



STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

APPENDIX A: EVALUATION OF QUALIFICATIONS FORM

Name of Firm: _____

Name of Project: _____

Evaluator No: _____

Date: _____

If the minimum requirements have not been met, specify the reason(s):

INSTRUCTIONS:

1. Weights are to be assigned prior to evaluation and are to be consistent on all evaluation forms.
2. Use only whole numbers.
3. Total score includes the sum total of all criteria.

	Weight	x	Rating	=	Score
Item I: General Information	5	X	_____	=	_____
Item II: Location	Received		_____		
Item III: General Contracting Experience	10	X	_____	=	_____
Item Iva: Qualification of Key Personnel: Project Mgr.	10	X	_____	=	_____
Item IVb: Qualification of Key Personnel: Superintendent	10	X	_____	=	_____
ITEM VI: Schedule Control	5	X	_____	=	_____
ITEM VII Safety Program	5	X	_____	=	_____
ITEM VIII: Successful Project Completion	3	X	_____	=	_____
Item IX: Bonding Capacity	Received		_____		
Item IX: Insurance Availability	Received		_____		
ITEM X: Current Workload/Capacity to Complete	5	X	_____	=	_____
Item XI: Affidavit	Received		_____		
Total Score:					_____



APPENDIX A1: EVALUATION OF INTERVIEW FORM

Name of Firm: _____
Name of Project: _____
Evaluator No: _____
Date: _____

INSTRUCTIONS:

1. Weights are to be assigned prior to evaluation and are to be consistent on all evaluation forms.
2. Use only whole numbers.
3. Rating: 0 = not provided, 1 = Unacceptable, 2 = Poor, 3 = Fair, 4 = Good, 5 = Excellent
4. Total score includes the sum total of all criteria.
5. A passing score (as a percentage of the total points available) is to be established by the state prior to evaluation.

	Weight		Rating		Score
1. <u>Demonstrated a team approach to the project</u>	<u>5</u>	x	<u> </u>	=	<u> </u>
2. <u>Management team demonstrated their qualifications</u>	<u>5</u>	x	<u> </u>	=	<u> </u>
3. <u>Project management approach appears clear and concise</u>	<u>5</u>	x	<u> </u>	=	<u> </u>
4. <u>Prior project experience/success</u>	<u>5</u>	x	<u> </u>	=	<u> </u>
5. <u>Equity, diversity and inclusion</u>	<u>3</u>	x	<u> </u>	=	<u> </u>

Total Score: _____

FIRM	QUALIFICATIONS					TOTAL QUALS SCORE	INTERVIEW SCORE	COMBINED SCORE	RANK
	EVAL #1	EVA L #2	EVA L #3	EVA L #4	EVA L #5				