



## Internship Time Log

This sheet tracks your internship hours for the semester. The site supervisor will need to sign off each week verifying completion of the listed hours. The signed Time Log must be submitted **every month** to the Experiential Learning Coordinator. ***Due date is the last day of the month.***

\_\_\_\_\_  
 Student's Name (Last, First) Internship Site

\_\_\_\_\_  
 Supervisor's Name Supervisor's Phone Number

Semester: \_\_\_\_\_ Start Date: \_\_\_\_\_

	Date	Hours Completed	Supervisor's Signature
<b>Week 1</b>			
<b>Week 2</b>			
<b>Week 3</b>			
<b>Week 4</b>			
<b>Week 5</b>			
<b>Week 6</b>			
<b>Week 7</b>			
<b>Week 8</b>			
<b>Week 9</b>			
<b>Week 10</b>			
<b>Week 11</b>			
<b>Week 12</b>			
<b>Week 13</b>			
<b>Week 14</b>			
<b>Week 15</b>			
<b>Week 16 (optional)</b>			
<b>Total</b>			