

Meeting Agenda

Project: Red Rocks Community College – Nursing and Health Imaging Building
Subject: A/E Mandatory Pre-Submittal Meeting
Date: April 8, 2026

I. Introduction of Project Team

- a. NV5, Inc. – Owner’s Representative
- b. Red Rocks Community College - Ownership
- c. School History and Background

II. Review of Minimum Requirements

- a. Not previously terminated by the State for non-performance on a State Buildings contract or procurement.
- b. The consultant must have been in the same business under the same name for the last two (2) years.
- a. Demonstrated design experience in projects of similar scope and complexity for at least two (2) projects each in excess of \$21,000,000 (hard costs), utilizing the expertise present in their Colorado Office
- b. Attended and signed in at the Mandatory Pre-Submittal Conference.
- c. A license to practice Architecture in Colorado.
- d. Experience with projects of similar scope and size.
- e. Firm must have been operating from a Colorado address for a minimum of five (5) years.
- f. Firm must be registered with the Federal System for Award Management (SAM) and include their Unique Entity ID number in their submittal.
- g. Must complete the Acknowledgement and Attestation Form and attached to their submission

Submission Requirements (Who and How)

- a. All questions to Lynn Beltran with Makenna, Mark, and John Bottelberghe CC'd
- b. Physical copies of RFQ Submission to be delivered to Lynn Beltran

Red Rocks Community College
 13300 West 6th Avenue

Lakewood, CO 80228
Business Services Suite 1154, Office 1149

III. Project Scope Summary

- a. Spark notes of the RFQ descriptions
 - i. Potentially 28,000 GSF Nursing Education Building
 - ii. All-in Budget of \$28,000,000
 - 1. College funded
 - iii. Desired opening of Fall 2027
 - iv. Delivery method of Design/Bid/Build
 - 1. State Buildings Program and all associated contracts/paperwork
 - v. Authority having Jurisdiction – (AHJ)
 - 1. State of Colorado
 - 2. State Electrical and
 - 3. State Plumbing

- b. A/E Disciplines/Subconsultants
 - i. Architect
 - ii. Structural
 - iii. Mechanical
 - iv. Electrical
 - v. HPCP Consultant
 - vi. Civil & Landscape
 - vii. Interior Design & Signage
 - viii. A/V & Technology including Low Voltage
 - ix. FF&E Design Coordination
 - x. Third Party Cost Consultant

IV. RFQ Clarifications

- a. Review of RFQ submittal schedule:
 - i. Pre-Submittal Meeting April 8, 2026, at 1 PM
 - ii. Request for Clarifications April 17, 2026, before 1 PM
 - iii. Response to Clarifications April 20, 2026

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|------|---|-----------------------------|
| iv. | RFQ Submittal Deadline | April 27, 2026, before 4 PM |
| | Lynn Beltran
Red Rocks Community College
13300 West 6th Avenue
Lakewood, CO 80228
Business Services Suite 1154, Office 1149 | |
| v. | Interview short list announced | May 4, 2026 |
| vi. | Interviews | Early May |
| vii. | Design Start | June 2026 |

V. Questions & Answers

(not in any specific order and wording paraphrased from notes)

1. How will GC be selected?
 - a. Lowest Bid
2. Will a pre-qualification be considered for GC Selection?
 - a. Not likely
3. Construction schedule of approximately 8 months, can phasing be considered?
 - a. Potentially, will discuss with design team and find consensus with leadership.
4. HCPC, how will it be measured
 - a. Will follow State of Colorado requirements
 - b. Aim for Certifiable rather than the full process
5. On Furniture, Fixture, and Equipment:
 - a. RRCC will likely procure directly, will need design team to coordinate/design/specify
6. Who will be on the selection committee?
 - a. Full team yet to be determined.
7. Will the Foothill's Site concept plan or any other plan be shared
 - a. We do not suspect we will be able to at this point
8. Is a program plan in place?
 - a. Yes, and a concept plan.
9. Will there be mannequin Simulation?
 - a. Potentially
10. Will there be a VR Simulation room
 - a. Concept plan shows a classroom for this

(End)