Arts & Humanities LITERATURE (LIT) courses within the GT-AH2 category.

**Subtotal: 15**

*NOTE: Students are required to take a total of 5 (five) LIT courses (15 credits), 4 (four) of which must be at the 200-level. Please consult with your receiving institution regarding best choices for literature courses.*

Total Credit Hours: 60

**French AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (31 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

One GT Pathways Mathematics course (GT-MA1), but not MAT 155 or MAT 156. Prefer MAT 120 Mathematics for the Liberal Arts. See GT Courses on page 69

**Subtotal: 3-4****Arts and Humanities**

FRE 211	French Language III: AH4	3
FRE 212	French Language IV: AH4	3

**Subtotal: 9****One GT Pathways Arts and Humanities course**

GT-AH1  
GT-AH2  
GT-AH3

**History**

One GT Pathways non-U.S. History course (GT-HI1). Note: CSU-Ft. Collins requires two non-U.S. History courses.

**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 3****One GT Pathways Social and Behavioral Sciences course**

GT-SS1  
GT-SS2  
GT-SS3

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses

GT-SC1  
GT-SC2

**Subtotal: 7***See GT Courses (p. 90)***Requirements****Electives****Subtotal: 19**

*Please note: It is recommended, but not required, that a student take either COM 115 Public Speaking or COM 125 Interpersonal Communications. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credits toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

FRE 111	French Language I	5
FRE 112	French Language II	5

**Subtotal: 10**

*Note: FRE 111 and/or FRE 112 may be waived, based on a student's proficiency level.*

Total Credit Hours: 60

**Geography AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (32-33 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

**Mathematics**

One GT Pathways course (GT-MA1), prefer MAT 135 Introduction to Statistics. (There are some exceptions for different four-year schools, please see an advisor).

**Subtotal: 3-4**

*Please note: For Adams State, students must take MAT 121 College Algebra.*

**Arts and Humanities****Subtotal: 6****Two GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3

**History**

One GT Pathways History course (GT-HI1) See GT Courses on page 69

**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
or  
GT-SS3

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1 only) See GT Courses on page 69. Please note: No GEO prefix science courses. GEY 111 Physical Geology not recommended. For Adams State, students must take BIO 111 General College Biology I, GT-SC1 and CHE 101 Introduction to Chemistry I, GT-SC1).

**Subtotal: 8**

*See GT Courses (p. 90)*

**Requirements****Electives****Subtotal: 13-14**

*Maximum of six (6) credits may be in GEO or GIS prefix. Number of elective credits may vary according to receiving institution. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4
GEO 112	Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1	4
GEO 105	World Regional Geography: SS2	3
GEO 106	Human Geography: SS2	3

**Subtotal: 14**

Total Credit Hours: 60

**Geology AS Designated Degree Requirements****Courses that Fulfill General Education Requirements (36 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

MAT 201	Calculus I: MA1	5
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**Subtotal: 5****Arts and Humanities****Subtotal: 6****Two GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

**History**

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)

**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2  
GT-SS3

*See GT Courses on page 69*

**Natural and Physical Sciences**

CHE 111	Gen College Chem I/Lab: SC1	5
CHE 112	Gen College Chem II/Lab: SC1	5

**Subtotal: 10****Subtotal: 36****Requirements****Electives****Subtotal: 1**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AS Electives in AS Degree Requirements on page 47.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

GEY 111	Physical Geology w/Lab: SC1	4
GEY 112	Historical Geology w/Lab: SC1	4
MAT 202	Calculus II : MA1	5
PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5

**Subtotal: 23**

Total Credit Hours: 60

**History AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (34 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

One GT Pathways Mathematics course (GT-MA1), but not MAT 155 or 156. Prefer MAT 135 Introduction to Statistics. *(There are some exceptions for different four-year schools, please see an advisor.)*

**Subtotal: 3-5****Arts and Humanities****Subtotal: 9****Three GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

*See GT Courses (p. 90)***History**

HIS 101	Western Civ:Antiquity-1650 HI1 or	3
HIS 111	The World: Antiquity-1500: HI1	3

**Subtotal: 3**

*Students planning to transfer to University of Colorado-Boulder must take either HIS 101 or HIS 102 to fulfill this requirement.*

**Social and Behavioral Sciences**

Two GT Pathways Social & Behavioral Sciences courses (GT-SS1, GT-SS2, GT-SS3)

**Subtotal: 6****Natural and Physical Sciences****Subtotal: 7****Two GT Pathways Natural and Physical Sciences courses**

GT-SC1  
GT-SC2

*One course must be with required lab.**See GT Courses (p. 90)***Subtotal: 34****Requirements****Electives****Subtotal: 11**

*Students planning to transfer to CSU-Ft. Collins are advised to complete at least two semesters of one college-level foreign language. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these course will be applied.

HIS 102	Western Civ: 1650-Present: HI1 or	3
HIS 112	The World: 1500-Present: HI1	3
HIS 121	US History to Reconst: HI1	3
HIS 122	US History since Civil War:HI1	3
COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3

**Subtotal: 15***One additional GT Pathways HIS course (GT-HI1)*

Total Credit Hours: 60

**Mathematics AS Designated Degree Requirements****Courses that Fulfill General Education Requirements (39 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

MAT 201	Calculus I: MA1	5
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**Subtotal: 5****Arts and Humanities**

Three GT Pathways Arts &amp; Humanities courses

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

**Subtotal: 9***See GT Courses (p. 90)***History**

One GT Pathways History course (GT-HI1) See GT Courses on page 69

**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2  
GT-SS3

*See GT Courses on page 69***Natural and Physical Sciences**

PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5

**Subtotal: 10****Subtotal: 39****Requirements****Electives****Subtotal: 4-5**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AS Electives in AS Degree Requirements on page 47.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3
MAT 202	Calculus II : MA1	5
MAT 203	Calculus III: MA1	4
MAT 204	Calculus III/Engineer App: MA1	5
CSC 160	Computer Science I: (Language)	4

**Subtotal: 16-17**

Total Credit Hours: 60

**Philosophy AA Designated Degree Requirements****Courses that Fulfill General Education**

**Requirements (31 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

**Mathematics**

One GT Pathways Mathematics course (GT-MA1), prefer MAT 135 Introduction to Statistics. *(There are some exceptions for different four-year schools, please see an advisor.)* See GT Courses (p. 90)

**Subtotal: 3-4****Arts and Humanities****Subtotal: 6****Two GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH4

See GT Courses (p. 90)

**History**

One GT Pathways History course (GT-HI1) See GT Courses on page 69

**Subtotal: 3****Social and Behavioral Sciences**

Two GT Pathways Social & Behavioral Sciences courses

GT-SS1  
GT-SS2  
or  
GT-SS3

**Subtotal: 6**

See GT Courses (p. 90)

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1, GT-SC2). One of these courses must have the required laboratory (GT-SC1) See GT Courses on page 69

**Subtotal: 7****Subtotal: 31****Requirements****Electives****Subtotal: 14**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

PHI 111	Intro to Philosophy: AH3	3
PHI 112	Ethics:AH3	3
PHI 113	Logic: AH3	3

**Choose two (2) courses from the following:**

PHI 214	Philosophy of Religion: AH3	3
PHI 218	Environmental Ethics: GT-AH3	3
PHI 220	Philosophy-Death & Dying: AH3	3

**Subtotal: 15**

Total Credit Hours: 60

**Physics AS Designated Degree Requirements****Courses that Fulfill General Education Requirements (36 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

MAT 201	Calculus I: MA1	5
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**Subtotal: 5****Arts and Humanities****Subtotal: 9****Three GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

See GT Courses (p. 90)

**History**

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)

**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 3****One GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2

GT-SS3

*See GT Courses (p. 90)***Natural and Physical Sciences**

PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5

**Subtotal: 10****Subtotal: 36****Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

PHY 213	PHY Calc-Base III: Modern	3
MAT 202	Calculus II : MA1	5
MAT 203	Calculus III: MA1 or	4
MAT 204	Calculus III/Engineer App: MA1	5
MAT 265	Differential Equations: MA1 or	3
MAT 261	Diff Eq/Engineer Applicatn:MA1 or	4
MAT 266	Diff Eq/Linear Algebra	4
CHE 111	Gen College Chem I/Lab: SC1	5
CSC 160	Computer Science I: (Language) or	4
CHE 112	Gen College Chem II/Lab: SC1	5

**Subtotal: 24**

*MAT 203, MAT 204: Please note: If you choose to take one of these courses, it will put you over 60 credits. The courses will transfer but the extra credits may not. That is, the receiving institution may still require the completion of 60 credits for the major.*

*CSC 160, CHE 112: Students planning to transfer to CU-Boulder must take CHE 112 (not CSC 160) to fulfill this requirement. Students planning to transfer to University of Northern Colorado must take CSC 160 (not CHE 112) to fulfill this requirement. Students planning to transfer to Fort Lewis College or CU-Colorado Springs must take both CSC 160 and CHE 112. Students planning to transfer to a receiving institution not listed here may choose either one of these courses.*

**Requirements****Electives****Subtotal: 0**

Total Credit Hours: 60

**Political Science AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (32 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

One GT Pathways Mathematics course (GT-MA1), but not MAT 155 or 156. See GT Courses (p. 90)

**Subtotal: 3****Arts and Humanities****Subtotal: 6****Two GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

*See GT Courses (p. 90)***History**

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)

**Subtotal: 3****Social and Behavioral Sciences**

ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3

**Subtotal: 6****Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1) See GT Courses on page 69

**Subtotal: 8****Subtotal: 32****Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

POS 105	Introduction to Political Science: SS1	3
POS 111	American Government: SS1	3
POS 205	International Relations: SS1	3
POS 225	Comparative Government: SS1	3

**Subtotal: 12**

*Please note: Additional POS courses taken beyond the four courses (12 credit hours) identified above may not count toward the Political Science major at the receiving four-year institution.*

## Requirements

### Electives

**Subtotal: 16**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

Total Credit Hours: 60

## Psychology AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (34-36 credits)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

#### Mathematics

One GT Pathways course (GT-MA1), prefer MAT 135 Introduction to Statistics. *(There are some exceptions for different four-year schools, please see an advisor.)*

**Subtotal: 3-4**

#### Arts and Humanities

**Subtotal: 9**

#### Three GT Pathways Arts and Humanities courses

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

*No more than two (2) courses from any one category. See GT Courses (p. 90)*

#### History

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)

**Subtotal: 3**

#### Social and Behavioral Sciences

**Subtotal: 6**

### Two GT Pathways Social and Behavioral Science courses

GT-SS1  
GT-SS2  
GT-SS3

*See GT Courses (p. 90)*

### Natural and Physical Sciences

One GT Pathways Biology course (GT-SC1). Must be a course with lab

One GT Pathways GT-SC1 course of the student's choosing

**Subtotal: 7-8***See GT Courses on page 69.*

## Requirements

### Additional Required Courses

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3

Three GT Pathways Psychology courses (GT-SS3)

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3

**Subtotal: 18***See GT Courses on page 69*

## Requirements

### Electives

**Subtotal: 6-8**

*For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

Total Credit Hours: 60

## Psychology AS Designated Degree Requirements

### Courses that Fulfill General Education Requirements (38 credits)

#### Communication

ENG 121	English Composition I:CO1	3
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ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

**Mathematics**

One GT Pathways course (GT-MA1), MAT 121 Introduction to Statistics. <i>(There are some exceptions for different four-year schools; please see an advisor.)</i>		
		<b>Subtotal: 4</b>

**Arts and Humanities**

PHI 111	Intro to Philosophy: AH3	3
	or	
PHI 112	Ethics:AH3	3
		<b>Subtotal: 9</b>

Six (6) additional credits from at least two different categories of GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4) See GT Courses (p. 90)

**History**

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)		
		<b>Subtotal: 3</b>

**Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2  
GT-SS3

See GT Courses (p. 90)

**Natural and Physical Sciences**

BIO 111	Gen College Biology I/Lab: SC1	5
CHE 111	Gen College Chem I/Lab: SC1	5
		<b>Subtotal: 10</b>
		<b>Subtotal: 38</b>

**Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3
COM 115	Public Speaking	3
	or	
COM 125	Interpersonal Communication	3
		<b>Subtotal: 9</b>

**Requirements****Electives****Subtotal: 13**

*Students planning to transfer to University of Colorado-Denver should complete both two-semester sequences of BIO 111 & BIO 112 and CHE 111 & CHE 112 at the community college; in addition, electives are restricted to non-Psychology courses. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AS Electives in AS Degree Requirements on page 47.*

Total Credit Hours: 60

**Sociology AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (35-36 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
		<b>Subtotal: 6</b>

**Mathematics**

One GT Pathways course (GT-MA1), prefer MAT 135 Introduction to Statistics. <i>(There are some exceptions for different four-year schools; please see an advisor.)</i>		
		<b>Subtotal: 3-4</b>

**Arts and Humanities**

PHI 111	Intro to Philosophy: AH3	3
	or	
PHI 112	Ethics:AH3	3
		<b>Subtotal: 9</b>

*Three GT Pathways Arts & Humanities courses (GT-AH1, GT-AH2, GT-AH3, GT-AH4) See GT Courses (p. 90)*

**History**

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)		
		<b>Subtotal: 3</b>

**Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2  
GT-SS3

See GT Courses (p. 90)

**Natural and Physical Sciences**

Two GT Pathways Natural & Physical Sciences courses (GT-SC1) See GT Courses (p. 90)

**Subtotal: 8****Subtotal: 35-36****Requirements****Additional Required Courses**

Please note: If these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3
SOC 101	Introduction to Sociology I : SS3	3
SOC 102	Introduction to Sociology II: SS3	3

**Subtotal: 18**

Three GT Pathways SOC courses in Social and Behavioral Sciences (GT-SS3) See GT Courses (p. 90)

**Requirements****Electives**

For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.

**Subtotal: 6-7**

Please note: Additional SOC courses beyond the five courses (15 credit hours) identified above may not count toward the Sociology major at the receiving four-year institution.

Total Credit Hours: 60

**Spanish AA Designated Degree Requirements****Courses that Fulfill General Education Requirements (34 credits)****Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6****Mathematics**

One GT Pathways Mathematics course (GT-MA1), but not MAT 155 or 156. Prefer MAT 135 Introduction to Statistics. *(There are some exceptions for different four year schools, please see an advisor.)* See GT Courses (p. 90)

**Subtotal: 3-4****Arts and Humanities**

SPA 211	Spanish Language III: AH4	3
SPA 212	Spanish Language IV: AH4	3

**Subtotal: 9****One GT Pathways Arts and Humanities courses**

GT-AH1  
GT-AH2  
GT-AH3  
GT-AH4

*See GT Courses (p. 90)*

*Please note: Those students who have a higher proficiency level than is required for SPA 211 or SPA 212 should substitute other Arts & Humanities courses.*

**History**

or another GT Pathways History course (GT-HI1) focusing on the Spanish speaking world (non-U.S.) or another GT Pathways non-U.S. History course. See GT Courses (p. 90)

HIS 244	History of Latin America: HI1	3
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**Subtotal: 3****Social and Behavioral Sciences****Subtotal: 6****Two GT Pathways Social and Behavioral Sciences courses**

GT-SS1  
GT-SS2  
GT-SS3

*See GT Courses (p. 90)*

**Natural and Physical Sciences****Subtotal: 7****Two GT Pathways Natural and Physical Sciences courses**

GT-SC1  
GT-SC2

*One of these courses must have the required laboratory (GT-SC1). See GT Courses (p. 90)*

**Subtotal: 34**

## Requirements

### Additional Required Courses

Please note: if these credits are not required for the major at a receiving four-year institution, they will be applied to the Bachelor's degree as elective credit toward graduation. Please check with the receiving institution to determine in which way these courses will be applied.

SPA 111	Spanish Language I	5
SPA 112	Spanish Language II	5
COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3

**Subtotal: 13**

*Please note: SPA 111 and/or SPA 112 may be waived based on a student's proficiency level. Students should consult a departmental advisor at the four-year institution.*

## Requirements

### Electives

**Subtotal: 13**

*Suggested courses: 200-level Spanish courses; courses outside the Spanish department with content related to the Spanish-speaking world. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.*

Total Credit Hours: 60

## Studio Art AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (31 credits)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

#### Mathematics

One GT Pathways Mathematics course (GT-MA1), prefer MAT 135 Introduction to Statistics. *(There are some exceptions for different four year schools, please see an advisor.)* See GT Courses (p. 90)

**Subtotal: 3-4**

#### Arts and Humanities

**Subtotal: 6**

### Two GT Pathways Arts and Humanities courses

GT-AH2  
GT-AH3  
GT-AH4

*No GT-AH1 courses. See GT Courses (p. 90)*

### History

One GT Pathways History course (GT-HI1) See GT Courses (p. 90)

**Subtotal: 3**

### Social and Behavioral Sciences

**Subtotal: 6**

### Two GT Pathways Social and Behavioral Sciences courses

GT-SS1  
  
GT-SS2  
or  
GT-SS3

*See GT Courses (p. 90)*

### Natural and Physical Sciences

**Subtotal: 7**

### Two GT Pathways Natural and Physical Sciences courses

GT-SC1  
GT-SC2

*One of these courses must have the required laboratory (GT-SC1). See GT Courses (p. 90)*

**Subtotal: 31**

## Requirements

### Additional Required Courses

ART 111	Art Hist Ancient/ Medieval	3
ART 112	Art Hist Renaiss/1900	3
ART 121	Drawing I	3
ART 131	Visual Concepts 2-D Design	3
ART 132	Visual Concepts 3-D Design	3
ART 221	Drawing II	3
	or	
ART 128	Figure Drawing I	3
	Any 3-credit Studio Art course	3

**Subtotal: 21**

## Requirements

### Electives

**Subtotal: 8**

Students planning to transfer to CSU-Ft. Collins for completion of the BA in Studio Art must complete two semesters of one foreign language for their electives OR be able to pass the CSU-Ft. Collins Foreign Language placement exam at the sophomore level. It may not be possible to complete the BA in Studio Art in two years without this prior foreign language competency. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.

Total Credit Hours: 60

## Theatre AA Designated Degree Requirements

### Courses that Fulfill General Education Requirements (31 credits)

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3

**Subtotal: 6**

#### Mathematics

One GT Pathways Mathematics course (GT-MA1) but not MAT 155 or MAT 156. prefer MAT 135 Introduction to Statistics. (There are some exceptions for different four year schools, please see an advisor.) See GT Courses (p. 90)

**Subtotal: 3-4**

#### Arts and Humanities

THE 105 Theatre Appreciation (GT-AH1). Students planning to attend University of Colorado Boulder in Theater should consult UCB Theater advisors regarding THE 105 Theatre Appreciation.

THE 211 Development of Theatre 1: Greek to Renaissance (GT-AH1)

THE 105	Theatre Appreciation: AH1	3
THE 211	Dev of Theatre Grk-Renn: AH1	3

**Subtotal: 6**

THE 105 Theatre Appreciation (GT-AH1). Students planning to attend University of Colorado Boulder in Theater should consult UCB Theater advisors regarding THE 105 Theatre Appreciation.

#### History

Any one GT Pathways Arts & Expression course—in History (GT-AH1) See GT Courses (p. 90)

**Subtotal: 3**

## Social and Behavioral Sciences

**Subtotal: 6**

### Two GT Pathways Social and Behavioral Sciences courses

GT-SS1  
GT-SS2  
or  
GT-SS3

See GT Courses (p. 90)

## Natural and Physical Sciences

**Subtotal: 7**

### Two GT Pathways Natural and Physical Sciences courses

GT-SC1  
GT-SC2

One of these courses must have the required laboratory (GT-SC1). See GT Courses (p. 90)

**Subtotal: 31**

## Requirements

### Additional Required Courses

THE 116	Technical Theatre	3
THE 111	Acting I	3
THE 108	Theater Script Analysis: AH1	3
THE 212	Dev of Theatre Restor-Mod: AH1	3
THE 215	Playwriting: AH1	3

**Subtotal: 18**

### • Choose one (1) course from the following:

THE 131	Theatre Production I	3
THE 132	Theatre Production II	3
THE 231	Theatre Production III	3
THE 232	Theatre Production IV	3

## Requirements

### Electives

**Subtotal: 11**

Students interested in attending Metro State University of Denver or Colorado State University-Fort Collins are advised to take COM 115 Public Speaking. Students who plan to transfer to University of Colorado-Boulder or University of Colorado-Colorado Springs may not take elective courses with a THE prefix. For specific information, please consult an advisor in the Advising Center. Transferability depends on the receiving four-year institution. Additional courses may be transferable. See approved AA Electives in AA Degree Requirements on page 45.

Total Credit Hours: 60

# Bachelor Degrees (BAS)

## Bachelor of Applied Science Degree (BAS)

### **Career-Oriented**

The Bachelor of Applied Science degree (120 credits) is for those who are preparing for employment in a career-oriented program of study or upgrading in a specific occupation. This degree is not intended for transfer; however, courses are considered for transfer on an individual basis by the receiving graduate program offered at a 4-year college or university.

### **BAS Degrees**

Water Quality Management Technology (p. 180)

# Master Degrees

## Master of Physician Assistant Studies (MPAS)

The Red Rocks Community College Physician Assistant Program is the only Master's degree-offering community college program in the U.S. The class entering Fall of 2017 will be the inaugural Master's class. [www.rrcc.edu/physician-assistant/masters](http://www.rrcc.edu/physician-assistant/masters)

In addition to the standard policies and procedures for RRCC, the PA Program maintains graduate policies. See PA Program Manual for further explanation: [www.rrcc.edu/sites/default/files/physician-assistant-PAPmanual.pdf](http://www.rrcc.edu/sites/default/files/physician-assistant-PAPmanual.pdf)

### **MPAS Admissions**

Applicants for the PA Program must apply through CASPA, pay all required application fees, hold a baccalaureate degree, have taken the required prerequisites, and have 2000 hours of paid, health care-relevant experience (see [www.rrcc.edu/physician-assistant/admission](http://www.rrcc.edu/physician-assistant/admission))

### **MPAS Assessment**

Graduate students are expected to achieve all passing grades and uphold professionalism standards as outlined in the PA Program Manual to progress within the curriculum.

### **MPAS Tuition**

Tuition for the Master's Degree is a flat rate tuition set for the entirety of the 27-month program each July by the SBOCCE Board.

### **MPAS Degrees**

Master of Physician Assistant Studies (p. 168)

## GT Courses (Guarantee Transfer)

To help you avoid taking unnecessary courses and thus help you earn your degree in as little time as possible, the Colorado Department of Higher Education, in consultation with Colorado's public colleges and universities, has developed a uniform general education curriculum that forms the core of most bachelor's degrees and is guaranteed to transfer between all public, state-accredited colleges and universities. Colorado has also developed guided degree pathways which consist of specific required credit hours of courses from the following content areas: communication, mathematics, humanities, natural sciences, and social sciences. You should always seek advising from the college or university you plan to attend to ensure you are selecting the appropriate coursework for your degree.

Guarantee transfer courses in which you earn a grade of C or higher will always transfer and the credit will apply to GT Pathways requirements in every liberal arts & sciences bachelor's degree at every public Colorado institution. Depending on the intended bachelor's degree, GT Pathways course credit may also be applied to major and elective requirements at the receiving institution's discretion.

Please note that the institution to which you transfer may not accept credits you earned through Advanced Placement (AP), College Level Examination Program (CLEP), or similar tests. You should always contact an advisor at the receiving college or university to ensure transferability of your credits.

Please remember to check the following website for the most current updates: <http://higherred.colorado.gov/Academics/Transfers/gtPathways/curriculum.html>.

**Below are the GT Pathways general categories followed by specific, state-approved courses in each category.**

### General Categories

#### Arts & Humanities

GT-AH1: Arts and Expression

GT-AH2: Literature and Humanities

GT-AH3: Ways of Thinking

GT-AH4: Foreign Languages (*must be Intermediate/200 level*)

#### Communication

GT-CO1: Introductory Writing Course

GT-CO2: Intermediate Writing Course

#### History

GT-HI1: History

#### Mathematics

GT-MA1: Mathematics

*MAT 120, MAT 123, MAT 125, MAT 135: Does not meet the Mathematics GT Core requirement for an AS degree.*

#### Natural & Physical Sciences

GT-SC1: With a required laboratory

GT-SC2: Without a required laboratory

*Students MUST successfully pass BOTH SCI 155 & SCI 156 to satisfy the GT Pathways science requirement. Recommended for Teacher Education only.*

#### Social & Behavioral Sciences

GT-SS1: Economic or Political Systems

GT-SS2: Geography

GT-SS3: Human Behavior, Culture, or Social Frameworks

#### GT-AH1 (Arts and Expression)

ART 110	Art Appreciation: AH1	3
ART 111	Art Hist Ancient/ MedievGT-AH1	3
ART 112	Art Hist Renaiss/1900:GT-AH1	3
ART 207	Art History 1900 to Present: AH1	3
DAN 125	Dance History: AH1	3
DAN 150	Dance Appreciation: AH1	3
MUS 120	Music Appreciation: AH1	3
MUS 121	Music Hist MdvI-Classical: AH1	3
MUS 122	Music Hist Romantic-Prsnt: AH1	3
MUS 123	Survey of World Music: AH1	3
MUS 125	History of Jazz: AH1	3
THE 105	Theatre Appreciation: AH1	3
THE 108	Theater Script Analysis: AH1	3
THE 211	Dev of Theatre Grk-Renn: AH1	3
THE 212	Dev of Theatre Restor-Mod: AH1	3
THE 215	Playwriting: AH1	3

#### GT-AH2 (Literature and Humanities)

HUM 103	Intro to Film Art: AH2	3
HUM 115	World Mythology: AH2	3
HUM 121	Humanities: Early Civ: AH2	3
HUM 122	Humanities: Mediev-Mod: AH2	3
HUM 123	Humanities: Modern Wrld: AH2	3
LIT 115	Intro to Literature I: AH2	3
LIT 201	World Lit to 1600: AH2	3
LIT 202	World Lit After 1600: AH2	3
LIT 205	Ethnic Literature: AH2	3
LIT 211	Amer Lit to Civil War: AH2	3
LIT 212	Amer Lit Aft Civil War: AH2	3
LIT 221	British Lit to 1770: GT-AH2	3
LIT 222	British Lit Since 1770: AH2	3
LIT 225	Intro to Shakespeare: AH2	3
LIT 246	Literature of Women: AH2	3
LIT 268	Celtic Literature: AH2	3

**GT-AH3 (Ways of Thinking)**

FRE 211	French Language III: AH4	3
FRE 212	French Language IV: AH4	3
GER 211	German Language III : GT-AH4	3
ITA 211	Italian Language III: AH4	3
ITA 212	Italian Language IV: AH4	3
JPN 211	Japanese Language III : AH4	3
JPN 212	Japanese Language IV: AH4	3
RUS 211	Russian Language III: AH4	3
RUS 212	Russian Language IV: AH4	3
SPA 211	Spanish Language III: AH4	3
SPA 212	Spanish Language IV: AH4	3

**GT-AH4 (Foreign Languages (must be Intermediate/200 level))**

FRE 211	French Language III: AH4	3
FRE 212	French Language IV: AH4	3
GER 211	German Language III : GT-AH4	3
GER 212	German Lang IV: GT-AH4	3
ITA 211	Italian Language III: AH4	3
ITA 212	Italian Language IV: AH4	3
JPN 211	Japanese Language III : AH4	3
JPN 212	Japanese Language IV: AH4	3
RUS 211	Russian Language III: AH4	3
RUS 212	Russian Language IV: AH4	3
SPA 211	Spanish Language III: AH4	3
SPA 212	Spanish Language IV: AH4	3

**GT-CO1 (Introductory Writing Course)**

ENG 121	English Composition I:CO1	3
ENG 131	Technical Writing I: CO1	3

**GT-CO2 (Intermediate Writing Course)**

ENG 122	English Composition II:CO2	3
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**GT-HI1 (History)**

HIS 101	Western Civ:Antiquity-1650 HI1	3
HIS 102	Western Civ: 1650-Present: HI1	3
HIS 111	The World: Antiquity-1500: HI1	3
HIS 112	The World: 1500-Present: HI1	3
HIS 121	US History to Reconst: HI1	3
HIS 122	US History since Civil War:HI1	3
HIS 205	Women in World History: HI1	3
HIS 207	American Environment Hist: HI1	3
HIS 208	American Indian History: HI1	3
HIS 215	Women in U.S. History: HI1	3
HIS 225	Colorado History: HI1	3
HIS 235	Hist of American West:HI1	3
HIS 236	US History Since 1945: HI1	3
HIS 243	Hist of Modern China: HI1	3
HIS 244	History of Latin America: HI1	3
HIS 245	US in the World: HI1	3

HIS 247	20th Century World History:HI1	3
HIS 249	History-Islamic Civiliz: HI1	3
HIS 251	Hist Christianity in World HI1	3
HIS 260	US Foreign Relat Hist: HI1	3

**GT-MA1 (Mathematics)**

MAT 120	Math for Liberal Arts: MA1 (Does not meet the Mathematics GT Core requirement for an AS degree.)	4
MAT 121	CollegeAlgebra : MA1	4
MAT 122	College Trigonometry: MA1	3
MAT 123	Finite Mathematics: MA1 (Does not meet the Mathematics GT Core requirement for an AS degree.)	4
MAT 125	Survey of Calculus: MA1 (Does not meet the Mathematics GT Core requirement for an AS degree.)	4
MAT 135	Intro to Statistics: MA1 (Does not meet the Mathematics GT Core requirement for an AS degree.)	3
MAT 201	Calculus I: MA1	5
MAT 202	Calculus II : MA1	5
MAT 204	Calculus III/Engineer App: MA1	5
MAT 261	Diff Eq/Engineer Applicatn:MA1	4

**GT-SC1 (Course with Required Laboratory)**

ANT 111	Bio Anthropology W/Lab: SC1	4
AST 101	Planetary Astronomy w/Lab: SC1	4
AST 102	Stellar Astronomy w/Lab: SC1	4
BIO 105	Science of Biology w/Lab: SC1	4
BIO 111	Gen College Biology I/Lab: SC1	5
BIO 112	Gen College Biology II/Lab:SC1	5
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
BIO 204	Microbiology w/Lab: SC1	4
BIO 220	General Zoology w/Lab: SC1	5
BIO 221	Botany w/Lab: SC1	5
BIO 224	Genetics: SC1	4
CHE 101	Intro to Chemistry I/Lab: SC1	5

CHE 105	Chemistry in Context/Lab: SC1	5	POS 111	American Government: SS1	3
CHE 111	Gen College Chem I/Lab: SC1	5	POS 125	Amer State and Local Govt: SS1	3
CHE 112	Gen College Chem II/Lab: SC1	5	POS 205	International Relations: SS1	3
ENV 101	Environmental Sci w/Lab: SC1	4	POS 215	Current Polit Issues:SS1	3
GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4	POS 225	Comparative Government: SS1	3
GEO 112	Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1	4	<b>GT-SS2 (Geography)</b>		
GEY 111	Physical Geology w/Lab: SC1	4	GEO 105	World Regional Geography: SS2	3
GEY 112	Historical Geology w/Lab: SC1	4	GEO 106	Human Geography: SS2	3
GEY 135	Environmental Geol w/Lab: SC1	4	<b>GT-SS3 (Human Behavior Culture and Social Frameworks)</b>		
MET 150	Gen Meteorology w/Lab: SC1	4	AGR 260	Wld Interdep/Poptn/Food: SS3	3
NRE 251	General Oceanography w/Lab:SC1	4	ANT 101	Cultural Anthropology: SS3	3
PHY 105	Conceptual Physics w/Lab: SC1	4	ANT 107	Intro to Archaeology: SS3	3
PHY 107	Energy Sci & Tec w/Lab: SC1	4	ANT 108	Arch.of World Rock Art:SS3	3
PHY 111	Physics Alg-Based I/Lab: SC1	5	ANT 201	Intro to Forensc Anthrp: SS3	3
PHY 112	Physics Alg-Based II/Lab: SC1	5	ANT 215	Indians of No. America:-SS3	3
PHY 211	Physics Calc-Based I/Lab: SC1	5	ANT 225	Anth of Religion: SS3	3
PHY 212	Physics Calc-Based II/Lab: SC1	5	ANT 250	Medical Anthropology:SS3	3
SCI 155	Integrated Sci I w/Lab: SC1	4	COM 220	Intercultural Comm: SS3	3
SCI 156	Integrated Sci II w/Lab: SC1 (Students MUST successfully pass BOTH SCI 155 & SCI 156 to satisfy the GT Pathways science requirement. Recommended for Teacher Education only.)	4	CRJ 110	Intro to Criminal Justice: SS3	3
<b>GT-SC2 (Course Without Required Laboratory)</b>			JOU 105	Introduction to Mass Media:SS3	3
AST 150	Astrobiology: SC2	3	PSY 101	General Psychology I: SS3	3
AST 155	Astronomy Ancient Cultures:SC2	3	PSY 102	General Psychology II : SS3	3
AST 160	Cosmology:SC2	3	PSY 205	Psychology of Gender: SS3	3
BIO 116	Intro to Human Disease: SC2	3	PSY 217	Human Sexuality: SS3	3
ENV 110	Natural Disasters: SC2	3	PSY 226	Social Psychology: SS3	3
GEY 108	Geology of National Parks: SC2	3	PSY 227	Psychology of Death/Dying: SS3	3
SCI 105	Science in Society: SC2	3	PSY 231	Positive Psychology: GT-SS3	3
<b>GT-SS1 (Economic or Political Systems)</b>			PSY 235	Human Growth & Developmnt: SS3	3
ECO 101	Econ Of Social Issues:SS1	3	PSY 238	Child Development: SS3	3
ECO 201	Prin of Macroeconomics: SS1	3	PSY 240	Health Psychology: SS3	3
ECO 202	Prin of Microeconomics: SS1	3	PSY 249	Abnormal Psychology: SS3	3
ECO 245	Environmental Economics:SS1	3	PSY 265	Psychology of Personality: SS3	3
POS 105	Introduction to Political Science: SS1	3	SOC 101	Introduction to Sociology I : SS3	3
			SOC 102	Introduction to Sociology II: SS3	3
			SOC 205	Sociology of Family Dynamics: SS3	3
			SOC 207	Environmental Sociology: SS3	3
			SOC 215	Contemporary Social Problems: SS3	3
			SOC 216	Sociology Of Gender: SS3	3
			SOC 218	Sociology of Diversity: SS3	3
			SOC 220	Sociology of Religion: SS3	3
			SOC 231	Sociology of Deviant Behavior: SS3	3
			SOC 237	Sociology of Death and Dying: SS3	3

# Rocky Mountain Education Center/OSHA Training Institute and Education Center

## **RMEC/OSHA Industry Training**

### **Work Force Training Solutions**

RMEC is the continuing education division of Red Rocks Community College. RMEC holds the national authorization from US Department of Labor, OSHA, as an authorized Region VIII Training Center. RMEC specializes in occupational safety, health and environmental training enabling employers to meet local and national training compliance. Customized training can be provided on our campus in Lakewood or at our employer clients' locations. Additional areas of expertise include technical training in facilities engineering and supervisor and leadership development for the technical workforce. RMEC has partnered with host locations in the US and abroad to offer technical training. RMEC administers the Colorado First and Existing Industry (CFEI) Grant program for the State of Colorado serving employers in Jefferson, Clear Creek, Park, and Gilpin counties.

For more information about our services visit [www.rmecosha.com](http://www.rmecosha.com) or call 800-933-8394.

## **RMEC Mission**

The Rocky Mountain Education Center anticipates and responds to the occupational safety, health, environment and business training needs to produce efficient and profitable solutions for the employers we exist to serve. Our client base is national and international in scope.

### **To Accomplish Our Mission:**

- We seek partnerships with stakeholders that share our workforce development goals to build capacity through long-range planning and the development of competitive strategies
- We provide quality, cost-effective workforce development and training guided by our employer partners and clients that meets or exceeds their skills training needs
- We build workforce competencies in both knowledge and skills to increase employability and advance career paths
- We distinguish ourselves through customized development of employer driven training solutions across multiple industry sectors
- We continually evaluate the training we provide through student and client follow up to measure improvements in productivity, profitability, and improved safety performance.

# Academic Programs and Areas of Study

The college reserves the right to substitute or delete courses in a degree or certificate program. Consult with a faculty advisor before beginning any program or area of study.

## Career and Technical Education Course Sequencing Guides

Programs have developed Course Sequencing Guides as a suggested scheduling guideline to complete your certificate or degree in a timely manner. Some courses have required prerequisites or there can be a specific program scheduling path that helps to complete the program in the most effective way. These are suggestions only and may depend on course availability. Please consult with an academic advisor or a program faculty advisor before beginning any program of study. [www.rccc.edu/career-education-programs/course-sequencing-guides](http://www.rccc.edu/career-education-programs/course-sequencing-guides).

## Accounting

[www.rccc.edu/business](http://www.rccc.edu/business)

If you plan to transfer to a four-year college or university to complete a major in Accounting, you should consider the AA degree with a business emphasis. Consult with an Accounting faculty advisor early in your college career to explore all your educational options. You must earn a C or higher in all accounting courses to graduate with a degree or certificate in accounting.

### Certificates:

- Accounting Fundamentals
- Bookkeeping Clerk
- Individual Tax Preparer
- Accounting Clerk
- Individual Tax Paraprofessional

### Degrees: Associate of Applied Science

- Accounting Paraprofessional
- Accounting Technician

### Stackable Certificates & Degrees:

- Bookkeeping Clerk Stackable Certificate
- Accounting Clerk Stackable Certificate
- Individual Tax Paraprofessional Stackable Certificate
- Accounting Paraprofessional Stackable AAS Degree
- Accounting Technician Stackable AAS Degree

## Accounting Certificates

### Accounting Fundamentals Certificate

#### Requirements

This certificate provides you with the basic accounting concepts of business. The certificate can be used as a stand-alone, to gain general knowledge, or as a stepping-stone to another Accounting or Business certificate or degree.

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
		<b>Subtotal: 8</b>

### Bookkeeping Clerk Certificate

#### Requirements

Completing this program prepares you to perform entry-level bookkeeping and accounting tasks.

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3
BUS 115	Introduction to Business	3
CIS 118	Intro PC Applications	3

#### Faculty advisor-approved business electives

(Recommended: ACC, BUS, MAN, MAR, SBM)

**Subtotal: 3**

Total Credit Hours: 16

### Individual Tax Preparer Certificate

#### Requirements

Completing this certificate provides the skills necessary to prepare basic individual tax returns. Successful completion includes earning the VITA/TCE certificate through the IRS.

#### Required Courses

ACC 132	Tax Help Colorado	2
ACC 133	Tax Help Colorado Practicum	1

**Subtotal: 3**

## Accounting Clerk Certificate

### Requirements

Completing this program prepares you to perform a variety of functions in an accounting system. Examples include bookkeeper, inventory clerk, payroll clerk, accounts payable clerk, accounts receivable clerk, and fixed-assets clerk.

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
ACC 132	Tax Help Colorado	2
	or	
	faculty advisor-approved business elective*	
ACC 135	Spreadsheet Applications for Accounting	3
	or	
CIS 155	PC Spreadsheet Concepts	3
ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3
ACC 245	Computerized Acct Prof Pkg	3
	or	
ACC 125	Computerized Accounting	3
BUS 115	Introduction to Business	3
BUS 116	Personal Finance	3
	or	
	faculty advisor-approved business elective*	
CIS 118	Intro PC Applications	3

#### Faculty advisor-approved business electives

(\* Recommended: ACC, BUS, MAN, MAR, SBM)

Total Credit Hours: 28

## Individual Tax Paraprofessional Certificate

### Requirements

Completing this certificate provides the foundation necessary to prepare individual tax returns.

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
ACC 131	Income Tax	3
ACC 132	Tax Help Colorado	2
ACC 133	Tax Help Colorado Practicum	1
ACC 135	Spreadsheet Applications for Accounting	3
ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3

**Subtotal: 20**

## Accounting Degrees

### Accounting Paraprofessional AAS Degree

#### Requirements

This program prepares you to work as an accounting paraprofessional or accounting assistant.

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
ACC 132	Tax Help Colorado	2
	or	
	faculty advisor-approved business elective*	
ACC 133	Tax Help Colorado Practicum	1
	or	
	faculty advisor-approved business elective*	
ACC 135	Spreadsheet Applications for Accounting	3
	or	
CIS 155	PC Spreadsheet Concepts	3
ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3
ACC 211	Intermediate Accounting I	4
ACC 212	Intermediate Accounting II	4
ACC 245	Computerized Acct Prof Pkg	3
	or	
ACC 125	Computerized Accounting	3
BUS 115	Introduction to Business	3
BUS 116	Personal Finance	3
	or	
	faculty advisor-approved elective	
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3
ECO 201	Prin of Macroeconomics: SS1	3
	or	
ECO 202	Prin of Microeconomics: SS1	3

#### Faculty advisor-approved business electives

(Recommended: ACC, BUS, MAN, MAR, SBM)

**Subtotal: 1**

#### Required General Education Courses:

ENG 121	English Composition I:CO1	3
MAT 121	College Algebra : MA1	4
	or any higher MAT course	

#### Credit from two of the following areas (9 credits):

Social & Behavioral Sciences, Arts & Humanities, Natural & Physical Sciences

Total Credit Hours: 60

## Accounting Technician AAS Degree

This program prepares you to perform bookkeeping and accounting.

### Requirements

#### Required Courses

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4
ACC 131	Income Tax	3
ACC 132	Tax Help Colorado	2
	or	
	faculty advisor-approved business elective*	
ACC 133	Tax Help Colorado Practicum	1
	or	
	faculty advisor-approved business elective*	
ACC 135	Spreadsheet Applications for Accounting	3
	or	
CIS 155	PC Spreadsheet Concepts	3
ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3
ACC 245	Computerized Acct Prof Pkg	3
	or	
ACC 125	Computerized Accounting	3
BUS 115	Introduction to Business	3
BUS 116	Personal Finance	3
	or	
	faculty advisor-approved elective	
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3
CIS 135	Complete PC Word Processing	3
ECO 201	Prin of Macroeconomics: SS1	3
	or	
ECO 202	Prin of Macroeconomics: SS1	3

#### Recommended faculty advisor-approved business electives:

\* (ACC, BUS, MAN, MAR, SBM)

**Subtotal: 3**

#### Required General Education Courses:

ENG 121	English Composition I:CO1	3
MAT 121	College Algebra : MA1	4
	or any higher MAT course	

#### Credit from two of the following areas: (9 Credits)

Social & Behavioral Sciences, Arts & Humanities, Natural & Physical Sciences

**Subtotal: 60**

## Accounting Certificates (Stackable)

Consult with an Accounting faculty advisor for information on stackable certificates and degrees.

### Bookkeeping Clerk Stackable Certificate

#### Requirements

Accounting Fundamentals Certificate (p. 94)

#### Required Courses

ACC 138	Payroll and Sales Tax	3
	or	
ACC 115	Payroll Accounting	3
BUS 115	Introduction to Business	3
CIS 118	Intro PC Applications	3

### Accounting Clerk Stackable Certificate

#### Requirements

Individual Tax Preparer Certificate (p. 94)

Bookkeeping Clerk Certificate (p. 94)

#### Required Courses

ACC 135	Spreadsheet Applications for Accounting	3
	or	
CIS 155	PC Spreadsheet Concepts	3
ACC 245	Computerized Acct Prof Pkg	3
	or	
ACC 125	Computerized Accounting	3
BUS 116	Personal Finance	3
	or faculty advisor-approved elective	

### Individual Tax Paraprofessional Stackable Certificate

#### Requirements

Accounting Clerk Certificate (p. 95)

#### Required Courses

ACC 131	Income Tax	3
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### Accounting Degrees (Stackable)

Consult with an Accounting faculty advisor for information on stackable certificates and degrees.

### Accounting Paraprofessional Stackable AAS Degree

#### Requirements

Individual Tax Preparer Certificate (p. 94)

Accounting Clerk Certificate (p. 95)

**Required Courses**

ACC 211	Intermediate Accounting I	4
ACC 212	Intermediate Accounting II	4
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3
ECO 201	Prin of Macroeconomics: SS1 or	3
ECO 202	Prin of Microeconomics: SS1	3
Faculty advisor-approved business elective	Faculty advisor-approved business elective*	1

**Required General Education Courses:**

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1 or any higher MAT course	4

**9 credits from two of the following areas:**

Social & Behavioral Sciences, Arts & Humanities, Natural & Physical Sciences  
 \*Recommended faculty advisor-approved business electives: (ACC, BUS, MAN, MAR, SBM)

**Subtotal: 60**

**Accounting Technician Stackable AAS Degree**

**Requirements**

Accounting Clerk Certificate (p. 95)  
 Individual Tax Paraprofessional Certificate (p. 95)

**Required Courses**

BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3
CIS 135	Complete PC Word Processing	3
ECO 201	Prin of Macroeconomics: SS1 or	3
ECO 202	Prin of Microeconomics: SS1	3

**Faculty advisor-approved business elective\***

**Subtotal: 2**

**Required General Education Courses:**

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1 or any higher MAT course	4

**9 credits from two of the following areas:**

Social & Behavioral Sciences, Arts & Humanities, Natural & Physical Sciences  
 \*Recommended faculty advisor-approved business electives: (ACC, BUS, MAN, MAR, SBM)

**Subtotal: 60**

**Air Conditioning, Heating, and Refrigeration**

[www.rccc.edu/hvac](http://www.rccc.edu/hvac)

This program provides the knowledge and skills for entry into the air conditioning, heating, and refrigeration industry in the areas of installation and maintenance, as well as upgrading and refresher courses for those already employed in the field. All heating, air conditioning, and refrigeration classes will be updated to reflect today's changing energy efficiency requirements. LEED requirements will be incorporated into all curriculum and additional classes will be offered to support the new energy efficiency needs. Students should call 303-914-6306 for advising.

**Related course work may be found under:**

Carpentry, Electricity, Mechanical Trades, and Plumbing.

**Certificates:**

- Air Conditioning
- Building Efficiency
- Refrigeration Level I
- Refrigeration Level II
- Refrigeration-AHRR
- HVAC Fundamentals
- HVAC Control Technician
- Forced-Air Heating
- Hydronic Heating
- HVAC Energy Efficiency
- Introduction to Construction Management - HVA Emphasis

**Degrees: Associate of Applied Science**

- Air Conditioning, Heating, and Refrigeration
- Air Conditioning
- Refrigeration
- Heating
- Hydronic Heating

**Air Conditioning, Heating, and Refrigeration Certificates**

**Air Conditioning Certificate**

**Requirements**

**Level I Refrigeration Certificate:**

HVA 102      Basic Refrigeration

4

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 11</b>

**Required Courses**

HVA 111	Piping Skills for HVAC	4
HVA 132	Air Cond & Refrig Controls	4
HVA 134	Air Conditioning Systems	4
HVA 140	Basic Sheet Metal	4
HVA 141	Sheet Metal Fabrication	2
HVA 206	Mechanical Codes	4
HVA 261	A/C Systems Service and Repair	4

Total Credit Hours: 37

**Building Efficiency Certificate**

**Requirements**

**Required Courses**

HVA 107	Safety in the Workplace	2
HVA 125	Building Envelope Analysis I	4
		<b>Subtotal: 9</b>

**Introduction to Construction Management Certificate — HVA Emphasis**

**Requirements**

**Required Courses**

CON 145	Construction Project Mgmt I	2
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**Choose 12 credits from the following:**

HVA 206	Mechanical Codes	4
CON 105	Construction Technology	4
CON 128	Cost Estimation	2
CON 130	Blueprint Reading	2
CON 156	Building Permits/Licensing	4
		<b>Subtotal: 14</b>

**Level I Refrigeration Certificate**

**Requirements**

**Required Courses**

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 11</b>

**Refrigeration Level II Certificate**

**Requirements**

**Level I Refrigeration Certificate:**

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 11</b>

**Required Courses**

HVA 111	Piping Skills for HVAC	4
HVA 132	Air Cond & Refrig Controls	4
HVA 233	Advanced Refrigeration	4

**Subtotal: 23**

**Refrigeration-AHRR Certificate**

**Requirements**

**Level I Refrigeration Certificate on page 76:**

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 11</b>

**Required Courses**

HVA 111	Piping Skills for HVAC	4
HVA 132	Air Cond & Refrig Controls	4
HVA 206	Mechanical Codes	4
HVA 233	Advanced Refrigeration	4
	HVA Elective	5

**Subtotal: 31**

**HVAC Fundamentals Certificate**

**Requirements**

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 15</b>

**HVAC Control Technician Certificate**

**Requirements**

**Required Courses**

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2

HVA 132	Air Cond & Refrig Controls	4
HVA 162	Heating Controls	4
HVA 231	Pneumatic Controls	4
		<b>Subtotal: 18</b>

### Forced-Air Heating Certificate

#### Requirements

##### Required Courses

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 111	Piping Skills for HVAC	4
HVA 140	Basic Sheet Metal	4
HVA 162	Heating Controls	4
HVA 206	Mechanical Codes	4
HVA 240	Servicing Forced Air Systems	4
		<b>Subtotal: 30</b>

### Hydronic Heating Certificate

#### Requirements

##### Required Courses

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 111	Piping Skills for HVAC	4
HVA 162	Heating Controls	4
HVA 247	Hot Water Heating Systems	4
HVA 267	Radiant Heating Systems	4
HVA 268	Advanced Hydronic Controls	4
		<b>Subtotal: 30</b>

### HVAC Energy Efficiency Certificate

#### Requirements

##### Required Courses

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 113	Refrigerant Recovery Training	1
HVA 125	Building Envelope Analysis I	4
HVA 261	A/C Systems Service and Repair	4
		<b>Subtotal: 23</b>

### Air Conditioning, Heating, and Refrigeration Degrees

### Air Conditioning, Heating, and Refrigeration AAS Degree

#### Requirements

##### Level I Refrigeration Certificate:

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
		<b>Subtotal: 11</b>

##### Required Courses

HVA 110	Fundamentals of Gas Heating	4
HVA 111	Piping Skills for HVAC	4
HVA 132	Air Cond & Refrig Controls	4
HVA 134	Air Conditioning Systems	4
HVA 140	Basic Sheet Metal	4
HVA 162	Heating Controls	4
HVA 206	Mechanical Codes	4
HVA 240	Servicing Forced Air Systems	4
HVA 247	Hot Water Heating Systems	4

##### General Education Courses

##### AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 62**

### Air Conditioning AAS Degree

#### Requirements

##### Air Conditioning Certificate:

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 113	Refrigerant Recovery Training	1
HVA 111	Piping Skills for HVAC	4
HVA 132	Air Cond & Refrig Controls	4
HVA 134	Air Conditioning Systems	4
HVA 140	Basic Sheet Metal	4
HVA 141	Sheet Metal Fabrication	2
HVA 206	Mechanical Codes	4
HVA 261	A/C Systems Service and Repair	4
		<b>Subtotal: 37</b>

##### Required Courses

HVA 263	Chillers	4
	HVA Elective	5

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 60**

**Refrigeration AAS Degree**

**Requirements**

**Required Courses**

HVA 102	Basic Refrigeration	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 111	Piping Skills for HVAC	4
HVA 113	Refrigerant Recovery Training	1
HVA 132	Air Cond & Refrig Controls	4
HVA 206	Mechanical Codes	4
HVA 231	Pneumatic Controls	4
HVA 233	Advanced Refrigeration	4

**Skilled Trade Electives:**

Choose a minimum of 14 credits from the following course prefixes: AEC, CAR, CON, ENT, EIC, HVA, OSH, PLU.

**Subtotal: 14**

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 60**

**Heating AAS Degree**

**Requirements**

**Required Courses**

HVA 111	Piping Skills for HVAC	4
HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 140	Basic Sheet Metal	4
HVA 141	Sheet Metal Fabrication	2
HVA 162	Heating Controls	4
HVA 206	Mechanical Codes	4
HVA 240	Servicing Forced Air Systems	4
HVA 247	Hot Water Heating Systems	4
HVA 267	Radiant Heating Systems	4

**Skilled Trade Electives**

Choose a minimum of 5 credits from the following course prefixes: AEC, CAR, CON, ENT, EIC, HVA, OSH, PLU.

**Subtotal: 5**

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 60**

**Hydronic Heating AAS Degree**

**Requirements**

**Hydronic Heating Certificate:**

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 111	Piping Skills for HVAC	4
HVA 162	Heating Controls	4
HVA 247	Hot Water Heating Systems	4
HVA 267	Radiant Heating Systems	4
HVA 268	Advanced Hydronic Controls	4

**Subtotal: 30**

**Required Courses**

HVA 206	Mechanical Codes	4
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**Skilled Trade Electives:**

Choose a minimum of 11 credits from the following course prefixes: AEC, CAR, CON, ENT, EIC, HVA, OSH, PLU.

**Subtotal: 11**

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 60**

**Anthropology**

[www.rrcc.edu/anthropology](http://www.rrcc.edu/anthropology)

**Degree: Associate of Arts**

Anthropology AA Degree With Designation

**Anthropology AA Degree With Designation**

The completion of the following courses is appropriate for students who plan to transfer to a state four-year college or university to complete a major in Anthropology. This program provides preparation in the three main fields of anthropology if you are interested in teaching, research, museums, or applied positions. Consult with a faculty advisor if planning this program of study.

Anthropology AA Designated Degree Requirements (p. 70)

# Applied Technology

## Degree: Associate of Applied Science

### Applied Technology

This program is the approval for a statewide articulation agreement that allows Area Technical Colleges (AVS) graduates to transfer up to 45 credits to the community college toward the completion of an AAS degree in Applied Technology. Program requires the completion of an additional 15-18 general education courses at the community college.

Students desiring to complete the AAS degree in Applied Technology may complete the technical coursework contained in a state-approved certificate career and technical education program at one of the four area vocational technical schools (AVTS). The four AVTS are Delta-Montrose Area Vocational Technical Center, Emily Griffith Opportunity School, San Juan Basin Technical College, and Pickens Tech Center.

## Applied Technology AAS Degree

### Requirements

#### Required General Education Courses

##### Communication

ENG 121	English Composition I:CO1 or higher	3
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**Subtotal: 3**

##### Mathematics

MAT 107	Career Math or higher	3
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**Subtotal: 3**

**Choose from TWO of the following areas for a total of 6 credits:**

**Subtotal: 6**

##### Arts and Humanities

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE (100 and above)

##### Natural and Physical Sciences

AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI (100 and above)

##### Social and Behavioral Sciences

ARG, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC (100 and above)

*Choose an additional 3 credits from any of the above prefixes (3 Credits)*

### Elective Courses

Transfer of up to 45 credits from Area Technical College coursework completed with a C or higher grade. If student has earned less than minimum 45 CTE credits, elective courses at the community college will be required to reach the necessary credits for completion of the degree

**Subtotal: 45**

**Subtotal: 60**

## Art

[www.rccc.edu/visual-arts](http://www.rccc.edu/visual-arts)

### Degrees: Associate of Arts

Studio Art AA Degree With Designation

## Studio Art AA Degree With Designation

The completion of the Studio Art AA Designated Degree is appropriate for students who plan to transfer to a state four-year college or university to complete a major in Studio Art. Consult with a faculty advisor if planning this program of study.

Studio Art AA Designated Degree Requirements (p. 86)

## Auto Collision Repair

[www.rccc.edu/warrentech/auto-service-collision-customization](http://www.rccc.edu/warrentech/auto-service-collision-customization)

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees/certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. For more information, see Warren Tech Students on page 12.

This is a Nationally Certified Auto Collision Repair program that uses the I-CAR live curriculum with the primary purpose of preparing you for careers in the auto collision repair industry. You can also achieve the necessary credits to obtain an associate degree. A minimum of 45 ACT credits and 15 general education credits are required for the AAS degree. Some courses may transfer to a bachelor's degree in automotive management. Students must comply with personal and environmental safety practices in accordance with local, state, and federal safety and environmental regulations. Each certificate is a full one-semester program. An optional Advanced Semester is available.

**Certificates:**

- Automotive Collision Industry Introduction
- Beginning Auto Collision Non-Structure Repair and Refinish
- Intermediate Auto Collision Non-Structure Repair and Refinish
- Advanced Auto Collision Structure Repair and Refinish
- Industry Prepared Structure, Repair and Refinish

**Degree: Associate of Applied Science**  
Auto Collision Technology

**Auto Collision Repair Certificates**

**Automotive Collision Industry Introduction Certificate**

**Requirements**

**Required Courses**

ACT 101	Intro to AutoCollision Tech	4
ACT 110	Safety In Collision Repair	2
ACT 121	Non-Structural Repair Prep	3
ACT 141	Refinishing Safety	1
ACT 142	Surface Preparation I	2

**Subtotal: 12**

**Beginning Auto Collision Non-Structure Repair and Refinish Certificate**

**Requirements**

**Required Courses**

ACT 111	Metal Welding and Cutting I	3
ACT 122	Panel Repair and Replacements	3
ACT 123	Metal Finishing & Body Filling	3
ACT 143	Spray Equipment Operation	2
ACT 144	Refinishing I	2
ACT 244	Final Detail	2

**Subtotal: 15**

**Intermediate Auto Collision Non-Structure Repair and Refinish Certificate**

**Requirements**

**Required Courses**

ACT 124	Replace Weld-on Exterior Panel	3
ACT 170	Auto Collision Tech Lab Exp I	1
ACT 205	Estimating and Shop Management	3
ACT 241	Paint Defects	3
ACT 242	Surface Preparation II	2
ACT 243	Refinishing II	2

**Subtotal: 16**

**Advanced Auto Collision Structure Repair and Refinish Certificate**

**Requirements**

**Required Courses**

ACT 131	Structural Damage Diagnosis	3
ACT 132	Structural Damage Repair	2
ACT 151	Plastics & Adhesives I	1
ACT 171	Auto Collision Tech Lab II	1
ACT 211	Metal Welding and Cutting II	2

**Subtotal: 12**

**Industry Prepared Structure, Repair and Refinish Certificate**

**Requirements**

(3rd year/5th semester option for Warren Tech.)

**Required Courses**

ACT 172	Auto Collision Tech Lab III	1
ACT 180	Auto Collision Repr Internsp I	1
ACT 220	Structural Repair II	4
ACT 226	Production	4
ACT 231	Adv Struct Damage Diag/Repair	3
ACT 232	Fixed Glass Repair	2

**Subtotal: 18**

**Auto Collision Repair Degrees**

**Auto Collision Technology AAS Degree**

**Requirements**

**Required Courses**

**Subtotal: 55**

**A minimum of 55 credits from the following courses(55 credits):**

ACT 101	Intro to AutoCollision Tech	4
ACT 110	Safety In Collision Repair	2
ACT 111	Metal Welding and Cutting I	3
ACT 121	Non-Structural Repair Prep	3
ACT 122	Panel Repair and Replacements	3
ACT 123	Metal Finishing & Body Filling	3
ACT 124	Replace Weld-on Exterior Panel	3
ACT 131	Structural Damage Diagnosis	3
ACT 132	Structural Damage Repair	2
ACT 141	Refinishing Safety	1
ACT 142	Surface Preparation I	2
ACT 143	Spray Equipment Operation	2
ACT 144	Refinishing I	2
ACT 151	Plastics & Adhesives I	1
ACT 170	Auto Collision Tech Lab Exp I	1
ACT 171	Auto Collision Tech Lab II	1
ACT 205	Estimating and Shop Management	3
ACT 211	Metal Welding and Cutting II	2
ACT 241	Paint Defects	3
ACT 242	Surface Preparation II	2
ACT 243	Refinishing II	2
ACT 244	Final Detail	2

**General Education Courses (15 Credits)**

AAS Degree Requirements (p. 68)

**Subtotal: 70**

## Automotive Customization

**[www.rrcc.edu/warrentech/auto-service-collision-customization](http://www.rrcc.edu/warrentech/auto-service-collision-customization)**

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Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. For more information, see Warren Tech Students on page 12.

This program is designed to give you basic and advanced skill training needed for successful entry into the automotive customizing and refinishing industry through theory and lab experiences. Each certificate is a full one-semester program.

**Certificates:**

- Automotive Customizing Industry Introduction
- Introduction to High-Performance Vehicles
- Introduction to Custom Painting
- Auto Customization and Performance
- Advanced Auto Customization and Performance

**Degree: Associate of Applied Science**

- Automotive Customization

### Automotive Customization Certificates

#### Automotive Customizing Industry Introduction Certificate

**Requirements**

**Required Courses**

ACT 101	Intro to AutoCollision Tech	4
ACT 110	Safety In Collision Repair	2
ACT 141	Refinishing Safety	1
ACT 142	Surface Preparation I	2
ACT 165	Automotive Body Customizing I	3

**Subtotal: 12**

#### Introduction to High-Performance Vehicles Certificate

**Requirements**

**Required Courses**

ACT 160	Custom Painting	3
ACT 170	Auto Collision Tech Lab Exp I	1
ACT 205	Estimating and Shop Management	3
ASE 102	Intro to the Automotive Shop	2
AUT 109	Hi Perform Suspsn/Chassis Dsn	2
AUT 116	High Performance Brake Systems	2

**Subtotal: 15**

#### Introduction to Custom Painting Certificate

**Requirements**

**Required Courses**

ACT 111	Metal Welding and Cutting I	3
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ACT 122	Panel Repair and Replacements	3
ACT 123	Metal Finishing & Body Filling	3
ACT 143	Spray Equipment Operation	2
ACT 144	Refinishing I	2
ACT 166	Automotive Body Customizing II	3
		<b>Subtotal: 16</b>

## Auto Customization and Performance Certificate

### Requirements

#### Required Courses

ACT 167	Automotive Body CustomizingIII	3
ACT 171	Auto Collision Tech Lab II	1
ACT 211	Metal Welding and Cutting II	2
ACT 243	Refinishing II	2
ASE 120	Basic Auto Electricity	2
ASE 130	General Engine Diagnosis	2
AUT 136	Intro to Racecar Body Fab	2
		<b>Subtotal: 14</b>

## Advanced Auto Customization and Performance Certificate

### Requirements

(3rd year/5th semester option for Warren Tech.)

#### Required Courses

ACT 161	Automotive Graphics & Designs	3
ACT 162	Auto Air Brushing & Murals	3
ACT 163	Auto Special Effects/Refinish	3
ACT 172	Auto Collision Tech Lab III	1
AUT 110	Hi Perfo Suspsn/Chassis Setup	4
AUT 125	Engines I	4
AUT 137	Intro to Racecar Chassis Fab	2
		<b>Subtotal: 22</b>

## Automotive Customization Degrees

## Automotive Customization AAS Degree

### Requirements

#### Required Courses

A minimum of 57 credits must be taken from the following courses:

ACT 101	Intro to AutoCollision Tech	4
ACT 110	Safety In Collision Repair	2
ACT 111	Metal Welding and Cutting I	3

ACT 122	Panel Repair and Replacements	3
ACT 123	Metal Finishing & Body Filling	3
ACT 141	Refinishing Safety	1
ACT 142	Surface Preparation I	2
ACT 143	Spray Equipment Operation	2
ACT 144	Refinishing I	2
ACT 160	Custom Painting	3
ACT 165	Automotive Body Customizing I	3
ACT 166	Automotive Body Customizing II	3
ACT 167	Automotive Body CustomizingIII	3
ACT 170	Auto Collision Tech Lab Exp I	1
ACT 171	Auto Collision Tech Lab II	1
ACT 205	Estimating and Shop Management	3
ACT 211	Metal Welding and Cutting II	2
ACT 243	Refinishing II	2
AUT 109	Hi Perform Suspsn/Chassis Dsn	2
AUT 116	High Performance Brake Systems	2
AUT 136	Intro to Racecar Body Fab	2
ASE 102	Intro to the Automotive Shop	2
ASE 120	Basic Auto Electricity	2
ASE 130	General Engine Diagnosis	2
		<b>Subtotal: 57</b>

### General Education Courses

#### AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 72**

## Automotive Parts Management

### [www.rrcc.edu/warrentech](http://www.rrcc.edu/warrentech)

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Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. **For more information, see Warren Tech Students on page 12 .**

This program is a part of the nationally certified automotive technology program (NATEF) which provides you with entry-level skills in the automotive industry or upgrading for those currently in the field. Demonstrated mastery of skills is required and all tasks must be completed to satisfy industry standards. All automotive (ASE) courses are held in the Warren Tech automotive classroom/lab. Each certificate is a full one-year program with an optional third year advanced certificate. The instructors are ASE Certified Master Technicians. This AAS Degree is articulated to a Bachelor degree program at CSU Pueblo. Specific general education courses are required. Consult with an automotive service technology advisor before beginning your program of study.

**Degree: Associate of Applied Science**  
Automotive Parts Management

## Automotive Parts Management AAS Degree

Students must take both the Automotive Parts Certificate and the Auto Parts Management Certificate as well as the required general education courses to complete the Automotive Parts Management AAS degree.

### Requirements

#### Required Courses

ASE 101	Auto Shop Orientation	2
ASE 102	Intro to the Automotive Shop	2
ASE 110	Brakes I	2
ASE 111	Auto Brake II	2
ASE 120	Basic Auto Electricity	2
ASE 122	Auto Elec Safety Systems	1
ASE 123	Starting & Charging Sys	2
ASE 130	General Engine Diagnosis	2
ASE 134	Autofuel & Emissions Syst I	2
ASE 140	Steering and Suspension I	2
ASE 141	Suspension and Steering II	2
ASE 151	Man Trans/Transaxles&Clutches	2
ASE 152	Man Trans/Transaxles/Clutch II	2
ASE 162	Auto Engine Service	2
ASE 171	Laboratory Experience II	
ASE 201	Automotive Parts Management I	1
ASE 203	Automotive Parts Management II	2
ASE 221	Auto/Diesel Body Electrical	4
ASE 231	Auto Comp & Ignition Sys	2
ASE 250	Auto Trans/Transaxle Service	1

**Subtotal: 39**

#### General Education Courses

AAS Degree Requirements (p. 68)		
COM 115	Public Speaking	3
ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
HUM	All courses	
HIS	All courses	

ECO 201	Prin of Macroeconomics: SS1	3
ECO 202	Prin of Microeconomics: SS1	3
MAT 135	Intro to Statistics: MA1 SCI	3

**Subtotal: 31**

**Subtotal: 70**

## Automotive Service Technology

[www.rrcc.edu/warrentech/auto-service-collision-customization](http://www.rrcc.edu/warrentech/auto-service-collision-customization)

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Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. For more information, see Warren Tech Students on page 12.

This program is a nationally certified automotive repair program (NATEF) which provides you with entry-level skills in the automotive industry or upgrading for those currently in the field. Demonstrated mastery of skills is required and all tasks must be completed to satisfy industry standards. All automotive (ASE) courses are held at the Warren Tech automotive classroom/lab. Each certificate is a full one-year program with an optional third year advanced certificate. The instructors are ASE Certified Master Technicians. Consult with an automotive service technology advisor before beginning your program of study.

#### Certificates:

- Maintenance Light Repair
- Auto Service Technician
- Master Auto Service Technician
- Automotive Parts
- Automotive Parts Management

#### Degrees: Associate of Applied Science

- Automotive Service Technology
- Automotive Parts Management

## Automotive Technology NATEF Specialty Area Certificates

### Auto Service Technician Certificate

#### Requirements

##### Required Courses

ASE 111	Auto Brake II	2
ASE 122	Auto Elec Safety Systems	1
ASE 123	Starting & Charging Sys	2
ASE 141	Suspension and Steering II	2
ASE 151	Man Trans/Transaxles&Clutches	2
ASE 152	Man Trans/Transaxles/Clutch II	2
ASE 251	Auto Trans/Transaxle Repair	3
ASE 231	Auto Comp & Ignition Sys	2
ASE 233	Auto Fuel Injection/Emissions	4

**Subtotal: 20**

### Maintenance Light Repair Certificate

#### Requirements

##### Required Courses

ASE 101	Auto Shop Orientation	2
ASE 102	Intro to the Automotive Shop	2
ASE 110	Brakes I	2
ASE 120	Basic Auto Electricity	2
ASE 130	General Engine Diagnosis	2
ASE 134	Autofuel & Emissions Syst I	2
ASE 140	Steering and Suspension I	2
ASE 150	Man Drv Trn & Axle	2
ASE 250	Auto Trans/Transaxle Service	1
ASE 264	Intro to HVAC Systems	1

**Subtotal: 18**

### Master Auto Service Technician Certificate

#### Requirements

##### Required Courses

ASE 153	Auto Drive Axle O/H	1
ASE 154	Manual Trans/Axle Diags & Rpr	1
ASE 161	Engine Repair & Rebuild	3
ASE 162	Auto Engine Service	2
ASE 210	Auto Pwr/ABS Brake Systems	2
ASE 221	Auto/Diesel Body Electrical	4
ASE 235	Driveability & Diagnosis	2
ASE 240	Suspension and Steering III	2
ASE 252	Adv Automatic Transm/Transa	2
ASE 265	HVAC Systems	4

**Subtotal: 23**

## Automotive Technology Degrees

### Automotive Service Technology AAS Degree

#### Requirements

##### Required Courses

A minimum of 60 credits must be taken from the following courses

ASE 101	Auto Shop Orientation	2
ASE 102	Intro to the Automotive Shop	2
ASE 110	Brakes I	2
ASE 111	Auto Brake II	2
ASE 210	Auto Pwr/ABS Brake Systems	2
ASE 140	Steering and Suspension I	2
ASE 141	Suspension and Steering II	2
ASE 240	Suspension and Steering III	2
ASE 264	Intro to HVAC Systems	1
ASE 265	HVAC Systems	4
ASE 150	Man Drv Trn & Axle	2
ASE 151	Man Trans/Transaxles&Clutches	2
ASE 152	Man Trans/Transaxles/Clutch II	2
ASE 153	Auto Drive Axle O/H	1
ASE 154	Manual Trans/Axle Diags & Rpr	1
ASE 250	Auto Trans/Transaxle Service	1
ASE 251	Auto Trans/Transaxle Repair	3
ASE 252	Adv Automatic Transm/Transa	2
ASE 130	General Engine Diagnosis	2
ASE 134	Autofuel & Emissions Syst I	2
ASE 231	Auto Comp & Ignition Sys	2
ASE 233	Auto Fuel Injection/Emissions	4
ASE 235	Driveability & Diagnosis	2
ASE 120	Basic Auto Electricity	2
ASE 122	Auto Elec Safety Systems	1
ASE 123	Starting & Charging Sys	2
ASE 221	Auto/Diesel Body Electrical	4
ASE 161	Engine Repair & Rebuild	3
ASE 162	Auto Engine Service	2

**Subtotal: 60**

##### General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 76**

## Biology

[www.rccc.edu/biology](http://www.rccc.edu/biology)

**Degree: Associate of Science**

Biology AS Degree With Designation

## Biology AS Degree With Designation

If you plan to transfer to a four-year college or university to complete a major in Biology, you should complete the following courses. Consult with a faculty or academic advisor before beginning this program of study. These courses provide the basic preparation leading to political science-related careers.

See Biology AS Degree With Designation (p. 70)

## Business

[www.rccc.edu/business](http://www.rccc.edu/business)

A Business Degree or certificate creates a practical approach to industry with the versatility to span many career interests and options. RRCC offers areas of study that are in high demand in the current economy. Students can specialize in entrepreneurship, international business, leadership, management, marketing, nonprofit, real estate, small business or a technical specialty of the student's choosing. Credits may transfer to a four-year college or university and apply toward a major in a business-related field.

### Certificates:

- Business Foundations
- Entrepreneurship/Small Business Startup
- International Business
- Leadership
- Management
- Marketing
- Nonprofit Pathway
- Real Estate
- Workplace Readiness

### Degrees: Associate of Applied Science

- Business Administration
- Business - Interdisciplinary
- Business - Real Estate

### Degree: Associate of Arts

- Business AA Degree With Designation

## Business Certificates

### Business Foundations Certificate

The courses composing this certificate provide a glimpse of the business environment. Foundational concepts are addressed to show the scope of business and the legal components that contribute to structure, operations, and success. These courses transfer as part of the AA Business Degree With Designation and are AA approved electives.

### Requirements

#### Required Courses

BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3

BUS 217	Bus Communication/Rept Write	3
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**Subtotal: 9**

## Entrepreneurship/Small Business Startup Certificate

This condensed program offers you the opportunity to obtain an overview of small business concepts to get you started on the road to establishing your own small business. This program introduces concepts and cutting edge processes for those individuals who choose to lead, rather than follow.

### Requirements

#### Required Courses

Select 8 Credits from the following:

SBM 101	Starting a Small Business	1
SBM 103	Legal Aspects-Small Business	1
SBM 106	Recordkeeping-Small Business	1
SBM 108	Marketing for a Small Business	1
SBM 110	Managing a Small Business	1
SBM 112	Financing a Small Business	1
SBM 113	Writing a Business Plan	1
SBM 175	Special Topics	1-3
MAN 117	Time Management	1
BUS 102	Entrepreneurial Operations	3

Total Credit Hours: 8

## International Business Certificate

This certificate provides insight into the challenges and opportunities provided by globalization and the global business climate.

### Requirements

#### Required Courses

BUS 203	Intro to Internatl Business	3
MAR 240	International Marketing	3

International focused Gen Ed course (see faculty advisor) - 3 Credits

Total Credit Hours: 9

## Leadership Certificate

This certificate exemplifies the trend of developing leaders everywhere in society and business. It offers a dynamic learning experience that helps students realize their leadership potential with innovative coursework applied in a hands-on environment.

## Requirements

### Required Courses

MAN 224	Leadership	3
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### Choose two from the following (6 credits):

MAN 150	Change through Challenge: ( )	3
MAN 210	Aligning Tech w/ Business Stgy	3
MAN 212	Negotiation/Conflict Resol	3
MAN 215	Organizational Behavior	3
MAN 280	Internship	3

Total Credit Hours: 9

## Management Certificate

This certificate creates a focused course of study combining business and management principles. It supplements current business experience to increase your competitive value or create a well-rounded groundwork of management.

## Requirements

### Required Courses

MAN 226	Principles of Management	3
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### Choose two from the following (6 credits):

MAN 128	Human Relation-Organizations	3
MAN 200	Human Resource Management I	3
MAN 212	Negotiation/Conflict Resol	3
MAN 215	Organizational Behavior	3

Total Credit Hours: 9

## Marketing Certificate

This certificate introduces students to the creative strategies related to product development, promotion, sales and distribution to unique customer markets.

## Requirements

### Required Courses

### Choose three from the following:

MAR 155	Social Media for Business	3
MAR 216	Principles of Marketing	3
MAR 220	Principles of Advertising	3
MAR 240	International Marketing	3

**Subtotal: 9**

## Nonprofit Pathway Certificate

This certificate prepares students interested in a mission-driven career with a strong foundation in nonprofit operations and an understanding of the role of nonprofits in our society.

## Requirements

### Required Courses

BUS 250	Introduction to Nonprofit Organizations	3
BUS 251	Nonprofit Program Design and Evaluation	3
BUS 252	Building Financial Support for Nonprofit Organizations	3
BUS 253	Nonprofit Financial Management	3
BUS 281	Internship	1-3

*Elective (1 credit)*

*Please see a program advisor*

**Subtotal: 16**

## Real Estate Certificate

These courses meet the educational requirements of the Colorado Real Estate Commission for a Colorado Real Estate Broker's license.

## Requirements

### Required Courses

REE 201	Real Estate Brokers I	6
REE 202	Real Estate Brokers II	6

Total Credit Hours: 12

## Workplace Readiness Certificate

Learning about the workplace and being prepared to enter the workplace can be worlds apart. This focused certificate gives students a blend of soft skills, theory, and practical application (with practice) to support entry or re-entry into the workforce.

## Requirements

### Required Courses

MAR 106	Marketing Your Image	3
BUS 118	Business Survival Skills	3

Total Credit Hours: 6

## Business Degrees

### Business AA Degree With Designation

If you plan to transfer to a four-year college or university to complete a major in Business or a closely related field, you should complete the AA Business Degree. This degree reflects the business transfer agreement with the public four-year colleges and universities in Colorado. Consult with a faculty or academic advisor before beginning this program of study.

**See Business AA Designated Degree Requirements (p. 53)**

## Business Administration AAS Degree

The Business Administration AAS degree with emphasis areas is designed to create a practical approach to industry with options to build entrepreneurial, international, leadership, management, marketing, or nonprofit expertise.

### Requirements

#### Accounting Fundamentals Certificate

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4

**Subtotal: 8**

#### Business Foundations Certificate

BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3

**Subtotal: 9**

#### Workplace Readiness Certificate

BUS 118	Business Survival Skills	3
MAR 106	Marketing Your Image	3

**Subtotal: 6**

#### Required Courses

BUS 116	Personal Finance	3
MAN 230	Corporate Ethics & Social Resp	3

**Subtotal: 6**

#### Emphasis area – pick one:

Entrepreneurship/Small Business Startup Certificate	8
International Business Certificate	9
Leadership Certificate	9
Management Certificate	9
Marketing Certificate	9
Nonprofit Pathways Certificate	9

**Subtotal: 8-16**

#### Faculty advisor-approved business electives

(Recommended: ACC, BUS, MAN, MAR, REE, SBM)

**Subtotal: 7**

*8 elective credits required if 8-credit Entrepreneurship Certificate is selected and 0 electives required if 16 credit Nonprofit Pathways Certificate is selected.*

#### Required General Education Courses:

ENG 121	English Composition I:CO1 or	3
ENG 131	Technical Writing I: CO1	3
MAT 107	Career Math or any MAT course 100 or higher	3
ECO 202	Prin of Microeconomics: SS1 or	3

ECO 201	Prin of Macroeconomics: SS1	3
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**Subtotal: 9**

#### Select 3 credits from one of the two following areas:

Arts & Humanities, Natural & Physical Sciences	<b>Subtotal: 3</b>
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#### General education electives

Select 3 additional credits	<b>Subtotal: 3</b>
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Total Credit Hours: 60

## Business Interdisciplinary AAS Degree

The Business – Interdisciplinary Degree gives you the opportunity to apply and blend career and technical skills with core business courses. You will acquire the knowledge and background to understand the various components required to operate a successful business.

### Requirements

#### Accounting Fundamentals Certificate:

ACC 121	Accounting Principles I	4
ACC 122	Accounting Principles II	4

**Subtotal: 8**

#### Business Foundations Certificate:

BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3
BUS 217	Bus Communication/Rept Write	3

**Subtotal: 9**

#### Required Courses

BUS 102	Entrepreneurial Operations	3
BUS 116	Personal Finance or faculty-approved elective	3
MAN 226	Principles of Management	3
MAR 216	Principles of Marketing	3

**Subtotal: 12**

#### Interdisciplinary credits

16 credits required from any approved CTE program outside of the business discipline area. Interdisciplinary credits must be in 100-level courses or higher in one vocational program within the Community Colleges of Colorado or the equivalent through an articulation agreement. (See faculty advisor.)

**Subtotal: 16**

#### Required General Education Courses:

ENG 121	English Composition I:CO1 or	3
ENG 131	Technical Writing I: CO1	3
MAT 107	Career Math or any MAT course 100 or higher	3
ECO 202	Prin of Microeconomics: SS1	3

	or		
ECO 201	Prin of Macroeconomics: SS1	3	
PHI 112	Ethics:AH3	3	
		<b>Subtotal: 12</b>	

**General education electives**

Choose 3 additional credits of general education electives

**Subtotal: 3**  
Total Credit Hours: 60

**Business Real Estate AAS Degree**

The Business - Real Estate Degree combines real estate expertise with foundational business concepts so you can operate successfully in a real estate-related business.

**Requirements**

**Accounting Fundamentals Certificate:**

ACC 121	Accounting Principles I	4	
ACC 122	Accounting Principles II	4	
		<b>Subtotal: 8</b>	

**Business Foundations Certificate:**

BUS 115	Introduction to Business	3	
BUS 216	Legal Environment of Business	3	
BUS 217	Bus Communication/Rept Write	3	
		<b>Subtotal: 9</b>	

**Real Estate Certificate:**

REE 201	Real Estate Brokers I	6	
REE 202	Real Estate Brokers II	6	
		<b>Subtotal: 12</b>	

**Required Courses**

BUS 102	Entrepreneurial Operations	3	
BUS 116	Personal Finance	3	
	or		
	faculty-approved elective		
CIS 118	Intro PC Applications	3	
MAN 212	Negotiation/Conflict Resol	3	
MAN 224	Leadership	3	
MAR 216	Principles of Marketing	3	
		<b>Subtotal: 18</b>	

**Required General Education Courses:**

ENG 121	English Composition I:CO1	3	
	or		
ENG 131	Technical Writing I: CO1	3	
MAT 107	Career Math	3	
	or		
	any MAT course 100 or higher		
ECO 201	Prin of Macroeconomics: SS1	3	
PHI 112	Ethics:AH3	3	
		<b>Subtotal: 12</b>	

**Faculty advisor-approved general education elective**  
**Subtotal: 3**  
Total Credit Hours: 62

**Carpentry**

[www.rccc.edu/carpentry](http://www.rccc.edu/carpentry)

This program provides theory and hands-on training for entry-level skills through craftsman-level competencies in a variety of areas. All courses include current industry topics such as green building, energy conservation, and efficiency techniques. Areas of emphasis are designed to meet individual needs, whether you are a part-time or full-time student. All classes are open to all skill levels unless otherwise noted. Tools are provided for entry-level classes; personal tool requirements may increase with proficiency.

**Advising:** Students should contact 303-914-6306 for advising.

**Related course work may be found under:**

Air Conditioning, Heating and Refrigeration, Electricity, Fine Woodworking, and Plumbing.

**Certificates:**

- Residential Remodeling
- Advanced Remodeling
- Introduction to Construction Management – Construction Emphasis

**Carpentry Certificates**

**Residential Remodeling Certificate**

**Requirements**

**Required Courses**

HVA 107	Safety in the Workplace	2	
CAR 103	Carpentry Basics	4	
CAR 136	Remodeling, Renovation/Addns	4	
CAR 115	Form & Foundation Systems	1	
CAR 123	Roof Framing	1	
CAR 125	Roofing Materials & Methods	1	
CAR 134	Exterior Finishes and Trim	4	
CAR 150	Interior Trim - General	1	

Total Credit Hours: 18

**Advanced Remodeling Certificate**

**Requirements**

**Required Courses**

HVA 107	Safety in the Workplace	2	
CON 105	Construction Technology	4	
CAR 103	Carpentry Basics	4	

CAR 136	Remodeling, Renovation/Addns	4
CAR 115	Form & Foundation Systems	1
CAR 123	Roof Framing	1
CAR 125	Roofing Materials & Methods	1
CAR 134	Exterior Finishes and Trim	4
CAR 155	Interior Trim and Built-ins	4
CAR 160	Floor Finishes	1
CAR 166	Stair Design & Construction	4

Total Credit Hours: 30

## Introduction to Construction Management Certificate – Construction Emphasis

### Requirements

#### Required Courses

CON 105	Construction Technology	4
CON 128	Cost Estimation	2
CON 130	Blueprint Reading	2
CON 145	Construction Project Mgmt I	2
CON 156	Building Permits/Licensing	4

Total Credit Hours: 14

## Chemistry

[www.rccc.edu/chemistry](http://www.rccc.edu/chemistry)

### Degree: Associate of Science

Chemistry AS Degree With Designation

### Chemistry AS Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in Chemistry, consult with a faculty advisor before beginning this area of study. Courses provide the basic preparation leading to chemistry-related careers. Some courses might not be offered each semester.

See **Chemistry AS Designated Degree Requirements** (p. 71)

## Communication

[www.rccc.edu/communication](http://www.rccc.edu/communication)

### Degree: Associate of Arts

Communication AA Degree With Designation

## Communication AA Degree With Designation

The completion of the Communication AA Degree With Designation is appropriate for students who plan to transfer to a state four-year college or university to complete a major in Communication. Consult with a faculty advisor if planning this program of study.

See **Communication AA Designated Degree Requirements** (p. 72)

## Computer Information Systems

[www.rccc.edu/computer-technology](http://www.rccc.edu/computer-technology)

### Certificates:

- Business Web Applications
- Cisco Network Associate
- Cyber Security
- Desktop Support
- Game Development
- Network & Systems
- Web Development: Front-End
- Web Development: Back-End

### Degrees: Associate of Applied Science

- Cyber Security
- Desktop Support
- Game Development
- Network & Systems
- Web Development

For Computer Science, Programming, and Software Developer degrees and/or certificates, see Computer Science program section.

## Computer Information Systems Certificates

The Computer Information Systems Certificates prepare you for entry-level position. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for a certificate.

## Business Web Applications Certificate

### Requirements

#### Required Courses

CIS 118	Intro PC Applications	3
CIS 155	PC Spreadsheet Concepts	3
CWB 110	Introduction to Web Authoring: HTML & CSS	3

**Subtotal: 9**

#### Choose one from the following:

CIS 135	Complete PC Word Processing	3
CIS 145	Complete PC Database	3

CIS 165	Complete Presentation Graphics	3
Faculty advisor-approved course	Faculty advisor-approved course	3
		<b>Subtotal: 3</b>
<b>Choose two of the following</b>		
CIS 240	Database Design & Development	3
CNG 101	Networking Fundamentals	3
CSC 119	Introduction to Programming	3
CWB 209	Web Content Management Systems	3
Faculty advisor-approved course	Faculty advisor-approved course	3
		<b>Subtotal: 6</b>

Total Credit Hours: 18

### Cisco Network Associate Certificate

This area of emphasis prepares you to take Cisco Certified Network Associate (CCNA) certification. Content includes basic network principles, basic router and switch configuration, intermediate routing and switching, and Wide Area Networking (WAN). Focus is on hands-on performance and assessment.

#### Requirements

##### Required Courses

CNG 131	Prin of Information Assurance	3
CNG 260	CISCO Network Associate I	5
CNG 261	CISCO Network Associate II	5
CNG 262	CISCO Network Associate III	5
CNG 263	CISCO Network Associate IV	5
CNG 270	CCNA Security	5

Total Credit Hours: 28

### Cyber Security Certificate

This area of emphasis provides you with the skills necessary to protect computing systems and networks that have an important impact on data confidentiality, integrity, and availability. You will learn about computer network threats and the appropriate incident response, to include defenses, countermeasures, and computer forensics. You will also be prepared to take the Advanced Security Practitioner certification exam.

### Certificate Prerequisite

Successful completion of CIS 220, CNG 101, CNG 132, CNG 133, CNG 202, and CNG 212.

#### Required Courses

CNG 136	Guide to IT Disaster Recovery	3
CNG 256	Vulnerability Assessment I	3
CNG 257	Netwrk Defense/Countermeasures	3
CNG 258	Digital Forensics	4
CNG 259	Enterprise Security	4
CIS 268	Systems Analysis and Design I	3

**Subtotal: 20**

### Desktop Support Certificate

This area of emphasis provides both hardware and Windows operating systems experience needed to work as a PC support and repair person. It also exposes the student to the basic fundamentals of networking and IT security. The student will also be prepared to take the A+ certification exams.

### Certificate Prerequisite

Working knowledge of computers and computer basics.

#### Required Courses

CIS 118	Intro PC Applications	3
CSC 119	Introduction to Programming	3
CNG 121	Computer Technician I: A+	4
CNG 122	Computer Technician II: A+	4
CNG 131	Prin of Information Assurance	3

Total Credit Hours: 17

### Game Development Certificate

This area of emphasis prepares you for entry-level positions in the gaming industry. It also allows you to develop strong technical skills in programming, which permits transfer to a four-year university.

**Sample Course Sequencing Plans Available :**  
[www.rrcc.edu/career-education-programs/course-sequencing-guides#CompTechGuides](http://www.rrcc.edu/career-education-programs/course-sequencing-guides#CompTechGuides).

### Certificate Prerequisite:

Working knowledge of computers and computer basics.

#### Required Courses

CSC 119	Introduction to Programming	3
CSC 126	Game Design & Development	3
CSC 160	Computer Science I: (Language)	4
CSC 200	Game Programming I	3

CIS 240	Database Design & Development	3
		<b>Subtotal: 16</b>
<b>Choose one from the following:</b>		
CSC 246	Mobile App Development	3
Faculty advisor-approved course	Faculty advisor-approved course	3
		<b>Subtotal: 3</b>
Total Credit Hours: 19		

CSC 160	Computer Science I: (Language)	4
<b>Choose one of the following:</b>		
CWB 209	Web Content Management Systems	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
		<b>Subtotal: 3</b>
<b>Subtotal: 16</b>		

### Network & Systems Certificate

This area of emphasis prepares you for entry-level positions in the networking field. You will gain hands-on experience with network technologies, installation and configuration, media and topologies, management, and security. Upon successful completion of the program, you will have the needed background to prepare to take the Network+ and Security+ exams.

#### Certificate Prerequisite

Successful completion of Computer Support Technician Certificate: CIS 118, CSC 119, CNG 121, CNG 122, CNG 131.

#### Required Courses

CIS 220	Fundamentals of Unix	3
CNG 101	Networking Fundamentals	3
CNG 132	Network Security Fundamentals	3
CNG 133	Fire Walls/Network Security	3
CNG 202	Unix/Linux Server Admin	3
CNG 212	Configuring Windows Server	4
Total Credit Hours: 19		

### Web Development: Front-End/Back-End Certificate

**Sample Course Sequencing Plans Available:**  
[www.rccc.edu/career-education-programs/course-sequencing-guides#CompTechGuides](http://www.rccc.edu/career-education-programs/course-sequencing-guides#CompTechGuides).

#### Certificate Prerequisite: Working knowledge of computers and computer basics.

This area of emphasis prepares you for an entry-level position as a Front-end developer. Curriculum offerings include developing a website's user-facing through programming. Front-end courses include, but are not limited to: HTML, CSS, and JavaScript programming.

#### Required Courses

CWB 110	Introduction to Web Authoring: HTML & CSS	3
CSC 119	Introduction to Programming	3

### Certificate Prerequisite: Successful completion of the Web Developer: Front-End Certificate above.

This area of emphasis prepares you for an entry-level position as a Back-end developer. Course offerings include high-level programming and the integration of databases. The curriculum offerings will include but are not limit to server-side languages such as PHP, Ruby, Python, Java, and .NET to build an application. Tools will include MySQL, Oracle, and SQL Server to find, save, or change data and serve it back to the user in front-end code.

#### Required Courses

CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CSC 240	Java Programming	3

#### Choose one of the following:

CWB 208	Web App Dev: (Dev Tool(s))	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
<b>Subtotal: 3</b>		

#### Choose one of the following

CSC 217	Advanced Python Programming	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
<b>Subtotal: 3</b>		

#### Choose one of the following

CSC 241	Advanced Java Programming	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
<b>Subtotal: 3</b>		

**Subtotal: 18**

## Computer Information Systems Degrees

### Cyber Security AAS Degree

This area of emphasis provides you with the skills necessary to protect computing systems and networks that have an important impact on data confidentiality, integrity, and availability. You will learn about computer network threats and the appropriate incident response, to include defenses, countermeasures, and computer forensics. The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

#### AAS Prerequisites:

Community College Placement Test required scores.

#### Required Courses

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
		<b>Subtotal: 7</b>

#### Choose one of the following

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
		<b>Subtotal: 3</b>

#### Choose one of the following

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4
		<b>Subtotal: 3-4</b>

#### Choose one of the following:

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
		<b>Subtotal: 3</b>

#### Credit from any two of the following three areas:

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

#### Required Courses

CSC 119	Introduction to Programming	3
CIS 220	Fundamentals of Unix	3
CNG 101	Networking Fundamentals	3
CNG 132	Network Security Fundamentals	3
CNG 133	Fire Walls/Network Security	3
CNG 136	Guide to IT Disaster Recovery	3
CNG 243	Cloud Security and Cyber Law	3
CNG 256	Vulnerability Assessment I	3
CNG 257	Netwrk Defense/Countermeasures	3
CNG 258	Digital Forensics	4
CNG 259	Enterprise Security	4
CIS 268	Systems Analysis and Design I	3
		<b>Subtotal: 38</b>

#### Choose one of the following

CIS 289	Capstone	3
CNG 280	Internship	3
		<b>Subtotal: 3</b>

Total Credit Hours: 63-64

## Desktop Support AAS Degree

The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for a degree. This area of emphasis provides both hardware and operating systems experience needed to work as a support person for both local and wide area network environments. The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of C in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

#### AAS Prerequisite

Working knowledge of computers and computer basics.

#### Required Courses

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
		<b>Subtotal: 7</b>

#### Choose one of the following faculty approved business courses:

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4
		<b>Subtotal: 3</b>

**Choose one of the following**

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
		<b>Subtotal: 3</b>

**Choose one of the following**

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
		<b>Subtotal: 3</b>

**Credit from any two of the following three areas:**

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

**Required Courses**

CIS 118	Intro PC Applications	3
CSC 119	Introduction to Programming	3
CIS 220	Fundamentals of Unix	3
CIS 240	Database Design & Development	3
CNG 101	Networking Fundamentals	3
CNG 121	Computer Technician I: A+	4
CNG 122	Computer Technician II: A+	4
CNG 131	Prin of Information Assurance	3
CNG 132	Network Security Fundamentals	3
CNG 136	Guide to IT Disaster Recovery	3
CNG 211	Windows Configuration: (OS)	3
CIS 268	Systems Analysis and Design I	3
		<b>Subtotal: 38</b>

**Choose one of the following:**

CIS 289	Capstone	3
CNG 280	Internship	3
		<b>Subtotal: 3</b>

Total Credit Hours: 63

## Game Development AAS Degree

This area of emphasis prepares you for an entry-level position as a developer in the gaming industry. It also allows you to develop strong technical skills in programming, which permits transfer to a four-year university. The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of C in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

**AAS Prerequisite:**

Working knowledge of computers and computer basics and Community College Placement Test required scores.

**Required Courses**

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
		<b>Subtotal: 7</b>

**Choose one of the following**

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
		<b>Subtotal: 3</b>

**Choose one of the following**

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
		<b>Subtotal: 3</b>

**Choose one of the following**

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
		<b>Subtotal: 3</b>

**Required Courses**

CSC 119	Introduction to Programming	3
CSC 126	Game Design & Development	3
CSC 160	Computer Science I: (Language)	4
CSC 217	Advanced Python Programming	3
CSC 200	Game Programming I	3
CIS 220	Fundamentals of Unix	3
CIS 268	Systems Analysis and Design I	3
		<b>Subtotal: 22</b>

**Choose one of the following faculty approved business courses:**

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3

BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4
		<b>Subtotal: 3</b>

**Choose one of the following:**

CIS 289	Capstone	3
CSC 280	Internship	3
		<b>Subtotal: 3</b>

**Credit from any two of the following three areas:**

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

**Choose 15 credit hours from the following:**

CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CSC 161	Computer Sci II: (Language)	4
CSC 240	Java Programming	3
CSC 241	Advanced Java Programming	3
CSC 246	Mobile App Development	3
CNG 101	Networking Fundamentals	3
CNG 131	Prin of Information Assurance	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
		<b>Subtotal: 15</b>

Total Credit Hours: 62

## Network & Systems AAS Degree

This area of emphasis provides both hardware and operating systems experience needed to work as a support person for both local and wide area networks. This area of emphasis prepares you for entry-level positions in the computer networking field. Students in this program gain hands-on experience with network technologies, installation and configuration, media and topologies, management, and security. Upon successful completion of the program, you will have the needed background to prepare to take one or more of the following exams: Network+ & Security+. The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of C in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

## AAS Prerequisites:

Community College Placement Test required scores.

### Required Courses

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
		<b>Subtotal: 7</b>

### Choose one of the following Faculty Approved Business Course:

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4
		<b>Subtotal: 3</b>

### Choose one of the following:

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
		<b>Subtotal: 3</b>

### Choose one of the following

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
		<b>Subtotal: 3</b>

### Required Courses

CSC 119	Introduction to Programming	3
CIS 220	Fundamentals of Unix	3
CNG 101	Networking Fundamentals	3
CNG 131	Prin of Information Assurance	3
CNG 132	Network Security Fundamentals	3
CNG 133	Fire Walls/Network Security	3
CNG 136	Guide to IT Disaster Recovery	3
CNG 142	Intro to Cloud Computing	3
CNG 202	Unix/Linux Server Admin	3
CNG 212	Configuring Windows Server	4
CIS 268	Systems Analysis and Design I	3
		<b>Subtotal: 37</b>

### Credit from any two of the following three areas:

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

**Choose one of the following:**

CIS 289	Capstone	3
CNG 280	Internship	3

**Subtotal: 3**

Total Credit Hours: 62

## Web Development AAS Degree

This area of emphasis prepares you for an entry-level position in Web Design/Development with a focus on the programming and database aspects of websites. Course offerings provide a mix of programming and applications that have been researched and retrofitted to meet the demands of today's Web fields. The Computer Information Systems Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of C in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

### AAS Prerequisite:

Working knowledge of computers and computer basics and Community College Placement Test required scores.

#### Required Courses

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4

#### Required Courses

CWB 110	Introduction to Web Authoring: HTML & CSS	3
CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4
CIS 220	Fundamentals of Unix	3
CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CSC 217	Advanced Python Programming	3
CWB 205	Client-side Scripting: (Soft)	3
CIS 268	Systems Analysis and Design I	3

#### Choose one of the following Faculty Approved Business Course:

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4

**Subtotal: 3**

#### Choose one of the following:

COM 115	Public Speaking	3
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COM 125	Interpersonal Communication	3
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**Subtotal: 3**

#### Credit from any two of the following three areas:

**Subtotal: 6**

#### Arts and Humanities

ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

#### Natural and Physical Sciences

AST, BIO, CHE, ENV, GEY, PHY, SCI

#### Social and Behavioral Sciences

ANT, ECO, GEO, HIS, POS, PSY, SOC

#### Choose one from the following:

CIS 289	Capstone	3
CWB 280	Internship	

**Subtotal: 3**

#### Choose 9 credits from the following:

CIS 118	Intro PC Applications	3
CSC 161	Computer Sci II: (Language)	4
CSC 236	C# Programming	4
CSC 237	Advanced C# Programming	4
CSC 240	Java Programming	3
CSC 241	Advanced Java Programming	3
CWB 208	Web App Dev: (Dev Tool(s))	3
CWB 209	Web Content Management Systems	3
CWB 280	Internship	
Faculty advisor-approved elective	Faculty advisor-approved elective	3

**Subtotal: 9**

#### Choose one of the following

ENG 121	English Composition I:CO1	3
ENG 131	Technical Writing I: CO1	3

**Subtotal: 3**

#### Choose one of the following

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3

**Subtotal: 3**

Total Credit Hours: 62

## Computer Science

[www.rccc.edu/computer-technology](http://www.rccc.edu/computer-technology)

#### Certificate:

Computer Science  
Engineering and Computer Science

Software Developer

Total Credit Hours: 18

**Degree: Associate of Applied Science**Secure Software Development  
Software Development**Area of Study:**

Computer Science Area of Study

**Computer Science Certificates**

Computer Science certificates prepare you for entry-level positions. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

**Computer Science Certificate**

The Computer Science Certificate emphasis at Red Rocks Community College prepares students in an entry-level position in the fields involving software applications, programming, junior programmer, software support technician and software tester. Topics include fundamental programming and Computer Science curriculum in both C++ and Python programming languages and fundamentals of the Unix operating system. Students focus on design and problem solving algorithms working on the programming life cycle of analysis, design, implement, test and maintain.

**Certificate Prerequisite:**

Working knowledge of computers and computer basics.

**Required Courses**

CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4
CSC 161	Computer Sci II: (Language)	4
CSC 225	Computr Arch/Assembly Language	4

**Subtotal: 15****Choose one of the following (3 credits)**

CSC 129	Introduction to Secure Coding	3
CNG 101	Networking Fundamentals	3
CIS 220	Fundamentals of Unix	3
CIS 268	Systems Analysis and Design I	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3

**Subtotal: 3****Engineering and Computer Science Certificate****Requirements****Required Courses**

CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4

**Subtotal: 7****Choose one of the following:**

CSC 161	Computer Sci II: (Language)	4
CSC 225	Computr Arch/Assembly Language	4
Faculty advisor-approved elective	Faculty advisor-approved elective	3

**Subtotal: 3-4****Choose one of the following**

EGT 140	Intro Design/Engineering Apps	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3

**Subtotal: 3****Choose one of the following:**

CSC 280	Internship	3
EGT 280	Internship	3
Faculty approved GT course	Faculty approved GT course	3

**Subtotal: 3**

Total Credit Hours: 16-17

**Software Developer Certificate**

The Software Developer Certificate at Red Rocks Community College prepares students for an entry-level position in the fields of software developer, application developer, junior programmer, web applications developer, database developer, software support technician and software tester involving computer software development. The courses provide a foundation in programming skills using a combination of analysis, design, object-oriented programming and relational databases, programming languages in C# and Java and development tools. Software development lifecycles and practices are examined.

**Certificate Prerequisite:**

Successful completion of the Computer Science Certificate.

**Required Courses**

CSC 217	Advanced Python Programming	3
CWB 110	Introduction to Web Authoring: HTML & CSS	3
CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CSC 240	Java Programming	3
<b>Subtotal: 15</b>		

**Choose one of the following:**

CSC 241	Advanced Java Programming	3
CSC 245	Secure Software Dev. (Lang.)	3
CSC 246	Mobile App Development	3
CSC 280	Internship	3
CIS 289	Capstone	3
CNG 131	Prin of Information Assurance	3
CWB 205	Client-side Scripting: (Soft)	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3
<b>Subtotal: 3</b>		

Total Credit Hours: 18

**Computer Science Degrees**

Computer Science degrees prepare you for entry-level positions. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for a certificate or degree.

**Secure Software Development AAS Degree**

This area of emphasis prepares you to become an entry-level programmer focusing on secure software development practices. Learn the current secure software practices to reduce vulnerabilities in the code before deployment, validate input from data sources to prevent security risks at the software level. You will learn to design, develop, build, troubleshoot, debug, maintain, and test secure software application programs in a variety of programming languages. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for this degree.

**AAS Prerequisite:**

Working knowledge of computers and computer basics.

**Required Courses**

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
<b>Subtotal: 7</b>		

**Choose one of the following faculty approved business courses:**

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4
<b>Subtotal: 3-4</b>		

**Choose one of the following:**

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3
<b>Subtotal: 3</b>		

**Choose one of the following:**

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3
<b>Subtotal: 3</b>		

**Choose one of the following:**

CIS 289	Capstone	3
CSC 280	Internship	3
<b>Subtotal: 3</b>		

**Credit from any two of the following three areas:**

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

**Required Courses**

CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4
CSC 161	Computer Sci II: (Language)	4
CSC 225	Computr Arch/Assembly Language	4
CSC 129	Introduction to Secure Coding	3
CSC 245	Secure Software Dev. (Lang.)	3
CIS 220	Fundamentals of Unix	3
CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CIS 268	Systems Analysis and Design I	3

**Subtotal: 30**

**Choose 3 credits from the following:**

CSC 217	Advanced Python Programming	3
CSC 240	Java Programming	3
CSC 241	Advanced Java Programming	3
CSC 246	Mobile App Development	3
CNG 101	Networking Fundamentals	3
CNG 131	Prin of Information Assurance	3
CNG 132	Network Security Fundamentals	3
CWB 110	Introduction to Web Authoring: HTML & CSS	3
CWB 205	Client-side Scripting: (Soft)	3
CWB 208	Web App Dev: (Dev Tool(s))	3
Faculty advisor-approved elective	Faculty advisor-approved elective	3

**Subtotal: 3**

Total Credit Hours: 61

**Software Development AAS Degree**

This area of emphasis prepares you to become an entry-level programmer. You will design, develop, build, troubleshoot, debug, maintain, and test computer application software programs in a variety of programming languages. Programs will range from simple business programs to the design and completion of a complex business system. The Software Development Associate of Applied Science degree prepares you for entry-level position. You must earn a minimum grade of "C" in all CIS, CNG, CSC, and CWB courses required for this degree.

**AAS Prerequisite:**

Working knowledge of computers and computer basics.

**Required Courses**

ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4

**Subtotal: 7**

**Choose one of the following faculty approved business courses:**

BUS 115	Introduction to Business	3
BUS 120	Introduction to E-Commerce	3
BUS 216	Legal Environment of Business	3
BUS 226	Business Statistics	3
MAN 210	Aligning Tech w/ Business Stgy	3
ACC 121	Accounting Principles I	4

**Subtotal: 3-4**

**Choose one of the following**

ENG 122	English Composition II:CO2	3
ENG 131	Technical Writing I: CO1	3

**Subtotal: 3**

**Choose one of the following**

COM 115	Public Speaking	3
COM 125	Interpersonal Communication	3

**Subtotal: 3**

**Credit from any two of the following three areas:**

**Arts & Humanities** (ART, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE)

**Natural & Physical Sciences** (AST, BIO, CHE, ENV, GEY, PHY, SCI)

**Social & Behavioral Sciences** (ANT, ECO, GEO, HIS, POS, PSY, SOC)

**Subtotal: 6**

**Required Courses**

CSC 119	Introduction to Programming	3
CSC 160	Computer Science I: (Language)	4
CSC 240	Java Programming	3
CIS 220	Fundamentals of Unix	3
CIS 240	Database Design & Development	3
CIS 243	Introduction to SQL	3
CIS 268	Systems Analysis and Design I	3
CWB 110	Introduction to Web Authoring: HTML & CSS	3

**Subtotal: 25**

**Choose 12 credits from the following:**

CSC 129	Introduction to Secure Coding	3
CSC 161	Computer Sci II: (Language)	4
CSC 217	Advanced Python Programming	3
CSC 225	Computr Arch/Assembly Language	4
CSC 241	Advanced Java Programming	3
CSC 245	Secure Software Dev. (Lang.)	3
CSC 246	Mobile App Development	3
CWB 205	Client-side Scripting: (Soft)	3
CNG 101	Networking Fundamentals	3
CNG 131	Prin of Information Assurance	3

Faculty advisor-approved elective	Faculty advisor-approved elective	3
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**Subtotal: 12**

**Choose one of the following**

CIS 289	Capstone	3
CSC 280	Internship	3

**Subtotal: 3**

Total Credit Hours: 62

## Computer Science Area of Study

## Computer Science Area of Study

For those planning to transfer to a four-year college or university to complete a major in Computer Science, consult with a faculty advisor before beginning this area of study.

### Requirements

**Suggested Courses for Transfer**

MAT 201	Calculus I: MA1	5
MAT 202	Calculus II : MA1	5
PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5

**Subtotal: 20**

**Additional GT Course Requirements**

See AS Degree Requirements (p. 57)

**Subtotal: 24**

**Approved AS Elective courses:**

CSC 160	Computer Science I: (Language)	4
CSC 161	Computer Sci II: (Language)	4
CSC 225	Computr Arch/Assembly Language	4
CSC Faculty-Approved Course	CSC Faculty-Approved Course	4

**Subtotal: 16**

Total Credit Hours: 60

## Cosmetology

[www.rccc.edu/warrentech/cosmetology](http://www.rccc.edu/warrentech/cosmetology)

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees/certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. **For more information, see Warren Tech Students on page 12.**

The Cosmetology Program is designed to develop the skills necessary for entry-level employment in areas of hairstylist, esthetics (esthetician-skin care), and nail technology (manicurist).

**Certificates:**

- Cosmetologist
- Hairstylist
- Manicurist
- Esthetician (skin)

**Degree: Associate of Applied Science**

Cosmetology

## Cosmetology Certificates

### Cosmetologist Certificate

The comprehensive Cosmetologist Certificate is designed to develop the skills necessary for entry-level employment in areas of the cosmetology field to include hairstylist, esthetician (skin), and manicurist (nail technology). In order to obtain this certificate, the hairstylist, manicurist, and esthetician programs must all be completed.

### Requirements

**Required Courses**

COS 103	Intro Hair and Scalp	1
COS 203	Inter I: Hair and Scalp	1
COS 110	Intro Color	2
COS 111	Inter I Color	2
COS 210	Inter II Color	2
COS 211	Adv Color	2
COS 120	Intro Cutting	2
COS 121	Inter I Cutting	2
COS 220	Inter II Cutting	2
COS 221	Adv Cutting	2

COS 130	Intro Styling	2
COS 131	Inter I Styling	2
COS 230	Inter II Styling	2
COS 231	Adv Styling	1
COS 140	Intro to Chemical Texture	1
COS 141	Intermed I: Chemical Texture	1
COS 240	Intermediate II: Chem Texture	1
COS 241	Advanced Chemical Texture	1
NAT 110	Intro to Nail Care	3
NAT 111	Inter I Nail Care	2
NAT 210	Advanced Nail Care	2
NAT 211	Nail Enhancements	5
EST 110	Intro Skin Care	3
EST 111	Intermediate Skin Care	2
EST 210	Advanced Skin Care	2
EST 211	Make-up	1
EST 212	Hair Removal	3
COS 150	Laws, Rules, and Regulations	1
COS 250	Bus Mgmt/Per Skills/Ethics	1
COS 160	Intro to Infection Control	2
COS 161	Inter I: Infection Control	1
COS 260	Inter II: Infection Control	2
COS 261	Adv Infection Control	1
COS 262	Adv II Disinfec/Sanitac/Safety	3
EST 160	Disinfection, Sanitation	2
EST 161	Int Disinfection, Sanitation	3
EST 260	Adv Disinfection, Sanitation	2

Total Credit Hours: 70

### Hairstylist Certificate

The Hairstylist Certificate is designed to develop the skills necessary for entry-level employment as a hairstylist.

#### Requirements

##### Required Courses

COS 103	Intro Hair and Scalp	1
COS 203	Inter I: Hair and Scalp	1
COS 110	Intro Color	2
COS 111	Inter I Color	2
COS 210	Inter II Color	2
COS 211	Adv Color	2
COS 120	Intro Cutting	2
COS 121	Inter I Cutting	2
COS 220	Inter II Cutting	2
COS 221	Adv Cutting	2
COS 130	Intro Styling	2
COS 131	Inter I Styling	2
COS 230	Inter II Styling	2
COS 231	Adv Styling	1
COS 140	Intro to Chemical Texture	1
COS 141	Intermed I: Chemical Texture	1
COS 240	Intermediate II: Chem Texture	1
COS 241	Advanced Chemical Texture	1
COS 150	Laws, Rules, and Regulations	1
COS 250	Bus Mgmt/Per Skills/Ethics	1
COS 160	Intro to Infection Control	2

COS 161	Inter I: Infection Control	1
COS 260	Inter II: Infection Control	2
COS 261	Adv Infection Control	1
COS 262	Adv II Disinfec/Sanitac/Safety	3

Total Credit Hours: 40

### Manicurist Certificate

The Manicurist Certificate (nail technology) is designed to develop the skills necessary for entry-level employment as a manicurist.

#### Requirements

##### Required Courses

COS 150	Laws, Rules, and Regulations	1
COS 160	Intro to Infection Control	2
COS 161	Inter I: Infection Control	1
COS 250	Bus Mgmt/Per Skills/Ethics	1
COS 260	Inter II: Infection Control	2
COS 261	Adv Infection Control	1
NAT 110	Intro to Nail Care	3
NAT 111	Inter I Nail Care	2
NAT 210	Advanced Nail Care	2
NAT 211	Nail Enhancements	5

**Subtotal: 20**

### Esthetician (Skin) Certificate

The Esthetician Certificate (esthetics-skin care) is designed to develop the skills necessary for entry-level employment as an esthetician.

#### Requirements

##### Required Courses

COS 150	Laws, Rules, and Regulations	1
COS 250	Bus Mgmt/Per Skills/Ethics	1
EST 110	Intro Skin Care	3
EST 111	Intermediate Skin Care	2
EST 210	Advanced Skin Care	2
EST 211	Make-up	1
EST 212	Hair Removal	3
EST 160	Disinfection, Sanitation	2
EST 161	Int Disinfection, Sanitation	3
EST 260	Adv Disinfection, Sanitation	2

Total Credit Hours: 20

### Cosmetology AAS Degree

#### Requirements

##### Required Courses

Required certificate in Hairstyling (40 credits) as well as a certificate in either Manicurist (20 credits) or Esthetician (20 credits) to complete the AAS

**Subtotal: 60**

**General Education Courses:**

ENG 121	English Composition I:CO1	3
	or	
	COM (100 or higher)	
MAT 107	Career Math	3

**Courses from any two of the following three areas (100 or higher):**

**Subtotal: 6**

**Art and Humanities:**

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

**Natural and Physical Sciences:**

AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI

**Social and Behavioral Sciences:**

ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC

**Electives from any of the above subject areas**

	or	
CIS 118	Intro PC Applications	3

Total Credit Hours: 75

## Criminal Justice

[www.rccc.edu/criminal-justice](http://www.rccc.edu/criminal-justice)

The Criminal Justice Program is designed for those seeking a career in the Criminal Justice field. If you have a felony conviction, or any kind of criminal or significant driving record, you may not be employable in the criminal justice field. Information: 303-914-6497.

**Degree: Associate of Arts**

Criminal Justice AA Degree With Designation

**Area of Study:**

Victim Assistance Area of Study

### Criminal Justice AA Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in Criminal Justice or Criminology. The associate of arts degree in criminal justice is articulated with all state criminal justice/criminology bachelor degree programs for those planning to continue in the criminal justice and criminology field. It is critical to consult with a criminal justice faculty advisor early in your college career to explore all your career options. You are urged to consult with a Criminal Justice advisor before beginning any program of study. Courses provide the basic preparation leading to criminal justice-related careers. Some courses might not be offered each semester. **Contact 303-914-6213 for advising.**

See Criminal Justice AA Designated Degree Requirements (p. 73)

## Victim Assistance Area of Study

For those planning to transfer to a four-year college or university to complete a major in Psychology, Counseling Psychology, Social Work, or Human Services, with the intent of a career working with victims of crime and trauma, .

**Requirements**

**Suggested Courses for Transfer**

CRJ 110	Intro to Criminal Justice: SS3	3
CRJ 257	Victimology	3
CRJ 151	Domestic Violence	3
CRJ 152	Sexual Assault	3
CRJ 205	Principles of Criminal Law	3
CRJ 225	Crisis Intervention	3

**General Education Courses**

See AA Degree Requirements (p. 53)

**Subtotal: 39**

Total Credit Hours: 60

## Culinary Arts

[www.rccc.edu/culinary](http://www.rccc.edu/culinary)

This program is designed to prepare culinarians in hands-on, paid, full-time employment with an approved RMCC-sponsoring house. Related classes are taught at Warren Tech for five hours per week, 90 hours per semester. This VERY demanding six-semester (three-year) program will prepare and teach you to achieve certified culinarian status through the American Culinary Federation (ACF), while working full-time.

This program will earn students a journeyman certificate through the United States Department of Labor. This program is not designed as a traditional college class and does not offer specific sections, i.e. sauces or baking only.

**Interested students MUST read detailed information on the RRCC culinary website prior to orientation sessions.**

ALL pertinent information about the program is posted and up-to-date on the website. Please do not call for information on the program unless you have read the website in detail. Interested students must attend an orientation session as outlined on the website to receive a sponsoring house list.

**Certificates:**

Introduction to Culinary Arts  
Culinary Arts

**Degree: Associate of Applied Science**

Culinary Arts  
**Culinary Arts Certificates**

**Introduction to Culinary Arts Certificate**

CUA 210	Adv Cuisine & Garde Manger	4
CUA 255	Supervis/Hospitality Industry	3
CUA 281	Internship	4

**Requirements**

Total Credit Hours: 47

**Required Courses**

CUA 101	Food Safety and Sanitation	2
CUA 121	Intro Food Pdn Prin/Practices	1
CUA 180	Internship	5

Total Credit Hours: 8

**Culinary Arts Certificate**

**Requirements**

**Required Courses**

CUA 101	Food Safety and Sanitation	2
CUA 121	Intro Food Pdn Prin/Practices	1
CUA 122	Intro Stocks, Soups & Sauces	1
CUA 123	Introduction to Garde Manger	1
CUA 124	Vege Prep & Breakfast Cookery	1
CUA 127	Soups, Sauces, and Consommés	3
CUA 131	Starch/Pasta/Casserol/Grain	1
CUA 132	Center of the Plate: Meat	1
CUA 133	Ctr Plate Poultry/Fish/Seafood	1
CUA 141	Baking: Principles/Ingredients	1
CUA 142	Basic Yeast-Raised Quick Breads	1
CUA 143	Baking: Cake/Pies/Pastry/Cookery	1
CUA 144	Baking Applications	1
CUA 151	Baking: Intern Bread Prep	3
CUA 152	Individual Fancy Dessert Pdn	3
CUA 156	Nutrition/ Hospitality Prof	3
CUA 157	Menu Planning	3
CUA 180	Internship	5
CUA 182	Internship	5

**Culinary Arts Degrees**

**Culinary Arts AAS Degree**

**Requirements**

**Required Courses**

**General Education Courses**

ENG 121	English Composition I: CO1 or COM (100 or higher)	3
MAT 107	Career Math or higher	3

**Subtotal: 15**

**Three Courses from any two of the following three areas (100 or higher):**

**Art and Humanities:**

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

**Natural and Physical Sciences:**

AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI

**Social and Behavioral Sciences:**

ARG, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC  
 See AAS Degree Requirements (p. 68)

Total Credit Hours: 62

**Dance**

See Theatre Arts and Dance (p. 175)

**Dental Assisting**

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees/certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have either graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. **For more information, see Warren Tech Students**

**Certificate:**

Dental Assistant

**Dental Assistant Certificate**

This one-year program is designed to provide you with the basic and skill training needed for this profession. You will receive a Warren Tech certificate of successful completion that will allow you entry to the Dental Assisting field.

Adult students are encouraged to apply. All students must complete all courses or two semesters of courses as well as the off-site internship at a local dental office to complete the certificate.

**Requirements**

**Required Courses**

**Semester 1:**

(Semester 1 courses must be taken first in Fall semester.)

DEA 101	Dental Terminology	1
DEA 102	Principles/Clinical Practice	3
DEA 104	Specialties in Dentistry	2
DEA 120	Intro to Dental Practices	1
DEA 121	Dental Science I	3
DEA 122	Dental Science II	3
DEA 126	Infection Control	3
<b>Subtotal: 16</b>		

**Semester 2:**

(semester 2 courses can only be taken after semester 1 has been successfully completed. Offered only in the Spring semester.)

DEA 123	Dental Materials I	3
DEA 125	Dental Radiography	3
DEA 131	Advanced Dental Radiography	3
DEA 132	Medical Emerg in Dental Office	2
DEA 134	Prevent/Nutrition Dentistry	3
DEA 181	Internship I: Dental	0.25-6
DEA 182	Internship II: Dental	1
<b>Subtotal: 16</b>		

Total Credit Hours: 32

**Diagnostic Medical Sonography**

See Sonography (p. 174)

**Early Childhood Education**

[www.rrcc.edu/early-childhood-education](http://www.rrcc.edu/early-childhood-education)

All Early Childhood Education (ECE) degrees and certificates require you to take the placement test before your first semester. You must earn a C or higher in all ECE courses to graduate with a degree or certificate in Early Childhood. You must complete a criminal background check using <http://cccs.castlebranch.com> online background check. All early childhood education coursework offered by RRCC meets Colorado Educator and Administrator Competencies as defined by the Colorado Dept. of Education Professional Development Information System (PDIS) for early childhood professional credentialing. See <https://www.cde.state.co.us/early/ecprofessionalcomp> for more information about early childhood professional competencies.

**Certificates:**

- Director, Early Childhood Education
- Early Childhood Entry
- Early Childhood Preschool Teacher I
- Early Childhood Preschool Teacher II
- Infant/Toddler Early Childhood Teacher
- Paraprofessional Educator

**Degree: Associate of Applied Science**

Early Childhood Education

**Degree: Associate of Arts**

Early Childhood Teacher Education AA Degree With Designation

**Early Childhood Education Certificates**

**Early Childhood Entry Certificate**

Completing this program provides you with the entry-level requirements for working in early care and education settings.

**Requirements**

**Required Courses**

ECE 101	Intro to Early Childhood Educ	3
ECE 103	Guidance Strategies Yng Child	3

**Subtotal: 6**

## Paraprofessional Educator Certificate

Completing this program prepares you to serve in elementary education classroom settings as an instructional paraprofessional educator. Upon completion of these classes, you will have educational skills to support and reinforce teacher prepared lesson plans for individual or small groups of students, and supervise/manage student behaviors. This certificate may apply toward required coursework in the AA-Early Childhood Teacher Education or AA-Elementary Teacher Education degree programs.

### Requirements

#### Required Courses

ECE 103	Guidance Strategies Yng Child	3
ECE 238	ECE Child Growth & Development	3
ECE 256	Working with Families and Communities	3
EDU 221	Introduction to Education	3
EDU 288	Practicum II	1
ENG 121	English Composition I:CO1	3
MAT 120	Math for Liberal Arts: MA1	4
		<b>Subtotal: 20</b>

#### Choose one 3-credit elective from:

EDU 234, EDU 240 ECE 260, or EDU 261	
	<b>Subtotal: 3</b>
	<b>Subtotal: 23</b>

## Early Childhood Preschool Teacher I Certificate

Completing this program prepares you for teacher positions in early care and education with foundational skills in early childhood development. Upon completion of these classes, you will have met the academic requirements for early childhood teacher qualifications with CDHS 7.702.44 A1e regulations. In addition to the academic requirements, CDHS requires at least nine (9) months or 1,395 hours of verified work experience.

### Requirements

#### Early Childhood Entry Certificate:

ECE 101	Intro to Early Childhood Educ	3
ECE 103	Guidance Strategies Yng Child	3
		<b>Subtotal: 6</b>

#### Required Courses

ECE 102	Intro to ECE Techniques	3
ECE 238	ECE Child Growth & Development	3
		<b>Subtotal: 12</b>

## Early Childhood Preschool Teacher II Certificate

Completing this program prepares you for teacher positions in early care and education settings with additional training in curriculum planning and practical classroom applications learned via field experience training. Upon completion of these classes, you will have met academic requirements for early childhood teacher qualifications with CDHS 7.702.44 A1e regulations. In addition to the academic requirements, the Colorado Department of Human Services requires nine months (1,395 hours) of verifiable work experience.

### Requirements

#### Complete Early Childhood Preschool Teacher I Certificate

ECE 101	Intro to Early Childhood Educ	3
ECE 102	Intro to ECE Techniques	3
ECE 103	Guidance Strategies Yng Child	3
ECE 238	ECE Child Growth & Development	3
		<b>Subtotal: 12</b>

#### Required Courses

ECE 188	Practicum: ECE	3
ECE 220	Curriculum Methods/Techniques	3
		<b>Subtotal: 18</b>

## Infant/Toddler Early Childhood Teacher Certificate

Completing this program prepares you for infant program supervisor positions in early childhood care and education settings working with infants and toddlers. Upon completion of these classes, you will have met academic requirements as a Colorado Infant Program Supervisor according to CDHS 7.702.46 A2f regulations. In addition to the academic requirements, the Colorado Department of Human Services requires 12 months (1,820 hours) of verifiable work experience.

### Requirements

#### Early Childhood Entry Certificate:

ECE 101	Intro to Early Childhood Educ	3
ECE 103	Guidance Strategies Yng Child	3
		<b>Subtotal: 6</b>

#### Required Courses

ECE 111	Infant/Toddler Theory/Practice	3
ECE 112	Infant/Toddler Lab Tech	3
ECE 188	Practicum: ECE	3

ECE 238	ECE Child Growth & Development	3
		<b>Subtotal: 18</b>

Total Credit Hours: 33

### Director, Early Childhood Education Certificate

Completing this program prepares you for administrative positions in early childhood care and education programs. Upon completion of these classes, you will have met the academic requirements for an Early Childhood Director qualifications as stated in CDHS 7.702.42 A4 regulations. Upon completion of this certificate you will have also met the academic requirements for the Early Childhood Entry, Early Childhood Teacher I and Teacher II certificates. In addition to the academic requirements, the Colorado Department of Human Services requires 24 months (3,640 hours) of verifiable work experience working directly with children in a child development program for individuals who have completed this certificate but do not possess a degree.

#### Requirements

Complete the following certificates:

##### Early Childhood Preschool Teacher II:

ECE 188	Practicum: ECE	3
ECE 220	Curriculum Methods/Techniques	3

##### Early Childhood Preschool Teacher I:

ECE 102	Intro to ECE Techniques	3
ECE 238	ECE Child Growth & Development	3

##### Early Childhood Entry Certificate:

ECE 101	Intro to Early Childhood Educ	3
ECE 103	Guidance Strategies Yng Child	3

**Subtotal: 18**

#### Requirements

And then complete the following required courses:

##### Required Courses

ECE 111	Infant/Toddler Theory/Practice	3
ECE 205	ECE Nutrition/Health/Safety	3
ECE 240	Admin of ECE Programs	3
ECE 241	Admin:Human Relations ECE	3
ECE 260	The Exceptional Child	3

## Early Childhood Education Degrees

### Early Childhood Teacher Education AA Degree With Designation

If you plan to transfer to a four-year public college or university to complete a degree with an emphasis in Early Childhood Teacher Education, including birth to grade 3, you should complete the following courses. These courses provide the basic preparation leading to early childhood teacher licensure and professional early childhood education careers.

**Consult with the ECE advisor before beginning this program of study.**

#### Early Childhood Teacher Education AA Designated Degree Requirements (p. 74)

### Early Childhood Education AAS Degree

This program prepares you to work as a professional in a variety of capacities in early childhood education. If you complete the degree requirements, you will have met the academic requirements for the Early Childhood Entry, Early Childhood Preschool Teacher I, Early Childhood Preschool Teacher II, and Early Childhood Director certificates in addition to the AAS degree in Early Childhood Education. Completing this program prepares you for teaching and/or administrative positions in early care and education settings. In addition to the academic requirements, The Colorado Department of Human Services requires individuals with a two year degree in ECE must have at least six (6) months (910 hours) of verified work experience working directly with children in a child development program to be considered EC teacher qualified as stipulated in CDHS 7.702.44 A1d or twelve (12) months (1,820 hours) of verified experience working directly with children in a child development program to be considered EC Director qualified as stipulated in CDHS 7.702.43A4 regulations.

#### Requirements

Complete the following certificates:

##### Director, Early Childhood Education Certificate:

ECE 111	Infant/Toddler Theory/Practice	3
ECE 205	ECE Nutrition/Health/Safety	3
ECE 240	Admin of ECE Programs	3
ECE 241	Admin:Human Relations ECE	3
ECE 260	The Exceptional Child	3

##### Early Childhood Preschool Teacher II Certificate:

ECE 188	Practicum: ECE	3
ECE 220	Curriculum Methods/Techniques	3

**Early Childhood Preschool Teacher I Certificate:**

ECE 102	Intro to ECE Techniques	3
ECE 238	ECE Child Growth & Development	3

**Early Childhood Entry Certificate:**

ECE 101	Intro to Early Childhood Educ	3
ECE 103	Guidance Strategies Yng Child	3

**Subtotal: 33****Requirements**

And then complete the following required courses to earn the AAS Degree:

**Required Courses**

ECE 228	Language and Literacy	3
ECE 256	Working with Families and Communities	3
ECE 288	Practicum: Early Childhood Education	3

**Specific Program Requirements:**

CIS 118	Intro PC Applications	3
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**General Education Course Requirements:**

ENG 121	English Composition I:CO1	3
MAT 107	Career Math	3

**Credit from two of the following areas: ( 6 Credits)**

Arts & Humanities, Natural & Physical Sciences, Social & Behavioral Sciences

Faculty advisor-approved electives from above

Total Credit Hours: 60

## Economics

[www.rccc.edu/economics](http://www.rccc.edu/economics)

Economics is the study of how society feeds, clothes, houses, and otherwise materially supports itself. It answers the fundamental questions of How? What? and For whom? Graduates work in business, government, and education in very colorful and varied careers, and they are able to contribute in many ways to answering these basic questions that confront all societies and individuals.

**Degree: Associate of Arts**

Economics AA Degree With Designation

## Economics AA Degree With Designation

If you plan to transfer to a four-year college or university to complete a major in Economics, you should complete the following courses. Consult with a faculty or academic advisor before beginning this program of study. These courses provide the basic preparation leading to political science-related careers.

**Economics AA Designated Degree Requirements** (p. 75)

## Electricity Commercial-Industrial-Residential

[www.rccc.edu/electrical](http://www.rccc.edu/electrical)

The Electrical program is unique in that it covers an array of employment opportunities in the electrical field. Program is designed for students wanting to develop entry-level skills and knowledge needed for residential, commercial, and industrial wiring, blueprint reading, estimating, and national electrical codes. Important safety practices are strongly emphasized while workings on electrical circuits and in the use of test equipment and hand and power tools are explored. This program prepares you for the many career opportunities in the electrical industry. Motor controls and programmable controllers let you design and build control systems. The electrical installation courses use the latest techniques according to the National Electrical Code. The electrical code classes are especially useful as preparation for state license and renewal. This program is excellent for electricians, engineers, firefighters, building department inspectors, and maintenance personnel. This program uses an extensive lab environment for important hands-on experience, which minimizes the possibility of technological obsolescence.

Industrial Control & Instrumentation technicians maintain, repair, and troubleshoot mechanisms in a wide variety of industries applications. As a technician, you will repair, maintain, and install sophisticated systems relative to the process or manufacturing industries. This program is designed to provide you with a wide variety of electrical courses to prepare you for a job in the electrical industry. The need for trained electrical technicians continues to climb in a variety of industries, including; construction, manufacturing, power plants, oil and gas production facilities, mining operations, and chemical processing plants. **For advising, please call 303-914-6509 or 303-914-6510.**

Effective January 1, 2011, during the last four years of training, apprenticeship, or practical experience in wiring for, installing, and repairing electrical apparatus and equipment for electric light, heat, and power, **at least two hundred eighty-eight hours** or five EIC classes, of training in safety, the national electrical code and its applications, and any other training required by the board that is provided by an accredited college or university, an established industry training program, or any other provider whose training is conducted in compliance with rules promulgated by the board, in collaboration with established industry training programs and industry representatives.

**Related course work may be found under:**

Air Conditioning, Heating, and Refrigeration (p. 97) and Energy Technology

**Certificates:**

- Electrical Installation
- National Electrical Code
- Electrical Codes and Standards
- Residential Construction Electrician
- Construction Electrician
- Advanced Construction Electrician
- Maintenance Electrician
- Industrial Network Instrumentation
- Introduction to Instrumentation and Controls Technician
- Advanced Instrumentation and Controls Technician
- Advanced Maintenance Electrician
- Electrician Renewal Certificate
- Post-Degree Specialization for Advanced Construction Electrician
- Post-Degree Specialization for Advanced Maintenance Electrician

**Degrees: Associate of Applied Science**

- Construction Electrician
- Maintenance Electrician
- Construction Electrician/IBEW/NECA
- Power Technology
- Industrial Control & Instrumentation Technology

**Electricity**

**Commercial/Industrial/Residential Certificates**

**Electrical Installation Certificate**

Relating to AAS/Construction Electrician

**Requirements**

**Required Courses**

EIC 100	Electrical Const & Planning	4
EIC 110	Electrical Installations I	4

EIC 120	Electrical Installations II	4
EIC 130	National Electrical Code I	4

**Subtotal: 16**

**National Electrical Code Certificate**

Relating to AAS/Construction Electrician

**Requirements**

**Required Courses**

EIC 130	National Electrical Code I	4
EIC 135	National Electrical Code II	4
EIC 169	Electrical Code Calculations	4

**Subtotal: 12**

**Electrical Codes and Standards Certificate**

Relating to AAS/Construction Electrician

**Requirements**

**Required Courses**

EIC 130	National Electrical Code I	4
EIC 135	National Electrical Code II	4
EIC 169	Electrical Code Calculations	4
EIC 211	IECC Energy Conservation Code	4

**Subtotal: 16**

**Residential Construction Electrician Certificate**

Relating to AAS/Construction Electrician

**Requirements**

**Required Courses**

EIC 102	Electrical Print Reading	4
EIC 100	Electrical Const & Planning	4
EIC 110	Electrical Installations I	4
EIC 130	National Electrical Code I	4
EIC 150	DC Circuit Fundamentals	4
EIC 155	AC Circuit Fundamentals	4

**Subtotal: 24**

**Construction Electrician Certificate**

Relating to AAS/Construction Electrician

**Requirements**

**Required Courses**

EIC 102	Electrical Print Reading	4
EIC 100	Electrical Const & Planning	4
EIC 110	Electrical Installations I	4
EIC 120	Electrical Installations II	4

EIC 130	National Electrical Code I	4
EIC 135	National Electrical Code II	4
EIC 150	DC Circuit Fundamentals	4
EIC 155	AC Circuit Fundamentals	4
EIC 169	Electrical Code Calculations	4
		<b>Subtotal: 36</b>

### Advanced Construction Electrician Certificate

Relating to AAS/Construction Electrician

#### Requirements

Construction Electrician Certificate on page 98 or instructor's approval

#### Required Courses

EIC 102	Electrical Print Reading	4
EIC 124	Electrical Safety Requirements	1
EIC 160	Instruments & Measurements	4
EIC 167	Electrical Maintenance	4
EIC 210		
EIC 211	IECC Energy Conservation Code	4
EIC 217	Electrical Estimating/Costing	4
EIC 220	Industrial Electrical Controls	4
EIC 223	Advanced Industrial Controls	4
		<b>Subtotal: 33</b>

### Maintenance Electrician Certificate

Relating to AAS/Maintenance Electrician:

#### Requirements

#### Required Courses

EIC 110	Electrical Installations I	4
EIC 120	Electrical Installations II	4
EIC 130	National Electrical Code I	4
EIC 135	National Electrical Code II	4
EIC 150	DC Circuit Fundamentals	4
EIC 155	AC Circuit Fundamentals	4
EIC 167	Electrical Maintenance	4
EIC 220	Industrial Electrical Controls	4
EIC 225	Programmable Controllers	4
		<b>Subtotal: 36</b>

### Introduction to Instrumentation and Controls Technician Certificate

Relating to AAS/Maintenance Electrician

#### Requirements

#### Required Courses

EIC 220	Industrial Electrical Controls	4
EIC 225	Programmable Controllers	4

EIC 222	Instrument & Process Control I	4
		<b>Subtotal: 12</b>

### Advanced Instrumentation and Controls Technician Certificate

Relating to AAS/Maintenance Electrician

#### Requirements

#### Required Courses

EIC 223	Advanced Industrial Controls	4
EIC 226	PLC Controllers Advanced	4
EIC 230	Instrument/ProcessControl II	4
EIC 245	SCADA	4
		<b>Subtotal: 16</b>

### Advanced Maintenance Electrician Certificate

Relating to AAS/Maintenance Electrician:

#### Requirements

Maintenance Electrician Certificate (p. 130) or advisor approval

#### Required Courses

EIC 102	Electrical Print Reading	4
EIC 160	Instruments & Measurements	4
EIC 169	Electrical Code Calculations	4
EIC 210		
EIC 222	Instrument & Process Control I	4
EIC 223	Advanced Industrial Controls	4
EIC 226	PLC Controllers Advanced	4
EIC 230	Instrument/ProcessControl II	4
		<b>Subtotal: 32</b>

### Post-Degree Specialization for Advanced Construction Electrician Certificate

Relating to AAS/Construction Electrician.

#### Requirements

Construction Electrician AAS degree (p. 129) or instructor's approval

#### Required Courses

EIC 102	Electrical Print Reading	4
EIC 160	Instruments & Measurements	4
EIC 210		
EIC 245	SCADA	4
		<b>Subtotal: 16</b>

## Post-Degree Specialization for Advanced Maintenance Electrician Certificate

Relating to AAS/Maintenance Electrician.

### Requirements

Maintenance Electrician AAS degree (p. 130) emphasis or advisor approval

### Required Courses

EIC 210			
EIC 211	IECC Energy Conservation Code	4	
EIC 223	Advanced Industrial Controls	4	
EIC 245	SCADA	4	
			<b>Subtotal: 16</b>

## Industrial Network Instrumentation Certificate

### Requirements

### Required Courses

EIC 222	Instrument & Process Control I	4	
EIC 230	Instrument/ProcessControl II	4	
EIC 245	SCADA	4	
			<b>Subtotal: 12</b>

## Electrician State CEU Renewal Certificate

### Requirements

### Required Courses

EIC 130	National Electrical Code I	4	
			Total Credit Hours: 4

## Electricity Commercial/Industrial/Residential Degrees

## Construction Electrician AAS Degree

This degree can eliminate up to one year of apprenticeship hours required by the State of Colorado to become a licensed electrician.

### Requirements

### Required Courses

EIC 100	Electrical Const & Planning	4	
EIC 110	Electrical Installations I	4	
EIC 120	Electrical Installations II	4	
EIC 130	National Electrical Code I	4	

EIC 135	National Electrical Code II	4	
EIC 150	DC Circuit Fundamentals	4	
EIC 155	AC Circuit Fundamentals	4	

**Subtotal: 28**

### Elective Courses (Choose 18 credits from the list below)

EIC 102	Electrical Print Reading	4	
EIC 105	Basics Of AC & DC Electricity	4	
EIC 124	Electrical Safety Requirements	1	
EIC 125	Electrical Principles and Appl	3	
EIC 131	National Electric Code 2011	1.5	
EIC 134	Life Safety Code (Nfpa 101)	1.5	
EIC 160	Instruments & Measurements	4	
EIC 167	Electrical Maintenance	4	
EIC 169	Electrical Code Calculations	4	
EIC 211	IECC Energy Conservation Code	4	
EIC 217	Electrical Estimating/Costing	4	
EIC 220	Industrial Electrical Controls	4	
EIC 221	Trouble Shooting Control Cir	1.5	
EIC 222	Instrument & Process Control I	4	
EIC 223	Advanced Industrial Controls	4	
EIC 224	Understanding PLC's	1.5	
EIC 229	AC & DC Variable Speed Drive	1.5	
EIC 230	Instrument/ProcessControl II	4	
EIC 240	Fire Alarm Fundamentals	4	
EIC 261	Project Management: Electrical	4	
EIC 269	RCDD Exam Prep Course		

**Subtotal: 18**

*Other courses as approved by Electrical Department Advisor.*

### General Education Courses

### AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 61**

## Maintenance Electrician AAS Degree

**This degree can eliminate up to one year of apprenticeship hours required by the State of Colorado to become a licensed electrician.**

### Required Courses

EIC 110	Electrical Installations I	4	
EIC 120	Electrical Installations II	4	
EIC 150	DC Circuit Fundamentals	4	
EIC 155	AC Circuit Fundamentals	4	
EIC 167	Electrical Maintenance	4	
EIC 130	National Electrical Code I	4	
EIC 220	Industrial Electrical Controls	4	
EIC 225	Programmable Controllers	4	

**Subtotal: 32**

### Elective Courses (Choose 14 credits from the list below)

EIC 100	Electrical Const & Planning	4	
EIC 102	Electrical Print Reading	4	
EIC 105	Basics Of AC & DC Electricity	4	
EIC 124	Electrical Safety Requirements	1	
EIC 125	Electrical Principles and Appl	3	

EIC 131	National Electric Code 2011	1.5
EIC 134	Life Safety Code (Nfpa 101)	1.5
EIC 135	National Electrical Code II	4
EIC 150	DC Circuit Fundamentals	4
EIC 155	AC Circuit Fundamentals	4
EIC 160	Instruments & Measurements	4
EIC 169	Electrical Code Calculations	4
EIC 211	IECC Energy Conservation Code	4
EIC 217	Electrical Estimating/Costing	4
EIC 221	Trouble Shooting Control Cir	1.5
EIC 222	Instrument & Process Control I	4
EIC 223	Advanced Industrial Controls	4
EIC 224	Understanding PLC's	1.5
EIC 226	PLC Controllers Advanced	4
EIC 229	AC & DC Variable Speed Drive	1.5
EIC 230	Instrument/ProcessControl II	4
EIC 233	Electric Motors	1.5
EIC 240	Fire Alarm Fundamentals	4
EIC 261	Project Management: Electrical	4
EIC 269	RCDD Exam Prep Course	
	Other courses as approved by Electrical Department Advisor.	
		<b>Subtotal: 14</b>

**General Education Courses**

**AAS Degree Requirements (p. 68)**

**Subtotal: 15**

**Subtotal: 61**

**Construction Electrician IBEW/NECA  
AAS Degree**

Combine your four or five years of apprenticeship with general education classes at RRCC for an associate of applied science degree via an articulation agreement between IBEW/NECA and RRCC.

The objective of the program is to allow members who have served their apprenticeship program through the National Joint Apprenticeship (NJATC) to earn associate's degrees. This program allows you to combine your excellent trade skills with your academic skills. Upon completion of the IBEW/NECA NJATC apprenticeship program, RRCC will grant 43 credits toward an AAS degree. The degree requires a total of 61 credits, of which 18 must be taken at RRCC or through RRCC Online. You must show proof of completion of IBEW/NECA Wireman or Outside Lineman NJATC programs.

**Power Technology AAS Degree**

This associate of applied science degree is available for only those who have completed or are currently enrolled in a power utility based apprenticeship. RRCC's Electrical Program will grant 43 college credits toward an AAS degree. The degree requires a total of 61 credits, of which 18 must be taken at RRCC or through RRCC Online. By using your apprentice training and taking only six additional classes, you may obtain a degree online, at home, and at times of your choosing. Consult with an advisor for details.

**Emphasis determined by the apprenticeship program completed:**

- Line Technician
- Substation Electrician
- Meter Specialist
- Apparatus Electrician
- Instrument and Control Specialist
- Electrician Specialist
- Mechanic Specialist
- Power Plant Operator
- Field Engineering Specialist
- Relay and Control Specialist
- Utility Engineering Standards Specialist Tech

**Industrial Control and Instrumentation  
Technology AAS Degree**

**Requirements**

**Required Courses**

EIC 124	Electrical Safety Requirements	1
EIC 130	National Electrical Code I	4
EIC 150	DC Circuit Fundamentals	4
EIC 155	AC Circuit Fundamentals	4
EIC 160	Instruments & Measurements	4
EIC 167	Electrical Maintenance	4
EIC 220	Industrial Electrical Controls	4
EIC 222	Instrument & Process Control I	4
EIC 223	Advanced Industrial Controls	4
EIC 225	Programmable Controllers	4
EIC 226	PLC Controllers Advanced	4
EIC 230	Instrument/ProcessControl II	4
EIC 245	SCADA	4
		<b>Subtotal: 49</b>

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 64**

**Elementary Education**

Teacher Education (p. 175)

## Emergency Management and Planning

[www.rccc.edu/emergency-management-planning](http://www.rccc.edu/emergency-management-planning)

### Certificates:

Emergency Management and Planning  
Fundamentals of Emergency Management

### Degree: Associate of Applied Science

Emergency Management and Planning

## Emergency Management and Planning Certificates

## Emergency Management and Planning Certificate

The certificate program is geared toward current emergency management practitioners who want to upgrade their skills.

### Requirements

#### Required Courses

#### Choose 10 courses from below:

EMP 101	Emergency Management	3
EMP 105	Emergency Planning	3
EMP 106	Exercise Design Evaluation	3
EMP 107	Emerg Op Center & Comm	3
EMP 109	Incident Command Systems	3
EMP 240	Leadership and Influence	3
EMP 242	Effective Communication	3
EMP 247	Decision Making in a Crisis	3
EMP 244	Developing Volunteer Resources	3
EMP 250	Business Emergency Management	3
EMP 291	Public Information Officer	0.25
<b>Subtotal:</b>		<b>30</b>

## Fundamentals of Emergency Management Certificate

### Requirements

#### Required Courses

EMP 101	Emergency Management	3
EMP 105	Emergency Planning	3
EMP 106	Exercise Design Evaluation	3
<b>Subtotal:</b>		<b>9</b>

## Emergency Management and Planning AAS Degree

Completion of this curriculum prepares you for:

- Entry into a career in emergency management and planning.
- Promotion within an emergency service agency or the private sector.
- Advancement to a four-year college in pursuit of a Bachelor's of Science degree in Public Administration with emphasis in Emergency Management and Planning.

Emphasis is placed on modern emergency management and planning techniques as currently practiced by the public and private sectors. The ability to perform essential work in a disaster requires unique skills and knowledge of emergency management and planning. These skills are covered in depth. The Federal Emergency Management Agency (FEMA) recognizes this program as one of the pioneering programs in the country. The emergency management and planning courses are available over the Internet, providing flexibility and avoiding lengthy and costly travel. It is highly recommended that anyone new to the field of Emergency Management start by taking EMP 101 and EMP 105.

**Information:** [www.rccc.edu/emergency-management-planning](http://www.rccc.edu/emergency-management-planning)

### Requirements

#### Required Courses

#### Choose 10 courses from below:

EMP 101	Emergency Management	3
EMP 105	Emergency Planning	3
EMP 106	Exercise Design Evaluation	3
EMP 107	Emerg Op Center & Comm	3
EMP 109	Incident Command Systems	3
EMP 240	Leadership and Influence	3
EMP 242	Effective Communication	3
EMP 247	Decision Making in a Crisis	3
EMP 244	Developing Volunteer Resources	3
EMP 250	Business Emergency Management	3
EMP 291	Public Information Officer	0.25
<b>Subtotal:</b>		<b>30</b>

#### Required General Education Courses

ENG/COM	100 or higher	3
MAT 107	Career Math or higher	3

#### General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Elective Courses (100 level or higher)**

**Recommendations:**

EMP, EMS, FST, LEA, CRJ, GIS, CIS, BUS, MAN, PRA

**Subtotal: 15**

**Subtotal: 60**

## Emergency Medical Services

[www.rrcc.edu/emergency-medical-services](http://www.rrcc.edu/emergency-medical-services)

This program is designed to train workers in the field of emergency medical service. It begins with an entry-level EMT certificate program and includes an Advanced EMT certificate program, a Paramedic certificate program, and an associate of applied science degree in both Emergency Medical Technology and Paramedicine. Consult the website early in your college career to explore all your educational options. A grade of C or higher must be achieved in all courses to graduate. You must complete a criminal background check and meet other requirements prior to enrolling in this program. Please visit our website for a list of requirements and enrollment instructions for all EMS programs.

**Certificates:**

- Emergency Medical Technician
- Advanced Emergency Medical Technician
- Paramedic

**Degree: Associate of Applied Science**

- Emergency Medical Technology
- Paramedicine

## Emergency Medical Services Certificates

### Emergency Medical Technician Certificate

This program prepares you to sit for the National Registry practical and written certification exams, which are required for Colorado state certification. Once certified, the graduate is eligible for entry-level employment in the emergency medical services system.

**Requirements**

**Required Courses**

EMS 121	EMT Fundamentals	3
EMS 122	EMT Medical Emergencies	4
EMS 123	EMT Trauma Emergencies	2
EMS 124	EMT Special Considerations	2
EMS 170	EMT Clinical	1

**Subtotal: 12**

### Advanced Emergency Medical Technician Certificate

This program prepares you to sit for the National Registry practical and written Advanced EMT certification exams, which are required for Colorado state certification. Once certified, the graduate is eligible for additional employment opportunities in the Emergency Medical Services system. Completion of the program also assists graduates to gain acceptance into a Paramedic training program and is a required pre-requisite for the Paramedic Preparation Program.

**Requirements**

**Required Courses**

EMS 127	AEMT Special Considerations	2
EMS 129	AEMT Pharmacology	1
EMS 130	EMT Intravenous Therapy	2
EMS 131	AEMT Fundamentals	2
EMS 133	AEMT Medical Emergencies	2
EMS 135	AEMT Trauma Emergencies	2
EMS 171	AEMT Clinical Internship	2

**Subtotal: 13**

### Paramedic Certificate

This program prepares you to sit for the National Registry practical and written certification exams, which are required for Colorado state certification. Once certified, the graduate is eligible for employment in the Emergency Medical Services system.

**Requirements**

**Required Courses**

EMS 225	Paramedic Practice	3
EMS 226	Paramedic Practice - Lab	2
EMS 227	Paramedic Spec Considerations	3
EMS 228	Special Considerations Lab	2
EMS 229	Paramedic Pharmacology	3
EMS 230	Paramedic Pharmacology Lab	2
EMS 231	Paramedic Cardiology	5
EMS 232	Paramedic Cardiology Lab	1
EMS 233	Paramedic Medical Emergencies	4
EMS 234	Medical Emergencies Lab	1
EMS 235	Paramedic Trauma Emergencies	4
EMS 236	Trauma Emergencies Lab	1
EMS 237	Paramedic Internship Prep	2
EMS 280	Internship I:	
EMS 281	Paramedic Internship II	
BIO 106	Basic Anatomy And Physiology	4

**Subtotal: 49**

## Emergency Medical Services Degrees

### Emergency Medical Technology AAS Degree

This program assists in advancing a graduate's career in the EMS system and also prepares them to enter a paramedic course of study.

#### Requirements

##### Required Courses

EMS 121	EMT Fundamentals	3
EMS 122	EMT Medical Emergencies	4
EMS 123	EMT Trauma Emergencies	2
EMS 124	EMT Special Considerations	2
EMS 127	AEMT Special Considerations	2
EMS 129	AEMT Pharmacology	1
EMS 130	EMT Intravenous Therapy	2
EMS 131	AEMT Fundamentals	2
EMS 133	AEMT Medical Emergencies	2
EMS 135	AEMT Trauma Emergencies	2
EMS 138	Basic EMS Simulation Lab	3
EMS 140	Advanced EMS Simulation Lab	3
EMS 170	EMT Clinical	1
EMS 171	AEMT Clinical Internship	2
EMS 178	EMS Seminar	1-12
EMS 181	EMS Internship I	0.25
EMS 182	EMS Internship II	0.25
EMS 270	Clinical: EMS Intermediate	3
EMS 279	Seminar	1-12

**Emergency Medical Technology AAS Degree Subtotal**  
**Subtotal: 47**

#### General Education Course Requirements:

##### Communication:

ENG 121	English Composition I:CO1 or higher	3
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##### Mathematics:

MAT 107	Career Math or higher	3
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##### Natural and Physical Sciences:

BIO 106	Basic Anatomy And Physiology	4
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##### Arts and Humanities or Social and Behavioral Sciences (3)

ART, FRE, GER, HUM, LIT, MUS, PHI, SPA, THE, ANT, ECO, HIS, POS, PSY, SOC

#### Electives from any of the below: (100 and above) (3)

ENG, COM, MAT, AGR, ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE, AST, BIO, CHE, ENV, GEY, PHY, SCI, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC

CIS 118	Intro PC Applications	3
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Total Credit Hours: 63

### Paramedicine AAS Degree

This program assists in advancing a graduate's career in the EMS system. For admission into the Paramedic program, please go to the St. Anthony's Hospital EMS Training website at: [www.sahems.org](http://www.sahems.org)

#### Requirements

##### Required Courses

EMS 226	Paramedic Practice - Lab	2
EMS 227	Paramedic Spec Considerations	3
EMS 228	Special Considerations Lab	2
EMS 229	Paramedic Pharmacology	3
EMS 230	Paramedic Pharmacology Lab	2
EMS 231	Paramedic Cardiology	5
EMS 232	Paramedic Cardiology Lab	1
EMS 233	Paramedic Medical Emergencies	4
EMS 234	Medical Emergencies Lab	1
EMS 235	Paramedic Trauma Emergencies	4
EMS 236	Trauma Emergencies Lab	1
EMS 237	Paramedic Internship Prep	2
EMS 280	Internship I:	
EMS 281	Paramedic Internship II	

**Subtotal: 45**

#### General Education Course Requirements:

ENG 121	English Composition I:CO1 or higher	3
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**Subtotal: 17**

##### Mathematics:

MAT 107	Career Math or higher	3
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##### Natural and Physical Sciences:

BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4

##### Arts and Humanities or Social and Behavioral Sciences

**Subtotal: 62**

# Engineering Graphics Technology

[www.rrcc.edu/engineering-graphics-technology](http://www.rrcc.edu/engineering-graphics-technology)

The Engineering Graphics Technology Program offers associate of science degrees and certificates. This program prepares you for employment as a design drafter.

Prerequisites may be waived or challenged for previous educational, occupational, or related experience. The curricula are designed to develop communication, leadership, and critical-thinking skills. The classroom setting will provide experience in the team approach to problem-solving. You will use Computer-Aided Design (CAD) to form the foundation for drafting standards, conventions, layouts, designs, and details of working drawings and models. Specifications, handbooks, and technical data applicable to engineering graphics are emphasized. Classes within the Engineering Graphics department are lecture/lab, and use the most current version of the software, when applied. It might be helpful to remember that one credit is equal to approximately twenty hours of class time. Lab fees are assessed. Consult with an Engineering Graphics Technology faculty advisor with any questions you have at 303-914-6572. You must earn a C or higher in all courses to graduate.

### Certificates:

- Engineering Graphics Architectural
- Engineering Graphics Civil
- Engineering Graphics Mechanical
- Intro to AutoCAD
- AutoCAD 3D
- Revit
- SolidWorks

### Degrees: Associate of Applied Science

- Engineering Graphics Architectural
- Engineering Graphics Mechanical

## Engineering Graphics Technology Certificates

### Engineering Graphics Architectural Certificate

#### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 102	Computer Aided Drafting/2D II	3
AEC 101	Basic Architectural Drafting	4

AEC 102	Residential Construction Draw	4
AEC 121	Construction Material/Systems	3
AEC 202	Architectural Design & Analysis	4
CAD 115	Sketch Up	3
CAD 224	Revit Architecture	3

#### And one of the following electives (3 credits):

CAD 227	Advanced Revit Architecture	3
AEC 218	Sustainable Building Systems	3

**Subtotal: 30**

## Engineering Graphics Civil Certificate

#### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 233	Civil 3D (Software)	3
GIS 101	Introduction to GIS	3
EGT 143	Civil/Survey Drafting I	3

**Subtotal: 12**

## Engineering Graphics Mechanical Certificate

#### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 102	Computer Aided Drafting/2D II	3
CAD 202	Computer Aided Drafting / 3D	3
CAD 262	3D Printing	3

**Subtotal: 12**

## Intro to AutoCAD Certificate

#### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 102	Computer Aided Drafting/2D II	3

**Subtotal: 6**

## AutoCAD 3D

### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 102	Computer Aided Drafting/2D II	3
CAD 202	Computer Aided Drafting / 3D	3

**Subtotal: 9**

## Revit Certificate

### Requirements

#### Required Courses

CAD 224	Revit Architecture	3
CAD 227	Advanced Revit Architecture	3

**Subtotal: 6**

## SolidWorks Certificate

### Requirements

#### Required Courses

CAD 256	SolidWorks Basics	6
CAD 257	SolidWorks Intermediate	6
CAD 258	SolidWorks Advanced	6

**Subtotal: 18**

## Engineering Graphics Technology Degrees

### Engineering Graphics Architectural AAS Degree

The Architectural AAS degree prepares you for a career in a construction or architectural firm. It might be helpful to remember that one credit is equal to approximately 20 hours of class time.

### Requirements

#### Required Courses

AEC 101	Basic Architectural Drafting	4
AEC 102	Residential Construction Draw	4
AEC 121	Construction Material/Systems	3
AEC 202	Architectural Design & Analysis	4
AEC 218	Sustainable Building Systems	3
CAD 101	Computer Aided Drafting/2D I	3

CAD 102	Computer Aided Drafting/2D II	3
CAD 115	Sketch Up	3
CAD 224	Revit Architecture	3
CAD 227	Advanced Revit Architecture	3
CAD 289	Capstone	1-6

**Subtotal: 45**

### General Education Courses

(See AAS Degree Requirements on page 54)

**Subtotal: 15**

**Subtotal: 60**

## Engineering Graphics Mechanical AAS Degree

The Mechanical AAS degree prepares you for a career with many options to choose from, such as mechanical design, piping, electrical, mining, or welding. Course electives allow you to select a preferred path in this field.

### Requirements

#### Required Courses

CAD 101	Computer Aided Drafting/2D I	3
CAD 102	Computer Aided Drafting/2D II	3
CAD 256	SolidWorks Basics	6
CAD 257	SolidWorks Intermediate	6
CAD 258	SolidWorks Advanced	6
CAD 289	Capstone	1-6
CAD 289	Capstone	1-6
PHY 105	Conceptual Physics w/Lab: SC1	4

**Subtotal: 46**

### General Education Courses

(See AAS Degree Requirements on page 54)

**Subtotal: 15**

**Subtotal: 61**

## Engineering - Pre-Engineering

[www.rccc.edu/engineering-preparatory](http://www.rccc.edu/engineering-preparatory)

### Degree: Associate of Science

Engineering - Pre-Engineering Area of Study

For those planning to transfer to a four-year college or university to complete a major in Engineering. Consult with a faculty advisor before beginning this area of study. If you plan to transfer to a college in Colorado, there is additional information about the Statewide Articulation Agreement for Engineering at the Colorado Department of Education’s website. These courses provide the basic preparation leading to engineering-related careers.

## Engineering - Pre-Engineering Area of Study

For those planning to transfer to a four-year college or university to complete a major in Engineering. Consult with a faculty advisor before beginning this area of study. If you plan to transfer to a college in Colorado, there is additional information about the Statewide Articulation Agreement for Engineering at the Colorado Department of Education’s website. These courses provide the basic preparation leading to engineering-related careers.

### Requirements

#### Suggested Courses for Transfer

CHE 111	Gen College Chem I/Lab: SC1	5
CHE 112	Gen College Chem II/Lab: SC1	5
PHY 211	Physics Calc-Based I/Lab: SC1	5
PHY 212	Physics Calc-Based II/Lab: SC1	5
MAT 201	Calculus I: MA1	5
MAT 202	Calculus II : MA1	5
MAT 204	Calculus III/Engineer App: MA1	5
MAT 261	Diff Eq/Engineer Applicatn:MA1	4

\* *Fulfills General Education requirements*

#### General Education Courses

AS Degree Requirements (p. 57)

**Subtotal: 26**

**Subtotal: 60**

## English

[www.rrcc.edu/english](http://www.rrcc.edu/english)

If you plan to transfer to a four-year college or university to complete a major in English or literature, the courses listed below provide basic preparation for further study and also can assist you with attaining your goal of working in an English/Literature-related career. Consult with a faculty or academic advisor before beginning this program of study. You may earn an associate of arts degree by meeting the AA general education requirements.

### Degree: Associate of Arts

English AA Degree With Designation

#### Areas of Study:

Literature Area of Study  
Creative Writing Area of Study

## English AA Degree With Designation

English AA Designated Degree Requirements (p. 76)

Literature Area of Study

Literature Area of Study

### Requirements

#### Suggested Courses for Transfer

(12 credits must be at the 200-level)

LIT 115	Intro to Literature I: AH2	3
LIT 205	Ethnic Literature: AH2	3
LIT 211	Amer Lit to Civil War: AH2	3
LIT 212	Amer Lit Aft Civil War: AH2	3
LIT 221	British Lit to 1770: GT-AH2	3
LIT 222	British Lit Since 1770: AH2	3
LIT 246	Literature of Women: AH2	3

**Subtotal: 15**

#### General Education Courses

See AA Degree Requirements (p. 53)

**Subtotal: 34**

#### Communications

**Subtotal: 3**

#### Elective with ENG or LIT prefix

(Discuss elective options with English faculty advisor.)

**Subtotal: 8**

Total Credit Hours: 60

Creative Writing Area of Study

Creative Writing Area of Study

### Suggested Electives

#### Required

ENG 221	Creative Writing I	3
ENG 226	Fiction Writing	3
ENG 227	Poetry Writing	3
ENG 230	Creative Nonfiction	3
ENG 231	Literary Magazine	3

# Fine Woodworking

[www.rccc.edu/fine-woodworking](http://www.rccc.edu/fine-woodworking)

This program provides theory and hands-on training for entry-level skills through craftsman/master-level competencies. Day, evening, and weekend classes for part-time or full-time students include the areas of instrument making, Lutherie (stringed instrument building), furniture making, cabinet making, wood carving, woodturning, and wood finishing. Courses may be repeated up to three times to increase proficiency. All courses are sequenced as shown in the certificate.

## Certificates:

- Woodworking Fundamentals
- Craftsman
- Cabinetmaker
- Furniture Maker
- Contemporary Furniture Fundamentals
- Fine Furniture Craftsman
- Woodworking Artisan
- Woodturner
- Advanced Woodturner
- Lutherie Artisan
- Lutherie Fundamentals
- Lutherie Technician
- Woodworking Intensive

## Degree: Associate of Applied Science

Fine Woodworking

## Fine Woodworking AAS Degree

The AAS degree in Fine Woodworking combines the skills of using power and hand tools to design and build fine furniture. You will be expected to develop portfolio quality work that demonstrates the ability to design and build original and reproduction pieces reflective of college-level work. Each course will challenge you to develop woodworking skills and specific traditional and contemporary techniques as you progress through the department.

The AAS degree includes 15 credits from General Education courses.

## Requirements

### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 104	Elements of Design	2
FIW 118	Introduction to Turning	3
FIW 125	Finishing Wood	3
FIW 201	Furniture I - Table Making	4
FIW 202	Furniture II-Carcass Construct	4
FIW 203	Furniture III-Chair Making	4
BUS 102	Entrepreneurial Operations	3

FIW 212	Contemporary Furniture Making	4
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*(3 credits of special topics finishing classes may be substituted for FIW 125 with the advisor's permission)*

## FIW Electives

**Subtotal: 12**

## General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

Total Credit Hours: 60

## Fine Woodworking Certificates

### Woodworking Fundamentals Certificate

This certificate is designed to give you the basics of most woodworking applications. It is well-suited for those who are seeking an occupation within an existing woodworking industry and/or continuing their pursuit of a degree or a more advanced certificate.

## Requirements

### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 201	Furniture I - Table Making	4

Total Credit Hours: 10

### Woodworking Intensive Certificate

## Requirements

### Required Courses

FIW 260	Woodworking Intensive I	12
FIW 261	Woodworking Intensive II	12

Total Credit Hours: 24

### Craftsman Certificate

This certificate is designed for those who desire to show evidence of their knowledge of the basic skills required for a woodworking craftsman in order to pursue an entrepreneurial career within the field.

## Requirements

### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 201	Furniture I - Table Making	4
FIW 202	Furniture II-Carcass Construct	4

Total Credit Hours: 14

FIW 212	Contemporary Furniture Making	4
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Total Credit Hours: 19

## Cabinetmaker Certificate

Students seeking employment within the cabinetmaking business are required to show competencies on the tools associated with, and the design of, traditional box cabinetmaking. This certificate is designed to include those skills which are commonly sought within this field.

### Requirements

#### Required Courses

FIW 109	Introduction to Cabinetmaking	4
FIW 125	Finishing Wood	3
FIW 128	Doormaking	4
FIW 251	CNC Woodworking Router I	3

Total Credit Hours: 14

## Furniture Maker Certificate

This certificate is designed for those who desire to show evidence of their knowledge of the skills required in order to seek employment within an existing furniture-making business or to pursue an entrepreneurial career within the field.

### Requirements

#### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 125	Finishing Wood	3
FIW 201	Furniture I - Table Making	4
FIW 202	Furniture II-Carcass Construct	4
FIW 203	Furniture III-Chair Making	4

Total Credit Hours: 21

## Contemporary Furniture Fundamentals Certificate

This certificate is designed for those who want to explore the design and creative elements of contemporary furniture construction. This certificate is well suited for those who have an understanding of furniture construction and want to expand the possibilities within the contemporary furniture field of fine woodworking.

### Requirements

#### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 104	Elements of Design	2
FIW 125	Finishing Wood	3
FIW 201	Furniture I - Table Making	4

## Fine Furniture Craftsman Certificate

This certificate is designed for those who want to design and build period or contemporary pieces of fine furniture. It is well suited for those seeking employment within an existing furniture-making business or to pursue an entrepreneurial career within the field.

### Requirements

#### Required Courses

(3 credits of special topics finishing classes may be substituted for FIW 125 with the advisor's permission)

FIW 101	Introduction to Woodworking	6
FIW 104	Elements of Design	2
FIW 118	Introduction to Turning	3
FIW 125	Finishing Wood	3
FIW 201	Furniture I - Table Making	4
FIW 202	Furniture II-Carcass Construct	4
FIW 203	Furniture III-Chair Making	4

Total Credit Hours: 26

## Woodworking Artisan Certificate

As an artisan in the woodworking field, one must have a profound comfort and expertise in the technical aspects of the material as well as desire to explore designing with it. This certificate is designed to challenge each student to excel in these areas to better prepare for the challenges of an entrepreneurial endeavor.

### Requirements

#### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 104	Elements of Design	2
FIW 118	Introduction to Turning	3
FIW 122	Wood Carving	3
FIW 125	Finishing Wood	3
FIW 200	Veneering and Marquetry	3
FIW 201	Furniture I - Table Making	4
FIW 202	Furniture II-Carcass Construct	4
	FIW Elective	

Any FIW Instrument course/es equaling six credits

Total Credit Hours: 34

## Woodturner Certificate

This certificate is designed for those desiring to validate their experience in the world of wood turning. Those who successfully complete this certificate are seeking to begin their own woodturning or craft-based businesses.

### Requirements

#### Required Courses

FIW 118	Introduction to Turning	3
FIW 119	Intermediate Turning I	3

Total Credit Hours: 6

## Advanced Woodturner Certificate

This certificate is designed for those desiring to achieve proficiency in wood turning. Those who successfully complete this certificate are seeking to begin or have already begun their own woodturning or craft-based businesses.

### Requirements

#### Required Courses

FIW 104	Elements of Design	2
FIW 118	Introduction to Turning	3
FIW 119	Intermediate Turning I	3
FIW 120	Intermediate Turning II	3
FIW 121	Advanced Turning	3
FIW 122	Wood Carving	3

Total Credit Hours: 17

## Lutherie Artisan Certificate

As you progress through our rapidly growing lutherie program, you may seek employment within the musical instrument repair and construction business or become an entrepreneur within this field of woodworking. You should plan to take your electives under the lutherie program with special topic classes focused on your field of study. This certificate is designed to validate your experience in this field.

### Requirements

#### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 102	Classical Guitar Construction	6
FIW 103	Steel String Guitar Constructn	6
FIW 131	Electric Guitar Construction	6
FIW 105	Guitar Setup and Repair	3
FIW 175	Special Topics	

*Other Instrument building classes may be substituted for FIW 102 or FIW 103*

Total Credit Hours: 30

## Lutherie Fundamentals Certificate

### Requirements

#### Required Courses

FIW 101	Introduction to Woodworking	6
FIW 102	Classical Guitar Construction	6

*FIW 101:(FIW 100 and Fundamentals of Woodworking II can be substituted)*

Total Credit Hours: 12

## Lutherie Technician Certificate

This certificate is designed for those currently employed or seeking employment as a repair and setup technician. It is well suited for luthiers, entrepreneurs, and even music store owners.

### Requirements

#### Required Courses

FIW 105	Guitar Setup and Repair	3
FIW 175	Special Topics	

**Subtotal: 6**

## Fire Science Technology

[www.rrcc.edu/fire-science](http://www.rrcc.edu/fire-science)

### Completion of this curriculum prepares you for

- Entry into a career in fire suppression, prevention, or related fields
- Promotion within a fire department or within the fire service
- Transfer to a four-year college in pursuit of a Bachelor's of Science degree
- A grade of C or higher is required in all coursework

### Certificates:

Fire Fighter I  
Fire Fighter II  
Fire Instructor  
Fire Officer I  
Fire Inspector

### Degrees: Associate of Applied Science

Fire Science Technology  
Fire Service Management  
Fire and Emergency Services

## Fire Science Technology Certificates

Total Credit Hours: 27

### Fire Fighter I Certificate

Taking FST 170 is highly recommended to enhance Fire Academy Certificate experience.

#### Requirements

##### Required Courses

FST 100	Firefighter I	9
FST 107	HazMat Operations (Level I)	3
		Total Credit Hours: 12

### Fire Fighter II Certificate

#### Requirements

##### Required Courses

FST 100	Firefighter I	9
FST 102	Principles/Emergency Services	3
FST 103	Fire Behavior & Combustion	3
FST 107	HazMat Operations (Level I)	3
FST 109	Occupational Safety & Health	3
FST 202	Strategy & Tactics	3
FST 253	National Incident Management System (NIMS)	3
PED 101	Conditioning Lab	1
		Total Credit Hours: 28

### Fire Instructor Certificate

#### Requirements

##### Required Courses

FST 201	Instructional Methodology	3
COM 115	Public Speaking	3
		Total Credit Hours: 6

### Fire Officer I Certificate

#### Requirements

##### Required Courses

ENG 121	English Composition I:CO1	3
FST 100	Firefighter I	9
FST 103	Fire Behavior & Combustion	3
FST 107	HazMat Operations (Level I)	3
FST 202	Strategy & Tactics	3
FST 204	Principles of Code Enforcement	3
FST 206	Fire Co Superv and Leadership	3

### Fire Inspector Certificate

#### Requirements

##### Required Courses

ENG 121	English Composition I:CO1	3
FST 100	Firefighter I	9
FST 103	Fire Behavior & Combustion	3
FST 105	Building Construction for Fire	3
FST 106	Fire Prevention	3
FST 107	HazMat Operations (Level I)	3
FST 202	Strategy & Tactics	3
FST 204	Principles of Code Enforcement	3
FST 206	Fire Co Superv and Leadership	3
FST 209	Fire Protection Systems	3
		Total Credit Hours: 36

## Fire Science Technology Degrees

### Fire Science Technology AAS Degree

This program of study is designed for students new to or preparing for the fire service. Students must earn a C or higher in all Fire Science and general education courses to graduate.

#### Requirements

##### Required Courses

FST 100	Firefighter I	9
FST 102	Principles/Emergency Services	3
FST 103	Fire Behavior & Combustion	3
FST 105	Building Construction for Fire	3
FST 106	Fire Prevention	3
FST 107	HazMat Operations (Level I)	3
FST 109	Occupational Safety & Health	3
FST 202	Strategy & Tactics	3
FST 204	Principles of Code Enforcement	3
FST 205	Fire Investigation I	3
FST 206	Fire Co Superv and Leadership	3
FST 209	Fire Protection Systems	3

##### Elective Courses

Any FST or EMS course 100 level or higher.

**Subtotal: 3**

**Subtotal: 45**

#### Requirements

##### Required General Education Courses

ENG 121	English Composition I:CO1	3
MAT 107	Career Math or higher	3

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

**Subtotal: 45**

Total Credit Hours: 60

**Fire Service Management AAS Degree**

This degree is for you if you are experienced as a firefighter and preparing for career advancement. You must earn a C or higher in all Fire Science and general education courses to graduate.

Emphasis is placed on the latest methodologies of fire prevention, incident management, and leadership principles within the fire service. Upper-level course work includes the study of fire scene strategy and tactics, the national incident management system, legal and administration issues in the fire service, and fire service leadership. The majority of this degree program is available online.

The Fire Service Management degree program credits may be transferred to Regis University, or other colleges, toward a Bachelor's of Science degree in Public Administration or Applied Science.

**Requirements**

**Required Courses**

COM 115	Public Speaking	3
FST 102	Principles/Emergency Services	3
FST 103	Fire Behavior & Combustion	3
FST 105	Building Construction for Fire	3
FST 106	Fire Prevention	3
FST 109	Occupational Safety & Health	3
FST 201	Instructional Methodology	3
FST 204	Principles of Code Enforcement	3
FST 206	Fire Co Superv and Leadership	3
FST 207	Strategy and Tactics II	3
FST 209	Fire Protection Systems	3
FST 251	Legal Aspects of Fire Service	3
FST 289	Capstone	1-12

**Electives**

FST 202	Strategy & Tactics	3
FST 205	Fire Investigation I	3
FST 251	Legal Aspects of Fire Service	3
FST 253	National Incident Management System (NIMS)	3
FST 255	Fire Service Management	3
	or	
FST 257	Fire Department Administration	3

**Subtotal: 48**

**Requirements**

**Required General Education Courses**

ENG 121	English Composition I:CO1	3
MAT 107	Career Math or higher	3

**General Education Courses**

(See AAS Degree Requirements on page 54)

**Subtotal: 15**

Total Credit Hours: 63

**Fire and Emergency Services AAS Degree**

This program of study is designed for students new to, or preparing for, the fire service. You must earn a C or higher in all Fire Science and general education courses to graduate.

**Requirements**

**Required Courses**

FST 102	Principles/Emergency Services	3
FST 103	Fire Behavior & Combustion	3
FST 109	Occupational Safety & Health	3
EMP 109	Incident Command Systems	3
	or	
FST 253	National Incident Management System (NIMS)	3
EMS 121	EMT Fundamentals	3
EMS 122	EMT Medical Emergencies	4
EMS 123	EMT Trauma Emergencies	2
EMS 124	EMT Special Considerations	2
EMS 170	EMT Clinical	1

**Subtotal: 24**

**Elective Courses**

FST, EMS, EMP, or HPR (100 level and above)

**Subtotal: 21**

**Subtotal: 45**

**Requirements**

**Required General Education Courses:**

ENG 121	English Composition I:CO1	3
	or higher	
MAT 107	Career Math	3
	or higher	

**General Education Courses (9 credits)**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

Total Credit Hours: 60

## Foreign Languages

[www.rrcc.edu/foreign-languages](http://www.rrcc.edu/foreign-languages)

### Area of Study

Foreign Languages Area of Study

### Foreign Languages Area of Study

For those planning to transfer to a four-year college or university to complete a major in Foreign Languages. Consult with a faculty advisor before beginning this area of study. These courses provide the basic preparation leading to professional advancement in careers such as business, computer technology, medicine, engineering, and in the natural and behavioral sciences.

### Requirements

#### Suggested Courses for Transfer

#### Choose one (FRE, GER, SPA)

#### French/German/Spanish Language I:

FRE 111	French Language I	5
GER 111	German Language I	5
SPA 111	Spanish Language I	5

#### French/German/Spanish Language II:

FRE 112	French Language II	5
GER 112	German Language II	5
SPA 112	Spanish Language II	5

#### French/German/Spanish Language III:

FRE 211	French Language III: AH4	3
GER 211	German Language III : GT-AH4	3
SPA 211	Spanish Language III: AH4	3

#### French/German/Spanish Language IV:

FRE 212	French Language IV: AH4	3
GER 212	German Lang IV: GT-AH4	3
SPA 212	Spanish Language IV: AH4	3

\* *Fulfills General Education requirement*

#### General Education Courses

AA Degree Requirements (p. 53)

**Subtotal: 32**

## French

[www.rrcc.edu/foreign-languages](http://www.rrcc.edu/foreign-languages)

### Degree: Associate of Arts

French AA Degree With Designation

## French AA Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in French. Consult with a faculty advisor before beginning this area of study.

French AA Designated Degree Requirements (p. 77)

## Geography

[www.rrcc.edu/geography](http://www.rrcc.edu/geography)

### Degree: Associate of Arts

Geography AA Degree With Designation

## Geography AA Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in Geography. Consult with a faculty advisor before beginning this area of study.

Geography AA Designated Degree Requirements (p. 77)

## Geology

[www.rrcc.edu/geology](http://www.rrcc.edu/geology)

### Degree: Associate of Science

Geology AS Degree With Designation

## Geology AS Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in Geology. Consult with a faculty advisor before beginning this area of study.

Geology AS Designated Degree Requirements (p. 78)

## Health Sciences Programs

[www.rrcc.edu/health-sciences](http://www.rrcc.edu/health-sciences)

Integrated Pathway in Nursing (p. 156)

Integrative Health (p. 146)

Medical Assisting Professional (p. 151)

Medical Office Technology

Nurse Aide Certificate (p. 156)

(p. 156)Phlebotomy (p. 166)

Physician Assistant Program (p. 167)

Radiologic Technology (p. 172)

RN Refresher (p. 156)

Social Work (p. 173)

Sonography (p. 174)

# History

[www.rrcc.edu/history](http://www.rrcc.edu/history)

## Degree: Associate of Arts

History AA Degree With Designation

### History AA Degree With Designation

For those who plan to transfer to a four-year college or university to complete a major in History. This program provides preparation if you are interested in teaching, government service, law, research, business and industry, journalism, publishing, libraries, or working with historical societies, museums, and/or archives. Consult with a faculty advisor before beginning this program of study.

**History AA Designated Degree Requirements** (p. 79)

## Integrative Health Professions

[www.rrcc.edu/holistic-health](http://www.rrcc.edu/holistic-health)

This program provides the opportunity to learn a variety of complementary healing modalities. Upon completion of the program, you may apply your knowledge in wellness centers, clinics, spas, and fitness centers.

### Certificates:

- Reflexology
- Yoga Teacher
- Wellness Coaching

### Degree: Associate of Applied Science

Integrative Health

### Integrative Health Certificates

#### Reflexology Certificate

The Healing Hands and Feet program student undergoes a vigorous and comprehensive program that includes 200 hours of standardized curriculum with a Certified Program instructor. Reflexology uses gentle pressure on the feet or hands and works reflex points that correspond to different areas of the body. Reflexology has been integrated into the health care field by doctors, nurses, and massage therapists. Students must complete a background check before beginning the HHP 270 Clinical course. "C" grade in all course work is required to receive this certificate.

#### Requirements

##### Required Courses

BIO 106	Basic Anatomy And Physiology	4
IHP 115	Introduction to Reflexology	1
IHP 116	Reflexology of the Hands/Feet	3

IHP 204	Ethics in Integrative Health	2
IHP 205	Integrative Business Practices	2
IHP 215	Advanced Reflexology	2
IHP 188	Practicum	1
	IHP 188 (needs to be taken twice)	1
IHP 270	Clinical - Reflexology	2

The IHP 188 course is offered in both the spring and fall and needs to be taken twice for this certificate.

Total Credit Hours: 18

### Yoga Teacher Training Certificate

Covers the requirements to be a professional Hatha Yoga teacher. Enables participants to understand and practice Yoga and develop skills to teach a wide variety of people in various settings. On completion of this certificate, you will be able to obtain certification from the Yoga Alliance. "C" grade in all course work is required to receive this certificate.

#### Requirements

##### Required Courses

IHP 250	Registered Yoga Teacher Training Level 200	10
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Total Credit Hours: 10

It is highly recommended that you have taken a yoga course before enrolling in this program. Recommended course: PED 143.

### Wellness Coaching Certificate

Wellness coaching is an emerging field in healthcare that focuses on empowering clients to make healthy lifestyle changes to optimize their health and wellbeing. Wellness coaches are individuals highly trained in behavior change. Wellness coaches help the client to achieve health physically, emotionally, intellectually and spiritually. Many wellness coaches work in corporations that have wellness benefits for their employees, fitness centers, and health clinics. "C" grade in all course work is required to receive this certificate.

#### Requirements

##### Required Courses

IHP 102	Integrative Health I	1
IHP 107	Stress Management for Health	1
IHP 108	Journaling Towards Wellness	1
IHP 152	Meditation for Health	1

IHP 158	Introduction to Health Coaching	1
IHP 202	Integrative Health II	2
IHP 205	Integrative Business Practices	2
IHP 240	Holistic Nutrition: Digestive Wellness	3
IHP 258	Advanced Integrative Health and Wellness Coaching	3
IHP 289	Integrative Health Capstone	2
HWE 100	Human Nutrition	3
HWE 124	Fitness and Wellness	2
		<b>Subtotal: 22</b>

**Required Elective Courses**

Select additional courses in IHP/HWE/PED/HPR/NUR in consultation for approval of Integrative health faculty advisor or director.

**Subtotal: 3**

Total Credit Hours: 25

## Integrative Health Degrees

### Integrative Health AAS Degree

This program provides the opportunity to learn a variety of complementary healing modalities. Upon completion of the program, you may apply your knowledge in wellness centers, clinics, spas, and fitness centers. The AAS degree can be transferred to Metropolitan State University of Denver into their Bachelors of Science Degree in Integrative Healthcare Program. "C" grade in all course work is required to receive this degree.

**Requirements****Required Courses**

HHP 244	Holistic Health Level I	1
HHP 254/HHP 244	Holistic Health Level II	2
HHP 256	Holistic Health Level III	2
HHP 229	Wellness Coaching	1
HWE 100	Human Nutrition	3

**Recommended General Education Courses:****Arts and Humanities**

Choose any 6 credits from this area of Statewide GT (Guaranteed Transfer) courses

**Subtotal: 6****English/Communication**

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3
	or	
COM 125	Interpersonal Communication	3
	or	

COM 126	Communication in Healthcare	3
		<b>Subtotal: 9</b>

**Mathematics**

MAT 135	Intro to Statistics: MA1	3
		<b>Subtotal: 3</b>

**Natural and Physical Sciences**

BIO 111	Gen College Biology I/Lab: SC1	5
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
CHE 101	Intro to Chemistry I/Lab: SC1	5
		<b>Subtotal: 18</b>

**Social and Behavioral Sciences**

HIS: Choose any Statewide GT courses	3
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**HHP Electives**

Any HHP course except HHP 244, HHP 254, HHP 256, HHP 229, and HHP 250

**Subtotal: 10**

Total Credit Hours: 61

## Honors Program

Students accepted into the program will complete a series of courses and other requirements to earn the Honors Scholar designation at graduation.

**Program Mission**

The Honors Program at RRCC provides exceptional learning opportunities through interdisciplinary education and problem-solving experiences for a community of scholars in order to prepare them to be leaders in a global community.

**Degree: Associate of Arts**

AA Degree With Honors

**Degree: Associate of Science**

AS Degree With Honors

**Area of Study**

All STEM areas

## Honors Program Coursework

**Requirements****Required Courses**

HNR 100	Honors Seminar:	1
HNR 102	Honors Colloquium I:	2
HNR 202	Honors Colloquium II:	2
HNR 289	Capstone: Honors-	0.25-4

**Honors Option Courses (also fulfills degree requirements):**

- English, Arts, or Humanities (minimum 3 credits)
- History or Social Science (minimum 3 credits)
- Mathematics or Sciences (minimum 3 credits)

Total Credit Hours: 18

## HVAC

**Air Conditioning, Heating, and Refrigeration** (p. 97)

## Journalism

The mission of the New Media Journalism department at RRCC is to provide students with the most up-to-date education available in the field of journalism. In addition to providing students with cutting edge skills in the media technology, we help shape students understanding of the ethics, importance and mission of modern journalism. [www.rrcc.edu/journalism](http://www.rrcc.edu/journalism)

**Certificate:**

- Introduction to New Media
- New Media Journalist

**Degree: Associate of Applied Science**

Journalism

### Journalism Certificates

#### Introduction to New Media Certificate

The Introduction to New Media certificate prepares you prepares you for work with blogs, microblogs, and social networking applications for delivering mass media using the Internet as the primary means of media distribution.

**Requirements**

**Required Courses**

MGD 102	Introduction To Multimedia	3
JOU 225	New Media	3

Total Credit Hours: 6

#### New Media Journalist Certificate

The New Media Journalist Certificate teaches advanced Editing and advanced internet media in addition to the ethics in the field. You will combine traditional journalism skills in writing and editing with digital skills in video, page layout, and production to produce e-zines, blogs, podcasts, and other relevant Internet.

**Requirements**

**Intro to New Media Certificate**

MGD 102	Introduction To Multimedia	3
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JOU 225	and New Media	3
		<b>Subtotal: 6</b>

**Required Courses**

JOU 102	Intro to Editing for Media	3
JOU 105	Introduction to Mass Media:SS3	3
MGD 104	Videography	3
MGD 114	Adobe InDesign	3
ART 139	Digital Photography I	3

Total Credit Hours: 21

## Journalism Degrees

### Digital Media Journalism AAS Degree

The AAS in Digital Media Journalism prepares you for work with blogs, microblogs, social networking applications, virtual worlds, audio, and video podcasting for delivering mass media using the Internet as the primary means of media distribution. You will combine traditional journalism skills in writing and editing with digital skills in video, page layout, and production to produce e-zines, vlogs, podcasts, and other relevant Internet publications. Information: [www.rrcc.edu/journalism](http://www.rrcc.edu/journalism)

**Requirements**

**Required Courses**

**Sequence of Courses**

Following is the recommended sequence of courses. In addition, each semester students should take a GEN ED and/or an approved elective as noted below.

**Semester One**

JOU 102	Intro to Editing for Media	3
JOU 105	Introduction to Mass Media:SS3	3
JOU 106	Media News and Reporting	3
MGD 102	Introduction To Multimedia	3

**Semester Two**

MGD 111	Adobe Photoshop I	3
MGD 114	Adobe InDesign	3
JOU 121	Photojournalism	3

**Semester Three**

JOU 206	Interm Newswriting & Editing	3
JOU 241	Feature and Magazine Writing	3

**Semester Four**

JOU 225	New Media	3
JOU 215	Publications Prod & Design	3

**Electives:**

Recommended Electives: Choose 4 classes from the following:

PHO 155	Photog of the Human Form I	3
PHO 255	Photog of the Human Form II	3
ART 139	Digital Photography I	3
MGD 112	Adobe Illustrator I	3
PHO 241	Professional Inkjet Print I	3
MGD 268	Business for Creatives	3

**Subtotal: 12**

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

\* ART 113, ART 138, or ART 139 may be used to fulfill one Arts & Humanities and the General Education Elective. Students may substitute ART/PHO/MGD classes if the ART 113, ART 138, or ART 139 are counted toward the Arts & Humanities and General Education Course Requirements.

Total Credit Hours: 60

## Law Enforcement

[www.rccc.edu/law-enforcement-academy](http://www.rccc.edu/law-enforcement-academy)

**Certificate:**

Basic Law Enforcement Academy (P.O.S.T. Certification)

**Degree: Associate of Applied Science**

Law Enforcement

### Law Enforcement Certificates

### Basic Law Enforcement Academy (P.O.S.T. Certification)

This certificate program exceeds the Colorado Peace Officers Standards and Training (P.O.S.T.) requirements for peace officer entry-level training. You will earn 39 credits during this intense course of study. This is not an open enrollment offering. You must make separate application to the Academy.

See [www.rccc.edu/law-enforcement-academy](http://www.rccc.edu/law-enforcement-academy) for details.

**Requirements**

**Required Courses**

LEA 101	Basic Police Academy I	6
LEA 102	Basic Police Academy II	12
LEA 103	Basic Law Enforcement Acad III	2

LEA 104	Basic Law Enforcement Acad. IV	1
LEA 105	Basic Law	8
LEA 106	Arrest Control Techniques	3
LEA 107	Law Enforcement Driving	3
LEA 108	Firearms	3
PED 101	Conditioning Lab	1

Total Credit Hours: 39

## Law Enforcement AAS Degree

Specific courses required may vary, depending upon your background and work experience. Upon completion of this program, you should be able to be employed as a law enforcement patrol officer at departments requiring a two-year college degree.

**Requirements**

**Required Courses**

LEA 101	Basic Police Academy I	6
LEA 102	Basic Police Academy II	12
LEA 103	Basic Law Enforcement Acad III	2
LEA 104	Basic Law Enforcement Acad. IV	1
LEA 105	Basic Law	8
LEA 106	Arrest Control Techniques	3
LEA 107	Law Enforcement Driving	3
LEA 108	Firearms	3
PED 101	Conditioning Lab	1

**Subtotal: 39**

**Elective Recommendations**

LEA 109	Culture & Conflict Resolution	2
LEA 116	Civil Liability	3
LEA 118	Report Writing	3
LEA 218	Drug Investigative Strategies	3
LEA 221	Community Problem Solving	3
LEA 240	Criminal Investigations	3
LEA 247	Street Survival Techniques	2
CRJ 110	Intro to Criminal Justice: SS3	3
CRJ 125	Policing Systems	3
CRJ 135	Judicial Function	3
CRJ 205	Principles of Criminal Law	3

**Required Advisor-Approved Electives**

**Subtotal: 5**

**General Education Courses**

AAS Degree Requirements (p. 68)

**Recommended General Education Courses:**

COM 115	Public Speaking or	3
COM 125	Interpersonal Communication	3
MAT 120	Math for Liberal Arts: MA1 or higher	4

PSY/SOC	100 or higher	3
Natural & Physical Sciences, Arts and Humanities	100 level or higher	

**Total General Education Course Requirements**

**Subtotal: 19**

Total Credit Hours: 63

## Management and Marketing

Business (p. 107)

## Mathematics

[www.rccc.edu/mathematics](http://www.rccc.edu/mathematics)

**Degree: Associate of Science**

Mathematics AS Degree With Designation

### Mathematics AS Degree With Designation

If you plan to transfer to a four-year college or university to complete a major in Mathematics, you should complete the following courses. Consult with the Math department chair or an academic advisor before beginning this program of study. These courses provide the basic preparation leading to mathematics-related careers. You may earn an associate of science degree by meeting the general education requirements.

**Mathematics AS Designated Degree Requirements (p. 80)**

## Mechanical Trades

[www.rccc.edu/mechanical-trades](http://www.rccc.edu/mechanical-trades)

This program provides basic entry-level and job upgrade skills. This subset of degrees and certificates was created in partnership with industry associates and The Department of Labor. It addresses the need of most contractors for multi-talented employees that can handle varied tasks with confidence. It is also intended to assist in the preparation of plumbers for successful completion of state plumbing exams. Completion of plumbing-related coursework at Red Rocks Community College can replace the field experience (work under a master plumber) required to qualify to take the exams as follows: one hour of classroom training equals one hour of on-the-job training up to a maximum of one year. Specialized and job upgrade courses (for example, PLU 207 International Plumbing Code, PLU 247 Hot Water Heating Systems) will continue to be taught as stand-alone courses. Students should call 303-914-6306 for advising.

Please see Air Conditioning, Heating, and Refrigeration (p. 97), Carpentry (p. 110), or Plumbing (p. 168) for additional degrees and certificates under this category.

**Certificates:**

- Basic Mechanical Skills
- Advanced Mechanical Skills
- Heating Specialties

**Degree: Associate of Applied Science**

- Mechanical Trades

### Mechanical Trades Certificates

### Basic Mechanical Skills Certificate

**Degree Requirements**

**Refrigeration Level II Certificate (23 credits)**

**Required Courses**

CAR 103	Carpentry Basics	4
EIC 110	Electrical Installations I	4
PLU 108	Soldering & Brazing Skill	0.5

Total Credit Hours: 31.5

### Advanced Mechanical Skills Certificate

**Requirements**

**Level I Refrigeration Certificate (11 credits)**

**Required Courses**

HVA 162	Heating Controls	4
CAR 103	Carpentry Basics	4
EIC 110	Electrical Installations I	4
PLU 108	Soldering & Brazing Skill	0.5
PLU 104	Plumbing Service	4
CAR 136	Remodeling, Renovation/Addns	4

**Subtotal: 31.5**

### Heating Specialties Certificate

**Requirements**

**Required Courses**

HVA 105	Electricity for HVAC/R	4
HVA 107	Safety in the Workplace	2
HVA 110	Fundamentals of Gas Heating	4
HVA 125	Building Envelope Analysis I	4
HVA 162	Heating Controls	4
HVA 206	Mechanical Codes	4
PLU 101	Piping Skills	4
PLU 108	Soldering & Brazing Skill	0.5
PLU 247	Hot Water Heating Systems	4
PLU 267	Radiant Heating Systems	4

Total Credit Hours: 34.5

## Mechanical Trades AAS Degree

### Degree Requirements

#### Level II Refrigeration Certificate (23 credits)

##### Required Courses

HVA 162	Heating Controls	4
HVA 206	Mechanical Codes	4
CAR 103	Carpentry Basics	4
EIC 110	Electrical Installations I	4
PLU 108	Soldering & Brazing Skill	0.5
PLU 104	Plumbing Service	4
CAR 136	Remodeling, Renovation/Addns	4

**Subtotal: 47.5**

##### General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

Total Credit Hours: 62.5

## Medical Imaging

See Radiologic Technology (p. 172) or Sonography (p. 174)

## Medical Assisting Professional

[www.rccc.edu/medical-assisting](http://www.rccc.edu/medical-assisting)

The medical assisting program is designed to prepare you as a health career professional, assisting physicians/providers in various medical and business settings. It is recommended that you take a course in or have proficiency in working with Microsoft Office Word, Excel, and Outlook. Transfer credits are accepted from qualifying educational institutions; however, MOT 136, MAP 138, MAP 140, MOT 181, MOT 182, MAP 183, and MOT 184 are required to be taken at Red Rocks Community College. Some skills courses and internships require proof of immunizations. All program students, at their own cost, must complete and pass a criminal background check and health/drug screen a minimum of 60 days prior to enrolling in internships by using the current RRCC-approved background check and drug screen program. These background/drug tests are only good for one year. Immunizations, background check/drug screen, physician approval, and CPR are required of all Medical Assisting students prior to internship. Internship must be taken within four months of completion of the final advanced skills course MAP 140. A minimum grade of C must be achieved for all program-required courses to proceed to internship and graduate with a certificate or degree. You should consult with the Medical Assisting Director or refer to the website to ensure proper sequencing of courses and other educational options. Most MOT/MAP courses are not offered in the summer semester. Program completion time ranges from 2 ½ semesters to two years. If your completion is significantly greater than this, you may be asked to retake courses for proper skill abilities prior to internship. At the completion of the program, you are required to take the national certification exam (AAMA) to become a Certified Medical Assistant.

You will be asked to have a watch, a personal BP cuff/stethoscope and scrubs for this program.

### Certificate:

Medical Assisting

### Degree: Associate of Applied Science

Medical Assisting

## Medical Assisting Certificate

The Medical Assisting certificate program is accredited by the Commission on Accreditation of Allied Health Education Programs, 25400 US Highway 19 North, Suite 158, Clearwater, FL 33763, 727-210-2350, [www.caahep.org](http://www.caahep.org), upon the recommendation of MAERB. At the completion of the program you are required to take the national certification exam (AAMA) to become a Certified Medical Assistant. CCR 092 and CCR 094, or appropriate placement scores, are required for many of the program courses. A math prerequisite of MAT 050 or higher is required for MAP 140 and MAP 150 for all certificate students. Hepatitis B immunizations will be required before taking MAP 138 and MAP 140. All courses must be passed with a grade of "C" or higher and those classes within the MOT or MAP prefix must have a passing grade on all competencies. Internship must be started within four months of completing the MAP 140 course. Please note that most MOT/MAP courses are not offered in the summer session.

### Requirements

#### Required Courses

BIO 106	Basic Anatomy And Physiology	4
BIO 116	Intro to Human Disease: SC2	3
HPR 106	Law & Ethics for Health Professions	2
HPR 178	Medical Terminology	2
MAP 110	Medical Office Administration	4
MAP 120	Medical Office Financial Mgmt	4
MOT 136	Introduction to Clinical Skills	2
MAP 138	Medical Assisting Laboratory	4
MAP 140	Medical Assist Clinical Skills	4
MAP 150	Pharmacology- Medical Assts	3
MAP 183	Medical Assistant Internship or	5
MOT 181	Administrative Internship and	2
MOT 182	Internship: Clinical	3
Total Credit Hours:		37

## Medical Assisting AAS Degree

The Medical Assisting degree program receives a medical assisting certificate which is accredited by the Commission on Accreditation of Allied Health Education Programs, 25400 US Highway 19 North, Suite 158, Clearwater, FL 33763, 727-210-2350, [www.caahep.org](http://www.caahep.org), upon the recommendation of MAERB in addition to an AAS degree accredited by the state of Colorado. At the completion of the program, you are required to take the national certification exam (AAMA) to become a Certified Medical Assistant. AAS degree requirements include ENG 121 and MAT 120 or higher (if you will be pursuing an additional health career after completion please see an Advisor to know the best choice of MAT course). Hepatitis B immunizations will be required before taking MAP 138 and MAP 140. All courses must be passed with a grade of "C" or higher and those classes within the MAP & MOT prefix must have a passing grade on all competencies. Internship must be started within four months of completing the MAP 140 course. Please note that most courses are not offered in the summer semester.

### Requirements

#### Required Courses

BIO 106	Basic Anatomy And Physiology	4
BIO 116	Intro to Human Disease: SC2	3
COM 126	Communication in Healthcare	3
HPR 106	Law & Ethics for Health Professions	2
HPR 178	Medical Terminology	2
MAP 110	Medical Office Administration	4
MAP 120	Medical Office Financial Mgmt	4
MOT 136	Introduction to Clinical Skills	2
MAP 138	Medical Assisting Laboratory	4
MAP 140	Medical Assist Clinical Skills	4
MAP 150	Pharmacology- Medical Assts	3
MAP 183	Medical Assistant Internship or	5
MOT 181	Administrative Internship and	2
MOT 182	Internship: Clinical	3

#### Faculty approved electives from the following list:

HWE 100, HHP 111, MOT 131, BUS 115, RTE 101, HPR 112, MAN 212, COM 220, or course approved by program director.

**Subtotal: 5**

**Required Gen Ed course**

ENG 121	English Composition I:CO1	3
MAT 120	Math for Liberal Arts: MA1 or higher	4

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

Total Credit Hours: 60

## Medical Office Technology

[www.rccc.edu/medical-office-technology](http://www.rccc.edu/medical-office-technology)

The medical office programs are designed to prepare you as a health career professional, assisting physicians/providers in various medical and business settings. It is recommended that you take a course in or have proficiency in working with Microsoft Office Word, Excel and Outlook. Transfer credits are accepted from qualifying educational institutions; however, MOT 136, MOT 181, MOT 182, and MOT 184 are required to be taken at Red Rocks Community College. All program students must, at their own cost, complete and pass a criminal background check and health/drug screen a minimum of 60 days prior to enrolling in internships by using the current RRCC-approved background check and drug screen program. These background/drug tests are only good for 1 year. Internship must be taken within four months of completion of the final advanced program course – MOT 136 for medical office or MOT 131 for Billing & Coding. A minimum grade of C must be achieved for all program-required courses to proceed to internship and graduate with a certificate or degree and those classes within the MOT or MAP prefix must have a passing grade on all competencies. You should consult with the Medical Office Technology Director or refer to the website to ensure proper sequencing of courses and other educational options. Most MOT and MAP courses are not offered in the summer semester. Program completion time ranges from just over 1 1/2 semesters to two years. If your completion time is extensive and changes in requirements occur, you may be asked to retake courses for proper skill abilities prior to internship.

**Certificates:**

- Medical Office
- Medical Billing/Coding

## Medical Office Technology Certificates

### Medical Office Certificate

CCR 092 and CCR 094, or appropriate placement scores, are required for many of the program courses. You will be asked to have a watch, and a personal BP cuff/stethoscope for this program.

**Requirements**

**Required Courses**

BIO 106	Basic Anatomy And Physiology	4
ACC 101	Fundamentals of Accounting	3
HPR 106	Law & Ethics for Health Professions	2
HPR 178	Medical Terminology	2
MAN 212	Negotiation/Conflict Resol	3
BUS 115	Introduction to Business	3
MAP 110	Medical Office Administration	4
MAP 120	Medical Office Financial Mgmt	4
MOT 136	Introduction to Clinical Skills	2
MOT 181	Administrative Internship	2

Total Credit Hours: 29

### Medical Billing/Coding Certificate

The Medical Billing/Coding certificate will prepare you to use and apply medical coding for insurance reimbursement and billing in a physician's office, billing, and insurance companies. The program provides a sound knowledge of medical coding rules and regulations, including compliance and reimbursement as well as billing procedures and regulations. CCR 092 and CCR 094, or appropriate placement scores, are required for many of the program courses. At the completion of the program, including an internship, you are eligible to take the National Certified Professional Coding (CPC) exam.

**Requirements**

**Required Courses**

BIO 106	Basic Anatomy And Physiology	4
HPR 106	Law & Ethics for Health Professions	2
HPR 178	Medical Terminology	2
MAP 120	Medical Office Financial Mgmt	4
MOT 131	Advanced Insurance Billing/Coding	3
MOT 184	Billing Specialist Internship	3

**Optional**

MAP 110	Medical Office Administration	4
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Total Credit Hours: 18

# Multimedia Graphic Design

[www.rrcc.edu/multimedia](http://www.rrcc.edu/multimedia)

The Multimedia Graphic Design, Photography, and Journalism Departments provide four instructional classrooms with up to 24 computer workstations per classroom. The classrooms house state-of-the-art multimedia equipment and software for instruction and use. The MGD/PHO/JOU Student Computer Lab allows you to work outside the classroom with the same current software and hardware that are used in the courses. Currently, the labs are equipped with iMacs, where you are able to access either Windows or iOS operating systems. Peripheral devices are also available, including color and black-and-white output printers, flatbed scanners, and video capture stations. Pen tablets and Wacom Cintiqs are also available for your use while working in the department facilities.

Photography, Journalism, and Videography students have available resources that include use of professional video cameras, audio recording, a traditional darkroom, and a fully functioning photographic studio. You must be enrolled in courses that are specific to this equipment to qualify for department-approved use.

Red Rocks Community College offers both associate degrees and certificates in the MGD/PHO/JOU programs that will prepare you to enter the work force upon graduation.

For Photography Certificates, Degrees and Courses, see "Photography"

For Journalism Certificates, Degrees and Courses, see "Journalism"

## Certificates:

- Intro to Graphic Design
- Graphic Design & Print Production
- Professional Photography
- Introduction to Photography
- Camera Operator
- Video Production Technician
- Fine Art Photography
- Intro to New Media
- New Media Journalist

## Degrees: Associate of Applied Science

- Graphic Design & Print Production
- Video Production
- Professional Photography

## Recommended General Education Courses for AAS in MGD/PHO/JOU

### Requirements

#### Mathematics

MAT 107	Career Math	3
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#### Arts and Humanities

ART 149	Mixed Media I: Digital Art	3
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ART 121	Drawing I	3
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ART 139	Digital Photography I	3
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#### English

ENG 131	Technical Writing I: CO1	3
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#### General Education Elective

ART 131	Visual Concepts 2-D Design	3
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ART 132	Visual Concepts 3-D Design	3
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\*ART 121 and ART 131 or ART 132 may be used to fulfill one Arts & Humanities and the General Education course electives. You may substitute MGD/PHO advisor approved-classes if ART 121, and ART 131 or ART 132 are used to fulfill the General Education Course Requirements.

## Multimedia Graphic Design Certificates

### Introduction to Graphic Design Certificate

#### Requirements

##### Required Courses

MGD 112	Adobe Illustrator I	3
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MGD 114	Adobe InDesign	3
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Total Credit Hours: 6

### Graphic Design/Print Production Certificate

The graphic design/print production emphasis prepares you for a career in printing, graphic design, and prepress production. As an established industry, there are many job opportunities in the Denver Metro area in graphic design. The Graphic Design and Print Production certificate can be combined with the Video Production AAS Degree or the Web Design and Development AAS degree to add additional marketable skills to the traditional AAS degree.

#### Requirements

##### Required Courses

MGD 103	Intro to Production Design	3
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MGD 111	Adobe Photoshop I	3
MGD 112	Adobe Illustrator I	3
MGD 114	Adobe InDesign	3
MGD 202	Point of Purch Package Design	3
MGD 213	Electronic Prepress	3

Total Credit Hours: 18

## Professional Photography Certificate

You will learn techniques in both film and digital photography, such as camera techniques, print production, lighting, equipment, and business management. You will use both a traditional film SLR camera and a digital SLR camera or a digital camera with manual settings.

### Requirements

#### Required Courses

PHO 143	Perception & Photography I	3
PHO 204	Commercial Studio Lighting	3
MGD 268	Business for Creatives	3
PHO 162	Digital Darkroom II	3
PHO 241	Professional Inkjet Print I	3

#### Preferred Electives

ART 139	Digital Photography I	3
PHO 120	Fundamentals of Photography	3

**Subtotal: 3**

Total Credit Hours: 18

## Introduction to Photography Certificate

You will learn the basics of photography that provide the skills necessary to act as a commercial photographer's assistant. Assisting can be the apprenticeship route to becoming a professional photographer.

### Requirements

#### Required Courses

PHO 162	Digital Darkroom II	3
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#### Choose 3 credits from the electives listed below

PHO 120	Fundamentals of Photography	3
ART 139	Digital Photography I	3

Total Credit Hours: 6

## Camera Operator Certificate

You will learn the basics of camera operation as it applies to video production for success as an independent business or to become an important asset to someone else's.

### Requirements

#### Required Courses

MGD 104	Videography	3
MGD 204	Videography II	3

Total Credit Hours: 6

## Video Production Technician Certificate

The Video Production emphasis within the Multimedia Graphic Design Department prepares you for work in video and DVD production. You will be exposed to many exciting aspects of video production, such as sound and digital editing, as well as motion graphics. The Video Production certificate, when combined with the Graphic Design and Print Production AAS degree, adds additional marketable skills to the traditional AAS degree.

### Requirements

#### Required Courses

MGD 104	Videography	3
MGD 163	Sound Design I	3
MGD 164	Digital Video Editing I	3
MGD 165	After Effects I	3
MGD 264	Digital Video Editing II	3
MGD 204	Videography II	3

Total Credit Hours: 18

## Fine Art Photography Certificate

You will learn the skills towards becoming a professional photographer as it relates to photographing the human form and still portraits in various photographic media.

### Requirements

#### Required Courses

PHO 122	Photo-Image Capture II	2
PHO 143	Perception & Photography I	3
PHO 155	Photog of the Human Form I	3
MGD 121	Painter for Digital Media	3
ART 144	Portrait Photography	3

#### Choose 6 credits from the electives listed below:

PHO 120	Fundamentals of Photography	3
PHO 278	Seminar/Workshop	3
ART 139	Digital Photography I	3

**Subtotal: 6**

Total Credit Hours: 20

## Multimedia Graphic Design AAS Degrees

### Graphic Design and Print Production AAS Degree

The Graphic Design/Print Production emphasis within the Multimedia Graphic Design Department prepares you to work in the traditional graphic design and printing industries. You will develop designs for electronic production for both digital and traditional press. In addition, you will learn design techniques for packaging and point of sale and other forms of print media. Printing press technology is also addressed.

#### Requirements

##### Required Courses

##### Sequence of Courses

Following is the recommended sequence of required courses. In addition, each semester students should take a GEN ED and/or an approved elective as noted below:

##### Semester One

MGD 101	Intro to Computer Graphics	3
MGD 103	Intro to Production Design	3
MGD 111	Adobe Photoshop I	3
MGD 112	Adobe Illustrator I	3

##### Semester Two

MGD 114	Adobe InDesign	3
MGD 202	Point of Purch Package Design	3
MGD 211	Adobe Photoshop II	3
MGD 212	Adobe Illustrator II	3

##### Semester Three

MGD 118	Digital Color Theory or	3
MGD 116	Typography I	3
MGD 213	Electronic Prepress	3

##### MGD-Approved Electives:

JOU 225	New Media	3
ART 139	Digital Photography I	3

##### Semester Four

MGD 268	Business for Creatives or	3
MGD 280	Internship or	1-3
MGD 289	Capstone	1-3

##### MGD Approved Electives:

CWB 130	Web Editing Tools: (Editor)	3
MGD 121	Painter for Digital Media	3

#### General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

*\*ART 121 and ART 132 or ART 139 may be used to fulfill one Arts & Humanities and the General Education Elective. Students may substitute additional MGD/PHO classes if ART 121 and ART 132 or ART 139 are used for the Arts & Humanities and General Education Course Requirements.*

Total Credit Hours: 60

### Video Production AAS Degree

The video production emphasis within the Multimedia Graphic Design Department prepares you for work in video and DVD production. You are exposed to many exciting aspects of video production, such as sound and digital editing, as well as motion graphics. Information: [www.rccc.edu/multimedia](http://www.rccc.edu/multimedia)

#### Requirements

##### Required Courses

Following is the recommended sequence of courses. In addition, each semester students should take a GEN ED and/or an approved elective as noted below.

##### Semester One

MGD 111	Adobe Photoshop I	3
MGD 112	Adobe Illustrator I	3
MGD 104	Videography	3
MGD 164	Digital Video Editing I	3

##### Semester Two

MGD 163	Sound Design I	3
MGD 204	Videography II	3
MGD 165	After Effects I	3
MGD 264	Digital Video Editing II	3

##### Semester Three

MGD 263	Sound Design II	3
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##### Approved Electives

MGD 265	After Effects II	3
MGD 121	Painter for Digital Media	3
ART 139	Digital Photography I	3

**Subtotal: 15**

##### Semester Four

MGD 268	Business for Creatives or	3
MGD 280	Internship or	1-3
MGD 289	Capstone	1-3

##### Alternative Approved Electives

MUS 105	Intro Comp Music Applications	3
MGD 211	Adobe Photoshop II or	3

MGD 212 Adobe Illustrator II 3

**General Education Courses**

AAS Degree Requirements (p. 68)

**Subtotal: 15**

*\*ART 139 and/or MUS 105 may be used to fulfill one Arts & Humanities and the General Education Elective Course Requirements.*

Total Credit Hours: 60

## Nurse Assistance

[www.rccc.edu/health-sciences](http://www.rccc.edu/health-sciences)

**Certificate:**

Nurse Aide

### Nurse Aide Certificate

Lifting requirement. Open enrollment with one of the following acceptance requirements documented with Red Rocks Community College: Appropriate placement scores or SAT verbal score of 440 or higher or ACT English score of 18 or higher or CCR 094 with a C or higher. Additional required Information and forms (e.g. criminal background check, immunization records, physician's statement, and drug screen) can be found at [www.rccc.edu/health-careers](http://www.rccc.edu/health-careers). Register for the NUA 170 clinical section that corresponds to the NUA 101 class. You must pass NUA 101 with a grade of C or higher in order to participate in the NUA 170 clinical rotation. You must pass both NUA 101 and NUA 170 with a grade of C or higher in order to receive a certificate of completion.

For the step-by-step Nursing Assistant Enrollment process, please visit our website at: [www.rccc.edu/nurse-aide/admissions](http://www.rccc.edu/nurse-aide/admissions).

**Requirements**

**Required Courses**

NUA 101	Nurse Aide Health Care Skills	4
NUA 170	Nurse Aide Clinical Experience	1

Total Credit Hours: 5

## Nursing

[www.rccc.edu/health-sciences](http://www.rccc.edu/health-sciences)

**RN Refresher Program**

**Integrated Pathway to a B.S. in Nursing**

### RN Refresher Program

[www.rccc.edu/health-sciences](http://www.rccc.edu/health-sciences) or [www.rccc.edu/rn-refresher](http://www.rccc.edu/rn-refresher)

The RN Refresher program at Red Rocks Community College is designed for registered nurses who want to return to practice nursing but need a refresher. The field of nursing has changed as healthcare systems have evolved. In order to return to the workforce, an individual needs to possess current knowledge and skills about the practice of nursing. Requirements for this program: A current Colorado RN license, or a license to be reinstated, proof of immunizations, Health Care Provider – BLS certification, and a letter from a physician stating you are physically and mentally able to participate in this course. You must pass NUR 290, and NUR 291 and NUR 170 with a grade of C or higher in order to receive a Certificate of Completion. Please see the website for a separate application to the program.

**Requirements**

**Required Courses**

NUR 290	RN Refresher Course	8
NUR 291	RN Refresher Course Clinical	2
HPR 120	Advanced Cardiac Life Support (ACLS)	1
NUR 170	Clinical I	

Total Credit Hours: 11-12

## Integrated Pathway in Nursing Degree

Red Rocks Community College and the University of Colorado's College of Nursing offer a unique, integrated pathway to earn a Bachelor of Science degree in Nursing. The Integrated Nursing Pathway (INP) program provides outstanding preparation for professional nursing practice. Designed to increase access for community college students to a B.S. degree in Nursing. This pathway emphasizes the value of a diverse student population as a way to achieving excellence in practice that is reflective of the cultural diversity of health care recipients.

- Students will learn, study, and support each other throughout the program as a cohort group.
- Expert faculty and staff will be available to offer ongoing support and provide the best learning opportunities for successful completion.
- Students will complete their first year in the Integrated Nursing program at the new, state-of-the-art Arvada Campus.
- Students are required to successfully complete specific prerequisite courses in preparation for application to the Integrated Nursing Pathway program.
- Students must maintain a grade point average of a minimum of 3.0 overall for the prerequisite coursework.
- The minimum acceptable grade for prerequisite courses is a "C" (overall prerequisite GPA must be at least 3.0).

- 15 students accepted each year. Program starts fall semester.
- Selection will be based on prerequisite GPA, personal statement on application, statements from two references (one academic), interview, group activity, and taking coursework at Colorado Community Colleges and Colorado residency at time of application.
- Not open to students who have an RN, LPN, PSY Tech or any bachelor degree.

**Prerequisites**

**Note:** Grades for all prerequisites must be a C or higher taken within last 10 years (with the exception of ENG 121). Cumulative GPA for all prerequisite courses must be at least 3.0

**Required**

CHE 101	Intro to Chemistry I/Lab: SC1	5
ENG 121	English Composition I:CO1	3
MAT 121	CollegeAlgebra : MA1	4
MAT 135	Intro to Statistics: MA1	3
COM 220	Intercultural Comm: SS3	3
SOC 101	Introduction to Sociology I : SS3	3
BIO 111	Gen College Biology I/Lab: SC1	5
PSY 101	General Psychology I: SS3	3
HWE 100	Human Nutrition	3

**Arts and Humanities**

Choose 3 credits from Statewide GT (Guaranteed Transfer) courses GT-AH1 or GT-AH2. See GT Courses on page 69

**Subtotal: 0**

**Subtotal: 35**

**Requirements**

**Application to INP program and start of INP pathway**

**Subtotal: 62**

**Semester 1 - Fall 2018 (RRCC)**

BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 204	Microbiology w/Lab: SC1	4
ENG 122	English Composition II:CO2	3
PHI 112	Ethics:AH3	3

**Semester 2 - Spring 2019 (RRCC)**

BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
ANT 250	Medical Anthropology:SS3	3
PSY 235	Human Growth & Developmnt: SS3	3
HIS 247	20th Century World History:HI1	3
HPR 219	Professional Nursing Path II	3

**Graduation from RRCC and transition to UC-CON at AMC**

**Subtotal: 32**

**Semester 3 - Summer 2019 (UC-CON)**

NURS 3001  
NURS 3103

**Semester 4 - Fall 2019 (UC-CON)**

NURS 3002  
NURS 3003  
NURS 3617

**Semester 5 - Spring 2020 (UC-CON)**

NURS 4020  
NURS 3307  
NURS 3507

**Semester 6 - Summer 2020 (UC-CON)**

NURS 4051  
3407 NURS

**Semester 7 - Fall 2020 (UC-CON)**

NURS 4097  
NURS 4207

**Semester 8 - Spring 2021 (UC-CON)**

NURS 4128  
NURS 4070

**Graduation from the University of Colorado College of Nursing with a Bachelor of Science Degree in Nursing**

*\*UC-CON curriculum subject to change*

Total Credit Hours: 126

**Outdoor Education**

www.rccc.edu/outdoor-education  
Information: 303-914-6238

**Certificates:**

Fundamentals of Outdoor Leadership (*Warren Tech*)  
Outdoor Professional (Guiding)  
Outdoor Industry Business/Management  
Wilderness Therapy Specialist  
Facilitation/Education Specialist

**Degree: Associate of Applied Science**

Outdoor Education

## Outdoor Education Certificates

By completing the Outdoor Education Certificate Program, you will have a well-rounded outdoor education experience and a high degree of training specific to employment within the outdoor industry. Types of organizations that may employ graduates include recreation facilities, outfitters and guide services, ski areas, summer adventure camps, community nature centers and outdoor programs, whitewater river outfitters, outdoor equipment purveyors, and other outdoor education and/or recreation companies and organizations. In addition to field-based experiential learning of basic technical skills, you will be prepared to be a future outdoor trip leader by examining and developing the interpersonal skills needed for positions in outdoor leadership.

Each certificate requires a set of core courses and elective groupings specific to the area of concentration. These certificates are designed to prepare the student to incorporate a more focused emphasis area within outdoor education as well as include other more interdisciplinary emphasis areas that incorporate other subject areas into the curriculum. One certificate is required as part of the AAS degree requirements. The Introduction to Outdoor Education does not meet the AAS degree certificate requirement but the courses will apply to other certificates.

## Fundamentals of Outdoor Leadership Certificate (Warren Tech)

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees/certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have either graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. For more information, see Warren Tech Students on page 12.

### Requirements

#### Required Courses

PRA 218	Outdoor Leadership	3
OUT 107	Orienteering and Route-finding	2
HWE 121	Wilderness First Aid	2

OUT 216	Challenge Course Facilitation	2
OUT 135	Risk Mgmt of Outdoor Prof	1
OUT 136	Leave No Trace Trainer Cert	2
OUT 134	Wilderness Ethics	2
		<b>Subtotal: 14</b>

#### Electives: OUT Courses (Choose 7 Credits)

OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 108	Wilderness Survival Skills	3
OUT 131	Rock Climbing I	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 115	Snow Orientation	2
OUT 126	Mountain Biking	1
		<b>Subtotal: 7</b>

Total Credit Hours: 21

## Outdoor Professional (Guiding) Certificate

The Outdoor Professional Certificate is for those who are seeking a career as a field guide or outdoor instructor in a variety of environments in the outdoor industry. This certificate focuses on understanding industry standards, examining interactions with clients, and experiential learning through field experiences.

### Requirements

#### Required Courses

OUT 136	Leave No Trace Trainer Cert	2
PRA 218	Outdoor Leadership	3
OUT 135	Risk Mgmt of Outdoor Prof	1
HWE 129	Wilderness First Responder	4
REC 210	Principles Outdoor Recreation	3
OUT 107	Orienteering and Route-finding	2
		<b>Subtotal: 15</b>

#### Choose 16 credits from the following courses:

REC 212	Outdoor Recreation Programming	3
OUT 101	Mountaineering	3
OUT 108	Wilderness Survival Skills	3
OUT 109	Winter Wilderness Surviv Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2

OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2
OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1
OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3
OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 216	Challenge Course Facilitation	2
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2
OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4
<b>Subtotal: 16</b>		

Total Credit Hours: 31

**Subtotal: 13**

**Electives: BUS/ACC/MAN/MAR Courses (Choose 9 Credits)**

BUS 102	Entrepreneurial Operations	3
BUS 115	Introduction to Business	3
BUS 216	Legal Environment of Business	3
ACC 101	Fundamentals of Accounting	3
MAN 128	Human Relation-Organizations	3
MAN 156	Problem Solving-Bus Environmnt	3
MAN 200	Human Resource Management I	3
MAR 216	Principles of Marketing	3
MAR 220	Principles of Advertising	3

**Subtotal: 9**

**OR the Small Business Start Up Certificate (8 Credits) all courses listed below**

SBM 101	Starting a Small Business	1
SBM 103	Legal Aspects-Small Business	1
SBM 106	Recordkeeping-Small Business	1
SBM 108	Marketing for a Small Business	1
SBM 110	Managing a Small Business	1
SBM 112	Financing a Small Business	1
SBM 113	Writing a Business Plan	1
SBM 175	Special Topics	1-3
or		
MAN 117	Time Management	1
or		
	faculty advisor-approved program or elective (1)	

**Subtotal: 8**

**Outdoor Industry Business/Management Certificate**

The Outdoor Industry Business/Management Certificate is for those who are seeking a career in the outdoor industry that focuses on business practices. This includes management, ownership, marketing, administrative duties, and more. The certificate will better prepare an individual with the skills necessary to properly operate and manage a business related to the outdoor industry.

**Requirements**

**Required Courses**

OUT 136	Leave No Trace Trainer Cert	2
PRA 218	Outdoor Leadership	3
OUT 135	Risk Mgmt of Outdoor Prof	1
HWE 129	Wilderness First Responder	4
REC 210	Principles Outdoor Recreation	3

**Electives: OUT Courses (Choose 10 Credits)**

OUT 101	Mountaineering	3
OUT 107	Orienteering and Routefinding	2
OUT 108	Wilderness Survival Skills	3
OUT 109	WinterWilderness Surviv Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2
OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2

OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1
OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3
OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 216	Challenge Course Facilitation	2
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2
OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4

**Subtotal: 10**

Total Credit Hours: 32

## Wilderness Therapy Specialist Certificate

The Wilderness Therapy Specialist Certificate is for students who are seeking a career that uses wilderness as a therapeutic process to help those in need. This certificate focuses on theory within psychology and sociology as well as experiential learning in the outdoors through field courses.

### Requirements

#### Required Courses

OUT 136	Leave No Trace Trainer Cert	2
PRA 218	Outdoor Leadership	3
OUT 135	Risk Mgmt of Outdoor Prof	1
HWE 129	Wilderness First Responder	4
OUT 107	Orienteering and Routefinding	2
SWK 120	Intervention Techniques	3

**Subtotal: 12**

#### Electives: PSY/SOC Courses (Choose 9 Credits)

PSY 101	General Psychology I: SS3	3
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PSY 102	General Psychology II : SS3	3
PSY 231	Positive Psychology: GT-SS3	3
PSY 229	Intro to Addictive Behavior	2
PSY 265	Psychology of Personality: SS3	3
SOC 101	Introduction to Sociology I : SS3	3
SOC 231	Sociology of Deviant Behavior: SS3	3
SOC 265	Violence and Culture	3
		<b>Subtotal: 9</b>

#### Electives: OUT Courses (Choose 7 Credits)

OUT 101	Mountaineering	3
OUT 108	Wilderness Survival Skills	3
OUT 109	Winter Wilderness Surviv Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2
OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2
OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1
OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3
OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 216	Challenge Course Facilitation	2
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2

OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4
		<b>Subtotal: 10</b>
Total Credit Hours: 31		

## Facilitation/Education Specialist Certificate

The Facilitation/ Education Specialist Certificate is designed for students who are seeking a career in experiential education and facilitation. The certificate focuses on theory and principles related to effectively educating and teaching others while also emphasizing experiential learning through outdoor based field courses.

### Requirements

#### Required Courses

OUT 136	Leave No Trace Trainer Cert	2
OUT 216	Challenge Course Facilitation	2
PRA 218	Outdoor Leadership	3
OUT 135	Risk Mgmt of Outdoor Prof	1
HWE 129	Wilderness First Responder	4
REC 210	Principles Outdoor Recreation	3
PRA 205	Resource Interpretation	3
PRA 255	Adv Resource Interpretation	3
		<b>Subtotal: 21</b>

#### Electives: (Choose 10 Credits)

*No more than 4 credits outside of OUT*

OUT 101	Mountaineering	3
OUT 107	Orienteering and Routefinding	2
OUT 108	Wilderness Survival Skills	3
OUT 109	Winter Wilderness Survival Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2
OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2
OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1

OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3
OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2
OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4
MET 150	Gen Meteorology w/Lab: SC1	4
MET 151	Intro to Climatology	3
GEY 135	Environmental Geol w/Lab: SC1	4
GEY 205	Geology of Colorado	3
AST 108	Colorado Night Sky I	1
AST 109	Colorado Night Sky II	1
ENV 101	Environmental Sci w/Lab: SC1	4
GEO 111	Physical Geography: Landforms w/Lab: GT-SC1	4
HIS 207	American Environment Hist: HI1	3
PHI 218	Environmental Ethics: GT-AH3	3

**Subtotal: 9**

Total Credit Hours: 31

## Outdoor Education Degrees

### Outdoor Education AAS Degree

The AAS degree is for those who are preparing for entry-level employment in a career-oriented program of study or who are upgrading skills in a specific occupation. This degree is not intended for transfer; however, courses are considered for transfer on an individual basis by the receiving college or university.

**Individual departments may specify particular courses for general education. Meet with an advisor for a degree worksheet.**

**Requirements**

**Required Courses**

**General Education Courses**

ENG/COM	100 or higher	3
MAT 107	Career Math or higher	3

**Subtotal: 15**

**Choose 6 credits (TWO courses) from the following (100 and above):**

**Subtotal: 6**

**Arts and Humanities:**

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

**Physical and Life Sciences:**

AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI

**Social and Behavioral Science:**

ARG, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC

*Choose an additional 3 credits from any of the above prefixes or CIS 118*

**Required Core Courses**

REC 100	Introduction to Recreation	2
OUT 134	Wilderness Ethics	2
OUT 187	Cooperative Education Internsh	

**Subtotal: 7**

**Elective Courses**

(Must select 8 credits from the following courses. Courses must not duplicate any certificate courses.)

REC 212	Outdoor Recreation Programming	3
OUT 101	Mountaineering	3
OUT 108	Wilderness Survival Skills	3
OUT 109	WinterWilderness Surviv Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2
OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2
OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1

OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1
OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3
OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 216	Challenge Course Facilitation	2
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2
OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4

**Subtotal: 8**

**Requirements**

**In addition to the requirements above, you must complete at least one of the following Certificates:**

- Outdoor Professional Certificate (31)
- Outdoor-Business-Management-Certificate-31
- Wilderness Therapy Specialist Certificate (31)
- Facilitation/Education Specialist Certificate (31)

**Subtotal: 31**

Total Credit Hours: 61

**Park Ranger Technology**

[www.rccc.edu/park-ranger-technology](http://www.rccc.edu/park-ranger-technology)

**Information: 303-914-6238**

The Park Ranger Technology (Recreation Management) Program provides training for those seeking careers in natural resource protection, interpretation, and management. Law enforcement, natural resource interpretation, public safety services, and outdoor recreation/education are the major areas of concentration, reflecting the needs of the industry and potential employment in all levels of government as well as private companies. To become a full-time professional Park Ranger, most hiring agencies have three basic requirements: 1) a bachelor’s degree from an accredited institution of higher learning; 2) basic park ranger knowledge and skills; 3) seasonal park ranger employment experience. The Park Ranger Technology certificate programs are designed around all agency requirements and allows you to design a program around specific interests, career goals, and previous training or education, and is appropriate for the following individuals:

- Students with a high school diploma, or some college, wishing to begin a program of study to prepare them for employment as a professional Park Ranger. In addition to the Certificate of Concentration, the program advisor will help you design an appropriate two-year associate degree that can be transferred to a four-year institution.
- Students seeking part-time or full-time seasonal employment as a Park Ranger with an agency (local, state, or federal) which may not require a four-year degree. Students must first consult with the program advisor before beginning any program of study.
- Students who already have a four-year degree in an unrelated field and who wish to make a career change.

**Certificates:**

Introduction to Park Ranger Technology  
 Park Ranger Specialist  
 Resource Interpretation

**Degree: Associate of Applied Science**

Park Ranger Technology

**Park Ranger Technology Certificates**

**Introduction to Park Ranger Technology Certificate**

The Introduction to Park Ranger Technology Certificate is for those who have an interest in becoming a Park Ranger and who would like to have more information about this career field in order to make a definitive decision.

**Requirements**

**Required Courses**

PRA 102	Intro to Park Ranger Tech	3
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PRA 203	Natural Resource Management	3
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Total Credit Hours: 6

**Park Ranger Specialist Certificate**

The Park Ranger Specialist Certificate is for those working in a front or back country setting. Focus is on park ranger skills, medical training and outdoor/environmental theory..

**Requirements**

**Required Courses**

OUT 136	Leave No Trace Trainer Cert	2
OUT 135	Risk Mgmt of Outdoor Prof	1
PRA 102	Intro to Park Ranger Tech	3
PRA 178	Park Ranger Skills Seminar	6
PRA 203	Natural Resource Management	3
PRA 205	Resource Interpretation	3
PRA 280	Park Ranger Internship	1-6
		<b>Subtotal: 21</b>

**Health Sciences Courses**

HWE 129	Wilderness First Responder	4
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**Elective Course. Choose 7 credits from the following:**

OUT 134	Wilderness Ethics	2
PRA 218	Outdoor Leadership	3
FSW 100	S-190 Intro to Wildland Fire	1
FSW 101	S-130 Firefighting Training	2
OUT 108	Wilderness Survival Skills	3
OUT 107	Orienteering and Routefinding	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
AST 108	Colorado Night Sky I	1
AST 109	Colorado Night Sky II	1
AST 110	Colorado Night Sky III	1
GEY 116	Geology of Minerals and Gems	1
GEY 118	Rock & Mineral Identification	1
GEY 125	Plate Tectonics	1
GEY 127	Oil and Gas Geology	1
GEY 140	Intro to GPS	1
		<b>Subtotal: 7</b>

Total Credit Hours: 32

**Resource Interpretation Certificate**

The Resource Interpretation Certificate is for those working with resource interpretation, naturalists, and/or other nature center work with the public.

**Requirements**

**Required Courses**

PRA 102	Intro to Park Ranger Tech	3
PRA 203	Natural Resource Management	3
PRA 205	Resource Interpretation	3
PRA 218	Outdoor Leadership	3
OUT 135	Risk Mgmt of Outdoor Prof	1
OUT 136	Leave No Trace Trainer Cert	2
PRA 255	Adv Resource Interpretation	3
PRA 280	Park Ranger Internship	1-6
REC 210	Principles Outdoor Recreation	3
<b>Subtotal: 24</b>		

**Health Sciences Courses**

HWE 129	Wilderness First Responder or	4
EMS 115	Emergency Medical Responder and	3

**AND Choose 1 credit from the following:**

HPR 108	Dietary Nutrition	1
HPR 102	CPR for Professionals	0.5
HPR 126	Outdoor Emergency Care Refresh	0.5
HPR 130	Pediatric Adv Life Support	1
HPR 230	Trauma Assessment-Intervention	1
HPR 269	Stress Management	0.5
HWE 121	Wilderness First Aid	2

**Elective Course. Choose 4 credits from the following:**

OUT 134	Wilderness Ethics	2
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 216	Challenge Course Facilitation	2
AST 108	Colorado Night Sky I	1
AST 109	Colorado Night Sky II	1
AST 110	Colorado Night Sky III	1
GEY 116	Geology of Minerals and Gems	1
GEY 118	Rock & Mineral Identification	1
GEY 125	Plate Tectonics	1
GEY 127	Oil and Gas Geology	1
GEY 140	Intro to GPS	1
GIS 101	Introduction to GIS	3
GER 101	Conversational German I	3
FRE 101	Conversational French I	3
ITA 101	Conversational Italian I	3
JPN 101	Conversational Japanese I	3
RUS 101	Conversational Russian I	3
SPA 101	Conversational Spanish I	3
<b>Subtotal: 4</b>		

**Park Ranger Technology Degree**

**Park Ranger Technology AAS Degree**

The AAS degree is for those who are preparing for entry-level employment in a career-oriented program of study or who are upgrading skills in a specific occupation. This degree is not intended for transfer; however, courses are considered for transfer on an individual basis by the receiving college or university.

**Individual departments may specify particular courses for general education. Meet with an advisor for a degree worksheet.**

**Requirements**

**Required Courses**

**General Education Courses**

ENG/COM	100 or higher	3
MAT 107	Career Math or higher	3
<b>Subtotal: 15</b>		

**Choose 6 credits (TWO courses) from the following (100 and above):**

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE, AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI, ARG, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC

**Subtotal: 6**

*Choose an additional 3 credits from any of the above prefixes or CIS 118 (3 Credits)*

**Program Requirements**

OUT 107	Orienteering and Routefinding	2
<b>Subtotal: 2</b>		

**Natural and Physical Science Electives**

(Must select 5 credits from the following courses. Courses must not duplicate any certificate courses.)

BIO 111	Gen College Biology I/Lab: SC1 or	5
ENV 101	Environmental Sci w/Lab: SC1	4
<b>Subtotal: 5</b>		

**and 1 Credit From the Following:**

AST 108	Colorado Night Sky I	1
AST 109	Colorado Night Sky II	1
AST 110	Colorado Night Sky III	1
GEY 116	Geology of Minerals and Gems	1

GEY 118	Rock & Mineral Identification	1
GEY 125	Plate Tectonics	1
GEY 127	Oil and Gas Geology	1
GEY 140	Intro to GPS	1
		<b>Subtotal: 1</b>

**General Electives**

(Choose 6 credits, only 3 can be OUT elective credits. Courses must not duplicate any certificate courses.)

REC 100	Introduction to Recreation	2
REC 210	Principles Outdoor Recreation	3
GIS 101	Introduction to GIS	3
PRA 255	Adv Resource Interpretation	3
GIS 210	Intermediate GIS	3
GER 101	Conversational German I	3
FRE 101	Conversational French I	3
ITA 101	Conversational Italian I	3
JPN 101	Conversational Japanese I	3
RUS 101	Conversational Russian I	3
SPA 101	Conversational Spanish I	3
BIO 112	Gen College Biology II/Lab:SC1	5
REC 212	Outdoor Recreation Programming	3
OUT 101	Mountaineering	3
OUT 108	Wilderness Survival Skills	3
OUT 109	Winter Wilderness Survival Skills	2
OUT 112	Mountain Orientation	2
OUT 113	Desert Orientation	2
OUT 114	Canyon Orientation	2
OUT 115	Snow Orientation	2
OUT 116	River Orientation	2
OUT 119	Flyfishing I	1
OUT 126	Mountain Biking	1
OUT 129	Ice Climbing I	1
OUT 130	Ice Climbing II	1
OUT 131	Rock Climbing I	2
OUT 132	Rock Climbing II	2
OUT 133	Technical Canyoneering	2
OUT 134	Wilderness Ethics	2
OUT 137	Kayaking	1
OUT 139	White Water Rafting Guide	2
OUT 140	Swift Water Rescue Tech I	1
OUT 143	Backpacking	2
OUT 144	Backcountry Cooking	1
OUT 145	Introduction to Winter Sports	1
OUT 149	Alpine Skiing I	1
OUT 150	Alpine Skiing II	1
OUT 151	Snowshoeing	1
OUT 152	Snowboarding I	1
OUT 153	Snowboarding II	1
OUT 156	Survival Plants in Summer I	2
OUT 157	Survival Plants in the Fall	2
OUT 158	Survival Plants in Spring I	2
OUT 161	Survival Plants: Summer II	3
OUT 162	Survival Plants: Fall II	3

OUT 163	Survival Plants: Spring II	3
OUT 168	Avalanche Safety I	1
OUT 169	Avalanche Awareness Level II	2
OUT 175	Special Topics	1-4
OUT 201	Scuba Diving	1
OUT 202	Open Water Diver	1
OUT 203	Advanced Open Water Diver	2
OUT 204	Rescue Diver	2
OUT 205	Divemaster	3
OUT 206	Assistant Scuba Instructor	3
OUT 207	Open Water Scuba Instructor	3
OUT 216	Challenge Course Facilitation	2
OUT 237	Paddle Sports	2
OUT 250	Alpine Ski Instructor I	2
OUT 251	Snowboard Instructor I	2
OUT 275	Special Topics	1-4
		<b>Subtotal: 6</b>

**In addition to the requirements above, you must complete at least one of the following Certificates:**

Park Ranger Specialist (p. 163)

Park Ranger Resource Interpretation

**Subtotal: 32**

**Subtotal: 60**

## Philosophy

[www.rccc.edu/philosophy](http://www.rccc.edu/philosophy)

### Degree: Associate of Arts

Philosophy AA Degree With Designation

### Philosophy AA Degree With Designation

For those planning to transfer to a four-year college or university to complete a major in Philosophy. Consult with a faculty advisor before beginning this area of study.

**Philosophy AA Designated Degree Requirements (p. 80)**

## Phlebotomy

[www.rbcc.edu/phlebotomy](http://www.rbcc.edu/phlebotomy)

### Certificate:

Phlebotomy

This CCHE approved certificate is designed to prepare you to gain employment as a Phlebotomist in the health care industry. You will receive an extensive and varied program of study that includes theory and venipuncture practice. After successful completion of these courses and the Phlebotomy Internship, you are eligible to apply and sit for the national AMT (American Medical Technologist) certification exam. Documentation of at least two Hepatitis B immunizations are required before the start of the HPR 112 Phlebotomy course. Immunizations, physician approval, and background check/drug screen (at the student's expense) are required before the start of the internship. You must complete a criminal background check and drug screen 60 days prior to enrolling in the internship by using the current RRCC-approved background check/drug screen program. The internship, HPR 180, must be started within four months of completing HPR 112. A Laboratory coat or a set of scrubs and a watch are required for this course.

## Phlebotomy Certificate

### Requirements

Courses are taken in consecutive semesters with HPR 178 and HPR 112 taken first and HPR 180 taken following completion of HPR 112 and HPR 178. You must be at least 18 years old to register for this program. Placement test scores must meet the prerequisite requirement for ENG 121 or higher or documented previous ENG 090 or college degree. Additionally, the pre/co-requisite is HPR 178 Medical Terminology.

### Required Courses

HPR 112	Phlebotomy	4
HPR 178	Medical Terminology	2
HPR 180	Internship	3

Total Credit Hours: 9

## Photography

[www.rbcc.edu/photography](http://www.rbcc.edu/photography)

### Certificates:

Professional Photography  
Introduction to Photography

### Degree: Associated of Applied Science

Professional Photography

## Photography Certificates

### Introduction to Photography Certificate

You will learn the basics of photography that provide the skills necessary to act as a commercial photographer's assistant. Assisting can be the apprenticeship route to becoming a professional photographer.

### Requirements

#### Required Courses

PHO 162	Digital Darkroom II	3
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#### Choose 3 credits from the electives listed below:

PHO 120	Fundamentals of Photography	3
ART 139	Digital Photography I	3

**Subtotal: 3**

Total Credit Hours: 6

### Professional Photography Certificate

You will learn techniques in both film and digital photography, such as camera techniques, print production, lighting, equipment, and business management. You will use both a traditional film SLR camera and a digital SLR camera or a digital camera with manual settings.

### Requirements

#### Required Courses

PHO 143	Perception & Photography I	3
PHO 204	Commercial Studio Lighting	3
MGD 268	Business for Creatives	3
PHO 162	Digital Darkroom II	3
PHO 241	Professional Inkjet Print I	3

**Subtotal: 15**

#### Preferred Electives:

ART 139	Digital Photography I	3
PHO 120	Fundamentals of Photography	3

**Subtotal: 3**

Total Credit Hours: 18

## Photography Degree

### Professional Photography AAS Degree

The Professional Photography AAS degree prepares you for a career as a professional photographer. By blending both film and digital skills, you will learn techniques that include camera operation, print production, lighting, equipment, and business management, including the history of photography. You will use both a traditional film SLR camera and a digital SLR camera or a digital camera with manual settings. Information: [www.rrcc.edu/multimedia](http://www.rrcc.edu/multimedia)

#### Requirements

##### Required Courses

Following is the recommended sequence of courses. In addition, each semester students should take a GEN ED and/or an approved elective as noted below.

##### Semester One

ART 113	History of Photography	3
PHO 120	Fundamentals of Photography	3
PHO 162	Digital Darkroom II	3

##### Semester Two

PHO 143	Perception & Photography I	3
PHO 122	Photo-Image Capture II	2
PHO 241	Professional Inkjet Print I	3

##### Semester Three

PHO 204	Commercial Studio Lighting	3
PHO 226	Digital Workflow Mgmt	3

##### Semester Four

MGD 268	Business for Creatives	3
PHO 232	Professional Portraiture	3
PHO 260	Events and Wedding Photography	3

##### Electives:

Choose four classes from the following:

PHO 155	Photog of the Human Form I	3
PHO 255	Photog of the Human Form II	3
MGD 111	Adobe Photoshop I	3
MGD 112	Adobe Illustrator I	3
ART 138	Film Photography I	3
ART 144	Portrait Photography	3
PHO 235	Architectural Photography	3
PHO 242	Professional Inkjet Print II	3
PHO 278	Seminar/Workshop	3

**Subtotal: 12**

#### General Education Courses

AAS Degree Requirements (p. 68)

**Subtotal: 15**

\* ART 113, ART 138, or ART 139 may be used to fulfill one Arts & Humanities and the General Education Elective. Students may substitute ART/PHO/MGD classes if the ART 113, ART 138, or ART 139 are counted toward the Arts & Humanities and General Education Course Requirements.

**Subtotal: 60**

## Physician Assistant Studies

[www.rrcc.edu/physician-assistant](http://www.rrcc.edu/physician-assistant)

### Degree: Master of Physician Assistant Studies

Physician Assistants (PAs) are healthcare providers who are authorized to practice medicine with the supervision of a licensed physician. The mission of the RRCC PA Program is to train clinically competent and compassionate physician assistants to provide primary care to the medically underserved.

The Physician Assistant Master's degree program is a rigorous, year-round, 27-month curriculum. Students progress through the full-time prescribed curriculum as a cohort. Completion of the program qualifies graduates to sit for the Physician Assistant National Certifying Examination (PANCE). Approximately 13 months of the program is on-campus didactic curriculum involving classroom, laboratory, and small-group work. The remainder of the program is devoted to off-campus clinical rotations and completing the Master's capstone project. The program's clinical rotations are throughout Colorado and Wyoming, many in rural and underserved areas.

Please note that admissions requirements, program curriculum, and graduation requirements are subject to change. The RRCC PA program website is the most current source for program information.

#### Program Application and Admission Criteria

Candidates must submit an application to the program through the Central Application Service for Physician Assistants (CASPA). Admissions Requirements and Application Procedures: [www.rrcc.edu/physician-assistant/admission](http://www.rrcc.edu/physician-assistant/admission). At the time of application, candidates must have completed a Bachelor degree from a regionally accredited institution of higher education, the required prerequisites, and 2000 hours of paid, health care-relevant experience.

**Accreditation**

The Red Rocks Community College Physician Assistant Program is accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA). The RRCC Program offers courses leading to a Certificate in PA Studies and prepares the student for the Physician Assistant National Certifying Exam (PANCE) which is administered by the National Commission for the Certification of Physician Assistants (NCCPA). Upon passage of the PANCE, graduates are eligible for licensure in any state.

**Physician Assistant Studies Master's Degree**

**Requirements**

**Required Courses**

**Fall Semester**

PAS 601	Professional Seminar I	1
PAS 631	History and Physical Exam I	4
PAS 605	Physiology/Pathophysiology I	4
PAS 603	Biochemistry of Patient Care	4
PAS 609	Human Anatomy I	2
PAS 611	Human Anatomy Lab I	1
PAS 613	Pharmacology I	2
PAS 625	Clinical Medicine I	13
PAS 629	Clinical Medicine Lab I	2
<b>Subtotal: 33</b>		

**Spring Semester**

PAS 614	Pharmacology II	4
PAS 610	Human Anatomy II	2
PAS 612	Human Anatomy Lab II	1
PAS 608	Physiology/Pathophysiology II	4
PAS 618	Psychosocial Care	3
PAS 602	Professional Seminar II	1
PAS 604	Evidence - Based Medicine	2
PAS 626	Clinical Medicine II	13
PAS 630	Clinical Medicine Lab II	2
PAS 632	History and Physical Exam II	4
<b>Subtotal: 36</b>		

**Summer Semester (8-week block)**

PAS 614	Pharmacology II	4
PAS 643	Clinical Resources & Pearls	3
PAS 645	Clinical Decision Making I	2
<b>Subtotal: 9</b>		

**2nd Fall Semester (6 weeks)**

PAS 641	Clinical Pharmacotherapeutics	2
PAS 653	Advanced Practice Seminar	2
PAS 655	Clinical Decision Making II	2
<b>Subtotal: 6</b>		

**Required**

PAS 670	Patient Care I	6
PAS 671	Patient Care II	3
PAS 672	Patient Care III	12

PAS 673	Patient Care IV	12
PAS 674	Patient Care V	3
PAS 689	Master's Project/Capstone	4

**Subtotal: 40**

Total Credit Hours: 124

**Physics**

[www.rrcc.edu/physics](http://www.rrcc.edu/physics)

**Degree: Associate of Science**

Physics AS Degree With Designation

**Physics AS Degree With Designation**

For those planning to transfer to a four-year college or university to complete a major in Physics. Consult with a faculty advisor before beginning this area of study. These courses provide the basic preparation leading to physics-related careers. Some courses might not be offered each semester.

**Physics AS Designated Degree Requirements (p. 81)**

**Plumbing**

[www.rrcc.edu/plumbing](http://www.rrcc.edu/plumbing)

This program provides basic entry-level and job upgrade skills. This certificate was created in partnership with industry associates and The Department of Labor. It addresses the need of most contractors for multi-talented employees that can handle varied tasks with confidence. It is also intended to assist in the preparation of plumbers for successful completion of state plumbing exams. Completion of plumbing-related coursework at Red Rocks Community College can replace the field experience (work under a master plumber) required to qualify to take the exams as follows: one hour of classroom training equals one hour of on-the-job training up to a maximum of one year.

Specialized and job upgrade courses (for example, PLU 207 International Plumbing Code, PLU 247 Hot-Water Heating Systems) will continue to be taught as stand-alone courses.

Please see Air Conditioning, Heating, and Refrigeration; Carpentry; or Mechanical Trades for additional degrees and certificates under this category.

Students should call 303-914-6306 for advising.

**Certificate:**

Plumbing Service

## Plumbing Service Certificate

### Requirements

#### Required Courses

PLU 101	Piping Skills	4
HVA 107	Safety in the Workplace	2
PLU 207	International Plumbing Code	4
PLU 108	Soldering & Brazing Skill	0.5
PLU 104	Plumbing Service	4
HVA 105	Electricity for HVAC/R	4
	or	
PLU 105	Basic Electricity	4

Total Credit Hours: 18.5

## Political Science

[www.rrcc.edu/political-science](http://www.rrcc.edu/political-science)

### Degree: Associate of Arts

Political Science AA Degree With Designation

### Political Science AA Degree With Designation

If you plan to transfer to a four-year college or university to complete a major in Political Science, you should complete the following courses. Consult with a faculty or academic advisor before beginning this program of study. These courses provide the basic preparation leading to political science-related careers.

**Political Science AA Designated Degree Requirements**  
(p. 82)

## Power Equipment and Sport Vehicle Technology

[www.rrcc.edu/warrentech/power-equipment-sport-vehicle-technology](http://www.rrcc.edu/warrentech/power-equipment-sport-vehicle-technology)

Through a cooperative agreement with Warren Tech (the career and technical high school for Jefferson County Public Schools), RRCC students pursuing certain career and technical college degrees/certificates may take courses (on a space-available basis) at Warren Tech (WT), which is adjacent to the RRCC campus. You must have graduated from high school, received a GED, or attained the age of 21. You pay RRCC tuition and WT program fees and your coursework is recorded on your RRCC transcript.

Classes follow the WT/Jeffco Public Schools' calendar. Deadlines and class start and end dates differ from those of RRCC. WT classes are conducted on a block schedule. The morning classes run Monday–Friday from 7:30–10:30 a.m. and the afternoon classes run Monday–Thursday from 12:00–3:45 p.m. **For more information, see Warren Tech Students on page 12.**

This two-year program is designed to provide you with the basic and advanced skill training as needed for successful entry to the power and sport vehicle industry.

### Certificates:

Power Equipment Maintenance Technician  
Sports Vehicle Maintenance Technician

### Degree: Associate of Applied Science

Power Equipment and Sports Vehicle Technology

## Power Equipment and Sports Vehicle Technology Certificates

### Power Equipment Maintenance Technician Certificate

#### Requirements

#### Required Courses

PVT 100	Intro to Power Vehicle Safety	2
PVT 105	PV Preventative Maintenance	2
PVT 110	PV Electrical Systems	4
PVT 120	PV Engine Repair	4
PVT 130	PV Hydraulics	4
PVT 140	PV Fuel and Emissions	4
PVT 150	PV Diesel Engines	4

Total Credit Hours: 24

### Sports Vehicle Maintenance Technician Certificate

#### Requirements

#### Required Courses

PVT 210	PV Advanced Electrical Systems	4
PVT 220	PV Advanced Engine Repair	4
PVT 230	PV Drive Systems	4
PVT 235	PV Brakes and Suspension	4
PVT 240	PV Advanced Fuel & Emissions	4
PVT 250	PV General Service	4

Total Credit Hours: 24

## Power Equipment and Sports Vehicle Technology AAS Degree

### Requirements

#### Required Courses

PVT 100	Intro to Power Vehicle Safety	2
PVT 105	PV Preventative Maintenance	2
PVT 110	PV Electrical Systems	4
PVT 120	PV Engine Repair	4
PVT 130	PV Hydraulics	4
PVT 140	PV Fuel and Emissions	4
PVT 150	PV Diesel Engines	4
PVT 210	PV Advanced Electrical Systems	4
PVT 220	PV Advanced Engine Repair	4
PVT 230	PV Drive Systems	4
PVT 235	PV Brakes and Suspension	4
PVT 240	PV Advanced Fuel & Emissions	4
PVT 250	PV General Service	4

#### General Education Courses

AAS Degree Requirements (p. 68)

Total Credit Hours: 63

## Precision Machining Technology

[www.rrcc.edu/warrentech/precision-machining-technology](http://www.rrcc.edu/warrentech/precision-machining-technology)

Through a cooperative agreement with Warren Tech (WT), the career and technical high school for Jefferson County Public Schools, RRCC students pursuing select career and technical college degrees and certificates attend Warren Tech for specific coursework and receive RRCC credit. RRCC students can attend WT on a space-available basis, provided they have either graduated from high school, received a GED, or attained the age of 21. **For more information, see Warren Tech Students on page 12.**

This program is designed to develop the skills necessary for entry-level employment in the machining industry. Entry-level skills in fabrication and plastic parts that meet industrial standards will be taught. The Precision Machining program is currently undergoing revision to offer a wider variety of courses and times. Please refer to the website for the most recent program information.

#### Introductory Certificates:

Machine Shop Fundamentals  
Metrology Quality Control

#### Advanced Certificates:

CNC Lathe Machine Operator  
Manual Machine Operator  
CNC Mill Operator  
5 Axis Milling  
Wire EDM Operator  
Swiss Screw Machine

#### Degree: Associate of Applied Science

Precision Machining

### Precision Machining Introductory Certificates

### Machine Shop Fundamentals Certificate

#### Requirements

##### Required Courses

MAC 110	Introduction to Engine Lathe	3
MAC 120	Intro to Milling Machine	3

**Subtotal: 6**

### Metrology Quality Control Certificate

#### Requirements

##### Required Courses

MAC 250	Advanced Inspection Techniques	3
MAC 266	Adv Inspection Techniques II	3
MAC 267	Metrology Maintenance	3
EGT 205	Geometric Dimension/Tolerance	3

**Subtotal: 12**

### Precision Machining Advanced Certificates

The below certificates require the completion of one of the above certificates

### CNC Lathe Machine Operator Certificate

#### Requirements

##### Required Courses

MAC 201	Intro to CNC Turning Operation	3
MAC 202	CNC Turning Operations II	3
MAC 245	CAD/CAM 3D	3

**Subtotal: 9**

## Manual Machine Operator Certificate

### Requirements

Machine Shop Fundamentals Certificate

#### Required Courses

MAC 111	Intermediate Engine Lathe	3
MAC 121	Intermediate Milling Machine	3
MAC 250	Advanced Inspection Techniques	3
EGT 205	Geometric Dimension/Tolerance	3

**Subtotal: 18**

## CNC Mill Operator Certificate

### Requirements

#### Required Courses

MAC 205	Intro to CNC Milling Operation	3
MAC 206	CNC Milling Operations II	3
MAC 245	CAD/CAM 3D	3

**Subtotal: 9**

## 5 Axis Milling Certificate

### Requirements

#### Required Courses

MAC 260	5-Axis Mill Operation	3
MAC 261	5-Axis Mill Programming	3

**Subtotal: 6**

## Wire EDM Operator Certificate

### Requirements

#### Required Courses

MAC 253	Wire EDM Operation	3
MAC 257	Wire EDM Programming	3

**Subtotal: 6**

## Swiss Screw Machine Certificate

### Requirements

#### Required Courses

MAC 210	Intro to Swiss Turn Operations	3
MAC 211	Swiss Turn Programming I	3

**Subtotal: 6**

## Precision Machining AAS Degree

### Requirements

Manual Machine Operator Certificate (p. 171) (18 credits)

Wire EDM Operator Certificate (p. 171) (6 credits)

CNC Lathe Operator Certificate (p. 170) or CNC Mill Operator Certificate (p. 171) (9 credits)

#### Required Courses

ENG 121	English Composition I:CO1 or higher	3
MAT 107	Career Math or higher	3
COM 115	Public Speaking	3

#### General Education Courses

**Subtotal: 15**

**Choose courses from two of the following areas for a total of 6 credits**

#### Arts and Humanities

ARA, ART, ASL, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE (100 and above)

#### Natural and Physical Sciences

AST, BIO, CHE, ENV, GEY, MET, NRE, PHY, SCI (100 and above)

#### Social and Behavioral Sciences

ARG, ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC (100 and above)

**Subtotal: 6**

Total Credit Hours: 60

## Psychology

[www.rccc.edu/psychology](http://www.rccc.edu/psychology)

The field of psychology is concerned with the study of normal and abnormal human behavior. Psychologists frequently provide personal counseling in hospitals, clinics, schools, corrections facilities, or in their own private practices. Experimental psychologists work in laboratories and try to develop theories of why and how people behave as they do. Degree: Associate of Arts

#### Degree: Associate of Arts

Psychology AA Degree With Designation

#### Degree: Associate of Science

Psychology AS Degree With Designation

## Psychology AA Degree With Designation

Completion of the following courses is appropriate for those who plan to transfer to a four-year college or university to complete a major in Psychology. Consult with a faculty advisor before beginning any program of study.

**Psychology AA Designated Degree Requirements (p. 83)**

## Psychology AS Degree With Designation

Completion of the following courses is appropriate for those who plan to transfer to a four-year college or university to complete a major in Psychology. Consult with a faculty advisor before beginning any program of study.

**Psychology AS Designated Degree Requirements (p. 83)**

## Radiologic Technology

[www.rrcc.edu/radiologic-technology](http://www.rrcc.edu/radiologic-technology)

**Degree: Associate of Applied Science  
Radiologic Technology**

### Radiologic Technology AAS Degree

The Radiologic Technology Program is designed to provide training in radiologic technology for students who wish to establish eligibility to participate in the national certification examination of the American Registry of Radiologic Technologists (ARRT). Graduates who pass the national certifying examination are qualified to assume diagnostic radiographer positions in medical facilities across the nation, both in hospitals and private clinics or offices. Graduates of the program may also be eligible to pursue further certification in CT, MRI, Mammography, Ultrasound, Nuclear Medicine, and Radiation Therapy.

The required general education and prerequisite courses must be complete or in-session when the student applies to the program. Upon acceptance into the program, students can expect to spend 30-40 hours per week in the classroom or at clinical internship. Internships take place in healthcare facilities. Students can expect to rotate through a variety of clinical shifts, including days, nights, weekends, and overnights. The final semester will include a capstone course. Additional fees apply for most RTE courses.

Admission to the radiologic technology program is through a competitive selection process. Applications are accepted once a year between January–March. Information sessions are held regularly throughout the year. Please contact an advisor or visit the website for details: [www.rrcc.edu/radiologic-technology](http://www.rrcc.edu/radiologic-technology).

### Requirements

#### Prerequisite Courses

HPR 178	Medical Terminology	2
RTE 101	Introduction to Radiography	2

#### Required General Education Courses:

ENG/COM	100 or higher	3
MAT 121	College Algebra : MA1 or Trigonometry or Calculus	4
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
PSY/SOC	100 or higher	3

#### Required Courses

RTE 111	Radiographic Patient Care	2
RTE 121	Radiologic Procedures I	3
RTE 122	Radiologic Procedures II	3
RTE 131	Radiogr Pathology/Image Eval	1.5
RTE 132	Radiog Pathology/Image Eval II	1.5
RTE 141	Radiographic Equip/Imaging I	3
RTE 142	Radiographic Equip/Imaging II	3
RTE 181	Internship: Radiographic I	3
RTE 182	Internship: Radiographic II	5
RTE 183	Internship: Radiographic III	6
RTE 221	Advanced Medical Imaging	3
RTE 231	Radiation Biology/Protection	2
RTE 281	Radiographic Internship IV	8
RTE 282	Radiographic Clinical Intern V	9
RTE 289	Capstone	3

Total Credit Hours: 77

## Real Estate

**Business (p. 107)**

## Secondary Education

**Teacher Education (p. 175)**

# Social Work

[www.rccc.edu/social-work](http://www.rccc.edu/social-work)

Social workers help individuals, families, and groups increase their capacity for social functioning, and work to create conditions that support communities in need. The practice of social work requires knowledge of human development and behavior, of social, economic and cultural institutions, and of the interaction of all these factors. Social workers help a diverse population address their own needs through psychosocial services and advocacy. They also help people overcome some of life's most difficult challenges: poverty, discrimination, abuse, addiction, physical illness, divorce, loss, unemployment, educational problems, disability, and mental illness. They help prevent crises and counsel individuals, families, and communities to cope more effectively with the stresses of everyday life.

### Transfer Agreement with Metro State University

Social workers are highly trained and experienced professionals. Only those who have earned social work degrees at the bachelor's, master's, or doctoral levels—and completed a minimum number of hours in supervised fieldwork—are professional social workers. RRCC has a transfer agreement for students to complete their Associate of Arts degree with an emphasis in Social Work at RRCC and finish their Bachelor's of Social Work at Metro State University in downtown Denver.

### Degree: Associate of Arts

#### Social Work

## Social Work AA Degree

### Requirements

Articulation Agreement with Metro State College of Denver.

#### Required Courses

SWK 100	Introduction to Social Work	3
PSY 101	General Psychology I: SS3	3
PSY 102	General Psychology II : SS3	3

#### Courses that fulfill General Education Requirements:

#### Communication

ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3
		<b>Subtotal: 9</b>

#### Mathematics

MAT 135	Intro to Statistics: MA1	3
		<b>Subtotal: 3</b>

### Arts and Humanities

Two gtPathways Arts & Humanities courses from two GT categories (GT-AH1, GT-AH2, GT-AH3).

**Subtotal: 6**

### History

One gtPathways History course (GT-HI1.)

**Subtotal: 3**

### Social and Behavioral Sciences

POS 111	American Government: SS1	3
ANT 101	Cultural Anthropology: SS3	3
SOC 101	Introduction to Sociology I : SS3	3
		<b>Subtotal: 9</b>

### Natural and Physical Sciences

BIO 105	Science of Biology w/Lab: SC1	4
	or	
BIO 111	Gen College Biology I/Lab: SC1	5
		<b>Subtotal: 7-10</b>

*Plus one additional gtPathways Natural & Physical Sciences course (GT-SC1, GT-SC2).*

*See GT Courses (p. 90)*

### Electives

See approved AA Electives (p. 55) in AA Degree Requirements.

**Subtotal: 5-8**

### Global Diversity - Metropolitan State University of Denver requirement.

**Subtotal: 3**

### Choose one course from the following:

ART 111	Art Hist Ancient/ MedievGT-AH1	3
ART 112	Art Hist Renaiss/1900:GT-AH1	3
GEO 105	World Regional Geography: SS2	3
HIS 101	Western Civ:Antiquity-1650 HI1	3
HIS 102	Western Civ: 1650-Present: HI1	3
HIS 111	The World: Antiquity-1500: HI1	3
HIS 112	The World: 1500-Present: HI1	3
HIS 243	Hist of Modern China: HI1	3
HIS 244	History of Latin America: HI1	3
HIS 249	History-Islamic Civiliz: HI1	3
HIS 255	The Middle Ages: HI1	3
MUS 124		
POS 205	International Relations: SS1	3

### Multicultural - Metropolitan State University of Denver

**requirement.**

**Subtotal: 3**

**Choose one course from the following:**

ANT 215	Indians of No. America:-SS3	3
ETH 200	Intro to Ethnic Studies: SS3	3
ETH 212	African-American Studies	3
ETH 224	Intro to Chicano Studies	3
HIS 208	American Indian History: HI1	3
HIS 250	African American History: HI1	3
LIT 205	Ethnic Literature: AH2	3
LIT 259	Srvy-African American Lit: AH2	3
MUS 125	History of Jazz: AH1	3
SOC 218	Sociology of Diversity: SS3	3

**Recommended Elective:**

SWK 120	Intervention Techniques	3
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Total Credit Hours: 63

- Abdomen (AB)
- Obstetrics/Gynecology (OB/GYN)
- Registered Vascular Technology (RVT)

A qualifying degree/certification is required for entry into the program (two-year, allied health, patient care related degree/certification, or a four-year degree in any field), as well as the required general education courses and DMS 101, HPR 178, and RTE 255.

Upon acceptance into the program, students can expect to spend 30-40 hours per week in the classroom or at clinical internship. Internships take place in healthcare facilities. Students can expect to rotate through a variety of clinical shifts, including days, nights, weekends, and overnights. Additional fees apply for some DMS courses.

Admission to the sonography program is through a competitive selection process. Applications are accepted once a year in March. Information sessions are held regularly throughout the year. Please contact an advisor or visit the website for details:  
[www.rccc.edu/sonography](http://www.rccc.edu/sonography)

## Sociology

[www.rccc.edu/sociology](http://www.rccc.edu/sociology)

**Degree: Associate of Arts**

**Sociology AA Degree With Designation**

The field of sociology is the systematic and scientific study of the cultural, institutional, and interactional forces that drive social change, give rise to social institutions, and shape the everyday lives and realities of individuals. The completion of the following courses is appropriate for those who plan to transfer to a four-year college or university to complete a major in Sociology. Consult with a faculty advisor before beginning any program of study.

### Sociology AA Degree With Designation

**Sociology AA Designated Degree Requirements** (p. 84)

## Sonography

[www.rccc.edu/sonography](http://www.rccc.edu/sonography)

**Degree: Associate of Applied Science**

**Diagnostic Medical Sonography**

The sonography program prepares the student for entry-level positions in the field of diagnostic medical sonography.

Upon completion of the degree, students will be able to take national certification examinations from the American Registry of Diagnostic Medical Sonographers (ARDMS), in the following areas:

- Registered Diagnostic Medical Sonographer (RDMS)

## Sonography Degrees

### Diagnostic Medical Sonography AAS Degree

**Requirements**

**Prerequisite Courses:**

DMS 101	Introduction to Sonography	2
HPR 178	Medical Terminology	2
RTE 255	Multiplanar Sectional Imaging	2

**Prerequisite General Education Courses:**

ENG/COM	100 or higher	3
MAT 121	College Algebra : MA1 (or higher MAT course 3-4 credits)	4
BIO 201	Human Anatomy&Phys I w/Lab:SC1	4
BIO 202	Human Anatomy&Phys II w/Lab:SC1	4
PSY/SOC	100 or higher	3

**Subtotal: 18**

**Required Courses**

DMS 203	Cerebrovascular Sonography	2
DMS 205	Small Parts Ultrasound	2
DMS 221	OB/GYN Ultrasound I	2
DMS 222	OB/GYN Ultrasound II	2
DMS 231	Abdominal Ultrasound I	2
DMS 232	Abdominal Ultrasound II	2
DMS 241	Ultrasound Physics I	2
DMS 242	Ultrasound Physics II	2

DMS 244	General Ultrasound Scan Lab	3
DMS 245	Vascular Ultrasound Scan Lab	3
DMS 252	Abdominal Vascular Sonography	2
DMS 271	Clinical I	6
DMS 272	Clinical II	6
DMS 273	Clinical III	6
DMS 274	Clinical IV	6
DMS 270	Clinical Observation	3
DMS 275	Special Topics	2
DMS 288	Practicum	6

Total Credit Hours: 83

## Speech and Communication

See Communication on page 86

## Teacher Education

[www.rbcc.edu/elementary-secondary-teacher-education](http://www.rbcc.edu/elementary-secondary-teacher-education)

Contact the teacher education faculty advisor before beginning any of these programs of study.

### Degrees: Associate of Arts

- Elementary Teacher Education (K-6 grade) AA Degree With Designation
- Secondary Education (7-12 grade)

### Secondary & Postsecondary Career and Technical Education (CTE) courses

### Teacher Education Degrees

### Elementary Teacher Education AA Degree With Designation

The AA degree requirements comply with the state wide Elementary Teacher Education Articulation Agreement between RRCC and Colorado's public four-year colleges and universities. If you plan to transfer to a four-year college or university within Colorado to complete teacher certification, you must complete the 41 credits outlined below with a C or higher, unless noted. The remaining 19 credits needed for the AA degree are specific to individual transfer schools.

Before beginning to take classes, you must meet with RRCC's Teacher Education faculty advisor to plan a course of study and to examine the list of approved credits for each four-year institution in Colorado.

### See Elementary Teacher Education AA Designated Degree Requirements

## Secondary Education AA Degree

If you plan to transfer to a four-year college or university to complete a Secondary Education teaching licensure program, meet with the RRCC Teacher Education faculty advisor to design a course of study. Your associate's degree will focus on a specific content area (English, history, math, sciences, etc.) with electives including EDU 221 Intro to Education and EDU 288 Practicum.

## Teacher Education Additional Program of Study

## Career and Technical Education EDU courses

### Requirements

These EDU courses meet requirements for secondary and postsecondary career and technical education (CTE) instructor renewal credentialing requirements for professional licensure. Secondary instructors visit the CDE website for specific CTE licensure requirements [www.cde.state.co.us/cdeprof/cte\\_generalinfo](http://www.cde.state.co.us/cdeprof/cte_generalinfo)

Postsecondary CTE instructors, contact your institution's CTE credentialing program administrator.

### Courses

EDU 222	Effective Teaching	1
EDU 250	CTE in Colorado	1
EDU 260	Adult Learning and Teaching	3
EDU 266	Adv College Teaching Methods	1
EDU 288	Practicum II	1
EDU 289	Capstone	1

## Theatre Arts and Dance

[www.rbcc.edu/theatre-arts-dance](http://www.rbcc.edu/theatre-arts-dance)

Consult with the Program Director of Theatre Arts and Dance before beginning any program of study.

### Certificates:

- Choreography
- Costume Basics
- Advanced Costuming
- Stagehand Basics
- Stagehand Applications
- Stage Makeup
- Musical Theatre Performance
- Writing for Stage and Screen

### Degree: Associate of Applied Science

Theatre Technology

### Degree: Associate of Arts

Theatre AA Degree With Designation

## Theatre Arts Certificates

### Choreography Certificate

#### Requirements

This course of study is designed to train you for entry-level positions as a choreographer. Related professions are dancer, choreographer, assistant choreographer. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

#### Required Courses

DAN 125	Dance History: AH1	3
DAN 224	Dance for Musical Theatre I	3
DAN 211	Dance Composition	3

#### Choose from any of the other DAN courses for a total of 2 credits

DAN 105	Hip Hop Dance I	1
DAN 106	Hip Hop Dance II	1
DAN 121	Jazz I	1
DAN 143	Tap I	1
DAN 151	Belly Dance I	1
DAN 152	Belly Dance II	1

Total Credit Hours: 11

### Costume Basics Certificate

#### Requirements

The Certificate in Costume Basics is appropriate for those who want to prepare for a career in costume. Upon completion of the courses, you will be prepared for entry-level employment in costume and fashion careers as stitchers, wardrobe assistants, and costume shop assistants. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

#### This certificate is intended for a one-semester (fall) course of study.

#### Required Courses

THE 105	Theatre Appreciation: AH1	3
THE 104	Basic Costume/Apparel Const	3

Total Credit Hours: 6

### Advanced Costuming Certificate

#### Requirements

The Advanced Costuming Certificate is appropriate for those who want to prepare for a career in costume design. Upon completion of the courses, you will be prepared for entry-level employment in costume and fashion careers as stitchers, wardrobe assistants, and costume shop assistants. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

#### This certificate is intended for a two-semester course of study.

#### Required Courses

THE 131	Theatre Production I	3
THE 202	Intermed Costume Construction	3
THE 108	Theater Script Analysis: AH1	3
THE 109	Basics of Pattern Drafting	3
THE 222	Millinery & Costume Accessory	3
THE 245	Bas Costume Design/Constructn	3

Total Credit Hours: 18

### Stagehand Basics Certificate

#### Requirements

This course of study is designed to train you for entry-level positions as back-stage technicians, running crews, shop assistants, and set-building. Related professions are carpentry, cabinet-making, and careers requiring construction skills. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

#### This certificate is intended for a one-semester (fall) course of study.

#### Required Courses

THE 116	Technical Theatre	3
THE 105	Theatre Appreciation: AH1	3
THE 131	Theatre Production I	3

Total Credit Hours: 9

## Stagehand Applications Certificate

### Requirements

This course of study is designed to train you for entry-level positions as a back-stage technician, running crew, shop assistant, and set-builder. Related professions are carpentry, cabinet-making, and careers requiring construction skills. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

**This certificate is intended for a two-semester course of study.**

#### Required Courses

THE 108	Theater Script Analysis: AH1	3
THE 132	Theatre Production II	3
THE 200	Paint/Draw/Rende/Model Techs	3

#### Choose 2 of the following:

THE 221	Set Design for Film & Theatre	3
THE 216	Theatre Lighting and Design	3
THE 226	Theatre Sound Op and Dsgn I	3
THE 152	Production Stage Management I	3

Total Credit Hours: 15

## Stage Makeup Certificate

### Requirements

This course of study is designed to train you for entry-level positions as makeup artists. Related professions are makeup assistant, makeup designer, special effects makeup designer. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

**This certificate is intended for a one-year course of study, divided in to two semesters (fall and spring).**

#### Required Courses

THE 135	Stage Makeup I	3
THE 136	Stage Makeup II	3

Total Credit Hours: 6

## Musical Theatre Performance Certificate

### Requirements

This course of study is designed to train you for entry-level positions as a musical theatre performer. Related professions are actor/singer, choreographer, director, dancer. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

**This certificate is intended for a one-year course of study, divided in to two semesters (fall and spring).**

#### Required Courses

THE 111	Acting I	3
THE 188	Practicum	3
THE 126	Auditioning-Musical Theater	3
THE 210	Singing for Actors	3
DAN 224	Dance for Musical Theatre I	3

Total Credit Hours: 15

## Writing for Stage and Screen Certificate

### Requirements

This course of study is designed to train you for entry-level positions as writers for stage and screen. Related professions are playwright, screenwriter, editor. You should consult with the Program Director of Theatre Arts and Dance early in your college career to explore all of your educational options. You must earn a C or higher in all theatre courses to graduate.

**This certificate is intended for a one-year course of study, divided in to two semesters (fall and spring).**

#### Required Courses

THE 108	Theater Script Analysis: AH1	3
THE 215	Playwriting: AH1	3
FVT 250	Scriptwriting for Film & Video	3
THE 255	Advanced Playwriting	3
ENG 221	Creative Writing I	3

Total Credit Hours: 15

## Theatre Arts Degrees

### Theatre Technology AAS Degree

#### Requirements

**(Choose either Emphasis in Stage Costuming or Emphasis in Stagecraft)**

This two-year course of study will prepare you for entry-level employment in technical support positions within the entertainment industry. In addition, it will provide the first two years of necessary course work if you want to pursue advanced degrees at four-year institutions in theatre design and technology. Consult with the Program Director of Theatre Arts and Dance early in your college career to explore all your educational options. You must earn a C or higher in all theatre courses to graduate.

#### Required Courses for Either Emphasis

THE 104	Basic Costume/Apparel Const	3
THE 105	Theatre Appreciation: AH1	3
THE 108	Theater Script Analysis: AH1	3
THE 109	Basics of Pattern Drafting	3
THE 116	Technical Theatre	3
THE 129	Intro-Entertainment Industry	3
THE 131	Theatre Production I	3
THE 132	Theatre Production II	3
THE 200	Paint/Draw/Rende/Model Techs	3
THE 202	Intermed Costume Construction	3
THE 231	Theatre Production III	3
THE 280	Internship	1-6

#### Choose Three from the following:

THE 152	Production Stage Management I	3
THE 216	Theatre Lighting and Design	3
THE 221	Set Design for Film & Theatre	3
THE 226	Theatre Sound Op and Dsgn I	3
THE 222	Millinery & Costume Accessory	3

#### General Education Courses

ENG/COM	100 or higher	3
MAT 107	Career Math or higher	3

#### Required Arts and Humanities Courses:

THE 211	Dev of Theatre Grk-Renn: AH1	3
THE 212	Dev of Theatre Restor-Mod: AH1	3

#### Natural and Physical Sciences:

AST, BIO, CHE, ENV, GEY, PHY, SCI

**Subtotal: 3**

#### Social and Behavioral Sciences:

ANT, ECO, GEO, GIS, HIS, POS, PSY, SOC, WST, ETH

**Subtotal: 3**

Total Credit Hours: 60

## Theatre AA Degree With Designation

The completion of the following courses is appropriate for those who plan to transfer to a four-year college or university to complete a major in Theatre. This program provides basic preparation leading to theatre-related careers, as well as to the teaching of theatre.

Theatre AA Designated Degree Requirements (p. 87)

## Water Quality Management Technology

[www.rbcc.edu/water-quality-management](http://www.rbcc.edu/water-quality-management)

The Water Quality Management Technology Program is a comprehensive study of all levels and areas of operations in the water and wastewater industry. You will be introduced to the many functions and career opportunities within the field. You can then establish an educational program that best fits your goals and interests.

If you are working in the industry, you can obtain higher education and skill levels for higher operator certification by attending specific courses. A degree in Water Quality Management Technology will give you all the instruction necessary to work in supervisory and management positions. **Information: 303-914-6121**

#### Certificates:

- Introduction to Water Treatment
- Introduction to Wastewater Treatment
- Mathematics in Water Quality
- Laboratory Analysis
- Distribution and Collection Systems
- Water Treatment Certification (D-A)
- Wastewater Treatment Certification (D-A)

#### Degree: Associate of Applied Science

Water Quality Management Technology

#### Degree: Bachelors of Applied Science

Water Quality Management Technology

## Water Quality Management Technology Certificates

Upon completion of this program, you will possess the skills and knowledge for entry-level positions within the industry in your specific area of interest. Satisfactory completion, grade of C or higher, is mandatory for all core WQM and certificate coursework.

## Introduction to Water Treatment Certificate

### Requirements

#### Required Courses

WQM 100	Introduction to Water Quality	3
WQM 124	Water Certif Review for C & D	3

Total Credit Hours: 6

## Introduction to Wastewater Treatment Certificate

### Requirements

#### Required Courses

WQM 100	Introduction to Water Quality	3
WQM 125	Wastewater Cert Review for C&D	3

Total Credit Hours: 6

## Mathematics in Water Quality Certificate

### Requirements

#### Required Courses

WQM 105	Specific Calcs-Water Qual Mgmt	4
WQM 200	Hydraulics-Water Quality Mgmt	4

Total Credit Hours: 8

## Laboratory Analysis Certificate

### Requirements

#### Required Courses

WQM 119	Basic Water Quality Analyses	4
WQM 216	Bio/Bacteriological Water Qual	4

Total Credit Hours: 8

## Distribution and Collection Systems Certificate

### Requirements

#### Required Courses

WQM 109	Water Distribution	3
WQM 118	Wastewater Collection Systems	3

Total Credit Hours: 6

## Water Treatment Certification (D-A)

### Requirements

#### Required Courses

WQM 124	Water Certif Review for C & D	3
WQM 224	Water Certification Review	3

Total Credit Hours: 6

## Wastewater Treatment Certification (D-A)

### Requirements

#### Required Courses

WQM 125	Wastewater Cert Review for C&D	3
WQM 225	Wastewater Cert Review	3

Total Credit Hours: 6

## Water Quality Management AAS Degree

Satisfactory completion, grade of C or higher, is mandatory for all core WQM and certificate coursework.

### Requirements

#### Required Courses

WQM 100	Introduction to Water Quality	3
WQM 105	Specific Calcs-Water Qual Mgmt	4
WQM 119	Basic Water Quality Analyses	4
WQM 120	Water Quality Equip Maint I	4
WQM 126	Safety & Security Systems	3
WQM 200	Hydraulics-Water Quality Mgmt	4
WQM 206	Design Interp-Water Qual Mgmt	4
WQM 216	Bio/Bacteriological Water Qual	4
WQM 217	Disinfect Tech-Water Qual Syst	4

**General Education Courses (See WQM Faculty Advisor)**  
**Subtotal: 12**

**Faculty advisor-approved WQM electives**  
**Subtotal: 12**

**Required Electives**

BUS 121	Basic Workplace Skills	1
GIS 101	Introduction to GIS	3
		Total Credit Hours: 62

**Water Quality Management Technology  
BAS Degree**

**Requirements**

The Bachelor of Applied Science (BAS) degree in Water Quality Management Technology requires completion of 120 credit hours. Students will be required to complete a BAS application through admissions and attend a BAS Info Session in order to enroll in upper division WQM courses. Please check the department website for information about Info Session dates and times. Students may also meet with WQM staff or faculty to set up an initial subject-specific advising meeting in order to develop a student plan and prior learning assessment portfolio. Students should also meet with Academic Advising to review their general education requirements and transfer credits. Satisfactory completion, grade of C or higher, is mandatory for all core WQM and certificate coursework.

**General Education Required Courses (37 Credits)**

CHE 111	Gen College Chem I/Lab: SC1	5
BIO 105	Science of Biology w/Lab: SC1	4
MAT 121	College Algebra : MA1	4
ENG 121	English Composition I:CO1	3
ENG 122	English Composition II:CO2	3
COM 115	Public Speaking	3

**Electives**

Two Arts and Humanities GT courses	6
Two Social and Behavioral Science GT courses	6
One History GT course	3

**Lower Division Water Quality Management Courses (30 Credits)**

WQM 100	Introduction to Water Quality	3
WQM 119	Basic Water Quality Analyses	4
WQM 120	Water Quality Equip Maint I	4
WQM 126	Safety & Security Systems	3
WQM 200	Hydraulics-Water Quality Mgmt	4
WQM 206	Design Interp-Water Qual Mgmt	4
WQM 216	Bio/Bacteriological Water Qual	4

WQM 217	Disinfect Tech-Water Qual Syst	4
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**Upper Division Water Quality Management Courses (30 credits)**

30 credits required from the list below.

WQM 311	Survey of Environ Water Acts	2
WQM 312	Survey Safe Drinking Water Act	2
WQM 327	Water Industry Management	3
WQM 345	Principles of Hydrology	3
WQM 421	Enviro Sampling & Containment	3
WQM 427	Managing Water Projects	3
WQM 428	Water Data Mgmt & Analysis	3
WQM 460	Source Water Management	3
WQM 455	Human/Water Eco Relationships	3
WQM 465	Water Toxicity Impacts	4
WQM 489	Senior Capstone	3

**Elective Courses (23 Credits)**

These courses can be chosen by the student and may include AAS courses from WQM or courses from other departments.

Total Credit Hours: 120

**Welding**

**Welding Certificates**

For the following certificates, you must complete WEL 100 Safety for Welders as a prerequisite course.

**Ox-Fuel Welding and Cutting (OFW and OFC) Certificate**

**Requirements**

**Required Courses**

WEL 100	Safety for Welders	1
WEL 101	Allied Cutting Processes	4
WEL 102	Oxyacetylene Joining Processes	4

Total Credit Hours: 9

**Shield Metal Arc Welding (SMAW) Certificate**

**Requirements**

**Required Courses**

WEL 103	Basic Shielded Metal Arc I	4
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WEL 110	Advanced Shielded Metal Arc I	4
Total Credit Hours: 8		

### Gas Metal Arc Welding (GMAW) Certificate

**Requirements**

**Required Courses**

WEL 201	Gas Metal Arc Welding I	4
WEL 202	Gas Metal Arc Welding II	4
Total Credit Hours: 8		

### Flux Core Arc Welding (FCAW) Certificate

**Requirements**

**Required Courses**

WEL 203	Flux Cored Arc Welding I	4
WEL 204	Flux Cored Arc Welding II	4
Total Credit Hours: 8		

### Gas Tungsten Arc Welding (GTAW) Certificate

**Requirements**

**Required Courses**

WEL 124	Intro-Gas Tungsten Arc Welding	4
WEL 224	Adv Gas Tungsten Arc Welding	4
Total Credit Hours: 8		

### Welding AAS Degree

**Requirements**

**Required Courses**

WEL 100	Safety for Welders	1
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WEL 101	Allied Cutting Processes	4
WEL 102	Oxyacetylene Joining Processes	4
WEL 103	Basic Shielded Metal Arc I	4
WEL 110	Advanced Shielded Metal Arc I	4
WEL 124	Intro-Gas Tungsten Arc Welding	4
WEL 201	Gas Metal Arc Welding I	4
WEL 202	Gas Metal Arc Welding II	4
WEL 203	Flux Cored Arc Welding I	4
WEL 204	Flux Cored Arc Welding II	4
WEL 224	Adv Gas Tungsten Arc Welding	4
WEL 250	Layout and Fabrication	4
CAD 101	Computer Aided Drafting/2D I	3

**General Education Course Requirements:**

ENG 131	Technical Writing I: CO1	3
MAT 107	Career Math	3
COM 115	Public Speaking	3
PHY 105	Conceptual Physics w/Lab: SC1	4

**One elective from any of the following areas:**

**Arts and Humanities**

ARA, ART, COM, FRE, GER, HUM, ITA, JPN, LIT, MUS, PHI, RUS, SPA, THE

**Natural and Physical Sciences**

AST, BIO, CHE, GEY, PHY

**Social and Behavioral Sciences**

ANT, ECO, HIS, POS, PSY, SOC

Total Credit Hours: 64

## Woodworking

Fine Woodworking (p. 139)

# Course Descriptions

Course descriptions and course numbers are used by all Colorado Community Colleges to make it easier for students to select courses and transfer among state colleges.

## AAA-Advancing Academic Achievement

### **AAA 050 - Semester Survival (2)**

Emphasizes basic study skills in order to bolster their chances of completing the current semester successfully.

### **AAA 101 - College 101: Student Experience (1)**

Introduces students to college culture and prepares them for the challenges they will face in higher education. Through a series of interactive seminars, students discover learning in a multicultural environment and use college and community resources to attain education and career goals.

### **AAA 109 - Advanced Academic Achievement (3)**

Examines theories and practices associated with successful learning to enhance college success. Recommended for new and returning students, this course study areas including education and career planning, effective communication, personal management, critical and creative thinking, development of community and awareness of diversity, leadership, and techniques for successful academic performance.

### **AAA 175 - Special Topics (0)**

Exploration of current topics, issues and activities related to one or more aspects of the named discipline.

### **AAA 275 - Special Topics (0)**

Exploration of current topics, issues and activities related to one or more aspects of the named discipline.

## ACC-Accounting

### **ACC 101 - Fundamentals of Accounting (3)**

This course introduces accounting fundamentals with emphasis on the procedures and practices used in business organizations. Major topics include the accounting cycle for service and merchandising companies, including end-of-period reporting.

### **ACC 121 - Accounting Principles I (4)**

This course introduces accounting principles for understanding the theory and logic that underlie procedures and practices for business organizations. Major topics include the accounting cycle for service and merchandising companies, internal control principles and practices, notes and interest, inventory systems and costing, and plant and intangible asset accounting.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

### **ACC 122 - Accounting Principles II (4)**

This course continues the application of accounting principles to business organizations. Major topics include corporate equity and debt financing, investments, cash flow statements, financial analysis, budgeting, cost and managerial accounting.

Prerequisite: Grade of C or higher in the following course: ACC 121 or equivalent.

### **ACC 125 - Computerized Accounting (3)**

Introduces the capabilities of computer applications in accounting. Includes solving accounting problems of a financial nature and hardware and software controls.

Prerequisite: Grade of C or higher in the following course: ACC 121.

### **ACC 131 - Income Tax (3)**

Studies of basic concepts of federal income taxation, including gross income, deductions, accounting periods and methods, and property transactions, with emphasis on taxation of individuals and sole proprietorships.

Prerequisite: Grade of C or higher in the following course: ACC 121 is strongly recommended.

### **ACC 132 - Tax Help Colorado (2)**

Prepares the students for preparation of federal and state income tax returns for individuals. Emphasis is placed on form preparation with the use of tax software.

### **ACC 133 - Tax Help Colorado Practicum (1)**

This course allows students to prepare actual federal and state income tax returns for individuals in the real time environment.

**ACC 135 - Spreadsheet Applications for Accounting (3)**

Introduces spreadsheets as an accounting tool. Using an accounting perspective, the student applies fundamental spreadsheet concepts. The spreadsheet is used as a problem solving and decision making tool.

Prerequisite: Grade of C or higher in the following course: ACC 121.

**ACC 138 - Payroll and Sales Tax (3)**

Acquaints students with laws pertaining to payroll and sales taxes including record keeping rules. Student prepare various federal, state and local forms for reporting payroll taxes and sales taxes. A computerized payroll simulation is included in the course.

Prerequisite: Grade of C or higher in the following course: ACC 121 or equivalent knowledge.

**ACC 211 - Intermediate Accounting I (4)**

Focuses on comprehensive analysis of generally accepted accounting principles (GAAP), accounting theory, concepts and financial reporting principles for public corporations. It is the first of a two-course sequence in financial accounting and is designed primarily for accounting and finance majors. Focuses on the preparation and analysis of business information relevant and useful to external users of financial reports. Explores the theories, principles and practices surveyed in Accounting Principles and critically examines 'real-world' financial analysis and reporting issues.

Prerequisite: Grade of C or higher in the following course: ACC 122.

**ACC 212 - Intermediate Accounting II (4)**

Focuses on the theoretical and practical aspects of accounting for long-term liabilities, stockholders' equity, investments, pensions and leases. Includes income tax allocation, financial statement analysis, cash flow statements and accounting methods changes.

Prerequisite: Grade of C or higher in the following course: ACC 211.

**ACC 216 - Govt & Not-for-profit Acct (3)**

Addresses concepts of budgetary control as a matter of law and public administration theory. Accounting principles and procedures necessary to implement budgetary controls for governmental units and other not-for-profit institutions and organizations are presented.

Prerequisite: Grade of C or higher in the following course: ACC 122.

**ACC 226 - Cost Accounting (3)**

Studies cost accumulation methods and reports. Focuses on the concepts and procedures of job order, processes, standards, and direct cost systems, budgeting, planning, and control of costs.

Prerequisite: Grade of C or higher in the following course: ACC 122.

**ACC 245 - Computerized Acct Prof Pkg (3)**

Integrates accounting principles and practices with a computerized accounting package such as Peachtree, DacEasy, or other professional package. Emphasizes computerized functions of the general ledger and integrated accounts payable, accounts receivable, invoicing and payroll systems.

Prerequisite: Grade of C or higher in the following courses: ACC 101 or ACC 121.

**ACC 275 - Special Topics in Accounting (1-3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**ACC 280 - Internship (1-3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**ACC 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## ACT-Auto Collision Technology

**ACT 101 - Intro to AutoCollision Tech (4)**

Designed as an orientation to the automotive collision repair industry. Students receive an overview of job possibilities as well as learn various types of automobile construction. Names, uses and maintenance procedures for a variety of tools and equipment are covered. Focuses on general collision repair and refinishing shop safety procedures with an emphasis on personal and environmental safety issues. Students also learn the proper handling and disposal of hazardous materials.

**ACT 110 - Safety In Collision Repair (2)**

Introduces the student to safety techniques and operation as it relates to shop safety and industry standards. The student is exposed to regulations and collision shop operations. In addition, the student becomes involved with VICA, developing writing and speaking skills.

**ACT 111 - Metal Welding and Cutting I (3)**

Covers sheet metal oxygen-acetylene welding and MIG welding techniques including safety, materials, equipment and setups. Personal and vehicle protective measures prior to welding procedures is presented.

**ACT 121 - Non-Structural Repair Prep (3)**

Covers the basic characteristics of preparation for automotive repair. Students familiarize themselves with damage analysis, extent of damage and the sequence of repair. Focuses on removal of vehicle components and protection of panels along with storage and labeling of parts. Safety procedures and equipment use are included.

**ACT 122 - Panel Repair and Replacements (3)**

Covers straightening techniques including tension pulls/stress relief, metal finishing, metal shrinking and use of fillers. Emphasizes the identification, handling and replacement of parts such as adjustment and alignment of bolt-on parts, fixed parts and accessories. Training covers the use of adhesives, sound deadeners and welding methods performed during repairs.

**ACT 123 - Metal Finishing & Body Filling (3)**

Develops skills in metal finishing, metal shrinking, and the use of cosmetic fillers. Emphasis is placed on the use of proper tools required to perform these tasks, including use, selection and safety procedures for tools and equipment selected. Paintless Dent Repair Tools will also be introduced in this course along with beginning level repair techniques.

**ACT 124 - Replace Weld-on Exterior Panel (3)**

Covers the replacement of welded-on exterior panels such as quarters, roofs, cab panels, side panels, etc. Emphasis is placed on the use of proper tools required to perform these tasks, including use, selection, and safety procedures for tools and equipment selected.

**ACT 131 - Structural Damage Diagnosis (3)**

Focuses on methods of frame measurement using dimension charts and service manuals. Includes the use of self-centering gauges and mechanical and electronic measuring. Appropriate terms and definitions of vehicle structures and vehicle diagnosis is covered including identification and analysis of damage. Includes the techniques for basic hook ups and safety procedures used in making corrective pulls.

**ACT 132 - Structural Damage Repair (2)**

Continues the study and application of frame measurement and repair. The student applies methods found in dimension charts and service manuals for vehicle diagnosis and straightening. Training includes the replacement of a structural panel with the identification of damaged suspension components replaced according to manufacturer's recommendations.

**ACT 141 - Refinishing Safety (1)**

Covers correct use of safety procedures used in refinishing. Proper fit and use of various types of protective equipment is emphasized. The identification of tools and equipment, with use and maintenance is covered including national guidelines for proper disposal and handling of hazardous materials.

**ACT 142 - Surface Preparation I (2)**

Performs surface preparation for refinishing including cleaning, sanding, feather edging, chemical treatment of bare materials and priming. The application of primers includes rationale and use of colored primers and sealers. In addition, the course will cover spot-priming for repaired areas.

**ACT 143 - Spray Equipment Operation (2)**

Covers the inspection, cleaning and determination of the condition of spray guns and related equipment. Students learn skills for adjusting spray guns by setting-up and testing spray gun operations.

**ACT 144 - Refinishing I (2)**

Provides the knowledge needed for application and use of automotive paint systems. Course includes locating color codes, mixing formulas, matching and selections of materials. Proper paint gun use and adjustments is taught for the product being applied. In addition, the student practices correct masking and detailing techniques.

**ACT 151 - Plastics & Adhesives I (1)**

Designed to teach the state-of-the-art repair for both rigid and flexible plastic components and choosing adhesives using the latest manufacturer's repair techniques.

**ACT 160 - Custom Painting (3)**

This course provides instruction in basic custom paint application such as pearl paints, candy colors, metal flakes, etc.

**ACT 161 - Automotive Graphics & Designs (3)**

This course provides instruction in the application of graphics and designs to an automotive finish. These designs include striping, flames, paint fades, and graphics, etc.

**ACT 162 - Auto Air Brushing & Murals (3)**

This course provides instruction in the use of airbrush equipment to produce murals. Instruction in mural layout background, foreground, and fine detail will be provided.

**ACT 163 - Auto Special Effects/Refinish (3)**

This course provides instruction in the different types of design effects that can be achieved through special techniques.

**ACT 165 - Automotive Body Customizing I (3)**

Covers tool identification welding (mig and resistance), plasma cutting, metal finishing, metal shrinking and the use of cosmetic fillers. Emphasis is placed on the use of proper tools required to perform body customizing tasks, including use, selection and safety procedures for tools and equipment selected.

**ACT 166 - Automotive Body Customizing II (3)**

Covers modification of vehicle and vehicle parts such as Chopping, measuring, realigning, fabricating, recessing, shaping etc.

**ACT 167 - Automotive Body Customizing III (3)**

Covers the completion of modifications that were started in Automotive Body Customizing II along with the addition of body molding kits.

**ACT 170 - Auto Collision Tech Lab Exp I (1)**

Designed to prepare the student to perform basic tasks for a specialized area in a controlled instructional lab.

**ACT 171 - Auto Collision Tech Lab II (1)**

Course is a continuation of Lab experience. Designed to prepare the individual to perform basic tasks for a specialized area in a controlled instructional lab.

**ACT 172 - Auto Collision Tech Lab III (1)**

Course is a continuation of Lab experience. Designed to prepare the individual to perform basic tasks for a specialized area in a controlled instructional lab.

**ACT 175 - Special Topics (0)**

Assists students who are interested in individual topics within the normal curriculum. The student identifies and selects objectives that he/she needs for industry upgrades or special training to enter the workforce. The student may explore current topics, issues or activities related to one or more aspects of the Automotive Collision industry.

**ACT 180 - Auto Collision Repr Internsp I (1)**

Designed to meet the needs of the student in selected specialized area in a work-based environment. Individualized instruction at the job site is coordinated based on student's interest and instructor approval.

**ACT 181 - Auto Collision Repr Intern II (1)**

Course is a continuation of Level I Internship. Student uses the knowledge and skills acquired throughout the ACT program in a job site placement.

**ACT 205 - Estimating and Shop Management (3)**

Initiates written estimates on damaged vehicles. Students learn shop management including work orders, ordering supplies, operating costs, time cards, shop liabilities, employee's safety and insurance management issues.

**ACT 211 - Metal Welding and Cutting II (2)**

Covers mig welding procedures of seam weld, stitch welds and destructive testing. Resistance spot welding, which includes two-sided spot weld, plasma cutting, safety, materials, and equipment and operating procedures, with emphasis on shop safety are also presented.

**ACT 220 - Structural Repair II (4)**

Designed as a continuation of ACR 219. Students continue practice in structural damage analysis and measuring procedures on both, unitized and body-over-frame type vehicles. Proper methods for straightening, as well as replacing structural, mechanical, and electronic components are covered.

**ACT 221 - Moveable Glass and Hardware (2)**

Covers door glass, vent windows and glass mechanisms (both electric and mechanical) with emphasis on removal and replacement. In addition, interior trim panels, seats and headliners are removed and replaced. Student learns proper care and treatment of vehicle seat protectors plus the proper use of tools required to perform these tasks.

**ACT 226 - Production (4)**

Simulates the actual working procedures of an auto collision repair technician. The student performs a variety of structural and non-structural repairs, as well as refinishing operations in accordance with industry procedures, and in compliance with estimates and flat-rate times from collision estimating guides. Students also develop leadership abilities and time management skills.

**ACT 231 - Adv Struct Damage Diag/Repair (3)**

Covers major automotive body repair in vehicles with major damage on conventional structures and unibody structures. Student learns the operation of equipment and techniques used to straighten and align damaged frames. Identification and analysis of frames, hot and cold stress relieving, servicing and sectioning of structural frames is also included. Liability issues and the importance of making these corrections according to the manufacturer's recommendations and industry standards are emphasized.

**ACT 232 - Fixed Glass Repair (2)**

Covers the removal and replacement of fixed glass using manufacturer's specifications, proper tools and recommended materials. Application of skills are demonstrated and utilized for the removal and replacement of modular glass using manufacturer's specifications and procedures.

**ACT 241 - Paint Defects (3)**

Covers paint defects. Emphasizes the causes of paint defects with methods to cure problems during and after refinishing procedures. Students learn to identify the proper surface preparations to apply prior to refinishing. Training includes using paint equipment and determining paint film thickness with proper temperatures for refinishing.

**ACT 242 - Surface Preparation II (2)**

Emphasizes surface preparation for refinishing including cleaning, sanding, feather edging, chemical treatment of bare metals and priming. The application of primers, including why and where to use them is covered.

**ACT 243 - Refinishing II (2)**

In this advanced course students learn the necessary skills used to tint and blend panels working with the latest finishes and paints. Special coatings and procedures are covered in this course.

**ACT 244 - Final Detail (2)**

Focuses on the detailing procedures in paint refinishing of vehicles. Methods and techniques are specialized to enhance painting skills. Transfers and tapes methods with decals etc. are demonstrated.

**ACT 251 - Plastics & Adhesives II (1)**

Emphasizes advanced plastic and adhesives. The current state-of-the-art repair for both rigid and flexible plastic components using the latest manufacturer's repair techniques are presented. Sheet Molding Compound procedures and the use of proper adhesives is covered.

**ACT 265 - Street Rod I (6)**

Introduces the student to the Street Rod industry to include safety practices, tools and equipment, automobile construction, the repair estimate, welding and cutting, characteristics and properties of sheet metal, damage analysis, sequence of repair, straightening techniques, metal finishing, and the use and application of body fillers.

**ACT 266 - Restraint Systems (1)**

Students learn to inspect, remove and replace active restraint systems, passive restraint systems and supplemental restraint systems. Procedures are demonstrated for disarming and diagnosing restraint systems using electronic equipment and trouble codes. Instruction for passive restraint replacement is also covered in this course.

**ACT 267 - Street Rod II (6)**

Continues Street Rod I to include safety practices, tools and equipment, automobile construction, the repair estimate, welding and cutting, characteristics and properties of sheet metal, damage analysis, sequence of repair, straightening techniques, metal finishing, and the use and application of body fillers.

**ACT 280 - Auto Coll Repr Internship III (0)**

Individualized instruction at job site continues in this final internship. The student is encouraged to develop skills needed to enter employment in the automotive collision repair field.

**ACT 284 - Auto Coll Repr Internship IV (0)**

Individualized instruction at job site continues in this final internship. The student is encouraged to develop skills needed to enter employment in the automotive collision repair field.

## AEC-Arch Eng/Construction Mgmt

**AEC 101 - Basic Architectural Drafting (4)**

Introduces the student to basic architectural drafting techniques. Topics explored in lecture and through project work include: use of instruments, geometric construction, multiview, oblique and isometric projections, and basic construction drawings.

Prerequisite: Grade of C or higher in the following course: CAD 102 or permission of instructor.

**AEC 102 - Residential Construction Draw (4)**

Investigates light frame construction techniques and the production of residential construction drawings. The course covers residential construction materials, components and systems related to wood frame structures. Students produce a professional set of construction drawings of a residential structure.

Prerequisite: Grade of C or higher in the following course: AEC 101.

**AEC 121 - Construction Material/Systems (3)**

Examines building materials and construction techniques. Topics include a study of soils, concrete, brick, masonry, steel, timber, and plastics and a study of types of building structural systems and components. Principles of interpreting light commercial construction drawings (blueprints) for structural and trade information are also introduced.

**AEC 202 - Architectural Design & Analysis (4)**

Reviews conceptual design and architectural drafting techniques. The students will be introduced to site analysis through observation and sketching. Students will be required to present a design solution and evaluation of an assigned project through a combination of conceptual models, drawings, and sketches using various computer aided design programs.

Prerequisite: Grade of C or higher in the following course: CAD 224 or permission of instructor.

**AEC 218 - Sustainable Building Systems (3)**

Investigates the technologies and strategies related to sustainable (green) materials and systems for buildings. Topics include: energy and environmental consciousness/regulations; the high performance building envelope; alternative construction techniques (adobe, cob, rammed earth, straw bale); microclimate/site factors; sustainable/green materials; and passive solar; active thermal solar, photovoltaic energy, wind energy conversion, on site water use/reuse and waste disposal systems.

## AGR-Agriculture

**AGR 260 - Wild Interdep/Poptrn/Food: SS3 (3)**

Covers the study of world population and food production and distribution. Problems and opportunities concerning population and food are discussed in a global context. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement score.

## ANT-Anthropology

**ANT 101 - Cultural Anthropology: SS3 (3)**

Studies human cultural patterns and learned behavior including linguistics, social and political organization, religion, culture and personality, culture change, and applied anthropology. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement score.

**ANT 107 - Intro to Archaeology: SS3 (3)**

Introduces the science of recovering the human prehistoric and historic past through excavation, analysis, and interpretation of material remains. The course provides a survey of the archaeology of different areas of the Old and New Worlds and the works of selected archaeologists, and discusses major archaeological theories. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ANT 108 - Arch.of World Rock Art:SS3 (3)**

Introduces the archaeology of new and old world rock art dating from the historic past to over 30,000 years ago using a scientific perspective. Presents classification, recordation, dating, analysis, management and conservation, research ethics and protocols, and symbolic and ethnographic interpretation and addresses other formal approaches and established as well as emerging theory. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ANT 111 - Bio Anthropology W/Lab: SC1 (4)**

Focuses on the study of the human species and related organisms, and examines principles of genetics, evolution, anatomy, classification, and ecology, including a survey of human variation and adaptation, living primate biology and behavior, and primate and human fossil evolutionary history. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

**ANT 201 - Intro to Forensic Anthrp: SS3 (3)**

Studies the basic principles of forensic anthropology, an applied field within the discipline of physical anthropology. The course includes the study of the human skeleton, practical application of physical anthropology and archaeology, and judicial procedure, as they relate to the identification of human remains within a medico-legal context. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement score.

**ANT 207 - Human Prehistory (3)**

Survey current archaeological and paleoanthropological knowledge of human prehistory from the earliest hominins to the civilizations of the Old and New Worlds. Explore the interrelatedness of biological and cultural attributes in earlier hominin evolution. Examine phylogenetic controversies such as the multiregional vs. replacement models on later hominin evolution. Analyze competing hypotheses concerning the Neolithic and Urban revolutions.

**ANT 215 - Indians of No. America:-SS3 (3)**

Studies the Indians of North America from the origins of native peoples in the New World, through the development of geographic culture areas, to European contact and subsequent contemporary Native American issues. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores. Offered: Usually offered in the Fall semester.

**ANT 221 - Exploring Other Cultures I (3)**

Provides an anthropological understanding of a selected culture including language, processes of enculturation, subsistence patterns and economics, kinship and descent, political organization, religion, art, history, and its reactions to the forces of globalization.

**ANT 225 - Anth of Religion: SS3 (3)**

Explores the culturally universal phenomenon of religion including cross-cultural varieties of beliefs in the supernatural and the religious rituals people employ to interpret and control their worlds. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement score.

**ANT 250 - Medical Anthropology:SS3 (3)**

Studies the basic principles of medical anthropology, an applied field within the discipline of cultural anthropology including the cross-cultural study of practices and beliefs regarding illness, health, death, prevention and therapy, and the interaction of the medical systems between Western and other cultures. This course is one of the Statewide Guaranteed Transfer courses. GT-SS3.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ANT 255 - Anthropology of Energy (3)**

Examines issues of energy production and consumption that occupy a central role in national and global debates. Where does the majority of our energy currently come from, and where should it come from in the future? What is at stake in our energy lifestyles on both local and global scales?

## ARA-Arabic

**ARA 101 - ConversationalArabic I (3)**

Introduces beginning students to conversational Arabic and focuses on understanding and speaking Arabic. Covers basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

**ARA 102 - ConversationalArabic II (3)**

Continues the sequence for students who wish to understand and speak Arabic. Covers basic conversational patterns, expressions, and grammar.

**ARA 111 - Arabic Language I (5)**

Begins a sequence dealing with the development of functional proficiency in listening, speaking, reading and writing the Arabic language.

**ARA 112 - Arabic Language II (5)**

Continues Arabic Language I in the development of functional proficiency in listening, speaking, reading and writing the Arabic language. Note: The order of the topics and the methodology will vary according to individual texts and instructors.

## ARM-Army ROTC

**ARM 111 - Adventures in Leadership I (2)**

Introduces the student to fundamentals of leadership and the United States Army. Includes Army leadership doctrine, team-building concepts, time and stress management, an introduction to cartography and land navigation, marksmanship, briefing techniques, and basic military tactics. Includes lecture and laboratory.

**ARM 112 - Adventures in Leadership II (2)**

Investigates leadership in small organizations. Covers basic troop leading procedures, military first aid and casualty evacuation concepts, creating ethical work climates, an introduction to Army organizations and installations, and basic military tactics. Introduces students to effective military writing styles. Includes lecture and laboratory.

**ARM 211 - Methods of Leadership & Mgmt I (3)**

Reviews leadership and management concepts including motivation, attitudes, communication skills, problem solving, human needs and behavior, and leadership self-development. Students refine written and oral communications skills and explore the basic branches of the Army, and officer and NCO duties. Students conduct practical exercises in small unit light infantry tactics and perform as midlevel leaders in the cadet organization. Includes lecture and laboratory.

**ARM 212 - Methods of Leadership/Mgmt II (3)**

Focuses on leadership and management functions in military and corporate environments. Studies various components of Army leadership doctrine to include the four elements of leadership, leadership principles, risk management and planning theory, the be-know-do framework, and the Army leadership evaluation program. Continue to refine communication skills. Includes lecture and laboratory.

## ART-Art

Photography classes reside under both the ART and PHO prefixes and classes are held in the Multimedia Graphic Design department. All photography classes may include the artistic presentation of the nude human form.

**ART 110 - Art Appreciation: AH1 (3)**

Introduces the cultural significance of the visual arts, including media, processes, techniques, traditions, and terminology. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ART 111 - Art Hist Ancient/ MedievGT-AH1 (3)**

Provides the knowledge base to understand the visual arts, especially as related to Western culture. Surveys the visual arts from the Ancient through the Medieval periods. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ART 112 - Art Hist Renaiss/1900:GT-AH1 (3)**

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ART 113 - History of Photography (3)**

Surveys the history of photography from its beginnings to the present. Emphasizes individual photographers who have made significant contributions to the field. Includes technical, artistic, commercial and social development of photography as a form of visual communication.

Prerequisite: Grade of C or better in the following course: MGD 101 or equivalent knowledge.

**ART 121 - Drawing I (3)**

Investigates the various approaches and media that students need to develop drawing skills and visual perception.

**ART 124 - Watercolor I (3)**

Provides an introduction to the basic techniques and unique aspects of materials involved in the use of either transparent or opaque water media or both. Color theory is included.

**ART 128 - Figure Drawing I (3)**

Introduces the basic techniques of drawing the human figure.

**ART 131 - Visual Concepts 2-D Design (3)**

Examines the basic elements of design, visual perception, and artistic form and composition as they relate to two-dimensional media.

**ART 132 - Visual Concepts 3-D Design (3)**

Focuses on learning to apply the elements and principles of design to three dimensional problems.

**ART 133 - Jewelry and Metalwork I (3)**

Introduces the construction of jewelry designs in metals and small casting techniques.

**ART 138 - Film Photography I (3)**

Introduces black and white film photography as a fine art medium and develops skills necessary for basic camera and lab operations.

**ART 139 - Digital Photography I (3)**

Presents the fundamentals of Fine Art digital photography, including camera equipment and software used for image capture, management and manipulation. Topics include camera settings and exposure control, composition, working with light and time, and creative image manipulation.

Prerequisite: Grade of C or better in the following course: MGD 101 or equivalent knowledge.

**ART 144 - Portrait Photography (3)**

Teaches the technical and aesthetic aspects of studio and location portrait photography. This course explores the personal style of portraiture, history of the field and portraiture as a visual language and creative expression. This topic also includes lighting, composition, posing, and equipment selection.

Prerequisite: Grade of C or better in the following course: ART 138 or ART 139 or PHO 120.

**ART 145 - Digital Darkroom (3)**

Teaches computer aided photography and darkroom techniques. The emphasis of this course is image-editing software, which can be used to color correct, retouch and composite photographic images. Other topics include image acquisition, storage, file management, special effects, hard copy and web based image output.

**ART 149 - Mixed Media I: Digital Art (3)**

Introduces students to the design and creation of fine-art composites that involve the combinations of techniques, texture, drawing, painting, photography, and objects, and emphasizes the computer as an art tool. In addition to incorporating technology-based vocabulary as it relates to fine-art technique, vector and raster applications are explored for the creation of montage and collage. No computer experience is necessary.

**ART 151 - Painting I (3)**

Explores basic techniques, materials, and concepts used in opaque painting processes in oil or acrylic painting to depict form and space on a two-dimensional surface.

**ART 161 - Ceramics I (3)**

Introduces traditional and contemporary ceramic forms and processes including hand building and throwing on the potter's wheel.

**ART 165 - Sculpture I (3)**

Introduces the fundamentals of sculpture such as modeling, casting, carving, and the processes of assemblage.

**ART 175 - Special Topics in Art (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**ART 176 - Special Topics in Art (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**ART 177 - Special Topics in Art (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**ART 185 - Independent Studies (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

**ART 207 - Art History 1900 to Present: AH1 (3)**

Provides students with the knowledge base to understand the visual arts as related to Modern and Contemporary visual art. Surveys world art of the twentieth century, including Modernism to Post-Modernism. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or better in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ART 209 - Studio Art (3)**

Designed for advanced students interested in further exploring an art discipline to develop a more comprehensive portfolio.

Prerequisite: Permission of instructor.

**ART 221 - Drawing II (3)**

Explores expressive drawing techniques with an emphasis on formal composition, color media and content or thematic development.

Prerequisite: Grade of C or better in the following course: ART 121 or permission of instructor.

**ART 222 - Drawing III (3)**

Offers a continued study of expressive drawing techniques and development of individual style, with an emphasis on composition and technique variation.

Prerequisite: Grade of C or better in the following course: ART 221 or permission of instructor.

**ART 223 - Drawing IV (3)**

Explores advanced drawing problems with an emphasis on conceptual development and portfolio and/or exhibition quality presentation.

Prerequisite: Grade of C or better in the following course: ART 222 or permission of instructor.

**ART 224 - Watercolor II (3)**

Continues the study of watercolor techniques, emphasizing original compositions and experimentation with materials. Color theory is included.

Prerequisite: Grade of C or better in the following course: ART 124 or permission of instructor.

**ART 225 - Watercolor III (3)**

Provides an introduction to the basic techniques and unique aspects of materials involved in the use of either transparent or opaque water media or both. Color theory is included.

Prerequisite: Grade of C or better in the following course: ART 224 or permission of instructor.

**ART 226 - Watercolor IV (3)**

Concentrates on the advanced study of techniques, individual style or expression, and consistency of compositional problem solving in watercolor..

Prerequisite: Grade of C or better in the following course: ART 225 or permission of instructor.

**ART 228 - Advanced Figure Drawing (3)**

Provides continuing study of the various methods of drawing the human figure, with emphasis on the description of form and individual style.

Prerequisite: Grade of C or better in the following course: ART 128.

**ART 230 - Color Theory (3)**

Explores the properties and concepts of color for application in fine art, commercial art and/or applied arts using various traditional fine art techniques and materials.

**ART 233 - Jewelry and Metalwork II (3)**

Emphasizes conceptual design development, using casting and specialized techniques.

Prerequisite: Grade of C or better in the following course: ART 133 or permission of instructor.

**ART 234 - Jewelry and Metalwork III (3)**

Focuses upon advanced work and emphasizes experimentation with materials and techniques, individual designs, and superior craftsmanship.

Prerequisite: Grade of C or better in the following course: ART 234 or permission of instructor.

**ART 235 - Jewelry and Metalwork IV (3)**

Provides continued study of the properties of metal and stone in creating decorative work. Students employ advanced design and techniques to explore original, personal expression. A variety of materials and approaches are used in discovering new and independently creative finished pieces.

Prerequisite: Grade of C or better in the following course: ART 234 or permission of instructor.

**ART 238 - Film Photography II (3)**

This course is a further exploration in film camera and lab operations with an emphasis on individual creativity. It includes the development of a comprehensive portfolio.

**ART 239 - Digital Photography II (3)**

Expands upon the beginning digital photography class. Focuses on digital photography in terms of design and communication factors including color, visual design, lighting, graphics, and aesthetics.

**ART 251 - Painting II (3)**

This course further explores techniques, materials, and concepts used in opaque painting processes in oil or acrylic painting, with emphasis on composition and content development.

Prerequisite: Grade of C or higher in the following course: ART 151 or permission of instructor.

**ART 252 - Painting III (3)**

Provides continued exploration of techniques, materials, and concepts used in opaque painting processes in oil or acrylic painting, with emphasis on composition and content development.

Prerequisite: Grade of C or higher in the following course: ART 251 or permission of instructor .

**ART 253 - Painting IV (3)**

Explores advanced techniques, materials, and concepts used in opaque painting processes, with emphasis on the development of themes and a cohesive body of work.

Prerequisite: Grade of C or higher in the following course: ART 252 or permission of instructor .

**ART 255 - Mural Painting I (3)**

This course introduces the student to the history, techniques, materials and concepts of mural painting with an emphasis on composition and content development.

**ART 261 - Ceramics II (3)**

A continuation of ART 161, this course emphasizes skill, technique and form.

Prerequisite: Grade of C or higher in the following course: ART 161 or permission of instructor .

**ART 262 - Ceramics III (3)**

Encourages students to develop an individual style of wheel thrown and hand built ceramic forms with continuing involvement in surface treatment.

Prerequisite: Grade of C or higher in the following course: ART 261 or permission of instructor .

### **ART 263 - Ceramics IV (3)**

Continues advanced work with emphasis on various clay bodies, unique glazes and engobes, and combining different textures and shapes, and development of personal forms.

Prerequisite: Grade of C or higher in the following course: ART 262 or permission of instructor .

### **ART 265 - Sculpture II (3)**

Develops an understanding and focus on manipulation of three dimensional form, with greater concentration on individual creativity and style.

Prerequisite: Grade of C or higher in the following course: ART 165 or permission of instructor .

### **ART 266 - Sculpture III (3)**

Focuses on advanced individual sculpture projects, emphasizing experimentation with materials, accomplished technique and conceptual significance.

Prerequisite: Grade of C or higher in the following course: ART 265 or permission of instructor .

### **ART 275 - Special Topics (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **ART 276 - Special Topics (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **ART 277 - Special Topics (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **ART 280 - Internship (1-6)**

Provides the opportunity for students to gain supervised occupational experience in any of the disciplines involving the visual arts, including, but not limited to, gallery or museum administration and graphic design. Instruction is coordinated by the on-site supervisor and instructor and is totally based on the student's occupational experience plan.

Prerequisite: Permission of instructor.

### **ART 285 - Independent Study (0)**

Provides structured and guided, individualized research that is organized and tailored around the interests and needs of the individual student.

Prerequisite: Permission of instructor.

## **ASE-Auto Service Technology**

### **ASE 101 - Auto Shop Orientation (2)**

Provides students with safety instruction in the shop and on the Automobile. Emphasis is placed on the proper use and care of test equipment, precision measuring and machining equipment, gaskets, adhesives, tubing, wiring, jacks, presses, and cleaning equipment and techniques.

### **ASE 102 - Intro to the Automotive Shop (2)**

Prepares the incoming automotive student to work in the shop safely and gain familiarity with the shop and common equipment.

### **ASE 110 - Brakes I (2)**

Covers basic operation of automotive braking systems. This includes operation, diagnosis and basic repair of disc, drum and basic hydraulic braking systems.

### **ASE 111 - Auto Brake II (2)**

Teaches skills to perform service checks and procedures to automotive foundation braking system and to identify components and types of ABS and traction control systems.

### **ASE 120 - Basic Auto Electricity (2)**

Introduces vehicle electricity and includes basic electrical theory, circuit designs, and wiring methods. It also focuses on multimeter usage and wiring diagrams.

### **ASE 122 - Auto Elec Safety Systems (1)**

Teaches the student to Identify operation of vehicle lighting systems, Supplemental Inflatable Restraints (SIR), windshield wiper, driver warning systems and vehicle accessories.

### **ASE 123 - Starting & Charging Sys (2)**

Covers the operation, testing and servicing of vehicle battery, starting and charging systems. Includes voltage testing of starter and generator, load testing and maintenance of a battery.

### **ASE 130 - General Engine Diagnosis (2)**

Teaches students how to perform basic engine diagnosis to determine condition of engine. This will include engine support systems.

### **ASE 132 - Ignition System Diag & Repair (2)**

Focuses on lecture and related laboratory experiences in the diagnosis, service, adjustments and repair of various automotive ignition systems.

Prerequisite: Grade of C or higher in the following course: ASE 130.

**ASE 134 - Autofuel & Emissions Syst I (2)**

Focuses on lecture and laboratory experiences in the diagnosis and repair of automotive fuel emission control systems, filter systems and spark plugs. Course also includes maintenance to diesel (DEF) systems.

**ASE 140 - Steering and Suspension I (2)**

Focuses on lecture and related experiences in the diagnosis and service of suspensions and steering systems and their components.

**ASE 141 - Suspension and Steering II (2)**

Covers design, diagnosis, inspection, and service of suspension and steering systems used on light trucks and automobiles. Course includes power steering and SRS service.

**ASE 150 - Man Drv Trn & Axle (2)**

Studies the operating principles and repair procedures relating to axle-shaft and universal joints.

**ASE 151 - Man Trans/Transaxles&Clutches (2)**

Focuses on lecture and related laboratory experiences in the diagnosis and repair of automotive manual transmissions, transaxles and clutches and related components.

**ASE 152 - Man Trans/Transaxles/Clutch II (2)**

Focuses on lecture and related laboratory experiences in the diagnosis and repair of automotive differentials, four wheel and all-wheel drive units.

**ASE 153 - Auto Drive Axle O/H (1)**

Teaches the student skills to check, inspect, and replace parts necessary to rebuild differential assembly.

**ASE 154 - Manual Trans/Axle Diags & Rpr (1)**

Covers operation, diagnosis and repair procedures of manual transmission and transaxle assemblies.

**ASE 160 - Auto Engine Repair (2)**

Focuses on lecture and laboratory experiences in the service of cylinder head, valve-train components and components of the cooling system. Course also includes engine removal and re-installation and re-mounting systems.

**ASE 161 - Engine Repair & Rebuild (3)**

Focuses on lecture and laboratory experiences in the disassembly, diagnosis and reassembly of the automotive engine. Topics include the diagnostic and repair procedures for the engine block and head assemblies.

**ASE 162 - Auto Engine Service (2)**

Covers engine sealing requirements and repair procedures; engine fasteners, bolt torque and repair of fasteners. Course will also cover cooling system and basic engine maintenance.

**ASE 170 - Laboratory Experience I (0)**

Continues to build upon the principles that are expected to be understood by students.

**ASE 171 - Laboratory Experience II (0)**

Continues to build upon the principles that are expected to be understood by students.

**ASE 201 - Automotive Parts Management I (1)**

Familiarizes the student with the job requirements and responsibilities of an automotive parts specialist. Included is instruction in the proper completion of parts invoices, repair orders, sales receipts and tickets, and other forms that are utilized in a parts business.

**ASE 202 - Automotive Service Management (2)**

Provides orientation in areas such as shop management, customer relations, marketing, salesmanship and work repair orders along with their application to service stations, independent repair shops, dealerships and all other automotive service centers.

**ASE 203 - Automotive Parts Management II (2)**

Familiarizes the student with handling and pricing procedures utilized in parts management including warehouse distribution, jobbing, retail and wholesale pricing. Workplace safety, stocking, shipping, and receiving, and managing employees are also covered.

**ASE 210 - Auto Pwr/ABS Brake Systems (2)**

Covers the operation and theory of the modern automotive braking systems. Includes operation, diagnosis, service, and repair of the anti-lock braking systems, power assist units and machine operations of today's automobile.

**ASE 221 - Auto/Diesel Body Electrical (4)**

Provides a comprehensive study of the theory, operation, diagnosis, and repair of vehicle accessories.

**ASE 231 - Auto Comp & Ignition Sys (2)**

Focuses on lecture and laboratory experiences in the inspection and testing of typical computerized engine control systems.

**ASE 233 - Auto Fuel Injection/Emissions (4)**

Focuses on lecture and related laboratory experiences in the diagnosis and repair of electronic fuel injection systems and modern exhaust systems.

### **ASE 235 - Driveability & Diagnosis (2)**

Emphasizes lecture and related laboratory experience in diagnostic techniques and the use of diagnostic scan tools, oscilloscopes, lab scopes, multi-meters and gas analyzers. Students diagnose live vehicle driveability problems.

### **ASE 240 - Suspension and Steering III (2)**

Covers operation of steering and power steering systems. It will also include different alignment types and procedures.

### **ASE 250 - Auto Trans/Transaxle Service (1)**

Focuses on practical methods of maintaining, servicing, and performing minor adjustments on an automatic transmission and transaxle.

### **ASE 251 - Auto Trans/Transaxle Repair (3)**

Covers diagnosis, principles of hydraulics, principles of electronic components, power flow, theory of operation, remove and re-install transmission/transaxle, and replacement of components.

### **ASE 252 - Adv Automatic Transm/Transa (2)**

Provides laboratory experiences with hands on approach in the areas that the student received training during previous automotive transmission classes.

### **ASE 264 - Intro to HVAC Systems (1)**

Covers basic operation of the Heating and Air Conditioning components.

### **ASE 265 - HVAC Systems (4)**

Emphasizes lecture and related laboratory experiences in the diagnosis and service of vehicle heating and air conditioning systems and their components.

### **ASE 282 - Internship: General (Summer) (0)**

Emphasizes practical on-the-job, work-related experience that corresponds to the area of study. In this semester, the student takes all related sponsor requirements in (STS) Service Training Standards (General Motors) or (F.A.S.T.) Fundamental Automotive Systems Training (Chrysler) or others as required by the program track.

Offered: Summer.

### **ASE 285 - Independent Study (0)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

### **ASE 287 - Cooperative Education (0)**

Develops practical objectives assigned by an automotive employer providing an on-the-job learning experience at an approved automotive repair facility.

## **ASL-American Sign Language**

### **ASL 121 - American Sign Language I (5)**

Exposes the student to American Sign Language. Readiness activities are conducted focusing on visual/receptive skills and basic communication. Utilizes the direct experience method. Students must complete this course with a `B` or higher or pass the ASL proficiency test with a score of at least 80% or better prior to registering for ASL 122 if planning to enroll in the Interpreter Preparation Program.

### **ASL 122 - American Sign Language II (5)**

Develops a basic syntactic knowledge of American Sign Language (ASL), basic vocabulary and basic conversational skills. Incorporates vital aspects of deaf culture and community. The direct experience method is used to enhance the learning process. Students must complete this course with a `B` or higher or pass the ASL 121 proficiency test at 80% or better prior to acceptance into the Interpreting and Transliterating Preparation program.

Prerequisite: Grade of B or higher in the following course: ASL 121 or 80% or higher on the ASL 121 proficiency exam. Corequisite: Permission of instructor.

## **AST-Astronomy**

### **AST 101 - Planetary Astronomy w/Lab: SC1 (4)**

Focuses on the history of astronomy, naked-eye sky observation, tools of the astronomer, contents of the solar system and life in the universe. Incorporates laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

### **AST 102 - Stellar Astronomy w/Lab: SC1 (4)**

Emphasizes the structure and life cycle of the stars, the sun, galaxies, and the universe as a whole, including cosmology and relativity. Incorporates laboratory experience. This is a statewide Guaranteed Transfer course in the GT- SC1 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**AST 108 - Colorado Night Sky I (1)**

Develops an appreciation of and competence in observational astronomy with the naked eye or binoculars, including knowledge of the seasonal and circumpolar constellations and of the location of interesting objects in those constellations. Emphasis is on deep sky observing, including various types of stars, nebula, clusters and galaxies. Basic tools of the astronomer are also covered. The focus is on observation rather than theory.

**AST 109 - Colorado Night Sky II (1)**

Develops an appreciation of and competence in observational astronomy with the naked eye or small telescope, including knowledge of the seasonal and circumpolar constellations. Emphasis is on observing solar system objects, including planets and moons, comets and asteroids, meteor showers and the Sun. Basic tools of telescope astronomy are also covered. The emphasis is observation, rather than theory.

**AST 110 - Colorado Night Sky III (1)**

Develops an appreciation of and competence in observational astronomy with the naked eye or small telescope. Introduces the use of images from major telescopes and spacecraft as a tool for experiencing the night sky. Special emphasis will be placed on the World Wide Telescope and what it has to offer. Rare observations such as supernovae, comets and solar activity will also be covered. Advanced tools of telescope astronomy and astrophotography may also be discussed. Emphasis is on observation rather than theory.

**AST 150 - Astrobiology: SC2 (3)**

Introduces the interdisciplinary and scientific nature of the search for life in the universe, also known as astrobiology. Students will address the questions: "How does life begin and evolve?" "Is there life elsewhere in the universe?" Students will examine life on Earth, its origin and evolution. The possibilities of other life in the solar system and throughout the universe will be examined. Students will investigate the current state of exploration and the search for extraterrestrial life. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**AST 155 - Astronomy Ancient Cultures:SC2 (3)**

Introduces the study of archaeoastronomy and ethnoastronomy. Students will study the principles of naked eye astronomy and examine how those principles have been used for timekeeping, navigation, religion and ritual, political power, cosmology and worldview. Methods of the ethnoastronomer will be covered, including measurement of alignments, analysis of written records, examination of art and architecture and incorporation of general knowledge about the culture being studied. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**AST 160 - Cosmology:SC2 (3)**

Explores the birth, large scale structure and eventual fate of the universe. The course will examine the evidence for, and science behind, the Big Bang and inflation, the expanding universe, dark matter and dark energy, and the possible futures of the universe as a whole. The rise of complex life in our universe, the anthropic principle and the theory of multiple universes will also be included. Unification theories may be covered. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**AST 177 - Special Topics (2)**

Exploration of current topics, issues and activities related to one or more aspects of the named discipline.

**AST 208 - Field Studies: Astronomy (4)**

Involves in-depth field studies of astronomical phenomenon of specific regions both within and outside the United States. Trips lasting from one to fourteen days in length to study the area constitute the major activities of the course. The specific area of investigation is indicated in the schedule of classes each time the course is offered.

## AUT-Auto Motorsports Technology

**AUT 109 - Hi Perform Suspsn/Chassis Dsn (2)**

Introduces the fundamentals of chassis types and components. Includes steering and suspension component theory, tire and wheel theory, chassis design and geometry theory as applied to oval track, drag race, and road race vehicles.

**AUT 110 - Hi Perfo Suspsn/Chassis Setup (4)**

Introduces chassis set-up based on vehicle purpose. Incorporates chassis measurement, including ride heights, caster, camber, steering toe, ackerman, control arm angles, roll centers, and weight distribution. All measurements are taken and adjustments completed to allow the vehicle to perform as desired.

**AUT 116 - High Performance Brake Systems (2)**

Introduces high performance brake systems as applied to racing vehicles.

**AUT 125 - Engines I (4)**

Provides for individual study, enabling self-paced instruction and features an open entry, open exit system. Emphasizes video and computer technology. Includes operation and construction of the internal combustion engine, both domestic and foreign. Covers inspection, measuring, parts identification, and vehicle I.D. The student presents video and computer knowledge by use of mock-up engines with instructor supervision.

**AUT 136 - Intro to Racecar Body Fab (2)**

Introduces a variety of techniques used in the forming of racecar body panels made up of various types of materials. Emphasizes sheet steel, aluminum, and composite plastics. Students practice the fabrication and finishing of body panels. Tools and equipment typically used in the industry are also covered.

**AUT 137 - Intro to Racecar Chassis Fab (2)**

Introduces the student to various designs and methods for fabrication of racecar chassis and roll cage components. Covers body mounting techniques and suspension pick up points.

**AUT 177 - Special Topics (0)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## BIO-Biology

**BIO 105 - Science of Biology w/Lab: SC1 (4)**

Examines the basis of biology in the modern world and surveys the current knowledge and conceptual framework of the discipline. Explores biology as a science, a process of gaining new knowledge, and the impact of biological science on society. This course includes a laboratory experience. Designed for non-science majors. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 106 - Basic Anatomy And Physiology (4)**

Focuses on basic knowledge of body structures and function, and provides a foundation for understanding deviations from normal and disease conditions. This course is designed for individuals interested in health care and is directly applicable to the Practical Nursing Program, Paramedic Program and the Medical Office Technology program.

**BIO 111 - Gen College Biology I/Lab: SC1 (5)**

Examines the fundamental molecular, cellular and genetic principles characterizing plants and animals. Includes cell structure and function, and the metabolic processes of respiration, and photosynthesis, as well as cell reproduction and basic concepts of heredity. The course includes laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 112 - Gen College Biology II/Lab:SC1 (5)**

Examines the fundamental principles of ecology, evolution, classification, structure, and function in plants and animals. This course includes a laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 116 - Intro to Human Disease: SC2 (3)**

Focused analysis of the causes and mechanics of human illness and death will be presented for each of the major human body systems. Selected diseases will be studied in greater detail including etiology, pathogenesis, epidemiology, sociology, and therapy. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 201 - Human Anatomy&Phys I w/Lab:SC1 (4)**

Focuses on an integrated study of the human body including the histology, anatomy, and physiology of each system. Examines molecular, cellular, and tissue levels of organization plus integuments, skeletal, articulations, muscular, and nervous systems. Includes a mandatory hands-on laboratory experience covering microscopy, observations, and dissection. This is the first semester of a two-semester sequence. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 202 - Human Anatomy&Phys II w/Lab:SC1 (4)**

Focuses on the integrated study of the human body and the histology, anatomy, and physiology of the following systems and topics: endocrine, cardiovascular, hematology, lymphatic and immune, urinary, fluid and electrolyte control, digestive, nutrition, respiratory, reproductive, and development. Includes a mandatory hands-on laboratory experience involving microscopy, observations, and dissection. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 201, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 203 - Advanced Human Anatomy (2)**

Examines the gross anatomical structure of the human body and the relationship between form and function. Students will dissect a human cadaver. Systems covered will include integument, digestive, respiratory, skeletal, muscular, reproductive, endocrine, lymphatic, urinary, nervous and cardiovascular. This is a course designed for allied health, education, biology and other students who wish to obtain advanced knowledge of human anatomy. Requires hands-on laboratory experience.

Prerequisite: Grade of C or higher in the following courses: BIO 201, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores. Corequisite: BIO 202.

**BIO 204 - Microbiology w/Lab: SC1 (4)**

Designed for health science majors. Examines microorganisms with an emphasis on their structure, development, physiology, classification, and identification. The laboratory experience includes culturing, identifying, and controlling microorganisms with an emphasis on their role in infectious disease. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 216 - Pathophysiology (4)**

Focuses on the alterations in physiological, cellular, and biochemical processes, the associated homeostatic responses, and the manifestations of disease. Prior knowledge of cellular biology, anatomy, and physiology is essential for the study of pathophysiology.

Prerequisite: Grade of C or higher in the following courses: BIO 202, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 220 - General Zoology w/Lab: SC1 (5)**

Focuses on the study of invertebrate and vertebrate animals and examines structure, evolutionary development, ecology, classification, physiology, reproduction, and zoogeography. A survey of zoological diversity emphasizing the characteristics, zoological contributions, and classification of animal phyla and major classes, this course requires hands-on laboratory and field experience. This course is designed for biology majors. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 221 - Botany w/Lab: SC1 (5)**

Studies nonvascular and vascular plants, emphasizing photosynthetic pathways, form and function, reproduction, physiology, genetics, diversity, evolution, and ecology. This course requires mandatory hands-on laboratory and field experience. This course is designed for biology majors. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 224 - Genetics: SC1 (4)**

Studies the fundamental laws of heredity and their application to living organisms. Covers the basics of genetics. Focuses on the laws of Mendel, linkage, mutation concept, molecular genetics, and the Hardy-Weinberg law. Includes a laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: BIO 111, MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**BIO 228 - Field Biology: (destination) (4)**

Focuses on the identification of organisms and the examination of ecological concepts and principles. The course involves in-depth field study of natural environments lasting at least seven days and requires hands-on laboratory and field experience including extensive hiking.

**BIO 281 - Internship**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

### **BIO 285 - Independent Study (1)**

Allows students to pursue a specific project within Biology. The student and instructor determine the topic, outline of work, and method of evaluation.

## **BTE-Business Technology**

### **BTE 100 - Computer Keyboarding (1)**

Designed for students who have minimal or no keyboarding skills. Introduces the touch method of keyboarding, as well as the basic operation and functions of the equipment. Emphasizes learning the alphanumeric keyboard, proper technique, and speed control.

### **BTE 108 - Ten-Key by Touch (1)**

Introduces touch control of the ten-key pad. Emphasizes the development of speed and accuracy using proper technique.

### **BTE 125 - Records Management (3)**

Instructs on how records are created, stored, and retrieved. Covers the basic filing rules - classifying, indexing, coding, storing, and retrieving as applied to basic methods - alphabetic, chronological, subject, numeric, and geographic. Emphasizes `hands-on` records management through the use of simulations, which includes manual and/or computer software.

Prerequisite: Acceptable keyboarding proficiency.

### **BTE 166 - Business Editing Skills (3)**

Provides proofreading techniques and reviews spelling, punctuation, grammar, and word processing formats on various types of business documents and worksheets.

### **BTE 280 - Internship**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

## **BUS-Business**

### **BUS 102 - Entrepreneurial Operations (3)**

Covers the major aspects of small business management to enable the entrepreneur to successfully begin his own business. This course provides the basic concepts of marketing, principles of management and finance needed to manage a small business. Further it develops the business plan and suggests methods of obtaining the financing required to launch the business.

### **BUS 115 - Introduction to Business (3)**

Focuses on the operation of the American business system. Covers fundamentals of the economy, careers and opportunities, marketing, management, production, governmental regulations, tools of business and social responsibilities.

### **BUS 116 - Personal Finance (3)**

Surveys the basic personal financial needs of most individuals. Emphasizes the basics of budgeting and buying, saving and borrowing money, the intricacies of home ownership, income tax and investments, and the wise use of insurance, wills and trusts.

### **BUS 118 - Business Survival Skills (3)**

Provides an overall perspective for the student to understand the current domestic and world business environment and how the student as an employee fits into that environment. Roles and responsibilities of the business and the employees will be studied especially as they relate to alternatives for increasing positive impact in the workplace. The focus will be on practical skills application.

### **BUS 121 - Basic Workplace Skills (1)**

Examines techniques for communicating effectively on the job including both verbal and written communication; identifies the roles of individuals and companies and necessary critical thinking and problem solving skills; examines relationship skills, effective self-presentation, and workplace issues such as sexual harassment, stress, and substance abuse.

### **BUS 203 - Intro to Internatl Business (3)**

Provides student with an understanding of the interdisciplinary nature of international business. Course will cover the development of international business; theories and methods of international trade; financing mechanisms and terms used in export documentation and export finance; the effects of economics, political and cultural environment on international business and trade; impact of geography in business transactions; legal aspects of international business; and developing an effective international marketing strategy.

### **BUS 216 - Legal Environment of Business (3)**

Emphasizes public law, regulation of business, ethical considerations, and various relationships existing within society, government, and business. Specific attention is devoted to economic regulation, social regulation, regulation and laws impacting labor-management issues, and environmental concerns. Students develop an understanding of the role of law in social, political, and economic change.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores or permission of instructor. BUS 115 is suggested.

**BUS 217 - Bus Communication/Rept Write (3)**

Emphasizes effective business writing and cover letters, memoranda, reports, application letters, and resumes. Includes the fundamentals of business communication and an introduction to international communication.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores or permission of instructor.

**BUS 226 - Business Statistics (3)**

Focuses on statistical study, descriptive statistics, probability, binominal distribution, index numbers, time series, decision theory, confidence intervals, linear regression, and correlation. Intended for the business major.

Prerequisite: Grade of C or higher in the following courses: MAT 050 or equivalent placement scores.

**BUS 250 - Introduction to Nonprofit Organizations (3)**

Explores the evolution and role of the nonprofit sector in modern society and provides an overview of the most important and unique elements of nonprofit work. The course provides an understanding of, and practical experience with, the key issues and challenges facing nonprofit organizations. Topics include governance, ethics, legal issues, advocacy, strategic and financial management, diversity and cultural competency, and the role of volunteers.

**BUS 251 - Nonprofit Program Design and Evaluation (3)**

Introduces the analytical, critical thinking, and problem-solving skills required for effective program design, evaluation, and data-driven decision-making. This course includes major concepts in program design and evaluation such as the steps of evaluation, logic modeling, evaluation planning, stakeholders, ethical considerations, cultural humility, probable issues, evaluation approaches, fundamentals of program design and implementation, and reporting.

**BUS 252 - Building Financial Support for Nonprofit Organizations (3)**

Examines the many ways nonprofit organizations generate income to support their mission-driven programs and activities including private and public grants, donations from individuals and corporations, impact investing, and social enterprise. This course engages students in developing practical skills and knowledge to carry out effective fundraising strategies and build sustainable support for nonprofit organizations including fundraising campaigns, systems, processes, and community engagement techniques.

**BUS 253 - Nonprofit Financial Management (3)**

Explores the financial management of a nonprofit organization including decision making, strategic planning, budgeting, managing cash flow, fundraising, and telling a compelling story. Emphasis will be placed on using financial reports to determine the direction of an organization, making necessary changes in direction, and effectively communicating the financial status and overall health of the organization. Using an ethical foundation to capture, report, and interpret transactions is a core principle of this class.

**BUS 275 - Special Topics: (1-3)**

Provides students with a vehicle to pursue special topics of interest in business. The content of this course is designed on an as needed basis to provide current, up-to-date information.

Prerequisite: Permission of instructor.

**BUS 281 - Internship (1-3)**

Provides continued instruction and the opportunity for students to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**BUS 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## CAD-Computer Assisted Drafting

**CAD 101 - Computer Aided Drafting/2D I (3)**

Focuses on basic computer aided drafting skills using the AutoCAD software. Includes file management, Cartesian coordinate system dynamic input, drawing templates, drawing aids, linetype and lineweights, layer usage, drawing editing geometric objects, polylines splines, array, text applications, creating tables, basic dimensioning and Help access.

**CAD 102 - Computer Aided Drafting/2D II (3)**

Focuses on intermediate 2D Computer aided drafting skills using the AutoCAD software. Includes blocks, wblocks dynamic blocks, hatching, isometric drawings, advanced dimensioning and dimension variables, layouts, paper space and viewports, templates, external references, attributes, raster images, printing/plotting.

Prerequisite: Grade of C or higher in the following course: CAD 101.

### **CAD 115 - Sketch Up (3)**

Introduces techniques and common practices of 3D modeling using Sketchup software. Focuses on the creation and editing of virtual three-dimensional forms and volumes and the organization of their elements through the various features of the software. Includes applying material and textures, changing the appearance of models with styles and shadows and introduces the basic techniques of presenting and sharing the 3D model.

### **CAD 202 - Computer Aided Drafting / 3D (3)**

Focuses on construction of three-dimensional objects using the AutoCAD software. Includes mesh surface modeling, solid modeling, extrusions, Boolean operations, 3D editing, 3D views, rendering, materials, advanced lighting, and walkthrough, flyby animations of 3D Solids to 2D Layouts.

Prerequisite: Grade of C or higher in the following course: CAD 102 or permission of instructor.

### **CAD 217 - Rhino (3)**

Introduces the Rhino modeling platform, systems and plug-ins and creation and modification of 3-D objects and scenes. Focuses on NURBS systems, Rhino plug-ins, and Rhino workflow processes. Examines how Rhino is used in various industries. Prepares students to create physical models and renderings using Rhino.

### **CAD 224 - Revit Architecture (3)**

Introduces students to the AutoDesk Revit Architecture software. Examines the Building Information Modeling approach to 2D and 3D architectural construction documents. Covers the creation of floorplans, elevations, sections, 3D models, perspective Renderings and Walkthroughs with this software application.

Prerequisite: Grade of C or higher in the following course: CAD 102 or permission of instructor.

### **CAD 227 - Advanced Revit Architecture (3)**

Focuses on the advanced applications of the AutoDesk Revit Architecture software. Includes Family Editing, topographic Site Plans, Worksharing, Phases, Key Schedules, custom Annotation, Templates, and presentation techniques.

Prerequisite: Grade of C or higher in the following course: CAD 224.

### **CAD 233 - Civil 3D (Software) (3)**

Provides students with the basics to advanced software application necessary to produce 3D Civil models and 2D drawings using the Civil 3D software. This course will cover topics including components and program interface, linework, geometry, 2D to 3D Civil CAD applications.

Prerequisite: Grade of C or higher in the following courses: CAD 101.

### **CAD 256 - SolidWorks Basics (6)**

Introduces fundamental skills and concepts of SolidWorks software. This course emphasizes the design process and takes a task-based approach to training processes to apply commands, options, and menus necessary to complete a design task.

### **CAD 257 - SolidWorks Intermediate (6)**

Focuses on combining SolidWorks part designs into SolidWorks assemblies. This course introduces advanced techniques of surface modeling and interference between components before they are manufactured by studying the motion and behavior of the entire machine in the operational stage.

Prerequisite: Grade of C or higher in the following course: CAD 256.

### **CAD 258 - SolidWorks Advanced (6)**

Focuses on advanced techniques for translating conceptual design into manufacturing reality. Projects include parts, assemblies, drawings, bill of materials, revisions, communication, time management, and task prioritization. Course emphasis is on sheet metal, weldments, molds (casting and injection), leverage, large assemblies, advanced motion study, and miscellaneous other advanced commands and techniques.

Prerequisite: Grade of C or higher in the following course: CAD 257.

### **CAD 262 - 3D Printing (3)**

Provides the student with the ability to blend the virtual and real design worlds together through the use of 3D CAD Modeling, and 3D Printing.

Prerequisite: Grade of C or higher in the following course: CAD 202 or permission of instructor.

### **CAD 280 - Internship (1-6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

### **CAD 285 - Independent Study (6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

### **CAD 289 - Capstone (1-6)**

Provides a demonstrated culmination of learning within a given program of study.

Prerequisite: Grade of C or higher in the following courses: CAD 227 or CAD 258 or CAD 262.

# CAR-Carpentry

## **CAR 102 - Hand and Power Tools (1)**

Focuses on basic hand and power tools including stationary tools. Emphasizes a hands-on approach to proper and safe use of these tools as it applies to the construction environment and is taught in conjunction with a lab or framing class.

## **CAR 103 - Carpentry Basics (4)**

Provides a basic introduction to construction work for all crafts, safety concerns and procedures, and the safety and use of hand and power tools. This course specifically applies to construction work.

## **CAR 105 - Job Site Layout/Blueprint Read (1)**

Introduces blue-print reading and how they apply to the construction site. Includes in-depth introduction to site layout (materials and methods).

## **CAR 115 - Form & Foundation Systems (1)**

Covers materials and methods for concrete forms and foundations. Includes various reinforcement methods such as re-bar and welded-wire fabric.

## **CAR 122 - Wall Framing (1)**

Focuses on the procedures for laying out and framing walls and ceilings, including roughing-in door and window openings, construction corners and partition Ts, bracing walls and ceilings, and applying sheathing.

## **CAR 123 - Roof Framing (1)**

Describes the various kinds of roofs and contains instructions for laying out rafters for gable roofs, hip roofs and valley intersections. Coverage includes both stick-built and truss-built roofs.

## **CAR 125 - Roofing Materials & Methods (1)**

Covers application techniques and estimation of asphalt and wood roofing products and accessories including gutters and flashing.

## **CAR 130 - Windows and Exterior Doors (1)**

Describes the various types of windows, skylights, and exterior doors and provides instructions for installing them. Includes instructions for installing weather-stripping and locksets.

## **CAR 133 - Construction Framing & Safety (4)**

Utilizes hands-on techniques to illustrate basic framing methods and materials. Floor/Wall/and Roof framing will be discussed/demonstrated and taught. There will be extensive utilization of modern and western residential framing methods. The course will also include 10 hours of OSHA approved safety instruction, which will qualify the student for their 10 hour safety card.

Corequisite: OSH 127.

## **CAR 134 - Exterior Finishes and Trim (4)**

Utilizes hands-on techniques to illustrate exterior moisture, trim, and exterior door and window installation. Student will explore various residential materials and methods. Estimation of time and material will be discussed as well as general business practices.

Corequisite: CAR 103 or permission of instructors.

## **CAR 135 - Thermal/Moisture Methods/Mat (1)**

Focuses on selection and installation of various types of insulating materials in walls, floors, and attics. Covers the uses and installation practices for vapor barriers and waterproofing materials.

## **CAR 136 - Remodeling, Renovation/Addns (4)**

Covers conversions of attic and basement spaces to usable living spaces and additions for renovation to existing residential structures, including kitchens and baths. Examines materials scheduling, estimation, and construction methods.

Corequisite: CAR 103 or permission of instructor.

## **CAR 146 - Interior Finish/Drywall Const (1)**

Covers the use of gypsum wall board and the techniques of concealing joints and fasteners, construction methods, estimation and a variety of texture finishes.

## **CAR 150 - Interior Trim - General (1)**

Covers material choices and installation techniques of various interior trim, including interior doors, baseboard, and casement. Includes an overview of additional interior trim choices.

## **CAR 153 - Int Trim: Cabinet/Countertops (1)**

Covers the selection/installation/terminology of factory built cabinets and countertops. Includes various types and design and examines estimation of cost.

## **CAR 155 - Interior Trim and Built-ins (4)**

Covers design and building processes for custom built-in cabinetry. Explores the variety of materials and methods of work to create custom building from closet storage shelves to a built-in entertainment center.

Corequisite: CAR 103 or permission of instruction.

## **CAR 156 - Shop Tools-Stat/Hand/Portable (4)**

Covers the safe use and care of stationary, hand, and portable tools. Develops skills through tool utilization to pass competency and safety tests for each tool.

## **CAR 160 - Floor Finishes (1)**

Covers installation and finishing of hardwood floors, laminate/engineered floors, and tile. Includes discussion on advantages and disadvantages of various choices available.

### **CAR 165 - Shop Carpentry (4)**

Focuses on the non-site, shop carpenter and includes jig and pattern making, stationary power tool maintenance and adjustment, machining of woods, and techniques unique to shops, cabinetmakers and millworkers.

Corequisite: CAR 103 or permission of instructor.

### **CAR 166 - Stair Design & Construction (4)**

Focuses on both site and off-site stair lay-out and construction. Students have a chance to explore various techniques for building the stairs and millwork involved in the construction and installation of handrail assemblies.

Corequisite: CAR 156 or permission of instructor.

### **CAR 170 - Clinical:Construction Lab I**

Continues to build upon the principles that are expected to be understood by students in the construction discipline.

Corequisite: OSH 127.

### **CAR 175 - Special Topics (0.5)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **CAR 253 - Adv Int Trim -Cabinet/Ctrtops (4)**

Emphasizes an in-depth/hands-on look at all components of cabinet-making, installation and countertops. Includes construction of traditional (face-frame) and European cabinets. Covers hardware applications and installation, and countertop construction, ranging from laminates to solid surface.

Corequisite: CAR 156 or permission of instructor.

### **CAR 275 - Special Topic (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Corequisite: CAR 156 or permission of instructor.

### **CAR 280 - Internship (4-12)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Corequisite: Permission of instructor.

### **CAR 282 - Internship (0.5-12)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Corequisite: Permission of instructor.

### **CAR 285 - Independent Study (0.5-12)**

Meets the individual needs of student. Students engage in intensive study or research under the direction of a qualified instructor.

Corequisite: Permission of instructor.

## **CCR-College Composition & Reading**

### **CCR 092 - Composition & Reading (5)**

Integrates and contextualizes college level reading and writing. Students will read and understand complex materials and respond to ideas and information through writing informative and/or persuasive texts. For students who score NGAccuplacer Writing between 225 - 235.

Prerequisite: Appropriate placement scores.

### **CCR 094 - College Composition and Reading: Studio 121 (3)**

Integrates and contextualizes reading and writing strategies tailored to co-requisite ENG 121 coursework. Students will read and understand complex materials, and respond to ideas and information through writing informative and/or persuasive texts. Any student enrolled in CCR 094 is required to co-enroll in ENG 121. For students who score NGAccuplacer Writing 236 - 245.

Prerequisite: Grade of C or higher in the following course: CCR 092 or equivalent placement scores.  
Corequisite: ENG 121.

## **CHE-Chemistry**

### **CHE 101 - Intro to Chemistry I/Lab: SC1 (5)**

Includes the study of measurements, atomic theory, chemical bonding, nomenclature, stoichiometry, solutions, acid and base, gas laws, and condensed states. Laboratory experiments demonstrate the above concepts qualitatively and quantitatively. Designed for non-science majors, students in occupational and health programs, or students with no chemistry background. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: MAT 050 and CCR 092 or CCR 094 or equivalent placement scores.

**CHE 111 - Gen College Chem I/Lab: SC1 (5)**

Focuses on basic chemistry and measurement, matter, chemical formulas, reactions and equations, stoichiometry. This course covers the development of atomic theory culminating in the use of quantum numbers to determine electron configurations of atoms, and the relationship of electron configuration to chemical bond theory. The course includes gases, liquids, and solids and problem-solving skills are emphasized through laboratory experiments. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CHE 101 and MAT 121 or one year of high school chemistry.

**CHE 112 - Gen College Chem II/Lab: SC1 (5)**

Presents concepts in the areas of solution properties, chemical kinetics, chemical equilibrium, acid-base and ionic equilibrium, thermodynamics, and electrochemistry. This course emphasizes problem solving skills and descriptive contents for these topics. Laboratory experiments demonstrate qualitative and quantitative analytical techniques. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following course: CHE 111.

**CHE 211 - Organic Chemistry I w/Lab (5)**

Focuses on compounds associated with the element carbon including structure and reactions of aliphatic hydrocarbons and selected functional group families. The course covers nomenclature of organic compounds, stereochemistry, reaction mechanisms such as SN1, SN2, E1 and E2. Laboratory experiments demonstrate the above concepts plus the laboratory techniques associated with organic chemistry.

Prerequisite: Grade of C or higher in the following course: CHE 112.

**CHE 212 - Organic Chemistry II w/Lab (5)**

Explores the chemistry of carbon-based compounds, their reactions and synthesis including the structure, physical properties, reactivities, and synthesis of organic functional groups not covered in Organic Chemistry I. The course explores functional groups including alcohols, ethers, aromatics, aldehydes, ketones, amines, amides, esters, and carboxylic acids and the reactions and reaction mechanisms of aromatic compounds. An introduction to biochemical topics may be included if time permits. Laboratory experiences demonstrate the above concepts and the laboratory techniques associated with organic chemistry.

Prerequisite: Grade of C or higher in the following course: CHE 211.

**CHE 275 - Special Topics (0.5-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**CHE 280 - Internship (1)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**CHE 285 - Independent Study (1)**

Provides the opportunity for the highly motivated student to engage in intensive study and research on a specified topic under the direction of a faculty member. Allows a student to complete a course in a semester when the course has not been offered or has been canceled. The option to make independent study available is at the discretion of qualified faculty and the department chair. The student is limited to the number of independent study courses taken per semester.

## CIS-Computer Information System

**CIS 110 - Intro to Computing Technology (1)**

Introduces basic computing technology with an emphasis on document creation and storage. Use of technology for email, web surfing, and access to course materials is included.

**CIS 118 - Intro PC Applications (3)**

This course introduces basic computer terminology, file management, and PC system components. Provides an overview of office application software including word processing, spreadsheets, databases, and presentation graphics. Includes the use of a web browser to access the Internet.

**CIS 119 - Introduction to Programming (3)****CIS 128 - Operating System: Using (3)**

Introduces the functions and capabilities of an operating system, including configuring and modifying the operating system environment.

**CIS 135 - Complete PC Word Processing (3)**

Explores a complete array of word processing skills. The skills needed to create, edit, format, and print documents are covered. Other topics include character, paragraph, and page formats, the use of spelling checkers and thesaurus, hyphenation, tables, mail merge, document design, and graphics.

Prerequisite: Grade of C or higher in the following courses: CIS 118 or CIS 128 or a working knowledge of Windows.

### **CIS 145 - Complete PC Database (3)**

Explores a complete array of database skills. Includes table, query, form, and report creation and modification. Other topics include application integration and automation of database tasks within the database.

Prerequisite: Grade of C or higher in the following courses: CIS 118 or CIS 128 or a working knowledge of Windows.

### **CIS 155 - PC Spreadsheet Concepts (3)**

Exposes the student to a wide range of uses of the electronic spreadsheet with special emphasis on using it as a business tool. Includes fundamentals and terms, creating and saving workbooks, entering and using formulas, formatting, printing, multiple-page workbooks, creating charts, entering and using functions, managing lists, and simple macros.

Prerequisite: Grade of C or higher in the following courses: CIS 118 or CIS 128 or a working knowledge of Windows.

### **CIS 165 - Complete Presentation Graphics (3)**

Focuses on the development of presentation graphics materials including graphs, charts, illustrations, and diagrams. Emphasizes effective communication through computerized presentations. Covers features of the software and effective presentation techniques.

Prerequisite: Grade of C or higher in the following courses: CIS 118 or CIS 128 or a working knowledge of Windows.

### **CIS 175 - Special Topics (1)**

Provides students with a vehicle to pursue in-depth exploration of special topics of interest.

### **CIS 220 - Fundamentals of Unix (3)**

Covers the structure and fundamentals of the UNIX operating system. Includes the file system and file processing, various utility programs, shell, multi-user operation, text processing and communications.

Prerequisite: Grade of C or higher in the following course: CSC 119.

### **CIS 240 - Database Design & Development (3)**

Introduces the basic concepts of relational databases, data storage, and retrieval. Covers database design, data modeling, transaction processing, and introduces the Structured Query Language for databases.

Prerequisite: Grade of C or higher in the following course: CSC119. Corequisite: CIS 243.

### **CIS 243 - Introduction to SQL (3)**

Introduces students to Structured Query Language (SQL). Students learn to create database structures and store, retrieve and manipulate data in a relational database. Students create tables and views, use indexes, secure data, and develop stored procedures and triggers.

Prerequisite: Grade of C or higher in the following courses: CSC 119 and CIS 240.

### **CIS 267 - Mgmt of Information Systems (3)**

Introduces the concepts and techniques of managing computer-based information resources. Includes hardware, software, personnel, control techniques, and the placement and integration of information systems resources within the organization.

### **CIS 268 - Systems Analysis and Design I (3)**

Introduces the student to the materials, techniques, procedures, and human interrelations involved in developing computer information systems. Includes the systems approach, fact gathering techniques, forms design, input/output, file design, file organization, various charting techniques, system audits on controls, project management, implementation, and evaluation.

### **CIS 280 - Internship (3-12)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

### **CIS 289 - Capstone (3)**

Serves as the capstone course for CIS majors. Incorporates projects that allow students to develop advanced techniques and assemble information from different courses. Most projects will include the creation of interactive application programs for the non-computer user and require research beyond the classroom to prepare the student for entry level employment in a variety of situations.

Offered: Spring Only.

## **CNG-Computer & Networking Tech**

### **CNG 101 - Networking Fundamentals (3)**

Introduces network fundamentals using the OSI (Open Systems Interconnection) model and TCP/IP (Transmission Control Protocol/Internet Protocol) suite, fundamentals of Ethernet, IP addressing, and building simple LANs (Local Area Networks).

**CNG 121 - Computer Technician I: A+ (4)**

Provides students with an in-depth look at personal computer hardware, introduces networking concepts, and covers operational procedures and troubleshooting, all of which are necessary for a successful entry-level computer service technician position. Provides extensive hands-on work with computer systems, PC setup and configuration, and basic maintenance and troubleshooting. This course helps prepare you for the first CompTIA A+ Exam.

Corequisite: CNG 122.

**CNG 122 - Computer Technician II: A+ (4)**

Provides students with an in-depth look at desktop and mobile Operating System support, maintenance, and troubleshooting, and an overview of security concepts, and interpersonal skills, all of which are necessary for a successful entry-level computer service technician position. Provides extensive hands-on work with current operating systems, including using common GUI and command line tools, registry editing, system backup and recovery, and advanced troubleshooting. This course helps prepare you for the second CompTIA A+ Exam.

Prerequisite: Grade of C or higher in the following course: CNG 121.

**CNG 131 - Prin of Information Assurance (3)**

Provides skills and knowledge required to survey key issues associated with protecting information assets, determine the levels of protection and response to security incidents, and design a consistent, reasonable information security system, with appropriate intrusion detection and reporting features. Students learn to inspect and protect information assets, detect and react to threats to information assets, and examine pre- and post-incident procedures, and technical and managerial responses. Students learn about information security planning and staffing functions.

Prerequisite: Grade of C or higher in the following course: CNG 101 or permission of instructor.

**CNG 132 - Network Security Fundamentals (3)**

Delivers a comprehensive overview of network security, including general security concepts. Communication Security is studied, including remote access, e-mail, the Web, directory and file transfer, and wireless data. Common network attacks are introduced. Cryptography basics are incorporated, and operational/organizational security is discussed as it relates to physical security, disaster recovery, and business continuity. Computer forensics is introduced.

Prerequisite: Grade of C or higher in the following courses: CIS 220 and CNG 101, equivalent experience or permission of instructor. Corequisite: CNG 131.

**CNG 133 - Fire Walls/Network Security (3)**

Teaches students the basics of network firewall security. It covers basic installation techniques, discusses how to make an intelligent choice of firewall technology, and presents basic firewall troubleshooting.

Prerequisite: Grade of C or higher in the following course: CNG 131, CNG 132 and CIS 220 or equivalent experience or permission of instructor.

**CNG 136 - Guide to IT Disaster Recovery (3)**

Presents methods to identify technology and communication infrastructure vulnerabilities and appropriate countermeasures to prevent and mitigate failure risks for an organization. The course will take an enterprise-wide approach to developing a disaster recovery plan.

Prerequisite: Grade of C or higher in the following course: CNG 131 or permission of instructor.

**CNG 202 - Unix/Linux Server Admin (3)**

Provides students with the knowledge and skills required to configure, administer and secure data, users and services in a UNIX or Linux server environment. Emphasis will be on command-line interface (CLI). Topics will also include system monitoring, performance tuning, troubleshooting and interoperability with Windows servers and clients.

Prerequisite: Grade of C or higher in the following course: CSC 220.

**CNG 211 - Windows Configuration: (OS) (3)**

Provides students with the knowledge and skills necessary to address the implementation and desktop support needs of customers who are planning to deploy and support Microsoft Windows Client OS in a variety of network operating system environments.

**CNG 212 - Configuring Windows Server (4)**

Provides students with the knowledge and skills that are required to install and configure a Microsoft Windows Server. This course helps prepare students for a MTA (Microsoft Technology Associate) and/or MCSA (Microsoft Certified Solutions Associate) exams.

Prerequisite: Grade of C or higher in the following course: CNG 122.

**CNG 213 - Administering Windows Server (4)**

Provides students with the knowledge and skills required to administer Microsoft Windows Servers. This course helps prepare students for the current MCSA (Microsoft Certified Solutions Associate) exam.

Prerequisite: Grade of C or higher in the following course: CNG 212 or equivalent experience or permission of instructor.

**CNG 214 - Adv Windows Server Admin (4)**

Provides students with advanced knowledge and skills to configure and administer Windows Server infrastructure. This course helps prepare students for the current MCSA (Microsoft Certified Solutions Associate) exam.

Prerequisite: Grade of C or higher in the following course: CNG 213 or equivalent experience or permission of instructor.

**CNG 240 - Virtual Environment Admin (3)**

Build and administer a hypervisor environment. Includes building of virtual machine (VM) infrastructure and skills such as patching, backing up and securing of both hypervisor and virtual machines.

Prerequisite: Grade of C or higher in the following course: CNG 202 and CNG 212 or equivalent experience or permission of instructor.

**CNG 256 - Vulnerability Assessment I (3)**

Presents students with an introduction to vulnerability assessment. Vulnerability assessment skills are necessary to understand how companies address vulnerabilities in the business environment. Students gain a better understanding of how information technology security integrates into the corporate world and how a balance must be achieved between security and functionality.

Prerequisite: Grade of C or higher in the following courses: CIS 220 and CNG 133 or equivalent experience or permission of instructor. Corequisite: CNG 257.

**CNG 257 - Netwrk Defense/Countermeasures (3)**

Examines the tools, techniques and technologies used in the technical securing of information assets. This course provides in-depth information of the software and hardware components of Information Security and Assurance. Topics include firewall configurations, hardening Unix and NT servers, Web and distributed systems security and specific implementation of security modes and architectures. The curriculum maps to the Security Certified Network Professional (SCP) Network Defense and Countermeasures exam.

Prerequisite: Grade of C or higher in the following courses: CIS 220 and CNG 133 or equivalent experience or permission of instructor. Corequisite: CNG 256.

**CNG 258 - Digital Forensics (4)**

Exposes the student to the field of digital computer forensics and investigation. This class provides the student with methods to properly conduct a digital forensics investigation including a discussion of ethics. Topics covered include fundamental concepts, history of computer forensics, file structures, data recovery techniques, computer forensic tools and analyses.

Prerequisite: Grade of C or higher in the following courses: CIS 220 and CNG 256 or equivalent experience or permission of instructor. Corequisite: CNG 259.

**CNG 259 - Enterprise Security (4)**

This course challenges students to combine the skills learned in previous coursework (or work experience) and apply them in whole to a mock business IT environment. Students will work in their own virtualized server environment, complete with servers, routers, firewalls, VPN, IDS/IPS, wireless and other current technologies to develop a security policy and framework using risk analysis and risk management techniques.

Prerequisite: Grade of C or higher in the following courses: CIS 220 and CNG 257 or equivalent experience or permission of instructor. Corequisite: CNG 258.

**CNG 260 - CISCO Network Associate I (5)**

Introduces the architecture, structure, functions, components, and models of the Internet and other computer networks. Includes IP addressing and fundamentals of Ethernet concepts, media and operations.

**CNG 261 - CISCO Network Associate II (5)**

Introduces the architecture, components, and operations of routers and switches.

Prerequisite: Grade of C or higher in the following course: CNG 260.

**CNG 262 - CISCO Network Associate III (5)**

Explores the architecture, components and operations of routers and switches in a large and more complex network with advanced functionality.

Prerequisite: Grade of C or higher in the following course: CNG 261.

**CNG 263 - CISCO Network Associate IV (5)**

Implements WAN technologies and network services required by converged applications in a complex switched and routed networks.

Prerequisite: Grade of C or higher in the following course: CNG 262.

**CNG 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

# COM-Communication

## **COM 102 - Collegiate Communication (1)**

Promotes student success at the community college level and beyond by exploring effective communication, self-concept, self-esteem, self-perception, attitude, and goal setting. This course also examines personal, health, and finance management. This course includes communication skills for leadership and community development, diversity awareness, and achieving successful academic performance and overcoming adversity.

## **COM 105 - Career Communication (3)**

Develops skills needed in obtaining and keeping a job. Includes job searching, applications, resumes, interviews, and the dynamics of customer, peer, and managerial relationships. Emphasizes speaking, writing, listening, critical reading skills, and vocabulary development essential to the employment world.

## **COM 115 - Public Speaking (3)**

Combines the basic theories of communication with public speech performance skills. Emphasis is on speech preparation, organization, support, audience analysis, and delivery.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## **COM 125 - Interpersonal Communication (3)**

Examines the communication involved in interpersonal relationships occurring in family, social, and career situations. Relevant concepts include self-concept, perception, listening, nonverbal communication, and conflict.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## **COM 126 - Communication in Healthcare (3)**

Covers interactive concerns in settings related to patient-client care. This class includes discussions of diverse cultures, client interaction, and family/caregiver issues. The course addresses the concerns of attitude, office politics, teamwork, self-initiative, and conflict management as specifically experienced in the patient-as-client setting.

## **COM 175 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## **COM 185 - Independent Study (1-12)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## **COM 215 - Gender Communication (3)**

Examines contemporary theories and research in gendered communication. The course will involve reading and discussion in areas of gender differences in self-perception, social and media images of men and women, language usage and nonverbal behavior differences among genders. Relevant concepts include verbal communication, nonverbal communication, context, language, perception, and conflict.

## **COM 217 - Group Communication (3)**

Examines group communication theories with an emphasis on leadership and group behaviors. The course provides opportunities for group participation.

Offered: Spring Only.

## **COM 220 - Intercultural Comm: SS3 (3)**

Explores the link between culture and communication and will develop and/or enhance communication skills and the abilities appropriate to a multicultural society. Emphasis will be on understanding diversity within and across cultures. Relevant concepts include perception, worldview, context, ethics, language, and nonverbal communication. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## **COM 225 - Organizational Communication (3)**

Focuses on the role of communication theory and skills as they apply to business and organizational settings. Topics include organizational and leadership models, effective communication skills with peers, superiors, and subordinates, environmental factors impacting communication, and interviewing skills.

## **COM 263 - Conflict Resolution (1)**

Focuses on handling conflict productively. Students gain insights into the roots of conflict and engage in skill practice in mediating interpersonal conflicts. The emphasis is on conflict prevention.

## **COM 265 - Effective Presentations (1)**

Focuses on effective presentation skills used in professional settings including conferences, briefings, training sessions, and sales presentations. Emphasizes formats, strategies, and presentation tips and enables the student to develop and practice these skills.

## **COM 275 - Special Topics (0.5-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**COM 285 - Independent Study (0.5-6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## CON-Construction Technology

**CON 105 - Construction Technology (4)**

Explores a variety of new software applications now available for the construction trade. Introduces computer applications such as CAD, scheduling, estimating, and accounting programs. Explores technology choices and compares them.

**CON 128 - Cost Estimation (2)**

Provides an overview of the estimation process. Bid requirements, and package are discussed along with an introduction to the CSI divisions.

**CON 130 - Blueprint Reading (2)**

Focuses on the techniques for reading and using blueprints and specifications with an emphasis placed on those drawing and types of information that are relevant to the carpentry craft.

**CON 145 - Construction Project Mgmt I (2)**

Covers the principles of project planning, scheduling, estimating and management. The participant learns the basic skills required to supervise personnel, with the introduction of technologies as they become commonly accepted.

**CON 156 - Building Permits/Licensing (4)**

Covers the governmental regulations concerning building and the process through which these regulations are enforced including whom to talk to, what to do, when to do the inspection process, how to obtain a building permit and the process of securing a variance.

## COS-Cosmetology

**COS 103 - Intro Hair and Scalp (1)**

Introduces various types of scalp treatments, shampoos, and conditioners. This course covers hair and scalp disorders, product knowledge, and proper massage techniques. This course provides training in a lab or classroom setting.

**COS 110 - Intro Color (2)**

Introduces theory pertaining to the law of color, theory of color, chemistry of color, product knowledge, and analysis of hair and scalp. This course covers basic application techniques and procedures for the application of haircolor.

**COS 111 - Inter I Color (2)**

Expands on haircoloring theory and practical application of color products, formulations of color, level and shades of color. Students will learn application techniques in a specialized class or in a supervised salon setting.

**COS 120 - Intro Cutting (2)**

Introduces haircutting theory relevant to patron protection, angles, elevations, and the analysis of hair textures as related to hair cutting procedures. This course covers proper use and care of hair cutting implements, basic hair cutting techniques using various cutting implements, and disinfection and sanitation procedures as they relate to haircutting.

**COS 121 - Inter I Cutting (2)**

Expands on basic haircutting theory incorporating facial shapes, head and body forms to determine the appropriate techniques required to complete a client haircut. Students will apply hair cutting techniques in specialized classes or in the supervised salon.

**COS 130 - Intro Styling (2)**

Combines theory with the practical application of hairstyling. This course covers roller placement, hair molding and shaping, pin curls, finger waves, comb-out techniques, air forming, thermal straightening, or curling for short to long hair.

**COS 131 - Inter I Styling (2)**

This course covers the accepted methods of styling hair, air forming, roller sets, finger waves, pin curls, braiding, and hair pressing.

**COS 140 - Intro to Chemical Texture (1)**

Introduces a combination of theory and practice focusing on the analysis of hair and scalp, proper equipment and product knowledge. Includes basic techniques in permanent waving and chemical relaxing. Provides training in a classroom or lab setting on mannequins or live models.

**COS 141 - Intermed I: Chemical Texture (1)**

Emphasizes theory and practical application of chemical texture, including permanent waves and chemical relaxers, in a supervised salon setting. Students will practice different wrapping techniques required by trend styles in a classroom or salon setting.

**COS 150 - Laws, Rules, and Regulations (1)**

This course covers laws, rules, and regulations governing the beauty industry in Colorado and accountability for the student, licensed individual, salons, and school owners.

**COS 160 - Intro to Infection Control (2)**

This course covers various methods of sanitation, disinfection; and principles of workplace safety, infection control and prevention. Topics presented in this course include: classroom study of bacteriology, chemistry of cleaning versus disinfecting products that are used in the cosmetology industry, and terminology dealing with infection control.

**COS 161 - Inter I: Infection Control (1)**

This course focuses on the theory and daily practice of proper methods of disinfection, sanitation and safety procedures as related to all phases of cosmetology. Topics presented in this course include: terminology and training of disinfection, sanitation and safety procedures, and customer service in a supervised salon setting or specialized class.

**COS 203 - Inter I: Hair and Scalp (1)**

This course covers theory and practical training in shampoos, rinses, and conditioners and examines advanced techniques to prepare the student for employment. Instruction includes preparation for the Colorado State Board Licensing Examination for shampoos, rinses, and conditioners.

**COS 210 - Inter II Color (2)**

This course covers theory and practical application of color products, formulations of color, level and shades of color. Students will practice haircoloring techniques in a specialized class or in a supervised salon setting.

**COS 211 - Adv Color (2)**

This course covers advanced theory and practical techniques in haircoloring. Course covers the recognition of color problems and color correction procedures in preparation for the Colorado State Board Licensing Examination. Topics in this course include: advanced techniques, color formulation, and product knowledge.

**COS 220 - Inter II Cutting (2)**

This course covers haircutting theory related to facial shapes, head and body forms to determine the techniques necessary for client's specified haircut and practical applications of haircutting techniques for various client requests.

**COS 221 - Adv Cutting (2)**

This course covers advanced haircutting techniques utilizing multiple cutting tools and emphasizes current fashion trends and preparation for the Colorado State Licensure examination.

**COS 230 - Inter II Styling (2)**

This course covers accepted methods of styling hair, including: air forming, roller sets, iron sets, finger waves, braiding and hair pressing. Students will practice hairstyling techniques for client purposes in specialized classes or in a supervised salon setting.

**COS 231 - Adv Styling (1)**

This course covers hairstyling theory and advanced techniques in all phases of hair styling to prepare the student for employment. Training is a combination of supervised salon work and specialized classes. Students will prepare for the Colorado State Board Licensing Examination.

**COS 240 - Intermediate II: Chem Texture (1)**

This course covers theory of chemical texture and practical application of permanent waves and chemical relaxers in specialized classes or a supervised salon setting. Students will practice different wrapping techniques required by trend styles or per client request.

**COS 241 - Advanced Chemical Texture (1)**

This course covers advanced techniques for chemical texture and current industry standards of practice to prepare the student for employment and the State Board Licensing Examination. Instruction is provided in specialized classes or supervised salon setting.

**COS 250 - Bus Mgmt/Per Skills/Ethics (1)**

This course covers salon management business practices and the knowledge and skills necessary to build a successful business. Topics covered in this course include: basic business management, interpersonal skills, basic techniques in salesmanship and customer services, job readiness skills, and professional ethics.

**COS 260 - Inter II: Infection Control (2)**

This course covers infection control theory and practice of proper methods of sterilization, disinfection, sanitation, and safety procedures as related to all phases of the industry. Topics for this course include: terminology and training of disinfection, sanitation, and safety procedures. The individual's responsibility to provide a safe work environment is practiced.

**COS 261 - Adv Infection Control (1)**

This course covers advanced training on decontamination and safety practices in a supervised salon and/or classroom setting and primarily focuses on student preparation for the Colorado State Board Licensing Examination in decontamination and safety for all aspects of the industry. Topics for this course include: Occupational Safety and Health Administration (OSHA) requirements for schools and salons.

### **COS 262 - Adv II Disinfec/Sanitac/Safety (3)**

This course is the extra hours/credits required for the hairsylist program, per State Board of Colorado Barber/Cosmetology Board. Provides advanced training on decontamination and safety practices in a supervised salon and/or classroom setting. Examines advanced techniques that prepare the student for employment. Includes student preparation for the State Board Licensing Examination in decontamination and safety for all aspects of the industry. Study of OSHA requirements for schools and salon are done in a theory or practical setting.

## **CRJ-Criminal Justice**

### **CRJ 110 - Intro to Criminal Justice: SS3 (3)**

Introduces students to the basic components of the criminal justice system in the United States. Concepts of crime, crime data, victimization, perspectives and views of crime, theory, and law are discussed. Particular attention to the criminal justice process, interaction and conflict between criminal justice agencies, and current criminal justice issues are examined. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **CRJ 125 - Policing Systems (3)**

Examines policing in the United States, including historical foundations, emerging issues, and the relationship between law enforcement and the community. The various types of law enforcement agencies, their administrative practices, and the behavior of those involved in the delivery of police services are examined from the perspective of democratic values, racial and ethnic diversity, and societal perceptions of police effectiveness. Career requirements, including current and future trends, are also presented.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

### **CRJ 127 - Crime Scene Investigation (3)**

Focuses on basic procedures in crime scene management to include photography and preparing initial reports and sketches. Includes processing evidence and related criminalistic procedures. Covers interviewing suspects, witnesses and victims to include the recording of identifications and descriptions. Incorporates lab and lecture.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

### **CRJ 135 - Judicial Function (3)**

Provides an overview of the structure and function of the dual American judicial system and the behavior of actors (judges/justices, lawyers, law clerks, interest groups, etc.) within the system. Emphasis is placed on the organization and administration of state and federal courts, criminal court procedures, juries, selection of judges, decision-making behavior of juries, judges and justices, and the implementation and impact of judicial policies

Prerequisite: Grade of C or higher in the following course: CRJ 110.

### **CRJ 145 - Correctional Process (3)**

Examines the history and total correctional process from law enforcement through the administration of justice, probation, prisons, correctional institutions, and parole. Also examines the principles, theories, phenomena and problems of the crime, society, and the criminal justice system from the perspective of criminology and the criminal justice system in general. Emphasizes the role of sociology and other interdisciplinary approaches to the field of corrections and society's response.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

### **CRJ 151 - Domestic Violence (3)**

Examines theories, issues, legal strategies, and intervention applicable to abuse in intimate relationships.

Prerequisite: Grade of C or higher in the following courses: CRJ 110 and CRJ 257.

### **CRJ 152 - Sexual Assault (3)**

Examines sexual assault beginning with definitions and describing the degrees of sexual assault and the penalties and realities of punishment. Covers myths, statistics, services, treatment and prevention. Both the rapist and the adolescent offender are profiled. Emphasizes the pro-active approach with regard to prevention.

Prerequisite: Grade of C or higher in the following courses: CRJ 110 and CRJ 257.

### **CRJ 205 - Principles of Criminal Law (3)**

Focuses on common law and statutory law crimes, the Model Penal Code, elements defining crimes and penalties, defenses to criminal accusations, and definitions and distinctions between criminal and civil law.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 209 - Criminal Investigation I (3)**

Covers the function of the preliminary investigation at a crime scene to include securing the scene, crime scene searches, police drawings, and recognition and collection of evidence.

Prerequisite: Grade of C or higher in the following course: CRJ 110 or permission of instructor.

**CRJ 210 - Constitutional Law (3)**

Focuses on the powers of government as they are allocated and defined by the United States Constitution. Includes intensive analysis of United States Supreme Court decisions.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 211 - Criminal Investigation II (3)**

Builds on CRJ 209 with focus on follow-up investigation including an examination of death in all its aspects.

Prerequisite: Grade of C or higher in the following course: CRJ 110 or permission of instructor.

**CRJ 212 - Criminal Investigation III (2)**

Focuses on an in-depth study of the principles of conducting a complete and systematic interview and/or interrogation. Examines the psychological dynamics of persons falsifying information. Includes confessions, undercover operations, surveillance techniques, and survival skills unique to undercover operants.

Prerequisite: Grade of C or higher in the following course: CRJ 110 or permission of instructor.

**CRJ 220 - Human Rel/Social Conflict (3)**

Exploration of the environmental, organizational and socio-psychological dimensions of social control. Includes the study of individual attitudes, beliefs and behavior involved in role conflicts, community relations and conflict management in the social structure.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 225 - Crisis Intervention (3)**

Exploration of information and application of crisis theories in working with diverse populations. Understanding of the interventionist role with regards to the field of crisis intervention.

Prerequisite: Grade of C or higher in the following course: CRJ 110 and CRJ 257.

**CRJ 230 - Criminology (3)**

Provides an introduction to the study of crime, understanding the causes of crime, and examines, theoretical frameworks and theories to explain criminal behavior. Within a social context, consideration is given to how theories have emerged and understand how social context contributes to explanations of crime. Examination of the nature of crime, crime victimization, crime patterns, types of crime, crime statistics, and criminal behavior is also included.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 231 - Intro Forensic Sci/Criminalist (3)**

Exploration of the fundamentals of forensic science that are essential for gathering evidence at the crime scene and analyzing it in the crime laboratory.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 235 - Delinquent Behavior (3)**

Focuses on the adolescent who violates social and legal norms and the consequences for the individual and society. Emphasizes the social and psychological factors influencing individual delinquent patterns.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 236 - CRJ Research Methods (3)**

Provides an introduction to research methods in criminal justice. Addresses foundations of research, analysis of findings, and ethical issues in researching criminal justice issues. This course will use an interactive approach in basic research concepts and practices. Students will obtain a thorough understanding of how research is conducted and how practitioners can benefit from this knowledge. Additionally, students will develop research proposals, conduct appropriate reviews of previously published research, and write a final research study.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

**CRJ 257 - Victimology (3)**

Demonstrates to the student the role the crime victim plays in the criminal justice system. The traditional response that a crime victim receives from the system will be studied and the psychological, emotional and financial impact these responses have on victimization will be analyzed.

Prerequisite: Grade of C or higher in the following course: CRJ 110.

### **CRJ 268 - Criminal Profiling (3)**

Examines theories of crime causation with respect to crimes committed by the most violent offenders in society. an analysis of the research done, and the history of Criminal Personality Profiling, beginning with the earliest explanations through the beliefs of modern science, as well as psychological and sociological explanations . Identifies various known offenders, examines their backgrounds, and explains how current research into homicide, sexual offenses and serial killers can provide clues to the identity of unknown offenders.

Prerequisite: Grade of C or higher in the following course: CRJ 110 or permission of instructor.

### **CRJ 275 - Special Topics (1-6)**

Provides students with the ability to pursue in depth exploration of special topics of interest.

### **CRJ 280 - Internship (1-6)**

Provides placement of the student into the criminal justice field to integrate theory with practice.

Prerequisite: Permission of internship adviser and CRJ coordinators.

### **CRJ 285 - Independent Study (1-6)**

This course meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

### **CRJ 289 - Capstone (1)**

Provides a demonstrated culmination of learning within a given program of study.

Prerequisite: Permission of instructor.

## **CSC-Computer Science**

### **CSC 119 - Introduction to Programming (3)**

Focuses on a general introduction to computer programming. Emphasizes the design and implementation of structured and logically correct programs with good documentation. Focuses on basic programming concepts, including numbering systems, control structures, modularization, and data processing. A structured programming language is used to implement the student's program designs.

Prerequisite: Computer basics and literacy (file management, Windows, and internet navigation).

### **CSC 126 - Game Design & Development (3)**

Combines problem-solving techniques with computer game design and implementation to introduce the student to basic gaming and computer science concepts. Students design, implement, and test computer games using software that allows for basic game creation through a wide variety of game creation tools; no prior programming experience is required.

### **CSC 129 - Introduction to Secure Coding (3)**

Focuses on introduction to secure coding. Emphasizes concepts, principles, and best practices of structured secure programs within security standards. Analysis of design of secure programming is stressed, including costs, threats, security concepts, policies, coding flaws, vulnerabilities, exploits, and code mitigation. Analysis of the design of legacy and contemporary object oriented languages is emphasized. Focuses on the application of secure coding principles, standards to resolve code flaws and vulnerabilities.

Prerequisite: Grade of C or higher in the following course: CSC 160.

### **CSC 160 - Computer Science I: (Language) (4)**

Introduces students to the discipline of computer science and programming. Algorithm development, data representation, logical expressions, sub-programs and input/output operations using a high-level programming language are covered. Intensive lab work outside of class time is required.

Prerequisite: Grade of C or higher in the following course: CSC 119.

### **CSC 161 - Computer Sci II: (Language) (4)**

Continues algorithm development and problem solving techniques not covered in Computer Science I using a high-level programming language. Students are able to gain experience in the use of data structures and the design and implementation of larger software projects. Intensive computer laboratory experience is required for this course.

Prerequisite: Grade of C or higher in the following course: CSC 160.

### **CSC 200 - Game Programming I (3)**

Introduces students to game programming techniques and how to use a game library. Skills developed in this class include programming input devices, 2D game theory and design, bitmap handling, sprite programming, and threads.

Prerequisite: Grade of C or higher in the following courses: CSC 119 and CSC 126.

**CSC 217 - Advanced Python Programming (3)**

Continues program development and problem solving not covered in CSC119: Introduction to Programming. Students will create larger programs in the areas of advanced expression, iterator objects, parsing, and GUI applications.

Prerequisite: Grade of C or higher in the following course: CSC 119.

**CSC 225 - Computr Arch/Assembly Language (4)**

Introduces concepts of computer architecture, functional logic, design and computer arithmetic. Focuses on the mechanics of information transfer and control within a computer system. Includes symbolic programming techniques, implementing high level control structures, addressing modes and their relation to arrays, subprograms, parameters, linkage to high level languages and the assembly process.

Prerequisite: Grade of C or higher in the following course: CSC 160.

**CSC 240 - Java Programming (3)**

Introduces the Java programming language and covers basic graphics, events/procedures, user interface, and libraries. Enables the student to write and execute a variety of Java programs. Incorporates Java Applets into HTML.

Prerequisite: Grade of C or higher in the following courses: CSC 160 or CSC 217.

**CSC 241 - Advanced Java Programming (3)**

Continues the study of the Java programming language. Covers advanced programming topics including multi-threading, network/Internet programming, database programming, and JavaBeans. Enables the student to write advanced, large, and complex programs.

Prerequisite: Grade of C or higher in the following course: CSC 241.

**CSC 245 - Secure Software Dev. (Lang.) (3)**

Focuses on functionality when implementing security consequences with regard to formatted output and arithmetic operations in a program. The course introduces how to write a program that creates safe, reliable, and secure systems free from undefined program behaviors and exploitable vulnerabilities.

Prerequisite: Grade C or higher in the following courses: CSC 129.

**CSC 246 - Mobile App Development (3)**

Learn how to develop mobile apps using key features and frameworks. Students will learn application design and development using a mobile development platform software development kit (SDK) and corresponding programming language. Main features include: handling UI triggered and touch events, data management, simple and complex UI views, drawing, location and application settings.

Prerequisite: Grade C or higher in the following course: CSC 160 or higher.

**CSC 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**CSC Faculty-Approved Course (4 credits)****CSC Faculty-Approved Course - CSC Faculty-Approved Course (4)****CUA-Culinary Arts****CUA 101 - Food Safety and Sanitation (2)**

Introduces the student to the basic rules of sanitation, food-borne illnesses, safe food temperatures, safe food handling techniques, the HACCP Program, pest control procedures, and local/state health rules and regulations for food service operations. At the completion of the course students take a nationally recognized test from the Education Foundation of the National Restaurant Association. If passed with a score of 75% or more, students receive a Certificate of from the Education Foundation.

**CUA 105 - Food Serv Concepts/Mgmt Skill (3)**

Demonstrates the use of management skills training in the food service industry by use of student interaction research, and also demonstrates the various styles of menu development. Includes basic responsibility for food service personnel in all kitchen positions with emphasis on advertising vs. publicity, job analysis, description specifications and duty list as related to recruiting and hiring process. Covers application, interview techniques, training, and hiring process. Incorporates preparation of menus for different styles of food service concept establishments.

**CUA 121 - Intro Food Pdn Prin/Practices (1)**

Provides students with the fundamental principles of commercial kitchen operations including safety and sanitation applications, use and care of equipment, tools, utensils and knives, recipe use and conversion, organization of work, and basic cooking methods. The class meets a minimum of 22.5 hours.

**CUA 122 - Intro Stocks, Soups & Sauces (1)**

Focuses on the fundamental principles of stocks, soups, sauces, gravies and thickening agents. Enables students to produce a variety of these products in the commercial kitchen incorporating practice in the use of tools, utensils, equipment and application of safety and sanitation practices. Students apply pre-preparation skills and efficient organization of work techniques. Meets a minimum of 22.5 hours.

**CUA 123 - Introduction to Garde Manger (1)**

Provides fundamental principles of cold food and non-alcoholic beverage preparation and production in a commercial kitchen. Enables students to produce a variety of cold food and non-alcoholic beverage products incorporating practice in the use of tools, utensils, equipment and application of safety and sanitation methods. Introduces basic cold food decorative work such as fruit and vegetable garnishes and carvings, terrines, and hors d'oeuvres. Focuses on pre-preparation procedures and efficient organization of work techniques. Meets for a minimum of 22.5 hours.

**CUA 124 - Vege Prep & Breakfast Cookery (1)**

Introduces students to vegetable preparation and breakfast cookery in a commercial kitchen. Focuses on the significance of variety of breakfast items and the preparation of vegetable items using a variety of cooking methods. Emphasizes the affects of seasonings and cooking methods on vegetable products. Students prepare, plate and garnish breakfast orders similar to those ordered in restaurants with egg cookery and dairy products emphasized. Meets a minimum of 22.5 hours.

**CUA 127 - Soups, Sauces, and Consommés (3)**

Covers the preparation of the five mother sauces and small-derived sauces. Enables students to prepare stocks, consommés, emulsified sauces, clear soups, pureed soups, chowders, national, and cream soups in a commercial kitchen. Introduces gravies and sauce garnishing.

**CUA 131 - Starch/Pasta/Casserol/Grain (1)**

Provides the basics of preparing and/or cooking potatoes, starches, legumes and pastas. Enables students to prepare and cook a variety of casseroles and grain products using a commercial kitchen for their preparation area. Allows students to apply pre-preparation skills and efficient organization of work techniques. Class meets a minimum of 22.5 hours.

**CUA 132 - Center of the Plate: Meat (1)**

Provides the student with the basics of meat handling, including principles used for selecting meat products, their basic cuts and cooking methods. Focuses on a variety of meat products in a commercial kitchen. Meets for a minimum of 22.5 hours.

**CUA 133 - Ctr Plate Poultry/Fish/Seafood (1)**

Provides the basics of handling poultry, fish and seafood including principles used for selection and the basic forms these products have and the methods of cooking them. Focuses on preparation of poultry, fish and seafood products in a commercial kitchen and incorporates practice in the use of these principles and methods. Covers pre-preparation skills and efficient organization of work techniques. Meets for a minimum of 22.5 hours.

**CUA 135 - Center Plate: Beef & Veal (1)**

Provides the student with the basic information required for proper selection, handling, and cooking of beef and veal products. The course focuses on a variety of beef and veal products commonly used in the professional kitchen. Meets a minimum of 22.5 hours.

**CUA 141 - Baking: Principles/Ingredients (1)**

Provides the student with the fundamentals of baking terminology, principles of baking, and the characteristics and functions of the main ingredients used in bakery production. Orients student to commercial equipment, tools, and utensils used in baking. Meets for a minimum of 22.5 hours.

**CUA 142 - Basic Yeast-Raised Quick Breads (1)**

Provides the student with the fundamentals of basic yeast-raised production and quick breads. Enables the student to produce white bread, rolls, variety grain breads, specialty breads, sweet yeast-raised products, and quick breads in a commercial kitchen. Meets for a minimum of 22.5 hours.

**CUA 143 - Baking: Cake/Pies/Pastry/Cookery (1)**

Provides the student with the fundamentals of basic cake, pie, pastry, and cookie production. Enables the student to produce a variety of cakes, pies, pastries, cookies and assorted dessert items in a commercial kitchen. Meets for a minimum of 22.5 hours.

**CUA 144 - Baking Applications (1)**

Serves as the practical vehicle for the student to apply basic baking principles and practices to the production of yeast breads, quick breads, cakes, icings, pastries, pies, and cookies. Focuses on the preparation of a variety of baked goods in a commercial kitchen according to a baking production schedule. Enables the student to demonstrate comprehensive knowledge of products as well as speed and efficiency in the production of quality baked goods. Meets a minimum of 22.5 hours.

**CUA 150 - Baking:Decorating/Presentation (3)**

Examines the preparation and production of cakes, pastries, different styles of decorating, commercial equipment and types of products used for decoration. Covers the use of plate painting, national products, and designing show pieces.

**CUA 151 - Baking:Interm Bread Prep (3)**

Focuses on preparation of types of bread products including French, rye, wheat, brioche, and croissants. Enables the student to demonstrate different styles of presentation including rolling, braiding, cloverleaf, parker-house, single knot, butter-flake, comb, and wreath shape. Examines production steps, ingredients, and commercial equipment that apply to course training.

**CUA 152 - Individual Fancy Dessert Pdn (3)**

Focuses on the preparation and decoration of individual dessert items in a commercial kitchen. Covers the preparation of cream horns, napoleons, çlairs, cream puffs, marzipan fruits, marzipan sculptures, tarts, flambéed desserts, international desserts, pastry shells, pulled sugar, spun sugar, and individual chocolate decorations. Students research and locate dessert menus/recipes to be used in lab production.

**CUA 156 - Nutrition/ Hospitality Prof (3)**

Provides students with the fundamentals of human nutrition. Focuses on the nutritional needs of humans throughout their life cycle as well as those with special dietary needs. Students may take a nationally recognized test from the Educational Foundation of the National Restaurant Association.

**CUA 157 - Menu Planning (3)**

Introduces the student to planning menus and integrating them into foodservice operations. Equips the student with a working knowledge of the function, mechanics, and results achieved by the menu. Provides an overview of the existing and growing foodservice industry as seen through the menu.

**CUA 180 - Internship (5)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**CUA 182 - Internship (5)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**CUA 210 - Adv Cuisine & Garde Manger (4)**

Focuses on the preparation of food display items for buffets and banquets such as fancy garnishes, fruit and vegetable carvings, canapés, party trays, etc. Includes pates, galantines, terrines, and choud froid items. Incorporates creation of food artistry show pieces meeting competition guidelines developed by the American Culinary Federation. Covers the preparation of a regional, ethnic or cultural culinary presentation based upon personal research.

**CUA 242 - Intermediate Garde Manger (1)**

Teaches students the basic skills necessary for preparing a variety of popular charcuterie items. This advanced course begins with an introduction to ingredients and their application as students learn to prepare a variety of forcemeats. Students go on to learn the preparation of pates, galantines, terrines, and sausages. Preparation and the use of aspic and chaud-froid as covered.

**CUA 255 - Supervis/Hospitality Industry (3)**

Provides the current/future foodservice operator, manager, or supervisor with a solid foundation for developing communication skills, planning and decision-making skills, and skills for creating a goal-oriented environment utilizing management principles in the selection, training, evaluating, delegating, motivating, rewarding, and disciplining employees. Stresses skills for success through people development.

**CUA 261 - Cost Controls (3)**

Provides students with the opportunity to learn the types of costs usually found in the food service industry. Students will learn to apply control techniques to a variety of costs and sales. They will also learn to interpret a variety of financial reports which reflect the relationship between costs and income. Students may take the national Cost Controls test from the National Restaurant Association Education Foundation. If they pass the test with 75% or higher, they will receive a national certificate for the course.

**CUA 281 - Internship (4)**

Places students in an actual work situation where they participate in the operation of a foodservice establishment. Hours of work are arranged by the site supervisor and the intern. The number of hours required are determined by the number of credits the course carries.

**CWB-Computer Web-Based****CWB 110 - Introduction to Web Authoring: HTML & CSS (3)**

Explores the complete set of web authoring skills using HTML and/or other scripting languages. This course includes links, backgrounds, controlling text and graphic placement, tables, image maps, frames and forms.

Prerequisite: Computer basics and literacy (file management, Windows, and internet navigation).

**CWB 130 - Web Editing Tools: (Editor) (3)**

Teaches the use of tools for Web page design and development. These tools are designed to make the creation of Web pages easy and consistent. With the use of editing tools, students will be able to build Web pages making use of forms, tables, frames, templates, Cascading Style Sheets (CSS), and layers. The student will also be able to easily publish and manage a Web site once it is created.

Prerequisite: Computer basics and literacy (file management, Windows, and internet navigation).

**CWB 205 - Client-side Scripting: (Soft) (3)**

Explores the client-side programming skills necessary to create dynamic Web content using a markup embeddable and procedural scripting language executing on the client Web browser.

Prerequisite: CWB 110 and one programming language (CSC 160 or higher).

**CWB 208 - Web App Dev: (Dev Tool(s)) (3)**

Teaches students how to work in the server-side scripting environment. Students learn the basics of application development, and general principles that apply to most development environments. Students develop applications using two different server-side application development tools: PHP Hypertext Preprocessor (PHP), and Cold Fusion. Students also learn key application standards such as source and revision control, coding standards, code optimization and data integrity.

Prerequisite: Grade of C or higher in the following courses: CSC 119, CSC 243, and CWB 110.

**CWB 209 - Web Content Management Systems (3)**

Explores the use of open source Content Management Systems to simplify the creation and maintenance of web sites.

Prerequisite: Grade of C or higher in the following course: CWB 110.

**CWB 280 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

## DAN-Dance

**DAN 105 - Hip Hop Dance I (1)**

Consist of basic concepts and skill of hip hop dance. Focuses on warm- up exercises, street dance footwork, ground moves, isolations and freezes. Explores hip hop dance as a high energy expression of hip hop culture. Students will learn combinations leading to hip-hop dance routines.

**DAN 106 - Hip Hop Dance II (1)**

Continues Hip Hop I with an increased knowledge of Hip Hop dance. This course consists of more advanced and challenging footwork, techniques and combinations as they apply to this genre. Emphasis will be placed on increased technical skills.

Prerequisite: Grade of C or higher in the following course: DAN 105 or permission of instructor.

**DAN 111 - Modern Dance I (1)**

Introduces basic concepts and skills of modern dance. Focuses on technique work to improve alignment and increase strength, flexibility, endurance, coordination, rhythm and spatial awareness. Explores dance as a tool for communication and dance as an art form. This is a beginning level course. May be repeated for no more than three credits.

**DAN 112 - Modern Dance II (2)**

Includes a continuing study of modern dance movement concepts. Focuses on advancing technique work and proficiency. Expands and deepens understanding of alignment, strength, flexibility, endurance, coordination, rhythm and spatial awareness. Improvisation may be included. This course is for students who have successfully completed Modern I or have previous dance training. This course may be repeated up to two times for credit.

Prerequisite: Grade of C or higher in the following course: DAN 111 or permission of instructor.

**DAN 121 - Jazz I (1)**

Introduces the basic techniques and vocabulary of jazz dance and the basic elements of dance. Focuses on movement oriented dance, comprised of warm-up exercises, center combinations, traveling combinations and cool down.

**DAN 122 - Jazz II (2)**

Continues Jazz I with an increased knowledge of jazz dance. Enables the student to work at an intermediate level with a basic understanding of body alignment, balance and musicality.

Prerequisite: Grade of C or higher in the following course: DAN 121 or permission of instructor.

**DAN 125 - Dance History: AH1 (3)**

Examines Western non-Western dance as an expression of cultural value throughout history from early Renaissance dance through present day dance trends. Attention is given to social, political, economic, environmental, racial and gender effects as it pertains to the historical development of dance forms within societies. Explores how our cultural lens shifts our perception of movement, the body, and our values. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**DAN 141 - Ballroom Dance (1)**

Introduces the basic terminology, techniques and routines of several dances from a specific country or region. Focuses on the music, costumes and customs related to the dances they study. Partners are not required. May be repeated for a maximum of three credits.

**DAN 142 - Ballroom Dance II (1)**

Continues Dance 141 with focus on regional dances, customs and rhythms. Partners are not required. May be repeated for a maximum of three credits.

Prerequisite: Grade of C or higher in the following course: DAN 141 or permission of instructor.

**DAN 143 - Tap I (1)**

Introduces basic tap dance movements and techniques. The shuffle, ball change, brush, flap heel drop, stomp, and stamp step are covered.

**DAN 144 - Tap II (1)**

Continues with the concepts introduced in Tap I including more advanced versions of time steps, drawbacks, and bomber shays. Introduces wings and syncopated pull-backs. Focuses on intricate rhythm patterns.

Prerequisite: Grade of C or higher in the following course: DAN 143 or permission of instructor.

**DAN 150 - Dance Appreciation: AH1 (3)**

Introduces and allows discovery, experience, analyzation, and evaluation of different genres of dance, including but not limited to, music, choreography, costuming, history, and culture. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**DAN 151 - Belly Dance I (1)**

Presents belly dance - the oldest dance form known to humankind and a celebration of life" " Emphasizes developing balance and enables the student to perform a belly dance and learn the history of belly dance and costuming techniques.

**DAN 152 - Belly Dance II (1)**

Continues Belly Dance 1 (DAN 151) with emphasis on coordination and balance and additional techniques. Includes costume design.

Prerequisite: Grade of C or higher in the following course: DAN 151 or permission of instructor.

**DAN 175 - Special Topics (1-3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DAN 211 - Dance Composition (3)**

Focuses on principles of choreography and development of individual expressive style.

Prerequisite: Grade of C or higher in the following courses: DAN 111, DAN 112, or permission of instructor.

**DAN 224 - Dance for Musical Theatre I (3)**

Introduces students to dance within the context of musical theatre. Enables the student to practice non-verbal communication and expressive movement techniques.

**DAN 275 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DAN 285 - Independent Study (1-6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## DEA-Dental Assisting

**DEA 101 - Dental Terminology (1)**

Includes colloquial versus professional terminology, word elements and structure as they apply to dental terminology.

**DEA 102 - Principles/Clinical Practice (3)**

Includes techniques used in four handed dentistry, instrument identification, and armamentarium for tray set-ups. Covers sterilization and aseptic procedures.

**DEA 104 - Specialties in Dentistry (2)**

Focuses on armamentarium of specific tray set-ups for periodontics, endodontics, and fixed and removable prosthodontics. Examines pediatric dentistry, oral surgery, and implants. Includes diagnosis, treatment, and the dental assistant's role in each specialty.

**DEA 120 - Intro to Dental Practices (1)**

Includes roles and responsibilities of the dental health team; educational background for the various specialties including general practitioner, hygienist, dental assistant; history, legal implications, ethical responsibilities and the role of professional organizations.

**DEA 121 - Dental Science I (3)**

Includes fundamentals of the oral structures as they apply oral histology, embryology, morphology, pathology, dental anatomy, and dental charting.

**DEA 122 - Dental Science II (3)**

Includes survey of human anatomy and physiology, the structure of the head and neck as applied to dental assisting, the function of the maxilla and mandible, processes, foramen, sutures, and major nerve and blood supply.

**DEA 123 - Dental Materials I (3)**

Includes fundamentals of dental materials as they apply to clinical and laboratory applications of cements, bases, liners, dental metals, resins, glass ionomers, ceramics and dental abrasives.

**DEA 125 - Dental Radiography (3)**

Focuses on the science of radiography, the application of radiographic techniques, and aseptic techniques.

**DEA 126 - Infection Control (3)**

Includes basic information concerning infection and disease transmission in the dental office. Emphasizes knowledge of microorganisms, with an emphasis on aseptic techniques, sterilization, and hazardous communication management.

**DEA 131 - Advanced Dental Radiography (3)**

Includes theory and techniques of exposing intra-oral and extra-oral radiographs on adults, children, edentulous, and special needs patients. Covers dental anatomy radiographic interpretation and aseptic techniques. Enables the student to expose radiographs on the x-ray mannequin and patients. Students must be a minimum of eighteen years of age.

**DEA 132 - Medical Emerg in Dental Office (2)**

Includes techniques for taking and reading vital signs. Emphasizes recognition, prevention, and management of medical emergency situations in the dental office. Covers completing and updating patient health history. Addresses pharmacology.

**DEA 134 - Prevent/Nutrition Dentistry (3)**

Emphasizes techniques in preventive dentistry to include application of fluoride, pit and fissure sealants, oral home care instruction, diet counseling and nutrition as it applies to dental health. Covers techniques for coronal polishing, extra-oral and intra-oral examination, and dental charting.

**DEA 175 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DEA 176 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DEA 180 - Clinical Internship (3)**

Includes the opportunity for clinical application of dental assisting techniques in a dental office or clinical setting as part of the American Dental Association's requirement of 300 clinical internship hours.

**DEA 181 - Internship I: Dental (0.25-6)**

Provides an opportunity to perform clinical dental assisting skills in a dental office or clinical setting and work toward completing clinical hours required by the Commission on Dental Accreditation (CODA) .

**DEA 182 - Internship II: Dental (1)**

Provides an opportunity to perform and advance clinical dental assisting skills in a general dental office, specialty office or clinical setting and work toward completing clinical hours required by the Commission on Dental Accreditation (CODA).

**DEA 275 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DEA 276 - Special Topics (1-12)**

Provides students with a vehicle to pursue special topics of interest in business. The content of this course is designed on an as needed basis to provide current, up-to-date information.

## DMS-Diagnostic Medical

# Sonography

Students must be accepted into the Sonography (p. 174) Program prior to taking any DMS courses other than DMS 101 (p. 219) or RTE 255 (p. 310). Please visit the Sonography (p. 174) website for information regarding application and admission process.

## **DMS 101 - Introduction to Sonography (2)**

Provides an overview of sonography for students interested in the Diagnostic Medical Sonography program with an introduction to pulse-echo imaging, general sonography, cardiac sonography, vascular technology and typical career opportunities.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## **DMS 201 - Survey of General Sonography (2)**

Provides an overview of sonography for students interested in the Diagnostic Medical Sonography program with an introduction to pulse-echo imaging, general sonography, cardiac sonography, vascular technology and typical career opportunities.

## **DMS 202 - Neurosonology (2)**

Introduces students to gross anatomy, sectional anatomy, and pathology of the brain and spinal cord in addition to the sonographic appearances of normal and abnormal structures.

## **DMS 203 - Cerebrovascular Sonography (2)**

Provides an in-depth study of the cerebrovascular system and cerebrovascular disease. The student will learn how to perform a complete B-mode and Doppler ultrasonic examination using all current industry standards. Transcranial Doppler techniques will also be presented. Pathological development and pathophysiology will be described. This course will also review techniques for patient assessment, obtaining patient histories, evaluating and correlating patient symptoms with diagnostic findings. Surgical and non-surgical corrective techniques will be discussed. The student will be introduced to correlating ultrasound test results with angiography, computed tomography, nuclear medicine vascular procedures and magnetic resonance imaging.

## **DMS 204 - Venous Sonography (2)**

Provides the student with an in-depth study of the evaluation of peripheral venous disease using duplex ultrasound and plethysmographic techniques. The student will learn to evaluate for venous thrombosis and insufficiency. Superficial venous mapping will be demonstrated. The student will review techniques for evaluating the presence of venous disease. The student will learn pathological mechanism and risk factors for venous disease. Surgical and non-surgical corrective procedures will be discussed. Correlation with other vascular procedures will be demonstrated.

## **DMS 205 - Small Parts Ultrasound (2)**

Designed to teach specific knowledge of anatomy of the breast, thyroid, scrotum, prostate and the surrounding structures. The ability to identify pathology or to locate abnormalities is also an intricate part of the class.

## **DMS 206 - Vascular Ultrasound (2)**

Covers basic positioning and scanning protocol of the vascular system. Review of the anatomy, hemodynamics and terminology unique to the vascular system with emphasis on the external carotid system, the upper and lower venous and arterial systems and the abdominal vasculature will be included.

## **DMS 207 - High Risk Obstetric Sonography (2)**

Introduces students to the practice and concepts of advanced/high-risk obstetrical sonography. Students will study genetics and genetic testing, maternal and fetal conditions, fetal testing and interventions, and perinatal screening. Prerequisite: HPR 178

## **DMS 208 - Survey of Echocardiography (2)**

Provides an overview of echocardiography emphasizing normal anatomy, including common abnormalities and typical career opportunities. Prerequisite: Enrolled in DMS Vascular or DMS General program.

## **DMS 221 - OB/GYN Ultrasound I (2)**

Provides a systematic study of embryology to include development of the major organ systems, with correlation to sonographic imaging, at all stages of embryonic/fetal development and the surrounding environment and the ultimate mastery of the foundations of obstetric and gynecological sonography.

## **DMS 222 - OB/GYN Ultrasound II (2)**

Provides a systematic study of embryology to include development of the major organ systems, with correlation to sonographic imaging, at all stages of embryonic/fetal development and the surrounding environment and the ultimate mastery of the foundations of obstetric and gynecological sonography.

**DMS 225 - Fetal Echocardiography (2)**

examines fetal echocardiography including fetal cardiac anatomy and physiology, the normal and abnormal fetal heart to include congenital anomalies and an overview of scanning techniques.~Prerequisite: Enrolled in a DMS program or Instructor approval

**DMS 231 - Abdominal Ultrasound I (2)**

Offers a systematic study of the abdomen to include the function and development of the major organ systems with correlation to sonographic imaging and the surrounding environment. The student will master the foundations of sectional anatomy and abdominal sonography.

**DMS 232 - Abdominal Ultrasound II (2)**

Offers a systematic study of the gastrointestinal tract, pediatric abdomen, neonatal brain, and transplanted organs. The student will review the necessary sterile technique preceding invasive and intraoperative procedures and will learn the applications of contrast agents in ultrasound. Other imaging techniques will be discussed as well as the principles guiding the field of sonography. A mock registry examination will be administered to prepare the student for writing the national registry examination.

**DMS 235 - Pediatric Echocardiography (2)**

provides an overview of pediatric echocardiography including cardiac anatomy and physiology, the normal pediatric heart, the abnormal pediatric heart to include congenital anomalies and an overview of scanning techniques using the American Society of Echocardiography (ASE) guidelines.~Prerequisite: Must be in enrolled in DMS program or with instructor approval.

**DMS 241 - Ultrasound Physics I (2)**

Presents the theoretical and practical approach to understanding the fundamentals of ultrasound physics, instrumentation, image characteristics, artifacts, and bio-effects. The ergonomics of proper scanning techniques (setting up the cart, chair, and room properly to avoid musculoskeletal injury) will also be presented.

**DMS 242 - Ultrasound Physics II (2)**

Covers a detailed study of ultrasound physics and the application within the clinical setting. Manipulation of technique controls, basic mathematical concepts, various Doppler modalities, equipment artifacts, QC/QA procedures, 3D fundamentals, and bio effects are covered. ~Note: The comprehensive final is in a registry review format.~

**DMS 244 - General Ultrasound Scan Lab (3)**

Prepares the general sonography student for an ultrasound internship with an emphasis on abdominal, superficial structure, gynecological and obstetrical scanning. Ergonomics, applied instrumentation, image optimization, and history integration will be covered as well.

**DMS 245 - Vascular Ultrasound Scan Lab (3)**

Prepares the vascular sonography student for an ultrasound internship with an emphasis on arterial and venous scanning. Ergonomics, applied instrumentation, image optimization, and history for vascular scans integration will be covered as well.

**DMS 246 - Adult Echo Scan Lab (3)**

Prepares the adult echocardiography student for ultrasound internship with an emphasis on cardiac ultrasound scanning. Ergonomics, applied instrumentation, image optimization, and history for cardiac integration will be covered as well.

**DMS 251 - Cardiovascular Anatomy and Physiology (2)**

Equips the student with an understanding of the anatomy and physiology of the circulatory system. Students will learn the anatomy of the veins and arteries of the human body from the great vessels to the microscopic structures at the capillary level. Students will study the physiology of the circulatory system, including the affects of disease processes.

**DMS 252 - Abdominal Vascular Sonography (2)**

Teaches students how to perform duplex exams of the renal, mesenteric, aorta and iliac arteries as well as the inferior vena cava, iliac, hepatic and portal veins. The student will identify risk factors and describe pathogenic mechanisms of these vessels. Surgical and interventional techniques will be discussed. Post interventional ultrasonic evaluation of these procedures will also be discussed and demonstrated. Correlation with other diagnostic procedures will be demonstrated.

**DMS 257 - Normal Adult Echocardiography (3)**

Introduces the student to normal adult echocardiography with an emphasis on echocardiographic anatomy, physiology and scanning techniques. American Society of Echocardiography (ASE) guidelines are emphasized in 2-D, M-mode, Doppler, stress, 3-D, contrast, transesophageal, cardiac catheterization (cath) lab, and operative imaging. Other topics include electrocardiography (ECG) and pharmacology common to echocardiography.

**DMS 261 - Introduction to Vascular Testing (2)**

Introduces the student to the field of vascular technology. Students will receive an introduction to vascular terminology, patient assessment, and the role of imaging and non-imaging procedures in the diagnosis of vascular disease.

**DMS 262 - Arterial Sonography (2)**

Provides an in-depth study of peripheral arterial disease and non-invasive evaluation of it. The student will learn how to perform B-mode and Doppler evaluation of the upper and lower extremities. The student will also learn how to perform pulsed volume recording, segmental blood pressures and plethysmography. Pathological and pathophysiologic states will be described. The course will review pertinent techniques for patient assessment, obtaining patient histories, evaluating and correlating patient symptoms with diagnostic findings. The student will be introduced to correlating information with other diagnostic procedures. Surgical and non-surgical corrective techniques will be discussed. Techniques for evaluating post interventions or surgical techniques will also be explained.

**DMS 267 - Adult Echo Pathology (3)**

Comprehensively covers echocardiographic pathology to include valvular, systemic, structural, functional and ischemic diseases. Common congenital anomalies as well as pathology of the great vessels are covered as well.

**DMS 270 - Clinical Observation (3)**

Continues to build upon the principles that are expected to be understood by students in the Diagnostic Medical Sonography (DMS) discipline.

**DMS 271 - Clinical I (6)**

Continues to build upon the principles that are expected to be understood by students in the Diagnostic Medical Sonography (DMS) discipline.

**DMS 272 - Clinical II (6)**

Continues to build upon the principles that are expected to be understood by students in the Diagnostic Medical Sonography (DMS) discipline.

**DMS 273 - Clinical III (6)**

Continues to build upon the principles that are expected to be understood by students in the Diagnostic Medical Sonography (DMS) discipline.

**DMS 274 - Clinical IV (6)**

Continues to build upon the principles that are expected to be understood by students in the Diagnostic Medical Sonography (DMS) discipline.

**DMS 275 - Special Topics (2)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**DMS 281 - Clinical Internship I (10)**

Offers the initial clinical course wherein the fundamental principles of abdominal, OB/GYN, and ultrasound physics will be applied under the direct supervision of a registered sonographer. The mastery of the foundations of instrumentation, scanning techniques, and image evaluation in sectional planes in abdominal and OB/GYN sonography will be stressed.

**DMS 282 - Ultrasound Internship II (10)**

Offers continued clinical experience for the ultrasound student. Application of the small parts didactic lectures will be applied and will include image evaluation and cross-sectional anatomy of the thyroid, breast and scrotum. The foundations of vascular anatomy, instrumentation, scanning techniques and image evaluation will be stressed. The student will spend 30 hours per week at the clinical site under the direct supervision of a registered sonographer.

**DMS 283 - Ultrasound Internship III (10)**

Continues clinical experience for the ultrasound student. Application of the topics covered in advanced didactic lectures to include an introduction to invasive procedures using ultrasound guidance. Sterile technique and standard precautions will be reviewed. The student will spend 30 hours per week at the clinical site under the direct supervision of a registered sonographer.

**DMS 285 - Independent Study (1)**

Meets the individual needs of students. Students engage in intensive study or research in the field of medical ultrasound (sonography) under the direction of a qualified instructor.

**DMS 288 - Practicum (6)****DMS 289 - Ultrasound Capstone (3)**

Prepares the sonography student to effectively search for a job and sit for the American Registry of Diagnostic Medical Sonographers examination in their specialty. Prerequisite: DMS 282; Corequisite: DMS 283.

## ECE-Early Childhood Education

**ECE 101 - Intro to Early Childhood Educ (3)**

Provides an introduction to the profession of Early Childhood Education (ECE). Course content includes eight key areas of professional knowledge related to working with young children and their families in early care and education settings: child growth and development; health, nutrition and safety; developmentally appropriate practices; guidance; family and community relationships; diversity and inclusion; professionalism; and administration and supervision. This course addresses children ages birth through 8 years.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores..

### **ECE 102 - Intro to ECE Techniques (3)**

Focuses on a classroom seminar and placement in a child care setting. The supervised placement provides the student with the opportunity to observe children, to practice appropriate interactions, and to develop effective guidance and management techniques. Addresses ages birth through age 8.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 103 - Guidance Strategies Yng Child (3)**

Explores guidance theories, applications, goals, and techniques, as well as factors that influence behavioral expectations of children. This course includes classroom management and pro-social skills development of young children in early childhood (EC) program settings. This course addresses children ages birth through 8 years.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 111 - Infant/Toddler Theory/Practice (3)**

Presents an overview of theories, applications (including observations), and issues pertinent to infant and toddler development in group and/or family settings. Includes state requirements for licensing, health, safety and nutrition. Focuses on birth through age three.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 112 - Infant/Toddler Lab Tech (3)**

Includes a classroom seminar and placement in an infant and/or toddler setting. The supervised placement provides the student with the opportunity to observe, to practice appropriate interactions and to develop effective guidance and nurturing techniques with infants and/or toddlers. Addresses ages prenatal through age 2.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 125 - Science/Math & the Young Child (3)**

Examines theories of cognitive development as a framework for conceptualizing the way young children acquire scientific and mathematical skills, concepts, and abilities. Enables students to research and develop appropriate individual and group scientific/mathematical activities for young children.

Prerequisite: Grade of C or higher in the following course: ECE 101.

### **ECE 126 - Art and the Young Child (2)**

Prepares students to plan and implement a comprehensive and developmentally appropriate art program for young children. Investigates the development of self-taught art techniques in young children.

Prerequisite: Grade of C or higher in the following course: ECE 101.

### **ECE 127 - Music/Movement for Children (1)**

Focuses on the purposes of incorporating music and movement into the early childhood curriculum. Through active participation with hands-on experiences, students work with the concepts of age and developmental appropriateness when designing fun activities with both subjects.

Prerequisite: Grade of C or higher in the following course: ECE 101.

### **ECE 188 - Practicum: ECE (3)**

Provides students with field experience in early childhood~programs.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 205 - ECE Nutrition/Health/Safety (3)**

Focuses on nutrition, health, and safety as key factors for optimal growth and development of young children. This course includes nutrition knowledge, menu planning, food program participation, health practices, management and safety, appropriate activities, and communication with families for early childhood educators. This course addresses children ages birth through 12 years.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 220 - Curriculum Methods/Techniques (3)**

Provides an overview of early childhood curriculum development. This course includes processes for planning and implementing developmentally appropriate environments, materials, and experiences that represent best practices in early childhood (EC) program settings. This course addresses children ages birth through 8 years.

Prerequisite: Grade of C or higher in the following courses: ECE 101, ECE 238 or PSY 238, and CCR 092 or CCR 094 or equivalent placement scores. .

**ECE 225 - Language & Cognition (3)**

Examines theories of cognitive and language development as a framework for conceptualizing the way children acquire thinking skills. Includes observing, planning, facilitating, creative representation, and evaluating strategies within the context of play. Focuses on language, science, math, problem solving and logical thinking. Addresses ages birth through age 8.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 226 - Creativity and the Young Child (3)**

Provides an emphasis on encouraging and supporting creative self expression and problem solving skills in children. Explores creative learning theories and research. Focuses on developmentally appropriate curriculum strategies in all developmental domains. Addresses ages birth through age 8.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 228 - Language and Literacy (3)**

Presents strategies for optimum language development, literacy, social and emotional development. Supports children's language and literacy in home, classroom, and community settings. Provides appropriate teacher/child verbal interactions, classroom environments, and activities. Addresses ages birth through age 8.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and ECE 238 or PSY 238, and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 238 - ECE Child Growth & Development (3)**

Covers the growth and development of the child from conception through the elementary school years. This course emphasizes physical, cognitive, language, social, and emotional domains of development as they pertain to the concept of the whole child. It also includes ways adults can provide a supportive early childhood care and educational environment through teamwork and collaboration.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 240 - Admin of ECE Programs (3)**

Provides foundational knowledge in early childhood program business operations, program development, and evaluation. This course covers administrative skills, ethical decision making, risk and resource management, and components of quality Early Childhood Education (ECE) programs serving children ages birth through 12 years.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 241 - Admin:Human Relations ECE (3)**

Focuses on the human relations component of an early childhood professional's responsibilities. This course includes director-staff relationships, staff development, leadership strategies, family-professional partnerships, and community interaction.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 256 - Working with Families and Communities (3)**

Examines professional attitudes related to working with diverse families and how unconscious bias may affect family-professional partnerships in early care and education settings. This course covers theoretical perspectives of families and communities, communication strategies, and an exploration of activities and resources to support family engagement in their children's education. Supporting equity and inclusion of all family cultures in early care and education settings for children ages birth through eight.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

**ECE 260 - The Exceptional Child (3)**

Presents an overview of critical elements related to educating young children with disabilities or special needs in the early childhood setting. Topics include: typical and atypical development; legal requirements; research-based practices related to inclusion; teaming and collaboration; and accommodations and adaptations. This course examines how a disability or special need may impact a young child's learning process. This course addresses children ages birth through 8 years.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and ECE 238 or PSY 238 and CCR 092 or CCR 094 or equivalent placement scores.

### **ECE 275 - Special Topics (1-6)**

Explores current topics, issues and activities related to one or more aspects of the early childhood care and education profession.

### **ECE 280 - Internship (1-12)**

Focuses on work experience in a licensed early childhood care and education program. (45 contact hours per credit hour).

### **ECE 288 - Practicum: Early Childhood Education (3)**

Provides students with advanced field experience opportunities in early childhood education programs.

Prerequisite: Grade of C or higher in the following courses: ECE 101 and CCR 092 or CCR 094 or equivalent placement scores.

## **ECO-Economics**

### **ECO 101 - Econ Of Social Issues:SS1 (3)**

Examines the major socio-economic issues of the past century. Covers poverty and growth, education, health care, pollution and discrimination. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **ECO 201 - Prin of Macroeconomics: SS1 (3)**

Focuses on the study of the national economy, emphasizing business cycles and long-run growth trends. Explores how macroeconomic performance is measured, including Gross Domestic Product and labor market indicators. Examines the saving-investment relationship and its relationship to Aggregate Supply and Aggregate Demand. Discusses money and banking, international trade, fiscal and monetary policy. Explores the macroeconomic role of the public sector. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. MAT 121 or equivalent placement scores are suggested.

### **ECO 202 - Prin of Microeconomics: SS1 (3)**

Focuses on the study of individual decision making, emphasizing households, business firms and industry analysis. Explores market models, including competition, monopoly, monopolistic competition and oligopoly. Examines market failure and related efficiency criteria for government intervention. Explores public policy, including labor market issues, poverty and the environment. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. MAT 121 or equivalent placement scores are suggested.

### **ECO 245 - Environmental Economics:SS1 (3)**

Introduces students to contemporary environmental issues and policies meant to reduce environmental degradation. Includes market failures, analytical tools, government pollution reduction policies for air, water, and natural environments and their effectiveness. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. MAT 121 or equivalent placement scores are suggested.

## **EDU-Education**

### **EDU 221 - Introduction to Education (3)**

Focuses on the historical, social, political, philosophical, cultural, and economic forces that shape the United States public school system. This course includes current issues of education reform, technology as it relates to education, and considerations related to becoming a teacher in the state of Colorado. The course addresses diversity in the preschool through secondary school system.

Corequisite: EDU 288.

### **EDU 222 - Effective Teaching (1)**

Focuses on strategies for becoming an effective teacher. Topics include course goals and objectives, the first day, planning a lesson, higher levels of thought, test design and grading, assessment, and teaching and learning styles.

### **EDU 234 - Multicultural Education (3)**

Focuses on the need to recognize and understand the similarities and differences among people and develop a respect for all individuals and groups. Assists teachers to recognize the special learning needs of children from different racial, ethnic, cultural and socioeconomic groups and to encourage teachers to integrate multicultural/diversity teaching into the school curriculum.

### **EDU 240 - Teaching Exceptional Learners (3)**

Focuses on the individual differences and modifications that are necessary in the educational practices of the exceptional learner. Incorporates an additional 10-hour 0-credit, pre-professional, supervised, field based experience. Together with this experience, a portfolio and field experience reflective journal is required of all students.

Prerequisite: Grade of C or higher in the following courses: PSY 238 or permission of instructor.

### **EDU 250 - CTE in Colorado (1)**

Explores common elements of Career and Technical Education philosophy and current practices. It details the philosophy of Career and Technical Education (CTE), the federal Carl D. Perkins legislation and related guidelines for CTE, the Colorado Technical Act, national and state regulatory agencies, the CCCS program approval process, enrollment management and advising strategies, relevant local and national issues, and quality assurance principles.

### **EDU 259 - Outdoor Education Leadership (3)**

Provides opportunities to explore teaching as a career choice in an outdoor setting. Topics covered from an outdoor educational perspective will include current educational issues, social trends, experiential learning. Students will explore multiple communication tools, as well as form and maintain relationships with the outdoor education staff, elementary school students, high school leaders, and visitors to an outdoor laboratory school, such as the Jefferson County outdoor laboratory school. Students will teach hands-on lessons, based on the Colorado Content Standards, with an emphasis on science, history, and environmental education.

### **EDU 260 - Adult Learning and Teaching (3)**

Examines the philosophy of community colleges and/or secondary schools and the roles and responsibilities of the faculty member within the college/school community. Introduces basic instructional theories and applications, with particular emphasis on adult learners. Includes syllabus development, learning goals and outcomes, and lesson plans. Emphasizes teaching to a diverse student body, classroom management, assessment and instructional technology.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.; ECE 101; ECE 238, or PSY 238.

### **EDU 261 - Teaching, Learning&Technology (3)**

Prepares students to integrate technology into their teaching curriculum. Enables the student to design educational and training materials incorporating instructional technology. Explores a variety of technologies, including the computer, Internet, multimedia, graphics, audio, and text with an emphasis on increasing learning through their use. Examines combining technology with a variety of instructional methodologies.

### **EDU 266 - Adv College Teaching Methods (1)**

Explores current adult learning theory, and relates this theory to the practice of teaching. It also covers a variety of factors that influence teaching and learning, including social and individual psychological aspects of adult learning, patterns of participation and motivation, the role of instructional technology, handling challenging classroom behaviors, and assessment and evaluation strategies. The main point raised and discussed throughout the course is that effective teaching requires that instructors utilize a range of teaching and assessment approaches and methods in order to enhance learning.

### **EDU 280 - Internship**

Provides students with the opportunity to supplement coursework with practical work experience related to their education program. Students work under the immediate supervision of experienced personnel at the education facility and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

### **EDU 288 - Practicum II (1)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the education facility and with the direct guidance of the instructor.

Corequisite: EDU 221.

### **EDU 289 - Capstone (1)**

Focuses on a demonstrated culmination of learning within a given program of study.

## **Egg-Engineering**

### **EGG 106 - Robotics Design (1)**

Focuses on the process of building an autonomous robot from the initial design to final evaluation. Includes design and building of the mechanical structure, electrical system as well as programming and integration of all systems to produce a fully functional autonomous robot capable of performing a series of proscribed tasks. Culminates with a detailed evaluation of both the robot and its performance.

### **EGG 151 - Experimental Design (2)**

Introduces the student to the design and construction of scientific and engineering experiments. Includes the entire life cycle of the experiment, from design, to construction, to analysis of data and communication of final results.

**EGG 211 - Engr Mechanics I - Statics (3)**

Focuses on the vector and calculus treatment of forces and force systems. Covers concurrent and nonconcurrent force systems. Includes calculating moments of friction, trusses, centroids and moments of inertia.

Prerequisite: Grade of C or higher in the following courses: PHY 111 or PHY 211.

**EGG 212 - Engineering Mech II (Dynamics) (3)**

Focuses on vector and calculus treatment of the dynamics of particles and rigid bodies using Newton's Laws. Includes work-energy impulse momentum, and free and forced oscillations.

Prerequisite: Grade of C or higher in the following course: EGG 211.

## EGT-Engineering Graphics Tech

See CAD (p. 199) for more listings.

**EGT 140 - Intro Design/Engineering Apps (3)**

Provides students with opportunities to engage with an industry client on a real-world, open-ended engineering design problem. Students will develop professional skills and knowledge using Computer Aided Drafting (CAD) as a primary tool. The course covers human-centered design and the role of engineering in a sustainable society. Students will cultivate an understanding of the differences in engineering disciplines while working in interdisciplinary teams. Written and verbal communication skills will also be covered.

Prerequisite: Grade of C or higher in the following course: MAT 121 or higher level math.

**EGT 143 - Civil/Survey Drafting I (3)**

Focuses on Civil and Survey drafting skills necessary to produce document sets of land surveys/plats, legal descriptions, site layout, plan, profile alignments, and contour maps.

**EGT 205 - Geometric Dimension/Tolerance (3)**

Focuses on interpreting and applying geometric dimensioning and tolerancing (GDT) in machining or drafting per the ASME Y14.5 specification. Demonstrate and distinguish GDT through math formulas, tolerancing systems, modifiers, symbols, datums, and tolerances of form, profile, orientation, run-out and location. Students examine and interpret the generation of a working drawing, and how they are developed as a team effort between design, drafting, manufacturing and quality control.

**EGT 243 - Civil/Survey Drafting II (3)**

Focuses on advanced Civil and Survey drafting skills. The course focuses on the creation of computer aided drawings focused on piping, earthwork, road and highway construction as well as developing a set of construction documents including advanced skills in civil and survey drawings.

Prerequisite: Grade of C or higher in the following course: EGT 143 or permission of instructor.

**EGT 275 - Special Topics (6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**EGT 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

## EIC-Electricity Ind/Commercial

**EIC 100 - Electrical Const & Planning (4)**

Introduces the planning of electrical system installations from blueprints to the completed job, preparation of material lists, job sheets and time schedules for various phases of construction. Emphasizes the National Electrical Code.

**EIC 102 - Electrical Print Reading (4)**

Teaches the skills needed to interpret electrical drawings properly. This 15 hour seminar is critical for anyone involved in the design, construction, or maintenance of electrical systems.

**EIC 105 - Basics Of AC & DC Electricity (4)**

Focuses on resistance, current, voltage and power in AC and DC circuits; measurements; computations of series and parallel circuits; circuit analysis and troubleshooting with basic test equipment.

**EIC 110 - Electrical Installations I (4)**

Covers residential building wiring in conformance with the current National Electrical Code and local codes using nonmetallic cable. Emphasizes proper use of tools and safety.

**EIC 120 - Electrical Installations II (4)**

Explores commercial and industrial building wiring in conformance with the current National Electrical Code and local codes using electric metallic tubing and other raceways. The emphasis is on proper use of tools and safety.

Prerequisite: Grade of C or higher in the following course: EIC 110 or permission of instructor.

#### **EIC 124 - Electrical Safety Requirements (1)**

Focuses on training that is 100% practical and deals with every important aspect of OSHA's electrical safety-related work practices and how they apply. Teaches the safe installation and maintenance of electrical equipment. Covers the use of personal protective equipment.

#### **EIC 125 - Electrical Principles and Appl (3)**

Provide the fundamental principles that are involved with all electrical calculations and operations as well as practical applications of various concepts.

#### **EIC 126 - Wiring Methods (1)**

Expands and reinforces the electrician's knowledge of wiring methods as stated in Article 300 and other articles of the National Electrical Code (NEC). Emphasis is placed on proficient use of the NEC to promote interpretation and application of the provisions of the code. This class meets necessary state licensing renewal requirements for professional development in wiring methods.

#### **EIC 127 - Grounding and Bonding (1)**

Expands and reinforces the electrician's knowledge of the requirements for grounding and bonding as stated in Article 250 and other articles of the National Electrical Code (NEC). Emphasis is placed on proficient use of the NEC to interpret and apply the provisions of the code. This class meets necessary state licensing renewal requirements for professional development in grounding and bonding methods.

#### **EIC 128 - Theory and Calculations in NEC (1)**

Expands and reinforces the electrician's knowledge of theory and calculations required in the electrical industry. Emphasis is placed on the different mathematical formulas in determining ampacity. The course provides opportunities to develop correct values based on tables in the National Electric Code (NEC). This class meets necessary state licensing renewal requirements for professional development in theory and calculation methods.

#### **EIC 129 - NEC Code Changes (1)**

Expands and reinforces the electrician's knowledge of the National Electrical Code (NEC). Emphasis is placed on the code changes for the current edition of the NEC. The electrician reviews tables and chapters of the NEC for better comprehension and interpretation of the provisions and applications of the code. This class meets necessary state licensing renewal requirements for professional development in licensing renewal.

#### **EIC 130 - National Electrical Code I (4)**

Focuses on the National Electrical Code and local code requirements for electrical installation. Covers chapters one through four of the National Electrical Code.

#### **EIC 131 - National Electric Code 2011 (1.5)**

Focuses on the National Electrical Code and local code requirements for electrical installation.

#### **EIC 135 - National Electrical Code II (4)**

Builds on course EIC 130 and covers chapters five through nine of the National Electrical Code, including hazardous locations, special occupancies, conditions and equipment.

#### **EIC 144 - Grounding And Bonding (1.5)**

Prepares the student in the latest technology and techniques available for code and standards-compliant grounding and bonding systems. Focuses on grounding and bonding requirements as they relate to Article 250 and other articles of the NEC. Covers installation, testing and inspection procedures for II power systems. Includes rules to minimize the risk of electricity as a source of electric shock, and as an ignition source for fires.

#### **EIC 150 - DC Circuit Fundamentals (4)**

Covers the principles of DC electricity and magnetism with emphasis on Ohm's, Kirchoff's and Watt's laws to analyze circuits voltage current and power. Addresses common measuring instruments and safety.

#### **EIC 155 - AC Circuit Fundamentals (4)**

Covers the principles of AC electricity, magnetism, inductive and capacitive circuits; use of phasors to represent AC quantities; the concept of reactive volt-amperes and power factor; and use of instruments, including VOM's and oscilloscopes. Explores the principles of polyphase alternating current systems, Wye and Delta circuit configurations, and safety procedures.

Prerequisite: Grade of C or higher in the following course: EIC 150 or permission of instructor.

#### **EIC 160 - Instruments & Measurements (4)**

Covers the proper techniques for using electrical instruments, including volt/ohm, amp, phase rotation, oscilloscopes and recording meters. Focuses on instrument transformers for journeymen and in-plant electricians.

Prerequisite: Grade of C or higher in the following course: EIC 150 or permission of instructor.

**EIC 165 - Solid State Devices & Circuits (4)**

Explores the basic properties of diodes, transistors, triacs, SCRs and other solid state devices. Covers applications of solid state devices in control and power conversion and the circuits in equipment likely to be encountered in power installations.

Prerequisite: Grade of C or higher in the following course: EIC 150 and EIC 155 or permission of instructor.

**EIC 167 - Electrical Maintenance (4)**

Introduces students to common electrical repairs, electrical systems, tools and test equipment. Includes replacing or repairing devices such as receptacles, light fixtures and ballasts, circuit breakers, fuses and switches. Addresses electrical safety and code applications.

**EIC 169 - Electrical Code Calculations (4)**

Discusses calculations used in the application of the National Electrical Code. Emphasizes sizing of branch circuit and feeder conductors and calculating ratings of protective devices.

**EIC 211 - IECC Energy Conservation Code (4)**

Provides an understanding of the International Energy Conservation Code and how the code addresses energy efficient design in both residential and commercial buildings.

**EIC 217 - Electrical Estimating/Costing (4)**

Focuses on the fundamentals of electrical estimating, material takeoffs from prints, required labor hours, material loss allowances and scheduling to ensure orderly work progress.

**EIC 220 - Industrial Electrical Controls (4)**

Studies the application of electrical and electromechanical sensing/control devices; heating, ventilating and air conditioning applications; motor control, conveyor drives and other industrial applications. Students design control systems to meet assigned conditions, use principles of relay logic to prepare correct ladder diagrams and wire up, test and trouble-shoot their systems in the laboratory. The course stresses accuracy, safety and National Electric Code requirements.

**EIC 222 - Instrument & Process Control I (4)**

Investigates theory of industrial instrumentation measurement through process control. Includes theory and measurement methods for temperature, pressure, level and flow. Incorporates hands-on training equipment to measure temperature and pressure and perform calibration of a pressure differential transmitter. Enables the student to construct a closed loop and tune the loop. Test equipment is used to simulate a two-wire transmitter and source a current signal for calibration of an I/P transducer.

**EIC 223 - Advanced Industrial Controls (4)**

Builds on the student's previous knowledge and understanding of electrical, including installation, maintenance and modification of motor control. This class provides students with the knowledge and skill set levels in reading relay ladder logic diagrams and in the layout, mounting and terminating of equipment in control panels used in industry. The program builds a basic foundation in electrical theory, the operating characteristics of electrical controls and the connection and troubleshooting of control circuits.

Prerequisite: Grade of C or higher in the following course: EIC 220 or permission of instructor.

**EIC 225 - Programmable Controllers (4)**

Studies the use of solid-state control equipment, primarily the programmable controller and associated solid-state sensors to control equipment, machinery or complete processes. Includes concepts of solid-state logic, characteristics of solid-state sensors; conversions of relay logic control systems to programmable control systems; and microprocessor-based systems and remote control of processes. Enables the student to design, implement and test control systems in the laboratory to meet specifically-assigned control problems. Emphasizes accuracy, safety and National Electrical Code requirements.

Prerequisite: Grade of C or higher in the following course: EIC 150 and EIC 220 or permission of instructor.

**EIC 226 - PLC Controllers Advanced (4)**

Studies the advanced uses and applications of programmable logic controllers toward automated equipment, machines and processes. Includes understanding the functions of PLC hardware components, converting relay logic to ladder logic, comprehending ladder logic instruction functionality and identifying the PLC's data structure. Enables the student to use hands-on training equipment to create, implement and troubleshoot ladder logic programs that simulate real automated machine control and processes.

Prerequisite: Grade of C or higher in the following course: EIC 225 or permission of instructor.

**EIC 229 - AC & DC Variable Speed Drive (1.5)**

Teaches variable speed drive technology that offers a cost effective method to match driver speed to load demands and represents a state-of-the-art opportunity to reduce operating costs and improve overall productivity. Focuses on variable speed drive technology including operation, set-up, troubleshooting, maintenance, proper selection and application for drives and basic drive overview and comparison.

**EIC 230 - Instrument/ProcessControl II (4)**

Introduces the basic concepts, principles, equipment and components of instrumentation and control systems found in the process and energy supply industries. The fundamental process variables of pressure, temperature, level, flow and physical properties will be presented. Control loop structure and function will be introduced. The function and operation of a proportional-integral-derivative (PID) controller will be introduced. Students will assemble and operate basic control loops in a laboratory setting.

**EIC 233 - Electric Motors (1.5)**

Teaches the basic operational theory to the actual operation of various types of AC and DC motors in an interactive environment that encourages participant interaction, as well as "Hands-On" lab exercises. All phases of this course are taught in simple and easy-to-understand terms. This course is presented using the latest technological equipment.

**EIC 245 - SCADA (4)**

Provides an in-depth overview of how remote sensing and actuation are combined with modern communication techniques to effectively monitor and control industrial processes. Supervisory Control Data Acquisition (SCADA) refers to an industrial control system, a computer system that monitors and controls processes.

**EIC 261 - Project Management: Electrical (4)**

Focuses on electrical projects in the construction industry. This class teaches the skills necessary for goal setting, project planning, project scheduling, and motivating the work force. It introduces leadership techniques for improving jobsite relations for today's diversified labor force. Students review and analyze industry standards for compliance in production reporting and daily documentation for contract preparation.

**EIC 275 - Special Topics (0.5-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**EIC 280 - Internship**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**EIC 282 - Internship (0.5-12)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**EIC 285 - Independent Study (0.5-12)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## EMP-Emergency Mgmt & Planning

**EMP 101 - Emergency Management (3)**

Presents a broad overview of an emergency management system and the importance of an integrated approach to managing emergencies. Enables the student to formulate the elements of an integrated teamwork system and devise specific actions for improving their own contributions to local emergency management teams. Focuses on all disciplines that work together in planning for or responding to emergencies.

**EMP 105 - Emergency Planning (3)**

Introduces a specialized type of community planning that identifies local government strategies, resources and responsibilities for protecting citizens from the effects of disasters and other major emergency events. Focuses on the Emergency Operations Plan (EOP) and a jurisdiction's game plan for dealing with potential catastrophes resulting from natural hazards and/or human-caused hazards. Examines EOPs in detail including their history and evolution, process, recommended content, style and format, involved stakeholders, and implementation methods. Covers the context of emergency planning as it relates to long-range community planning. Addresses methods for conducting a comprehensive community hazard analysis and highlights lessons learned in recovering from a disaster.

**EMP 106 - Exercise Design Evaluation (3)**

Provides knowledge and the development of skills that enable the student to train a staff and to conduct an exercise that tests a community's plan and its operational response capability. Enables the student to manage exercise evaluation activities before, during, and after an emergency management exercise.

**EMP 107 - Emerg Op Center & Comm (3)**

Provides the knowledge and skills to manage and operate an EOC during crisis situations. Covers aspects of properly locating and designing an EOC, how to staff, train and brief EOC personnel, and how to operate an EOC during various situations. Focuses on various aspects of information gathering and dissemination including best practices for use of computers in an EOC environment, promoting enhanced planning and better control information flow to safely and effectively make strategic response decisions.

**EMP 109 - Incident Command Systems (3)**

Explores the dynamics of managing major emergency incidents and examines the National Incident Command System. Focuses on major incidents where large life, property, or economic losses are possible. Includes organization and staffing, incident and event planning/staffing, organizing a response to an incident, and incident resource management. Actual incidents are discussed and analyzed. Incorporates learning from the experience of others in handling major emergencies and preplanning for emergencies.

**EMP 240 - Leadership and Influence (3)**

Explores the dynamics of managing major emergency incidents, focusing on the National Incident Command System. Covers major incidents where large life, property, or economic losses are possible. Includes organization and staffing, incident and event planning/staffing, organizing a response to an incident, and incident resource management. Actual incidents are discussed and analyzed. Focuses on the experience of others in handling major emergencies and the preplanning of emergencies.

**EMP 242 - Effective Communication (3)**

Sharpens presentation and media skills of emergency management officials when giving and receiving information in emergency management contexts. Addresses public speaking and other areas of communication including one-on-one interactions, small group discussions, written communication, listening skills, and dissemination of public information through the media.

**EMP 244 - Developing Volunteer Resources (3)**

Improves skills in recognizing volunteer resources in the community, and enhances the ability to manage the involvement of volunteers in all phases of emergency management. Encourages participants to think about the benefits of volunteer involvement, develop the ability to identify the wide range of talents volunteers have to offer, acknowledge and build upon the diversity of volunteers, and identify numerous resources and outreach mechanisms for reaching different populations.

**EMP 247 - Decision Making in a Crisis (3)**

Focuses on individual and group decisions based on a model problem-solving process.

**EMP 250 - Business Emergency Management (3)**

Covers general business practices as they apply to Emergency Management. This includes business continuity during a crisis or emergency situation and restoration of business after the crisis. Other aspects covered in this course include hazard analysis, IT solutions, resource analysis, and effective communication.

**EMP 280 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**EMP 291 - Public Information Officer (0.25)**

Provides the student an opportunity to practice and expand on public information skills in a crisis environment. Incorporates a highly interactive course that includes workshops on writing, public speaking, media interviews, and awareness campaign development. Covers media relations and public information planning.

## EMS-Emergency Medical Service

**EMS 115 - Emergency Medical Responder (3)**

Provides the student with core knowledge and skills to function in the capacity of a first responder arriving at the scene of an emergency, providing supportive care until advanced EMS help arrives.

**EMS 121 - EMT Fundamentals (3)**

Introduces the Emergency Medical Technician (EMT) student to prehospital emergency care. The topics included in this course are Emergency Medical Services (EMS) systems, well-being of the EMT, communications, documentation, anatomy, airway management, and patient assessment.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; high school diploma or GED. Corequisite: EMS 122, EMS 123, EMS 124, and EMS 170 or prior credit equivalent to courses listed.

**EMS 122 - EMT Medical Emergencies (4)**

Provides the Emergency Medical Technician (EMT) student with the knowledge and skills to effectively provide emergency care and transportation to a patient experiencing a medical emergency. This course focuses on the integration of the physical exam, medical history, and pathophysiology when assessing and treating the medical patient.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; high school diploma or GED. Corequisite: EMS 121, EMS 123, EMS 124, and EMS 170 or prior credit equivalent to the courses listed.

**EMS 123 - EMT Trauma Emergencies (2)**

Provides the Emergency Medical Technician (EMT) student with the knowledge and skills to provide appropriate emergency care and transportation of a patient who has suffered a traumatic injury. The concepts of kinematics and the biomechanics of trauma, along with pathophysiology and injury patterns will provide the student with the ability to assess and manage the trauma patient.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; high school diploma or GED. Corequisite: EMS 121, EMS 122, EMS 124, and EMS 170 or prior credit equivalent to the courses listed.

**EMS 124 - EMT Special Considerations (2)**

Provides the Emergency Medical Technician (EMT) student with the knowledge and skills required to modify the assessment, treatment, and transportation of special patient populations and patients in special circumstances. This course also provides an overview of incident command, mass casualty incidents, vehicle extrication, air medical support, hazardous materials, and terrorism.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; high school diploma or GED. Corequisite: EMS 121, EMS 122, EMS 123, and EMS 170 or prior credit equivalent to the courses listed.

**EMS 126 - EMT Basic Refresher (2)**

Provides the student with a refresher course designed to meet the recertification requirements for the State of Colorado and/or a portion of the recertification requirements for National Registry.

Prerequisite: Current Colorado or NREMT EMT or AEMT certification, or initial EMT or AEMT course completion within the last two years, or Colorado EMT or AEMT certification that is less than 6 months expired. If Colorado EMT or AEMT is greater than 6 months expired, or NREMT certificate is expired, the student must check with the NREMT to determine recertification requirements and if a refresher course will [partially] meet those requirements.

**EMS 127 - AEMT Special Considerations (2)**

Introduces the Advanced Emergency Medical Technician (AEMT) student to the fundamental knowledge of growth, development and aging considerations in the emergency patient. The student will learn to use assessment findings to provide basic and selected advanced emergency care and transportation for a patient with special needs. These include the obstetric patient, neonatal patient, pediatric patient, geriatric patient, and patients with special challenges. Learners will apply this knowledge to patient assessment and the development of a treatment plan in a simulated setting. This course also provides an overview of the principles of safe ground ambulance operations, incident management, multiple casualty incidents, air medical responses, vehicle extrication, hazardous material awareness and terrorism and disaster response. Learners will apply critical thinking skills to ensuring the safety of a scene and a plan for safe patient care and transportation.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 129, EMS 130, EMS 131, EMS 133, EMS 135, and EMS 171 or prior credit equivalent to the courses listed.

**EMS 129 - AEMT Pharmacology (1)**

Provides the Advanced Emergency Medical Technician (AEMT) student with a basis for making clinical decisions in the pharmacologic management of patients commonly encountered in the pre-hospital setting. Topics include the legal and ethical aspects of pharmacotherapy, roles, responsibilities and techniques associated with medication preparation and administration, the classification and naming of medications, pharmacokinetics, pharmacodynamics and medication calculations. In addition the mechanism of action, dose, route(s) of administration, therapeutic effects, adverse effects, and therapeutic indications for medications within the Advanced Emergency Medical Technician scope of practice are discussed in detail.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 127, EMS 130, EMS 131, EMS 133, EMS 135, and EMS 171 or prior credit equivalent to courses listed.

### **EMS 130 - EMT Intravenous Therapy (2)**

Focuses on cognitive and skill practice as required by Colorado Prehospital Care program for EMT Basic level IV approval. Examines criteria, procedures and techniques for IV therapy, discusses fluid and electrolyte balance, medication administration, and principles and treatment for shock.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 127, EMS 129, EMS 131, EMS 133, EMS 135, and EMS 171 or prior credit equivalent to the courses listed.

### **EMS 131 - AEMT Fundamentals (2)**

Provides the Advanced Emergency Medical Technician (AEMT) student with instruction in EMS systems, communications and documentation, pathophysiology, airway management, and the role of EMS in public health.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 127, EMS 129, EMS 130, EMS 133, EMS 135, and EMS 171 or prior credit equivalent to the courses listed.

### **EMS 133 - AEMT Medical Emergencies (2)**

Introduces the Advanced Emergency Medical Technician (AEMT) student to a fundamental knowledge of emergency care for the medical patient. This course provides instruction in the integration of physical exam findings, history findings, and pathophysiology when assessing and treating the medical patient. Topics addressed include neurology, immunology, infectious diseases, endocrine disorders, cardiovascular disorders, toxicology, respiratory emergencies, hematology, and renal disorders.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 127, EMS 129, EMS 130, EMS 131, EMS 135, and EMS 171 or prior credit equivalent to the courses listed.

### **EMS 135 - AEMT Trauma Emergencies (2)**

Introduces the Advanced Emergency Medical Technician (AEMT) student to a fundamental knowledge of emergency care for the trauma patient. The student will learn how to utilize assessment findings to provide basic and selected advanced emergency care and transportation for the trauma patient

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 127, EMS 129, EMS 130, EMS 131, EMS 133, and EMS 171 or prior credit equivalent to the courses listed.

### **EMS 138 - Basic EMS Simulation Lab (3)**

Integrates the knowledge and skills learned during Emergency Medical Technician (EMT) training. The participants will be exposed to the environment they will function in upon completion of their Emergency Medical Service (EMS) education. Participants will be expected to manage all aspects of an EMS call at the basic life support level from the time of dispatch to patient transfer. This will include radio, verbal and written communications; legal and ethical issues; response activities; scene assessment and management; patient interaction, assessment, and treatment; patient disposition; and preparation for the next call. Simulations are realistic representations of calls an EMT may encounter, and are conducted in "real time." There is no verbalization of any aspect of the call. Unless a safety issue exists there is no instructor interaction with the learner until the call is complete and the debriefing session occurs. The knowledge base for this course is based on current EMT certification.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. . Corequisite: EMS 178, EMS 181, and EMS 270.

### **EMS 140 - Advanced EMS Simulation Lab (3)**

Builds upon the knowledge gained in the basic simulation lab. The participants will be exposed to the environment they will function in upon completion of their Emergency Medical Service (EMS) education. Participants will be expected to manage all aspects of an EMS call at the advanced life support level from the time of dispatch to patient transfer. This will include radio, verbal and written communications; legal and ethical issues; response activities; scene assessment and management; patient interaction, assessment, and treatment; patient disposition, and preparation for the next call. Simulations are realistic representations of calls an advanced life support clinician may encounter, and are conducted in "real time." T-here is no verbalization of any aspect of the call. Unless a safety issue exists there is no instructor interaction with the learner until the call is complete and the debriefing session occurs. The knowledge base for this course is based on current EMT certification, information gained during the basic simulation lab, and knowledge and skills acquired from advanced life support classes.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. Corequisite: EMS 182 and EMS 279.

### **EMS 162 - Wilderness EMS - Upgrade (3)**

Provides an enhanced understanding of assessment and treatment skills in a remote challenging environment to currently certified EMS professionals of all levels. This course is designed to align with a variety of Wilderness EMS upgrade programs that focus on wilderness concepts and skills. Students will receive Certification of Completion upon successful completion.

Prerequisite: Current EMT or higher certification.

### **EMS 170 - EMT Clinical (1)**

Provides the EMT student with the clinical experience required for initial certification and some renewal processes.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; high school diploma or GED. Corequisite: EMS 121, EMS 122, EMS 123, and EMS 124 or prior credit equivalent to the courses listed.

### **EMS 171 - AEMT Clinical Internship (2)**

Builds on the Advanced Emergency Medical Technician (AEMT) student's fundamental knowledge of patient care in the clinical and field setting. The student will perform patient assessments through physical examination, and patient interviews of health history and current illness. The student will then use those assessment findings to develop and carry out a patient treatment plan. This will include pediatric, geriatric and adult patients with a variety of presentations. The student will also survey each field scene for safety considerations and scene management.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. Corequisite: EMS 127, EMS 129, EMS 130, EMS 131, EMS 133, and EMS 135 or prior credit equivalent to the courses listed.

### **EMS 178 - EMS Seminar (1-12)**

Provides the student with the opportunity to explore local interests and needs in a less formal setting.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. Corequisite: EMS 138, EMS 181, and EMS 270.

### **EMS 180 - EMT Clinical Internship (0.25)**

Provides the Emergency Medical Technician (EMT) with a supervised clinical learning experience that goes beyond the initial EMT requirements for the State of Colorado Department of Health. Enables the student to work with an assigned preceptor for 90 hours of clinical experience to develop an understanding of the role and responsibilities of the EMT-Basic.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor.

### **EMS 181 - EMS Internship I (0.25)**

Provides the learner with the opportunity to apply clinical concepts, strategies, and skills in a supervised field internship setting as a pre-hospital healthcare provider. Under the supervision of a preceptor, participants will be expected to manage all aspects of an emergency call from the time of dispatch to patient transfer. This will include radio, verbal and written communications, legal and ethical issues, response activities, scene assessment and management, patient interaction, assessment, and treatment, patient disposition, and preparation for the next call. The course allows the learner to gain knowledge, skills, and experience that may be required for employment, or required as a pre-requisite for further Emergency Medical Services (EMS) education. The knowledge base for this course is based on current pre-hospital healthcare provider certification, and knowledge and skills acquired from EMS classes the participant has completed or is currently enrolled in.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. Corequisite: EMS 138, EMS 178, and EMS 270.

### **EMS 182 - EMS Internship II (0.25)**

Serves as a continuation of EMS 181 and provides the learner with the opportunity to apply clinical concepts, strategies, and skills in a supervised field internship setting as a pre-hospital healthcare provider. Under the supervision of a preceptor participants will be expected to manage all aspects of an emergency call from the time of dispatch to patient transfer. This will include radio, verbal and written communications, legal and ethical issues, response activities, scene assessment and management, patient interaction, assessment, and treatment, patient disposition, and preparation for the next call. The course allows the learner to gain knowledge, skills, and experience that may be required for employment, or required as a pre-requisite for further Emergency Medical Services (EMS) education. The knowledge base for this course is based on current pre-hospital healthcare provider certification, and knowledge and skills acquired from EMS classes the participant has completed or is currently enrolled in.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. Corequisite: EMS 140 and EMS 279.

### **EMS 270 - Clinical: EMS Intermediate (3)**

Provides the EMT-I student with the required field experiences as required by the Colorado Department of Health.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor. Corequisite: EMS 138, EMS 178, and EMS 181.

### **EMS 279 - Seminar (1-12)**

Provides students with an experiential learning opportunity.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State AEMT certification; permission of instructor. Corequisite: EMS 140 and EMS 182.

### **EMS 282 - EMT Intermediate Internship (1-12)**

Provides the EMT- Intermediate with a supervised clinical learning experience that meets or exceeds the requirements for the State of Colorado Department of Public Health and Environment. Enables the student to work with a preceptor for clinical and internship experience to develop an understanding of advanced life support patient care and assessment.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; Current Colorado State EMT certification; permission of instructor.

## **EMS-Hospital-based Paramedic Programs**

The following courses are offered in conjunction with hospital-based paramedic programs.

Only students accepted into the Hospital-based Paramedic programs may register for them. Prerequisites for these programs normally include successful completion of an EMT Basic course, IV approval, Basic EKG interpretation, Anatomy and Physiology, and approximately one year of experience as an EMT-Basic. Contact an EMS faculty advisor for more information.

### **EMS 225 - Paramedic Practice (3)**

Introduces the paramedic student to the advanced practice of prehospital care. This course covers professional behavior, medical ethics, legal issues, patient assessment, therapeutic communication, clinical decision making, and basic and advanced airway management. This course discusses EMS 's role in the healthcare continuum, professional communication, patient care documentation, IV fluid therapy and resuscitation, and the application of evidence based medicine. A brief overview of human anatomy, physiology and pathophysiology is included.

### **EMS 226 - Paramedic Practice - Lab (2)**

Teaches the skills necessary for the paramedic to apply professional behavior, medical ethics, legal issues, patient assessment, therapeutic communication, clinical decision making, and airway management. Serves as the companion course to Fundamentals of Paramedic Practice.

### **EMS 227 - Paramedic Spec Considerations (3)**

Introduces the paramedic student to concepts in assessing and meeting the emergency care needs of the neonate, pediatric, geriatric and special needs patient. This course focuses on epidemiology, pathophysiology, assessment and treatment of these patient groups. Common medical and traumatic presentations are addressed. Relevant psychosocial and ethno cultural concepts and legal and ethical implications are integrated throughout.

### **EMS 228 - Special Considerations Lab (2)**

Teaches the skills necessary for the paramedic to effectively assess and treat neonatal, pediatric, geriatric, and special needs patients utilizing skills and simulation scenarios. Serves as the companion course to Paramedic Special Considerations.

**EMS 229 - Paramedic Pharmacology (3)**

Introduces the paramedic student to advanced emergency pharmacology, pharmacokinetics and pharmacodynamics. This course will include laws affecting the use and distribution of medications, medication dosing, clinical calculations, routes of administration and discussion of common medication classifications to include indications, contraindications and side effects.

**EMS 230 - Paramedic Pharmacology Lab (2)**

Teaches the skills necessary for the paramedic to safely and effectively administer emergency medications. Serves as the companion course to Paramedic Pharmacology.

**EMS 231 - Paramedic Cardiology (5)**

Introduces the paramedic student to cardiovascular emergencies and the care of patients presenting with cardiovascular emergencies. Topics will include assessment of the cardiovascular system, ECG acquisition and interpretation both single lead and 12 lead, pathophysiology of cardiovascular disease and treatments indicated for a given disease.

**EMS 232 - Paramedic Cardiology Lab (1)**

Teaches the skills necessary for the paramedic to effectively assess and treat patients presenting with cardiovascular emergencies utilizing skills and simulation scenarios. Serves as the companion course to Paramedic Cardiology.

**EMS 233 - Paramedic Medical Emergencies (4)**

Expands on the paramedic student's knowledge of medical emergencies with the integration of assessment findings in formulating a field impression and implementing a treatment plan. This course will cover principles of epidemiology and pathophysiology related to common medical emergencies including: neurological, abdominal and gastrointestinal disorders, immunological, infectious diseases, endocrine disorders, psychiatric disorders, toxicological, respiratory, hematological, genitourinary, gynecological, non-traumatic musculoskeletal disorders, and diseases of the eyes, ears, nose, and throat

**EMS 234 - Medical Emergencies Lab (1)**

Teaches the skills necessary for the paramedic to effectively assess and treat patients with a variety of medical emergencies utilizing skills and simulation scenarios. Serves as the companion course to Paramedic Medical Emergencies.

**EMS 235 - Paramedic Trauma Emergencies (4)**

Expands on the paramedic student's knowledge of trauma emergencies with the integration of assessment findings in formulating a field impression and implementing a treatment plan for an acutely injured patient. The course will provide an in depth evaluation of trauma to include: categorization of trauma patients, incidence of trauma, trauma systems, types of injury, trauma assessment, documentation in trauma, trauma scoring scales, trauma center designations, and transfer of patients.

**EMS 236 - Trauma Emergencies Lab (1)**

Teaches the skills necessary for the paramedic to effectively assess and treat patients with a variety of traumatic emergencies utilizing skills and simulation scenarios. Serves as the companion lab course for Paramedic Trauma Emergencies.

**EMS 237 - Paramedic Internship Prep (2)**

Reviews concepts and techniques used in the prehospital setting.

**EMS 280 - Internship I: (0)**

Serves as the preceptor/internship program for paramedic students.

**EMS 281 - Paramedic Internship II (0)**

Serves as the continuation of EMS 280, preceptor program for paramedic students.

**ENG-English (also see CCR)**

English prerequisites: Accuplacer Sentence Skills 095 or SAT EVIDENCE-BASED READ/WRIT 470 or ACT English 18 or SAT Verbal/Critical Reading 440 or Exempt English 90 or

Prior College English 121 or Undergraduate level ENG 090 Minimum Grade of C or

Undergraduate level ENG 121 Minimum Grade of C or

Undergraduate level ENG 122 Minimum Grade of C or

Undergraduate level ENG 131 Minimum Grade of C or

Undergraduate level CNE 800 Minimum Grade of C or

Undergraduate level CNE 801 Minimum Grade of C or

Exempt College Comp & Read-CCR 092

or Undergraduate level CCR 092 Minimum Grade of C or

Undergraduate level CCR 093 Minimum Grade of C or

Undergraduate level CCR 094 Minimum Grade of C or

COMPASS Reading Skills 79 or ( CCPT Reading (Adaptive) 096 and CCPT Essay 5) or ( CCPT Reading (Adaptive) 080 and CCPT Essay 6) or

College Readiness Writing 100.

**ENG 121 - English Composition I:CO1 (3)**

Emphasizes the planning, writing, and revising of compositions, including the development of critical and logical thinking skills. This course includes a wide variety of compositions that stress analytical, evaluative, and persuasive/argumentative writing. This is a statewide Guaranteed Transfer course in the GT-CO1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores or an English score of 18 or above on the ACT.

**ENG 122 - English Composition II:CO2 (3)**

Expands and refines the objectives of English Composition I. Emphasizes critical/logical thinking and reading, problem definition, research strategies, and writing analytical, evaluative, and/or argumentative compositions. This is a statewide Guaranteed Transfer course in the GT-CO2 category.

Prerequisite: Grade of C or higher in the following course: ENG 121.

**ENG 131 - Technical Writing I: CO1 (3)**

Focuses on principles for researching, organizing, writing, and revising clear, readable documents for industry, business, and government. Develops skills one can apply to a variety of technical documents. This is a statewide Guaranteed Transfer course in the GT-CO1 category.

Prerequisite: Grade of C or higher in the following course: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 201 - English Composition III: CO3 (3)**

Provides the skills necessary to enter into higher-level undergraduate academic discourse or professional workplace writing. This course extends rhetorical knowledge and develops critical reading, thinking, and writing strategies in multiple specialized areas of discourse beyond what is encountered in previous composition courses. This is a statewide Guaranteed Transfer course in the GT-CO3 category.

Prerequisite: Grade of C or higher in the following courses: ENG 121, ENG 122 or ENG 131 or equivalent placement scores.

**ENG 221 - Creative Writing I (3)**

Examines techniques for creative writing by exploring imaginative uses of language through creative genres (fiction, poetry, and other types of creative production such as drama, screenplays, graphic narrative, or creative nonfiction) with emphasis on the student's own unique style, subject matter and needs.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 222 - Creative Writing II (3)**

Provides continued development of written expression in such forms as poetry, fiction, and/or nonfiction writing.

Prerequisite: Grade of C or higher in the following course: ENG 221.

**ENG 226 - Fiction Writing (3)**

Teaches techniques for creating fiction, including the study and appreciation of the language and forms of the short story.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 227 - Poetry Writing (3)**

Teaches techniques for creating poems, including study of figurative language, forms, and sound patterns of poetry.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 228 - Writing for the Graphic Novel (3)**

Introduces story analysis and writing concepts used in writing for the graphic novel. Students explore the graphic novel as a vehicle for a unique, personal venue for written expression. Students explore the history and universal themes of the graphic novel as well as examine the principles of composition, different writing styles and processes used in the development of the graphic novel. The application of writing skills, script development and revision processes necessary for the creation of an individual graphic work and thorough examination of course material in terms of writing style, process considerations and written themes are the primary focus. Students create outlines, scripts and a final written work for a graphic novel, focusing on unity of style and techniques for authoring appropriate to story lines.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 230 - Creative Nonfiction (3)**

Teaches students to incorporate literary techniques into factual writing. Enables the student to survey a wide range of readings and analyze form and content. Includes critical review, biographical profiles, travel writing, and memoirs. Provides the opportunity for students to write and review their own nonfiction in a supportive, constructive setting.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 231 - Literary Magazine (3)**

Teaches the student the editorial process involved in preparing a literary magazine for publication. Covers the process of selection of material (fiction, nonfiction, poetry, and visual art) to be published, as well as design, layout, and production to prepare a manuscript for publication. Enables the student to produce a literary magazine.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**ENG 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**ENG 285 - Independent Study (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

**ENG/COM****ENG/COM - 100 or higher**

Choose an ENG or COM course 100 or higher

**ENV-Environmental Science****ENV 101 - Environmental Sci w/Lab: SC1 (4)**

Introduces the basic concepts of ecology and the relationship between environmental problems and biological systems. This course includes interdisciplinary discussions on biology, chemistry, geology, energy, natural resources, pollution, and environmental protection. A holistic approach is used when analyzing how the foundations of natural sciences interconnect with the environment. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or MAT 055 or equivalent placement scores.

**ENV 110 - Natural Disasters: SC2 (3)**

Introduces different types of natural hazards, their causes, effects, and what can be done to reduce the risks to human populations. Scientific advances related to understanding, predicting, and preparing for natural disasters are discussed. This course also covers anthropogenic changes to Earth systems, which may be increasing the frequency and severity of these events. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or MAT 055 or equivalent placement scores.

**ESL-English as a Second Language****ESL 033 - Adv Listening & Speaking (3)**

Provides students with opportunities to increase the listening and speaking skills required in academic and work situations. Emphasizes vocabulary building, listening and notetaking strategies, as well as questioning, discussion, and presentation skills.

Prerequisite: Appropriate placement score.

**ESL 043 - Advanced Reading (3)**

Prepares the student for academic reading assignments. Assists the student to read more accurately and critically through the development of vocabulary knowledge and reading skills. Introduces research skills.

Prerequisite: Completion of Intensive English Program or appropriate placement score.

**ESL 053 - Advanced Composition (3)**

Reviews paragraph organization and develops the skill of writing essays using selected rhetorical modes. Emphasizes accurate use of advanced grammatical structures. Includes summarizing, paraphrasing, and research writing.

Prerequisite: Completion of Intensive English Program or appropriate placement score.

**ESL 091 - Basic Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the basic level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the first of six levels of intensive English as a second language.

Prerequisite: Appropriate placement scores.

**ESL 092 - High Basic Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the high basic level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the second of six levels of intensive English as a second language.

Prerequisite: Grade of C or higher in the following course: ESL 091 or equivalent placement scores.

### **ESL 093 - Low Inter Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the low intermediate level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the third of six levels of intensive English as a second language.

Prerequisite: Grade of C or higher in the following course: ESL 092 or equivalent placement scores.

### **ESL 094 - Intermediate Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the intermediate level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the fourth of six levels of intensive English as a second language.

Prerequisite: Grade of C or higher in the following course: ESL 093 or equivalent placement scores.

### **ESL 095 - High Inter Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the high intermediate level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the fifth of six levels of intensive English as a second language.

Prerequisite: Grade of C or higher in the following course: ESL 094 or equivalent placement scores.

### **ESL 096 - Low Advanced Intensive English (8)**

Develops and strengthens oral and written communication in English for non-native speakers at the low advanced level by focusing on the four skills: grammar, reading, writing, and listening/speaking. Provides the sixth of six levels of intensive English as a second language.

Prerequisite: Grade of C or higher in the following course: ESL 095 or equivalent placement scores.

### **ESL 175 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## **EST-Esthetician**

### **EST 110 - Intro Skin Care (3)**

This course covers the study of skin in both theory and practical applications for skin care professionals. Topics included in the course are: skin structure and function, massage manipulations while providing facials and the benefits derived from a proper facial, and good skin care routines. Training is conducted in a classroom or lab setting using manikins or models.

### **EST 111 - Intermediate Skin Care (2)**

This course covers skin care and practical application pertaining to anatomy, skin disorders, skin types and facial shapes. Students will help patrons to select the proper skin care treatment(s). Practical and theory application can be done in specialized classes or supervised salon setting using models or customer service.

### **EST 160 - Disinfection, Sanitation (2)**

Introduces the various methods of disinfection, sanitation and safety as used today in the industry. Classroom study of bacteriology and the terminology dealing with disinfection, sanitation and safety.

### **EST 161 - Int Disinfection, Sanitation (3)**

Presents theory and the daily utilization and practice of the proper methods of disinfection, sanitation, and safety. Procedures as related to all phases of the industry. Training is provided in a supervised (clinical) setting.

### **EST 210 - Advanced Skin Care (2)**

This course covers advanced techniques for massage, skin care, and lash/brow tinting. Theory and practical procedures ready the student for employment and preparation for State Board Licensing Examination. Instruction is provided in specialized classes or in a supervised salon setting.

### **EST 211 - Make-up (1)**

This course covers cosmetics and their functions for the skin care professional, including the importance of color theory, facial types and skin tones as they relate to facial makeup. Topics in this course include: Instruction from the basic makeup application, corrective makeup procedures, and disinfection and sanitation pertaining to all aspects of makeup.

### **EST 212 - Hair Removal (3)**

This course covers in-depth study and practice of hair removal and the practice of patron protection and safety. Training for general waxing and body waxing procedures are provided. Demonstration of disinfection and sanitation as it pertains to Colorado rules and regulations will be practiced.

### **EST 230 - Preparation for State Board (2)**

Provides preparation for State Boards. Allows the student the opportunity to gain knowledge in the practical and/or written examination required by the Colorado Board of Barber/Cosmetology.

**EST 260 - Adv Disinfection, Sanitation (2)**

Provides advanced training on disinfection, sanitation, and safety is incorporated in a supervised salon (clinical) setting. Advanced techniques will ready the student for employment. Student preparation for the State Board Licensing Examination in theory and practical procedures for disinfection, sanitation and safety.

**EST 278 - Advanced Esthetician Studies (2)**

Allows advanced training in all course areas and allows student training for State Board of Cosmetology Licensing Examination. Hours will be arranged and credits will vary.

**EST 280 - Internship (6)**

This course provides students with the opportunity to supplement coursework with practical work experience related to their educational programs. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instruction.

**EST 285 - Independent Study**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

**EST 288 - Esthetician Practicum (10)**

Allows students to continue their practice in the following courses: Sterilization, Sanitation, Safety, Electricity, Chemistry, Light Therapy, Massage, Skin Care, Make-up, and Salon Management.

## ETH-Ethnic Studies

**ETH 200 - Intro to Ethnic Studies: SS3 (3)**

Introduces students to the issues of race and ethnicity. Emphasizes ethnic relations in the United States as it pertains to four major groups: Americans of African, Asian, Latino and Native descent. Explores issues of racial and ethnic identity, racism and discrimination, stereotyping, prejudice, segregation, colonialism, integration and acculturation. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

**ETH 212 - African-American Studies (3)**

Explores in-depth introduction of Africans to the colonies and historical developments through modern-day America. Focuses on the decisions and choices which have impacted African-Americans through contemporary times.

**ETH 224 - Intro to Chicano Studies (3)**

Introduces students to skills development in multicultural education. Covers Chicano history, migration and labor, education, law and Chicano culture.

## FIW-Fine Woodworking

**FIW 100 - Fundamentals of Woodworking (3)**

Introduces students to the materials, drawings and tools used in the joinery, assembly, preparation and finishing of a woodworking project. The course uses a project that directs students to develop working drawings from which a furniture piece is built.

**FIW 101 - Introduction to Woodworking (6)**

Provides an introduction to woodworking based on an old-world approach to the instruction of basic woodworking skills. This is an intense course intended for serious/professional students only. The course includes in-depth instruction of hand, power, and stationary tools and thorough instruction on the elements of design, shop drawings, and wood science.

**FIW 102 - Classical Guitar Construction (6)**

Create a Spanish-style, nylon string classical guitar from scratch. Beginning with raw materials, the student is expected to build a classical guitar.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 103 - Steel String Guitar Constructn (6)**

Create a steel string guitar from scratch. Beginning with raw materials, the student is expected to build either an OM (Orchestra Model) or a dreadnaught style steel string guitar.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 104 - Elements of Design (2)**

Guides students in developing an approach to furniture design that will help them with either a current or future project. The class covers sketches, shop drawings, and model making.

**FIW 105 - Guitar Setup and Repair (3)**

Introduces students to instrument setup and repair. Students learn how to set up their instruments for optimal playability based on musical genres and playing styles. Crack repair, finish repair, fretwork and electronics are covered.

**FIW 109 - Introduction to Cabinetmaking (4)**

Introduces the student to the various components of cabinetmaking. The course will teach the student basic shop drawing, material properties, joinery, and power and stationary tools as related to basic cabinet construction. Cabinet construction and safe and efficient use of machinery and materials are the essential goals of this course.

**FIW 116 - Wooden Hand Plane Making (1)**

Covers design and build of a custom wooden hand plane, unique to the maker.

**FIW 118 - Introduction to Turning (3)**

Explores the capacities of a lathe through spindle and faceplate turnings. The use of bead, cove, taper, cylindrical, v-cuts, proportion and curved line relationships are examined. Lathe components, tools, and sharpening are explored.

**FIW 119 - Intermediate Turning I (3)**

Expands upon FIW 118 (Introduction to Turning) to include turning natural edge bowls, long stem goblets, spiral turning, end grain hollowing, open forms, and closed forms/internal hollowing techniques.

Prerequisite: Grade of C or higher in the following course: FIW 118.

**FIW 120 - Intermediate Turning II (3)**

Explores the lathe in turning large diameter platters, texturing, square bowls, triangular bowls, Saturn bowls, lidded boxes and sphere projects. This course is a continuation of FIW 119 Intermediate Turning I.

Prerequisite: Grade of C or higher in the following course: FIW 119.

**FIW 121 - Advanced Turning (3)**

Develops advanced turning techniques to create woodturning art. Students will learn the use of concentric chucks to do multi-access turning of spindles, bowls and hollow vessels. They will also learn to use grinders to create twisted hollow forms and carve on the exterior of bowls and vases. The students will also learn thread chasing, segmenting, and multi-sided box techniques. This class is an extension of FIW 120 Intermediate Turning II.

Prerequisite: Grade of C or higher in the following course: FIW 120.

**FIW 122 - Wood Carving (3)**

Allows student to experiment with hand- and power-carving tools to discover the qualities of numerous materials and the many possibilities of wood shaping through carving. The student produces samples of relief and three dimensional carvings and learns proper sharpening procedures.

**FIW 125 - Finishing Wood (3)**

Teaches students the wide variety of finishes available from the oldest formulations to the wide array of modern films and stains. Students experiment with a representative sampling of colorations and surface finishes on a variety of wood species using a selection of application techniques.

**FIW 126 - French Polish (1)**

Introduces students to shellac as a wood finish. Students will learn a modern day approach to applying a traditional French polish shellac finish by hand.

**FIW 128 - Doormaking (4)**

Focuses on the planning, design, selection and purchase of materials, construction, finishing and hanging of a door that the students has constructed. Examines assorted styles of door construction, joinery, glues and fabrication techniques.

Prerequisite: Grade of C or higher in the following courses: FIW 100, FIW 101, and FIW 109 or permission of instructor.

**FIW 130 - Mandolin Construction (6)**

Design and build a carved top/back mandolin from a set of plans.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 131 - Electric Guitar Construction (6)**

Design and build an electric guitar from a set of plans. The class also teaches students the various parts of an electric guitar and how they work together to form a functioning instrument, as well as basic finishing and setup.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 170 - Woodworking Lab I (1)**

Continues to build upon woodworking skills and techniques

**FIW 174 - Woodturning Lab II (1)**

Continues to build upon woodworking skills and techniques

**FIW 175 - Special Topics (0)**

Assists students who are interested in individual topics within the normal curriculum. The student identifies and selects objectives that he/she needs for industry upgrades or special training to enter the workforce. The student may explore current topics, issues or activities related to one or more aspects of the Fine Woodworking industry.

**FIW 176 - Special Topics (0)**

Assists students who are interested in individual topics within the normal curriculum. The student identifies and selects objectives that he/she needs for industry upgrades or special training to enter the workforce. The student may explore current topics, issues or activities related to one or more aspects of the Fine Woodworking industry.

**FIW 177 - Special Topics (0)**

Assists students who are interested in individual topics within the normal curriculum. The student identifies and selects objectives that he/she needs for industry upgrades or special training to enter the workforce. The student may explore current topics, issues or activities related to one or more aspects of the Fine Woodworking industry.

**FIW 200 - Veneering and Marquetry (3)**

Design and create a marquetry project. The course covers the surface decoration of wood - both edge and face treatments through the use of thin, often expensive, exotic or figured woods. Manmade and solid substrates for veneering as well as available patterns, styles, and marquetry techniques are explored.

**FIW 201 - Furniture I - Table Making (4)**

Explores advanced wood joinery, using both hand and power tool techniques in constructing a table. This course will include two table projects. The first project will explore production style of building. The second project will be designed by the student and will focus on fine craft and design to create a table that incorporates curved elements and joinery.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 202 - Furniture II-Carcass Construct (4)**

Explores advanced wood joinery, using both hand- and power-tool techniques in frame and carcass-style construction. Students will focus on fine craft and design to create a free-standing, solid-wood cabinet. This course follows FIW 201 - Furniture I.

Prerequisite: Grade of C or higher in the following course: FIW 201.

**FIW 203 - Furniture III-Chair Making (4)**

Explores advanced wood joinery, using both hand and power tool techniques in constructing a chair.

Prerequisite: Grade of C or higher in the following course: FIW 202.

**FIW 207 - Workbench Construction (6)**

Design and fabricate a workbench to be used in woodworking, based on specific needs and from a complete set of drawings.

Prerequisite: Grade of C or higher in the following course: FIW 201.

**FIW 208 - Furniture Restoration & Repair (3)**

Teaches the student to repair and restore furniture. The student will learn how to determine the adhesive and finish used, repair veneer, replace broken pieces, reassemble reconditioned furniture repair, and restore finishes. The student will learn how to determine the original construction methods employed in order to repair furniture.

Prerequisite: Grade of C or higher in the following course: FIW 100 or FIW 101, and FIW125.

**FIW 209 - Intermediate Cabinetmaking (4)**

Covers cabinet types, kitchen and cabinet design, layout, construction, hardware installation, materials, power tool use, accessories and estimation.

**FIW 210 - Bending and Laminations (4)**

Involves the process of curving natural and manmade panels through a variety of methods including spaced kerfs, cold lamination and steambending. Emphasizes form construction, various qualities of different wood species, and adhesive selection.

Prerequisite: Grade of C or higher in the following course: FIW 101.

**FIW 212 - Contemporary Furniture Making (4)**

Introduces students to the business of studio furniture and directs their path in designing their style of contemporary furniture. Students will create unique and meaningful designs including prototypes leading to a final piece of furniture. This course builds upon the concepts and skills learned in FIW 104 Elements of Design and FIW 201 Furniture I.

Prerequisite: Grade of C or higher in the following course: FIW 104 and FIW 201.

**FIW 213 - Adv Contemporary Furniture (4)**

Explores the creative possibilities of making contemporary furniture. Student will explore alternate forms and materials as they build a project that goes beyond conventional ideas of furniture making. This course builds upon skills learned in FIW 212 Contemporary Furniture Making

Prerequisite: Grade of C or higher in the following course: FIW 212.

**FIW 217 - Advanced Cabinetmaking (4)**

Develop familiarity with various types and designs of cabinets used in residential and commercial construction, including curved/radius cabinets and door fabrication. Construct and install shop-built cabinets including a variety of door styles, application of plastic laminate and solid surface materials. The proper use of power tools is emphasized. This course expands the skills taught in FIW 109 – Intro to Cabinetmaking and FIW 209 – Intermediate Cabinetmaking.

Prerequisite: Grade of C or higher in the following course: FIW 109 and FIW 209.

**FIW 219 - Woodworking Lab (4)**

Provides the opportunity to create a piece to expand woodworking skills through the design and construction of a carefully selected woodworking project. In collaboration with the instructor, the student creates drawings, chooses materials, resolves joinery techniques, estimates and constructs the project. Examines a profitable woodworking business.

Prerequisite: Grade of C or higher in the following course: FIW 201.

**FIW 230 - Adv Mandolin Construction (6)**

Design and build a carved top/back mandolin from a set of plans. This class is an extension of FIW 130 Mandolin Construction.

Prerequisite: Grade of C or higher in the following course: FIW 130.

**FIW 231 - Adv Electric Guitar Construct (6)**

Design and build an electric guitar. The course introduces advanced techniques, teaching students to design their own electric guitar from scratch. Students build their guitar using hand tools, power tools, and stationary tools. The class furthers students' understanding of the various parts of an electric guitar and how they work together to form a functioning instrument, as well as basic finish and setup. This class builds on skills learned in FIW 131 Electric Guitar Construction.

Prerequisite: Grade of C or higher in the following course: FIW 131.

**FIW 232 - Adv Acoustic Guitar Constr (6)**

Design and build a steel string or classical guitar using advanced techniques including material selection, inlay, scale lengths, cutaways, and composite materials. Advanced traditional and modern construction techniques are explored. This course expands upon techniques learned in FIW 102 Classical Guitar Construction or FIW 103 Steel Guitar Construction.

Prerequisite: Grade of C or higher in the following course: FIW 102 or FIW 103.

**FIW 251 - CNC Woodworking Router I (3)**

Develops basic skills and knowledge in using a Computer Numerically Controlled (CNC) router. The course covers using computer-based drafting programs to set up a vector-based drawing and properly outputting files to a router. Students gain an understanding of the use of the CNC router for use in fields such as woodworking, model making, prototyping, tooling, and signage.

**FIW 255 - CNC Laser I (3)**

Offers basic skills and knowledge in using Computer Numerically Controlled (CNC) laser cutting and engraving machines. Students use computer-based drawing programs to set up a vector-based drawing and properly output files to a laser machine. Students will explore cutting and marking various materials used in woodworking, modeling, prototyping, tooling, and signage.

**FIW 257 - CNC Wood Router 3 & 4 Axis I (4)**

Develops techniques for 3- and 4-axis Computer-Aided Manufacturing (CAM) and Computer Numerical Control (CNC) wood router machining. This course focuses on taking 3D Computer-Aided Design (CAD) models and writing tool paths that utilize all aspects of a 3- and 4-axis CNC machine. May include 2.5-axis techniques as necessary.

Prerequisite: Grade of C or higher in the following course: CAD 217 or FIW 251.

**FIW 260 - Woodworking Intensive I (12)**

Focuses on traditional woodworking tools and techniques for creating furniture and utility objects while introducing students to technological advancements in the industry. Students will focus on design and professional practices to better prepare for entrepreneurial endeavors.

**FIW 261 - Woodworking Intensive II (12)**

Focuses on traditional woodworking tools and techniques for creating furniture and utility objects while introducing students to technological advancements in the industry. Design and professional practices will be carefully considered for each project. This class functions as a natural progression of Woodworking Intensive I (FIW 260).

**FIW 275 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**FIW 276 - Special Topics (4)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**FIW 277 - Special Topics**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**FIW 285 - Independent Study (1-12)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## FRE-French

### **FRE 101 - Conversational French I (3)**

Introduces beginning students to conversational French and focuses on understanding and speaking French. Covers basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

### **FRE 102 - Conversational French II (3)**

Continues the sequence for beginning students who wish to understand and speak French. Covers basic conversational patterns, expressions, and grammar.

Prerequisite: Grade of C or higher in the following course: FRE 101 or equivalent placement score or permission of instructor.

### **FRE 111 - French Language I (5)**

Develops students' interpretive, interpersonal, and presentational communicative abilities in the language. Integrates these skills in the cultural contexts in which the language is used. Offers a foundation in the analysis of culture.

### **FRE 112 - French Language II (5)**

Expands students' interpretive, interpersonal, and presentational communicative abilities in the language across the disciplines. Integrates these skills with the study of the cultures in which the language is used. Offers a foundation in the analysis of culture and develops intercultural communicative strategies.

Prerequisite: Grade of C or higher in the following course: FRE 111 or equivalent placement scores or permission of instructor.

### **FRE 211 - French Language III: AH4 (3)**

Continues French I and II in the development of increased functional proficiency in listening, speaking, reading and writing the French language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; FRE 112 or equivalent placement scores or permission of instructor.

### **FRE 212 - French Language IV: AH4 (3)**

Continues French I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the French language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; FRE 211 or equivalent placement scores or permission of instructor.

### **FRE 275 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## FST-Fire Science Technology

All courses in Fire Science Technology have a prerequisite of a grade of C or higher in the following courses: CCR 092 (p. 202) or CCR 094 (p. 202) or equivalent placement scores.

### **FST 100 - Firefighter I (9)**

Addresses the requirements necessary to perform at the first level of progression as identified in National Fire Protection Association (NFPA) 1001, Firefighter Professional Qualifications. This is a lecture and lab course for meeting the NFPA 1001, level I, standard.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. Corequisite: FST 107.

### **FST 101 - Firefighter II (3)**

Addresses the requirements necessary to perform at the second level of progression as identified in National Fire Protection Association (NFPA) 1001, Firefighter Professional Qualifications. This is a lecture and lab course for meeting the NFPA 1001, level II, standard.

Prerequisite: Grade of C or higher in the following courses: FST 100 and FST 107 and CCR 092 or CCR 094 or equivalent placement scores.

### **FST 102 - Principles/Emergency Services (3)**

Provides an overview to fire protection; career opportunities in fire protection and related fields; philosophy and history of fire protection/service; fire loss analysis; organization and function of public and private fire protection services; fire departments as part of local government ; laws and regulations affecting the fire service; fire service nomenclature ; specific fire protection functions; basic fire chemistry and physics; introduction to fire protection systems; introduction to fire strategy and tactics.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 103 - Fire Behavior & Combustion (3)**

Explores the theories and fundamentals of how and why fires start, spread, and are controlled.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 105 - Building Construction for Fire (3)**

Provides the components of building construction that relate to fire and life safety. The focus of this course is on firefighter safety. The elements of consideration and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at emergencies.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 106 - Fire Prevention (3)**

Provides fundamental information regarding the history and philosophy of fire prevention, organization and operation of a fire prevention bureau, use of fire codes, identification and correction of fire hazards, and the relationships of fire prevention with built-in fire protection systems, fire investigation, and fire and life-safety education.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 107 - HazMat Operations (Level I) (3)**

Introduces hazardous materials incidents, recognizing and identifying hazardous materials, planning response, implementing response procedures, decision making, and continued evaluation at the awareness and operation level.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 109 - Occupational Safety & Health (3)**

Introduces the basic concepts of occupational health and safety as it relates to emergency service organizations. Topics include risk evaluation and control procedures for fire stations, training sites, emergency vehicles, and emergency situations involving fire, EMS, hazardous materials, and technical rescue. This course introduces the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavioral change throughout emergency services.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 110 - Job Placement and Assessment (3)**

Addresses all aspects of the Fire Service entrance examination process and especially emphasizes various components of the exam, including the written, physical abilities, and oral interview. The objective of this class is to help increase the entrance firefighter candidate's chance of obtaining a career in the Fire Service.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 121 - Technical Rope Rescue (4)**

Provides students with the knowledge and skills to handle low and high angle rescues using rescue rope and associated hardware. The course takes students from the introductory level up to advanced skills in three separate sessions. Belay, rappel and raising systems are taught in a real-life setting in both high- and low-angle rescue environments. Students are also taught care and maintenance of equipment.

Prerequisite: Grade of C or higher in the following courses: FST 100, FST 107 and CCR 092 or CCR 094 or equivalent placement scores.

### **FST 151 - Driver-Operator (3)**

Provides the student with the basic knowledge and skills to safely operate fire apparatus according to the NFPA professional standard. Enables the student to display and demonstrate knowledge of fire apparatus, operation of apparatus, pumps and pumping, hydraulics calculations, maintenance and testing.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **FST 160 - Physical Abilities Test Prep (3)**

Prepares students for the CPAT test and other related fitness testing for entry level firefighters. The course will focus on aerobics and strength training to assist students in passing a CPAT test or any related fitness entry level test. Students will also be trained on how to use various firefighting tools as they pertain to how the tools will be used in the CPAT or other related entry level fitness test.

### **FST 170 - Clinical I (1)**

Offers the clinical practicum to apply the related fire science technology.

Corequisite: FST 100, FST 107 or permission of instructor.

### **FST 175 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **FST 201 - Instructional Methodology (3)**

Identifies the roles and responsibilities of the fire service instructor. Includes oral communication skills, concepts of learning, planning and development of lesson plans and instructional materials and delivery methods, testing and evaluations, records and reports, and demonstration of instructional abilities. Fire Instructor I State Certification is possible.

Prerequisite: Grade of C or higher in the following courses: FST 100, FST 102, FST 107 or permission of instructor.

### **FST 202 - Strategy & Tactics (3)**

Provides an in-depth analysis of the principles of fire control through utilization of personnel, equipment, and extinguishing agents on the fire ground.

Prerequisite: Grade of C or higher in the following courses: FST 102 and FST 105.

### **FST 203 - Fire Hydraulics & Water Supply (3)**

Provides a foundation of theoretical knowledge in order to understand the principles of the use of water in fire protection and to apply hydraulic principles to analyze and to solve water supply problems.

Prerequisite: Grade of C or higher in the following courses: FST 105 and MAT 107.

### **FST 204 - Principles of Code Enforcement (3)**

Provides the students with the fundamental knowledge of the role of code enforcement in a comprehensive fire prevention program.

Prerequisite: Grade of C or higher in the following courses: FST 102, FST 105, FST 106, FST 209 or permission of instructor.

### **FST 205 - Fire Investigation I (3)**

Provides the student with the fundamentals and technical knowledge needed for proper fire scene interpretations, including recognizing and conducting origin and cause, preservation of evidence and documentation, scene security, motives of the firesetter, and types of fire causes.

Prerequisite: Grade of C or higher in the following course: FST 102 or permission of Instructor.

### **FST 206 - Fire Co Superv and Leadership (3)**

Covers fire department organization, management philosophies, leadership traits, time management, group dynamics, communications, motivation counseling, conflict resolution, and employee discipline. Meets components of Fire Officer I State Certificate.

Prerequisite: Grade of C or higher in the following courses: ENG 121, FST 102, FST 202 or permission of instructor.

### **FST 207 - Strategy and Tactics II (3)**

Focuses on tactics and strategies associated with transportation emergencies and fires, high-rise fires, below-ground incidents, confined space emergencies, and special rescue situations.

Prerequisite: Grade of C or higher in the following course: FST 202 or permission of instructor.

### **FST 209 - Fire Protection Systems (3)**

Provides information relating to the features of design and operation of fire alarm systems, water-based fire suppression systems, special hazard fire suppression systems, water supply for fire protection and portable fire extinguishers.

Prerequisite: Grade of C or higher in the following courses: FST 100 and FST 107 or permission of instructor.

### **FST 252 - Fire Investigation II (3)**

Provides the student with advanced technical knowledge on rule of law, fire scene analysis, fire behavior, evidence collection and preservation, scene documentation, case preparation, and testifying.

Prerequisite: Grade of C or higher in the following courses: FST 100, FST 102, FST 103 and FST 205 or permission of instructor.

### **FST 253 - National Incident Management System (NIMS) (3)**

Focuses on the National Incident Management System including fire ground management and resource management. Multiagency coordination systems are discussed, organization preparedness for large scale emergencies, Communication and information are addressed. The course concludes with a review of the National Response Plan.

Prerequisite: Permission of instructor.

### **FST 254 - HazMat Technician Level (3)**

Focuses on techniques associated with hazardous materials mitigation, the use of monitoring devices, components of a mitigation teams, command and control of hazardous materials incidents.

Prerequisite: Grade of C or higher in the following courses: FST 100 and FST 107.

### **FST 255 - Fire Service Management (3)**

Serves as the basic management course for present and potential members of the fire service, and for students and members of other fire science-related professions. Introduces the student to current management practices and philosophies and real-world applications from the supervisor's point of view. Covers decision making/problem solving, communication skills, conflict resolution, creativity and innovation, as well as the role of the manager in supervising personnel and programs, e.g., motivation, leadership, counseling, ethics, and handling discipline and grievances.

Prerequisite: Grade of C or higher in the following courses: FST 206 or permission of instructor.

### **FST 257 - Fire Department Administration (3)**

Focuses on the operations of volunteer and combination fire departments, compliance with standards and ordinances, funding, recruiting, hiring and retaining employees, funding and budgeting, organizational planning and public relations.

Prerequisite: Grade of C or higher in the following course: FST 206 or permission of instructor.

### **FST 258 - Wildland Fire Incident Mgmt (3)**

Introduces and develops supervisory and decision-making skills for fireline management individuals. Covers (1) First Attack Incident Commander, (2) Crew Supervisor, (3) Incident Commander Multi-resource, and (4) Task Force/Strike Team Leader. All four courses are certifiable by the Incident Command System under NIIIMS and recognized by the National Wildfire Coordinating Group. Covers fireline safety, size-up, incident planning, ordering, tactics, strategies, and administrative duties.

Prerequisite: Grade of C or higher in the following courses: FSW 100 and FSW 101.

### **FST 259 - Wildland Firefighting Tactics (3)**

Focuses on management of uncontrolled fire burning , urban/wildland interface, strategy and tactics used in controlling wildland fires, prevention methods, and incident command practices.

Prerequisite: Grade of C or higher in the following courses: FST 103, FSW 100 and FSW 101.

### **FST 275 - Special Topics (1-4)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest not previously offered. Includes National Fire Academy courses, VFIS courses, NFPA certification courses or other special subject classes that do not fall under the standard FST curriculum.

Prerequisite: Permission of instructor.

### **FST 285 - Independent Study (1-6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor .

### **FST 289 - Capstone (1-12)**

Evaluates the culmination of student learning within a given program of study. This course will include an evaluation process of an entire program of study based on individual program/discipline objectives.

Prerequisite: Permission of instructor.

## **FSW-Fire Science Wildland**

### **FSW 100 - S-190 Intro to Wildland Fire (1)**

Provides instruction in the primary environmental factors that affect the start and spread of wildfire and recognition of potentially hazardous situations. This course can be taught in conjunction with or prior to Firefighting Training S-130.

### **FSW 101 - S-130 Firefighting Training (2)**

Provides entry-level firefighter skills. A version of the L-180, Human Factors on the Fire line, is included as part of the course. Credit should be issued for S-130.

## **FVT-Film & Video Technology**

### **FVT 217 - Acting for the Screen (3)**

Instructs the student in the use of on-set and on-camera environments and techniques unique to television and film productions. It is designed for students interested in becoming professional screen actors. Students will be trained in various acting techniques created for television and film production.

### **FVT 250 - Scriptwriting for Film & Video (3)**

Develops screen writing skills, focusing on the basic format of the craft, scene construction, genre conventions, three act structure, characterization and idea generation. Students complete a 30-minute script suitable for shooting.

## **GED-General Equivalency Diploma**

### **GED 011 - GED Preparation (1-12)**

**Presents material for students who need to prepare for the GED tests: Language Arts, Writing; Language Arts, Reading; Mathematics; Science; and Social Studies.**

## GEO-Geography

### **GEO 105 - World Regional Geography: SS2 (3)**

Examines the spatial distribution of environmental and societal phenomena in the world's regions; environmental phenomena may include topography, climate, and natural resources; societal phenomena may include patterns of population and settlement, religion, ethnicity, language, and economic development.

Analyzes the characteristics that define world regions and distinguish them from each other. Examines the relationships between physical environments and human societies. Examines globalization, emphasizing the geopolitical and economic relationships between more developed and less developed regions. This is a statewide Guaranteed Transfer course in the GT-SS2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **GEO 106 - Human Geography: SS2 (3)**

Introduces students to geographic perspectives and methods in the study of human societies by examining the spatial characteristics of populations, language, religion, ethnicity, politics, and economics. Examines the relationships between physical environments and human societies. This is a statewide Guaranteed Transfer course in the GT-SS2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **GEO 111 - Physical Geography: Landforms w/Lab: GT-SC1 (4)**

Introduces students to the principles of Earth's physical processes, emphasizing landforms, soils, and hydrology. Examines the formation and distribution of landforms, such as mountains, valleys, and deserts, and their shaping by fluvial and other processes. The course incorporates an integrated process of lectures, discussion, and laboratory assignments. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or MAT 055 or equivalent placement scores.

### **GEO 112 - Physical Geography: Weather, Climate and Ecosystems w/Lab: GT-SC1 (4)**

Introduces the principles of meteorology, climatology, world vegetation patterns, and world regional climate classification. The course includes investigating the geographic factors which influence climate such as topography, location, elevation, winds, and latitude. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or MAT 055 or equivalent placement scores.

### **GEO 160 - Global Climate Change (3)**

Presents global climate change from an Earth science perspective including explorations of paleoclimatology, atmospheric science, vegetation, fluvial systems, and oceanic circulation. Analyze observed and predicted impacts of climate change on the world's terrestrial regions. Examine interrelationships among economy, society, and public policy as well as geographic variation in greenhouse gas emissions at national and regional scales. Also discussed will be efforts to mitigate climate change and its causes and/or adaptations to global climate change.

### **GEO 165 - Human Ecology (3)**

Provides a current outlook for the global environment, describing the threats imposed on different natural ecological systems. Students develop ways of thinking about the environment to evaluate environmental problems.

## GER-German

### **GER 101 - Conversational German I (3)**

Introduces beginning students to conversational German and focuses on understanding and speaking German. Covers basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

### **GER 102 - Conversational German II (3)**

Continues the sequence for students who wish to understand and speak German. Covers basic patterns, expressions, and grammar.

Prerequisite: Grade of C or higher in the following course: GER 101 or permission of instructor.

### **GER 111 - German Language I (5)**

Develops students' interpretive, interpersonal, and presentational communicative abilities in the language. Integrates these skills in the cultural contexts in which the language is used. Offers a foundation in the analysis of culture.

### **GER 112 - German Language II (5)**

Expands students' interpretive, interpersonal, and presentational communicative abilities in the language across the disciplines. Integrates these skills with the study of the cultures in which the language is used. Offers a foundation in the analysis of culture and develops intercultural communicative strategies.

Prerequisite: Grade of C or higher in the following course: GER 111 or permission of instructor.

### **GER 211 - German Language III : GT-AH4 (3)**

Continues German Language I and II in the development of increased functional proficiency in listening, speaking, reading and writing the German language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: GER 112 and CCR 092 or CCR 094 or equivalent placement scores.

### **GER 212 - German Lang IV: GT-AH4 (3)**

Continues German Language I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the German language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: GER 211 and CCR 092 or CCR 094 or equivalent placement scores.

## **GEY-Geology**

General Oceanography is offered as a GT-SC1 lab science course as NRE 251 (p. 289).

### **GEY 108 - Geology of National Parks: SC2 (3)**

Explores significant geologic features and the processes that create them using examples and case studies from the U.S. National Park System. Weathering and erosional landforms, caves and reefs, coasts, glaciers, volcanoes, and complex mountains are discussed. Fundamental geologic concepts including plate tectonics, deep time, and rock classification are introduced and incorporated throughout the course. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 050 or MAT 055; or equivalent placement scores.

### **GEY 111 - Physical Geology w/Lab: SC1 (4)**

Introduces the major topics of geology. Course content encompasses Earth's materials, structure, and surface landforms. Geologic time and the geologic processes responsible for Earth's internal and external features are covered. This course includes laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **GEY 112 - Historical Geology w/Lab: SC1 (4)**

Covers the development of Earth through the vast span of geologic time. Emphasis is on the investigation and interpretation of sedimentary rocks and features, the record of ancient environments, fossil life forms, and physical events in Earth's history within the framework of plate tectonics. This course includes laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **GEY 116 - Geology of Minerals and Gems (1)**

Introduces information on the definition, formation, classification, and identification of minerals and gems, as well as their economic uses and well-known Colorado examples.

### **GEY 118 - Rock & Mineral Identification (1)**

Introduces basic information on the definition, formation, identification, and uses of rocks and minerals.

### **GEY 125 - Plate Tectonics (1)**

Presents the theory of plate tectonics and its relationship to continental movement, oceans, mountain building, earthquakes, and volcanoes.

### **GEY 127 - Oil and Gas Geology (1)**

Introduces basic concepts of oil and gas geology including associated rock types, hydrocarbon formation mechanisms, stratigraphic relationships, permeability, and various types of traps. Oil and gas exploration and production methods are also covered. Examples from within Colorado are given.

### **GEY 130 - Dinosaurs of Colorado (2)**

Introduces the evolutionary history of dinosaurs with special emphasis on the Mesozoic environment in Colorado, the dinosaurs that inhabited it, and the history of their discovery.

**GEY 135 - Environmental Geol w/Lab: SC1 (4)**

Introduces the subject of geology as it relates to human activities. Geologic hazards such as floods, landslides, earthquakes, and volcanoes are investigated. Mineral, energy, soil, and water resources are discussed in terms of their geologic formation and identification, usage by society, and associated environmental impacts. Land use issues, waste, and pollution are also examined. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 050 or MAT 055; or equivalent placement scores.

**GEY 140 - Intro to GPS (1)**

Provides instruction on the use and applications of Global Positioning System (GPS) receivers for outdoor activities. The course covers navigation, using a GPS receiver with topographic maps, mapping geologic and man-made features using GPS, and exchanging information with digital maps.

**GEY 143 - Introduction to Cave Science (2)**

Introduces the science of caves, with emphasis on their geology. Course topics include cave development, the importance of karst geology and hydrology, cave speleothems, and organisms adapted to living in caves.

**GEY 205 - Geology of Colorado (3)**

Covers the geologic history of Colorado and notable geologic features present in the state. Emphasis is on the formation of mountain ranges, significant rock types, ore deposits, fossils, and landforms.

**GEY 206 - Colorado Mines and Ores (2)**

Presents the geology of the mines and ores of Colorado in the context of the mines, mills, and smelters of the historic mining camps and districts of Colorado. Emphasis is on the geology of the Colorado Mineral Belt, identification of rocks and ore minerals from these districts, and introduction to the processes which create ore deposits.

**GEY 208 - Geology Field Studies (3)**

Involves in-depth field studies of the geology of a specific region in the United States. Field trips lasting less than a week constitute the major activities of the course. The specific area of investigation is indicated in the schedule of classes each time the course is offered.

Prerequisite: Permission of instructor.

**GEY 216 - General Oceanography w/Lab:SC1 (4)**

Provides an introduction to modern geological and physical oceanography, with lesser emphasis on chemical and biological oceanography. Plate tectonics, seafloor geomorphology, marine sediments, coasts, physical and chemical properties of seawater, marine resources, environmental concerns, and water movement in currents, waves, and tides are among the topics covered. This course includes laboratory experience.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 050 or MAT 055 or equivalent placement scores; .

**GEY 228 - Field Geology (4)**

Provides the opportunity to experience geology in a field setting, apply geologic principles, and complete in-depth studies of the specific geologic features and history of an area of geologic interest. The course will culminate in a field trip lasting between seven and fourteen days. The specific area of investigation is indicated in the schedule of classes each time the course is offered. Trips may be within or outside of the United States.

Prerequisite: Permission of instructor.

## GIS-Geography Information Systems

**GIS 101 - Introduction to GIS (3)**

Surveys the development, application and use of geographic information systems (GIS).

**GIS 110 - Intro to Cartography for GIS (3)**

Examines a broad range of map types, emphasizing maps as a communication system with both symbology and specific organizational hierarchies. Discussion and demonstration focuses on essential cartographic principles and practices used for designing maps, with emphasis on cartographic principles resulting in the effective map communication, qualitative messages, and quantitative information.

**GIS 210 - Intermediate GIS (3)**

Builds on the spatial analysis principles and concepts of GIS 101. Students work with advanced analytical tools and develop skills in spatial problem solving.

## HHP-Holistic Health

## Professional

The prerequisite for all HHP courses is a grade of C or higher in CCR 092 (p. 202) or CCR 094 (p. 202) or appropriate placement score, or a college degree of AA, AS or higher, or successful completion of ESL 053 (p. 237) and ESL 093 (p. 238).

### **HHP 100 - Complementary Healing Methods (1)**

Explores some of the more widely used alternative/complimentary healing methods. Expands the student's health horizons and enables the student to converse in a knowledgeable manner with patients and practitioners.

### **HHP 101 - Infant Massage (1)**

Presents part of a parent enrichment program that cultivates love, compassion, respect and well being for infants and children through touch. Infant massage promotes positive interaction between caregiver and infant using systematic manual manipulations of soft tissues of the body, incorporating movements such as rubbing, pressing and rolling for therapeutic purposes.

### **HHP 103 - Circle of Healing (1)**

Teaches students to synthesize different energy methods in order to work as part of a healing group using intuition and group consensus of imagery as a vehicle to create a healing environment.

### **HHP 107 - Managing Life's Stresses (1)**

Work with energy, confidence and enthusiasm in your life by learning specific skills that will give you control over stressful situations or people in your life. This experiential class is designed for all who are interested in a higher quality of life and want to reach their full potential. Learn how to relax quickly, improve self-image, improve concentration, and how to control your worry. You can experience freedom from old patterns that create stress, fatigue and restricting beliefs.

### **HHP 108 - Introduction to Aromatherapy (1)**

Provides an introductory level of information about the historical origins, safety precautions, as well as various applications and uses of essential oils to reduce stress, aid in relaxation and benefit health. Students receive a starter kit, learn about the various types and properties of common essential oils/remedies, how to safely use for self and with others as a supplement to other holistic treatment modalities.

### **HHP 109 - Jin Shin Jyutsu Self Care (1)**

Explains the experiential modality of Jin Shin Jyutsu as the "Art of the Compassionate Person" that promotes a relatively simple way of restoring harmony to the body by releasing energy congestion, tension, and stress. Students in this course will learn how this modality can achieve powerful results in balancing and maintenance of physical, mental and emotional health and will focus on applying these tools for one's own self-care with hands-on experience in class.

### **HHP 110 - Neuro-Linguistic Programming I (0.5)**

Explores practical abilities skills that enhance and expand a person's ability to build and maintain verbal and non-verbal rapport with others as well as experimentally infuse conscious and unconscious communications in building relationships. Students will discover why people get "stuck" and how to get themselves and others "unstuck," culminating with an elegant change pattern; proven to be as useful with intrusive memories as it is with accessing new choices in the present.

### **HHP 111 - Herbology I (1)**

Explores the pharmacokinetics and composition of herbs and their effect on the body systems. Focuses on the habitat, harvesting, storage and usage of a select group of herbs. The use of herbs in health maintenance and the healing of disease predates written history. Herbs have been found by archeologists in Paleolithic burials and throughout literature on the ancient Chinese and Egyptians verified by modern scientific research.

### **HHP 112 - Introduction to Homeopathy (1)**

Introduces the history and development of Homeopathy. Explores the principles and rules for using homeopathic remedies as well as how it works to activate immune response and detoxification. Reviews past successes, research studies and scientific theories explaining how and why homeopathy works. Students will learn and experience multiple methods of determining possible remedies for first aid application and common ailments affecting society today.

### **HHP 116 - Intro to Massage Technique I (1)**

Teaches basic muscle anatomy as it relates to massage as well as the specific hands-on techniques to complete a full body massage. Provides a general history of massage as a healing treatment, its connection to other holistic modalities and its ability to have both a physiological as well as psychological impact on overall health and healing. Swedish massage techniques and strokes are performed and experienced by each student.

**HHP 117 - Intro to Massage Technique II (1)**

Builds upon techniques learned in the Introduction to Massage Therapy course. Students expand their knowledge and skills to learn application and adaptation of massage techniques with special populations. Course also explores integrating related therapeutic approaches such as hydrotherapy and acupressure in a professional massage practice.

**HHP 120 - Intro to Integrative Health (2)**

Explores the history, theoretical foundations as well as some of the more widely used integrative healing methods within the 5 primary domains of Complementary Alternative Medicine (CAM). Expands the students' knowledge of integrative health enables students to converse in an informed manner with future patients and CAM practitioners. Also serves as an introduction to the Holistic Health Program and provides students with informational materials for educational planning, career exploration and tools for successful completion.

**HHP 122 - Qigong (2)**

Informs students of the history and application of this unique form of Traditional Chinese Medicine that integrates physical postures, breath-work and mental focus to aid in the healing of various physiological, emotional & psychological health conditions. Students will learn 18 soft exercise postures and supplemental modalities to tap into one's universal energy source to calm the mind, focus one's intention, and reduce stress; while also healing the body and increasing physical strength, agility and vitality.

**HHP 125 - Feldenkrais Awareness (0.5)**

Incorporates a series of lessons in how the body functions and how to use it more intelligently. Through gentle and exploratory movements, a student learns to retrain the central nervous system and free oneself from habitual patterns of moving, thinking, and feeling that contribute to stress and dis-ease. Through increased bodily awareness, the student examines ways to move more easily during activities from vigorous sports to breathing, standing and walking.

**HHP 130 - ReikiLevel One (1)**

Explores the traditional Usui use of Reiki. Covers the history and development of Reiki work, beginning in Japan, to Hawaii, to the U.S., and later Europe. Focuses on the fundamental beliefs and the dynamics of the Reiki process. Enables each student to receive Reiki attunements to prepare for the Reiki energy work. Each class member gives and receives a Reiki hands-on treatment session.

**HHP 142 - Intro to Trad Chinese Medicine (3)**

Introduces the theories and practice of Traditional Chinese Medicine (TCM), which is a 5,000 year old medicine originating in China. It is based on a holistic approach to understanding the human body and its illnesses, which will be discussed along with the differentiation skills unique to TCM.

**HHP 144 - The Human-Animal Bond (1)**

Introduces and explores the history of the human-animal bond and a variety of current therapeutic applications of such a bond. Focuses on research and experiential testimony of the health benefits of pet ownership, pets in public buildings, animal-assisted activity, and animal assisted therapy and the unique traits of each. Also briefly discusses the multifaceted impact of the loss of an animal on their human companion and community services who assist with this loss.

**HHP 145 - Digestive Wellness (1)**

Provides the student with information on nutritional and herbal self-care treatments.

**HHP 155 - Meridan Acupoint Tapping Techs (2)**

Introduces students to the theory and practical applications of light finger tapping on the meridian end points commonly used in traditional Chinese acupuncture. This course includes demonstrations and will provide experiential activities. This course focuses on the identification, assessment and balancing of belief systems.

**HHP 161 - Meditation for Health (1)**

Incorporates the practice of fundamental techniques for training your mind to be quiet and peaceful; to focus your thoughts on what you choose; to stimulate the Mind-Body conversation to enhance your own health.

**HHP 164 - Intro to Hand Reflexology (1)**

Teaches hand anatomy, basic stroke techniques and hand reflex points. Reflexology is a gentle art that holistically facilitates opening the channels for healing energy to circulate to all parts of the body. The benefits of reflexology include stress reduction and deep relaxation, improved circulation, cleansing of body toxins and impurities, energy revitalization and preventative health care.

**HHP 166 - Introduction To Reflexology (1)**

Teaches the student foot anatomy, basic hand stroke and foot reflex points.

### **HHP 168 - Reflex of the Hands & Feet (3)**

Describe and examine the use of Reflexology on the hands and feet, where students will learn and apply basic reflexology techniques, anatomy of the hands and feet as well as standard documentation procedures. Provide further training in postural assessment exercises, composure of standard SOAP Notes for documentation and evaluation of case studies. Assess the body-mind connection in the physiological response to stress, learn several Chinese energy meridians and understand application of the major energy chakras.

Prerequisite: Grade of C or higher in the following course: HHP 166.

### **HHP 175 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **HHP 188 - Practicum (1)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Corequisite: HHP 260.

### **HHP 190 - Health Apps Crystals/Minerals (1)**

Introduces the student to crystal and mineral types and properties for alternative health care. Students will learn to clear, clean, and use crystals and minerals in personal or professional environments. This course offers students hands-on experience with the different energies of crystals and minerals.

### **HHP 204 - Applied Aromatherapy (3)**

Explains the historical cultural uses of aromatherapy\essential oils and the distillation process up through modern times. Basic botany will be addressed. Examinations of how the essential oils interact with human physiology will be studied, along with modern research/clinical studies addressing the efficacy of essential oils. Students will learn enhanced blending techniques for making aromatic perfumes as well as therapeutic blends and examine the role of the aromatherapist using essential oils and working with clients.

### **HHP 211 - Herbology II (2)**

Continues Herbology I (HHP 111) and explores the advanced usage of herbs in prevention and treatment of disease. The exploration of pharmacokinetics, composition of herbs, and affects on the body will also be explored.

Prerequisite: Grade of C or higher in the following course: HHP 111.

### **HHP 212 - Neurolinguistic Programming II (0.5)**

Offers further integration of the rapport skills taught in NLP 1 and moves in toward setting "well informed" outcomes for any and all contexts. Students will discover why many goals don't manifest and factors that make the difference, by exploring how the mind (literally) codes experiences and how it can be recoded. Students will be taught the application of a powerful change pattern, allowing a person to either stop unwanted habits or create desired behaviors.

### **HHP 215 - The Role of Art in Healing (1)**

Provides an overview of the role of visual art in healing. Includes both didactic information and experiential learning. Enables the student to learn how the role of art in healing has evolved over the years and to explore different models, approaches, and focuses of healing through visual art. A secondary goal of the course is to help students discover, through art, things about themselves which can enhance their professional work.

### **HHP 229 - Wellness Coaching (1)**

Provides the tools to facilitate oneself and others in the movement towards wellness. Enables the student to learn assessment skills, basic coaching skills, establishing contacts and goals for change.

### **HHP 231 - Adv Health & Wellness Coaching (3)**

Trains students to be health and wellness professionals and use advanced coaching skills to assist their client in making lasting lifestyle change. Students demonstrate learning of a systematic coaching process based on behavioral change psychology, human motivation, health promotion and professional coaching competencies. Students gain advanced coaching skills to support and motivate clients to make behavioral changes needed to live healthier lives.

### **HHP 235 - Mind, Body Healing and Health (3)**

Focuses on the rapidly developing awareness of the inner-connectedness of mind and body and spirit. Explores the dialog between eastern and western health care and the many choices that could enhance our health and well-being.

### **HHP 240 - Holistic Nutrition:Dig Healing (3)**

Examines digestive health as a major determinant of overall health in the body. Trains students to use a holistic framework to approach topics in digestion, nutrition, and general health. Describes different digestive imbalances and summarizes gut healing protocols to create balance. Students will identify and discuss current topics in holistic nutrition.

**HHP 242 - Healing Touch Level I (1)**

Provides experiential training that encourages each student to explore who they truly are, what they believe, and what can be accomplished by using their hands to facilitate a healing response in others. Students will learn the step-by-step process of this unique energy modality that can be learned upon mastering relatively simple, energetic touch intervention techniques used to support health and to facilitate the healing process in oneself as well as in others.

**HHP 243 - Healing Touch Level II (1)**

Expands upon what was learned in Level 1 by increasing the depth of the study of Healing Touch. Students will learn how to conduct a full one-hour healing sequence with a client, including the initial intake interview/assessment, to choosing the appropriate energetic flow techniques, to documenting the session. Additionally, students will learn how to conduct an energetic health history interview, while administering a Chakra Connection as well as how to conduct two Mind Clearing techniques.

**HHP 244 - Holistic Health Level I (1)**

Introduces holistic philosophy, theory, and practice and how it integrates with the art and science of caring and healing. The course involves conscious application of self-responsibility, caring, human development, stress, reduction life styling, communication, problem solving, teaching/learning, leadership and change. These topics are approached holistically, through preventative, nurturing and generative activities in order to help clients move toward optimal wellness. Application of holistic health concepts to everyday practice in self-wellness, self-care, and self-responsibility is encouraged.

**HHP 245 - Healing Touch Level III (1)**

Teaches the art of being an energy healer. This advanced level course will transform your practice from the basic Healing Touch techniques to learning more expansive, energetic flow techniques to deepen your understanding of the human energy field and how it manifests within physical, emotional, mental and spiritual bodies, to in-turn, create a greater sense of well-being for your clients. Also focuses on the importance of self-care and pre-session practices for the practitioner.

Prerequisite: Grade of C or better in following course: HHP 243.

**HHP 246 - Second Degree Reiki (1)**

Teaches the learning and meaning of the three traditional Usui symbols. Incorporates in-depth discussion about application of the three symbols. Students learn about the necessary preparation of a Reiki therapist in offering treatments. One attunement is given to each student. Each member gives and receives a Reiki treatment session, utilizing the three Reiki symbols. Long Distance and Mental Reiki processes are learned. Reiki Therapist Certification available upon completion.

Prerequisite: Grade of C or better in following course: HHP 130.

**HHP 247 - Reiki 3 Master Teacher (1)**

Prepares the student for Third-Degree Reiki Master/Teacher certification. Students receive additional attunements to further enhance and increase the ability to channel Reiki energy and to be able to practice and teach Reiki. The Reiki student is introduced to another powerful sacred and secret Reiki symbol.

**HHP 249 - Journaling the Healing Journey (1)**

Describe and experience journaling as an effective tool for looking at the personal growth process in both practitioner and clients. Discuss how journaling helps develop memory, imagination, intuition, and other creative and emotive aspects of oneself. Examine how journaling in health practices can accelerate the healing process for clients. Teaches journaling skills and how to focus specifically on healing and growth through various introspective techniques.

**HHP 250 - Yoga Teacher Training (10)**

Covers the requirements to be professional Hatha Yoga teachers. Enables participants to understand and practice Yoga and develop skills to teach a wide variety of people in various settings.

Prerequisite: A previous Yoga class. Corequisite: HPR 102 or HWE 113.

**HHP 254 - Holistic Health Level II (2)**

Provides a more comprehensive study of holistic modalities used to strengthen the whole person in the process of facilitating healing and maintaining optimal health, expanding upon the basic theory of holism discussed in Holistic Health I. Expanded application of holistic health concepts and body-mind responses are used as guides for each modality studied. Discussion of the holistic therapeutic relationship is included.

Crosslisted as: Grade of C or better in following course: HHP 244.

### **HHP 256 - Holistic Health Level III (2)**

Builds upon the basic theories of holistic care the introduction to holistic practice modalities described in Holistic Health Level II by providing a more comprehensive study of the treatment modalities to strengthen the whole person in the process of facilitating and maintaining optimal health. A culmination of everything learned in holistic health program series will be explored in a community project that is created by the student.

Prerequisite: Grade of C or better in following course: HHP 244 and HHP 254; completion of 13 HHP credits.

### **HHP 260 - Advanced Reflexology (2)**

Demonstrate and perform advanced reflexology techniques. Acquire advanced conceptual content on new information and skill sets about reflexology for hands and feet and introduce anatomy and reflexology of the ear in order to learn the process of describing and applying reflexology protocols for specific issues. Students will assimilate information from previous coursework in order to complete the outline for the final research paper, discuss ethics business plans and prepare for the reflexology practicum.

Prerequisite: Grade of C or higher in the following courses: HHP 166 and HHP 168.

### **HHP 261 - Ethics in Holistic Therapies (2)**

Examine ethical issues acquiring knowledge associated with the practice of holistic touch therapies, including: massage therapy, reflexology and other touch modalities. Emphasis will be creating a safe working and healing environment and on addressing healing presence in treatment, professional codes of ethics, scope of practice, levels of safe and appropriate touch, basic psychological and physical dynamics of practitioner/client relationships, confidentiality of client information as well as effective communication with clients and peers.

### **HHP 263 - Create Holistic Bus Practice (2)**

Focuses on the necessary skills for a holistic practitioner to start an independent practice. Includes self-assessment of professional skills, the business plan for marketing, finances, an environmental scan, required paperwork to file with the State of Colorado, and the actual design of the practice.

### **HHP 265 - Gift of Self-Esteem (1)**

Explores self-talk, self-appreciation, self-responsibility, belief, expectations, and provides tools for increasing personal power.

### **HHP 269 - Healing Presence (1)**

Provides students the opportunity to fully examine the meaning of "presence" a quality of holistic self-giving exchange, through the process of increased self-awareness and self-discovery. The quality of presence can influence the patient's response to their disease or trauma. Students will also explore the development of essential skills for connecting on a higher level and creating sacred space with oneself and with others during the healing continuum as well as the through the dying process.

### **HHP 270 - Clinical (2)**

Continues to build upon the principles that are expected to be understood by students in the holistic health discipline.

### **HHP 275 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **HHP 280 - Internship (1)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

## **HIS-History**

### **HIS 101 - Western Civ:Antiquity-1650 HI1 (3)**

Explores a number of events, peoples, groups, ideas, institutions, and trends that have shaped Western Civilization from the prehistoric era to 1650. Reflects the multiple perspectives of gender, class, religion, and ethnic groups. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in this discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **HIS 102 - Western Civ: 1650-Present: HI1 (3)**

Explores a number of events, peoples, groups, ideas, institutions, and trends that have shaped Western Civilization from 1650 to the present. Reflects the multiple perspectives of gender, class, religion, and ethnic groups. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in this discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 111 - The World: Antiquity-1500: HI1 (3)**

Explores a number of peoples, groups, ideas, institutions, and trends that have shaped World History from the prehistoric era to 1500. Reflects the multiple perspectives of gender, class, religion, and ethnic groups in a broad global sense. Focuses on the common denominators among all people. This approach goes beyond political borders to provide a better appreciation for different cultures. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in this discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 112 - The World: 1500-Present: HI1 (3)**

Explores a number of peoples, groups, ideas, institutions, and trends that have shaped World History from 1500 to the present. Reflects the multiple perspectives of gender, class, religion, and ethnic groups in a broad global sense. Focuses on the common denominators among all people. This approach goes beyond political borders to provide a better appreciation for different cultures. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in this discipline. This is a statewide Guaranteed Transfer course in the GT-hi1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 121 - US History to Reconst: HI1 (3)**

Explores events, trends, peoples, groups, cultures, ideas, and institutions in North America and United States history, including the multiple perspectives of gender, class, and ethnicity, between the period when Native American Indians were the sole inhabitants of North America, and the American Civil War. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in the discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 122 - US History since Civil War:HI1 (3)**

Explores events, trends, peoples, groups, cultures, ideas, and institutions in United States History, including the multiple perspectives of gender, class, and ethnicity, between the period of the American Civil War and the present. Focuses on developing, practicing, and strengthening the skills historians use while constructing knowledge in the discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 175 - Special Topics (1-3)**

Focuses on the exploration of current topics, issues and activities related to one or more aspects of history.

**HIS 205 - Women in World History: HI1 (3)**

Examines the roles, experiences, and contributions of women in world history and explores ways in which women's history modifies the traditional interpretations of historical events. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 207 - American Environment Hist: HI1 (3)**

Traces and analyzes the relationships between Americans and their natural environments throughout the history of the United States. Environmental history interprets the changing ways diverse people have used and viewed their environments over time. Examines the development of conservation movements and environmental policies in modern America. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 208 - American Indian History: HI1 (3)**

Analyzes historical and socio-cultural change for Native Americans from pre-colonial America to the present, emphasizing those processes and relations with non-Native Americans which have contributed to the current conditions. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 215 - Women in U.S. History: HI1 (3)**

Examines women's changing roles in American history from the pre-colonial native population to the present. Emphasizes the nature of women's work and the participation of women in the family, political, religious, and cultural activities and in social reform movements. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 216 - History & Hollywood (3)**

Examines the role in film in informing the historical perspective of modern Americans. Focuses on the status of film as historical document, and the methods and sources employed to critique historical films effectively.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 225 - Colorado History: HI1 (3)**

Presents the story of the people, society, and cultures of Colorado from its earliest Native Americans, through the Spanish influx, the explorers, the fur traders and mountain men, the gold rush, railroad builders, the cattlemen and farmers, the silver boom, the tourists, and the modern state. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 235 - Hist of American West:HI1 (3)**

Traces the history of the American West, from the Native American cultures and the frontier experiences of America's earliest, eastern settlers, through the Trans-Mississippi West, across the great exploratory and wagon trails, and up to the present West, be it urban, ranching, reservation, resource management, or industrial. Emphasizes the north and central parts of the West. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 236 - US History Since 1945: HI1 (3)**

Focuses on the major political, economic, social, and cultural developments that have shaped modern America from 1945 to the present. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 243 - Hist of Modern China: HI1 (3)**

This course traces the political, ideological, economic, religious, social, and cultural developments of modern China from the Qing dynasty through the political and economic revolutions of the 20th century. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 244 - History of Latin America: HI1 (3)**

Focuses on the major political, economic, social, and cultural influences that have shaped Latin America from pre-European conquest to the present. Emphasizes the early history of Latin America but connects it to the present. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 245 - US in the World: HI1 (3)**

Focuses on major themes of United States history in the context of worldwide historical phenomena, including global contacts and exchange, colonial frontiers and international trade, America's influence on the age of revolutions, industrialization and movement of populations, urbanization and rural change, and expansion of state power and rise of social movements. Through readings and discussions on problems in political, social, public and personal history, students will gain an understanding of historical processes and methodology and will learn how to use critical historical analysis in order to achieve a greater perspective on the US's role in world history. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 247 - 20th Century World History:HI1 (3)**

Investigates the major political, social, and economic developments, international relationships, scientific breakthroughs, and cultural trends that have shaped the various global regions and nation-states from 1900 to the present. Emphasizes the interactions of global regions and nation-states. This is a statewide Guaranteed Transfer course in the GT-HI1category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 248 - History of Modern Russia (3)**

Traces the major political, ideological, economic, religious, social, and cultural developments of Russia from the establishment of the Kievan State to the present. Emphasizes the sources and development of the Soviet Union and the former-Soviet Union state(s)

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 249 - History-Islamic Civiliz: HI1 (3)**

Surveys the tenets of Islam and the political, social and cultural history of the civilizations which embraced it from the 6th century to the modern day. Focuses on the diversity and dynamism of Islamic civilizations through time by looking at legal systems, scientific and artistic accomplishments, philosophical heterogeneity and political developments. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 250 - African American History: HI1 (3)**

Explores the experiences and contributions of African Americans from the colonial period to the present. Emphasizes the social and economic lives and roles of African Americans, their roles in politics and war, their achievements, and movements for self-help and civil rights. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 251 - Hist Christianity in World HI1 (3)**

Surveys the history of Christianity and its impact on the world from its Jewish origins in the ancient Mediterranean system, into its European expansion, and ending with its modern global presence. Analyzes foundational theology, the impact of significant events, and the role of key people in their historical contexts. Inspects Christianity's relationship with Judaism, Islam, the Enlightenment, modernity, moral systems and values. Provides students with an appreciation of the broad impact of the faith. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 253 - The Holocaust and Genocide (3)**

Examines the historical preconditions, ideologies, causes, and processes that culminated in the Holocaust in Nazi Germany as well as other genocides around the world in the 20th century. This course analyzes events and what they represent in historical context through a variety of disciplines and methodologies. It differentiates the inter-relationships between perpetrators, victims, and bystanders. The course also evaluates how eyewitness memories, historical research, and media representations all shape our contemporary understanding of these events.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 257 - Intro to Chinese History (3)**

Introduces students to Chinese civilization and its historic evolution from the Qin dynasty to the present. Focuses on such subjects as social patterns, economic structure, intellectual trends, and political developments.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 260 - US Foreign Relat Hist: HI1 (3)**

Provides an overview of the history of United States foreign relations from the colonial era to the present and includes the pertinent political, military, economic, diplomatic, social, religious, ideological and cultural topics. At various points, issues such as race, class, gender, immigration, expansion, and the environment will be covered. This course also focuses on developing, practicing and strengthening the skills historians use while constructing knowledge in the discipline. This is a statewide Guaranteed Transfer course in the GT-HI1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HIS 275 - Special Topics (1-3)**

Focuses on the exploration of current topics, issues and activities related to one or more aspects of history.

## HNR-Honors

The prerequisite for all HNR courses is the admission to the Honors Program.

**HNR 100 - Honors Seminar: (1)**

Develops skills in an interdisciplinary manner, including: self-efficacy, college success, interdisciplinary connections, critical and creative thinking. A primary goal is to develop a sense of community within the class. This course increases awareness of issues relating to diversity and leadership, and explores techniques for successful honors academic performance.

**HNR 102 - Honors Colloquium I: (2)**

Develops skills in interdisciplinary scholarly research, writing, and discourse, facilitated by an in-depth study of a major theme. The emphasis is on discussion, projects, and ways of integrating diverse information. This course includes opportunities for students to enhance their critical reflection, argumentation, and collaboration skills, and to explore aspects of cultural diversity in local and global contexts as they investigate the theme from a multi-disciplinary perspective.

**HNR 202 - Honors Colloquium II: (2)**

Continues to develop skills in interdisciplinary scholarly research, writing, and discourse, facilitated by an in-depth study of a major theme. The emphasis is on leading discussions and projects, and integration of diverse information.

**HNR 289 - Capstone: Honors- (0.25-4)**

Provides a demonstrated culmination of learning within a given program of study.

## HPR-Health Professional

[www.rrcc.edu/holistic-health](http://www.rrcc.edu/holistic-health)

**HPR 100 - Introduction to Health (3)**

Provides an exploratory course for students interested in a health career. Basic health skills such as vital signs and CPR will be included.

**HPR 101 - Customer Service in Healthcare (2)**

Introduces students to customer service theory and techniques specifically in the healthcare arena. This course will discuss therapeutic communication, conflict resolution and negotiation, as well as employee/employer relations. Exploration of diverse populations and cultural sensitivity will be addressed.

**HPR 102 - CPR for Professionals (0.5)**

Meets the requirements for American Red Cross Professional Rescuer CPR or American Heart Association Basic Life Support for those who work in Emergency Services, Health Care and other professional areas. Material presented in this course is basic patient assessment, basic airway management, rescue breathing, AED use and CPR for infant, children and adult patients.

**HPR 106 - Law & Ethics for Health Professions (2)**

Introduces student to the study and application medico-legal concepts in medical careers. This course seeks to establish a foundation for ethical behavior and decision making in health professions.

**HPR 108 - Dietary Nutrition (1)**

Studies the basic nutritional principles in clinical practice in health care. The course will cover factors which influence the nutritional status of individuals, methods of nutritional assessment and support, and diet modification for specific disease states.

**HPR 112 - Phlebotomy (4)**

Teaches the duties associated with the practice of venipuncture, capillary puncture, and special collection procedures. Students will have experience with quality control, infection control and safety procedures as well as laboratory computer systems. Students successfully completing this course may apply for a National Phlebotomy Registry Examination.

Prerequisite: Grade of C or higher in the following courses: HPR 178 and placement in ENG 121 or equivalent college course credit. HPR 178 can also be taking as a corequisite. Corequisite: HPR 178.

**HPR 125 - Outdoor Emergency Care (4)**

Prepares the student without previous first aid training to handle the emergency care problems seen at alpine and nordic ski areas. The knowledge and skills are oriented toward the wilderness setting with special emphasis on ski and snowboard injuries, altitude and cold weather illnesses, wilderness extrications, and the special equipment ski patrollers need for emergency care and transportation in the outdoor environment. This is a National Ski Patrol course.

**HPR 126 - Outdoor Emergency Care Refresh (0.5)**

Provides for maintenance of a uniform skill level and act as a means of national recertification for Winter Emergency Care.

**HPR 178 - Medical Terminology (2)**

Introduces the student to the structure of medical terms with emphasis on using and combining the most common prefixes, roots and suffixes. Includes terms related to major body systems, oncology, psychiatry, as well as clinical laboratory and diagnostic procedures and imaging. Class structure provides accepted pronunciation of terms and relative use in the healthcare setting.

**HPR 180 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Grade of C or higher in the following courses: HPR 112 and HPR 178.

**HPR 215 - Phlebotomy Refresher (1)**

Covers OSHA regulations, collection procedures, and requirements for various laboratory tests, phlebotomy technique, problem solving, legal implications, and rights of the phlebotomist and patient.

Prerequisite: Grade of C or higher in the following course: HPR 112, completed at RRCC, and permission of the instructor.

## HUM-Humanities

**HUM 103 - Intro to Film Art: AH2 (3)**

Studies the relationships among film's stylistic systems, narrative systems and audience reception. Students view, discuss and critically analyze a variety of films which represent a variety of genres and themes. The course incorporates the vocabulary of stylistic systems (for instance, cinematography and editing) and narrative systems (for instance, story structure and character motivation) as both relate to the kinds of meanings a film conveys. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HUM 115 - World Mythology: AH2 (3)**

Introduces students to a multidisciplinary approach to world mythology. Common themes are illustrated and connected to religion, philosophy, art, literature, music, and contemporary culture. In addition, students will study various ways of interpreting myth. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HUM 121 - Humanities: Early Civ: AH2 (3)**

Introduces students to the history of ideas that have defined cultures through a study of the visual arts, literature, drama, music, and philosophy. It emphasizes connections among the arts, values, and diverse cultures, including European and non-European, from the Ancient world to 1000 C.E. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HUM 122 - Humanities: Mediev-Mod: AH2 (3)**

Examines written texts, visual arts and musical compositions to analyze and reflect the evolution and confluence of cultures in Europe, Asia and the Americas from 800 C.E. to 1750 C.E. Any two of the three Survey of Humanities courses equal a sequence. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HUM 123 - Humanities: Modern Wrld: AH2 (3)**

Examines the cultures of the 17th through the 20th centuries by focusing on the interrelationships of the arts, ideas, and history. Considers the influences of industrialism, scientific development and non-European peoples. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**HUM 220 - History of Rock & Roll (3)**

Teaches students to read about, write about, and discuss the social history of that very broad term, "rock and roll." We explore important themes in American (and British) social and cultural history through the study of popular music, as well as to examine how popular and critical tastes are reflections of artistic, cultural, sexual, economic and ideological sensibilities at the time of its production. In order to fully understand what the culture of "rock" is all about, we critically analyze the influence of technology, ideology, class, gender, and race on various genres of music "jazz, country, rhythm and blues, techno, heavy metal, and hip hop. We also examine how rock and roll influenced (and is influenced by) other arts, particularly literature and film. Emphasis is placed on understanding the social and cultural contexts of the various music forms rather than on a rigorous understanding of the musical forms themselves.

**HUM 285 - Independent Study (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## HVA-Heating and Air

# Conditioning

## **HVA 102 - Basic Refrigeration (4)**

Introduces the basic theory of refrigeration systems, components, charging, recycling, and evacuation of refrigeration units.

## **HVA 105 - Electricity for HVAC/R (4)**

Teaches resistance, current, voltage and power in AC and DC circuits; measurements; computations of series and parallel circuits; circuit analysis and troubleshooting with basic test equipment.

## **HVA 107 - Safety in the Workplace (2)**

Introduces the need for safety in the workplace and the role that OSHA has in helping to prevent and eliminate work-related injuries. Introduces the need for Emergency Action Plans, the proper use of Personal Protective Equipment (PPE) and Hand and Power tool Safety practices. Covers the use of Stairways and Ladders and Electrical Safety. Covers a variety of relevant first aid topics.

## **HVA 110 - Fundamentals of Gas Heating (4)**

Introduces students to the fundamentals of gas heating. Students work in a classroom and shop environment. Topics include the basics of gas heating systems, operation of gas valves and burners, gas pipe system design, gas piping system code requirements and basic code requirements for heating systems.

## **HVA 111 - Piping Skills for HVAC (4)**

Studies the different types of tubing and piping materials used in HVAC/R applications. Studies the proper tubing and piping installation methods used in the HVAC/R field. Subjects covered will be the proper cutting and bending procedures including, pipe math and how to make piping offsets. Common types of piping joints will be discussed, including, swaging, flaring, soldering, and brazing. Also covered will be cutting and threading of steel pipe and other alternative mechanical piping connections. Shop projects will include both bench projects and also mock up installation projects.

## **HVA 113 - Refrigerant Recovery Training (1)**

Explains the laws regarding refrigerant recovery. The course includes hands-on use of recovery equipment. Upon successful completion of this course students will be prepared to take the EPA certification test. Test is offered following the class. Test fee is not included in course fee.

Corequisite: HVA 102.

## **HVA 118 - Customer Soft Skills Training (2)**

Introduces the need for outstanding Customer Service Soft Skills. Teaches the student the proper steps that need to be taken to have good customer service skills, that will lead to a lasting relationship with the customer.

## **HVA 125 - Building Envelope Analysis I (4)**

Introduce the student to what a Building Envelope Analysis is and the importance of analyzing the building envelope and the role that heat transfer plays in that analysis.

## **HVA 132 - Air Cond & Refrig Controls (4)**

Continues HVA 105. The course applies the knowledge of basic electricity to controls related to air conditioning and refrigeration equipment. The course also works on reading and drawing schematic and ladder diagrams.

Prerequisite: Grade of C or higher in the following courses: HVA 102 and HVA 105 or permission of instructor.

## **HVA 134 - Air Conditioning Systems (4)**

Studies the basics of air conditioning system design, operation and installation. Students learn how cooling systems can be designed with human comfort and efficient operation in mind. Time is spent in the shop installing components related to these systems.

Prerequisite: Grade of C or higher in the following courses: HVA 102 and HVA 105 or permission of instructor.

## **HVA 140 - Basic Sheet Metal (4)**

Teaches the basic skills required to install duct systems for those entering the HVAC trade. Information covered includes: tools, safety, common materials, installation standards and practices. The course will cover fabrication of transitions and common fittings.

## **HVA 141 - Sheet Metal Fabrication (2)**

Introduces the basics of shop-based sheet metal tools and hand tools and how they are used to create fittings for residential ducting systems. Safe operation of tools will be stressed. The layout and fabrication of a furnace plenum, a transition, and square and radius elbows will be covered. Other fittings may be covered as time permits.

## **HVA 162 - Heating Controls (4)**

Applies the knowledge of Basic Electricity to Controls related to heating equipment. This includes boilers and furnaces with emphasis on ignition and controls related to high efficiency heating equipment. Course work includes reading and drawing ladder and schematic wiring diagrams.

Prerequisite: Grade of C or higher in the following courses: HVA 102 and HVA 105 or permission of instructor.

**HVA 206 - Mechanical Codes (4)**

Reviews in detail the Uniform Mechanical Code. The course is intended to give those entering the HVAC/R trade as well as those trades people taking certification examinations, a sound knowledge of this code.

**HVA 231 - Pneumatic Controls (4)**

Covers pneumatic controls and systems used in controlling commercial and industrial HVAC equipment. The course includes lab experimentation with pneumatic controls, rebuilding of valves and actuators and calibration of various types of controls. Students work with controls from most of the major manufacturers.

Prerequisite: Grade of C or higher in the following courses: HVA 102, HVA 105 and HVA 132 or permission of instructor.

**HVA 233 - Advanced Refrigeration (4)**

Builds on the skills acquired in refrigeration fundamentals. The student will have an opportunity to study and to work on rooftop units, ice machines, and commercial reach-in and walk-in coolers

Prerequisite: Grade of C or higher in the following courses: HVA 102, HVA 105 and HVA 132 or permission of instructor.

**HVA 240 - Servicing Forced Air Systems (4)**

Covers the operation, repair and maintenance of forced air heating systems. The course studies the different types of furnaces, code requirements, common controls and mechanical problems. This course also explores the A.G.A. approved method of testing furnace heat exchangers. Customer relations and workplace behavior are discussed.

Prerequisite: Grade of C or higher in the following courses: HVA 102, HVA 105 and HVA 132 or permission of instructor.

**HVA 247 - Hot Water Heating Systems (4)**

Covers the theory of operation behind these systems, as well as installation, maintenance and repair. The course also examines air elimination, circulator pump and pipe sizing. Boiler and heat convactor sizing are also discussed.

Prerequisite: Grade of C or higher in the following courses: HVA 105 HVA 110, and HVA 111 or PLU 101 and HVA 162 or permission of instructor.

**HVA 261 - A/C Systems Service and Repair (4)**

Emphasizes the service of HVAC systems. Students will develop a preventative maintenance program for various types of equipment, both commercial and residential. Troubleshooting techniques and equipment repair and rebuilding are discussed. Additional time is spent on equipment change outs, upgrading and retrofitting different refrigerants.

Prerequisite: Grade of C or higher in the following courses: HVA102, HVA 105 and HVA 132 or permission of instructor.

**HVA 263 - Chillers (4)**

Introduces the student to chillers and their operating parameters.

Prerequisite: Grade of C or higher in the following courses: HVA 102, HVA 105 HVA 113, and HVA 132.

**HVA 267 - Radiant Heating Systems (4)**

Covers the theory of operation, installation and maintenance of warm water radiant heating systems in a combination of lecture lab. Different methods of zoning, controls, piping methods, piping types and system components are discussed. Upon successful completion, students are able to design, install, document, maintain and trouble-shoot all conventional residential warm water, radiant panel heating systems.

Prerequisite: Grade of C or higher in the following courses: HVA 105, HVA 110, HVA 111 or PLU 101, HVA 162, and HVA 247 or permission of instructor.

**HVA 268 - Advanced Hydronic Controls (4)**

Course takes the operation of hydronic heating systems and allows the student to apply the knowledge of advanced hydronic controls to them. The student must have a solid field background or education in hydronic heating, electricity and heating controls prior to enrollment.

Prerequisite: Grade of C or higher in the following courses: HVA 110, HVA 111 or PLU 101, HVA 162, HVA 247, and HVA 267, or permission of instructor.

**HVA 269 - Indoor Air Quality&Ventilation (4)**

Apprises the experienced student of problems associated with indoor air quality and ways to improve the indoor environment. Mechanical Code and other national standards will also be addressed.

**HVA 275 - Special Topics (0.50-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**HVA 280 - Internship (0.50-6)**

Gives the student an opportunity to apply their course studies in a specific area.

**HVA 285 - Independent Study (0.50-6)**

Work with the instructor on a specific area with specific objectives and a predetermined project completion date.

## HWE-Health & Wellness

### **HWE 100 - Human Nutrition (3)**

Introduces basic principles of nutrition with emphasis on personal nutrition. Satisfies nutritional knowledge requirement of students entering health care professions.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **HWE 121 - Wilderness First Aid (2)**

Provides more advanced wilderness care for the First Responder or EMT provider.

### **HWE 124 - Fitness and Wellness (2)**

Provides information on fitness and wellness and to serve as a guide to design, implement, and evaluate a complete personal fitness and wellness program. The course integrates the basic components of fitness and wellness in understanding human health in order to achieve well-being. This course offers current information in the health field and provides self-assessments for health risk and wellness behaviors. This includes lifestyle modification, nutrition, weight management, stress management, cardiovascular and cancer risk reduction, exercise and aging, exercise related injury, exercise and the environment, prevention of sexually transmitted diseases, substance abuse (including tobacco, alcohol and other psychoactive drugs), and analysis and interpretation of research publications and web sites in health and wellness.

### **HWE 143 - Appl Nutr to Whole Food Cook (3)**

Encompasses the principles of Human Nutrition and applies the concepts to whole food cooking and disease prevention. Students will learn "hands on" whole food cooking principles and preparation methods for a variety of healthy food choices. Course includes knife and food safety, food costing, vocabulary, food preservation, menu planning and shopping for different dietary restrictions and disease populations. Prevention of chronic disease and obesity through good nutrition and healthy eating are foundations for this course.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores, and HWE 100. The following course may also be taken as a corequisite: HWE 100. Corequisite: HWE 100.

### **HWE 237 - Exercise, Nutrition & Body Comp (3)**

Discusses the concepts of improved performance in all fitness areas. Emphasis is placed upon updated information associated with nutrition and human performance. Measurement of body composition is used as it correlates to training and diet/exercise programs.

### **HWE 245 - Physiology of Exercise (3)**

Introduces the student to the physiological responses and adaptations of individuals to exercise as well as the application to sports medicine, rehabilitation and general fitness. The laboratory provides experiences that demonstrate the underlying theoretical constructs that govern physiological responses and adaptations to exercise.

### **HWE 255 - Cert Pers Trainer Prep Course (3)**

Provide the student with theoretical knowledge and practical skills in preparation for a nationally recognized personal training certification approved by the Colorado Community College System. These Certifications are limited to the following: ACSM, ACE, NSCA, NCSF, AFAA, and AEA. Upon certification, the student will have the ability to develop and implement exercise programs for healthy populations and/or those individuals with medical clearance to exercise.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## IHP-Integrative Health Professions

[www.rrcc.edu/integrated-health-professions](http://www.rrcc.edu/integrated-health-professions)

### **IHP 100 - Exploring Complementary Health (1)**

Explores some of the more widely used alternative/complimentary healing methods. The course will expand upon perspectives on health and provide a basis for conversing in a knowledgeable manner with clients and practitioners about alternative health options.

### **IHP 102 - Integrative Health I (1)**

Introduces the philosophy, theory, and practice of holistic health and how it integrates with the art and science of caring and healing. A review of the health paradigm and emerging changes seen within health care and medicine will be introduced. The course content will be approached in a holistic manner that endorses stress reduction as well as preventative, nurturing, and reflective activities that are geared towards generating health promotion and optimal wellness.

### **IHP 103 - Circle of Healing (1)**

Examines different energy methods in order to work as part of a healing group, which uses intuition and group consensus of imagery as vehicles to create a healing environment.

**IHP 105 - Your Heart's Intention (1)**

Examines the fundamentals of the law of attraction, the power of words, and the influence of one's belief in self as they connect to mind-body health. Topics in this course include developing intuition, manifesting dreams, choosing appropriate words and practicing intentional meditations; and how each these techniques can affect your heart's intention and impact one's overall sense of well-being.

**IHP 107 - Stress Management for Health (1)**

Explores various types and causes of stress and seeks to identify specific skills to healthily manage personal, academic, and professional stress in order to reach one's full potential. Breathing and relaxation techniques will be emphasized, as well as healthy coping methods to reduce stress and improve concentration. The course will emphasize evaluation of communication skills and thinking patterns in order to create healthier lifestyles.

**IHP 108 - Journaling Towards Wellness (1)**

Describes journaling as an effective tool for introspection on the personal growth process and in developing a path towards wellness for oneself and as a practitioner with a client. This course provides experiential practice using various journaling techniques that connect their use to various health-related and coaching practices that serve to promote insight into a more balanced state of well-being.

**IHP 111 - Intro to Massage Techniques I (1)**

Provides a general history of massage therapy up to modern day. It will emphasize the physiological as well as psychological impact on overall health, injury restoration, and illness prevention. The course will provide a basic overview of musculoskeletal anatomy as it relates to massage therapy. It will include demonstrations of specific hands-on techniques required to complete a full body Swedish massages.

**IHP 115 - Introduction to Reflexology (1)**

Provides an introductory overview of Reflexology as practiced within the United States. The course will review the history of Reflexology as well as modern day acupressure application techniques to reduce stress. This course will provide a connection of basic foot anatomy and meridian zone maps to the identification of reflex points on the feet as they relate to organ systems throughout the body.

**IHP 116 - Reflexology of the Hands/Feet (3)**

Provides extended anatomy instruction to further assess the physiological and psychological responses of the body to alleviate stress/pain using energy and touch. This course will analyze advanced protocols of this modality and will show how to apply more sophisticated techniques on hands and feet. It will discuss the importance of self-care and review the scope of practice emphasizing necessary recording procedures using client CARE note documentation (C=condition of client; A=action taken; R=response of client; E=evaluation).

**IHP 117 - Meridian Acupoint Tapping (2)**

Applies elements of cognitive therapy, exposure therapy, and memory reconsolidation with Traditional Chinese Acupressure in the form of light fingertip tapping on meridian end-points for self-application and for application with others. This course teaches Tapping protocols for identification, assessment, balancing and clearing of blocks in the body energy system, and examines the impact of cognitive beliefs caused by stressful events and other adverse life conditions in health and wellness.

**IHP 120 - Reiki Level I (1)**

Examines the history and development of the energy modality of Reiki. The course will explain the basic concept of 'Qi,' how it works, and its impacts on all facets of health. Specific skills training and demonstrations of Reiki energy will be provided to conduct hands-on energy sessions on oneself as well as on others for the purpose of clearing and balancing energy to benefit health.

**IHP 121 - Reiki Level II (1)**

Demonstrates advanced Reiki energy healing techniques and further prepares students for the role of a professional practitioner. Advanced content describing the additional Usui Reiki symbols, their meanings, and their various applications will be explained. This course will describe advanced techniques and provide demonstrations and hands-on practice giving full Reiki treatment sessions as well as long-distance sessions. Further discussion of ethics and creating a professional healing space will be included.

Prerequisite: Grade of C or higher in the following course: IHP 120.

**IHP 122 - Reiki Level III-Master/Teacher (1)**

Provides the necessary training, visual demonstrations and hands-on practicing of mastery energy techniques that will further enhance the ability to channel Reiki energy for healing purposes. The content will synthesize the previous content on the use of Usui Reiki symbols as well as explain the Master symbols and advanced mastery level techniques to perform Reiki attunements and become teachers of Reiki.

Prerequisite: Grade of C or higher in the following course: IHP 121.

### **IHP 124 - Health Apps of Crystals (1)**

Introduces the historical and modern day theories and perspectives on the energetic healing properties contained within crystals and minerals. Methods to clear, charge, cleanse, and utilize crystals and minerals will be reviewed. The course will discuss the specific properties of crystals/minerals and their use in conjunction with other energetic healing modalities to enhance overall health.

### **IHP 130 - Introduction to Aromatherapy (1)**

Provides an introductory level of information about the historical origins, safety precautions as well as various applications and uses of essential oils to reduce stress, aid in relaxation, and benefit health. Emphasis will be placed on various types and properties of common essential oils and how to safely use them as supplements to other holistic treatment modalities.

### **IHP 135 - Introduction to Herbalism (1)**

Explores the philosophy, ethics, and applications of Herbalism. It introduces pharmacokinetics and composition of herbs and their effects on bodily systems. The course will focus on the habitat, means of harvesting, storing, processing, and usage of a select group of herbs. The course will provide step-by-step guidance to safe creation of herbal products, and it will teach how to access quality sources of information.

### **IHP IHP 141 - Growing & Preserving Organic Foods (1)**

Introduces the information and skills needed to grow and preserve organic herbs and food for personal use. This course discusses various techniques and space considerations for organic gardening. Course content will include soil health, microgreens, pollination, hydroponics, seed saving, methods for preserving food and community resources for enhancing knowledge of gardening as well as for sharing information and products.

### **IHP 151 - Intro to Neurolinguistic Prog (1)**

Examines Neurolinguistic Programming (NLP) techniques for modifying behavior in achieving self-improvement, self-management, and more effective interpersonal communications. The course introduces characteristics associated with negative attitudes and beliefs that can be changed for self-improvement. Techniques for replacing negative attitudes and beliefs will be practiced to either stop unwanted habits or create desired behavior.

### **IHP 152 - Meditation for Health (1)**

Introduces the practice of fundamental meditation techniques for quieting the mind, reducing stress, and activating the Mind-Body connection to enhance one's overall health and sense of wellness.

### **IHP 158 - Introduction to Health Coaching (1)**

Describes the introductory knowledge and tools for basic coaching skills. This course will offer instruction for performing assessment, goal-setting techniques, and the essential positive communication procedures utilized between coach and client. The information, skills and professional protocols necessary to help facilitate and motivate others in the movement towards lifestyle and behavioral changes will be provided within the context of becoming an effective health and wellness coach.

### **IHP 175 - Special Topics (0)**

Provides student with a vehicle to pursue in depth exploration of a special topic of interest.

### **IHP 188 - Practicum (1)**

Provides students an opportunity to gain practical experience in applying their educational skills and/or to develop specific skills in a practical work setting. The instructor will work with the student to select an appropriate work site, establish learning objectives and to coordinate learning activities with the practicum supervisor.

### **IHP 200 - Creating Healing Presence (1)**

Applies the mind-body-spirit connection to understand the meaning of "presence," as being the quality of a holistic self-giving exchange during the healing or dying process. The course describes how enhanced self-awareness, personal discovery, and the quality of "presence" can significantly influence patient healing responses to illness or trauma. This course examines specialized techniques for profoundly connecting with others and creating a sacred space during the healing continuum and throughout the dying process.

### **IHP 203 - The Role of Art in Healing (1)**

Recognizes the role of visual art in healing that includes both didactic information and experiential learning. The course examines how the role of art in healing has evolved over the years and explores different models, approaches, and focuses of healing through visual art.

**IHP 204 - Ethics in Integrative Health (2)**

Examines the ethical issues associated with the practice of integrative health therapies with emphasis on the significance of boundaries, creating safe working environments, and maintaining a healing presence. This course addresses self-care, professional codes of ethics, confidentiality, scopes of practice within various treatment modalities as well as safe and appropriate touch. An examination of the psychological and physical dynamics of professional practitioner-client relationships as well as tools for effective communication will be discussed.

**IHP 205 - Integrative Business Practices (2)**

Describes the necessary components, utilizing self-assessments, for creating professional career goals in becoming an integrative health professional practitioner. Content will examine the necessary skills and steps to become a small business entrepreneur or a professional practitioner entering existing practices/organizations. This course provides instruction for developing individualized business plans or professional portfolios as well as reviews the benefits of joining professional organizations.

**IHP 215 - Advanced Reflexology (2)**

Discusses advanced anatomy of the hands and feet and connects to advanced reflexology techniques to address specific health issues. It focuses on enhancing the skill of learning-enhanced reflexology protocols as well as anatomy and reflexology of the ear. This course synthesizes information from previous courses in order to conduct advanced practice sessions, engage in discussions on professional practitioner ethics, and prepare for the reflexology clinical experience.

Prerequisite: IHP 116.

**IHP 220 - Healing Touch Level I (1)**

Provides experiential training that encourages personal reflection in regards to the use of energy and touch to facilitate healing responses in others. This course will provide the step-by-step process using the energy modality of Healing Touch (HT) in mastering relatively simple, energetic touch intervention techniques that can be utilized to support health and to facilitate the healing process.

**IHP 221 - Healing Touch Level II (1)**

Expands upon Level One knowledge by increasing the depth of study of Healing Touch (HT). The content will focus on advance knowledge and skills training in the techniques necessary to conduct a full one-hour healing sequence. Protocols for initial intake interviews, choosing appropriate energetic flow techniques, and using proper session documentation will be introduced. This course enhances the knowledge required to conduct an energetic health history interview and to conduct several advanced specialized HT techniques.

Prerequisite: IHP 220.

**IHP 222 - Healing Touch Level III (1)**

Explores advanced topics in the art of being an energy healer and what is necessary to transform a basic level practice into a professional practice by utilizing more expansive energetic flows and techniques. The course will provide information to deepen the understanding of the human energy field and how it manifests within physical, emotional, mental, and spiritual bodies. The importance of self-care and implementing pre-session practices for the HT practitioner's professional well-being will be reviewed.

Prerequisite: IHP 221.

**IHP 223 - Jin Shin Self-Care (1)**

Explains the experiential modality of Jin Shin Jyutsu as the "Art of the Compassionate Person" that promotes a relatively simple way of restoring harmony to the body by releasing energy congestion, tension, and stress. The value of this modality in balancing and maintenance of physical, mental and emotional health will be emphasized. The course will emphasize how applying this tool for self-care allows first-hand experience of this energy.

**IHP 227 - Bach Flower Essences (2)**

Examines the history, creation, and purpose of Bach Flower Essences. An exploration of how stress and emotions affect the physical body will be introduced. A viable connection will be made between energy medicine theories to reducing stress and their corresponding negative emotions. The course will discuss the purpose and relevant application of all thirty-eight Bach Flower Remedies, proper blending, and storage techniques as well as their use in restoring emotional balance for wellness.

**IHP 235 - Applied Herbalism (2)**

Applies introductory knowledge to explore the advanced usage of plants and herbs, plant-based remedies as well as a greater understanding of pharmacokinetics and body systems. The creation of safe herbal products will be conducted while also exploring the spiritual and intuitive side of practicing herbalism. Emphasis will be placed on plant identification, selection, and the ethical utilization of herbalism.

Prerequisite: IHP 135.

### **IHP 240 - Holistic Nutrition: Digestive Wellness (3)**

Examines the concept of the gut as the “second brain” and the importance of digestive health as a major determinant of overall wellness. The course describes different digestive imbalances, gut flora healing protocols, and how the use of natural therapies to treat digestive disorders can impact overall health. The course will review current research on digestion and evaluate controversial topics in nutrition.

Prerequisite: HWE 100 recommended.

### **IHP 250 - Registered Yoga Teacher Training Level 200 (10)**

Provides training in applicable anatomy, educational and physical requirements, and specific kinesthetic techniques necessary to become a professional Hatha Yoga (RYT200) instructor. This course describes the history, philosophy, and practice of Yoga and its multi-faceted impact on health. Special training is given to provide modifications for those with various health-related conditions or limitations. Content will focus on lesson plans preparation, protocol and skill development, and the ethical practices in becoming a registered yoga instructor.

Prerequisite: Prior yoga course.

### **IHP 252 - Mindfulness for Hlth/Well (2)**

Examines the mental, emotional, spiritual, and physiological impact of mindfulness/meditation techniques on the brain, bodily systems, and on overall stress reduction. This course explores the historical/cultural evolution of mindfulness techniques and investigates the overall health benefits of various breathing and meditation practices in promoting wellness. Content will promote experiential mindfulness exercises and information on diverse meditation tools for individual practice and teaching to others.

### **IHP 258 - Advanced Integrative Health and Wellness Coaching (3)**

Provides training in the use of advanced coaching skills necessary to become Health and Wellness Coaches. This course will provide instruction and demonstrations on the systematic coaching process based on behavioral change, positive psychology, human motivation, health promotion, and the professional coaching competencies. The content will focus on the advanced coaching protocols necessary to support and motivate future clients to make lasting behavioral changes in order to create healthier lifestyles and sustain overall wellness.

Prerequisite: IHP 158.

### **IHP 260 - PNI: Exploring Mind-Body Connection (3)**

Examines the theory of Psychoneuroimmunology (PNI) as the interrelationship of the body-mind connection and the impact of stress on overall health. Content includes the physiological and psychological interaction between the central nervous system, the immune system, and the endocrine system, and how such interaction generates and perpetuates both illness and wellness. The course will introduce new health concepts and contemporary thoughts that are impacting views of health and influencing health careers, training, and medical education.

### **IHP 261 - Traditional Chinese Medicine (3)**

Introduces the history, theories, principles, and various modalities of the Traditional Chinese Medicine (TCM) practice. The course will discuss the multifaceted TCM approach to understanding and treating the human body, including herbalism, massage, nutrition, acupuncture, cupping, exercise, and martial arts. An analysis of how TCM views, diagnoses, and treats illness/disease will be explored using ancient materials and current research. The necessary education and training required for careers using TCM will be covered.

### **IHP 264 - Mind, Body, Spirit and Energy (3)**

Explores the theory, modality practice, and energetic focus behind the mind-body connection in holistic/Eastern thought versus the role of mind-body separation in allopathic/Western thought. The course will review the scientific theory and advantages as well as detriments of Western Medicine. The content will evaluate the benefits and interconnection of mind-body medicine, energy medicine, and spiritual healing towards overall health and healing versus their absence in traditional healthcare.

### **IHP 270 - Clinical - Reflexology (2)**

Offers the clinical practicum required for the Reflexology program.

Corequisite: Pre/Co-Req, IHP 215 (Can enroll same term).

### **IHP 275 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest. A specific course description, list of competencies, and topical outline will be developed for each special topics course. This information will be filed in the department and with the Registrar for placement in the curriculum master file.

**IHP 276 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest. A specific course description, list of competencies, and topical outline will be developed for each special topics course. This information will be filed in the department and with the Registrar for placement in the curriculum master file.

**IHP 280 - Internship (1-12)**

Meets the individual needs of students of enhanced learning of an integrative health modality or practice. Students will engage in an intensive study or research project under the direction of a qualified instructor.

**IHP 285 - Independent Study (1-12)**

Provides a college-to-work based experience that draws on combined efforts of educators and employers to produce outcomes related to student career objectives.

**IHP 287 - Cooperative Education (1-12)**

Provides a college-to-work based experience that draws on combined efforts of educators and employers to produce outcomes related to student career objectives.

**IHP 288 - Practicum (1-12)**

Provides students an opportunity to gain practical experience in applying their educational skills and/or to develop specific skills in a practical work setting. The instructor will work with the student to select an appropriate work site, establish learning objectives and to coordinate learning activities with the practicum supervisor.

**IHP 289 - Integrative Health Capstone (2)**

Provides a demonstrated culmination of learning within a given program of study.

Prerequisite: IHP 201, and must have also completed 13 IHP electives before taking this course.

## ITA-Italian

**ITA 101 - Conversational Italian I (3)**

Provides the first course in a sequence for beginning students who wish to understand and speak Italian. The material includes basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

**ITA 111 - Italian Language I (5)**

Develops students' interpretive, interpersonal, and presentational communicative abilities in the language. Integrates these skills in the cultural contexts in which the language is used. Offers a foundation in the analysis of culture.

**ITA 112 - Italian Language II (5)**

Expands students' interpretive, interpersonal, and presentational communicative abilities in the language across the disciplines. Integrates these skills with the study of the cultures in which the language is used. Offers a foundation in the analysis of culture and develops intercultural communicative strategies.

Prerequisite: Grade of C or higher in the following course: ITA 111 or permission of instructor.

**ITA 211 - Italian Language III: AH4 (3)**

Continues Italian Language I and II in the development of increased functional proficiency in listening, speaking, reading and writing the Italian language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: ITA 112, and CCR 092 or CCR 094, or equivalent placement scores.

**ITA 212 - Italian Language IV: AH4 (3)**

Continues Italian Language I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the Italian language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: ITA 211, and CCR 092 or CCR 094 or equivalent placement scores.

## JOU-Journalism

Journalism classes reside under both the JOU and MGD (p. 280) prefixes, and classes are held in the Multimedia Graphic Design (p. 280) department.

The prerequisite for all JOU courses: Basic computer skills.

Basic computer skills are defined as basic keyboarding; uploading and downloading files from the Internet and external devices; using the Web for basic research; sending email and attachments; basic file management; the ability to save information to a CD/DVD, flash drive, or external device; burning a CD/DVD; the ability to use the dock or start menu to open applications; create a new folder on the desktop or other location; and open files in an application.

Students without these skills are required to take MGD 101 (p. 280)- Introduction to Computer Graphics either concurrently or prior to taking other courses in the MGD (p. 280)/PHO (p. 300)/JOU department. If MGD 101 (p. 280) - Introduction to Computer Graphics is not a requirement for your degree plan, it can be used as an elective course.

### **JOU 102 - Intro to Editing for Media (3)**

Focuses on the process of editing articles for publication in newspapers, newsletters, magazines and the Internet. The Associated Press style is emphasized.

### **JOU 105 - Introduction to Mass Media:SS3 (3)**

Places the mass media in a technological, historical, and cultural perspective, considering the validity, integrity, and influence of the evolving media in a democracy. This course is a Statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **JOU 106 - Media News and Reporting (3)**

Introduces newswriting, reporting and interviewing with an emphasis on clarity, accuracy, completeness, timeliness and fairness.

### **JOU 121 - Photojournalism (3)**

Develops photojournalistic skills in capturing moments of real life from a unique personal viewpoint. Covers a broad overview of new media story-telling techniques. Students will focus on the way they observe the world around them and on the content and quality of their photographs. Recommended course to take in advance: Digital Photography I

### **JOU 206 - Intern Newswriting & Editing (3)**

Presents how to gather information as an investigative reporter through research of local, state and federal government publications, how to cover police beat and city hall, how our courts and regulatory agencies function, and how to cover other challenges as the environment, religion, science, medical, public safety and business.

Prerequisite: Grade of C or higher in the following courses: JOU 102 and JOR 106.

### **JOU 215 - Publications Prod & Design (3)**

Provides for students participation in the planning, writing, design and production processes of a non-newspaper publication.

### **JOU 225 - New Media (3)**

Explores techniques and approaches in the latest delivery methods for internet-based journalism. Students explore digital media outlets such as blogs, audio and video podcasts, e-zines and social networks. Students create journalistic pieces for internet-based media, focusing on best journalistic practices, ethics of internet media, and technology emergence effecting digital journalism. Concepts in video production, photography, writing, sourcing, editing and relevant skills necessary for the citizen journalist are introduced. Students create components for online news dissemination.

Prerequisite: Grade of C or higher in the following courses: MGD 101, MGD 104, MGD 111, MGD 112, MGD 114 and MGD 141.

### **JOU 241 - Feature and Magazine Writing (3)**

Studies trade, consumer and technical markets; manuscript development with emphasis on nonfiction; submission techniques; and trends affecting the marketing of manuscripts.

Prerequisite: Grade of C or higher in the following courses: JOR 102, JOU 106 and JOU 206.

### **JOU 280 - Internship**

Provides a structured and guided, individualized research that is organized and tailored around the interests and needs of the individual student who may use journalism skills and experiences acquired during previous coursework.

## **JPN-Japanese**

### **JPN 101 - Conversational Japanese I (3)**

Introduces beginning students to conversational Japanese and focuses on understanding and speaking Japanese. Covers basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

### **JPN 102 - Conversational Japanese II (3)**

Continues the sequence for students who wish to understand and speak Japanese. Covers basic conversational patterns, expressions and grammar.

Prerequisite: Grade of C or higher in the following course: JPN 101 or permission of instructor.

### **JPN 111 - Japanese Language I (5)**

Introduces a sequence dealing with the development of functional proficiency in listening, speaking, reading and writing the Japanese language. Note: The order of the topics and methodology will vary according to individual texts and instructors.

**JPN 112 - Japanese Language II (5)**

Continues Foreign Language I in the development of functional proficiency in listening, speaking, reading and writing the Japanese language. Note: The order of the topics and the methodology will vary according to individual texts and instructors.

Prerequisite: Grade of C or higher in the following course: JPN 111 or permission of instructor.

**JPN 211 - Japanese Language III : AH4 (3)**

Continues Foreign Language I and II in the development of increased functional proficiency in listening, speaking, reading and writing the Japanese language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and JPN 112 or permission of instructor.

**JPN 212 - Japanese Language IV: AH4 (3)**

Continues Japanese Language I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the Japanese language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and JPN 211 or permission of instructor.

**JPN 275 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## LEA-Law Enforcement Academy

**LEA 101 - Basic Police Academy I (6)**

Conforms to POST standards and Colorado state certification requirements as well as the basic skills and knowledge necessary to perform the entry level duties of a peace officer. Emphasis will be on simulating actual situations utilizing both a lecture and laboratory mode of learning.

Prerequisite: Permission of Program Director.

**LEA 102 - Basic Police Academy II (12)**

Conforms to POST standards and state certification requirements as well as the basic skills and knowledge to perform the entry level duties of a peace officer. Emphasis will be on simulating actual situations utilizing a lecture and laboratory mode of learning.

Prerequisite: Permission of Program Director.

**LEA 103 - Basic Law Enforcement Acad III (2)**

Enhances the standards established by the Colorado P.O.S.T. Board and state certification requirements as well as the basic skills and knowledge necessary to perform the entry level duties of a Police Officer. Emphasis will be on expanding the Colorado P.O.S.T. curriculum to create a unique learning experience.

Prerequisite: Permission of Program Director.

**LEA 104 - Basic Law Enforcement Acad. IV (1)**

Enhances the standards established by the Colorado P.O.S.T. Board and state certification requirements as well as the basic skills and knowledge necessary to perform entry level duties of a Police Officer. Emphasis will be on expanding the Colorado P.O.S.T. curriculum to create a unique learning experience.

Prerequisite: Permission of Program Director.

**LEA 105 - Basic Law (8)**

Conforms to the Colorado POST standards and state certification requirements as well as the basic skills and knowledge necessary to perform the entry level duties of a peace officer. Emphasis will be on United States Constitution, arrest, search and seizure, interrogation and confessions, rules of evidence, Colorado Criminal Code, Colorado Traffic Code, Colorado Children's Code, Liquor Code and controlled substances.

Prerequisite: Permission of Program Director.

**LEA 106 - Arrest Control Techniques (3)**

Exploration of the skills, knowledge and abilities necessary to effectively maintain control of a suspect when making an arrest. Explains the continuum of force and de-escalation of force.

Prerequisite: Permission of Program Director.

**LEA 107 - Law Enforcement Driving (3)**

Exploration of the skills, knowledge and abilities required for operation of a law enforcement vehicle. Emphasizes defensive driving. Enables students to demonstrate skills by driving a vehicle under simulated conditions.

Prerequisite: Permission of Program Director.

**LEA 108 - Firearms (3)**

Discusses the skills, knowledge and abilities necessary to safely use police firearms. Students will demonstrate skills by firing weapons on a firing range. The student will demonstrate basic safety techniques and will be able to explain the firearms role within the continuum of force.

Prerequisite: Permission of Program Director.

**LEA 109 - Culture & Conflict Resolution (2)**

Explores the role culture plays in dispute resolution and ways that gender, race, ethnicity, national origin, age, religion, sexual orientation and language influence conflict resolution.

Prerequisite: Permission of Program Director.

**LEA 116 - Civil Liability (3)**

Exploration of the origin and jurisdiction of civil action, procedure and responsibility addressing the liability of criminal justice practitioners.

Prerequisite: P.O.S.T. certification.

**LEA 118 - Report Writing (3)**

Identifies the areas of concern in regards to proper documentation of police related activities. Exploration of report writing skills, proper structuring of interviews and chronological documentation of events. Incorporates proper sentence structuring, the use of correct terminology and accuracy in written reports.

Prerequisite: P.O.S.T. certification.

**LEA 126 - Patrol Procedures (3)**

Exploration of an in-depth study of the basic knowledge and skills required of a peace officer to safely and effectively accomplish patrol procedures.

Prerequisite: P.O.S.T. certification.

**LEA 130 - Adm of Just.for Reserve Offcr (1)**

Exploration of the statutory authority by which the student will function as a Colorado Reserve Peace Officer. Student will become familiar with the operations of the criminal justice system, concepts of ethics in policing and the relationship to the Law Enforcement profession, and elements of Colorado statutes necessary to function as a Colorado Reserve Peace Officer.

Prerequisite: P.O.S.T. certification.

**LEA 131 - Basic Law for Reserve Officer (2)**

Exploration of the U.S. Constitution, Rules of Evidence, Colorado Criminal Code, Victims Rights, and Legal Liability.

Prerequisite: P.O.S.T. certification.

**LEA 167 - Fingerprinting (3)**

An in-depth instruction of the interpretation, classification, and presentation in court of the Henry System of classification of fingerprint patterns. Instructor includes the discussion of lifting and preserving fingerprints from crime scenes. The processing of a crime scene using basically powders and a magna brush. The student will be proficient in the Henry System and use all kits and allied equipment in a high level at the completion of the course.

Prerequisite: P.O.S.T. certification.

**LEA 175 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of Program Director.

**LEA 180 - Internship (1-12)**

Prerequisite: Permission of Program Director.

**LEA 218 - Drug Investigative Strategies (3)**

Exploration of the laws dealing with gambling, prostitution, sex crimes, and narcotics. Allows students to understand the special techniques employed in the detection, suppression, and apprehension of violators. Includes effects of drugs and narcotics, identification of narcotics, and terminology.

Prerequisite: P.O.S.T. certification.

**LEA 219 - Police Intelligence (2)**

Focuses on the fundamentals of how law enforcement agencies apply intelligence in police operations and combat organized crime. Explains the structure, training, staffing and security of intelligence units and demonstrates operating guidelines at a command level.

Prerequisite: P.O.S.T. certification.

**LEA 221 - Community Problem Solving (3)**

Exploration of community oriented policing and problem solving strategies. Allows the student to understand the development of skills and tools necessary to implement a program. Focuses on handling stress, problem solving, and verbal communication techniques. Examines special problems that affect the police and community including victim's rights, ethics, crime prevention, gangs, ethnic intimidation and child abuse.

Prerequisite: P.O.S.T. certification.

**LEA 222 - Law Enf. Instructor Dev. Prog. (3)**

Teaches the fundamentals of classroom instruction. It includes the practice and application of classroom skills that involve the preparation and presentation of law enforcement programs, principles of learning, constructing performance objectives and lesson plans, the use of audio-visual aids, test construction and evaluation, and training liability. This is a P.O.S.T. approved course.

Prerequisite: P.O.S.T. certification.

**LEA 223 - Firearms Instructor Course (1)**

Exploration of the understanding and demonstration of safe handling and proper utilization of firearms. The student will demonstrate the safe and proper teaching techniques necessary to instruct others in the safe use of firearms. Demonstrates knowledge in the management of a safe and realistic police firearms training program and the ability to safely and properly control a police firearms range.

Prerequisite: P.O.S.T. certification.

**LEA 224 - Control Tactics Instr (ACT) (1)**

Prepares and certifies law enforcement personnel as PPCT Instructors. Once certified, they are able to teach a program of Arrest Control Tactics.

Prerequisite: P.O.S.T. certification.

**LEA 226 - Field Trng Officer Development (2)**

Exploration of the topic areas in law enforcement that are unique Field Training Officer (FTO). The instructional content of this program includes: direct supervision, evaluation procedures, individual instruction, and individual on the spot correction.

Prerequisite: P.O.S.T. certification.

**LEA 227 - L.E. Supervisory Trng Program (2)**

Develops the Law Enforcement Supervisor. It provides an overview of police supervision and gives the student an understanding of the first-line supervisor's role from three perspectives: management expectations, first-line supervisors' concept of the role, and subordinates' expectations. This is a P.O.S.T. approved course.

Prerequisite: P.O.S.T. certification.

**LEA 240 - Criminal Investigations (3)**

Introduces investigation methods and procedures from preliminary investigation through the follow-up stages.

Prerequisite: P.O.S.T. certification.

**LEA 241 - Security of Speczd Facilities (2)**

Exploration of the areas within the security field that require special knowledge, such as airport security, nuclear and atomic site control, clearance control, military and civilian integrated security systems, civil demonstrations, strikes, and riot control. Includes specialized areas of accounting, computer control, foreign trade control, and industrial espionage.

Prerequisite: P.O.S.T. certification.

**LEA 242 - PPCT Recertif. Course (ACT) (1)**

Updates the police officer on the changes of the law and any updates to the course. It is required that the instructor be a certified PPCT Instructors. Once completed the officer will be endorsed by PPCT for a period of one year.

Prerequisite: PPCT certification.

**LEA 243 - County Sheriff Operations (1)**

Exploration of the topic areas in law enforcement that are unique to the County Sheriff's Department. The content of this program includes prisoner transporting, booking procedures, courtroom security, civil process, and duties/responsibilities associated with a County Sheriff's Department as outlined in CRS 30-10-501 through 523 and CRS 30-2-106 and 107.

Prerequisite: P.O.S.T. certification.

**LEA 244 - Detention Skills Refresher (2)**

Exploration of the topic areas in law enforcement that are unique to the detention officers. The instructional content of this program includes: prisoner transporting, booking procedures, security in the courtroom, and duties/responsibilities associated with a detention as outlined in CRS 30-10-501 through 523 and CRS 30-2-106 and 107.

Prerequisite: P.O.S.T. certification.

**LEA 246 - Traffic Investigation (3)**

Exploration of the skills and concepts necessary to complete an accurate investigation of a traffic collision. Emphasizes traffic management concepts, selective traffic enforcement, and safety issues.

Prerequisite: P.O.S.T. certification.

**LEA 247 - Street Survival Techniques (2)**

Exploration of an in-depth study of the basic knowledge and skills required of a peace officer to safely and effectively accomplish the patrol function.

Prerequisite: P.O.S.T. certification.

**LEA 260 - Police Photography (3)**

Exploration of the current methods and techniques of police photography. Includes the use, nomenclature, and operation of 35mm and 4x4 cameras at simulated crime scenes and traffic accidents. Incorporates the development, printing, and enlargement of photos. Also includes the use and proper operation of digital cameras.

Prerequisite: P.O.S.T. certification.

## LIT-Literature

**LIT 115 - Intro to Literature I: AH2 (3)**

Introduces students to fiction, poetry, and drama. Emphasizes active and responsive reading. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 201 - World Lit to 1600: AH2 (3)**

Examines significant writings in world literature from the ancients to the seventeenth century. It emphasizes active reading and understanding of the works and their cultural backgrounds.~~This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 202 - World Lit After 1600: AH2 (3)**

Examines significant writings in world literature from the seventeenth century to the present. It emphasizes active reading and understanding of the works and their cultural backgrounds.~~This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 205 - Ethnic Literature: AH2 (3)**

Examines the cultural, historical, and social contexts impacting multiple ethnic American identities through critical reading and analysis. This course focuses on significant works by authors who identify as African American, Native American, Latino/a, Asian American, and other ethnicities. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 211 - Amer Lit to Civil War: AH2 (3)**

Provides an overview of American literature from the Native American through the nineteenth century Romantics. It explores ideas, historical and social contexts, themes and literary characteristics of works in various genres by major writers. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 212 - Amer Lit Aft Civil War: AH2 (3)**

Provides an overview of American literature from the mid-nineteenth century to the present. It explores ideas, historical and social contexts, themes and literary characteristics of works in various genres by major writers. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 221 - British Lit to 1770: GT-AH2 (3)**

Examines major works of British literature from the Anglo-Saxon period through the 17th century. Explores the historical, political, and social contexts of the works as well as the major themes which reflect and/or critique the social assumptions and values of the times. Besides fostering an understanding of works essential to western culture, the course will examine how these works are still influential and relevant to contemporary thought and culture. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 222 - British Lit Since 1770: AH2 (3)**

Examines major works of British literature from the 18th century to the present. Explores the historical, political, and social contexts of the works and the major themes which reflect and/or critique the social assumptions of the times. Besides fostering an understanding of works essential to western culture, the course examines how these works are still influential and relevant to contemporary thought and culture. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 225 - Intro to Shakespeare: AH2 (3)**

Explores a selection of works by William Shakespeare. It focuses on careful reading and interpretation of the plays and poems, includes pertinent information about Elizabethan England, and examines formal as well as thematic elements of the selected works. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 230 - Comics/Graphic Novels (3)**

Introduces visual literature in the form of the Graphic Novel or Comic Art. Diverse theoretical approaches will be used to evaluate and analyze texts.

**LIT 235 - Science Fiction (3)**

Examines the techniques and issues of science fiction through a close reading a variety of writers in the genre

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 246 - Literature of Women: AH2 (3)**

Examines the techniques and themes in literature of various genres by and about women by considering what it means for women to be in literature, as characters and also as authors. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 255 - Children`s Literature (3)**

Examines the criteria for selecting appropriate literature for children. Explores literature through a variety of genres, age levels, values taught through literature, and literary and artistic qualities of various texts.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 257 - Literature and Film (3)**

Examines the relationship between literature and motion pictures, emphasizing the technique and interpretive function of filmmakers.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 268 - Celtic Literature: AH2 (3)**

Exposes the student to Celtic literature. The course examines significant writings in Celtic literature from the ancients through to the twenty-first century. The course emphasizes the careful reading and understanding of the works of poetry, fiction, and drama as well as their cultural backgrounds. This is a statewide Guaranteed Transfer course in the GT-AH2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**LIT 285 - Independent Study (0.25)**

Explores particular authors, topics, themes in depth, such as Ibsen, Faulkner or Twain, or great fiction of the nineteenth century

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## MAC-Machining

**MAC 101 - Introduction to Machine Shop (3)**

Covers safety procedures, use of bench tools, layout tools, power saws, drill presses, precision measurement tools, and various hand tools related to the machine shop. Also included are sharpening drill bits and general purpose turning tools for the lathe and determining speeds and feeds for both the lathe and the milling machine.

**MAC 102 - Print Reading for Machinists (3)**

Instructs students in reading and understanding industrial prints. This course covers basic drafting and print standards, fundamentals of shape description, fundamentals of size description and annotation, industrial drawing types, and specialized parts and prints. Symbol interpretation, Tolerancing and dimensioning standards are also covered.

**MAC 105 - Intro to Machining Technology (4)**

Introduces the student to the changing era of machining technology, emphasizing terminology, referencing and applications related to manufacturing environments. The fundamental use of bench tools, layout procedures, materials, precision measuring tools, machining processes, drilling and cut-off machines and other machining/manufacturing processes will be stressed. Skill competencies and standards will be identified. Use of the Machinery`s Handbook will be strictly required and particular competencies may require performance evaluations.

**MAC 110 - Introduction to Engine Lathe (3)**

Introduces basic lathe applications which will consist of identifying lathe components and controls, understanding turning safety, calculating speeds and feeds, using various tools and tool holders, identifying basic tool geometry, and the use of common lathe spindle tooling. Students will perform basic lathe operations, which will consist of facing, center-drilling, chuck turning, turning between centers, boring, grooving, tapers, knurling, and single point threading. Students will be required to produce specified parts to a tolerance of +/- .004 in. and perform competencies set by manufacturing standards.

**MAC 111 - Intermediate Engine Lathe (3)**

Teaches students to prepare single point external and internal unified screw threads to a Class 3 fit, generate angles with the compound rest within one degree, ream holes concentric within .001 inches, determine cutting speeds, and perform facing and turning operations.

**MAC 112 - Advanced Engine Lathe (3)**

Prepares students to form radius, single-point isometric threads, turn spherical radius, use a radius gauge, and work within .0005 inches tolerance externally.

**MAC 120 - Intro to Milling Machine (3)**

Teaches students to identify the major parts of the vertical mill, align a vise, use an indicator, edge finder, and boring head, determine speeds and feeds perform simple indexing, mill flat, square surfaces and slots, drill, bore, and tap holes, and work within a plus or minus .002 inch tolerance.

**MAC 121 - Intermediate Milling Machine (3)**

Prepares students to determine hole locations by coordinates and degrees, use a rotary table, use a jig bore to drill holes by the coordinate method, and work within plus or minus .001 inch tolerance.

**MAC 122 - Adv Milling Machine Operations (3)**

Prepares students to indicate the head of a vertical mill, bore holes, drill holes at an angle, and work with tolerances of .0008 inches location and diameter.

**MAC 130 - Conventional Lathe Operations (4)**

Includes calculation of speeds and feeds on various materials, identification and application of various work holding techniques, tool forming, advanced machining practices and applications, and spindle tooling. Students will learn how to calculate and turn tapers using the compound slide or taper attachment, offset work on a four jaw chuck, turning between centers, boring, grooving, finishing, single point threading, knurling, tool grinding, drilling operations, and reaming.

**MAC 131 - Milling Machines & Operations (4)**

Introduces vertical milling machines. The operations and applications will consist of using the machine controls, speeds and feeds, spindles, arbors and adapters cutting tools, tool holders, conventional and climb milling applications simple indexing, fixture alignments, work holding methods. Students will become familiar with set-up applications considering offset boring operations, face milling, plain milling, and precision drilling applications. Students will be required to produce parts to a tolerance of +/- .004in. and perform competencies set by manufacturing standards.

**MAC 141 - Advanced Machining Operations (4)**

Provides the student the use of various conventional machine tools used in a machine shop environment. The use of engine lathes, horizontal and vertical milling machines, surface grinders, drill presses, pedestal grinders, power cut-off saws and other machine tools commonly used to produce quality machined parts in today's manufacturing environments. Machining competencies will be stressed and students will be required to produce parts manufactured by local manufacturing companies with the consideration of ISO quality standards.

**MAC 145 - Production Manufacturing (3)**

to Familiarizes the student to concepts related to manufacturing environments. Topics will consist of, but not be limited to Material Identification, Shop Floor Management, Just-In Time Manufacturing, Kan-Ban Systems, Statistical Quality Control, Total Quality Management. Various lectures and demonstrations of these processes will be delivered. Students may be required to re-search, explore, and report on particular manufacturing processes or topics.

**MAC 175 - Special Topics (1)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**MAC 201 - Intro to CNC Turning Operation (3)**

Introduces basic writing and editing of CNC lathe programs. GM codes, math, speeds and feeds, production processes including basic process controls, and documentation associated with manufacturing will be covered.

**MAC 202 - CNC Turning Operations II (3)**

Covers skills in writing and editing advanced CNC Lathe programs. GM codes, math, speeds and feeds, production processes including multi-part, process controls, and documentation associated with manufacturing will be covered.

**MAC 205 - Intro to CNC Milling Operation (3)**

Introduces basic creating and editing of CNC mill programs. Introduction to GM codes, math, speeds and feeds, production processes including process controls, and documentation associated with manufacturing will be covered.

**MAC 206 - CNC Milling Operations II (3)**

Further develops skills in writing and editing advanced CNC mill programs. GM codes, math, speeds and feeds, production processes including multi-part, process controls, and documentation associated with manufacturing will be covered.

**MAC 207 - CNC Milling Lab (3)**

Prepares students to write programs and run parts from both blueprints provided and per individual student designs. Proofing and editing programs, sub-programs, managing cutter compensations, fixture offsets, and overall execution at the machine will be the primary focus.

**MAC 210 - Intro to Swiss Turn Operations (3)**

Introduces the theory behind Swiss turn machine operations. Students will learn about the parts of the machine, general maintenance, and machine setup. Students will learn how to operate a dual spindle Swiss turn machine.

**MAC 211 - Swiss Turn Programming I (3)**

Expands on operational techniques presented in Introduction to Swiss Turn Operations. Students will design for and program a single spindle machine with live tooling. Students will expand their skills using a Swiss turn machine by learning proper tool selection, feed and speed calculation, turning programming basics, milling programming basics, and variable manipulation.

**MAC 221 - Surface Grinder Setup/Operatn (3)**

Teaches students how to identify major parts and accessories of the surface grinder and grind flat, vertical, and angular surfaces to a tolerance of .0002 position and size.

**MAC 240 - CAD/CAM 2D (3)**

Provides the student with the essential concepts and techniques that are required to successfully create part geometry, generate tool path, verify tool path models, and post process the NC codes. The student will be exposed to a 2-axis machining, 3-axis machining wire frame and surface modeling, lathe programming, and DNC systems. Programming projects and models will be demonstrated in the CNC manufacturing lab.

**MAC 241 - CAD CAM 2D Lab (3)**

Requires students to produce a variety of lab exercises on robotic machinery in conjunction with MAC 240 (p. 275). Aspects of tool-paths for contour, drill and pocket will be covered. Chaining geometry, setting parameters, and managing cutter compensations will be addressed in both multi-tool programs and re-machining operations. Coursework will primarily focus on 2D geometry projects.

Corequisite: MAC 240.

**MAC 245 - CAD/CAM 3D (3)**

Covers both the production and surfacing of three-dimensional geometry in a self-paced setting. Issues will be covered related to the production of wire frames, solids, surfaces, the joining of surfaces, joining of solids, managing construction planes, sweeping, rotating, and controlling parameter settings. A familiarity with Mastercam, CNC programming techniques, and CNC operations is recommended.

**MAC 246 - CAD/CAM 3D Lab (3)**

Requires students to produce a variety of three dimensional lab exercises on robotic machinery in a self-paced format in conjunction with MAC 245 (p. 275). Coursework will focus primarily on advanced geometry to include developing an understanding of CNC codes related to work offsets, cutter compensations, and tool management within CAD/CAM programs on the milling machine.

Corequisite: MAC 245.

**MAC 250 - Advanced Inspection Techniques (3)**

Exposes the student to the principles of dimensional metrology. Students will learn how to use common measuring instruments relating to state-of-the-art manufacturing environments. Students will also learn the importance of Quality Control, TQM, and SPC processes as they relate to manufacturing environments. Use of a coordinate measuring machine will be delivered.

**MAC 252 - Practical Metallurgy (3)**

Offers a study of metallurgical terms and definitions in an effort to understand both the behavior of metals and their service to industry. Characteristics during heating, cooling, shaping, forming, and the stresses related to their mechanical properties are covered. The theory behind the alloys, heat treatment processes, and the impact they have on strength, toughness, hardness, elasticity, ductility, malleability, wear resistance and fatigue resistances is investigated.

**MAC 253 - Wire EDM Operation (3)**

Covers the preparation, operation, and maintenance the Computer Numerical Controlled wire Electric Discharge Machine (the CNC wire EDM machine).

**MAC 257 - Wire EDM Programming (3)**

Covers how to create a G language program (G-code) for a Computer Numerical Controlled wire Electrical Discharge Machine (CNC wire EDM Machine) using Computer-aided Design and Computer-aided Manufacturing (CAD/CAM) software.

**MAC 260 - 5-Axis Mill Operation (3)**

Covers preparation, operation and maintenance of the 5-axis milling machine.

**MAC 261 - 5-Axis Mill Programming (3)**

Covers how to create a 5-axis milling machine program using Computer-aided Design and Computer-aided Manufacturing (CAD/CAM) software.

**MAC 266 - Adv Inspection Techniques II (3)**

Expands on machining techniques and applications presented in Blueprint Reading, Advanced Inspection Techniques I, and Geometric Dimension Tolerance. Students will further develop inspection skills.

**MAC 267 - Metrology Maintenance (3)**

Focuses on precise measurement and inspection techniques and maintenance of equipment to ensure that machined parts are within required parameters.

**MAC 275 - Special Topics (3)**

This course provides students with a vehicle to pursue in depth exploration of special topics of interest.

## MAN-Management

The recommended prerequisite for all Management courses is BUS 115 (p. 198), Introduction to Business.

### **MAN 117 - Time Management (1)**

Provides a clear sense of purpose for the following: structured goals, overcome barriers, leverage practical strategies, tools, and techniques to develop and implement an effective time management framework.

Prerequisite: BUS 115 suggested.

### **MAN 128 - Human Relation-Organizations (3)**

Introduces interpersonal relations most directly linked to attainment of organizational and individual goals in the business world. Other factors include motivation, career development, and conflict resolution. It explores the importance of effective communication in organizations. Addresses organizational issues such as employee motivation and customer complaints as related to product or service defects.

Prerequisite: BUS 115 suggested.

### **MAN 200 - Human Resource Management I (3)**

Provides an overview of the contemporary issues, theories, and principles used to effectively manage human resources. Topics covered include job analysis and design, talent acquisition and retention, planning and recruiting human resources, selecting employees, job placement, employee training and performance management, selecting employees, compensation and benefits, and retaining employees.

Prerequisite: BUS 115 suggested.

### **MAN 210 - Aligning Tech w/ Business Styg (3)**

Presents background on how an Information Technology (IT) Department works at the enterprise level. Discussion includes IT topics including: role and composition of the IT department in business, importance of IT security, IT federal regulations, and how business can successfully leverage technology.

Prerequisite: BUS 115 suggested.

### **MAN 212 - Negotiation/Conflict Resol (3)**

Presents proper techniques in negotiation and conflict resolution. Explore the important practices that determine successful negotiation in business. Other key elements discussed are: principles of conflict resolution including business policies, accepted business contracts, labor union contracts, pay raises, and starting salaries.

Prerequisite: BUS 115 suggested.

### **MAN 215 - Organizational Behavior (3)**

Introduces the behaviors of groups and individual members of organizations and how to influence their behavior. Emphasis is on the tools managers use to achieve organizational effectiveness.

Prerequisite: BUS 115 suggested.

### **MAN 224 - Leadership (3)**

Focuses on the leadership skills for contemporary organizations. Covers development and communication a shared vision to motivate and empower employees to manage conflict, to negotiate, and to develop teams.

Prerequisite: BUS 115 suggested.

### **MAN 226 - Principles of Management (3)**

Provides an overview of the principles of management. Emphasis is on the primary functions of planning, organizing, staffing, leading and controlling with a balance between the behavioral and operational approaches.

Prerequisite: BUS 115 suggested.

### **MAN 230 - Corporate Ethics & Social Resp (3)**

Examines the concept of ethical corporate responsibility and how an organization's resources, including individual employees and work groups of the corporation, identify and respond to social and ethical problems. Included in the course are topics of corporate ethics and social responsibility, how these concepts apply to business and management principles, and the individual corporate citizen's involvement with making ethical decisions.

Prerequisite: BUS 115 suggested.

### **MAN 275 - Special Topics (1-3)**

Provides students with a vehicle to pursue special topics of interest in business. The content of this course is designed on an as needed basis to provide current, up-to-date information.

Prerequisite: BUS 115 suggested.

### **MAN 280 - Internship (3)**

Provides continued instruction and the opportunity for students to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: BUS 115 suggested.

### **MAN 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

# MAP-Medical Assisting Professional

## MAP 110 - Medical Office Administration (4)

Introduces the administrative duties specifically used in medical offices.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## MAP 120 - Medical Office Financial Mgmt (4)

Covers the practical uses of accounts and records with emphasis on accounting principles and analysis for use in a medical office. Introduces outpatient coding with an ultimate goal to present a clear picture of medical procedures and services performed (CPT codes), correlating the diagnosis, symptom, complaint or condition (ICD codes), thus establishing the medical necessity required for third-party reimbursement.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores. Prerequisite or corequisite HPR 178.

## MAP 138 - Medical Assisting Laboratory (4)

Introduces the student to basic routine laboratory skills and techniques for collection, handling, and examination of laboratory specimens often encountered in the ambulatory care setting.

Prerequisite: Grade of C or higher in the following courses: BIO 106 (or BIO 201 & BIO 202) and HPR 178, MAP 120 and MOT 136. Some courses can be taken as a corequisite. Corequisite: MAP 110, MAP 120, MOT 130 and MOT 136.

## MAP 140 - Medical Assist Clinical Skills (4)

Provides hands on experience with the clinical skills required in medical offices. Delivers theory and skills presentations allowing for students to properly demonstrate techniques for a variety of medical needs.

Prerequisite: Grade of C or higher in the following courses: BIO 106 (or BIO 201 and BIO 202), HPR 178, MAT 050 or higher or MAT 120 or higher for AAS degree, MOT 136. . Corequisite: Prerequisite or Corequisite: MAP 110, MAP 120, MAP 138, MAP 150.

## MAP 150 - Pharmacology- Medical Assts (3)

Provides an overview of pharmacology language, abbreviations, systems of measurement and conversions. The Controlled Substances Act, prescriptions, forms of medications, patient care applications, drug classifications/interactions, and safety in drug therapy and patient care are presented. Information regarding the measurement of medications, dosage calculations, routes of administration, and commonly prescribed drugs in the medical office is provided.

Prerequisite: BIO 106 (or BIO 201 and BIO 202), HPR 178, MAT 050 or higher (or MAT 120 or higher for AAS degree), MAP 120.

## MAP 183 - Medical Assistant Internship (5)

Provides supervised placement in contracted facility for guided experience in application of knowledge and skill acquired in the classroom. The student assists with a variety of business and clinical procedures. Positions are non-paid. Student must have permission by program coordinator to begin internship.

Prerequisite: Successful completion of Medical Assisting program requirements with a grade of C or higher and all competencies passed. Students must have a completed background check, drug screen, health check, all immunizations, a CPR card, and permission of internship coordinator to begin internship.

# MAR-Marketing

## MAR 106 - Marketing Your Image (3)

Teaches students how to market themselves to prospective employers, clients, professional groups, and audiences of all types. Major emphasis will be placed on skills used to gain employment (resumes, interviewing, and professional appearance) and on skills used to achieve continued personal success (professional behavior and attitude). The course will include at least one simulated interview.

## MAR 155 - Social Media for Business (3)

Teaches students how to use social media as a business strategy and covers how to match that strategy with the goals of the business. This course addresses current trends, ethics, regulations, legal challenges, strategy, content development, and change management. This course helps students develop a better understanding of how marketing with social media is similar to and different from traditional marketing and how to best use online methods to further business goals.

## MAR 216 - Principles of Marketing (3)

Presents the analysis of theoretical marketing processes and the strategies of product development, pricing, promotion and distribution, and their applications to businesses and the individual consumer.

Prerequisite: Grade of C or higher in the following course: BUS 115.

**MAR 220 - Principles of Advertising (3)**

Examines the principles and practices of advertising and its relationship to business in order to promote a business or organization. Areas of major emphasis include advertising principles, strategies, media, copy and layout, and ethical considerations.

Prerequisite: Grade of C or higher in the following course: BUS 115.

**MAR 240 - International Marketing (3)**

Enables the student to explore the international marketing for U.S. products, and to explore the increasing competitive international environment and recent changes in the environment that have challenged U.S. business. The course is designed to make the reader an informed observer of the global market place as well as enabling him/her to develop skills to make marketing decisions in a global context.

Prerequisite: Grade of C or higher in the following course: BUS 115.

**MAR 275 - Special Topics (1-3)**

Provides students with a vehicle to pursue special topics of interest in business. The content of this course is designed on an as needed basis to provide current, up-to-date information.

**MAR 280 - Internship (1-3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

**MAR 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## MAT-Math

**MAT 050 - Quantitative Literacy (4)**

Develops number sense and critical thinking strategies, introduce algebraic thinking, and connect mathematics to real world applications. Topics in the course include ratios, proportions, percents, measurement, linear relationships, properties of exponents, polynomials, factoring, and math learning strategies. This course prepares students for Math for Liberal Arts, Statistics, Integrated Math, and college level career math courses.

Prerequisite: Appropriate Math placement exam scores.

**MAT 055 - Algebraic Literacy (4)**

Develops algebraic skills necessary for manipulating expressions and solving equations. Topics in the course include radicals, complex numbers, polynomials, factoring, rational expressions, quadratic equations, absolute value equations and inequalities, systems of linear equations, related applications, and math learning strategies. This course prepares students for College Algebra and Finite Math.

Prerequisite: Grade of C or higher in the following course: MAT 050 or equivalent placement scores.

**MAT 107 - Career Math (3)**

Covers material designed for career technical or general studies students who need to study particular mathematical topics. Topics may include measurement, algebra, geometry, trigonometry, graphs, and/or finance. These are presented at an introductory level and the emphasis is on applications.

Prerequisite: Appropriate Math placement exam scores.

**MAT 120 - Math for Liberal Arts: MA1 (4)**

Highlights connections between mathematics and the society in which we live and is intended for liberal arts majors. Topics include set theory and logic, mathematical modeling, probability and statistical methods, and consumer mathematics. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 050 or equivalent placement scores.

**MAT 121 - College Algebra : MA1 (4)**

Focuses on a variety of functions and the exploration of their graphs. Topics include: equations and inequalities, operations on functions, exponential and logarithmic functions, linear and non-linear systems, and an introduction to conic sections. This course provides essential skills for Science, Technology, Engineering, and Math (STEM) pathways. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 055 or equivalent placement scores.

**MAT 122 - College Trigonometry: MA1 (3)**

Explores trigonometric functions, their graphs, inverse functions and identities. Topics will include: trigonometric equations, solutions of triangles, trigonometric form of complex numbers, and polar coordinates. This course provides essential skills for STEM pathways. Students cannot receive credit for both MAT 166 (p. 279) & MAT 122 (p. 278).

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 121 or equivalent placement scores.

### **MAT 125 - Survey of Calculus: MA1 (4)**

Includes derivatives, integrals, and their applications, with attention restricted to algebraic, exponential, and logarithmic functions for business, life science and/or social science majors. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 121 or MAT 123, or equivalent placement scores.

### **MAT 135 - Intro to Statistics: MA1 (3)**

Introduces descriptive and inferential statistics, with an emphasis on critical thinking and statistical literacy. Topics include methods of data collection, presentation and summarization, introduction to probability concepts and distributions, and statistical inference of one and two populations. This course uses real world data to illustrate applications of a practical nature. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 and MAT 050 or equivalent placement scores.

### **MAT 155 - Integrated Math I (3)**

Engages students in the concepts of school mathematics, including the recognition of numerical and geometric patterns and their application to a variety of mathematical situations; mathematical problem-solving, reasoning, critical thinking, and communication; algebraic thinking, representation, analysis, manipulation, generalizations and extensions.

Prerequisite: Grade of C or higher in the following course: MAT 050 or equivalent placement scores.

### **MAT 156 - Integrated Math II (3)**

Furtheres MAT 155 concepts and will include fundamentals of probability, statistics, and Euclidean geometry. Mathematical problem-solving, reasoning, critical thinking and communication will continue to be an integral part of this sequence.

Prerequisite: Grade of C or higher in the following course: MAT 050 or equivalent placement scores.

### **MAT 166 - Pre-Calculus: MA1 (5)**

Extends algebraic concepts and explores the subject of trigonometry. Topics include: polynomial, rational, logarithmic, and exponential functions, trigonometric and inverse trigonometric functions and their graphs, trigonometric identities, and applications. This course provides essential skills for Science, Technology, Engineering, and Math (STEM) pathways. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following course: MAT121 or by permission of the Math department chair.

### **MAT 175 - Special Topics (0)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **MAT 185 - Independent Study (1-4)**

Provides an opportunity for the highly-motivated student to engage in intensive study and research on a specified topic under direction of a faculty member

Prerequisite: Permission of instructor.

### **MAT 201 - Calculus I: MA1 (5)**

Introduces single variable calculus and analytic geometry. It includes limits, continuity, derivatives, and applications of derivatives as well as indefinite and definite integrals and some applications. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and MAT 121 and MAT 122 or MAT 166 or equivalent placement scores.

### **MAT 202 - Calculus II : MA1 (5)**

Continues the study of single variable calculus which will include techniques of integration, analytic geometry, improper integrals, convergence of infinite numerical series and power series. This is a statewide Guaranteed Transfer course in the GT-MA1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and MAT 201 or equivalent placement scores.

### **MAT 204 - Calculus III/Engineer App: MA1 (5)**

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and MAT 202 or equivalent placement scores.

### **MAT 220 - Intro to Proof and Reasoning (3)**

Introduces the beginning concepts of mathematical proofs and reasoning. The topics are: truth tables, propositional calculus, techniques of proofs (direct proofs, contrapositive proofs, proofs by contradiction), set theory, functions, one-to-one functions, onto functions, relations, equivalence relations, and induction.

Prerequisite: Grade of C or higher in the following courses: MAT 202.

### **MAT 255 - Linear Algebra (3)**

Explores vector spaces, matrices, linear transformations, matrix representation, eigenvalues, and eigenvectors.

Prerequisite: Grade of C or higher in the following courses: MAT 204.

### **MAT 261 - Diff Eq/Engineer Applicatn:MA1 (4)**

Introduces ordinary differential equations. Topics include first, second, and higher order differential equations, series methods, approximations, systems of differential equations, and Laplace transforms with an additional emphasis on engineering applications and problem solving. Appropriate technology related to the mathematical field may be used as a component of the course. This is a statewide Guaranteed Transfer course in the GT-MA1 category. .

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and MAT 204.

### **MAT 275 - Special Topics (1-4)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

### **MAT 280 - Internship (6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

### **MAT 285 - Independent Study (1-3)**

Provides an opportunity for the highly-motivated student to engage in intensive study and research on a specified topic under direction of a faculty member

Prerequisite: Permission of instructor.

## **MET-Meteorology**

### **MET 150 - Gen Meteorology w/Lab: SC1 (4)**

Provides an introduction to general meteorology and atmospheric sciences. It includes the composition and structure of the atmosphere and characteristics that affect the atmosphere, such as temperature, pressure, and moisture. Additionally, the development of weather systems, such as storm systems, hurricanes, weather fronts and cloud development will also be examined. Finally, concepts of climatology will be stressed. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores; and MAT 050 or equivalent placement scores.

### **MET 151 - Intro to Climatology (3)**

Introduces the physical mechanisms responsible for spatial and temporal variability in Earth's climate and the human-climate relationship. This course develops a scientific understanding of the physical aspects of Earth's climate system, climate system dynamics, and factors that influence climate change. The course explores the global balance of energy and transfer of radiation in the atmosphere, major climatic controls, classifications and comparisons of major types. Current issues such as global warming and El Niño are covered.

## **MGD-Multimedia Graphic Design**

Prerequisite for all MGD courses: basic computer skills.

Basic computer skills are defined as basic keyboarding; uploading and downloading files from the Internet and external devices; using the Web for basic research; sending email and attachments; basic file management; the ability to save information to a CD/DVD, flash drive, or external device; burning a CD/DVD; the ability to use the dock or start menu to open applications; create a new folder on the desktop or other location; and open files in an application. Students without these skills are required to take MGD 101 Introduction to Computer Graphics either concurrently or prior to taking other courses in the MGD/PHO department. If MGD 101 Introduction to Computer Graphics is not a requirement for your degree plan, it can be used as an elective.

### **MGD 101 - Intro to Computer Graphics (3)**

Introduces the student to the computer system and software used to develop graphics. The student will learn the hardware and software components for publication and multimedia production through execution in various vector, raster, page layout and multimedia programs. Students will be introduced to career opportunities within graphics fields.

**MGD 102 - Introduction To Multimedia (3)**

Introduces the basic components of multimedia: text, graphics, animation, sound, and video. Students gain an introductory knowledge of various multimedia and design software programs. Students gain hands-on, technical, conceptual and aesthetic experience pertaining to the creation of multi-dimensional design and time-based media via an array of projects and demonstrations. Students will be introduced to career opportunities within multimedia fields.

Prerequisite: Grade of C or higher in the following course: MGD 101 and basic computer skills.

**MGD 103 - Intro to Production Design (3)**

Explores the use of tools, computer graphics techniques and design layout principles to produce professional graphic designs. Studies include printing basics, typography and digital color systems. Students use creative thinking to solve communication and design concepts for the output process.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 102 and basic computer skills.

**MGD 104 - Videography (3)**

Offers an introduction to the principles and techniques of videotape production, including camera operation, basic script writing, lighting, sound and basic digital editing. Detailed examination of the pre-production, production, and post-production processes, as well as aesthetics, will be included.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 102 and basic computer skills.

**MGD 106 - Creativity and Visual Thinking (3)**

Introduces the visual thinking skills necessary to understand and use the creative process, develop innovative concepts and forms, and to produce and analyze creative works. The underlying components of creative thinking, the creative process, and the creative economy are of primary concern in this class. This class is about concept development and sketching.

**MGD 109 - Design & Color (3)**

Covers the design process and creative problem solving. Design and color theories, fundamentals, styles, stages area applied to workups, finished art, and presentations. Emphasis will be on line, form, composition, and continuity.

Prerequisite: Grade C or higher in the following course: MGD 101 and basic computer skills.

**MGD 111 - Adobe Photoshop I (3)**

Concentrates on the high-end capabilities of Adobe Photoshop as an illustration, design and photo retouching tool. Students explore a wide range of selection and manipulation techniques that can be applied to photos, graphics and videos. Course competencies and outline follow those set out by the Adobe Certified Associate exam in Visual Communication Using Adobe Photoshop.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 102 and basic computer skills.

**MGD 112 - Adobe Illustrator I (3)**

Concentrates on the high-end capabilities of Adobe Illustrator as an illustration, design and vector drawing tool. Students learn how to use the tools to create digital artwork that can be used in web design, print media, and digital screen design. Course competencies and outline follow those set by the Adobe certified Associate exam in Visual Communication using Adobe Illustrator.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 102 and basic computer skills.

**MGD 114 - Adobe InDesign (3)**

Introduces students to InDesign, a page layout program which integrates seamlessly with other Adobe design programs. InDesign delivers creative freedom and productivity to DTP. Class discussions and independent projects supplement hands-on classroom work.

Prerequisite: Grade of C or higher in the following courses: MGD 111 and MGD 112 and basic computer skills.

**MGD 116 - Typography I (3)**

Introduces the history and concepts of typography as applied to graphic communications. Explores appropriate use of typography in a variety of design applications, emphasizing the basic design principles of typographic compositions and typesetting. Covers type recognition and typographic terms.

Prerequisite: Grade of C or higher in the following course: MGD 112 and basic computer skills.

**MGD 118 - Digital Color Theory (3)**

Covers color theory as it relates to multimedia. The psychology of color is taught as well as how to effectively design with color. Students learn how to correct color photographs and create color separations. Color scanning technology is also covered.

Prerequisite: Grade of C or higher in the following courses: MGD 111 and MGD 112 and basic computer skills.

### **MGD 119 - Maya I (3)**

Introduces students to Maya, a high-end character animation tool. Emphasis is on building models of various types. Students learn setting up and animating scenes for render in movie format.

### **MGD 121 - Painter for Digital Media (3)**

Teaches students how to work with an illustration and paint software application called Painter. Color and relationships, repeat patterns, animation and digitization are among the topics covered in the course as students explore the possibilities of visual art using computers. Assigned projects cover a wide range of visual approaches. Painter provides an extra competitive edge for students.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 111 and basic computer skills.

### **MGD 141 - Web Design I (3)**

Introduces web site planning, design and creation using industry-standards-based web site development tools. Screen-based color theory, web aesthetics, use of graphics editors and intuitive interface design are explored.

### **MGD 143 - Motion Graphic Design I: Softwr (3)**

Stresses creation of animation and dynamic interactive media for web and multimedia applications to a professional standard. Students will learn how develop projects for time-based media, key-frames, tweens and symbols. Students will learn how to use actions to trigger timeline events to create interactive behaviors.

### **MGD 153 - 3D Animation I (3)**

Encompasses all major aspects of creating 3D characters using animation software. Using developed characters, the student will learn how to animate for personality.

### **MGD 163 - Sound Design I (3)**

Explores the use of sound in multimedia production and audio storytelling. Students examine the principles of recording. Classes focus on how sound can enhance interactive productions and improve computer presentations. Students learn how to use the computer as a full audio editing studio.

Prerequisite: Grade of C or higher in the following course: MGD 101 and basic computer skills.

### **MGD 164 - Digital Video Editing I (3)**

Introduces to digital non-linear video editing. Students will capture, compress, edit, and manipulate video images using a personal computer. Assembly techniques including media management, editing tools, titles, and motion control; transitions and filters, and special effects are explored.

Prerequisite: Grade of C or higher in the following courses: MGD 101 or MGD 104 and basic computer skills.

### **MGD 165 - After Effects I (3)**

Provides the fundamental techniques for creating digital motion graphics such as 2D animations, animated logos, video graphics, etc. Classes cover relevant tools and techniques as well as industry standards, delivery methods and output.

Prerequisite: Grade of C or higher in the following courses: MGD 111 or MGD 104 and basic computer skills.

### **MGD 167 - Game Design I (3)**

Introduces students to game design from conceptual development and functionality, through production of a virtual world prototype. Students examine such things as character registration, in-betweens, inking and clean up used for creating real-time game environments. Storytelling and visual metaphor development are emphasized.

### **MGD 175 - Special Topics : Industry Experience I (3)**

In this course students are introduced to real-world projects, working with clients in their chosen field. The learning outcomes range from industry exploration, branding and identity, planning and creating content, organization, problem-solving, team collaboration, developing production outlines and setting goals. Students work to meet client requirements and deadlines, learn about time management, while learning to troubleshoot on the job. Students use reflection and critique to understand production. Students may prepare for a mock interview and/or design challenge throughout the semester. The goal is to give students control of applying skills they learn in the classroom, gain experience, develop or enhance a portfolio as a representation of their design processes throughout the course. Students will walk away demonstrating skills pertaining to their desired field.

### **MGD 176 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **MGD 202 - Point of Purch Package Design (3)**

Introduces the theories and principles that apply to three-dimensional design graphics for packaging and display; various dimensional marketing solutions to create dynamic visual effects concepts will be developed. Work layout stages and mock-ups will utilize various methods of cutting, folding, and assembly to explore the design concepts and their visual effects.

Prerequisite: Grade of C or higher in the following courses: MGD 111 and MGD 112 and basic computer skills.

**MGD 204 - Videography II (3)**

Offers advanced study of digital video imaging concepts using digital cameras. Heavy emphasis is placed upon media aesthetics and the creative integration of sight, sound, and motion in student projects.

**MGD 211 - Adobe Photoshop II (3)**

Develops and reinforces image composition techniques learned in Adobe Photoshop I, MGD 111. Fundamentals are continuously reinforced as new design techniques are introduced.

Prerequisite: Grade of C or higher in the following course: MGD 111 or permission of instructor.

**MGD 212 - Adobe Illustrator II (3)**

Enables the student to continue development of electronic drawing skills through practice and use of state of the art illustration software.

Prerequisite: Grade of C or higher in the following course: MGD 112 or permission of instructor.

**MGD 213 - Electronic Prepress (3)**

Explores in detail the electronic prepress process. Students examine steps for preparing a digital file for trapping, output considerations and proofing techniques. Creating effective electronic designs and efficient use of today's software programs are also covered.

Prerequisite: Grade of C or higher in the following courses: MGD 111, MGD 112, MGD 114, or MGD 113 or permission of instructor.

**MGD 263 - Sound Design II (3)**

Focuses on the application of sound with various multimedia software applications. Principles and techniques include MIDI orchestration and sequencing, digital multitrack recording and production, working with musicians and other talent, sound effects layering, integrated audio system production, and advanced audio mixing/sweetening. The student will explore synchronization techniques of audio with moving pictures, graphics, and animation.

Prerequisite: Grade of C or higher in the following course: MGD 163 or permission of instructor.

**MGD 264 - Digital Video Editing II (3)**

Looks at the more complex and advanced techniques of digital video editing. Areas of editing such as masking, filtering, blue/green screening, track mattes, and image mattes will be examined. Students will produce a movie project in this class and discuss practical ways to distribute to various audiences.

Prerequisite: Grade of C or higher in the following course: MGD 164 or permission of instructor.

**MGD 265 - After Effects II (3)**

Provides advanced skills and techniques for creating digital motion graphics. The course covers relevant tools and techniques as well as industry standards, specialized techniques, and additional tools and resources.

Prerequisite: Grade of C or higher in the following course: MGD 165 or permission of instructor.

**MGD 268 - Business for Creatives (3)**

Presents a guide to freelance work and a study of business practices and procedures and models unique to creative occupations (graphic design, web design, animation, fine arts). Discussion includes determining charges, business forms, business planning, tax structure, licenses and registration, self-promotion (resume, website, portfolio, business identity package). Course may include visits by professionals in the field and discussion of career opportunities in a quickly changing career field.

**MGD 275 - Special Topics (3)**

In this course students advance to the next level on real-world projects, working with clients in their chosen field. The learning outcomes expand on continued industry exploration, branding and identity, planning and creating content, organization, problem-solving, team collaboration, peer mentorship, developing production outlines setting and achieving production goals, meeting client requirements and deadlines, troubleshooting, reflection and critique. Students may prepare for a mock interview and/or design challenge throughout the semester. Students produce content to be presented for a portfolio review. The goal is to give students control of applying skills they learn in the classroom, gain experience, build relationships in the community, develop a portfolio and online presence for professional use, and demonstrate skills pertaining to their desired field.

Prerequisite: Grade of C or higher in the following course: MGD 175 and permission of MGD/PHO Department Advisor.

**MGD 280 - Internship (1-3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of MGD/PHO Department Advisor.

**MGD 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

### **MGD 289 - Capstone (1-3)**

A demonstrated culmination of learning within a given program of study.

## **MOT-Medical Office Technology**

### **MOT 131 - Advanced Insurance Billing/Coding (3)**

Prepares the student to code correctly to optimize reimbursements for a full range of medical services by applying data to claim forms using official coding guidelines to eliminate insurance fraud and abuse.

Prerequisite: Grade of C or higher in the following courses: HPR 178, MAP 120, and BIO 106 (or BIO 201 and BIO 202). This course can also be taken as corequisites. Corequisite: HPR 178, MAP 120, and BIO 106 (or BIO 201 and BIO 202). These courses can also be taken as a prerequisite.

### **MOT 136 - Introduction to Clinical Skills (2)**

Provides hands on experience with the basic clinical skills required for assisting with patient care in an ambulatory setting.

Prerequisite: Grade of C or higher in the following courses: HPR 178, BIO 106 (or BIO 201 and BIO 202), MAP 110, and MAP 120. Corequisite: Corequisite enrollment in HPR 178, BIO 106 (or BIO 201 and BIO 202), MAP 110, and MAP 120.

### **MOT 181 - Administrative Internship (2)**

Provides supervised placement in contracted facility for guided experience in the psychomotor, cognitive and affective learning domains acquired in an educational program.

Prerequisite: Successful completion of Medical Office program requirements with a grade of C or higher in all core classes and all competencies passed. Student must have completed the background check, drug screen, and have permission of internship coordinator to begin internship.

### **MOT 182 - Internship: Clinical (3)**

Provides supervised placement in contracted facility for guided experience in the psychomotor, cognitive and affective learning domains acquired in an educational program.

Prerequisite: Successful completion of M.A. program requirements with a grade of C or higher in classes and all competencies passed. Students must have a completed background check, drug screen, health check, all immunizations, a CPR card, and permission of internship coordinator to begin internship.

### **MOT 184 - Billing Specialist Internship (3)**

Provides supervised placement in a contracted facility for guided experience and application of knowledge and skill acquired in the classroom. The student assists with a variety of business and billing procedures.

Prerequisite: Successful completion of Medical Billing program requirements with a grade of C or higher in classes and all competencies passed. Students must have a completed background check, drug screen, health check, and permission of internship coordinator to begin internship.

### **MOT 208 - CPT Coding (2)**

Teaches coding concepts using the CPT coding system for insurance claims. The course will introduce the CMS (centers for Medicare/Medicaid services) 1500 form. HCPCS (healthcare common procedure coding system) coding and modifiers concepts discussed as applicable.

### **MOT 209 - ICD Coding (2)**

Teaches coding concepts using the ICD (international classification of disease) coding system for insurance claims.

### **MOT 210 - Intermediate Coding (3)**

Employs techniques to analyze information from medical records and code it for insurance purposes. Level I, II and ICD (international classification of disease) coding will be utilized to create medical necessity for services.

### **MOT 225 - Medical Practice Mgmt Issues (4)**

Focuses on bringing acquired knowledge to issues faced specifically by medical practice managers and is the culmination of knowledge the student has learned in the program. Includes management priorities, principles of practice management & financial, clinical, personnel, and service, financial management control, information management systems, marketing, managed care contracting and negotiations, basic business policies of medical office compliance, coding and documentation.

### **MOT 275 - Special Topics (0)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **MOT 280 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

### **MOT 289 - Capstone (0)**

Emphasizes a synthesis of the information and skills that students learned throughout their medical office technology classes.

## MST-Massage Therapy

### **MST 111 - Basic Massage Therapy (4)**

Introduces theory and techniques of therapeutic massage, including understanding of physiological benefits of massage as well as proper body mechanics and appropriate draping. Focuses on basic strokes of Swedish massage. Students also learn techniques of seated massage.

Prerequisite: Grade of C or higher in the following courses: BIO 106, HPR 178, and HHP 116.

### **MST 113 - Professional Massage (3)**

Continues the study of Integrative Therapeutic Massage techniques with emphasis on assessing and meeting client's needs. Students give massage in supervised in-class clinicals, applying appropriate therapeutic intervention.

### **MST 178 - Seminar (3)**

Provides students with an experiential learning opportunity.

Prerequisite: Grade of C or higher in the following course: MST 113.

### **MST 184 - Clinical Massage (2)**

Applies skills in a clinical setting. Focuses on improvement of massage therapy skills, ethics, and communication.

Prerequisite: Grade of C or higher in the following courses: MST 113.

### **MST 216 - Pathology for Massage Therapy (3)**

Focuses on basic knowledge of disease and injury to assist the massage therapist to promote healing, ease pain and discomfort, and avoid complications during therapy. With a broad perspective of pathology and specific pathophysiology of diseases contributing to the need for massage therapy, this course provides the foundational science for safe practice.

### **MST 284 - Clinical Massage (2)**

Provides an application of massage therapy skills in a clinical setting. This course focuses on improvement of techniques, communication with clients and other health professionals as well as documentation of massage sessions.

Prerequisite: Grade of C or higher in the following course: MST 184.

## MUS-Music

### **MUS 100 - Music Theory Fundamentals I (3)**

Introduces the basics of music theory. Course designed to help the beginning music student, or those students with limited background in music theory, study the basic elements of music. Topics include notation, rhythm, scales, key signatures, intervals, chords, beginning level melodic and rhythm dictation, ear-training and sight singing skills.

### **MUS 105 - Intro Comp Music Applications (3)**

Introduces the use of computers in the music industry. Explores current use of MIDI instrument, MIDI sequencing, MIDI editing, audio editing, notation software, and set-up of Digital Audio Workstation. No prerequisites.

### **MUS 106 - Songwriting (3)**

Examines the various processes and styles of songwriting and offers techniques and ideas for creating songs ranging from functional to original. You will explore the common factors in all styles of songwriting, and use them to bring out creative song ideas whether you have written songs before or have just always wanted to see if you could. A basic knowledge of music reading for any instrument and elementary music theory is recommended, but not required.

### **MUS 108 - Principles of Acoustics (3)**

Provides students with simplified acoustic and psychoacoustic concepts to promote an intuitive understanding of sound, its relation to and interaction with physical environments, and the role of sensory perception in shaping the way humans hear.

### **MUS 110 - Music Theory I (3)**

Presents music fundamentals, diatonic four-part harmony, analysis, ear training, and keyboard harmony. For music majors transferring to a 4-year program.

### **MUS 120 - Music Appreciation: AH1 (3)**

Covers the basic materials of music, musical forms, media, genres and musical periods. Emphasizes the development of tools for intelligent listening and appreciation. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **MUS 121 - Music Hist Mdl-Classical: AH1 (3)**

Studies the various periods of music history with regard to the composers, esthetics, forms, and genres of each period. Considers music from the Middle Ages through the Classical period. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**MUS 122 - Music Hist Romantic-Prsnt: AH1 (3)**

Studies the various periods of music history with regard to the composers, aesthetics, forms, and genres of each period. Considers music from the early Romantic period to the present. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**MUS 123 - Survey of World Music: AH1 (3)**

Provides an overview of non-Western music from around the world; provides basic listening skills and the historical/cultural context for a variety of world music styles to enable an understanding and appreciation of non-Western musical expression. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092, CCR 094, or equivalent test scores.

**MUS 125 - History of Jazz: AH1 (3)**

Provides a survey of the basic materials of music and the forms, media, genres, historical, and cultural style periods of jazz. It emphasizes the development of tools for intelligent listening and appreciation. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092, CCR 094, or equivalent test scores.

**MUS 126 - History of Rock and Pop (3)**

Provides a survey of basic materials of music, musical forms, media, genres, and musical periods of Rock and Pop music. It emphasizes the development of tools for intelligent listening and appreciation. There is no prerequisite.

**MUS 127 - Music in Film (3)**

Provides an overview of cinema music from the origins of film to the present. This course covers basic listening skills, basics of how music is used in film, and a historical/cultural context for Western and world cinematic styles to enable an understanding and appreciation of musical expression in film.

**MUS 131 - Music Class I (2)**

Applies the fundamentals of music to the voice or specific musical instruments. This course also introduces basic techniques, repertoire, and sight-reading. First year, first term.

**MUS 141 - Private Instruction: I (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. First year, first term.

**MUS 142 - Private Instruction: II (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. First year, second term.

Prerequisite: Grade of C or higher in the following courses: MUS 141 in same instrument.

**MUS 143 - Private Instruction: III (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. First year, third term.

Prerequisite: Grade of C or higher in the following courses: MUS 142 in same instrument,.

**MUS 151 - Ensemble I (1)**

First year, first term. Rehearses and performs various types of musical literature.

**MUS 152 - Ensemble II (1)**

Rehearses and performs various types of musical literature. First year, second term.

Prerequisite: Grade of C or higher in the following courses: MUS 151.

**MUS 153 - Ensemble III (1)**

Rehearses and performs various types of musical literature. First year, third term.

Prerequisite: Grade of C or higher in the following courses: MUS 152.

**MUS 161 - Computer Music Applications I (3)**

Introduces students to the Digital Audio Workstation, current practices with MIDI instruments, MIDI sequencing, MIDI editing, music notation programs.

Prerequisite: Grade of C or higher in the following courses: MUS 105.

**MUS 163 - Music Audio Production I (3)**

Designed to give music majors and students with a strong interest in music a basic understanding of the Music Production process. This includes the basic knowledge of audio/music production, the fundamentals of sound and microphone, digital and analog technology, recording, and mixing.

**MUS 165 - MIDI I (2)**

Considers the language of MIDI, computer skills necessary to learn music software applications, and the process of design and set-up of a music technology workstation. Project-oriented course covers the uses of computers in the music profession. Course projects provide instruction in basic computer skills, music sequencing and notation software skills, the language of MIDI, and operation of synthesizers.

**MUS 167 - Music Business I (3)**

Provides a foundational overview of the current, historic, and projected business practices in the music entertainment industry. Course provides opportunities to gain an understanding of the music entertainment industry including copyright, labels, publishing, licensing, distribution, marketing, finance, legal considerations, and current and future opportunities.

**MUS 168 - Audio Post Production I (3)**

Explores the steps in audio production following initial sound capture and overdubbing of sound. Key concepts include sound design, mixing, and addition of effects. Integration of music with picture is also discussed, and key concepts such as automatic dialogue replacement, Foley, score, and voiceover recording are covered.

**MUS 175 - Special Topics (0)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Permission of instructor.

**MUS 178 - Seminar/Workshop (0)**

Provides students with an experiential learning experience.

**MUS 184 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of the instructor.

**MUS 241 - Private Instruction: I (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. Second year, first term.

Prerequisite: Grade of C or higher in the following courses: MUS 142 or MUS 143 in same instrument.

**MUS 242 - Private Instruction: II (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. Second year, third term.

Prerequisite: Grade of C or higher in the following courses: MUS 241 in same instrument.

**MUS 243 - Private Instruction: III (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. Second year, third term.

Prerequisite: Grade of C or higher in the following courses: MUS 242 in same instrument.

**MUS 244 - Continuing Private Instruction (1)**

1 credit primarily for non-music majors. 2 credits for music majors planning to transfer to 4 year school. Offers private instruction consisting of a thirty or sixty minute lesson per week. Participation in a student performance is required at least once each term for 1 credit. Regular attendance at and participation in student performances is required for 2 credits. Second year, fourth term. May be repeated for credit more than once per individual institution policy.

Prerequisite: Grade of C or higher in the following courses: MUS 242 or MUS 243 in same instrument.

**MUS 251 - Ensemble I (1)**

Rehearses and performs various types of musical literature. Second year, first term.

Prerequisite: Grade of C or higher in the following courses: MUS 152 or 153.

**MUS 252 - Ensemble II (1)**

Rehearses and performs various types of musical literature. Second year, second term.

Prerequisite: Grade of C or higher in the following courses: MUS 251.

**MUS 253 - Ensemble III (1)**

Rehearses and performs various types of musical literature. Second year, third term.

Prerequisite: Grade of C or higher in the following courses: MUS 252.

**MUS 261 - Adv Music Audio Production (3)**

Designed to build upon MUS 163 and MUS 164 to give a well-structured and advanced knowledge of the various aspects of recording and production with music in a live and studio setting. This includes a working knowledge of microphones, audio mixing boards-analog and digital, recorders, analog and digital, mixing, sound, equalization and the fundamentals of acoustics in studio design.

Prerequisite: Grade of C or higher in the following courses: MUS 161 or permission of instructor.

**MUS 265 - Live Audio Engineering (3)**

Teaches the concepts and technical skills of live sound reinforcement. Topics include basic audio concepts, the operation and interconnection of a sound system, signal processing, and live sound recording. Students will participate in special class projects and live sound sessions.

**MUS 266 - Advanced MIDI (2)**

Continues the study of MIDI. This course examines unassigned control change messages, explore parameter mapping, and employ real-time hardware and automated software control of extended synthesizer parameters. MIDI patch change messages, system real-time messages, and system exclusive messages are used for recall, synchronization, and offline backup of synthesizer parameters. Real-world synchronization scenarios are explored.

Prerequisite: Grade of C or higher in the following courses: MUS 165.

**MUS 268 - Audio Post Production II (3)**

Explores the steps in audio production following editing and mixing. Special attention will be paid to final equalization, audio level compression, multi-band audio compression, and brick wall limiting. Audio mastering is explored from an historic and practical perspective. Dithering, compression, and optimization for specific media types will also be discussed.

Prerequisite: Grade of C or higher in the following courses: MUS 168.

**MUS 275 - Special Topics (0)**

Covers specific topics in music. This course is offered as needed for credit appropriate to the topic and each offering includes a description of the topic(s).

Prerequisite: Permission of instructor.

**MUS 278 - Seminar/Workshop (0)**

Provides students with an experiential learning experience.

**MUS 284 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

Prerequisite: Permission of instructor.

## NAT-Nail Technician

**NAT 110 - Intro to Nail Care (3)**

This course covers the proper use of implements used in manicures and pedicures. Theory and practical application of proper set-up, safety, sanitation, nail shapes, anatomy, product knowledge and terminology dealing with manicures and pedicures is covered. Training is done in a classroom or lab setting using models or other techniques.

**NAT 111 - Inter I Nail Care (2)**

This course covers theory and practical application dealing with different types of manicures, pedicures, nail art, and massage techniques. Theory and practical application of procedures, products, nail shapes, and maintenance of natural nails is covered. Students learn to recognize different nail disorders and their proper treatment. Training is done in a specialized class or in supervised salon (clinical) setting, using models or customer service. Proper sanitation and sterilization as it pertains to all aspects of manicures, pedicures, and nail art is taught.

**NAT 210 - Advanced Nail Care (2)**

This course covers advanced theory and practical application dealing with different types of manicures, pedicures, massage techniques, and nail art. Topics included in this course are: practical application of procedures, products, nails shapes and maintenance of the natural nails. Course will cover client education on different nail disorders and their proper treatment. Training is done in a specialized class or in supervised salon (clinical) setting, using models or customer service.

**NAT 211 - Nail Enhancements (5)**

This course covers advanced theory and product knowledge of current industry nail enhancements to ready the student for employment. Practical application and removal techniques of nail wraps, tip overlays, acrylics and any current enhancements are practiced. Instruction is provided in specialized classes or in supervised salon setting using models or customer service. This course prepares the student for the Colorado state board licensing examination.

**NAT 230 - Nail Tech Prep-State Board (4)**

Provides preparation for State Boards. Allows the student the opportunity to gain knowledge in the practical and/or written examination required by the Colorado Board of Barber/Cosmetology.

**NAT 275 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**NAT 288 - Practicum (1)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**NAT 290 - Adv Nail Technician Studies (3)**

Provides students with a vehicle to pursue indepth exploration of special topics of interest.

## Natural & Physical Sciences, Arts and Humanities

**Natural & Physical Sciences, Arts and Humanities - 100 level or higher**

## NRE-Natural Resources

**NRE 251 - General Oceanography w/Lab:SC1 (4)**

Provides a comprehensive introduction to modern geological and chemical oceanography. Includes earth history, plate tectonics, geophysics, geochemistry, marine sediments, the hydrosphere, physical properties of salt water, major and minor components of seawater, and ocean-atmosphere interactions. This course includes laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or MAT 055 or equivalent placement scores.

## NUA-Nursing Assistant

**NUA 101 - Nurse Aide Health Care Skills (4)**

Prepares the student to perform the fundamental skills of the nurse aide. Basic nursing skills, communication skills, restorative services, personal care skills, safety and emergency care issues are covered. Includes knowledge and/or principles of asepsis, OSHA and HIPAA regulations. Ethical behaviors, cultural sensitivity and principles of mental health will be addressed, as well as patient/resident rights.

Prerequisite: Grade of C or higher in the following courses: HPR 102 and CCR 092 or CCR 094 or equivalent placement scores. Corequisite: NUA 170.

**NUA 170 - Nurse Aide Clinical Experience (1)**

Applies knowledge and skill gained in NUA 101 to patient care.~

Prerequisite: Grade of C or higher in the following courses: HPR 102. Corequisite: NUA 101.

## NUR-Nursing

**NUR 170 - Clinical I (0)**

Offers the clinical practicum to apply the related nursing theory.

Prerequisite: Grade of C or higher in the following courses: HPR 102 and CCR 092 or CCR 094 or equivalent placement scores. Corequisite: NUR 290 and NUR 291.

**NUR 290 - RN Refresher Course (8)**

Presents material that is designed for all RNs regardless of time absent from nursing practice, to explore avenues of employment. Clinical experience is held in the hospital to refresh and update basic nursing skills. Other opportunities for clinical experience may include home health, long-term, rehabilitation, and hospice

Prerequisite: Grade of C or higher in the following courses: HPR 102 and CCR 092 or CCR 094 or equivalent placement scores. Corequisite: HPR 210 and NUR 291.

**NUR 291 - RN Refresher Course Clinical (2)**

Presents material as a co-requisite to NUR 290 (p. 289) the RN dydatic portion of the completer program. Students will demonstrate skill attainment gained in NUR 290 (p. 289).

Prerequisite: Grade of C or higher in the following courses: HPR 102 and CCR 092 or CCR 094 or equivalent placement scores. Corequisite: NUR 290.

## OSH-Occupational Safety

## Technician

### **OSH 126 - 30HR Constructn Industry Stnds (3)**

Provides a 30-Hour OSHA certification course for the construction industry and participants will review the current OSHA standards contained in 29 CFR 1926. Participants that complete the course will receive a certificate of completion from the United States Department of Labor, Occupational Safety and Health Administration. The course is taught by instructors certified by the Occupational Safety and Health Administration.

## OUT-Outdoor Studies

### **OUT 101 - Mountaineering (3)**

Provides students with a combination of skills and practical experience in the fundamentals of mountaineering. Emphasizes basic climbing skills and techniques, equipment usage, safety systems, mountain travel and awareness, problem solving and decision-making, high altitude climate and weather, wilderness ethics, and physical fitness.

### **OUT 107 - Orienteering and Routefinding (2)**

Combines the topics of using different topographical maps and compasses in order to safely plan a route in the wilderness with Orienteering (organized competitive cross-country land navigation). Orienteering rules, symbols, clues, and clubs are covered. Field trips may include student participation in a scheduled Orienteering meet.

### **OUT 108 - Wilderness Survival Skills (3)**

This course emphasizes the physiological, psychological and practical principles of survival. Survival equipment, wilderness improvising techniques, and wilderness dangers are included.

### **OUT 109 - WinterWilderness Surviv Skills (2)**

Emphasizes winter survival techniques in the nivean environment at or near timberline. Focuses on winter ecology, basic snow science, and avalanche safety and rescue in a backcountry setting. This course includes field days and an overnight in a snowcave.

### **OUT 112 - Mountain Orientation (2)**

A concentrated field experience in the Colorado mountain environment is provided in this course. Emphasis is on backpacking skills, safety procedures, ecology, geology, geography and group dynamics.

### **OUT 113 - Desert Orientation (2)**

A concentrated field experience in a desert environment is provided in this course. Emphasis is on procedures for group travel and camping, ecology, geography and safety.

### **OUT 114 - Canyon Orientation (2)**

Encounters the environment of the Canyonlands, Colorado Plateau or the Grand Canyon, where students develop proficiency in canyon travel, group camping and will explore the geology, geography and ecology of the canyon country.

### **OUT 115 - Snow Orientation (2)**

A concentrated field experience in snow covered terrain and winter mountaineering is provided. Emphasis is on orienteering, natural shelter construction, site selection and survival first aid.

### **OUT 116 - River Orientation (2)**

Provides whitewater boat handling and water reading skills through experience on selected rivers. Students will learn river trip planning, river safety procedures, equipment, logistics, camp management, hazard evaluation, the natural history and archeology of river environments and minimum environmental impact on river environments.

### **OUT 119 - Flyfishing I (1)**

Enables the student to gain the knowledge and skill of the fine art of flyfishing including the selection and use of appropriate equipment, fly-casting techniques, flyfishing entomology, and guiding techniques. Includes several field trips to local flyfishing areas.

### **OUT 126 - Mountain Biking (1)**

Introduces basic mountain biking skills and techniques. The primary emphasis is to gain an understanding of the basic principles of mountain biking. Students develop skills and techniques for all riding situations, review bicycle anatomy, and basic maintenance and repairs.

### **OUT 129 - Ice Climbing I (1)**

Introduces technical (roped) ice climbing, including equipment selection and safety, knots, belaying and climbing, rappelling and climbing safety.

### **OUT 131 - Rock Climbing I (2)**

Introduces basic rock climbing, improving dexterity, problem solving skills and the physical work capacity of an individual. Enables the student to gain an understanding of the general principles of climbing; how equipment works and how it is used; basic climbing skills and techniques; safety and climbing etiquette and terminology.

### **OUT 132 - Rock Climbing II (2)**

Introduces lead climbing skills and techniques, problem solving skills and physical fitness. Emphasizes the general principles of lead climbing; proper usage of climbing equipment; development of lead climbing skills and techniques; climbing ethics and safety; and terminology.

Prerequisite: Grade of C or higher in the following course: OUT 131 or permission of instructor.

### **OUT 133 - Technical Canyoneering (2)**

Introduces students to a variety of travel techniques for non-technical and technical canyon environments. Topics include: weather, canyon geography, navigation, group management and safety, technical rope work, climbing skills and self-rescue. A variety of wet and dry canyon travel techniques will be practiced, including: walking, scrambling, climbing, rappelling, jumping and swimming. Leave No Trace techniques in a desert canyon environment as well as a general knowledge of natural history and cultural history of the region will be emphasized.

### **OUT 134 - Wilderness Ethics (2)**

Emphasizes the motivation, aesthetics, and ethics of wilderness. Examines viewpoints from Native American, Western, historic, and modern environmental writers.

### **OUT 135 - Risk Mgmt of Outdoor Prof (1)**

Introduces risk management in the outdoor environment. Students will gain a better understanding of the inherent risks associated with various outdoor activities. They will learn how to analyze and minimize those risks, how to establish emergency protocols to react to those risks, and how to take the proper steps to resolve the consequences from those risks. After learning to identify, assess and reduce the risk, students will write a risk management plan specific to their area of interest. This course will cover outdoor leadership skills and delve into backcountry emergency situations and scenarios.

### **OUT 136 - Leave No Trace Trainer Cert (2)**

Introduces the student to the principles of Leave No Trace and prepares students to teach Leave No Trace curriculum in a variety of outdoor and urban settings. This class is a must for guides, outfitters, outdoor educators, agency employees, scout/youth group leaders, or anyone who cares about minimizing impact on the Colorado backcountry.

### **OUT 137 - Kayaking (1)**

Provides basic kayak and water reading skills. The students will learn boating safety, hazard evaluation, terminology, whitewater river reading skills, paddling strokes, bracing techniques, peel out and eddy turns, and rescue and self-rescue techniques including wet exits, Eskimo rescues and introduction to and practice of the Eskimo roll.

### **OUT 139 - White Water Rafting Guide (2)**

Meets the requirements of Colorado Statute 33-32-105.5 which provides for the minimum qualifications of professional whitewater rafting guides. The classroom portion includes a review of the logistics, equipment, clothing, safety considerations, risk management, outdoor ethics, river reading fundamentals, and leadership skills. The remainder of the course will be spent with a licensed outfitter practicing all related and required skills while on the river.

### **OUT 140 - Swift Water Rescue Tech I (1)**

Trains and certifies river professionals and recreational users how to handle emergencies and rescue situations on the river. Topics include shallow water crossing, river swims, swimming rescues, shore based rescues, boat handling and boat based rescues, related equipment and communication in a variety of rescue situations.

### **OUT 143 - Backpacking (2)**

Provides skills related to wilderness travel and outdoor adventure. Emphasizes knowledge of backpacking skills, survival techniques, proper physical conditioning, route finding, equipment selection, and an understanding and respect for the environment. The course incorporates lecture and discussion sessions followed by a weekend trip in the mountains.

### **OUT 144 - Backcountry Cooking (1)**

Focuses on menu planning, nutritional requirements for wilderness camping, and meal preparations. Includes cooking a backcountry meal.

### **OUT 145 - Introduction to Winter Sports (1)**

Provides an overview of at least two of the following winter sports: alpine skiing, snowboarding, ice skating, telemark skiing, nordic skiing, snowshoeing, or skate skiing. Enables the student to gain the knowledge and techniques necessary for winter sports on beginner to intermediate groomed or backcountry terrain. Incorporates multiple field trips to ski areas or other outdoor venues.

### **OUT 149 - Alpine Skiing I (1)**

Presents a basic Alpine skiing course designed for those who have had little or no prior downhill skiing experience. The course will consist of a combination of on the snow classes at an established ski area and classroom instruction at the college. For purposes of instruction, students will be assigned to small groups based on their present skiing ability. All on snow instruction will be by certified ski instructors employed by the ski area.

### **OUT 150 - Alpine Skiing II (1)**

Presents an advanced skiing course designed for students who are ready for advanced instruction in parallel skiing. The course will consist of a combination of on the snow classes at an established ski area and classroom instruction at the college. Students will be divided into small groups and assigned to instructors based on demonstrated skiing ability. All on snow instruction will be by certified ski instructors employed by the ski area.

### **OUT 151 - Snowshoeing (1)**

Emphasizes the basic skills, equipment, clothing and techniques of snowshoeing. It includes the objective dangers involved with winter recreation.

### **OUT 152 - Snowboarding I (1)**

Serves as a basic snowboarding course designed for those who have had little or no prior snowboarding experience. Incorporates a combination of on the snow classes at an established ski area and classroom instruction at the college. For purposes of instruction, students are assigned to small groups based on their snowboarding ability. Snow instruction is taught by certified ski instructors.

### **OUT 153 - Snowboarding II (1)**

Introduces advanced snowboarding designed for those with prior snowboarding experience and can link skidded turns with good speed and control on green and blue terrain. Covers a combination of on the snow classes at an established ski area and classroom instruction at the college. Students are assigned to small groups based on their present snowboarding ability. Snow instruction is taught by certified ski instructors.

### **OUT 156 - Survival Plants in Summer I (2)**

Introduces the student to the summer season genus and species recognition of wild useful plants (edible, medicinal, poisonous and tool-craft) in all life zone categories (alpine subalpine, montane, foothill and desert) of Colorado. Other topics covered will be summertime identification challenges, macro and micro environments, and dangerous lookalikes, and soils, latitudinal and elevational effects. Note: The Survival Plant series of classes can be taken in any order because each course academia is seasonal specific not nomenclature specific.

Offered: Summer.

### **OUT 157 - Survival Plants in the Fall (2)**

Introduces the student to the fall season genus and species recognition of wild useful plants (edible, medicinal, poisonous and tool-craft) in all life zone categories (alpine, subalpine, montane, foothill and desert) in Colorado. Other topics covered will be wilderness survival as it relates to wild useful botany, definition of a "weed", natives vs. non-natives, parasites and saprophytes, poisoning and habitat synergy. Note: The Survival Plant series of classes can be taken in any order because each course academia is seasonal specific not nomenclature specific.

Offered: Fall.

### **OUT 158 - Survival Plants in Spring I (2)**

Introduces the student to spring season genus and species recognition of wild useful plants (edible, medicinal, poisonous and tool-craft) in all life zone categories (alpine, subalpine, montane, foothill and desert) in Colorado. Other topics covered will be early ethno botany, botanical nomenclature, annuals, biennials and perennials, harvesting ethic, rare plants and seasonal changes. Note: The Survival Plant series of classes can be taken in any order because each course academia is seasonal specific not nomenclature specific.

Offered: Spring.

### **OUT 161 - Survival Plants: Summer II (3)**

Introduces the student to useful wild plants of Summer not seen in earlier classes, as well as a review of botany and topics covered in previous classes. Students will learn wild food preparation, cooking and wild preservation methods. Students will experiment with wild salads, raw vs. cooked dishes and aquatic plant cooking. In addition, advanced cordage construction methods will be covered. The wet method of cordage construction will be practiced.

Offered: Summer.

### **OUT 162 - Survival Plants: Fall II (3)**

Introduces the student to useful plants of the Fall season not seen in earlier Survival Plants classes, as well as a review of botany learned in earlier classes. Students will continue learning wild food preparation, cooking and preservation (dehydration). They will experiment with various wild plant food combinations, wild plant spices and flavorings. In addition, fire starters both primitive and modern will be discussed and practiced (weather permitting). Natural tenders, friction fires and fire bundles will be covered.

Offered: Fall.

**OUT 163 - Survival Plants: Spring II (3)**

Introduces the student to the useful wild plants of Spring not seen in earlier classes, as well as a review of botany and topics covered in previous classes. Students will learn and practice harvesting methods such as winnowing grain from chaff using the wind. Wild food preparation, cooking and preservation will be expanded. Prepared food categories will be wild teas and coffees, wild sprouts and wild sweets and deserts.

Offered: Spring.

**OUT 168 - Avalanche Safety I (1)**

Introduces the latest terms, technology and practices in the field of avalanche safety. Topics discussed include different types of avalanches, avalanche terrain, avalanche rescue, trip planning and gathering field observations. Emphasis is placed on using the avalanche bulletin to make sound terrain decisions. This course meets the American Avalanche Association Recreational Level 1 Avalanche Course guidelines.

**OUT 169 - Avalanche Awareness Level II (2)**

Enhances students understanding of snow and avalanche phenomena, hazard evaluation, rescue, avalanche forecasting and avalanche hazard mitigation. Students will receive a certificate of completion stating that the course was taught following the guidelines of the American Avalanche Association.

Prerequisite: Grade of C or higher in the following course: OUT 168 or permission of instructor.

**OUT 175 - Special Topics (1-4)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**OUT 187 - Cooperative Education Internsh (0)**

Provides students an opportunity to gain practical experience in applying their occupational skills and/or to develop specific skills in a practical work setting. The instructor will work with the student to select an appropriate work site, establish learning objectives and to coordinate learning activities with the employer or work site supervisor.

**OUT 201 - Scuba Diving (1)**

Provides basic instruction in scuba diving. Focuses on the knowledge and skills related to swimming and snorkeling, diving equipment, communications, the environment, safety, dive tables, and other pertinent information a student needs for safe scuba diving. This course prepares the student for open-water (PADI) certification.

**OUT 202 - Open Water Diver (1)**

Requires student divers to demonstrate mastery of performance requirements for four (4) different open water dives to become a certified open water diver through the Professional Association of Diving Instructors (PADI).

**OUT 203 - Advanced Open Water Diver (2)**

Extends the student's prior knowledge of diving by introducing them to advanced techniques including: deep diving, underwater navigation, night diving, peak performance buoyancy and multilevel diving. The classroom focuses on developing the student's knowledge, while the pool sessions focus on further developing the student's underwater skills. The open water training dives focus on improving the students diving skills as well as introducing the student to the different types of dives available.

Prerequisite: Grade of C or higher in the following courses: OUT 201 and OUT 202 or permission of instructor.

**OUT 204 - Rescue Diver (2)**

Introduces the student to being able to help others in a rescue scenario. Teaches the student how to recognize problems at all stages in the rescue process. The classroom sessions focus on theories including stress management. The pool sessions focus on the practical application of assisting divers in trouble. The open water sessions focus on realistic situations. This fine tunes the student's ability to handle different situations and prepares the student for the Divemaster course.

Prerequisite: Grade of C or higher in the following courses: OUT 201, OUT 202, and OUT 203 or permission of instructor.

**OUT 205 - Divemaster (3)**

Introduces the student to leadership level diving. It trains the student in several areas of focus: dive theory, waterman ship skills, problem solving abilities, role model behavior, student diver management and certified diver management. These skills are learned in both pool and classroom sessions. The practical application phase teaches the student how to deal with student divers as well as certified divers in a leadership role.

Prerequisite: Grade of C or higher in the following courses: OUT 201, OUT 202, OUT 203 and OUT 204 or permission of instructor.

### **OUT 206 - Assistant Scuba Instructor (3)**

Introduces the student to the skills needed to teach scuba diving. The classroom sessions start to develop the student's ability to set up teaching presentations, confined water presentations, open water presentations, standards and procedures for conducting Scuba diving courses and marketing of scuba to the general public. The pool sessions fine tune the student's ability to teach skills and demonstrate skills to training divers. The open water sessions show students how to evaluate divers' skills in a real world environment.

Prerequisite: Grade of C or higher in the following courses: OUT 201, OUT 202, OUT 203 and OUT 204 or permission of instructor.

### **OUT 207 - Open Water Scuba Instructor (3)**

Provides the students with specific instructor skills and refines their teaching ability by showing them the most current methods for training divers. Students will fine-tune confined water teaching presentations as well as get more opportunities to polish their abilities to evaluate student diver skills in the confined and open water environments. Students will perform rescues and fine tune rescue abilities as well as demonstrating how to conduct a continuing education course.

Prerequisite: Grade of C or higher in the following courses: OUT 201, OUT 202, OUT 203 and OUT 204 or permission of instructor.

### **OUT 216 - Challenge Course Facilitation (2)**

Provides approaches to challenge course management including construction and maintenance of high and low elements, facilitation and group dynamics, risk management and safety, and challenge course philosophies.

### **OUT 237 - Paddle Sports (2)**

Focuses on the methods and skills of conducting and leading safe lake and river trips in various types of watercraft such as canoes, kayaks, or inflatable boats. Students will learn modern river paddling techniques, trip planning and organization, basic river rescue and safety skills, federal and local permit systems, and minimal impact camping and boating techniques for a river corridor. This course includes a multi-day river expedition.

### **OUT 244 - Wilderness First Responder (1)**

Is intended for outdoor enthusiasts and professionals who travel, recreate, and work in remote environments. This course focuses on the prevention, assessment, and treatment of injuries and illnesses common to backcountry travel as well as how to manage a rescue. The course introduces patient assessment, standards of care, team dynamics, and critical thinking used during wilderness emergencies.

### **OUT 245 - Wilderness First Responder Refresher (1)**

Meets the standards for recertification of a Wilderness First Responder certification. Topics to be included are CPR, patient assessment, trauma, medical, and environmental emergencies. This course is required to maintain a current Wilderness First Responder certification, which must be recertified every three years.

### **OUT 250 - Alpine Ski Instructor I (2)**

Provides the skills and knowledge required to become a certified alpine ski instructor at the PSIA-AASI Level 1. This course teaches proper execution of skiing demonstrations and movement analysis. It evaluates students' technical knowledge and teaching skills to meet requirements set by the Professional Ski Instructors Association (PSIA) for certification. Successful completion of this course may result in an PSIA Alpine Skiing Level 1 Instructor certification.

### **OUT 251 - Snowboard Instructor I (2)**

Provides the skills and knowledge required to become a certified snowboard instructor at the Professional Ski Instructors Association – American Association of Snowboard Instructors (PSIA-AASI) Level 1. This course teaches proper execution of snowboarding demonstrations and movement analysis. It evaluates students' technical knowledge and teaching skills to meet requirements set by the AASI for certification. Successful completion of this course may result in an AASI Snowboard Level 1 Instructor certification.

### **OUT 275 - Special Topics (1-4)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

### **OUT 289 - Capstone (4)**

Emphasizes how outdoor recreation leadership can be integrated into future employment opportunities as well as future educational plans. Students will develop a professional portfolio and will take a comprehensive academic exit exam and a comprehensive skills exit exam.

## **PAS-Physician Assistant**

[www.rccc.edu/physician-assistant](http://www.rccc.edu/physician-assistant)

Courses can only be taken after acceptance to the PA program.

### **PAS 601 - Professional Seminar I (1)**

Introduces the physician assistant student to the PA program and the PA profession. This course will orient and prepare the student to succeed as a graduate student and a future healthcare professional. The course covers the history of the profession and leadership of the PA in the health care delivery system.

**PAS 604 - Evidence - Based Medicine (2)**

Provides the physician assistant student with a foundation in the statistical techniques used to evaluate clinical research. The student integrates biomedical research concepts and critical evaluation of the medical literature to determine their application to patient care. The student develops a viable research proposal in preparation for the completion of the graduate capstone project.

**PAS 609 - Human Anatomy I (2)**

Provides the physician assistant student with a foundation of normal human anatomic structure and function. The course prepares the student to integrate this knowledge with clinical presentation, examination findings, and the anatomic changes seen in pathophysiological processes. Systems: integument; eyes; head; ears, nose and throat; cranial nerves; respiratory; cardiovascular; abdomen.

**PAS 610 - Human Anatomy II (2)**

Provides the physician assistant student with a foundation of normal human anatomic structure and function. The course prepares the student to integrate this knowledge with clinical presentation, examination findings, and the anatomic changes seen in pathophysiological processes. Systems: abdomen (continued), genitourinary, endocrine, musculoskeletal, lymphatic.

**PAS 611 - Human Anatomy Lab I (1)**

Provides the physician assistant student opportunities to identify normal and abnormal anatomy on a human cadaver while participating in dissection activities. The course assists the student in the integration of normal human anatomic structure and function, clinically applied human anatomy, and the anatomic changes seen in pathophysiological processes. Systems: integument; eyes; head; ears, nose and throat; cranial nerves; respiratory; cardiovascular; abdomen.

**PAS 612 - Human Anatomy Lab II (1)**

Provides the physician assistant student opportunities to identify normal and abnormal anatomy on a human cadaver while participating in dissection activities. The course assists the student in the integration of normal human anatomic structure and function, clinically applied human anatomy, and the anatomic changes seen in pathophysiological processes. Systems: abdomen (continued), genitourinary, endocrine, musculoskeletal, lymphatic.

**PAS 613 - Pharmacology I (2)**

Provides the physician assistant student with the fundamental principles of pharmacology. For prescription and non-prescription medications, the student learns the mechanism of drug action, metabolism, elimination, and toxicity. This course provides a pharmacological foundation to assist the student in choosing appropriate medications to treat a patient and his/her disorder or disease.

**PAS 614 - Pharmacology II (4)**

Builds on the foundation of pharmacotherapy by focusing upon the importance of pharmacologic action, classification, and therapeutic use. The student assesses the clinical and therapeutic use of medications as well as the recommended treatment plan for specific disease states. The student evaluates and individualizes medication regimens for patient-based on-drug attributes, clinical evidence, comorbidities, mechanism of action, drug safety, and monitoring parameters.

**PAS 618 - Psychosocial Care (3)**

Prepares the PA graduate student to recognize the common behavioral health diagnoses that are relevant to primary care. The student identifies the psychiatric and psychosocial aspects of the individual and determines an appropriate plan of care. This includes appropriate medication use, referrals, and consultations with various members of the behavioral medicine team. The student also learns techniques that prepare him/her to discuss difficult psychosocial topics with patients.

**PAS 625 - Clinical Medicine I (13)**

Prepares the physician assistant student to identify common presentations of disease states, correlate pathophysiology, diagnostics, pathogens of diseases, order and interpret appropriate testing, and formulate a differential diagnosis. The course includes analysis of the differential diagnosis and proposal of an assessment and plan for any patient across the lifespan. The course covers pertinent consults and referrals, and provides appropriate patient education. Organ systems include integument, eyes, ears, nose, throat, neurological, endocrine, male genitourinary, and pulmonary.

**PAS 626 - Clinical Medicine II (13)**

Prepares the physician assistant student to identify common presentations of disease states, correlate pathophysiology, diagnostics, pathogens of diseases, order and interpret appropriate testing, and formulate a differential diagnosis. The course includes analysis of the differential diagnosis and proposal of an assessment and plan for any patient across the lifespan. The course covers pertinent consults and referrals, and provides appropriate patient education. Organ systems include integument, cardiac, vascular, genitourinary and reproductive, gastrointestinal, renal, and musculoskeletal.

**PAS 629 - Clinical Medicine Lab I (2)**

Prepares the student to integrate concepts of the practice of medicine through experiential methods including problem-based learning, team-based learning, script concordance, etc. The student will be provided opportunities to develop critical-thinking skills in the approach to patient care. Systems: integument; eyes; ears, nose and throat; endocrine; genitourinary and reproduction.

**PAS 630 - Clinical Medicine Lab II (2)**

Prepares the student to integrate concepts of the practice of medicine through experiential methods including problem-based learning, team-based learning, script concordance, etc. The student will be provided opportunities to develop critical-thinking skills in the approach to patient care. Systems: integument (continued); lungs; cardiac; vascular; genitourinary and reproduction (continued); gastrointestinal; musculoskeletal; neurological.

**PAS 631 - History and Physical Exam I (4)**

Prepares the physician assistant student to obtain appropriate and pertinent historical information and perform a physical examination in any patient across the lifespan. Both history and physical examination findings assist in the formulation of a reasonable differential diagnosis and ultimately a diagnosis. The course teaches students to prepare proper and legal documentation. The course includes an introduction to basic primary care procedures. Integument, eyes, ears, nose, throat, lymphatic, genitourinary and reproduction, and lungs are covered.

**PAS 632 - History and Physical Exam II (4)**

Prepares the physician assistant student to continue to refine history-taking and physical examination skills in any patient across the lifespan. Both history and physical examination findings will assist in the formulation of a differential diagnosis and ultimately a diagnosis. Communication skills and procedures will be emphasized through practice. Introduction to basic primary care procedures will be included. Cardiac, vascular, genitourinary and reproductive, gastrointestinal, and musculoskeletal systems are covered.

**PAS 689 - Master's Project/Capstone (4)**

Requires students to prepare the capstone project required for graduation from the PA program. Under the guidance of a faculty advisor, students identify an approved health care topic or issue, develop a research proposal, conduct appropriate research of the medical literature using evidence-based medicine principles, and create a research paper and a poster presentation that will be submitted for publication.

## PED-Physical Education

**PED 101 - Conditioning Lab (1)**

Offers an independent self-paced format of conditioning exercises to meet individual needs. Emphasizes the value of lifetime fitness and its contribution to achieving personal health and wellness. Students utilize cardiorespiratory, muscular strength and endurance exercises to promote positive changes in health-related fitness components.

**PED 102 - Weight Training I (1)**

Offers basic instruction and practice in weight training. Students utilize weight training equipment in accordance to their abilities and goals. Emphasizes weight training equipment orientation, correct lifting techniques, and basic program design for men and women. 30 Contact Hours

**PED 103 - Weight Training II (2)**

Offers guided instruction and independent practice in weight training for men and women. Students practice various weight training techniques in accordance with their abilities. Emphasizes physiological considerations, equipment orientation, correct lifting techniques, program design, and nutrition.

Prerequisite: Grade of C or higher in the following course: PED 102 or permission of instructor.

**PED 106 - Fire Academy Fitness (2.5)**

Focuses on Basic Fire Academy students who are interested in improving total fitness. Includes an individual fitness evaluation, computerized analysis of results and a prescribed exercise program. Emphasizes improving cardiovascular fitness, muscular strength, muscular endurance and addressing any fitness deficiencies revealed in the initial testing.

**PED 110 - Fitness Center Activity I (1)**

Focuses on improving total fitness via an aerobic circuit training program. Includes an individual fitness evaluation, computerized analysis of results, and a prescribed exercise program. Covers the basic components of fitness including flexibility, muscular strength, muscular endurance, cardiovascular fitness, and body composition. Weight machines, stationary bicycles, and computerized cardiovascular equipment are incorporated to elicit improvements in fitness.

**PED 111 - Fitness Center Activity II (1)**

Serves as an advanced course for individuals interested in reaching a higher level of total fitness via an aerobic circuit training program. Includes an individual fitness evaluation, computerized analysis of results, and a prescribed exercise program. Focuses on the basic components of fitness including flexibility, muscular strength, muscular endurance, cardiovascular fitness, and body composition. Weight machines, stationary bicycles, and computerized cardiovascular equipment are used to elicit improvements in fitness.

Prerequisite: Grade of C or higher in the following course: PED 110.

**PED 125 - Ski Conditioning (1)**

An individual conditioning program that builds both aerobic and muscle strength and promotes flexibility for the student planning to participate in either alpine or nordic skiing.

**PED 129 - Zumba (1)**

Zumba is a compilation of high energy, motivating music with unique moves and choreography combinations. Zumba fuses Latin and International music and dance themes to create a dynamic, exciting, effective fitness system. The routines feature aerobic/fitness interval training with a combination of fast and slow rhythms that tone and sculpt the body. Zumba utilizes the principles of fitness interval training and resistance training to maximize caloric output, fat burning and total body toning. It is a mixture of body sculpting movements with easy to follow dance steps.

**PED 140 - Body Sculpting and Toning (1)**

Introduces exercise techniques to improve overall physical fitness. Emphasizes the interaction between cardiovascular conditioning, muscular strength and endurance, flexibility and program design integrated into an aerobic format. Focuses on blending together different combinations and sequences of exercises while conditioning the entire body. Students exercise using various types of resistance equipment.

**PED 143 - Yoga I (1)**

Offers a guided instruction in yoga. Students practice yoga according to their individual fitness levels and abilities. Emphasizes enhancing general health and well-being through the performance of yoga strength, flexibility, balance and relaxation techniques and exercises.

**PED 144 - Yoga II (1)**

Continues to build on the concepts of basic yoga. Increases awareness of yoga including physical and mental benefits.

Prerequisite: Grade of C or higher in the following course: PED 143 or permission of instructor.

**PED 161 - Tai Chi I (1)**

Introduces Tai Chi as an expression of understanding of self-control, exercise and self-defense. The primary emphasis is to gain an understanding of the history (origins and changes) of Tai Chi, the movements and their names, application of movements and terminology.

**PED 162 - Tai Chi II (1)**

Emphasizes the instruction of Tai-Chi from a practical and scientific approach with illustrations of applications for each of the movements in daily life. Cardiovascular training, strength and flexibility training, balance and coordination are integral parts of the Tai-Chi training. In addition psychosocial skills such as meditation, relaxation and self-efficacy are covered.

Prerequisite: Grade of C or higher in the following course: PED 161 or permission of instructor.

**PED 163 - Martial Arts I (1)**

Introduces basic martial arts techniques and forms designed to improve the physical and mental capacity of an individual. Enables the student to gain an understanding of the basic philosophies and concepts around the martial arts and the approach to ethics. Provides a clear-cut guide for developing a powerful sense of character and will.

**PED 165 - Self Defense (1)**

Introduces the basic skills and techniques of the art of self defense.

**PED 175 - Special Topics (0)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**PED 200 - Swimming I (1)**

Teaches the fundamentals of swimming including the front crawl, elementary backstroke, back crawl, and the fundamentals of treading water. Students may also be introduced to the breaststroke and sidestroke and the basics of turning at a wall. This course is for the non-swimmer or novice swimmer looking to improve aquatic skills.

**PED 204 - Fencing I (1)**

Presents a beginning course in the art and skill of fencing. Topical discussions and practical uses of appropriate equipment, rules, safety, footwork, and defensive/attack strategies will be covered.

**PED 205 - Fencing II (1)**

Continues the course in the art and skill of fencing. Topical discussions and practical uses of appropriate equipment, rules, safety, footwork, and defensive/attack strategies will be covered. The focus of this course will be on the tactical wheel and bouting.

Prerequisite: Grade of C or higher in the following course: PED 204 or permission of instructor.

**PED 208 - Tennis I (1)**

Introduces tennis and focuses on improving the skill level of the student. Emphasizes the elements of tennis including the rules of the game, groundstrokes, serving, the various shots, and singles and doubles play and strategies.

**PED 230 - Volleyball I (1)**

Introduces and improves student skill level in volleyball. The primary emphasis is on teaching the student the elements of volleyball including rules, offensive and defensive play, passing, serving, setting, attacking, team play and game strategies.

**PED 234 - Basketball (1)**

Introduces basketball and focuses on improving student skill level. Emphasizes teaching the student the elements of basketball rules, offensive and defensive footwork, shooting, passing, dribbling, rebounding, team play, and game strategies.

**PED 280 - Internship (1-6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**PED 285 - Independent Study (1)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## PHI-Philosophy

**PHI 111 - Intro to Philosophy: AH3 (3)**

Introduces significant theoretical and practical questions and emphasizes understanding the meaning and methods of philosophy. Includes: the human condition, logic, reality, knowledge, freedom, history, ethics, and religion. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 112 - Ethics:AH3 (3)**

Examines human life, experience, and thought in order to discover and develop the principles and values for pursuing a more fulfilled existence. Theories designed to justify ethical judgments are applied to a selection of contemporary personal and social issues. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 113 - Logic: AH3 (3)**

Studies effective thinking using language-oriented logic. Provides tools and develops skills for creative and critical thinking and the formal analysis of arguments. Emphasizes the development of decision-making and problem-solving.~~This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 114 - Comparative Religions: AH3 (3)**

Introduces the major religions of the Eastern and Western world. Covers Hinduism, Buddhism, Confucianism, Daoism, Judaism, Christianity, and Islam. Utilizes methods of religious studies to understand the historical development of each religious tradition as well its worldview and teachings. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 115 - World Religions-West: AH3 (3)**

Introduces students to religions of the Western World: Judaism, Christianity, and Islam. Utilizes the methods of religious studies to understand the historical development of each religious tradition in terms of communities, cultural context, and modern manifestations; paying particular attention to differences between sects, denominations, schools, and factions within each tradition. Focus will include the examination of the charismatic leaders, prophets, and narratives that inform the worldview of each tradition. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 116 - World Religions-East: AH3 (3)**

Introduces the major religions of the Eastern World: Hinduism, Buddhism, Confucianism, and Daoism. Utilizes the methods of religious studies to understand the historical development of each religious tradition in terms of communities, cultural context, and modern manifestations; paying particular attention to differences between sects, denominations, schools, and factions within each tradition. Focus will include the examination of the charismatic leaders, prophets, and narratives that inform the worldview of each tradition. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **PHI 117 - Psychology of Religion (3)**

Focuses on the application of psychological principles and theories to religious phenomena, including religious practices, beliefs, and rituals. Introduces an historical appreciation of psychologists' attempts to understand religion, continues with an exploration of select theories, and concludes with an analysis of modern problems and future directions.

### **PHI 123 - Native American Religion (3)**

Introduces the student to the primary beliefs and practices found in Native American tribes, and to trace the development of these religious systems from their oral beginnings through to modern religious revivals.

### **PHI 140 - Religion in American Culture (3)**

Investigates the various ways in which religion and American culture interact. Beginning with the religion of Native Americans, which existed in a pre-modern society where religion was unchallenged as the pre-eminent organizing principle to our post-modern era, where religion competes with a multiplicity of other belief systems in a complex societal matrix. Focuses on the sundry ways in which religion and American culture interface.

### **PHI 141 - Old Testament (3)**

Surveys the literature produced by ancient Israel from its inception in the 10th century BCE to its absorption into the Roman Empire. The Hebrew Scriptures along with selected Apocryphal writings will be examined. The course will focus on the interpretation of these texts in light of the historical and cultural milieu from which they arose. Particular attention will be paid to the comparison of the literature of ancient Israel to that of its neighbors.

### **PHI 142 - New Testament (3)**

This course surveys the literature of the early Christian era, from its inception to approximately 150 C.E. The New Testament as well as selected non-canonical writings from the period are examined. The course focuses on the interpretation of these texts in light of the cultural milieu from which they arose. Particular attention is paid to the influence of ancient literary conventions upon the Christian writers of this time.

### **PHI 201 - Social & Political Philosophy (3)**

Addresses a single topic among those relevant to social and political philosophy such as political rights, political freedom, social obligations, or democracy.

### **PHI 202 - Religion and Film (3)**

Introduces basic concepts to the academic study of religion and illustrates those concepts by examining the ways in which a number of contemporary films embody religious themes. Particular attention focuses on the challenges modernity and postmodernity poses to traditional religion.

### **PHI 203 - Intro to Buddhism (3)**

Introduces students to the history, philosophy and practices of Buddhist tradition. This course in no way intends to be comprehensive but rather surveys the many manifestations of Buddhism through an exploration of foundational aspects, the evolution and spread of Buddhist philosophical and spiritual ideals, and aspects of Buddhism as it exists in the modern world.

Prerequisite: CCR 092 or CCR 094 (grade C or higher) or equivalent placement scores.

### **PHI 204 - Introduction to Hinduism (3)**

Provide students with a broad overview of the history, philosophy, and practices of Hindu tradition. Because of the vast complexity of the subject matter the course in no way intends to be comprehensive but rather to provide an introduction to the foundations of Indian cultural tradition, the evolution of Hindu philosophical and spiritual ideals, as well as a cursory understanding of Hindu nationalism and modern Hindu religious practice.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

### **PHI 214 - Philosophy of Religion: AH3 (3)**

Focuses on the critical examination of the fundamental concepts, ideas, and implications of religion. Includes the nature of God, the varieties of religious experience, argument concerning God's existence, the Problem of Evil, faith and reason, religion and human destiny, and the connection between religion and ethics. This is a state-wide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 218 - Environmental Ethics: GT-AH3 (3)**

Analyzes theories of the value of the natural world. Topics may include the relation between scientific and moral principles; theories of the moral worth of persons, animals, plants, and other natural objects; historical, religious, and cultural influences on conceptions of nature; alternative accounts of human relationships and responsibilities to nature; and the connection between moral and political values and economic policies. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 220 - Philosophy-Death & Dying: AH3 (3)**

Explores the major philosophical questions surrounding death and dying: the metaphysical arguments for and against the existence of a soul and life after bodily death, the epistemological assessment of arguments for the soul and life after death, the ethical justifications taken on positions such as rational suicide and physician assisted suicide, as well as a focus on philosophy's existentialist contribution to questions about the meaning of life and the meaning of death. This is a statewide Guaranteed Transfer course in the GT-AH3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PHI 221 - Ancient Philosophy (3)**

Introduces the foundation of Western philosophical tradition. Students explore the historical context that gave rise to ancient Greek philosophical inquiry and the questions addressed by its important contributors. Such questions include: Ethical: Can there be an objective moral standard? Is the foundation of morality divinely inspired? Metaphysical: What is the nature of the soul? What are the basic building blocks of reality? Epistemological: What is the nature of human knowledge? Can knowledge be objective?

**PHI 222 - Modern Philosophy (3)**

Introduces the central conceptual issues that define Western Philosophy in the modern era through exposure to the historical context that gave rise to the "New Science," as well as significant schools of thought that arose during the 17th and 18th Centuries. Rationalism, Empiricism, Idealism, and the Kantian Revolution with its aftermath will be addressed as the course explores questions of causality and necessity, appearance and reality, faith and reason, and the nature of mind.

**PHI 275 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**PHI 285 - Independent Study (1)**

Focuses on directed readings and independent study on specific philosophical topics.

## PHO-Photography (See Art also)

Photography classes reside under both the ART and PHO prefixes and classes are held in the Multimedia Graphic Design department. All photography classes may include the artistic presentation of the nude human form.

**PHO 109 - Photography Lab (1)**

Introduces operations, lab safety, and proper operation of equipment to beginning and advanced students as a co-requisite for taking one or more courses from the CCD Photography Department.

Corequisite: Must be taken concurrently with PHO 120.

**PHO 120 - Fundamentals of Photography (3)**

Introduces students to photography through a combination of lectures, demonstrations, assignments, and critiques. Students will learn to see photographically via an exploration of the basic tools, techniques and aesthetics of photography, with an emphasis on the creative use of camera controls, exposure, an overview of film and digital processing, and an awareness of the critical issues in contemporary photography.

Corequisite: PHO 109 and/or PHO 161.

**PHO 122 - Photo-Image Capture II (2)**

Emphasizes advanced HD/SLR camera operation and an understanding of digital imaging processes and terminology. More advanced controls and application of camera techniques such as exposure, basic flash technique, tethered capture, time-lapse, HD/SLR video and motion-based capture will be emphasized. In addition to demonstrating technical competency in the aforementioned areas, students will be expected to utilize these techniques as visual communication tools in order to clearly convey their photographic intent.

**PHO 143 - Perception & Photography I (3)**

This course presents the fundamentals of visual perception, design, and seeing in the photographic medium. Topics include: elements of composition, Gestalt principles and the psychology of seeing, conceptual and perceptual exercises, depth representation, figure/ground, and the development of ideas.

**PHO 155 - Photog of the Human Form I (3)**

Introduces students to the social, artistic, and photographic aspects of figure studies through the fundamentals of photography and lighting. Professional ethics, marketing one's work, and legal issues are also presented.

**PHO 162 - Digital Darkroom II (3)**

This course is a continuation of Digital Capture Processing I and focuses on digital image processing and printing. Topics include: visual understanding of print quality, basic RAW processing, various digital workflows, further development of vocabulary of digital darkroom terminology, creating and utilizing actions in Photoshop, and further advancement of Photoshop technique.

**PHO 204 - Commercial Studio Lighting (3)**

Explores the creative uses of studio lighting from the perspective of fine art and commercial photography with an emphasis on three dimensional object photography including, lighting techniques, backgrounds, working with shadows and highlights and photographing flat art.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 232 - Professional Portraiture (3)**

This course covers the technical and aesthetic aspects of studio and location portrait photography. Course topics include: lighting ratios, lighting styles, location lighting, small system flash, light modifiers for portraiture, metering, composition, equipment, and posing. Career paths in the field of portraiture such as weddings, environmental, editorial, and studio portraits are covered.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 234 - Large Format & Lighting (3)**

Instruction in the use of large format cameras and strobe lighting for product photography is the focus of this course. Topics include: types of large format cameras, view camera movements for depth of field and perspective control, lighting ratios, special lighting techniques, light modifiers, bellows factors, and the specific methods of lighting different objects and surfaces such as glass and metal.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 235 - Architectural Photography (3)**

Covers the more advanced aspects of commercial/ architectural photography. Students will explore photographing subjects ranging from products to buildings with an emphasis on meeting the design demands of commercial clients, stock agencies and publishers. Various film types, formats and print reproduction aspects will be explored in depth.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 260 - Events and Wedding Photography (3)**

Presents skills for the intermediate/advanced photo student interested in learning the professional techniques associated with events (venue) and wedding photography. There will be an emphasis on advanced camera and flash techniques, candid, formal and ceremonial photography. Business and planning aspects will also be covered. Topics covered will include Weddings, Barmitzvah/Basmitzvah, Music Concerts, Sporting Events, Graduations and similar occasions. Students will gain hands-on knowledge and learn practical shooting skills.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 261 - Photographic Self Publishing (3)**

Introduces students to the concepts and processes used in producing published works in both print and digital media for promotional and client based applications. Student projects will explore concepts such as: choosing a subject, project proposal, research and story development, basic design principals and image sequencing. File preparation and delivery of properly color managed projects for an open loop printing system and digital media output are also covered.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 266 - Pro Digital Workflow: Software (3)**

Concentrates on developing a seamless professional workflow for digital photography, integrating all aspects of digital photography, including shooting Camera RAW in the field, conversion of files to digital negatives, color calibration, importing, sorting and developing images, to final print output. Students will understand the workflow associated with importing, processing, managing, and showcasing large volumes of digital photographs. This includes the use of libraries for importing and managing photos, fundamental photographic adjustments and batch processing of photographs, and using additional tools to present photos onscreen, online, or in print. Recommended Prerequisites: MGD 111 Adobe Photoshop I and ART 143 Digital Photography.

Prerequisite: Grade of C or higher in the following courses: ART 139 or PHO 120 or permission of instructor.

**PHO 275 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**PHO 280 - Internship (Variable credit)**

Provides students with the opportunity to supplement course work with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor/coordinator.

## PHY-Physics

**PHY 105 - Conceptual Physics w/Lab: SC1 (4)**

Focuses on mechanics, heat, properties of matter, electricity and magnetism, light and modern physics. Incorporates laboratory experience. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

**PHY 107 - Energy Sci & Tec w/Lab: SC1 (4)**

Explores the science of energy and energy technologies with a focus on renewable energy resources and clean technologies. The course provides a background in the physics of energy, energy transfer, and the current state of energy technology. Evaluation of the future utilization of renewable technologies is included. Topics may include conservation of energy; mechanical, electrical, heat, and fluid power systems; energy transfer and loss; energy audits; and testing solar collectors and wind generators. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

**PHY 111 - Physics Alg-Based I/Lab: SC1 (5)**

Covers the physics of mechanics and requires application of classical physics to both mathematical and conceptual problems. Major topics include kinematics in one and two dimensions, Newton's Laws, circular motion, work and energy, impulse and momentum, and rotational mechanics. This course may also include topics relating to simple harmonic motion and traveling and standing waves. This is a statewide Guaranteed Transfer course in the GT-SCI category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 121 or equivalent placement scores.

**PHY 112 - Physics Alg-Based II/Lab: SC1 (5)**

Covers the physics of electricity and magnetism and requires application of classical physics to both mathematical and conceptual problems. DC circuits involving resistors, capacitors, and batteries will be covered. Also covered are electromagnetic waves and geometric optics. This course may also include topics relating to simple harmonic motion, traveling and standing waves, and AC circuits. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 121 or equivalent placement scores and PHY 111.

**PHY 208 - Field Studies: Energy (4)**

Involves in-depth field studies of energy technologies of specific regions both within and outside the United States. Trips lasting from one to fourteen days in length to study the area constitute the major activities of the course. The specific area of investigation is indicated in the schedule of classes each time the course is offered.

**PHY 211 - Physics Calc-Based I/Lab: SC1 (5)**

Covers the physics of kinematics, dynamics, and conservation laws and requires application of classical physics to both mathematical and conceptual problems. Specific concepts covered include 1D and 2D kinematics, Newton's Laws, rotational motion, energy and work, momentum and impulse, and simple harmonic motion. This course may also cover thermodynamics and fluid mechanics. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 201.

**PHY 212 - Physics Calc-Based II/Lab: SC1 (5)**

Covers the physics of electricity and magnetism using conceptual and mathematical reasoning, including calculus. Maxwell's equations, waves, and time-varying circuits will be covered. Optional topics include wave and geometric optics and AC circuits. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 202 and PHY 211.

**PHY 213 - PHY Calc-Base III: Modern (3)**

Expands upon PHY 212 and explores twentieth century advances in physics. Topics may include special and general relativity, quantum theory, atomic physics, solid state physics, nuclear physics, semiconductor physics and cosmology.

Prerequisite: Grade of C or higher in the following courses: MAT 202 and PHY 212.

**PHY 227 - Energy for Engineers (3)**

Provides an in-depth look at the science of energy and energy technologies, with a focus on renewable energy resources and clean technologies. Survey of human-produced energy technologies including steam, hydro, fossil (petroleum, coal, and unconventional), geothermal, wind, solar, biofuels, nuclear, and fuel cells. Explores the current state and possible future of energy transmission and efficiency. Includes an evaluation of different energy sources in terms of a feasibility matrix of technical, economic, environmental, and political aspects. The state of world energy use will provide a context to discuss the need for expansion of renewable energy technology.

Prerequisite: Grade of C or higher in the following courses: PHY 211.

**PHY 285 - Independent Study (1)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## PLU-Plumbing

**PLU 101 - Piping Skills (4)**

Focuses on the installation of common piping materials in plumbing and HVAC/R systems. Covers pipe math, terminology, common piping materials and application, figuring offsets and common pipe joints. Shop projects including pipe support and hanging, center to center measurements and a variety of pipe joining methods are explored.

**PLU 104 - Plumbing Service (4)**

Allows the student to learn how to diagnose and repair common problems associated with plumbing components and systems. Includes faucet repair, water heater replacement and repair, drain cleaning, water closet repair, piping repairs, finding the source of leaks and evaluating problems for repair or replacement. Also focuses on customer relations and communication skills.

**PLU 108 - Soldering & Brazing Skill (0.5)**

Teaches the student proper soldering and brazing skills when joining copper tube and fittings. Includes safety, proper soldering and brazing skills, how to assess joint quality and basic center-to-center measurement. The skills learned in this course are helpful to plumbers preparing to take the Colorado practical plumbing test.

**PLU 120 - Residential Plumbing (4)**

Enables the student to design and install residential plumbing systems. Students work in the shop installing systems and in the classroom designing systems. Includes the application of code requirements, fuel piping systems, water piping systems, rough-in measurements and installation practices. Also covers installation of components, such as water heaters, tub/shower valves, a variety of shower enclosures and other fixtures. Offered fall semester only.

**PLU 207 - International Plumbing Code (4)**

Helps those plumbers working in jurisdictions where the International Plumbing Code has been adopted. This course will review the IPC and help the plumber apply the requirements of this code to the installation of plumbing systems.

**PLU 247 - Hot Water Heating Systems (4)**

Focuses on the theory of operation behind hot water heating systems as well as installation, maintenance and repair. Examines air elimination, circulator pump and pipe sizing. Boiler and heat convactor sizing are also discussed.

Prerequisite: Grade of C or higher in the following courses: HVA 110, HVA 162 and PLU 101 or permission of instructor.

**PLU 267 - Radiant Heating Systems (4)**

Covers the theory of operation and installation and maintenance of warm water radiant heating systems. Examines different methods of zoning, controls, piping methods, piping types and system components. Upon successful completion, students are able to design, install, document, maintain and trouble-shoot all conventional residential warm water, radiant panel heating systems.

Prerequisite: Grade of C or higher in the following courses: HVA 105, HVA 247 and HVA 110 or PLU 101 or permission of instructor.

**PLU 275 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**PLU 280 - Technical Project (1-12)**

Enables students to participate in individual study on a special project which is related to the plumbing program. This technical project consists of a written and approved proposal and scheduled progress reports.

Prerequisite: Permission of instructor.

**PLU 282 - Internship (0.50-12)**

Students with prior course work in a specific area are eligible for internship. The internship provides the student an opportunity to apply their course studies.

Prerequisite: Permission of instructor.

**PLU 285 - Independent Study (0.50-12)**

Students work with the instructor on a specific area with specific objectives and a predetermined project completion date.

Prerequisite: Permission of instructor.

## POS-Political Science

**POS 105 - Introduction to Political Science: SS1 (3)**

Focuses on a survey of the discipline of political science, including political philosophy and ideology, democratic and non-democratic governments and processes, and international relations. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 111 - American Government: SS1 (3)**

Includes the background of the U.S. Constitution, the philosophy of American government, general principles of the Constitution, federalism, and civil liberties. Examines public opinion and citizen participation, political parties, interest groups, electoral process, and the structure and functions of the national government. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 125 - Amer State and Local Govt: SS1 (3)**

Emphasizes the structure and function of state, county, and municipal governments including their relations with each other and with national government. Includes a study of Colorado government and politics. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 205 - International Relations: SS1 (3)**

Examines the interactions among various levels of actors in the international system. This course attempts to explain behaviors across state boundaries. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 215 - Current Polit Issues:SS1 (3)**

Incorporates an in-depth analysis of the background and nature of political issues and themes. This course is statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 225 - Comparative Government: SS1 (3)**

Examines domestic political systems, developments, themes, and events across countries and regions while applying the comparative method to identify similarities and differences. This is a statewide Guaranteed Transfer course in the GT-SS1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 275 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**POS 280 - Internship (1-6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**POS 289 - Capstone (2)**

Provides a demonstrated culmination of learning within a given program of study.

# PRA-Park Ranger

## **PRA 102 - Intro to Park Ranger Tech (3)**

Introduces the development of public lands in the U.S., the agencies controlling these lands, multi-use doctrine, wilderness, public services provided in parks, and the roles of the park ranger. Focuses on career planning and park ranger responsibilities including law enforcement, natural resource management, protection, and interpretation, such as geologic, biologic and historic or cultural resources. Covers visitor services, emergency response, management, and training.

## **PRA 175 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## **PRA 178 - Park Ranger Skills Seminar (6)**

Focuses on specialized training related to the park ranger field and includes handling of livestock, fence design, building and repair, vehicle driving, park maintenance, budgeting and planning, trail design, construction, and maintenance. This is a hands on course for development and application of skills.

## **PRA 180 - Internship (Variable)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

## **PRA 185 - Independent Study (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## **PRA 203 - Natural Resource Management (3)**

Introduces scientific disciplines and complex issues associated with natural resource management. Examines ecosystem management, wildlife management, plant ecology, agricultural management, career planning, public land acquisition, visitor use, natural resource law enforcement, and public policy.

Prerequisite: Grade of C or higher in the following course: PRA 102.

## **PRA 205 - Resource Interpretation (3)**

Provides a basic course in natural and cultural resource interpretation. Examines the philosophy, techniques, and skills necessary to produce exciting and relevant resource interpretation projects. Incorporates interpretive plans and various techniques used in the field of resource interpretation and public education. Covers the history and development of environmental education and natural/cultural resource interpretation. Multi-use conflict resolution of public education and resource interpretation are emphasized.

## **PRA 218 - Outdoor Leadership (3)**

Enables the student to develop, acquire and apply outdoor leadership skills and knowledge. Exposes students to the latest information, philosophy, and techniques necessary to safely conduct outdoor programs and expeditions as an outdoor leader. Skills are applied under actual field conditions. Emphasizes minimum impact camping, wilderness ecology, judgment, decision making, group dynamics, and trip logistics. These skills enhance the effectiveness of the student as a professional outdoor leader.

## **PRA 255 - Adv Resource Interpretation (3)**

Serves as an advanced course in natural and cultural/historic resource interpretation. Provides the student with the skills to plan, prepare, and present exciting and relevant interpretation programs for special visitors and situations using a variety of personal and non-personal techniques. Examples of skills offered include writing and design of site produced publications and exhibit labels, producing basic audio-visual programs, and preparing and presenting special activities such as demonstrations, living history, storytelling, costumed interpretation and dramatic/creative arts. Techniques for the physically or mentally challenged, sensory impaired, elderly and international visitors are discussed. Includes the sensitive handling of controversial/sensitive educational issues.

Prerequisite: Grade of C or higher in the following course: PRA 205.

## **PRA 280 - Park Ranger Internship (1-6)**

This course is designed to give the student a realistic work experience in the field. Work is supervised by park rangers currently employed by land management agencies at various levels of government. These preceptors ensure that the students participate in relevant field work and that they perform to the standards expected of employees of the agencies in which the internship occurs.

Prerequisite: Grade of C or higher in the following course: PRA 102.

**PRA 285 - Independent Study (1)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## PSY-Psychology

**PSY 101 - General Psychology I: SS3 (3)**

Focuses on the scientific study of behavior including motivation, emotion, physiological psychology, stress and coping, research methods, consciousness, sensation, perception, learning, and memory. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 102 - General Psychology II : SS3 (3)**

Focuses on the scientific study of behavior including cognition, language, intelligence, psychological assessment, personality, abnormal psychology, therapy, life span development, sex, gender, sexuality, and social psychology. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 110 - Career Development (3)**

Assists students in recognizing their career potential, and provides tools for making realistic decisions concerning educational and occupational objectives.

**PSY 116 - Stress Management (3)**

Identifies the physiological, emotional and behavioral aspects of stress. Techniques of stress reduction and management are explored and applied, including nutrition, exercise, assertiveness, time management, and financial management. This course is not designed for transfer.

**PSY 117 - Parenting (1)**

Focuses on effective techniques for working with children with emphasis on setting expectations, consideration of individual differences, satisfactory communication and effective parent-child relationships.

**PSY 118 - Spiritual Psychology (1)**

Introduces the basic principles of spiritual/transpersonal psychology. This course includes the study of the conscious mind and the personal self, as well as the superconscious mind and the transpersonal self. Student will explore meditation, visualization, and small group exercises to increase self-awareness.

**PSY 175 - Special Topics (1-3)**

Provides students with a vehicle to pursue in-depth exploration of special topics of interest.

**PSY 180 - Internship (1-3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational programs. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**PSY 204 - Relations: Challenges/Choices (1)**

Enables the student to preserve and enhance couple relationships by understanding the role of gender differences; conflict patterns; communication skills; problem solving; meaning of commitment, fun and friendship.

**PSY 205 - Psychology of Gender: SS3 (3)**

Examines gender comparisons in work, courtship, family life, and sexual behavior throughout the life span. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 217 - Human Sexuality: SS3 (3)**

Surveys physiological, psychological, and psychosocial aspects of human sexuality. Topics include relationships, sexual identity, and sexual health. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 226 - Social Psychology: SS3 (3)**

Focuses on the behavior of humans in social settings, including attitudes, aggression, conformity, cooperation and competition, prejudice, and interpersonal attraction. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 227 - Psychology of Death/Dying: SS3 (3)**

Examines philosophies of life and death emphasizing dying, death, mourning, and the consideration of one's own death. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 231 - Positive Psychology: GT-SS3 (3)**

Focuses on human strengths rather than the traditional view of psychology that tends to focus on the worst of human nature. This course is designed to explore strengths-based research, concepts of happiness, helpfulness, and resiliency. The research and theories about human nature will go beyond simply not being mentally ill as a form of mental health, which will include optimism, post-traumatic growth, and how to increase emotional, psychological and social functioning. Overall, this course will be focused on understanding one's own sense of life satisfaction and how to further improve well-being. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 235 - Human Growth & Development: SS3 (3)**

Examines human development from conception through death, emphasizing physical, cognitive, emotional, and psychosocial factors. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 238 - Child Development: SS3 (3)**

Focuses on the growth and development of the individual, from conception through childhood, emphasizing physical, cognitive, emotional, and psychosocial factors. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 240 - Health Psychology: SS3 (3)**

Students will learn an overview of the scientific study of attitudes, behaviors and personality variables related health, illness and bodily systems. Emphasis is on the interaction of biological, psychological and social factors that cause illness and influence its treatment and prevention. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 249 - Abnormal Psychology: SS3 (3)**

Examines abnormal behavior and its classification, causes, treatment, and prevention. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 255 - Brain and Behavior (3)**

Provides an introduction to the study of the relationship between brain function and behavior. The course presents neuroanatomy and neurophysiology as they relate to human experience and behavior. It demonstrates the application of neuroscience concepts to understand and intervene in human behaviors and disorders. Students will be introduced to modern research methods and ethics in the study of brain and behavior.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 258 - Intro to Neuropsychology (3)**

Focuses on introduction to basic neuropsychological terms and concepts with emphasis on application of thinking and behavior in humans.

**PSY 265 - Psychology of Personality: SS3 (3)**

Examines the structure, function, and development of personality. Investigates the major contemporary theories of personality. Covers psychodynamic, behavioral, cognitive-social learning, humanistic, trait, and, optionally, neurobiological, existential, and/or Eastern, perspectives. The underlying assumptions and research support for these theories are appraised. Enables the student to gain an appreciation of the value of alternative theoretical approaches to this subfield of psychology. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**PSY 267 - Stress Reduction/Biofeedback (3)**

Focuses on the biological and psychological basis of stress and the detrimental effects it may have on health. Emphasizes learning and applying stress reduction skills which are monitored with simple biofeedback instruments.

**PSY 275 - Special Topics (1)**

Provides students with a vehicle to pursue in-depth exploration of special topics of interest.

**PSY 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational programs. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**PSY 285 - Independent Study (Variable)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

## PSY/SOC

### **PSY/SOC - 100 or higher**

Choose a PSY or SOC course 100 or higher

## PVT-Power Vehicle Technology

### **PVT 100 - Intro to Power Vehicle Safety (2)**

Introduces students to the industry's repair equipment and shop safety requirements. Students explore career possibilities, develop industry skills, practice professionalism, and learn specific job requirements in the power vehicle repair field. The course focuses on general power equipment, emphasizing shop safety procedures including personal safety, emergency procedures, environmental safety issues, and proper handling of hazardous disposal materials.

### **PVT 105 - PV Preventative Maintenance (2)**

Introduces students to basic engine preventative maintenance procedures for various power equipment and vehicles. Students identify major structural and non-structural components, assemblies, and sections of a variety of power equipment and vehicles. Newly designed engines that meet current EPA regulations are covered. The course focuses on the general power equipment maintenance tools and diagnosis processes used in preventative maintenance procedures.

### **PVT 110 - PV Electrical Systems (4)**

Introduces students to the basic electrical systems in a wide range of power equipment and vehicles including: basic electrical theory; electrical components; circuit designs; and electronic, fuel, and ignition control systems. The course focuses on circuit testing and system diagnostic procedures.

### **PVT 120 - PV Engine Repair (4)**

Covers concepts involved in basic power-vehicle small-engine repair. Students identify newly designed engines that meet current EPA regulations. Students demonstrate an understanding of the basic operation of the engine, and learn about two-stroke and four-stroke engines. The course covers parts identification and service procedures with special diagnostic equipment.

### **PVT 130 - PV Hydraulics (4)**

Introduces hydraulic systems and the power flow from the engine to the power train. The course covers fundamental theory and components of hydraulic systems, including pumps, cylinders, valves, transmissions, clutches, and related components. Students recognize and explain the proper uses of testing equipment and troubleshoot hydraulic systems.

### **PVT 140 - PV Fuel and Emissions (4)**

Develops concepts involving fuel injection systems and emissions in power vehicle engines. Students differentiate between gasoline and diesel fuel, and discuss how each fuel combusts. Students identify newly designed engines that meet current EPA regulations. Course topics include: diagnostics, service, and standard repair techniques of fuel and emission systems.

### **PVT 150 - PV Diesel Engines (4)**

Introduces students to diesel engine theories, design, and principles. Students compare and contrast diesel engines to gasoline engines and explore differences in repair and maintenance. The class covers diesel fuel as it applies to combustion engines and compares it to gasoline, including safety and usage.

### **PVT 210 - PV Advanced Electrical Systems (4)**

Prepares students to troubleshoot and perform advanced repair of power equipment and vehicle electrical systems. The class emphasizes ignition, charging, and starting systems. Students diagnose and repair computer-controlled power equipment and vehicle systems.

### **PVT 220 - PV Advanced Engine Repair (4)**

Builds upon basic two-stroke and four-stroke engine theory, operation, and repair introduced in Engine Repair. Students demonstrate an understanding of the repair process, theories of the power engine, and differences in newly designed engines that meet EPA regulations, such as combustion cylinder design, multi-valve cylinders, and hybrid engine design.

### **PVT 230 - PV Drive Systems (4)**

Introduces students to drive components used on multiple power vehicles, including transmission assemblies, clutch components, and drive systems. Students demonstrate the use of manufacturers' procedures in the diagnostic and repair of a wide range of power vehicle drive systems. Students identify newly designed engines that meet current EPA regulations.

### **PVT 235 - PV Brakes and Suspension (4)**

Introduces students to the major chassis and suspension components of power vehicles. This class provides training in the basic servicing of power vehicle frames, suspension, tire, wheel, and brake systems including emergency brakes, Anti-Lock Brake System (ABS), and electronic stability control systems. Diagnostic procedures, routine maintenance, service and repair, adjustment, and special tools are studied.

### **PVT 240 - PV Advanced Fuel & Emissions (4)**

Builds upon the concepts of fuel injection systems and carburetors in gasoline and hybrid engines as introduced in Fuel and Emissions. Students assess and perform diagnostic, maintenance, and standard repair procedures.

**PVT 250 - PV General Service (4)**

Exposes prospective entry-level power vehicle technicians to basic power vehicle maintenance and repair. Focus is on routine and preventative maintenance during an inspection as covered in previous courses. Students identify newly designed engines that meet current EPA regulations including hybrid engine design. Emphasis is on the assembly and pre-delivery inspection of a power vehicle from start to sales.

## REC-Recreation

**REC 100 - Introduction to Recreation (2)**

Studies the history, principles, philosophy, and contemporary problems and trends of recreation and their influence upon today's American society.

**REC 111 - Outdoor Equipment & Facilities (1)**

Acquaints and familiarizes the student with wilderness equipment, programs and facilities. Includes field trips to local outdoor industry facilities.

**REC 210 - Principles Outdoor Recreation (3)**

Includes lecture and practical outdoor experience relating to problems and trends in outdoor recreation.

**REC 211 - Outdoor Leadership (2)**

Introduces the development, acquisition, and application of outdoor leadership skills and knowledge. Focuses on the latest information philosophy, and techniques necessary to safely conduct outdoor programs and expeditions as an outdoor leader. Skills are applied under actual field conditions. Emphasizes minimal impact camping, wilderness ecology, judgment and decision making, group dynamics and trip logistics. These skills enhance effectiveness as an outdoor leader.

**REC 212 - Outdoor Recreation Programming (3)**

Provides effective planning, staffing, and budgeting for the outdoor experience for the maximum opportunity for a successful program. Issues of marketing and promotion, agency coordination, risk management, environmental impact, logistics and the customer needs and expectations are addressed.

## REE-Real Estate

**REE 201 - Real Estate Brokers I (6)**

Enables the student, in conjunction with REE 202 - Real Estate Brokers II, to meet the educational requirements of the Colorado Real Estate Commission for a Colorado Real Estate Brokers` license. This course includes Real Estate Law and Practice, practical applications, and Current Legal Issues.

Corequisite: REE 202.

**REE 202 - Real Estate Brokers II (6)**

Enables the student, in conjunction with REE 201 - Real Estate Brokers I, to meet the educational requirements of the Colorado Real Estate Commission for a Colorado Real Estate Brokers` license. This course includes Colorado Contracts and Regulations, Closings, and Recordkeeping and Trust Accounts.

Corequisite: REE 201.

**REE 275 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**REE 280 - Internship (3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**REE 285 - Independent Study (1-3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor

Prerequisite: Permission of instructor.

## RTE-Radiologic Technology

Students must be accepted into the Radiology Technology Program to take any RTE course other than RTE 101 (p. 309) and RTE 255 (p. 310). Please visit the program website for information regarding the application and admission process.

**RTE 101 - Introduction to Radiography (2)**

Introduces radiology including equipment, exposure, positioning and the knowledge necessary for the radiography student to provide safe patient care including communication skills, body mechanics, patient transfer, and radiography as a profession.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**RTE 111 - Radiographic Patient Care (2)**

Introduces the fundamentals of human diversity; and legal and ethical considerations. Includes lecture and laboratory experience in patient care, standard and transmission based precautions, asepsis versus non-asepsis, vital signs, venipuncture, medical emergencies, drug administration, patients with specific needs and end-of-life interactions.

**RTE 121 - Radiologic Procedures I (3)**

Introduces the fundamentals of radiographic equipment and safety, positioning, terminology, anatomy, pathology, and radiographic procedures of the chest, abdomen, and upper extremities.

**RTE 122 - Radiologic Procedures II (3)**

Reinforces the fundamentals of radiographic positioning. Introduces anatomy, pathology, and skills necessary to perform radiographic procedures of the lower extremity, pelvis, spine, and boney thorax.

**RTE 131 - Radiogr Pathology/Image Eval (1.5)**

Provides an introduction to the evaluation of the pathologies related to the respiratory, digestive, and urinary systems.

**RTE 132 - Radiogr Pathology/Image Eval II (1.5)**

Provides an introduction to the evaluation of the pathologies related to the skeletal, circulatory, and nervous systems.

**RTE 141 - Radiographic Equip/Imaging I (3)**

Introduces the fundamental aspects of radiographic equipment including the basic concepts pertaining to x-ray production, x-ray equipment, and photon interactions with matter.

**RTE 142 - Radiographic Equip/Imaging II (3)**

Provides in-depth knowledge of scatter control, radiographic exposure technique, image acquisition, process, and fluoroscopy. Includes criteria and factors that affect image quality, quality assurance and healthcare informatics

**RTE 171 - Clinical Preparation: RTE (3)**

Prepares the beginning radiography student for clinical internship. Includes training in introductory skills necessary for clinical internship to include patient care, procedures, and clinical site orientation and expectations.

**RTE 181 - Internship: Radiographic I (3)**

Introduces the clinical education experience at the healthcare facility. The course focuses on the application of knowledge to the actual practice of radiography.

**RTE 182 - Internship: Radiographic II (5)**

Builds upon prior clinical internship experience to advance student proficiency in the practice of radiography in the healthcare facility. The course focuses on the application of knowledge to the actual practice of radiography.

**RTE 183 - Internship: Radiographic III (6)**

Reinforces and builds independence in the clinical internship experience. Applies radiographic knowledge learned in the classroom and prior clinical internship experience.

**RTE 221 - Advanced Medical Imaging (3)**

Offers advanced imaging techniques including radiographic procedures involving the skull, trauma, mobile, surgical, pediatric, special procedures and advanced modalities.

**RTE 231 - Radiation Biology/Protection (2)**

Provides the basic knowledge and understanding of the biologic effects of ionizing radiation and radiation protection and safety.

**RTE 240 - Principles of CT Imaging (3)**

Exploration of the history, physical principals, and instrumentation involved in Computed Tomography (CT), to include image creation, processing, display, and archiving. Identify the factors affecting image quality as well as artifact reduction, and radiation safety, and quality control.

**RTE 250 - Mammography (3)**

Introduces the principles of mammography in preparation for the performance of mammographic procedures for the internship experience. Special consideration will be given to positioning, equipment, image production, quality control, radiation safety, patient assessment, interventional procedures, and the critical thinking skills necessary to function in an autonomous environment.

**RTE 255 - Multiplanar Sectional Imaging (2)**

Offers advanced knowledge in multi-planar/multi-modality sectional anatomy for medical imaging professionals.

**RTE 256 - Bone Densitometry (2)**

Offers an in-depth study of Bone Densitometry equipment, scanning, and interpretation that will prepare the student for the American Registry of Radiologic Technologist certification examination in Bone Densitometry.

**RTE 260 - Magnetic Resonance Imaging (3)**

Provides an in-depth study of the physics and instrumentation, clinical applications, and quality control process involved in Magnetic Resonance Imaging (MRI).

**RTE 281 - Radiographic Internship IV (8)**

Introduces the student to the radiographic specialty areas of Pediatrics, Geriatrics, the out-patient clinic, as well as increasing proficiency in general radiography.

**RTE 282 - Radiographic Clinical Intern V (9)**

Introduces the student to the radiographic specialty areas of pediatrics, geriatrics, the out-patient clinic, portable and trauma radiography as well as increasing proficiency in general radiography.

**RTE 284 - Advanced Clinical (Specialty) (Variable)**

Provides the student with supervised hands-on training in advanced field of medical imaging. Allows the student to gain the clinical experience necessary to work in the specified area of advanced practice.

**RTE 285 - Independent Study (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

**RTE 289 - Capstone (3)**

Prepares the radiologic technology student to sit for the American Registry of Radiologic Technologists (ARRT) certification examination through a comprehensive review of RTE program curriculum, with practice answering certification examination-type questions through the administration of multiple mock certification exams. Provides the student with the requisite skills to effectively search for a job in medical imaging.

## RUS-Russian

**RUS 101 - Conversational Russian I (3)**

Introduces beginning student to conversational Russian and focuses on understanding and speaking Russian. Covers basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

**RUS 102 - Conversational Russian II (3)**

Continues the sequence for students who wish to understand and speak Russian. Covers basic conversational patterns, expressions, and grammar.

Prerequisite: Grade of C or higher in the following course: RUS 101 or permission of instructor.

**RUS 111 - Russian Language I (5)**

Begins a sequence dealing with the development of functional proficiency in listening, speaking, reading and writing the Russian language. Note: The order of the topics and methodology will vary according to individual texts and instructors.

**RUS 112 - Russian Language II (5)**

Continues Russian I in the development of functional proficiency in listening, speaking, reading and writing the Russian language. Note: The order of the topics and the methodology will vary according to individual texts and instructors.

Prerequisite: Grade of C or higher in the following course: RUS 111 or permission of instructor.

**RUS 211 - Russian Language III: AH4 (3)**

Continues Russian Language I and II in the development of increased functional proficiency in listening, speaking, reading and writing the Russian language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and RUS 112 or permission of instructor.

**RUS 212 - Russian Language IV: AH4 (3)**

Continues Russian Language I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the Russian language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and RUS 211 or permission of instructor.

**RUS 275 - Special Topics (0.50-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## SBM-Small Business Management

**SBM 101 - Starting a Small Business (1)**

Provides a brief overview of various topics related to starting a small business. Some topics are types of businesses, location, image, insurance, permits, and licenses.

**SBM 103 - Legal Aspects-Small Business (1)**

Provides a brief overview of legal issues involved in starting and managing a small business. The course focuses on business organizations, contracts, and agreements and protecting the business.

**SBM 106 - Recordkeeping-Small Business (1)**

Provides an overview of recordkeeping for a small business. Students learn basic bookkeeping skills and key recordkeeping requirements.

**SBM 108 - Marketing for a Small Business (1)**

Provides a brief overview of the marketing functions applied to a small business. Topics include planning a marketing strategy, promoting a business, competitive analysis, and customers and prospects.

**SBM 110 - Managing a Small Business (1)**

Provides a brief overview of the management process as it applies to the small business. Concepts covered in the course include setting goals, conducting evaluations, and analyzing financial records.

**SBM 112 - Financing a Small Business (1)**

Provides a brief overview of the basics of financing a small business. Topics include sources of capital, types of business loans, and maintenance of cash flow.

**SBM 113 - Writing a Business Plan (1)**

This is the final course in the small business certificate program. Students will write a business plan from the material they have developed in the other courses.

Prerequisite: Grade of C or higher in the following courses: SBM 101, SBM 103, SBM 106, SBM 108, SBM 110 and SBM 112.

**SBM 175 - Special Topics (1-3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

## SCI-Science

**SCI 105 - Science in Society: SC2 (3)**

Examines issues relating to the way science interacts with society. A selection of issues from information technology, the environment and earth science, physics and astronomy, biology, medicine, and the interaction of science with politics will be examined, as informed by current events. Emphasis will be on research, inquiry, and critical analysis of science-related issues, including the negative and positive roles of science in society. This is a statewide Guaranteed Transfer course in the GT-SC2 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

**SCI 155 - Integrated Sci I w/Lab: SC1 (4)**

Examines the nature of energy and matter, their interactions and changes, and the application of fundamental concepts to the study of our natural world. These concepts will be explored in hands-on laboratory experiments. This course integrates the fundamental concepts and ideas about the nature of physics and chemistry with the natural world. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

**SCI 156 - Integrated Sci II w/Lab: SC1 (4)**

Examines earth and biological systems, living and non-living environments, through the application of fundamental energy and matter concepts. These systems and concepts will be explored in hands-on laboratory experiments. This is a statewide Guaranteed Transfer course in the GT-SC1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and MAT 050 or equivalent placement scores.

## SOC-Sociology

**SOC 101 - Introduction to Sociology I : SS3 (3)**

This course examines the basic concepts, theories, and principles of sociology, including topics of culture, race, class, gender, sexuality, social groups, and deviance through a local and global lens. Analyzes and interprets socio-historic as well as contemporary issues by using critical thinking skills and linking individual experiences to social structures. (GT-SS3)

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 102 - Introduction to Sociology II: SS3 (3)**

Examines the basic concepts, theories, and principles of sociology, including topics of family, religion, education, politics, the economy, health, demography, the environment and social movements through a local and global lens. Analyzes and interprets socio-historic as well as contemporary issues by using critical thinking skills and linking individual experiences to social structures. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 115 - Quest for Identity (3)**

Emphasizes basic theories and concepts on the development of self, interpersonal relationships, and the study of family structures in US society.

**SOC 117 - Life Goals and Achievements (3)**

Focuses on the use of sociological knowledge to explore how self-concept develops. Additionally, this course examines how one's past as well as one's present actions affect changes in self-concept. Finally, this course explores methods of stigma reduction and identity creation.

**SOC 203 - Urban Sociology (3)**

Examines how cities and city life are shaped by cultural, social, political, and economic forces operating at many different levels. Examines the history and theoretical roots of urban sociology, ethnographic fieldwork in urban environments, and urban social organization in cross-cultural perspectives.

**SOC 205 - Sociology of Family Dynamics: SS3 (3)**

Offers a critical exploration of marriage, family and kinship. It examines the family as an institution and how social, cultural and personal factors influence family relations locally and globally. Explores the stability and evolution of the family, along with current trends and a range of family forms. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 207 - Environmental Sociology: SS3 (3)**

Examines how humans' relationship with the environment is mediated by social stratification. Key topic areas include industrial and economic growth versus sustainability, natural resources development and management, cultural values, social movements, and comparative perspectives on people's relationship to the environment.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 215 - Contemporary Social Problems: SS3 (3)**

Investigates current social issues that result in societal problems. Focuses on numerous areas including, but not limited to, the loss of civil liberties, concentration of media ownership, gender discrimination, hate crimes, poverty, hunger, environmental degradation, racism and prejudice, as well as social change. Addresses ways to ameliorate these social ills.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 216 - Sociology Of Gender: SS3 (3)**

Examines major trends and theoretical approaches within the field of sociology of gender including the impact of intersecting social markers such as race, class, sexuality and gender identities. Addresses gender performance, stratification and inequalities in micro and macro settings in the U.S. Focuses on social movements relating to identities and institutional inequalities. This is a statewide Guaranteed Transfer course in the GT-SS3 category.

**SOC 218 - Sociology of Diversity: SS3 (3)**

Explores differences based on race, ethnicity, social class, gender, age, ability status, and sexual identity. Critically examines the dynamics of intergroup relations and how social construction of these differences can lead to patterns of prejudice, discrimination, and inequality nationally and globally.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 220 - Sociology of Religion: SS3 (3)**

Further explores the study of the sociology of religion. Analyzes the socially constructed definition of religion, the forms religion takes in various societies, the impact religion has on local and global societies and social institutions and the many ways in which people shape, maintain or disassemble religious structures. This course is one of the Statewide Guaranteed Transfer courses.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 231 - Sociology of Deviant Behavior: SS3 (3)**

Critically examines various deviant categories and societal reactions to deviance affecting diverse populations. Examines how sociologists study deviance and the theories they use to explain it. Explains the ways social institutions define deviance and attempt to control, change, or treat those deviant behaviors, attitudes, and conditions.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 237 - Sociology of Death and Dying: SS3 (3)**

Explores the socially constructed nature of how individuals and societies interact with death and dying. Examines how individuals experience death and dying based on their social location. Analyzes diversity in grief practices related to death.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SOC 265 - Violence and Culture (3)**

Examines the concepts, relationships, organizations, and research as they relate to violence in multiple cultural settings. Assists in developing an understanding of societal and institutional causes of violence and explores resources for intervention and treatment.

**SOC 275 - Special Topics (3)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**SOC 280 - Internship (1-3)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**SOC 285 - Independent Study (3)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

**SOC 289 - Capstone (3)**

Studies and applies the theories and techniques of leadership and group processes. In addition, SOC 289 introduces leadership skills and experiences with applications in group and community settings.

**SOC 292 - Service Learning (1-3)**

Allows the student to provide a service to the community utilizing knowledge and skills acquired from a course in which the student is currently enrolled or has previously taken at the student's respective college.

## SPA-Spanish

**SPA 101 - Conversational Spanish I (3)**

Offers beginning students the skills necessary to understand and speak Spanish. The material includes basic vocabulary, grammar, and expressions that are used in daily situations and in travel.

**SPA 102 - Conversational Spanish II (3)**

Offers students the skills necessary to understand and speak Spanish. The material continues to cover basic conversations patterns, expressions, and grammar.

Prerequisite: Grade of C or higher in the following course: SPA 101 or permission of instructor.

**SPA 109 - Spanish for Travelers (2)**

Introduces the basic vocabulary and expressions useful to travelers in the Spanish speaking countries. The course will concentrate on the customs, traditions and cultural attitudes to be discovered by a visitor to the destination country. Cultural diversity and global awareness are integral to this course of study. This course does not fulfill Humanities Area Requirements. Not intended for transfer.

**SPA 111 - Spanish Language I (5)**

Develops students' interpretive, interpersonal, and presentational communicative abilities in the language. Integrates these skills in the cultural contexts in which the language is used. Offers a foundation in the analysis of culture.

**SPA 112 - Spanish Language II (5)**

Expands students' interpretive, interpersonal, and presentational communicative abilities in the language across the disciplines. Integrates these skills with the study of the cultures in which the language is used. Offers a foundation in the analysis of culture and develops intercultural communicative strategies.

Prerequisite: Grade of C or higher in the following course: SPA 111 or permission of instructor.

**SPA 114 - Fast-Track Spanish I and II (5)**

Designed to bridge beginning SPA courses with intermediate SPA courses. It is designed for students who have studied two years of the target language in high school and possess linguistic and cultural knowledge that true beginners do not, but are not ready yet to move to the intermediate level because they need an in-depth review of essential structures.

**SPA 115 - Spanish for the Professional I (3)**

Introduces students to a working knowledge of the target language, cultural behaviors and values useful in various professional fields such as health care, law enforcement, bilingual education, business, and others.

**SPA 211 - Spanish Language III: AH4 (3)**

Continues Spanish Language II in the development of increased functional proficiency at the intermediate level in speaking, aural comprehension, reading, writing, and cultural competency in the Spanish language. This course is conducted predominantly in Spanish. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and SPA 112 or permission of instructor.

**SPA 212 - Spanish Language IV: AH4 (3)**

Continues Spanish Language I, II and III in the development of increased functional proficiency in listening, speaking, reading and writing the Spanish language. Note: The order of the topics and the methodology will vary according to individual texts and instructors. This is a statewide Guaranteed Transfer course in the GT-AH4 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores and SPA 211 or permission of instructor.

**SPA 215 - Spanish for Professional II (3)**

Continues SPA 115 in the development of a working knowledge of the target language, cultural behaviors and values useful in various professional fields such as health care, law enforcement, bilingual education, business, and others.

**SPA 275 - Special Topics (1-6)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**SPA 285 - Independent Study (1-6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

Prerequisite: Permission of instructor.

## SWK-Social Work

**SWK 100 - Introduction to Social Work (3)**

Introduces students to the philosophy of the social work profession including the knowledge, values, ethics, roles and skills inherent to generalist social work.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**SWK 120 - Intervention Techniques (3)**

Covers basic communication skills essential in working in the human services field. Listening techniques, empathic response skills and rapport building techniques are taught.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

## THE-Theater

**THE 104 - Basic Costume/Apparel Const (3)**

Provides students with training in cutting and sewing techniques, as well as knowledge of fabric types, qualities, uses, and cleaning.

**THE 105 - Theatre Appreciation: AH1 (3)**

Includes discussions, workshops, and lectures designed to discover, analyze and evaluate all aspects of the theatre experience: scripts, acting, directing, staging, history, criticism and theory. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**THE 108 - Theater Script Analysis: AH1 (3)**

Introduces students to methods of reading and analyzing literature for the stage. In addition, students will apply staging and design concepts in visualizing and analyzing how a play looks, sounds, and feels when produced. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**THE 109 - Basics of Pattern Drafting (3)**

Provides students with basic techniques in pattern drafting. Techniques will include exploring computer design as well as traditional drafting methods.

Prerequisite: Grade of C or higher in the following course: THE 104 or permission of instructor.

**THE 111 - Acting I (3)**

Covers basic acting techniques and approaches including scene study, improvisation, and script analysis. It includes practical application through classroom performance.

**THE 112 - Acting II (3)**

Continues to explore basic acting techniques and approaches including scene study, improvisation, and intermediate script analysis. It includes practical application through classroom performance.

Prerequisite: Grade of C or higher in the following course: THE 111 or permission of instructor.

**THE 116 - Technical Theatre (3)**

Introduces hands-on methods of constructing and painting scenery and properties and operating stage lighting. Students also learn the proper procedures of using shop equipment and serving on stage crews.

**THE 126 - Auditioning-Musical Theater (3)**

Builds a confident, talented and exciting audition. It includes a mock video taped audition, and covers resumes, head shots, repertoire choices, stage fright, 16-bar audition and dressing for success. This course is presented in conjunction with producers from regional theaters providing valuable feedback for the participants.

**THE 129 - Intro-Entertainment Industry (3)**

Teaches the student an overview of what the Entertainment Industry is and what skill sets are required to enter this field.

**THE 131 - Theatre Production I (3)**

Allows students to put into practice theories of theatre production. Participation in set construction, scenic artistry, costuming, lighting, sound, acting, stage managing, and administration is available.

**THE 132 - Theatre Production II (3)**

Allows students to put into practice theories of theatre production. Participation in set construction, scenic artistry, costuming, lighting, sound, acting, stage managing, and administration is available.

**THE 135 - Stage Makeup I (3)**

Explores stage makeup design and application techniques including basic corrective, character, old age, animal, and fantasy applications.

**THE 136 - Stage Makeup II (3)**

Continues to examine theatrical makeup design and application techniques, adding prosthetics, hair design and other advanced applications.

**THE 140 - Stage Dialects (1)**

Teaches students to develop skills in nine dialects and accents.

**THE 152 - Production Stage Management I (3)**

Focuses on the basics of stage management, including making a stage manager's book, organizational methods and protocols of production, calling cues in production and personnel relationships and responsibilities.

Prerequisite: Grade of C or higher in the following course: THE 116 or permission of instructor.

**THE 175 - Special Topics (1-6)**

Provides the student with a vehicle to pursue in depth exploration of special topics of interest.

**THE 180 - Internship (0)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**THE 200 - Paint/Draw/Rende/Model Techs (3)**

Introduces art techniques that are needed specifically in Theatrical Design. Techniques will include painting, rendering of scenic, lighting, costume designs, and model construction techniques.

Prerequisite: Grade of C or higher in the following courses: THE 104 and THE 109 or permission of instructor.

**THE 202 - Intermed Costume Construction (3)**

Provides additional training and experience in cutting and sewing methods for costumes, as presented in THE 104 Basic Costume and Apparel Construction. Students are introduced to elements of costume garment design, research and advanced construction techniques.

**THE 210 - Singing for Actors (3)**

Allows students to explore and perform Musical Theatre songs. Students utilize a pedagogical approach to evaluate their vocal structure and formulate a systematized series of vocal and whole body exercises to develop and enhance their self-confidence and vocal instrument through in-class performance and variety show presentation.

**THE 211 - Dev of Theatre Grk-Renn: AH1 (3)**

Surveys the history and evolution of drama from Ancient Greece to the Renaissance, emphasizing all aspects of the art from period values to analysis of dramatic literature and performance. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**THE 212 - Dev of Theatre Restor-Mod: AH1 (3)**

Surveys the history and evolution of drama from the Renaissance to the present, emphasizing all aspects of the art from period values to the analysis of dramatic literature and performance. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**THE 215 - Playwriting: AH1 (3)**

Gives students the opportunity to learn and practice playwriting techniques, thereby improving creative writing skills. Elements of dramatic structure, dialogue, styles, and theatrical practices are emphasized. This is a statewide Guaranteed Transfer course in the GT-AH1 category.

Prerequisite: Grade of C or higher in the following courses: CCR 092 or CCR 094 or equivalent placement scores.

**THE 216 - Theatre Lighting and Design (3)**

Focuses on the theory and practice of stage lighting. Topics include basic electrical theory, color theories, rigging and design of lighting for the performing arts.

Prerequisite: Grade of C or higher in the following course: THE 111 or permission of instructor.

**THE 220 - Directing I (3)**

Covers basic techniques for stage directing in contemporary theatre. Topics to be covered include stage composition, script analysis, work with actors, and the collaborative role of the director.

Prerequisite: Grade of C or higher in the following course: THE 111 or permission of instructor.

**THE 221 - Set Design for Film & Theatre (3)**

Emphasizes two- and three-dimensional drawing and designs and color theory. Students construct 3-D models and a theatrical stage set.

Prerequisite: Grade of C or higher in the following course: THE 116 or permission of instructor.

**THE 222 - Millinery & Costume Accessory (3)**

Provides students with training in costume crafting techniques. In addition to the emphasis on millinery skills and hat making, students will learn leather making, jewelry making, and to craft a variety of costume accessories.

**THE 226 - Theatre Sound Op and Dsgn I (3)**

Explores the fundamental processes required to create a conceptual sound design for a stage play. Students apply skills gained in this course to an actual production.

**THE 227 - Theatre Sound Op and Dsgn II (3)**

Builds upon concepts covered in THE 226 Sound Operation and Design I. Students explore advanced topics in sound design for theatre, including Digital Audio Workstation (DAW) environments, acoustics, sound system design and evaluation, digital mixer operation, and sound recording for sound cues.

Prerequisite: Grade of C or higher in the following course: THE 226 or permission of instructor.

**THE 231 - Theatre Production III (3)**

Allows students to put into practice theories of theatre production. Participation in set construction, scenic artistry, costuming, lighting, sound, acting, stage managing, and administration is available.

**THE 232 - Theatre Production IV (3)**

Allows students to put into practice theories of theatre production. Participation in set construction, scenic artistry, costuming, lighting, sound, acting, stage managing, and administration is available.

**THE 241 - Stage Properties (3)**

Offers the fundamentals of set dressing/stage properties theory and practice, including plot design, period style, set props, hand props, production paperwork and scene changes.

**THE 245 - Bas Costume Design/Constructn (3)**

Explores the basics of costume design and color theory. Construction techniques using regular and industrial sewing machines will be applied in constructing costumes and accessories. Students will be introduced to pattern drafting.

Prerequisite: Grade of C or higher in the following courses: THE 104 and THE 109.

**THE 255 - Advanced Playwriting (3)**

Continues to explore playwriting techniques developed in THE 215 for theatre and applies concepts of writing for movie, television, radio, and animation scripts, with emphasis on the dramatic process and form.

**THE 275 - Special Topics:Theatre (1-6)**

Explores current topics, issues and activities related to one or more aspects of the named discipline.

**THE 280 - Internship (1-6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**THE 285 - Independent Study (1)**

Emphasizes structured and guided, individualized study that is organized and tailored around the interests and needs of the individual student.

**THE 288 - Practicum (3)**

Provides students an opportunity to gain practical experience in applying their skills and/or to develop specific skills in a practical work setting. The instructor will work with the student to select an appropriate work site, establish learning objectives and to coordinate learning activities with the practicum supervisor.

## WEL-Welding

**WEL 100 - Safety for Welders (1)**

Covers the hazards of welding on health and safety, locating essential safety information from a code or other standard, and identifying and applying shop safety procedures.

**WEL 101 - Allied Cutting Processes (4)**

Covers setting up equipment and performing cutting and gouging operations utilizing the oxyacetylene, air carbon arc, exothermic, and plasma arc cutting processes. This course will also provide an introduction to blueprint reading.

**WEL 102 - Oxyacetylene Joining Processes (4)**

Introduces safety inspections, minor repairs, operating parameters, oxyacetylene welding equipment, and oxyacetylene welding, brazing, and soldering operations. Blueprint reading skills will be practiced in this course.

**WEL 103 - Basic Shielded Metal Arc I (4)**

Covers performing safety inspections, making minor repairs, adjusting operating parameters, and operating SMAW equipment utilizing E-6010 electrodes. Layout procedures and practices will also be introduced.

**WEL 104 - Basic Shielded Metal Arc II (4)**

Covers performing safety inspections, making minor repairs, adjusting operating parameters, and operating SMAW equipment utilizing E-7018 electrodes. Layout procedures will be practiced during this course.

**WEL 106 - Blueprint Read-Welders/Fitters (4)**

Covers interpreting weld symbols on blueprints, identifying proper layout methods and tools, and proper joint design necessary for various welding processes.

**WEL 110 - Advanced Shielded Metal Arc I (4)**

Covers safety inspections, minor repairs, operating parameters, operation of SMAW equipment, and SMAW operations on groove and fillet welds utilizing E-6010 and E-7018 electrodes. Layout procedures will be practiced during this course.

**WEL 111 - Advanced Shielded Metal Arc II (4)**

Covers safety inspections, minor repairs, operating parameters, operation of SMAW equipment utilizing various electrodes, essential welding information from codes or other standards, and performance of weld inspections.

**WEL 113 - Oxyfuel and Plasma Cutting (2)**

Outlines the skills needed to set up equipment and perform cutting and gouging operations utilizing the oxyacetylene and plasma arc cutting processes.

**WEL 124 - Intro-Gas Tungsten Arc Welding (4)**

Covers welding in all positions and on various joint configurations using the GTAW (tig) welding process on carbon steel, stainless steel and aluminum. Student should be familiar with basic metallurgy pertaining to the weldability of metals, structural joints, and safety in the welding industry.

**WEL 125 - Intro-Gas Metal Arc Welding (4)**

Covers welding in all positions and on various joint configurations using the GMAW (mig) welding process on carbon steel, stainless steel and aluminum. Student should be familiar with basic metallurgy pertaining to the weldability of metals, structural joints, and safety in the welding industry.

**WEL 130 - Maintenance Welding (2)**

Gives the student a basic understanding of the Oxyacetylene cutting and Arc welding processes, and introduction to the skills and techniques used to develop fillet and groove welds. Students will be introduced to oxyacetylene, shielded, gas metal arc welding equipment set up, and various welding techniques. Safety will be stressed during the course.

**WEL 131 - Intro to Industrial Welding (4)**

Provide the student with a basic understanding of commonly used welding techniques and procedures encountered in the industrial setting. Students are introduced the Plasma Arc (PAC), Oxy Fuel Cutting (OFC), Shielded Metal Arc (SMAW), Gas Metal Arc (GMAW), Gas Tungsten Arc (GTAW) welding processes. Safe welding, shop and material handling practices are emphasized throughout the course. Weld symbols, metal characteristics are introduced. Proper electrode selection and power settings are presented. Skills and techniques used to develop fillet and groove welds are introduced and demonstrated by the students.

Prerequisite: Permission of instructor.

**WEL 200 - Adv CAD/CAM Cutting Processes (4)**

Covers designing and generating images using Mastercam Cad software. Student will be able to cut developed images/parts using Koike Monograph CNC Plasma cutting table. Student should be familiar with basic metallurgy pertaining to the plasma cutting of metals and safety in the welding industry.

**WEL 201 - Gas Metal Arc Welding I (4)**

Covers safety inspections, minor repairs, operating parameters, operation of GMAW equipment on plain carbon steel utilizing short circuit and spray transfer, and fundamental metallurgy principles.

**WEL 202 - Gas Metal Arc Welding II (4)**

Covers safety inspections, minor repairs, operating parameters, operation of GMAW equipment utilizing a variety of electrodes and base metals, and fundamental principles of welding metallurgy to welding, fabrication, and inspection.

**WEL 203 - Flux Cored Arc Welding I (4)**

Covers safety inspections, minor repairs, operating parameters, operation of FCAW equipment utilizing self shielded wire, and principles of joint design, preparation, and material selection to welding operations.

**WEL 204 - Flux Cored Arc Welding II (4)**

Covers safety inspections, minor repairs, operating parameters, operating FCAW equipment utilizing gas shielded wire, and applying fundamentals of welding applications and cost estimating to welding, fabrication, and inspection.

**WEL 224 - Adv Gas Tungsten Arc Welding (4)**

Covers welding in all positions on carbon steel, stainless steel and aluminum plate and carbon steel pipe with the GTAW process. Student should be familiar with basic metallurgy pertaining to the weldability of metals, structural joints, and safety in the welding industry.

**WEL 250 - Layout and Fabrication (4)**

Develops welding and associated skills in the use of drawings and blueprints in planning. This course includes designing and layout projects.

## WQM-Water Quality Management

All courses are approved for OCPO training units (TUs). The entire WQM program is offered either face-to-face, hybrid, or online instruction. Check the current schedule of courses for listings.

**WQM 100 - Introduction to Water Quality (3)**

Introduces the water and wastewater treatment field and the various applied science concepts that are used to operate, maintain and monitor water quality. Topics include the hydrological cycle, water sources, hydraulics, ecosystems, pollution, water chemistry, water calculations, microbiological aspects of water and water quality control.

**WQM 105 - Specific Calcs-Water Qual Mgmt (4)**

Provides an in-depth study of the calculations associated with water and wastewater treatment. Topics include dimensional analysis, manipulation of conversion factors, geometric figures, velocities, detention time, surface loading, filtration and backwash rates, porosity, weir overflow rates, efficiencies, weight of dry solids, sludge pumping, settleable solids, volatile solids, mean cell residence times, settleability, disinfection and chemical dosage as relating to trickling filters, ponds, RBC, and activated sludge.

**WQM 109 - Water Distribution (3)**

Covers the purpose, selection and location of water storage facilities and the operation and maintenance of related equipment. Topics include storage facilities and capabilities, booster pumps, water mains and appurtenances, joints, pipe protection and installation, valves, fittings and hydrants. Water quality standards, contaminants and degradation inspection and monitoring, system troubleshooting, surveillance, cross connections, pressure main breaks, corrosion control, disinfection and emergency planning are also covered.

**WQM 118 - Wastewater Collection Systems (3)**

Covers the purpose, components and design of collection systems. Topics include safety procedures, inspection and testing, pipeline cleaning and maintenance, underground repair, lift stations and sewer rehabilitation.

**WQM 119 - Basic Water Quality Analyses (4)**

Relates the results of laboratory control tests to the chemistry of water and wastewater treatment. Students gain the skills and techniques to operate within a laboratory. Topics include laboratory equipment and instrumentation-identification, set-up and calibration, safety, sample collection and preservation, written reports and laboratory tests. Laboratory testing includes hardness, alkalinity, dissolved oxygen, biochemical oxygen demand, chlorine residual, pH, phosphorus, dissolved solids, total solids, suspended solids, turbidity, langier index, fluoride and biomonitoring.

Prerequisite: Grade of C or higher in the following course: ENG 121.

**WQM 120 - Water Quality Equip Maint I (4)**

Provides a general understanding of mechanical and electrical equipment and its maintenance. Topics include safety procedures; correct use of power and hand tools; and preventive maintenance and repair maintenance of pumps, motors, chlorinators, motor control units, and other treatment plant equipment.

**WQM 122 - Basic Elec-Water Quality Sys (4)**

Provides an understanding of electrical theory, various types of electrical equipment found in treatment facilities, operation, troubleshooting basic electrical problems, and safety procedures.

**WQM 123 - Water Reuse System (3)**

Provides an in-depth study of water Reuse Systems and discusses the new and developing area in the industry known as Reuse. Topics include: development, treatment techniques, operations, equipment, source and application uses for wastewater Reuse systems, as well as future planning for long term use in the industry.

**WQM 124 - Water Certif Review for C & D (3)**

Helps prepare students for the operator's certification test in water at the C and D level. Topics include water principles, mathematics, hydraulics, water filtration, chemical treatment, source control, basic operations, Colorado Primary Drinking Water Regulations, housekeeping, and laboratory analysis.

**WQM 125 - Wastewater Cert Review for C&D (3)**

Helps prepare students for the operator's certification test in wastewater at the C and D level. Topics include wastewater principles, mathematics, hydraulics, conventional treatment of wastewater, wastewater sedimentation, Colorado Water Quality Control Act, biological treatment of wastewater, effluent standards for wastewater, sludge handling and disposal, disinfection, pumps, safety, housekeeping, and laboratory analysis.

**WQM 126 - Safety & Security Systems (3)**

Provides an in-depth study of all applied safety aspects in the water and wastewater industry. Topics of study include development of safety policies and programs, job safety orientation, driving practices, CPR / first aid, confined spaces, Permit Required Confined Spaces (PRCS), air monitoring and displacement requirements, safety with energy - electrical, mechanical and pressure - trenching, street work, laboratory, treatment equipment, construction vehicles/equipment, chlorine as well as other chemical handling, security and safety standards as determined by the Bioterrorism Preparedness Act of 2002.

**WQM 130 - Water Chemistry (3)**

Provides an in-depth study of water chemistry as it applies to the water and wastewater treatment processes where any chemical application is used. Students are instructed in the use of equivalent weights of elements; available valences and reactive properties of applied chemicals; balancing chemical equations, mixing solutions and determining correct solution strengths and volumes; the uses of acids, bases and salt-based compounds; proper use of chemical treatment applications; and applied chemistry to softening systems, ion exchange, taste and odor, iron and manganese dosing, fluoridation calculations and Lime and Soda Ash chemical dosing for pH control. In addition, the students are exposed to aesthetic chemical operations and chemical handling processes and procedures.

**WQM 169 - International Development (3)**

Provides an in-depth exposure of typical source management, distribution, sanitary collection systems, water and wastewater treatment development plans for international communities. This includes health studies, environmental impact studies, system design considerations, logistics, community participation, sustainability and funding programs. Topics also include basin design templates, as well as development systems for operations and maintenance programs through research of available resources in remote communities. All students are required to develop a fictional corrective action project based on a real water or sanitation issue.

**WQM 175 - Special Topics (1-12)**

Provides students with a vehicle to pursue in depth exploration of special topics of interest.

**WQM 200 - Hydraulics-Water Quality Mgmt (4)**

Introduces the mathematical principles of density, specific gravity, pressures, horsepower and energy costs, velocities, weirs, parshall flumes, venturi meters, California Pipe method, flows from open end pipes, settling velocities and classification of flows.

Prerequisite: Grade of C or higher in the following course: WQM 105.

**WQM 206 - Design Interp-Water Qual Mgmt (4)**

Provides an indepth study and interpretation of blueprints, scale drawings, contour maps, profile drawings and symbols application to treatment facilities. It also includes basics in HVAC, lighting, construction techniques, building materials and energy conservation.

**WQM 207 - Op/Contrl-Activated Sludge Sys (3)**

Provides a basic engineering overview of the activated sludge process and develops all process control activities around the biology of the treatment system. Topics Include: settleometers, flow concentrations, oxygen uptake, turbidity, microscopic examination or organisms, trend charting, process control strategies.

**WQM 212 - Drinking Water Regulations (4)**

Provides the knowledge and skills to establish a compliance program for a water treatment facility using ground water, surface water, or ground water influenced by surface water sources. The student will learn all regulatory requirements for microbiological and chemical contamination (organic, inorganic, and radio) for monitoring and reporting operations

**WQM 216 - Bio/Bacteriological Water Qual (4)**

Studies microorganisms associated with all phases and concerns of water and wastewater treatment including bacteria, protozoa and algae. Topics include: microorganisms used in treatment, pathogenic indicators, regulations, health hazards and laboratory safety. Laboratory work involves media preparation, coliform testing, standard plate count, algae identification, activated sludge examination, volatile acids/alkalinity and biomonitoring.

Prerequisite: Grade of C or higher in the following course: WQM 119.

**WQM 217 - Disinfect Tech-Water Qual Syst (4)**

Provides an understanding of disinfection alternatives used in treatment systems such as chlorine, ozone, ultraviolet light and bromine chloride. Topics include chemistry, equipment / maintenance, start-up / shut down procedures, hazards, safety and troubleshooting.

**WQM 220 - WQM Equip/Elec Maint II (3)**

Provides an overview of troubleshooting practices and procedures for chemical adjustments, equipment failures (electrical, mechanical, pneumatic, and hydraulic), source contamination, system control procedures, and redundancies.

**WQM 224 - Water Certification Review (3)**

Provides educational assistance with topics found on the state levels A and B certification exams. This course studies complex treatment techniques, administration and management which includes recarbonation systems, lime and soda ash chemical softening, ion exchange, reverse osmosis systems, membrane filtration, corrosion control systems using sequestering agents, fluoridation techniques, and chemical taste and odor control techniques, as well as a review in advanced operational mathematics. The student will also be exposed to emergency treatment techniques for hydrocarbons, arsenic and cyanide removal. The course includes treatment control for regulatory updates, which include the Enhanced Surface Water Treatment Rule, the updated Ground Water Treatment Rule, treatment requirements for the Disinfection and Disinfection By-Product Rule (D-DBP Rule), which includes the HAA5 requirements and TOC monitoring. The student will also be instructed in administration and management strategies which include maintenance scheduling, security awareness, personnel management and record keeping requirements for all Operators in Responsible Charge (ORC).

**WQM 225 - Wastewater Cert Review (3)**

Provides educational assistance with topics found on the state levels A and B certification exams. This course studies complex treatment techniques, administration and management which include: activated sludge processes, trickling filters, rotating biological contactors, digesters and Advanced Waste Treatment (AWT) systems. The student will learn advanced mathematical calculations to perform waste flow, solids volume percent concentrations and Mean Cell Residence Times (MCRT). Provides thorough exposure to State and Federal Discharge Monitoring Reports (DMRs) and all applied calculations including reduction efficiencies and solids loading. Additional studies will be focused on waste solids land application processes. The student will also be instructed in administration and management strategies which include maintenance scheduling, security awareness, personnel management and record keeping requirements for all Operators in Responsible Charge (ORC).

**WQM 280 - Internship (1-6)**

Provides students with the opportunity to supplement coursework with practical work experience related to their educational program. Students work under the immediate supervision of experienced personnel at the business location and with the direct guidance of the instructor.

**WQM 285 - Independent Study (1-6)**

Meets the individual needs of students. Students engage in intensive study or research under the direction of a qualified instructor.

**WQM 311 - Survey of Environ Water Acts (2)**

Analyzes the application of the Clean Water Act and the Navigation and Navigable Waters Code in a global, national, and regional context. This course will investigate the impact of the policies on Colorado water resource management and laws.

**WQM 312 - Survey Safe Drinking Water Act (2)**

Describes the application and impacts of drinking water regulations at the federal and state level. Students will interpret the Safe Drinking Water Act and explore how required monitoring impacts public health and public water supply systems.

**WQM 327 - Water Industry Management (3)**

Familiarizes students with the best management practices within a utility or governmental sector. Students will explore the water environment, decision strategies, utilities and governmental structure, and tasks specific to the water industry. The students will analyze managerial decisions made within the water industry and how those decisions affect others.

**WQM 345 - Principles of Hydrology (3)**

Explains the quantitative relationship between the hydrosphere and the atmosphere and their impact on hydrologic systems, processes of the hydrologic cycle. Students will learn why each physical hydrologic process varies spatially and temporally with an emphasis on environmental effects. Each process will be measured, estimated, and modeled using real-time data from governmental water quality sites.

Prerequisite: Grade of C or higher in the following course: MAT 121.

**WQM 421 - Enviro Sampling & Containment (3)**

Covers environmental sampling for laboratory analysis. Students will select and prepare appropriate sample containers, keep accurate sampling records, access sampling sites, and conduct environmental sampling. This course includes sampling safety skills, as well as quality control and assurance methods.

Prerequisite: Grade of C or higher in the following course: WQM 119.

**WQM 427 - Managing Water Projects (3)**

Teaches how to design a water project by utilizing plans, allocating resources, and controlling and executing activities. Students will interact with peers, alumni, and faculty throughout the life cycle of the water project. Students will control the project through initiation, execution, and closure in a clear and practical manner.

**WQM 428 - Water Data Mgmt & Analysis (3)**

Provides an overview of techniques for data analysis including forecasting, strategic planning, and public relations. This course includes a review of statistical calculations and how data dictate effluent permits and drinking water standards.

Prerequisite: Grade of C or higher in the following course: MAT 121.

**WQM 455 - Human/Water Eco Relationships (3)**

Explores water resource management and global environmental change. This course introduces a systems-thinking approach to watershed management. Major topics include urban planning, best management practices, water policies, and future global water needs.

Prerequisite: Grade of C or higher in the following courses: CHE 111 and either BIO 105 or CHE 112.

**WQM 460 - Source Water Management (3)**

Evaluates source water systems and water resources used to meet public, industrial, and commercial needs. This course is designed to aid future planning strategies with ground water, ground water under the influence of surface water, and surface water. The course will include demand forecasting, water rights, alternative sources, storage, injection and hydraulic modeling, watershed management, and integrated resource planning. Recommended: WQM 311, 312.

Prerequisite: Grade of C or higher in the following courses: WQM 311 and WQM 312 is recommended.

**WQM 465 - Water Toxicity Impacts (4)**

Describes a foundation of toxicology as it pertains to water and human health. This course includes topics such as fate and transport of toxic pollutants, dose-response curves, analytical and remediation methods, and characterization of risks.

Prerequisite: Grade of C or higher in the following courses: CHE 111 and either BIO 105 or CHE 112.

**WQM 480 - Senior Internship (3)**

Provides an opportunity for students to apply the theoretical concepts and skills learned through their academic program with a practical experience in a water quality field. Interns will work alongside industry professionals to apply a wide variety of information related to water industries.

Prerequisite: Senior Status, or 90 credits toward BAS degree completed.

**WQM 489 - Senior Capstone (3)**

Provides an opportunity for students to apply the theoretical concepts and skills learned through their academic program with a research project in a water quality application. Students will work alongside faculty and/or industry professionals to design and produce solutions to water related environmental or industrial water problems.

Prerequisite: Senior Status, or 90 credits toward BAS degree completed.

# Guide to Catalog Terms

## **Accessibility Services:**

This office coordinates services for RRCC students with disabilities so that they have equal access to pursue their educational goals. Call 303-914-6733 or 720-372-1591 (video phone).

## **Addendum:**

Revisions or extra information added to a document, contract, report, or publication.

## **Admission:**

People ages 17 and above who want to attend RRCC can apply for entry to the college. The Office of Admissions is directly across from the main entrance of the Lakewood Campus.

## **Advisors:**

RRCC's academic (also referred to as general) advisors help new and continuing students at all stages of their college careers, particularly those seeking certificates, degrees, and/or eventual transfers to four-year colleges or universities. Advising is located next to the Admissions Office on the Lakewood Campus. Advising is also available at the Arvada campus by appointment. Faculty advisors also are available to assist students. Many times academic advisors will refer students to faculty advisors for specific information concerning courses and programs. If you are pursuing a certificate or associate of applied science degree, consulting a program area faculty advisor is helpful.

## **Assessment:**

In a community college setting, your English and mathematics skills are assessed so that you can begin your college career with the best chance of succeeding. RRCC administers the placement test: it is NOT an entrance exam but it does give students, advisors, and instructors the information needed to determine which classes students are ready to take.

Once you are enrolled in classes, your instructors will assess your progress regularly using a variety of methods. Yes, exams are one way, but other methods include writing essays, reports, and research papers; giving oral reports; completing exercises and homework assignments; and participating in classroom discussions. It is important that YOU assess your own progress so that you can ask questions and seek help when necessary.

## **Audit (AU):**

If you want to take a class without earning credit or receiving a final grade, you can choose to do so at the time you register for the class; you cannot change your mind after registering and declare that you want to earn credit and a grade for the class. Also note that you must pay full tuition and fees, and you will not receive the COF stipend.

## **Catalog:**

The RRCC Catalog lists and describes essential information for all students, advisors, instructors, staff, and administrators. Use the catalog in conjunction with each semester's schedule of classes. The catalog is a vital resource that you need to read and review regularly. You will graduate under the requirements in effect for the semester that you first enrolled unless you have a one-year break in attendance (excluding summer term). If you interrupt attendance you must meet the requirements of the catalog in effect at the time you re-enrolled. You also may choose to use the catalog in effect during the semester you graduate. For more information and/or clarification, meet with your advisor.

## **Certificates:**

In addition to two-year degrees, you can earn certificates in a variety of specialties. A certificate might require as few as five credits and in some cases can count toward a degree.

## **College-Level Examination Program® (CLEP):**

The College-Level Examination Program® or CLEP gives students the opportunity to demonstrate college-level achievement through taking exams that can lead to credit for designated undergraduate courses.

Information:

[www.collegeboard.com/student/testing/clep/about.html](http://www.collegeboard.com/student/testing/clep/about.html)

## **College Opportunity Fund (COF):**

The state of Colorado will pay a portion of the tuition for Colorado residents attending RRCC or any state-supported or participating private college or university. Students must apply to COF and authorize its use at the attending college. Apply online at [www.rrcc.edu/college-opportunity-fund](http://www.rrcc.edu/college-opportunity-fund). You will then need to authorize COF once you have registered for courses. You can do so by logging into "The Rock" and clicking on the Student Finance.

## **Colorado Community College Common Courses:**

Courses with common content carry the same prefix, number, title, credits, description, competencies, and outline. These commonly described courses facilitate transfer and articulation arrangements for Colorado's secondary and community college students and ensure curriculum quality across the colleges.

## **Colorado Community College System (CCCS):**

The CCCS comprises the state's largest system of higher education. Its career and academic programs in the 13 state community colleges serve more than 128,000 students annually. [www.cccs.edu](http://www.cccs.edu)

**Co-requisite:**

A co-requisite is a course that is required with another course. For example, a student enrolled in REE 201 (Real Estate Brokers I) must also be enrolled in REE 202 (Real Estate Brokers II). In this particular case, both classes must be taken together; they meet at the same time with the same instructor. (If a co-requisite is required, you will see an explanatory note in the current semester's schedule and often in the "Course Descriptions" section of the catalog.) Meet with an academic or faculty advisor before enrolling in classes to learn more about specific co-requisites.

**Credit(s):**

A credit is a unit of study. The number of credits assigned to each course can be found in the "Course Descriptions" section of the catalog as well as in the listing of courses in the current semester's schedule. If you have questions concerning credits, the best source of information is an academic or a faculty advisor.

*Note: Full-time students are those who take 12 or more credits in a semester; part-time students are those who take fewer than 12 credits in a semester.*

**Degrees:**

RRCC offers a variety of two-year associate degrees:

- Associate of Applied Science
- Associate of Arts
- Associate of General Studies – Generalist
- Associate of Science

Meet with a faculty or academic advisor to learn about the requirements for each degree.

**Electives:**

Students choose an academic course from a list of options.

**English as a Second Language (ESL):**

Students for whom English is their second language can find assistance in the ESL/Foreign Language Lab located on the Lakewood campus.

**Financial Aid:**

Tuition assistance is available in three types: grants, loans, and work-study. To learn more about financial aid, visit [www.rrcc.edu/financial-aid](http://www.rrcc.edu/financial-aid), or stop by the Financial Aid Office to meet with a financial aid representative.

**General Education Courses:**

These are courses not directly related to a student's formal preparation for a career but that need to be part of every college student's body of knowledge in order for him or her to function as an educated adult. These courses are numbered 100 and above.

**General Education Development (GED):**

If a student has not graduated from high school, passing the GED certifies that he or she has high school-level academic skills.

**Grade Point Average (GPA):**

GPA refers to your average grade and is determined by dividing the grade points (Quality Points) you have earned by the number of Quality Hours you have earned.

**Graduation:**

Meet with a faculty or an academic advisor BEFORE beginning any program of study; advisors know the requirements and can help you stay on the path to graduation. Upon successful completion of degree or certificate requirements, you can receive recognition for your efforts during annual commencement exercises.

**Graduation Audit and Graduation Application:**

When you have successfully completed 42 credits, you are usually only 18 credits away from graduating with one of the associate degrees that RRCC offers. At this point it is important for you to initiate a graduation audit and to meet with a faculty or academic advisor so that he/she can assist you as you plan to complete the required courses for the degree you are seeking.

1. The graduation audit request form is available from the Student Records Office, or you can find it online at [www.rrcc.edu/advising/audit-request](http://www.rrcc.edu/advising/audit-request)
2. Near the beginning of the semester in which you want to graduate, submit a graduation application form by the date listed in the current semester's schedule. The application form is available online at [www.rrcc.edu/student-records/graduation-application](http://www.rrcc.edu/student-records/graduation-application). Meet with an academic or faculty advisor so that he/she can assist you with the graduation application process.

**GT: Statewide Guaranteed Transfer course:**

See Guarantee Transfer Courses on page 69

GT-AH1: Arts & Humanities

GT-AH2: Literature and Humanities

GT-AH3: Ways of Thinking

GT-AH4: Foreign Languages (must be Intermediate/200 level)

GT-CO1: Introductory Writing Course

GT-CO2: Intermediate Writing Course

GT-CO3: Advanced Writing Course

GT-HI1: History

GT-MA1: Mathematics

GT-SC1: A science with a required laboratory

GT-SC2: A science without a required laboratory

GT-SS1: Economic or Political Systems

GT-SS2: Geography

GT-SS3: Human Behavior, Culture, or Social Frameworks

**GT Pathways Curriculum:**

GT Pathways is a set of general education courses that the state guarantees to transfer. Receiving institutions shall apply guaranteed general education courses to a student's general education or major requirements. Approved courses in GT Pathways are not based on course equivalencies but meet content and competency criteria. Go to <http://highered.colorado.gov/Academics/Transfers/gtPathways/curriculum.html> for more information.

**International Students:**

These are students from another country who are admitted to the U.S. on an F1 non-immigrant student visa.

**Learning Commons:**

The Learning Commons is located next to RRCC's main entrance and includes the library and quiet study rooms upstairs, and study and tutoring areas on the main floor. The Learning Commons offers RRCC students free walk-in tutoring in math, writing, reading, the sciences, accounting, Microsoft applications, and other subjects. Several computers are also available for student use.

**Open-Entry:**

Anyone who can benefit from RRCC's instructional programs and courses, including high school graduates, non-graduates, and students 17 years or older who are currently enrolled in high school, are welcome to apply.

**Phi Theta Kappa:**

RRCC sponsors a chapter of Phi Theta Kappa, the International Honor Society for two-year colleges.

**Plagiarism:**

When an individual claims credit or fails to give credit for another person's or source's words and/or ideas, he or she has committed a serious academic offense, listed in the RRCC Catalog as academic dishonesty: "Those committing academic dishonesty will be subject to disciplinary action, such as failing the assignment or course and/or expulsion from the course or college." Work closely with your instructors and tutors to avoid plagiarism.

**Prerequisite:**

This is a course that is required before taking another course. For example, before you can enroll in ENG 122 (English Composition II), you must have taken ENG 121 and passed with an A, B or C. Prerequisites are listed within course descriptions of this catalog. Meet with an academic or faculty advisor before enrolling in classes to learn more about specific prerequisites.

**Scholarships:**

RRCC awards over \$600,000 in scholarships each year through the Foundation. The RRCC scholarship application is open November 16<sup>th</sup>, 2018 through March 1<sup>st</sup>, 2019. Apply online at [www.rrcc.edu/scholarships](http://www.rrcc.edu/scholarships).

**State-Guaranteed General Education Courses:**

These are general education courses that the state of Colorado requires for students seeking Associate of Arts (AA) or Associate of Science (AS) degrees. A variety of courses are available in the areas of communication, mathematics, arts & humanities, social & behavioral sciences, and natural & physical sciences. Meet with an academic or faculty advisor who can help you select the courses that fulfill the AA and AS degree requirements.

**Tuition:**

The fee charged for instruction by a formal institution of learning is called tuition. Paying tuition and fees allows you the opportunity to earn grades in the classes you take.

*Do not assume you have been dropped from a class if you miss tuition and fee payment deadlines or fail to attend a class. Once you have registered for a class, you are responsible for paying full tuition and fees unless YOU drop the class on or before the drop/refund date listed in the current semester's schedule. RRCC does not automatically drop students for non-payment.*

# Staff & Faculty Directory

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Daniel Villanueva  
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Kelly O'Dell, SFAC Representative

## Colorado Community College System

Joe Garcia, Chancellor

## RRCC Advisory Council

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Heather Callender-Potters  
Peter Powers  
Mayor Marjorie Sloan

## RRCC President's Cabinet

Dr. Michele Haney, President  
Bryan Bryant, VP of Administrative Services  
Linda Comeaux, VP Instructional Services  
Dr. Lisa Fowler, VP of Student Success  
Dr. Tim Griffin, Executive Director, Planning, Research, & Effectiveness  
Arnie Oudenhoven, Executive Director, Human Resources  
Kathy Schissler, Executive Assistant to the President  
Ron Slinger, Vice President for Institutional Advancement - Executive Director Foundation  
Joan Smith, Dean and Executive Director, Rocky Mountain Education Center/OSHA

## Administrators

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### **David-Matthew Barnes**

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*Inclusion & Diversity Service Award, 2016*  
M.F.A., Queens University of Charlotte; B.A., Oglethorpe University

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Director, Child Care Innovations  
B.S.N., Memphis State University

### **Bryan Bryant**

Vice President, Administrative Services  
B.S., Oklahoma State University

### **Armando Burciaga**

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M.A., University of Phoenix; B.A., Colorado State University, Pueblo

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### **Michael Coste**

Dean of Instruction, Instructional Services  
*Outstanding Administrator/Technical Professional Employee of the Year, 2018*  
M.A., University of California; B.A., Washington and Lee University

### **Liz Cox**

Director, IDEA Institute  
M.A., Virginia Tech University; B.A., Virginia Tech University

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Chief of Police, Campus Police  
M.B.A., University of Phoenix; B.S., University of Phoenix

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Director of Grants Development, Foundation  
B.A., Ithaca College

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Director, Student Recreation Center  
M.S., Illinois State University

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ADA Coordinator  
Ed.D., University of Georgia; M.S., University of Tennessee; B.S., Maryville College

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Controller, Business Services  
B.S., University of Wyoming

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Ph.D., University of Wisconsin; M.A., University of Wisconsin; B.A., University of Toledo

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President, President's Office  
Ph.D., University of Wyoming; M.A., Chapman College; B.A., University of New Mexico

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Outstanding Administrator/Technical Professional Employee of the Year, 2015  
B.A., University of Kansas

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M.A., Northern Illinois University; B.S., University of Illinois; A.A.S., Front Range Community College

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*Outstanding Administrator/Technical Professional Employee of the Year, 2017*  
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Food Service Director, Red Rocks Café  
*Outstanding Administrator/Technical Professional Employee of the Year, 2008*  
B.S., Johnson & Wales University; A.S., Johnson & Wales University

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M.S., University of Wisconsin

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*Outstanding Administrator of the Year, 2014*  
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*Outstanding Administrator of the Year, 2004*  
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Honors Program Director  
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Ph.D., University of California at Los Angeles; C.Phil.,  
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JD, Seton Hall University; M.A., Rutgers University; B.S.,  
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## Faculty Emeritus

**John Arnsperger**

Faculty Emeritus, Accounting  
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**Stephanie Berg Oram**

Professor Emeritus, Music  
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Conservatory; M.A., University of Michigan; B.A.,  
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*The Student Voice Endowed Teaching Chair, 2007-2009*  
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*Outstanding Faculty Member of the Year, 2004*  
RRCC Foundation Endowed Chair, 2004-2006  
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*Outstanding Faculty Member of the Year, 1996*  
Licensed Master Plumber

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*Outstanding Faculty Member of the Year, 1987; 2006*  
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*Outstanding Faculty Member of the Year, 1994*  
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*Outstanding Faculty Member of the Year, 1998*  
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