Project Manual

RED ROCKS COMMUNITY COLLEGE

BAS Controls Mitigation
2026-041M25

November 17, 2026

ISSUED FOR BID

STATE OF COLORADO

OFFICE OF THE STATE ARCHITECT

STATE BUILDINGS PROGRAM

INDEX FOR THE PROJECT MANUAL - BIDDING

The following documents should be included in the Consultant's Project Manual or uploaded with the Solicitation if no Project Manual is provided.

Items in **Bold** should be included in the electronic solicitation or attached to the Project Manual, not merely referenced.

1. Consultant Project Manual Cover
2. **Advertisement for Bids**
3. **Information for Bidders (SBP-6.12)**
4. **Apprenticeship Contribution Rates and Prevailing Wage Determinations (if applicable)**
5. **Bid Form (SBP-6.13)***
6. **Bid Alt Form (SBP-6.131) (If applicable)**
7. Specimen of Bid Bond (SBP-6.14)*
8. Specimen of Notice of Award DBB (SBP-6.15) or GMP (SBP-6.16)*
9. **Sample Contractor's Agreement** or **SBP Purchase Order**
10. **General Conditions of the Contract**
11. **Supplementary General Conditions (if applicable)**
12. Specimen of Performance Bond (SC-6.22) *
13. Specimen of Labor and Material Bond (SC-6.221) *
14. Specimen of Notice to Proceed (SBP-6.26) or (SBP-7.26) or (SBP-8.26 and SBP-8.261)*
15. Specimen of Notice of Substantial Completion (SBP-07) *
16. Specimen of Notice of Occupancy/Use (SBP-01) *
17. Specimen of Notice of Acceptance (SBP-6.27) *
18. Specimen of Notice of Contractor's Settlement (SBP-7.3) *
19. **A/E Consultants Specifications**

ADVERTISEMENT FOR BIDS
Design / Bid / Build
State of Colorado
Red Rocks Community College

Notice Number: RRCC 27-07-IFB01C
Project Number: 2026-041M25
Project Title: BAS Controls Mitigation
Estimated Project Cost: $860,000.00

NOTICES

1. For all projects with a total dollar value above $150,000 Notice of Final Settlement is required by C.R.S. §38-26-107(1). Final Settlement, if required, will be advertised in the same location as the original solicitation.

2. For State Public Works C.R.S. §8-17-101 - Colorado labor shall be employed to perform at least 80% of the work. Colorado labor means any person who is a resident of the state of Colorado at the time of the Public Works project.

3. All respondents accept the conditions of this AFB, including but not limited to, the following:

    a. All submittals shall become the property of the State of Colorado and will not be returned.

    b. Late submittals shall not be evaluated.

    c. The State reserves the right to reject any or all proposals on the basis of being unresponsive to this AFB or for failure to disclose requested information.

    d. The State shall not be liable for any costs incurred by respondents in the preparation of submittals and proposals nor in costs related to any element of the selection and contract negotiation process.

4. The respondent has reviewed Appendix E and by responding has agreed that the terms and conditions of the sample Contractor's Design/Bid/Build (D/B/B) Agreement (SC-6.21) and General Terms and Conditions of the Contractor's Design/Bid/Build Agreement (SC- 6.23) are expressly workable without reservation. Any exceptions to the contract must be communicated formally in writing before the bid closes.

5. Per C.R.S. §24-92-117, a public construction project in the amount of five hundred thousand dollars or more shall be subject to the Buy Clean Colorado (BCCO) Act program requirements. The BCCO Act requires the Office of the State Architect to establish a maximum acceptable global warming potential

(GWP) limit for each category of eligible materials, which include asphalt and asphalt mixtures, cement and concrete mixtures, glass, post-tension steel, reinforcing steel, structural steel, and wood structural elements. For any solicitation for a contract for the design of an eligible project, a State Agency or institution shall require the designer who is awarded the contract to include, in project specifications when final construction documents are released, a current Environmental Product Declaration (EPD) that meets the maximum acceptable GWP limits for each eligible material specified for the project. A contractor that is awarded a contract for an eligible project shall not install any eligible materials on the project until the contractor submits an EPD for each eligible material procured for the project.

6. Per C.R.S. §24-92-Part 2, a public construction project in the amount of five hundred thousand dollars or more shall be subject to the State prevailing wage rate, of the regular, holiday, and overtime wages paid and the general prevailing payments on behalf of employees to lawful welfare, pension, vacation, apprentice training, and educational funds in the State, for each employee needed to execute the contract. Payments to the funds must constitute an ordinary business expense deduction for federal income tax purposes by contractors and subcontractors. Contractors are required to pay their employees at weekly intervals and shall comply with the enforcement provisions of C.R.S. §24-92-209. Contractors awarded a project of this size will be required to utilize the LCPTracker cloud-based labor compliance and certified payroll application.
7. Preference shall be given to Colorado resident bidders and for Colorado labor, as provided by law.
8. Per C.R.S. §24-105-201 If the construction value is $50,000 or greater a Bid Bond and Power of Attorney or Proposal Guaranty is required in an amount not less than 5% of the total Bid.

PROJECT OVERVIEW

Introduction

The State of Colorado, Red Rocks Community College is soliciting bids from qualified contractors for the BAS Controls Mitigation project, located at the Red Rocks Community College Lakewood Campus.

This project consists of upgrading the existing pneumatic HVAC control system to a new direct digital control (DDC) system. Work Includes removal and replacement of pneumatic control devices and associated components serving VAV boxes, reheat control valves, perimeter heat control valves, fan coil units, cabinet unit heaters, condenser water isolation valves, heating water mixing valves, and replacement of fan coil units.

The new DDC system must be compatible with existing building controls systems. It will provide improved control accuracy, Monitoring, and integration with the building

automation system (BAS). Scope includes new electronic actuators, controllers, sensors, control wiring, programming, graphics integration, testing, and commissioning to ensure proper system operation.
The project is estimated to begin early 2027 and be completed June 30, 2028.

Scope of Services

The scope of services will include full Construction Contracting Services for the project specified during the process of construction and warranty period to the State as per the Advertisement for Bid. Specific tasks to be performed by the Contractor include those generally performed by the construction community where the Contractor is the prime vendor to the State. Bidders shall reference the drawings, specifications, and supporting documents in the Appendices for an understanding of the entire scope of the project.

Scope includes removal of pneumatic controls for upgrade to DDC, replacement of fan coil units, and other terminal equipment such as VAV boxes and control valves. Contractor(s) must coordinate all work with Red Rocks Community College. This project will impact staff offices, classrooms, and common areas.

Per C.R.S. §38-26-106, if a contract amounts to $150,000 or more, the awarded contractor shall provide payment and performance bonds not less than 50% of the value of the contract. The costs associated with this bond are to be included in the contractor's bid.

MINIMUM REQUIREMENTS

Notice is hereby given to all interested parties that all firms will be required to meet all minimum requirements to be considered for this project. Interested bidders should be prepared to show evidence of the following to be considered as qualified, as a minimum:

1. Not previously terminated by the State for non-performance on a State Buildings contract or procurement.
2. The bidding contractor must have been in the same business, under the same name for the last two (2) years.
3. Continuously maintained a Colorado office for the last five (5) years.
4. Demonstrated bonding capability up to $800,000 for an individual project coincidentally with current and anticipated workloads; provide letter from surety that affirms this capacity.
5. Demonstrated Office of the State Architect (OSA) contracting experience in projects of similar scope and complexity for at least two (2) projects each in excess of $500,000.00 (hard costs), utilizing the expertise present in their Colorado Office; and
6. Attended and signed in at the Mandatory Pre-Bid Conference.

Firms meeting the minimum requirements may obtain the bidding documents on the website accompanying this advertisement.

MANDATORY PRE-BID CONFERENCE AND SITE TOUR

A mandatory Pre-Bid Meeting will be held at:

Building Address:	13300 West Sixth Avenue, Lakewood, CO 80228
Room:	Room 1105, Red Fox Room
Date/Time:	December 1, 2026, at 9:30 am*
	*Please plan to arrive by 9:30 am.
	Anyone arriving after 9:30 am will not be admitted.

SCHEDULE

The following is a tentative schedule of events for the Bid Submittal process and an outline of the schedule for the balance of the project. All dates are subject to change and changes in the schedule will be issued via addendum.

Advertisement for Bids Issued	November 17, 2026
Mandatory Pre-Bid Conference and Site Tour	December 1, 2026, at 9:30 am
Request for Clarifications Due	December 4, 2026, at 12:00 pm
Final Addendum Issued (anticipated)	December 8, 2026, COB
Bid Submittals Due (date and Time)	December 15, 2026, at 1:00 pm
Public Bid Opening	December 15, 2026, at 1:00 pm
Award Intent Notification (anticipated)	December 18, 2026
Contracting	December 21, 2026
Contract Approval (anticipated)	January 5, 2027
Anticipated Construction Start	January 11, 2027
Anticipated Construction Finish	June 30, 2028

The above schedule is tentative. Responding firms shall be notified of revisions in a timely manner by email or posted on ColoradoVSS and the Red Rocks Community College website. Respondents may elect to verify times and dates by email, but no earlier than 36 hours before the scheduled date and time.

QUESTIONS, CLARIFICATIONS AND ADDENDA

Owner initiated changes to this AFB will be issued under numerically sequenced addenda.

Owner initiated changes to this AFB will be posted in the form of addenda on ColoradoVSS and the Red Rocks Community College website.

Questions and requests for clarifications regarding this project shall be submitted before the deadline listed in the above Schedule.

Communication regarding the project during the procurement, outside of this submission process or scheduled procurement milestones is not permitted.

POINT OF CONTACT/CLARIFICATION

Name:	Lynn Beltran
Agency:	Red Rocks Community College
Email Address:	Lynn.Beltran@rrcc.edu

BIDDING

Bids shall be submitted on the required bid form as indicated on the Information For Bidders document (SBP-6.12) in Appendix A.

Sealed bid - One (1) hard copy and one (1) electronic copy provided on a USB flash drive is due December 15, 2026, and shall be received no later than 1:00 pm (MD/ST) and shall be submitted/accepted via delivery to the location listed below.

LOCATION:

Red Rocks Community College
13300 West Sixth Avenue
Lakewood, CO 80228
Attn: Lynn Beltran, Director of Purchasing

Prior to 12:30 pm:

Lynn Beltran's Office - Business Services Suite 1154, Rm 1149

Between 12:30 – 1:00 pm:

Public Bid Opening Location, Red Fox Room (Rm 1105)

Bid Forms and Appendices to be included with bid submittal:

- Bid Form (SBP-6.13)
- Bid Bond (SBP-6.14)
- Bid Alternates (SBP-6.131)

Late sealed bids will be rejected without consideration. Red Rocks Community College and the State of Colorado assume no responsibility for the costs related to the preparation of submittals.

BID OPENING

Opening of the bid submittals will be a public bid opening.

The public bid opening will take place at the date and time identified in Schedule.

APPENDICES:

Appendix A: Information for Bidders (SBP-6.12)
Appendix B: Prevailing Wage Determinations
Appendix C: Bid Form (SBP-6.13)
Appendix C1: Bid Alternates
Appendix C2: Bid Bond
Appendix D: Specimen of Notice of Award DBB (SBP-6.15)
Appendix E: Sample SC6.21 and SC 6.23 DBB Agreements and General Conditions of Contract.
Appendix F. Specimen of Performance Bond (SC-6.22)
Appendix G: Specimen of Labor and Material Bond (SC-6.221)
Appendix H: Specimen of Substantial Completion (SBP-07)
Appendix I: Specimen of Notice of Occupancy/Use (SBP-01)
Appendix J: Specimen of Notice of Acceptance (SBP-6.27)
Appendix K: Specimen of Notice of Contractor's Settlement (SBP-7.3)
Appendix L: A/E Consultants Specifications

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

INFORMATION FOR BIDDERS

Institution or Agency: Red Rocks Community College
Project No./Project Name: 2026-041M25/BAS Controls Mitigation

1. **BID FORM:** Bidders are required to use the Bid form attached to the solicitation. Each bidder is required to bid on all alternates and indicate the time from the date of the Notice to Proceed to Substantial Completion in calendar days. In addition, the bidder is required to indicate the period of time to finally complete the project from Substantial Completion to Final Acceptance, in calendar days. Bids indicating times for Substantial Completion and Final Acceptance in excess of the number of days indicated in the Advertisement for Bids for completion of the entire Project may be found non-responsive and may be rejected. The bid shall not be modified or conditioned in any manner. Bids and applicable bid security shall be submitted according to the following instructions:

   Sealed bid -One (1) hard copy and one (1) electronic copy provided on a USB flash drive is due December 15, 2026, and shall be received no later than 1:00 pm (MD/ST), and shall be submitted/accepted via delivery to the following:
   Red Rocks Community College, 13300 West Sixth Avenue, Lakewood, CO 80228
   Lynn Beltran, East End, Business Services Suite #1154, Office #1149

2. **INCONSISTENCIES AND OMISSIONS**: Bidders may request clarification of any seeming inconsistencies, or matters seeming to require explanation, in the bidding documents at least three (3) business days prior to the time set for the opening of Bids. Decisions of major importance on such matters will be issued in the form of addendum.

3. **APPLICABLE LAWS AND REGULATIONS:** All work under this Contract shall comply with the provisions of all state and local laws, approved state building codes, ordinances and regulations which might in any manner affect the work to be done or those to be employed in or about the work. Labor for work shall be governed by the provisions of Colorado law which are hereinafter set forth in Articles 27 and 52 of the General Conditions. This includes the requirements for apprenticeship and prevailing wage on Public Projects. The bidder should be aware that reporting of embodied carbon emissions of eligible materials shall be governed by the provisions of Colorado State Law. This includes the requirements for Environmental Product Declarations (EPDs) that meet the maximum acceptable Global Warming Potential (GWP) limits as established by the Office of the State Architect.

4. **BID SECURITY:** A bid security of not less than 5% of the bid price is required when the price is estimated to be $50,000 or more. The security shall be a bond by a surety company, the equivalent in cash, or otherwise supplied in a form

satisfactory for the State. Noncompliance requires the bid to be rejected as nonresponsive.

5. **TAXES:** The Bid submitted shall exclude all applicable federal excise or manufacturers' taxes and all state sales and use taxes as hereinafter set forth in Article 9.3 of the GENERAL CONDITIONS.

6. **OR EQUAL:** The words "OR EQUAL" are applicable to all specifications and drawings relating to materials or equipment specified. Any material or equipment that will fully perform the duties specified, will be considered "equal", provided the bid submits proof that such material or equipment is of equivalent substance and function and is approved, in writing. Requests for the approval of "or equal" shall be made in writing at least five (5) business days prior to bid opening. During the bidding period, all approvals shall be issued by the Architect/Engineer in the form of addenda at least two (2) business days prior to the bid opening date.

7. **ADDENDA:** Owner/architect initiated addenda shall not be issued later than two (2) business days prior to bid opening date. All addenda shall become part of the Contract Documents and receipt must be acknowledged on the Bid form.

8. **METHOD OF AWARD - LOWEST RESPONSIBLE BIDDER:** If the bidding documents for this project require alternate prices, additive and/or deductible alternates shall be listed on the alternates bid form provided by the Principal Representative. Bidders should note the Method of Award is applicable to this Bid as stated below.

   A. DEDUCTIBLE ALTERNATES: The lowest responsible Bid, taking into account the Colorado resident bidder preference provision of Colorado law, will be determined by, and the contract will be awarded on the base bid combined with deductible alternates, accepted in numerical order as listed in the Bid Alternates Form provided by the Principal Representative. The subtraction of alternates shall result in a sum total within available funds. If this bid exceeds such amount, the right is reserved to reject all bids. An equal number of alternates shall be subtracted from the base bid of each bidder within funds available for purposes of determining the lowest responsible bidder.

   B. ADDITIVE ALTERNATES: The lowest responsible Bid, taking into account the Colorado resident bidder preference provision of Colorado law, will be determined by and the contract will be awarded on the base bid combined with additive alternates in numerical order in as listed in the Bid Alternates Form provided by the Principal Representative. The addition of alternates shall result in a sum total within available funds. If this bid exceeds such amount, the right is reserved to reject all bids. An equal number of alternates shall be added to the base bid of each bidder within funds available for purposes of determining the lowest responsible bidder.

   C. DEDUCTIBLE AND ADDITIVE ALTERNATES: Additive alternates will not be used if deductible alternates are used and deductible alternates will not be used if additive alternates are used.

9. **NOTICE OF CONTRACTOR'S SETTLEMENT** – Agencies/institutions must indicate in the initial Solicitation where settlement will be advertised in electronic media.

"General Decision Number: CO20260023 05/18/2026

State: Colorado

Construction Types: Building

Counties: Colorado Counties of
Jefferson

Modification Number	Publication Date
0	01/02/2026
1	05/18/2026

CARP0055-004 05/01/2025

	Rates	Fringes
CARPENTER (INCLUDES ACOUSTICAL CEILING INSTALLATION AND DRYWALL HANGING; EXCLUDES METAL STUD INSTALLATION)	$ 35.09	13.84

CARP1607-001 06/01/2025

	Rates	Fringes
MILLWRIGHT	$ 42.10	19.02

ELEC0068-012 06/01/2025

	Rates	Fringes
ELECTRICIAN (INCLUDES LOW VOLTAGE WIRING)	$ 46.80	19.53

ELEV0025-001 01/01/2025

	Rates	Fringes
ELEVATOR MECHANIC FOOTNOTE: A.VACATION: 6%/UNDER 5 YEARS BASED ON REGULAR HOURLY RATE FOR ALL HOURS WORKED. 8%/OVER 5 YEARS BASED ON REGULAR HOURLY RATE FOR ALL HOURS WORKED. B. PAID HOLIDAYS: NEW YEAR'S DAY; MEMORIAL DAY; INDEPENDENCE DAY; LABOR DAY; VETERANS' DAY; THANKSGIVING DAY; THE FRIDAY AFTER THANKSGIVING DAY; AND CHRISTMAS DAY	$ 56.57	38.44

ENGI0009-017 05/01/2024

	Rates	Fringes
POWER EQUIPMENT OPERATOR: CRANE (91 TO 140 TONS)	$ 37.34	15.20
POWER EQUIPMENT OPERATOR: CRANE (51 TO 90 TONS)	$ 36.09	15.20
POWER EQUIPMENT OPERATOR: CRANE (50 TONS AND UNDER)	$ 35.78	15.20
POWER EQUIPMENT OPERATOR: CRANE (141 TONS AND OVER)	$ 39.80	15.20

IRON0024-009 11/01/2024

	Rates	Fringes
IRONWORKER: ORNAMENTAL	$ 39.21	12.50

IRON0024-010 11/01/2024

	Rates	Fringes
IRONWORKER, STRUCTURAL	$ 39.21	12.50

PAIN0079-006 08/01/2024

	Rates	Fringes
PAINTER: BRUSH, ROLLER AND SPRAY (EXCLUDES DRYWALL FINISHING/TAPING)	$ 27.41	11.56

PAIN0079-007 08/01/2024

	Rates	Fringes
DRYWALL FINISHER/TAPER	$ 28.11	11.56

PAIN0419-001 06/01/2022

	Rates	Fringes
SOFT FLOOR LAYER (VINYL AND CARPET)	$ 18.25	14.33

PAIN0930-002 07/01/2025

	Rates	Fringes
GLAZIER	$ 37.26	13.15

PLUM0003-009 06/01/2025

	Rates	Fringes
PLUMBER (EXCLUDES HVAC DUCT, PIPE AND UNIT INSTALLATION)	$ 47.23	21.68

PLUM0208-010 09/01/2025

	Rates	Fringes
PIPEFITTER (INCLUDES HVAC PIPE INSTALLATION; EXCLUDES HVAC DUCT AND UNIT INSTALLATION)	$ 45.55	22.11

SFCO0669-002 04/01/2025

	Rates	Fringes
SPRINKLER FITTER (FIRE SPRINKLERS)	$ 48.60	27.57

SHEE0009-006 07/01/2025

	Rates	Fringes
SHEET METAL WORKER (INCLUDES HVAC DUCT AND UNIT INSTALLATION; EXCLUDES HVAC PIPE INSTALLATION)	$ 43.05	22.65

SUCO2013-009 07/31/2015

	Rates	Fringes
WATERPROOFER	$ 16.94	0.00
TRUCK DRIVER: DUMP TRUCK	$ 17.34	0.00
ROOFER	$ 16.96	0.00
OPERATOR: GRADER/BLADE	$ 21.50	0.00
OPERATOR: BOBCAT/SKID STEER/SKID LOADER	$ 19.10	3.89
OPERATOR: BACKHOE/EXCAVATOR/TRACKHOE	$ 20.78	5.78
LABORER: PIPELAYER	$ 16.96	3.68
LABORER: MASON TENDER - CEMENT/CONCRETE	$ 16.00	0.00
LABORER: MASON TENDER - BRICK	$ 15.99	0.00
LABORER: COMMON OR GENERAL	$ 15.42	5.35
INSULATOR - MECHANICAL (DUCT, PIPE & MECHANICAL SYSTEM INSULATION)	$ 23.12	7.97
CEMENT MASON/CONCRETE FINISHER	$ 20.33	6.76

CARPENTER (METAL STUD INSTALLATION ONLY).....$ 17.68 0.00
BRICKLAYER.....$ 21.96 0.00

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at https://www.dol.gov/agencies/whd/government-contracts.

Note: Executive Order 13658 generally applies to contracts subject to the Davis-Bacon Act that were awarded on or between January 1, 2015 and January 29, 2022, and that have not been renewed or extended on or after January 30, 2022. Executive Order 13658 does not apply to contracts subject only to the Davis-Bacon Related Acts regardless of when they were awarded. If a contract is subject to Executive Order 13658, the contractor must pay all covered workers at least $13.65 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract from May 11, 2026, through December 31, 2026. The applicable Executive Order minimum wage rate will be adjusted annually. Additional information on contractor requirements and worker protections under Executive Order 13658 is available at www.dol.gov/whd/govcontracts.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than "SU", "UAVG", "SA", or "SC" denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next

number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The "SU" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

"SU" wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The "SA" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the "SA" identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can

be:

a) a survey underlying a wage determination
b) an existing published wage determination
c) an initial WHD letter setting forth a position on a wage determination matter
d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION

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STATE OF COLORADO

OFFICE OF THE STATE ARCHITECT

STATE BUILDINGS PROGRAM

BID FORM

Institution or Agency: **Red Rocks Community College**

Project No./Project Name: **2026-041M25 BAS Controls Mitigation**

Bidder Acknowledges Receipt of Addenda Numbers: _____

(See 3a below for the next 3 items)

Bidder Anticipates Services outside the United States or Colorado:*	No ☐	Yes ☐
Bidder will comply with 80% Colorado Labor on project above $500,000	No ☐	Yes ☐
Bidder is a Service-Disabled Veteran Owned Small Business:*	No ☐	Yes ☐

Base Bid **$**_____

Bidder's Time of Completion

Time Period from Notice to Proceed to Substantial Completion: _____

Time Period from Substantial Completion to Final Acceptance: _____

Total Time of Completion of Entire Project (a + b): _____

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1. BID: Pursuant to the advertisement by the State of Colorado dated _____ the undersigned bidder hereby proposes to furnish all the labor and materials and to perform all the work required for the complete and prompt execution of everything described or shown in or reasonably implied from the Bidding Documents, including the Drawings and Specifications, for the work and for the base bid indicated above. Bidders should include all taxes that are applicable.

2. EXAMINATION OF DOCUMENTS AND SITE: The bidder has carefully examined the Bidding Documents, including the Drawings and Specifications, and has examined the site of the Work, so as to make certain of the conditions at the site and to gain a clear understanding of the work to be done.

3. PARTIES INTERESTED IN BID: The bidder hereby certifies that the only persons or parties interested in this Bid are those named herein, and that no other bidder or prospective bidder has given any information concerning this Bid.

    a. If the bidder anticipates services under the contract or any subcontracts will be performed outside the United States or Colorado, the bidder shall provide in a written statement which must include, but need not be limited to the type of services that will be performed at a location outside the United States or Colorado and the reason why it is necessary or advantageous to go outside the United States or Colorado to perform such services. (Does not apply to any project that receives federal moneys) *

b. For State Public Works projects per C.R.S. 8-17-101, Colorado labor shall be employed to perform at least 80% of the work. Colorado Labor means any person who is a resident of the state of Colorado at the time of the Public Works project. Bidders indicating that their bid proposal will not comply with the 80% Colorado Labor requirement are required to submit written justification along with the bid submission. (Does not apply to any project that receives federal moneys) *

c. A Service-Disabled Veteran Owned Small Business (SDVOSB) per C.R.S. 24-103-211, means a business that is incorporated or organized in Colorado or maintains a place of business or has an office in Colorado and is officially registered and verified by the Center for Veteran Enterprise within the U.S. Department of Veteran Affairs. Attach proof of certification along with the bid submission. *

d. Projects estimated to be $1 million or more that do not receive federal funds are required to comply with the State Apprenticeship Utilization requirements C.R.S. 24-92-115

e. Projects estimated to be $500,000 or more that do not receive federal funds are required to comply with the State Prevailing Wage requirements C.R.S. 24-92-201 through 210.

4. BID GUARANTEE: This Bid is accompanied by the required Bid Guarantee. Per C.R.S. §24-105-201 If the construction value is $50,000 or greater a Bid Bond and Power of Attorney or Proposal Guaranty is required in an amount not less than 5% of the total Bid. You are authorized to hold said Bid Guarantee for a period of not more than thirty (30) days after the opening of the Bids for the work above indicated, unless the undersigned bidder is awarded the Contract, within said period, in which event the Office of the State Architect, may retain said Bid Guarantee, until the undersigned bidder has executed the required Agreement and furnished the required Performance Bond, Labor and Material Payment Bond, and Insurance Policy.

5. TIME OF COMPLETION: The bidder agrees to achieve Substantial Completion of the Project from the date of the Notice to Proceed within the number of calendar days entered above, and in addition, further agrees that the period between Substantial Completion and Final Acceptance of the Project will not exceed the number of calendar days noted above. If awarded the Work, the bidder agrees to begin performance within ten (10) days from the date of the Notice to Proceed subject to Article 46, Time of Completion and Liquidated Damages of the General Conditions of the Contract, and agrees to prosecute the Work with due diligence to completion. The bidder represents that Article 7D of the Contractor's Agreement (SC-6.21) has been reviewed to determine the type and amount of any liquidated damages that may be specified for this contract.

6. EXECUTION OF DOCUMENTS: The bidder understands that if this Bid is accepted, bidder must execute the required Agreement and furnish the required Performance Bond, Labor and Material Payment Bond, Insurance Policy and Certificates of Insurance within ten (10) days from the date of the Notice of Award, and that the bidder will be required to sign to acknowledge and accept the Contract Documents, including the Drawings and Specifications.

7. ALTERNATES: Refer to the Information for Bidders (SC-6.12) for Method of Award for Alternates and use State Form SBP-6.13.1 Bid Alternates form to be submitted with this bid form if alternates are requested by the institution/agency in the solicitation documents.

8. Submit wage rates (direct labor costs) for prime contractor and subcontractor as requested by the institution/agency in the solicitation documents.

9. The right is reserved to waive informalities and to reject any and all Bids.

*Does not apply to projects for Institutions of Higher Education that have opted out of the State Procurement Code.

SIGNATURES: If the Bid is being submitted by a Corporation, the Bid shall be signed by an officer, i.e., President or Vice-President. If a sole proprietorship or a partnership is submitting the Bid, the Bid shall so indicate and be properly signed.

Dated this _____ Day of _____ , 20_____

THE BIDDER:

By _____ _____
Company Name Address

Phone Number _____ _____
City, State Zip Code

By _____ _____
Name (Print) and Title Signature

STATE OF COLORADO

OFFICE OF THE STATE ARCHITECT

STATE BUILDINGS PROGRAM

BID ALTERNATES

Institution or Agency: Red Rocks Community College

Project No./Project Name: 2026-041M25 BAS Controls Mitigation

INSTRUCTIONS:

1. Refer to Item #8 in the Instructions to Bidders (SBP-6.12) for additional alternate information.
2. Additive alternates will not be used if deductible alternates are used. Deductible alternates will not be used if additive alternates are used.
3. Refer to the contract documents for thorough description(s) of the alternates.
4. If alternates are accepted, the base bid will be modified by the amount entered below.

ADDITIVE ALTERNATES

Alt. #	Description of Additive Alternate	Spec. Section	Pricing
A.A.1	Replacement of fan coil units		$
A.A.2	Replacement of baseboard control valves		$
A.A.3			$
A.A.4			$
A.A.5			$
A.A.6			$
A.A.7			$
A.A.8			$
A.A.9			$
A.A.10			$

DEDUCTIVE ALTERNATES

Alt. #	Description of Deductive Alternate	Spec. Section	Pricing
D.A.1			
D.A.2			$
D.A.3			$
D.A.4			$
D.A.5			$
D.A.6			$
D.A.7			$
D.A.8			$
D.A.9			$
D.A.10			$

THE BIDDER

BY_____
Company Name

BY_____
Signature Date

STATE OF COLORADO

OFFICE OF THE STATE ARCHITECT

STATE BUILDINGS PROGRAM

BID BOND

Institution or Agency: Red Rocks Community College

Project No./Project Name: 2026-041M25 BAS Controls Mitigation

KNOW ALL MEN BY THESE PRESENTS:

WHEREAS, _____ hereinafter called the "PRINCIPAL", is submitting a PROPOSAL for the above described project, to the STATE OF COLORADO, hereinafter called the "OBLIGEE".

WHEREAS, the Advertisement for Bids has required as a condition of receiving the Proposals that the Principal submit with the PROPOSAL GUARANTY in an amount not less than five per cent (5%) of the Proposal, which sum it is specifically agreed is to be forfeited as Liquidated Damages in the event that the Principal defaults in his obligation as hereinafter specified, and, in pursuance of which Requirement, this Bid is made, executed and delivered.

NOW THEREFORE, the Principal and _____ a corporation of the State of _____, duly authorized to transact business in Colorado, as Surety, are held and firmly bound unto the Obligee, in the sum of five per cent (5%) of the Principal's total bid price, lawful money of the United States for the payment of which sum, well and truly to be made to the Obligee, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

FURTHER THAT, a condition of the obligation that the Principal shall maintain his Proposal in full force and effect for thirty (30) days after the opening of the proposals for the project, or, if the Principal's Proposal is accepted, the Principal shall, within the prescribed time, execute the required Agreement, furnish the required Performance Bond, Labor and Material Payment Bond, Insurance Policy, Certificates of Insurance and Certification and Affidavit Regarding Illegal Aliens, then this obligation shall be null and void, otherwise it shall remain in full force and effect, and subject to forfeiture upon demand as Liquidated Damages.

IN WITNESS WHEREOF said Principal and Surety have executed this Bond, this ____ day of _____, A.D., 20___.

(Corporate Seal)

THE PRINCIPAL

_____
Company Name

ATTEST

_____
Address

_____
City, State Zip Code

By _____
Name (Print)

_____
Signature

_____
Name (Print) and Title

SBP-6.14

Rev 7/2025

If the “Principal” is doing business as a Corporation, the Bid Bond shall be signed by an officer, i.e., President or Vice President. The signature of the officer shall be attested to by the Secretary and properly sealed.

If the “Principal” is an individual or a partnership, the Bid Bond shall so indicate and be properly signed.

(Corporate Seal)

THE SURETY

_____

_____ By _____

Secretary

Attorney-in-Fact

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED.

FAILURE TO PROVIDE A PROPERLY EXECUTED BID BOND WITH A PROPERLY EXECUTED POWER OF ATTORNEY WILL RESULT IN THE BIDDER’S PROPOSAL BEING DEEMED NON-RESPONSIVE.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE OF AWARD

(DESIGN/BID/BUILD AND DESIGN/BUILD LUMP SUM AGREEMENTS)

Date of Notice: ____
Institution or Agency: Red Rocks Community College
Project No./Project Name: 2026-041M25 BAS Controls Mitigation

TO: [Legal name and Address of Contractor]

The State of Colorado, represented by the undersigned, has considered the Proposals submitted for the above described work.

Your Proposal, deemed to be in the best interest of the State of Colorado, in the amount of _____ DOLLARS AND NO/100* ($_____*) is hereby accepted, pending final execution of the Agreement.

You are required to execute the approved Agreement and within ten (10) days from the date of this Notice furnish the Performance Bond, Labor and Material Payment Bond, Certificates of Insurance, [Apprenticeship Utilization Certification(s) (if applicable)] and Labor Overhead (Direct Labor Burdens) for Work performed by Contractor and major Subcontractors.

If you fail to execute said Agreement or to furnish said Performance Bond, Labor and Material Payment Bond, Insurance Policy, Certificates of Insurance, and Labor Overhead (Direct Labor Burdens) as described above within ten (10) days from the date of this Notice, the State Controller is entitled to retain the amount of the Proposal Guaranty submitted with your Proposal as Liquidated Damages. In this event, the right is reserved to consider all of your rights arising out of the acceptance of your Proposal as abandoned and to award the work covered by your Proposal to another, or to re-advertise the Project, or otherwise dispose thereof.

By: _____
State Buildings Program Date
Print Name & Title

By: _____
Principal Representative Date
(Name of Agency/IHE)

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD (D/B/B) AGREEMENT

(STATE FORM SC-6.21)

State Agency
Insert Department or IHE's Full Legal Name
Department I.D.
Insert Department identification
Contract I.D. Number
Insert CMS number or other contract number
Project Number
Insert OSC Project Number
Project Name
Insert Project as as provided by the State Controller's Office
Contractor Name
Insert Contractor's full Legal Name including "Inc.", "LLC" etc.

Principal Representatives

For the State:	For Contractor:
Name	Name
Department Name	Company Name
Address Line 1	Address Line 1
Address Line 2	Address Line 2
City, State ZIP	City, State ZIP
Email	Email

ATTACHMENT 1: The General Conditions of the Contractor's Design/Bid/Build (D/B/B) Agreement (SC-6.23)

SC-6.21
Rev. 09/2026

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

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SIGNATURE PAGE

THE PARTIES HERETO HAVE EXECUTED THIS AGREEMENT

Each person signing this Agreement represents and warrants that the signer is duly authorized to execute this Agreement and to bind the Party authorizing such signature.

In accordance with §24-30-202, C.R.S., this Contract is not valid until signed by the State Controller (or an authorized delegate) or the Title of IHE CFO per the Fiscal Rules of the individual Institution of Higher Education.

Project Number/Name: Insert OSC Project Number followed by Project Name
Contract ID No.: Insert CMS Number & Encumbrance Number

CONTRACTOR
INSERT: Legal Name of Contractor

_____
By: Name & Title of Person Signing for Contractor

Date: _____

STATE OF COLORADO
Jared S. Polis, Governor
INSERT: Name of Agency or IHE
INSERT: Name & Title of Head of Agency or IHE

_____
By: Name & Title of Person Signing for Agency or IHE

Date: _____

OFFICE OF THE STATE ARCHITECT
State Buildings Program

_____
By: Name & Title of Person Signing for State Buildings

Date: _____

LEGAL REVIEW
Philip J. Weiser, Attorney General

_____
By: Assistant Attorney General

Date: _____

STATE CONTROLLER
Robert Jaros, CPA, MBA, JD

_____
By: Name of Agency or IHE Delegate

Effective Date: _____

Commented [SBP1]: Note to Drafter: The SC6.21 template has been waived from a Risk Assessment and legal review so long as the document is not edited beyond the fillable fields.

Commented [SBP2]: Note to Drafters: If this contract is for a University that is outside State Fiscal Rule, insert the name of your organization here

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD (D/B/B) AGREEMENT
(STATE FORM SC-6.21)

Department ID: Insert Dept. Code Contract ID #: Insert Contract ID
Project #:Insert Project #

PARTIES. THIS AGREEMENT is entered into by and between the STATE OF COLORADO, acting by and through the Insert Department's or IHE's Full Legal Name hereinafter referred to as the State or Principal Representative, and Insert Contractor's full Legal Name including "Inc.", "LLC" etc. having its offices at Street address, City, State and Zip Code hereinafter referred to as the Contractor.

EFFECTIVE DATE AND NOTICE OF NONLIABILITY. This Agreement shall not be effective or enforceable until it is approved and signed by the State Controller or its designee (hereinafter called the "Effective Date"), but shall be effective and enforceable thereafter in accordance with its provisions. The State shall not be bound by any provision of this Contract before the Effective Date, and shall have no obligation to pay Contractor for any Work performed or expense incurred before the Effective Date.

INITIAL EXPIRATION DATE. This Agreement will expire on Insert Month day, year, (the "Initial Expiration Date"), which is four (4) years after the capital construction appropriate date and includes the one (1) year warranty period. The Initial Expiration Date may be extended by the mutual agreement of the Parties in order to accommodate the Project schedule, as approved by the Architect/Engineer. In no event shall the Initial Expiration Date or the amended expiration date supersede or contradict the dates of Substantial Completion or Final Acceptance or prohibit the completion of any warranty Work identified or in progress at the end of the one (1) year warranty period.

RECITALS:

WHEREAS, the Principal Representative intends to engage the services of a Contractor for the Insert Project Name as provided by the State Controller's Office hereinafter called the Project; and

Commented [TL3]: Note to Drafter: Do not include scope of work here. This is only the Project Name.

WHEREAS, authority exists in the Law and Funds have been budgeted, appropriated, and otherwise made available, and a sufficient unencumbered balance thereof remains available for payment in Fund Number Insert Fund Number Here, Account Number Insert Account Number here; and
.

WHEREAS, the State has **Appropriated** and the Principal Representative has been authorized to expend the total sum of Insert Dollar Value in Written Words Dollars ($_____) for this project including all professional services, construction/improvements, project contingencies, furnishings, movable equipment, reimbursable expenses and miscellaneous expenses; and

(WHEREAS, funds are available for only a portion of the services defined herein, as more fully described in the funding Condition Precedent clause in Article 5.1; and)

Commented [SBP4]: Note to Drafters: If the Condition Precedent clause is to be used REMOVE the parenthesis and the italics.

If not accepting the Condition Precedent strike out the language – DO NOT DELETE

WITNESSETH, that the State of Colorado and the Contractor agree as follows:

1 ARTICLE 1 PERFORMANCE OF THE WORK

The Contractor shall perform all of the Work required for the complete and prompt execution of everything described or shown in, or reasonably implied from the Contract Documents for the above referenced Project.

2 ARTICLE 2 PROVISIONS OF THE CONTRACT DOCUMENTS

The Contractor agrees to perform the Work to the highest industry standards and to the satisfaction of the State of Colorado and its contractor in strict accordance with the provisions of the Contract Documents.

3 ARTICLE 3 TIME OF COMPLETION

The Contractor agrees to Substantially Complete the Project within _____ calendar days from the date of the Notice to Proceed, in addition, the Contractor agrees to finally complete the Project from Substantial Completion to Final Acceptance within _____ calendar days for a total time of completion of the entire Project of _____ calendar days. The Contractor shall perform the Work with due diligence to completion.

4 ARTICLE 4 ESSENTIAL CONDITION

Timely completion of the Project is an essential condition of this Agreement. The Contractor shall be subject to any liquidated damages described in Article 7.6 for failure to satisfactorily complete the Work within the time periods in Article 3 above.

5 ARTICLE 5 CONTRACT SUM

The Contractor shall be paid for the performance of this Agreement, subject to any additions and deductions as provided for in Articles 32, 34 and 35 of The General Conditions of the Construction Contract SC-6.23, the sum of INSERT DOLLAR VALUE IN WORDS DOLLARS AND NO/100 ($_____).

Name of Document	Short Description of Work/Date	Dollar Amount
Base Bid Amount	Base Bid	
Alt. #		
Alt. #		
	Total Contract Sum	$ -

Commented [SBP5]: Note to Drafters: This table is an embedded Excel spreadsheet. Double click on the table to edit in Excel.

Delete the table if there were no alternates accepted.

5.1 CONDITION PRECEDENT

(At the time of the execution of this Agreement, there are sufficient funds budgeted and appropriated to compensate the Contractor only for performance of the services through and including design phases that have been fully funded *Therefore, it shall be a Condition Precedent to the Contractor's performance of the remaining services and the State's liability to pay for such performance, sufficient funding must be appropriated and made available to the Principal Representative for the Project prior to _____ and, as a further Condition Precedent, a written Amendment is entered into in accordance with the State of Colorado Fiscal Rules, stating that additional funds are lawfully available for the project. If either Condition Precedent is not satisfied by _____, the Contractor's obligation to perform services for* Insert the future scope of work or design phases *and the State's obligation to pay for such service is discharged without liability to each other. If funding is eventually made available after _____, the Contractor has no right to perform services under of this Agreement and the state has no right to require the Architect/Engineer to perform the said services.)*

Commented [TL6]: Note to Drafter: This is usually PROJECT PHASES not Design Phases

Commented [SBP7]: Note to Drafter: Insert the latest date that the funds will be released and the Contractor is willing to hold their fee.

Commented [SBP8]: Note to Drafter: Insert the last date the Contractor is willing to hold their fee.

Commented [SBP9]: Note to Drafter: Insert the latest date that the funds will be released and the Contractor is willing to hold their fee.

Commented [SBP10]: Note to Drafter: Insert the last date the Contractor is willing to hold their fee.

Commented [SBP11]: Note to Drafter: Insert the latest date that the funds will be released and the Contractor is willing to hold their fee.

6 ARTICLE 6 CONTRACT DOCUMENTS

The Contract Documents, as enumerated in Article 1.1 of The General Conditions of the Contractor's Design/Bid/Build (D/B/B) Agreement (SC-6.23), (the "General Conditions"). The Contract Documents, including the General Conditions, are all essential parts of this Agreement and are fully incorporated herein.

6.1 CAPITALIZED TERMS

Capitalized terms used herein and not defined shall have the meanings ascribed to them in The General Conditions of Design/Bid/Build (D/B/B) Agreement (SC-6.23)

7 ARTICLE 7 OPTIONAL PROVISIONS AND ELECTIONS

The provisions of this Article 7 alter or enlarge upon the following Articles (the General Conditions of the Contractor's Design/Bid/Build Agreement SC-6.23):

Commented [12]: Note to Drafter: Apprenticeship utilization is required if Construction value is $1 million or more and not federally funded

7.1 MODIFICATION OF ARTICLE 2: Execution, Correlation, Intent of Documents,

Communication and Cooperation.

If the box below is marked, certification of apprenticeship utilization is required for all mechanical, sheet metal, fire suppression, sprinkler fitting, electrical and plumbing work on the project.

☐ _____ Principal Representative initial

7.2 MODIFICATION OF ARTICLE 13: Shop Drawings, Product Data and Samples

If the box below is marked, the Buy Clean Colorado Act, §24-92-117, C.R.S., shall be applicable to the Project. The Contractor is responsible for submitting Environmental Product Declaration (EPD) information for all eligible materials to be used on the project.

☐ _____ Principal Representative initial

7.3 MODIFICATION 1 OF ARTICLE 27: Labor and Wages

If the box below is marked, the Federal Davis-Bacon Act shall be applicable to the Project. The minimum wage rates to be paid on the Project shall be furnished by the Principal Representative and included in the Contract Documents.

☐ _____ Principal Representative initial

7.4 MODIFICATION 2 OF ARTICLE 27: Labor and Wages

If the box below is marked, the State prevailing wage statute shall be applicable to the Project. The minimum wage rates to be paid on the Project shall be furnished by the Principal Representative and included in the Contract Documents.

☐ _____ Principal Representative initial

7.5 MODIFICATION OF ARTICLE 39: Non-Binding Dispute Resolution

If the box below is marked, and initialed by the State as noted, the requirement to participate in facilitated negotiations shall be deleted from this Contract. Article 39, Non-Binding Dispute Resolution, shall be deleted in its entirety and all references to the right to the same where ever they appear in the contract shall be similarly deleted.

The box may be marked only for projects with an estimated value of less than $500,000.

☐ _____ Principal Representative initial

7.6 MODIFICATION OF ARTICLE 45: Guarantee Inspections After Completion

If the box below is marked the six month guarantee inspection is not required.

☐ _____ Principal Representative initial

7.7 MODIFICATION OF ARTICLE 46: Time of Completion and Liquidated Damages

If an amount is indicated immediately below, liquidated damages shall be applicable to this Project as, and to, the extent shown below. Where an amount is indicated below, liquidated damages shall be assessed in accordance with and pursuant to the terms of The General Conditions of the Design/Bid/Build Agreement Article 46, Time of Completion And Liquidated Damages, in the amounts and as here indicated. The election

Commented [13]: Note to Drafter: Double-click on the box to bring up Check Box Form Field window and select "Checked"

Commented [14]: Note to Drafter: The Buy Clean Colorado Act applies to all projects with a construction value of $500,000 or more

Commented [15]: **Note** to Drafter: Federal Davis-Bacon Act might be applicable if federally funded. Confirm with the funding documentation.

Commented [16]: Note to Drafter: Double-click on the box to bring up Check Box Form Field window and select "Checked"

Commented [17]: **Note** to drafter: State prevailing wage is required if the construction value is $500,000 or more and not federally funded.

Commented [18]: Note to Drafter: Double-click on the box to bring up Check Box Form Field window and select "Checked"

Commented [19]: Note to Drafter: Double-click on the box to bring up Check Box Form Field window and select "Checked"

Commented [20]: Note to Drafter: Double-click on the box to bring up Check Box Form Field window and select "Checked"

of liquidated damages shall limit and control the parties right to damages as the State's sole and exclusive remedy for delay.

7.7.1 Inability To Use The Project

For the inability to use the Project, for each day after the number of calendar days specified in the Contractor's bid for the Project and the Agreement for achievement of Substantial Completion, until the day that the Project has achieved Substantial Completion and the Notice of Substantial Completion is issued, the Contractor agrees that an amount equal Insert dollar value in words Dollars ($_____). shall be assessed against Contractor from amounts due and payable to the Contractor under the Contract, or the Contractor and the Contractor's Surety shall pay to the Principal Representative such sum for any deficiency, if amounts on account thereof are deducted from remaining amounts due, but amounts remaining are insufficient to cover the entire assessment.

Commented [SBP21]: Note to drafter: If liquidated damages are not applicable Note "Not Applicable" in this field.

7.7.2 Damages Related to Extended Closeout

For damages related to or arising from additional administrative, technical, supervisory and professional expenses related to and arising from the extended closeout period, for each day in excess of the number of calendar days specified in the Contractor's bid for the Project and the Agreement to finally complete the Project as defined by the issuance of the Notice of Final Acceptance (after the issuance of the final Notice of Substantial Completion), the Contractor agrees that an amount equal to Insert dollar value in words Dollars ($_____). shall be assessed against Contractor from amounts due and payable to the Contractor under the Contract, or the Contractor and the Contractor's Surety shall pay to the Principal Representative such sum for any deficiency, if amounts on account thereof are deducted from remaining amounts due but amounts remaining are insufficient to cover the entire assessment.

Commented [22]: Note to drafter: If liquidated damages are not applicable Note "Not Applicable" in this field.

8 ARTICLE 8 NOTICE IDENTIFICATION

All Notices pertaining to this Agreement and the General Conditions (SC-5.23) or otherwise required to be given shall be transmitted in writing, to the individuals at the addresses listed below, and shall be deemed duly given when received by the parties at their addresses below or any subsequent persons or addresses provided to the other party in writing.

NOTICE TO PRINCIPAL REPRESENTATIVE:

Insert Name of individual acting on the PR behalf
Insert Street Address
City, State Zip Code
Insert email address

With copies to State Buildings Program (or Delegate)

Insert Name of individual acting on OSA/SBP behalf

Insert Street Address
City, State Zip Code
Insert email address

NOTICE TO CONTRACTOR:

Insert Name of individual acting on the contractor behalf
Insert Street Address
City, State Zip Code
Insert email address

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT A: CONTRACTORS BID

CONTRACTOR'S BID (Form SBP-6.13)
Workers' Compensation Certification (SBP-4.1)
Bid Alternates (Form SBP-6.131)
Unit Pricing (Form SBP-6.133)
Bid Bond (Form SBP-6.14)
Labor Burden Calculation (Form SBP-6.18)

Commented [23]: Note to drafter: Labor burden is required on ALL construction projects

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT B: PERFORMANCE BOND

PERFORMANCE BOND (Form SC-6.22)

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT C: LABOR AND MATERIAL PAYMENT BOND

LABOR AND MATERIAL PAYMENT BOND (Form SC-6.221)

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT D: INSURANCE CERTIFICATE(S)

INSURANCE CERTIFICATE(S) (attached)

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT E: BUILDING CODE COMPLIANCE POLICY

APPROVED STATE BUILDING CODES

BUILDING CODE COMPLIANCE POLICY: COORDINATION OF APPROVED BUILDING CODES, PLAN REVIEWS, BUILDING INSPECTIONS AND STATE DEVELOPMENT REQUIREMENTS

Refer to the Office of the State Architect's Building Codes Webpage for the *Building Code Compliance Policy* (Rev.)

Exhibit A: Approved Building Codes of the Code Compliance Policy dated _____. including the *Amendments to the International Building Code and Code Compliance Plan Review Procedures* (Rev.)

Exhibit B: Plan Review Procedures of the *Code Compliance Policy* dated _____.

Exhibit I: State Development Requirements of the *Code Compliance Policy* dated _____.

The State Buildings Program Building Codes Webpage may be found at:
https://osa.colorado.gov/building-codes

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT F: STATE SALES AND USE TAX FORM

Commented [24]: Note to Drafter: The CDOR form should have the bottom half completed by the agency so the contractor may expedite their exemption certificate.

STATE SALES AND USE TAX FORM

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT G: APPLICABLE PREVAILING WAGE DETERMINATIONS AND APPRENTICESHIP CONTRIBUTION RATES

Applicable Prevailing Wage Determinations
Apprenticeship Contribution Rates

(Applicable for projects $500,000 or more that are not supplemented with federal funds)

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STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.21)

EXHIBIT H: APPRENTICESHIP UTILIZATION CERTIFICATIONS

APPRENTICESHIP UTILIZATION CERTIFICATIONS
(Applicable for project costs $1,000,000 or more)

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STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

THE GENERAL CONDITIONS OF THE CONTRACTOR'S DESIGN/BID/BUILD (D/B/B) AGREEMENT

(STATE FORM SC-6.23)

SC-6.23
Rev 09/2026

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

THE GENERAL CONDITIONS OF THE CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.23)

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STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

THE GENERAL CONDITIONS OF THE CONTRACTOR'S DESIGN/BID/BUILD AGREEMENT
(STATE FORM SC-6.23)

1 ARTICLE 1 DEFINITIONS

1.1 CONTRACT DOCUMENTS

The Contract Documents consist of the following some of which are procedural documents used in the administration and performance of the Agreement:

a) Contractor's Design/Bid/Build Agreement; (SC-6.21);
b) Performance Bond (SC-6.22) and Labor and Material Payment Bond (SC-6.221);
c) General Conditions of the Contractor's Design/Bid/Build Agreement (SC- 6.23)
d) and if applicable, Supplementary General Conditions;
e) Detailed Specification Requirements, including all addenda issued prior to the opening of the bids; and,
f) Drawings, including all addenda issued prior to the opening of the bids.
g) Change Orders (SC-6.31) and Amendments (SC-6.0), if any, when properly executed.
h) Authorization to Bid (SBP-6.10)
i) Information for Bidders (SBP-6.12);
j) Bid (SBP-6.13), Bid Alternates, (SBP-6.131) and Unit Pricing (SBP-6.133) if applicable
k) Bid Bond (SBP-6.14);
l) Labor Burden Calculation (SBP-6.18)
m) Notice of Award (SBP-6.15);
n) Builder's risk insurance certificates of insurance (ACORD 25-S);
o) Liability and Workers' compensation certificates of insurance;
p) Notice to Proceed (Design/Bid/Build) (SBP-6.26);
q) Notice of Approval of Occupancy/Use (SBP-01);
r) Notice of Partial Substantial Completion (SBP-071);
s) Notice of Substantial Completion (SBP-07);
t) Notice of Partial Final Acceptance (SC-6.27);
u) Notice of Final Acceptance (SBP-6.271);
v) Notice of Partial Contractor's Settlement (SC-7.3);
w) Notice of Contractor's Settlement (SBP-7.31);
x) Application and Certificate for Contractor's Payment (SBP-7.2);
y) Other Procedural and Reporting Documents or Forms

Other procedural and reporting documents or forms referred to in the General Conditions, the Supplementary General Conditions, the Specifications or required by the State Buildings Program or the Principal Representative, including but not necessarily limited to Pre-Acceptance Check List (SBP-05) and the Building Inspection Record (SBP-BIR). A list of the current standard State Buildings Program forms applicable to this Contract may be obtained from the Principal Representative on request.

1.2 DEFINITIONS OF WORDS AND TERMS USED

Agreement
The term "Agreement" shall mean the written agreement entered into by the State of Colorado acting by and through the Principal Representative and the Contractor for the performance of the Work and payment therefore, on State Form SC-6.21. The term Agreement when used without reference to State Form SC-6.21 may also refer to the entirety of the parties' agreement to perform the Work described in the Contract Documents or reasonably inferable there from. The term "Contract" shall be interchangeable with this latter meaning of the term Agreement

Amendment
The term "Amendment" means a written order signed by the Principal Representative or its authorized agent, issued after the execution of this Agreement, authorizing a change in the Work, the method or manner of performance, an adjustment in the Contract Sum, or the Contract Time as required by State Building Program's policy Contract Modification Guidelines.

Architect/Engineer
The term "Architect/Engineer" shall mean either the architect of record or the engineer of record under contract to the State of Colorado for the Project identified in the Contract Documents.

Change Order
The term "Change Order" means a written order directing the Contractor to make changes in the Work, in accordance with Article 35L, The Value of Changed Work.

Colorado Labor
The term "Colorado labor", as provided in C.R.S. § 8-17-101(2)(a), as amended, means any person who is a resident of the state of Colorado, at the time of the public Works project, without discrimination as to race, color, creed, sex, sexual orientation, marital status, national origin, ancestry, age, or religion except when sex or age is a bona fide occupational qualification. A resident of the state of Colorado is a person who can provide a valid Colorado driver's license, a valid Colorado state-issued photo identification, or documentation that he or she has resided in Colorado for the last thirty days.

Contractor
The word "Contractor" shall mean the person, company, firm, corporation or other legal entity entering into a contract with the State of Colorado acting by and through the Principal Representative

CORA

The term “CORA” refers to the Colorado Open Records Act, §§24-72-200.1, et seq., C.R.S.

Days
The term “days” whether singular or plural shall mean calendar days unless expressly stated otherwise. Where the term “business days” is used it shall mean business days of the State of Colorado.

Drawings
The term “Drawings” shall mean all drawings approved by appropriate State officials which have been prepared by the Architect/Engineer showing the Work to be done, except that where a list of drawings is specifically enumerated in the Supplementary General Conditions or division 1 of the Specifications, the term shall mean the drawings so enumerated, including all addenda drawings.

Emergency Field Change Order
The term “Emergency Field Change Order” shall mean a written change order for extra Work or a change in the Work necessitated by an emergency as defined in Article 35.4 executed on State form SC 6.31 and identified as an Emergency Field Change Order. The use of such orders is limited to emergencies and to the amounts shown in Article 35.4.

Final Acceptance
The terms “final acceptance” or “finally complete” mean the stage in the progress of the Work, after substantial completion, when all remaining items of Work have been completed, all requirements of the Contract Documents are satisfied and the Notice of Acceptance can be issued. Discrete physical portions of the Project may be separately and partially deemed finally complete at the discretion of the Principal Representative when that portion of the Project reaches such stage of completion and a partial Notice of Acceptance can be issued.

Fixed Limit of Construction Cost
The term “Fixed Limit of Construction Cost” shall set forth a dollar amount available for the total Construction Cost of all elements of the Work as specified by the Principal Representative.

Incident
The term ‘incident’ means any accidental or deliberate event that results in or constitutes an imminent threat of the unauthorized access, loss, disclosure, modification, disruption, or destruction of any communications or information resources of the State, which are included as part of the Work, as described in §§24-37.5-401, et seq., C.R.S. Incidents include, without limitation, (i) successful attempts to gain unauthorized access to a State system or State Records regardless of where such information is located; (ii) unwanted disruption or denial of service; (iii) the unauthorized use of a State system for the processing or storage of data; or (iv) changes to State system hardware, firmware, or software characteristics without the State’s knowledge, instruction, or consent.

Notice
The term “Notice” shall mean any communication in writing from either contracting party to the other by such means of delivery that receipt cannot properly be denied. Notice

shall be provided to the person identified to receive it in Article 8 of the Agreement. Notice Identification, or to such other person as either party identifies in writing to receive Notice Notwithstanding an email delivery or return receipt, email Notice shall not be adequate. Acknowledgment of receipt of a voice message shall not be deemed to waive the requirement that Notice, where required, shall be in writing.

Occupancy

The term “Occupancy” means occupancy taken by the State as Owner after the Date of Substantial Completion at a time when a building or other discrete physical portion of the Project is used for the purpose intended. The Date of Occupancy shall be the date of such first use, but shall not be prior to the date of execution of the Notice of Approval of Occupancy/Use. Prior to the date of execution of a Notice of Approval of Occupancy/Use, the state shall have no right to occupy and the project may not be considered safe for occupancy for the intended use.

Owner

The term “Owner” shall mean the Principal Representative.

PII

The term “PII” shall be defined as personally identifiable information including, without limitation, any information maintained by the State about an individual that can be used to distinguish or trace an individual’s identity, such as name, social security number, date and place of birth, mother’s maiden name, or biometric records; and any other information that is linked or linkable to an individual, such as medical, educational, financial, and employment information. PII includes, but is not limited to, all information defined as personally identifiable information in §§24-72-501 and 24-73-101, C.R.S. “PII” shall also mean “personal identifying information” as set forth at § 24-74-102, et. seq., C.R.S.

Principal Representative

The term “Principal Representative” shall be defined, as provided in C.R.S. § 24-30-1301(14), as the governing board of a state department, institution, or agency; or if there is no governing board, then the executive head of a state department, institution, or agency, as designated by the governor or the general assembly and as specifically identified in the Contract Documents, or shall have such other meaning as the term may otherwise be given in C.R.S. § 24-30-1301(14), as amended. The Principal Representative may delegate authority. The Contractor shall have the right to inquire regarding the delegated authority of any of the Principal Representative’s representatives on the project and shall be provided with a response in writing when requested.

Product Data

The term “Product Data” shall mean all submittals in the form of printed manufacturer’s literature, manufacturer’s specifications, and catalog cuts.

Project

The "Project" is the total construction of which the Work performed under the Contract Documents is a part, and may include construction by the Principal Representative or by separate contractors.

Reasonably Inferable

The phrase “reasonably inferable” means that if an item or system is either shown or specified, all material and equipment normally furnished with such items or systems and needed to make a complete installation shall be provided whether mentioned or not, omitting only such parts as are specifically excepted, and shall include only components which the Contractor could reasonably anticipate based on his or her skill and knowledge using an objective, industry standard, not a subjective standard. This term takes into consideration the normal understanding that not every detail is to be given on the Drawings and Specifications If there is a difference of opinion, the Principal Representative shall make the determination as to the standards of what reasonably inferable.

Samples

The term “Samples” shall mean examples of materials or Work provided to establish the standard by which the Work will be judged.

SBP

The term "SBP" means "State Buildings", which is used in connection with labeling applicable State form documents (e.g., "SBP-01" is the form number for Notice of Approval of Occupancy/Use).

SC

The term "SC" means "State Contract" which is used in connection with labeling applicable State form documents (e.g. "SC 6.23" is the State form number for these General Conditions of the Contractor’s Design/Bid/Build Agreement).

Schedule of Values

The term “Schedule of Values” is defined as the itemized listing of description of the Work by Division and Section of the Specifications. The format shall be the same as Form SC-7.2. Included shall be the material costs, and the labor and other costs plus the sum of both.

Shop Drawings

The term “Shop Drawings” shall mean any and all detailed drawings prepared and submitted by Contractor, Subcontractor at any tier, vendors or manufacturers providing the products and equipment specified on the Drawings or called for in the Specifications.

Specifications

The term “Specifications” shall mean the requirements of the CSI divisions of the project manual prepared by the Architect/Engineer describing the Work to be accomplished.

State Buildings Program

Shall refer to the Office of the State Architect within the Department of Personnel & Administration of Colorado State government responsible for project administration, review, approval and coordination of plans, construction procurement policy, contractual procedures, and code compliance and inspection of all buildings, public Works and improvements erected for state purposes; except public roads and highways and projects under the supervision of the division of wildlife and the division of parks and outdoor

recreation as provided in C.R.S. § 24-30-1301, *et seq*. The term State Buildings Program shall also mean that individual within a State Department agency or institution, including institutions of higher education, who has signed an agreement accepting delegation to perform all or part of the responsibilities and functions of State Buildings Program.

State Confidential Information
The term "State Confidential Information" shall mean any and all State Records not subject to disclosure under CORA. State Confidential Information shall include, but is not limited to, PII, and State personnel records not subject to disclosure under CORA. State Confidential Information shall not include information or data concerning individuals that is not deemed confidential but nevertheless belongs to the State, which has been communicated, furnished, or disclosed by the State to Contractor which (i) is subject to disclosure pursuant to CORA; (ii) is already known to Contractor without restrictions at the time of its disclosure to Contractor; (iii) is or subsequently becomes publicly available without breach of any obligation owed by Contractor to the State; (iv) is disclosed to Contractor, without confidentiality obligations, by a third party who has the right to disclose such information; or (v) was independently developed without reliance on any State Confidential Information.

State Fiscal Rules
State Fiscal Rules means the fiscal rules promulgated by the Colorado State Controller pursuant to §24-30-202(13)(a), C.R.S.

State Records
The term "State Records" shall mean any and all State data, information, and records, regardless of physical form, including, but not limited to, information subject to disclosure under CORA.

Subcontractor
The term "Subcontractor" shall mean a person, firm or corporation supplying labor, materials, equipment and/or Services for Work at the site of the Project for, and under separate contract or agreement with the Contractor.

Submittals
The term "submittals" means drawings, lists, tables, documents and samples prepared by the Contractor to facilitate the progress of the Work as required by these General Conditions or the Drawings and Specifications. They consist of Shop Drawings, Product Data, Samples, and various administrative support documents including but not limited to lists of subcontractors, construction progress schedules, schedules of values, applications for payment, inspection and test results, requests for information, various document logs, and as-built drawings. Submittals are required by the Contract Documents, but except to the extent expressly specified otherwise are not themselves a part of the Contract Documents.

Substantial Completion
The terms "substantial completion" or "substantially complete" mean the stage in the progress of the Work when the construction is sufficiently complete, in accordance with the Contract Documents as modified by any Change Orders, so that the Work, or at the

discretion of the Principal Representative, any designated portion thereof, is available for its intended use by the Principal Representative and a Notice of Substantial Completion can be issued. Portions of the Project may, at the discretion of the Principal Representative, be designated as substantially complete.

Supplier
The term "Supplier" shall mean any manufacturer, fabricator, distributor, material man or vendor.

Surety
The term “Surety” shall mean the company providing the labor and material payment and performance bonds for the Contractor as obligor.

Value Engineering
“Value Engineering” or “VE” is defined as an analysis and comparison of cost versus value of building materials, equipment, and systems. VE considers the initial cost of construction, coupled with the estimated cost of maintenance, energy use, life expectancy and replacement cost. VE related to this Project shall include the analysis and comparison of building elements in an effort to reduce overall Project costs, while maintaining or enhancing the quality of the design intent, whenever possible.

Work
The term “Work” shall mean all or part of the labor, materials, equipment, and other services required by the Contract Documents or otherwise required to be provided by the Contractor to meet the Contractor’s obligations under the Contract.

Work Product
The phrase “Work Product” means the tangible and intangible results of the Work, whether finished or unfinished, including drafts. Work Product includes, but is not limited to, documents, text, software (including source code), research, reports, proposals, specifications, plans, notes, studies, data, images, photographs, negatives, pictures, drawings, designs, models, surveys, maps, materials, ideas, concepts, know-how, and any other results of the Work. “Work Product” does not include any material that was developed prior to the Effective Date that is used, without modification, in the performance of the Work.

2 ARTICLE 2 EXECUTION, CORRELATION, INTENT OF DOCUMENTS, COMMUNICATION AND COOPERATION

2.1 EXECUTION

The Contractor, within ten (10) days from the date of Notice of Award, will be required to:

a) Execute the Agreement, State Form SC-6.21;

b) Furnish fully executed Performance and Labor and Material Payment Bonds on State Forms SC-6.22 and SC-6.221; and

c) Furnish certificates of insurance evidencing all required insurance on standard Acord forms designed for such purpose.

d) Furnish certified copies of any insurance policies requested by the Principal Representative.

e) If Article 7.1 of the Contractor's Design/Bid/Build Agreement (SC-6.21) applies, furnish documentation that identifies the subcontractors that will be used for all mechanical, sheet metal, fire suppression, sprinkler fitting, electrical, and plumbing work required on the project and certify that that all firms identified participate in apprenticeship programs registered with the United States Department of Labor's Employment and Training Administration or state apprenticeship councils recognized by the United States Department of Labor and have a proven record of graduating a minimum of fifteen percent of its apprentices for at least three of the past five years;

2.2 CORRELATION

By execution of the Agreement the Contractor represents that the Contractor has visited the site, has become familiar with local conditions and local requirements under which the Work is to be performed, including the building code programs of the State Buildings Program as implemented by the Principal Representative, and has correlated personal observations with the requirements of the Contract Documents.

2.3 INTENT OF DOCUMENTS

The Contract Documents are complementary, and what is called for by any one document shall be as binding as if called for by all. The intention of the documents is to include all labor, materials, equipment and transportation necessary for the proper execution of the Work. Words describing materials or Work which have a well-known technical or trade meaning shall be held to refer to such recognized standards.

In any event, if any error exists, or appears to exist, in the requirements of the Drawings or Specifications, or if any disagreement exists as to such requirements, the Contractor shall have the same explained or adjusted by the Architect/Engineer before proceeding with the Work in question. In the event of the Contractor's failure to give prior written Notice of any such errors or disagreements of which the Contractor or the Subcontractors at any tier are aware, the Contractor shall, at no additional cost to the Principal Representative, make good any damage to, or defect in, Work which is caused by such omission.

Where a conflict occurs between or within standards, Specifications or Drawings, which is not resolved by reference to the precedence between the Contract Documents, the more stringent or higher quality requirements shall apply so long as such more stringent or higher quality requirements are reasonably inferable. The Architect/Engineer shall decide which requirements will provide the best installation.

With the exception noted in the following paragraph, the precedence of the Contract Documents is in the following sequence:

a) The Supplementary General Conditions, if any;

b) The Colorado Special Provisions, Article 52 of General Conditions of the Contractor's Design/Bid/Build (State Form SC-6.23);

c) The Agreement (SC-6.21);

d) The General Conditions (SC-6.23);

e) Drawings and Specifications, all as modified by any addenda; and

f) Any additional Exhibit to this agreement

Change Orders and Amendments, if any, to the Contract Documents take precedence over the original Contract Documents.

Notwithstanding the foregoing order of precedence, the Special Provisions of Article 52 of the General Conditions, Special Provisions, shall take precedence, rule and control over all other provisions of the Contract Documents.

Unless the context otherwise requires, form numbers in this document are for convenience only. In the event of any conflict between the form required by name or context and the form required by number, the form required by name or context shall control. The Contractor may obtain State forms from the Principal Representative upon request.

2.4 PARTNERING, COMMUNICATIONS AND COOPERATION

In recognition of the fact that conflicts, disagreements and disputes often arise during the performance of construction contracts, the Contractor and the Principal Representative aspire to encourage a relationship of open communication and cooperation between the employees and personnel of both, in which the objectives of the Contract may be better achieved and issues resolved in a more fully informed atmosphere.

The Contractor and the Principal Representative each agree to assign an individual who shall be fully authorized to negotiate and implement a voluntary partnering plan for the purpose of facilitating open communications between them. Within thirty days (30) of the Notice to Proceed, the assigned individuals shall meet to discuss development of an informal agreement to accomplish these goals. At a minimum, the Contractor, Architect/Engineer and Principal Representative shall identify the regularity for reviewing the intent of the partnering plan and make modifications to continue open communications for the duration of the project.

The assigned individuals shall endeavor to reach an informal agreement, but shall have no such obligation. Any plans these parties voluntarily agree to implement shall result in no change to the contract amount, and no costs associated with such plan or its development shall be recoverable under any contract clause. In addition, no plan developed to facilitate open communication and cooperation shall alter, amend or waive any of the rights or duties of either party under the Contract unless and except by written Amendment to the Contract, nor shall anything in this clause or any subsequently developed partnering plan be deemed to create fiduciary duties between the parties unless expressly agreed in a written Amendment to the Contract. It is also recognized that projects with relatively low contract values may not justify the expense or special

efforts required. In the case of small projects with an initial Contract value under $500,000, the requirements of the preceding paragraph shall not apply.

3 ARTICLE 3 COPIES FURNISHED

The Contractor will be furnished, free of charge, the number of copies of Drawings and Specifications as specified in the Contract Documents, or if no number is specified, all copies reasonably necessary for the execution of the Work.

4 ARTICLE 4 OWNERSHIP OF DRAWINGS

Drawings or Specifications, or copies of either, furnished by the Architect/Engineer, are not to be used on any other Work. At the completion of the Work, at the written request of the Architect/Engineer, the Contractor shall endeavor to return all Drawings and Specifications.

The Contractor may retain the Contractor's Contract Document set, copies of Drawings and Specifications used to contract with others for any portion of the Work and a marked up set of as-built drawings.

5 ARTICLE 5 ARCHITECT/ENGINEER'S STATUS

The Architect/Engineer is the representative of the Principal Representative for purposes of administration of the Contract, as provided in the Contract Documents and the Agreement. In case of termination of employment or the death of the Architect/Engineer, the Principal Representative will appoint a capable Architect/Engineer against whom the Contractor makes no reasonable objection, whose status under the Contract shall be the same as that of the former Architect/Engineer.

6 ARTICLE 6 ARCHITECT/ENGINEER DECISIONS AND JUDGMENTS, ACCESS TO WORK AND INSPECTION

6.1 DECISIONS

The Architect/Engineer shall, within a reasonable time, make decisions on all matters relating to the execution and progress of the Work or the interpretation of the Contract Documents, and in the exercise of due diligence shall be reasonably available to the Contractor to timely interpret and make decisions with respect to questions relating to the design or concerning the Contract Documents.

6.2 JUDGMENTS

The Architect/Engineer is, in the first instance, the judge of the performance required by the Contract Documents as it relates to compliance with the Drawings and Specifications and quality of Workmanship and materials.

The Architect/Engineer shall make judgments regarding whether directed Work is extra or outside the scope of Work required by the Contract Documents at the time such direction is first given. If, in the Contractor's judgment, any performance directed by the Architect/Engineer is not required by the Contract Documents or if the Architect/Engineer does not make the judgment required, it shall be a condition precedent to the filing of any claim for additional cost related to such directed Work that the Contractor, before performing such Work, shall first obtain in writing, the Architect/Engineer's written decision that such directed Work is included in the performance required by the Contract Documents. If the Architect/Engineer's direction to perform the Work does not state that the Work is within the performance required by the Contract Documents, the Contractor shall, in writing, request the Architect/Engineer to advise in writing whether the directed Work will be considered extra Work or Work included in the performance required by the Contract Documents.

The Architect/Engineer shall respond to any such written request for such a decision within three (3) business days and if no response is provided, or if the Architect/Engineer's written decision is to the effect that the Work is included in the performance required by the Contract Documents, the Contractor may file with the Principal Representative and the Architect/Engineer a Notice of claim in accordance with Article 36, Claims. Whether or not a Notice of claim is filed, the Contractor shall proceed with the ordered Work. Disagreement with the decision of the Architect/Engineer shall not be grounds for the Contractor to refuse to perform the Work directed or to suspend or terminate performance.

6.3 ACCESS TO WORK

The Architect/Engineer, the Principal Representative and representatives of State Buildings Program shall at all times have access to the Work. The Contractor shall provide proper facilities for such access and for their observations or inspection of the Work.

6.4 INSPECTION

The Architect/Engineer has agreed to make, or that structural, mechanical, electrical engineers or other consultants will make, periodic visits to the site to generally observe the progress and quality of the Work to determine in general if the Work is proceeding in accordance with the Contract Documents. Observation may extend to all or any part of the Work and to the preparation, fabrication or manufacture of materials.

Without in any way meaning to be exclusive or to limit the responsibilities of the Architect/Engineer or the Contractor, the Architect/Engineer has agreed to observe, among other aspects of the Work, the following for compliance with the Contract Documents:

a) Compaction testing reports based upon the findings and recommendations of the Principal Representative's testing consultant;
b) Bearing surfaces of excavations before concrete is placed based upon the findings and recommendations of the Principal Representative's soils engineering consultant;
c) Reinforcing steel after installation and before concrete is poured;
d) Structural concrete;
e) Laboratory reports on all concrete testing based upon the findings and recommendations of the Principal Representative's testing consultant;
f) Structural steel during and after erection and prior to its being covered or enclosed;
g) Steel welding; Principal Representative will furnish steel welding inspection consultant/agency if required or necessary for the project;
h) Mechanical and plumbing Work following its installation and prior to its being covered or enclosed;
i) Electrical Work following its installation and prior to its being covered or enclosed; and
j) Any special or quality control testing required in the Contract Documents provided by the Principal Representative's testing consultant.

If the Specifications, the Architect/Engineer's instructions, laws, ordinances of any public authority require any Work to be specifically tested or approved, the Contractor shall give the Principal Representative, Architect/Engineer and appropriate testing agency (if necessary) timely notice of its readiness for observation by the Architect/Engineer or inspection by another authority, and if the inspection is by another authority, of the date fixed for such inspection, required certificates of inspection being secured by the Contractor. The Contractor shall give all required Notices to the Principal Representative or his or her designee for inspections required for the building inspection program. It shall be the responsibility of the Contractor to determine the Notice required by the State pursuant to Building Inspection Record for the Project, according to State form SBP-B.I.R., or the equivalent form required by the Principal Representative as approved by the State Buildings Program. If any portion of the Work should be covered contrary to the reasonable request of the Architect/Engineer, or to requirements specifically expressed in the Contract Documents, it must, if required in writing by the Architect/Engineer, be uncovered for its observation and shall be replaced at the Contractor's expense.

If any other portion of the Work has been covered which the Architect/Engineer has not specifically requested to observe prior to it's being covered, it may request to see such work and it shall be uncovered by the Contractor. If such work is found in accordance with the Contract Documents, the cost of uncovering and replacement shall, by appropriate Amendment or Change Order, be charged to the Principal Representative. If such work is found not in accordance with the Contract Documents, the Contractor shall pay such costs unless it is found that this condition was caused by the Principal

Representative or a separate Contractor as provided in Article 18, in which event, the Principal Representative shall be responsible for the payment of such costs.

7 ARTICLE 7 CONTRACTOR'S SUPERINTENDENCE AND SUPERVISION

The Contractor shall employ, and keep present (as applicable) on the Project during its progress, a competent project manager as satisfactory to the Principal Representative. The project manager shall not be changed except with the consent of the Principal Representative, unless the project manager proves to be unsatisfactory to the Contractor and ceases to be in his or her employ. The project manager shall represent the Contractor for the Project, and in the absence of the Contractor, all directions given to the project manager shall be as binding as if given to the Contractor. Directions received by the project manager shall be documented by the project manager and communicated in writing with the Contractor.

The Contractor shall employ, and keep present on the Project during its progress, a competent superintendent and any necessary assistants, all satisfactory to the Architect/Engineer and the Principal Representative. The superintendent shall not be changed except with the consent of the Architect/Engineer and the Principal Representative, unless the superintendent proves to be unsatisfactory to the Project Manager/Contractor and ceases to be in his or her employ. The superintendent shall represent the Project Manager/Contractor in his or her absence and all directions given to the superintendent shall be as binding as if given to the Project Manager/Contractor. Directions received by the superintendent shall be documented by the superintendent and confirmed in writing with the Project Manager/Contractor.

The Contractor shall give efficient supervision to the Work, using his or her best skill and attention. He or she shall carefully study and compare all Drawings, Specifications and other written instructions and shall without delay report any error, inconsistency or omission which he or she may discover in writing to the Architect/Engineer. The Contractor shall not be liable to the Principal Representative for damage to the extent it results from errors or deficiencies in the Contract Documents or other instructions by the Architect/Engineer, unless the Contractor knew or had reason to know, that damage would result by proceeding and the Contractor fails to so advise the Architect/Engineer.

The superintendent shall see that the Work is carried out in accordance with the Contract Documents and in a uniform, thorough and first-class manner in every respect. The Contractor's superintendent shall establish all lines, levels, and marks necessary to facilitate the operations of all concerned in the Contractor's Work. The Contractor shall lay out all Work in a manner satisfactory to the Architect/Engineer, making permanent records of all lines and levels required for excavation, grading, foundations, and for all other parts of the Work.

8 ARTICLE 8 MATERIALS AND EMPLOYEES

Unless otherwise stipulated, the Contractor shall provide and pay for all materials, labor, water, tools, equipment, light, power, transportation and other facilities necessary for the execution and completion of the Work.

Unless otherwise specified, all materials shall be new and both workmanship and materials shall be first class and of uniform quality. The Contractor shall, if required, furnish satisfactory evidence as to the kind and quality of materials.

The Contractor is fully responsible for all acts and omissions of the Contractor's employees and shall at all times enforce strict discipline and good order among employees on the site. The Contractor shall not employ on the Work any person reasonably deemed unfit by the Principal Representative or anyone not skilled in the Work assigned to them.

9 ARTICLE 9 SURVEYS, PERMITS, LAWS, TAXES AND REGULATIONS

9.1 SURVEYS

The Principal Representative shall furnish all surveys, property lines and bench marks deemed necessary by the Architect/Engineer, unless otherwise specified.

9.2 PERMITS AND LICENSES

Permits and licenses necessary for the prosecution of the Work shall be secured and paid for by the Contractor. Unless otherwise specified in the Specifications, no local municipal or county building permit shall be required. However, State Buildings Program requires each Principal Representative to administer a building code inspection program, the implementation of which may vary at each agency or institution of the State. The Contractors' employees shall become personally familiar with these local conditions and requirements and shall fully comply with such requirements. State electrical and plumbing permits are required, unless the requirement to obtain such permits is altered by State Building's Programs. The Contractor shall obtain and pay for such permits.

Easements for permanent structures or permanent changes in existing facilities shall be secured and paid for by the Principal Representative, unless otherwise specified.

9.3 TAXES

9.3.1 Refund of Sales and Use Taxes

The Contractor shall pay all local taxes required to be paid, including but not necessarily limited to all sales and use taxes. If requested by the Principal Representative prior to issuance of the Notice to Proceed or directed in the Supplementary General Conditions or the Specifications, the Contractor shall maintain records of such payments in respect to the Work, which shall be separate and distinct from all other records maintained by the Contractor, and the Contractor shall furnish such data as may be necessary to enable the State of Colorado, acting by and through the Principal Representative, to obtain any

refunds of such taxes which may be available under the laws, ordinances, rules or regulations applicable to such taxes. When so requested or directed, the Contractor shall require Subcontractors at all tiers to pay all local sales and use taxes required to be paid and to maintain records and furnish the Contractor with such data as may be necessary to obtain refunds of the taxes paid by such Subcontractors. No State sales and use taxes are to be paid on material to be used in this Project. On application by the purchaser or seller, the Department of Revenue shall issue to a Contractor or to a Subcontractor at any tier, a certificate or certificates of exemption per C.R.S. § 39-26-703(2)(b), and C.R.S. § 39-26-708.

9.3.2 Federal Taxes

The Contractor shall exclude the amount of any applicable federal excise or manufacturers' taxes from the proposal. The Principal Representative will furnish the Contractor, on request exemption certificates.

9.4 LAWS AND REGULATIONS

The Contractor shall give all notices and comply with all laws, ordinances, rules and regulations bearing on the conduct of the Work as drawn or specified. If the Contractor observes that the Drawings or Specifications require Work, which is at variance therewith, the Contractor shall, without delay, notify the Architect/Engineer in writing and any necessary changes shall be adjusted as provided in Article 35, Changes In The Work.

The Contractor shall bear all costs arising from the performance of Work required by the Drawings or Specifications that the Contractor knows to be contrary to such laws, ordinances, rules or regulations, if such Work is performed without giving Notice to the Architect/Engineer.

10 ARTICLE 10 PROTECTION OF WORK AND PROPERTY

10.1 GENERAL PROVISIONS

The Contractor shall continuously maintain adequate protection of all Work and materials, protect the property from injury or loss arising in connection with this Contract and adequately protect adjacent property as provided by law and the Contract Documents. The Contractor shall make good any damage, injury or loss, except to the extent:

a) Directly due to errors in the Contract Documents;

b) Caused by agents or employees of the Principal Representative; and,

c) Due to causes beyond the Contractor's control and not to fault or negligence; provided such damage, injury or loss would not be covered by the insurance required to be carried by the Contractor;

10.2 SAFETY PRECAUTIONS

The Contractor shall take all necessary precautions for the safety of employees on the Project, and shall comply with all applicable provisions of federal, State and municipal safety laws and building codes to prevent accidents or injury to persons on, about or adjacent to the premises where the Work is being performed. He or she shall erect and properly maintain at all times, as required by the conditions and progress of the Work, all necessary safeguards for the protection of Workers and the public and shall post danger signs warning against the hazards created by such features of construction as protruding nails, hoists, well holes, elevator hatchways, scaffolding, window openings, stairways and falling materials; and he or she shall designate a responsible member of his or her organization on the Project, whose duty shall be the prevention of accidents. The name and position of any person so designated shall be reported to the Architect/Engineer by the Contractor.

The Contractor shall provide all necessary bracing, shoring and tying of all structures, decks and framing to prevent any structural failure of any material which could result in damage to property or the injury or death of persons; take all precautions to insure that no part of any structure of any description is loaded beyond its carrying capacity with anything that will endanger its safety at any time during the execution of this Contract; and provide for the adequacy and safety of all scaffolding and hoisting equipment. The Contractor shall not permit open fires within the building enclosure. The Contractor shall construct and maintain all necessary temporary drainage and do all pumping necessary to keep excavations and floors, pits and trenches free of water. The Contractor shall be solely responsible for all construction means, methods, techniques, sequences and procedures, and for coordinating all portions of the Work, except as otherwise noted.

The Contractor shall take due precautions when obstructing sidewalks, streets or other public ways in any manner, and shall provide, erect and maintain barricades, temporary walkways, roadways, trench covers, colored lights or danger signals and any other devices necessary or required to assure the safe passage of pedestrians and automobiles.

10.3 EMERGENCIES

In an emergency affecting the safety of life or of the Work or of adjoining property, the Contractor without special instruction or authorization from the Architect/Engineer or Principal Representative, is hereby permitted to act, at his or her discretion, to prevent such threatened loss or injury; and he or she shall so act, without appeal, if so authorized or instructed. Provided the Contractor has no responsibilities for the emergency, if the Contractor incurs additional cost not otherwise recoverable from insurance or others on account of any such emergency Work, the Contract sum shall be equitably adjusted in accordance with Article 35, Changes In The Work.

11 ARTICLE 11 DRAWINGS AND SPECIFICATIONS ON THE WORK

The Contractor shall keep on the job site one copy of the Contract Documents in good order, including current copies of all Drawings and Specifications for the Work, and any approved Shop Drawings, Product Data or Samples, and as-built drawings. As-built drawings shall be updated weekly by the Contractor and Subcontractors to reflect actual constructed conditions including dimensioned locations of underground Work and the Contractor's failure to maintain such updates may be grounds to withhold portions of payments otherwise due in accordance with Article 33, Payments Withheld. All such documents shall be available to the Architect/Engineer and representatives of the State. In addition, the Contractor shall keep on the job site one copy of all approved addenda, Change Orders and requests for information issued for the Work.

The Contractor shall develop procedures to insure the currency and accuracy of as-built drawings and shall maintain on a current basis a log of requests for information and responses thereto, a Shop Drawing and Product Data submittal log, and a Sample submittal log to record the status of all necessary and required submittals.

12 ARTICLE 12 REQUESTS FOR INFORMATION AND SCHEDULES

12.1 REQUESTS FOR INFORMATION

The Architect/Engineer shall furnish additional instructions with reasonable promptness, by means of drawings or otherwise, necessary for the proper execution of the Work. All such drawings and instructions shall be consistent with the Contract Documents and reasonably inferable there from. The Architect/Engineer shall determine what additional instructions or drawings are necessary for the proper execution of the Work.

The Work shall be executed in conformity with such instructions and the Contractor shall do no Work without proper drawings, specifications or instructions. If the Contractor believes additional instructions, specifications or drawings are needed for the performance of any portion of the Work, the Contractor shall give Notice of such need in writing through a request for information furnished to the Architect/Engineer sufficiently in advance of the need for such additional instructions, specifications or drawings to avoid delay and to allow the Architect/Engineer a reasonable time to respond. The Contractor shall maintain a log of the requests for information and the responses provided.

12.2 SCHEDULES

12.2.1 Submittal Schedules

Prior to filing the Contractor ’s first application for payment, a schedule shall be prepared which may be preliminary to the extent required, fixing the dates for the submission and initial review of required Shop Drawings, Product Data and Samples for the beginning of manufacture and installation of materials, and for the completion of the various parts of the Work. It shall be prepared so as to cause no delay in the Work or in the Work of any other contractor. The schedule shall be subject to change from time to time in accordance

with the progress of the Work, and it shall be subject to the review and approval by the Architect/Engineer. It shall fix the dates at which the various Shop Drawings Product Data and Samples will be required from the Architect/Engineer. The Architect/Engineer, after review and agreement as to the time provided for initial review, shall review and comment on the Shop Drawings, Product Data and Samples in accordance with that schedule. The schedule shall be finalized, prepared and submitted with respect to each of the elements of the Work in time to avoid delay, considering reasonable periods for review, manufacture or installation.

At the time the schedule is prepared, the Contractor, the Architect/Engineer and Principal Representative shall jointly identify the Shop Drawing, Product Data and Samples, if any, which the Principal Representative shall receive simultaneously with the Architect/Engineer for the purposes of owner coordination with existing facility standards and systems. The Contractor shall furnish a copy for the Principal Representative when so requested. Transmittal of Shop Drawings and Product Data copies to the Principal Representative shall be solely for the convenience of the Principal Representative and shall neither create nor imply responsibility or duty of review by the Principal Representative.

The Contractor may also, or at the direction of the Principal Representative at any time shall, prepare and maintain a schedule, which may also be preliminary and subject to change to the extent required, fixing the dates for the initial responses to requests for information or for detail drawings which will be required from the Architect/Engineer to allow the beginning of manufacture, installation of materials and for the completion of the various parts of the Work. The schedule shall be subject to review and approval by the Architect/Engineer. The Architect/Engineer shall, after review and agreement, furnish responses and detail drawings in accordance with that schedule. Any such schedule shall be prepared and approved in time to avoid delay, considering reasonable periods for review, manufacture or installation, but so long as the request for information schedule is being maintained, it shall not be deemed to transfer responsibility to the Contractor for errors or omissions in the Contract Documents where circumstances make timely review and performance impossible.

The Architect/Engineer shall not unreasonably withhold approval of the Contractor's schedules and shall inform the Contractor and the Principal Representative of the basis of any refusal to agree to the Contractor's schedules. The Principal Representative shall attempt to resolve any disagreements.

12.2.2 Schedule of Values

Within twenty-one (21) calendar days after the date of the Notice to Proceed, the Contractor shall submit to the Architect/Engineer and Principal Representative, for approval, and to the State Buildings Program when specifically requested, a complete itemized schedule of the values of the various parts of the Work, as estimated by the Contractor, aggregating the total price. The schedule of values shall be in such detail as the Architect/Engineer or the Principal Representative shall require, prepared on forms acceptable to the Principal Representative. It shall, at a minimum, identify on a separate

line each division of the Specifications including the general conditions costs to be charged to the Project. The Contractor shall revise and resubmit the schedule of values for approval when, in the opinion of the Architect/Engineer or the Principal Representative, such resubmittal is required due to changes or modifications to the Contract Documents or the Contract sum.

The total cost of each line item so separately identified shall, when requested by the Architect/Engineer or the Principal Representative, be broken down into reasonable estimates of the value of:

a) Material, which shall include the cost of material actually built into the Project plus any local sales or use tax paid thereon; and,

b) Labor and other costs.

The cost of subcontracts shall be incorporated in the Contractor's schedule of values, and when requested by the Architect/Engineer or the Principal Representative, shall be separately shown as line items.

The Architect/Engineer shall review the proposed schedules and approve it after consultation with the Principal Representative, or advise the Contractor of any required revisions within ten (10) days of its receipt. In the event no action is taken on the submittal within ten days, the Contractor may utilize the schedule of values as its submittal for payment until it is approved or until revisions are requested.

When the Architect/Engineer deems it appropriate to facilitate certification of the amounts due to the Contractor, further breakdown of subcontracts, including breakdown by labor and materials, may be directed.

This schedule of values, when approved, will be used in preparing Contractor's applications for payment on State Form SC-7.2, Application for Payment.

12.2.3 Construction Schedules

Within twenty-one (21) calendar days after the date of the Notice to Proceed, the Contractor shall submit to the Architect/Engineer and the Principal Representative, and to the State Buildings Program when specifically requested, on a form acceptable to them, an overall timetable of the construction schedule for the Project. Unless the Supplementary General Conditions or the Specifications allow scheduling with bar charts or other less sophisticated scheduling tools, the Contractor's schedule shall be a critical-path method (CPM) construction schedule. The CPM schedule shall start with the date of the Notice to Proceed and include submittals activities, the various construction activities, change order Work (when applicable), close-out, testing, demonstration of equipment operation when called for in the Specifications, and acceptance. The CPM schedule shall at a minimum correlate to the schedule of values line items and shall be cost loaded if requested by the Architect/Engineer or Principal Representative. The completion time shall be the time specified in the Agreement and all Project scheduling shall allocate float utilizing the full period available for construction as specified in the Agreement on State

Form SC 6.13, without indication of early completion, unless such earlier completion is approved in writing by the Principal Representative and State Building Programs.

The time shown between the starting and completion dates of the various elements within the construction schedule shall represent one hundred per cent (100%) completion of each element.

All other elements of the CPM schedule shall be as required by the Specifications. In addition, the Contractor shall submit monthly updates or more frequently, if required by the Principal Representative, updates of the construction schedule. These updates shall reflect the Contractor's "Work in place" progress.

When requested by the Architect/Engineer, the Principal Representative or the State Buildings Program, the Contractor shall revise the construction schedule to reflect changes in the schedule of values.

When the testing of materials is required by the Specifications, the Contractor shall also prepare and submit to the Architect/Engineer and the Principal Representative a schedule for testing in accordance with Article 14, Samples and Testing.

13 ARTICLE 13 SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

13.1 SUBMITTAL PROCESS

The Contractor shall check and field verify all dimensions. The Contractor shall check, approve and submit to the Architect/Engineer in accordance with the schedule described in Article 12, Requests for Information and Schedules, all Shop Drawings, Product Data and Samples required by the specifications or required by the Contractor for the Work of the various trades. All Drawings and Product Data shall contain identifying nomenclature and each submittal shall be accompanied by a letter of transmittal identifying in detail all enclosures. The number of copies of Shop Drawings and Product Data to be submitted shall be as specified in the Specifications and if no number is specified then three copies shall be submitted.

The Architect/Engineer shall review and comment on the Shop Drawings and Product Data within the time provided in the agreed upon schedule for conformance with information given and the design concept expressed in, or reasonably inferred from, the Contract Documents. The nature of all corrections to be made to the Shop Drawings and Product Data, if any, shall be clearly noted, and the submittals shall be returned to the Contractor for such corrections. If a change in the scope of the Work is intended by revisions requested to any Shop Drawings and Product Data, the Contractor shall be requested to prepare a change proposal in accordance with Article 35, Changes In The Work. On resubmitted Shop Drawings, Product Data or Samples, the Contractor shall direct specific attention in writing on the transmittal cover to revisions other than those corrections requested by the Architect/Engineer on any previously checked submittal. The Architect/Engineer shall promptly review and comment on, and return, the resubmitted items.

The Contractor shall thereafter furnish such other copies in the form approved by the Architect/Engineer as may be needed for the prosecution of the Work.

13.1.1 Buy Clean Colorado (BCCO) Act

If applicable in Article 7 of the Agreement (SC-6.21), the Contractor shall submit products that comply with the State's Environmental Product Declaration (EPD) for each eligible material within the Project specifications. The BCCO Act EPD Submittal form (EE-5.2) shall be used to certify that all applicable materials have been considered. The Contractor is responsible for submitting the eligible product-specific EPDs to the Architect/Engineer for approval. Each EPD must reference the associated Product Category Rule (PCR), indicate third-party verification (Type III), and reference all ISO Standards (ISO 14025:2006, ISO 14040:2006, and ISO 14044:2006).

Contractor shall maintain and organize all approved project EPDs and waivers to be submitted in a zip folder as part of the closeout documentation.

13.2 FABRICATION AND ORDERING

Fabrication shall be started by the Contractor only after receiving approved Shop Drawings from the Architect/Engineer. Materials shall be ordered in accordance with approved Product Data. Work which is improperly fabricated, whether through incorrect Shop Drawings, faulty workmanship or materials, will not be acceptable.

13.3 DEVIATIONS FROM DRAWINGS OR SPECIFICATIONS

The review and comments of the Architect/Engineer of Shop Drawings, Product Data or Samples shall not relieve the Contractor from responsibility for deviations from the Drawings or Specifications, unless he or she has in writing called the attention of the Architect/Engineer to such deviations at the time of submission, nor shall it relieve the Contractor from responsibility for errors of any sort in Shop Drawings or Product Data. Review and comments on Shop Drawings or Product Data containing identified deviations from the Contract Documents shall not be the basis for a Change Order or a claim based on a change in the scope of the Work unless Notice is given to the Architect/Engineer and Principal Representative of all additional costs, time and other impacts of the identified deviation by bring it to their attention in writing at the time the submittals are made, and any subsequent change in the Contract sum or the Contract time shall be limited to cost, time and impacts so identified.

13.4 CONTRACTOR REPRESENTATIONS

By preparing, approving, and/or submitting Shop Drawings, Product Data and Samples, the Contractor represents that the Contractor has determined and verified all materials, field measurements, and field construction criteria related thereto, and has checked and coordinated the information contained within each submittal with the requirements of the Work, the Project and the Contract Documents and prior reviews and approvals.

14 ARTICLE 14 SAMPLES AND TESTING

14.1 SAMPLES

The Contractor shall furnish for approval, with such promptness as to cause no delay in his or her Work or in that of any other Contractor, all Samples as directed by the Architect/Engineer. The Architect/Engineer shall check and approve such Samples, with reasonable promptness, but only for conformance with the design intent of the Contract Documents and the Project, and for compliance with any submission requirements given in the Contract Documents.

14.2 TESTING - GENERAL

The Contractor shall provide such equipment and facilities as the Architect/Engineer may require for conducting field tests and for collecting and forwarding samples to be tested. Samples themselves shall not be incorporated into the Work after approval without the permission of the Architect/Engineer.

All materials or equipment proposed to be used may be tested at any time during their preparation or use. The Contractor shall furnish the required samples without charge and shall give sufficient Notice of the placing of orders to permit the testing thereof. Products may be sampled either prior to shipment or after being received at the site of the Work.

Tests shall be made by an accredited testing laboratory. Except as otherwise provided in the Specifications, sampling and testing of all materials, and the laboratory methods and testing equipment, shall be in accordance with the latest standards and tentative methods of the American Society of Testing Materials (ASTM). The cost of testing which is in addition to the requirements of the Specifications shall be paid by the Contractor if so directed by the Architect/Engineer, and the Contract sum shall be adjusted accordingly by Change Order; provided however, that whenever testing shows portions of the Work to be deficient, all costs of testing including that required to verify the adequacy of repair or replacement Work shall be the responsibility of the Contractor.

14.3 TESTING - CONCRETE AND SOILS

Unless otherwise specified or provided elsewhere in the Contract Documents, the Principal Representative will contract for and pay for the testing of concrete and for soils compaction testing through an independent laboratory or laboratories selected and approved by the Principal Representative. The Contractor shall assume the responsibility of arranging, scheduling and coordinating the concrete sample collection efforts and soils compaction efforts in an efficient and cost effective manner. Testing shall be performed in accordance with the requirements of the Specifications, and if no requirements are specified, the Contractor shall request instructions and testing shall be as directed by the Architect/Engineer or the soils engineer, as applicable, and in accordance with standard industry practices.

The Principal Representative and the Architect/Engineer shall be given reasonable advance notice of each concrete pour and reserve the right to either increase or decrease the number of cylinders or the frequency of tests.

Soil compaction testing shall be at random locations selected by the soils engineer. In general, soils compaction testing shall be as directed by the soils engineer and shall include all substrate prior to backfill or construction.

14.4 TESTING - OTHER

Additional testing required by the Specifications will be accomplished and paid for by the Principal Representative in a manner similar to that for concrete and soils unless noted otherwise in the Specifications. In any case, the Contractor will be responsible for arranging, scheduling and coordinating additional tests. Where the additional testing will be contracted and paid for by the Principal Representative the Contractor shall give the Principal Representative not less than one-month advance written Notice of the date the first such test will be required.

15 ARTICLE 15 SUBCONTRACTS

15.1 CONTRACT PERFORMANCE OUTSIDE OF THE UNITED STATES OR COLORADO

After the contract is awarded, Contractor is required to provide written notice to the Principal Representative no later than twenty (20) days after deciding to perform services under this contract outside the United States or Colorado or to subcontract services under this contract to a subcontractor that will perform such services outside the United States or Colorado. The written notification must include, but need not be limited to, a statement of the type of services that will be performed at a location outside the United States or Colorado and the reason why it is necessary or advantageous to go outside the United States or Colorado to perform the services. All notices received by the State pursuant to outsourced services shall be posted on the Colorado Department of Personnel & Administration's website. If Contractor knowingly fails to notify the Principal Representative of any outsourced services as specified herein, the Principal Representative, at its discretion, may terminate this contract as provided in the Colorado Procurement Code or the applicable procurement code for institutions of higher education (Does not apply to any project that receives federal moneys)

15.2 SUBCONTRACTOR LIST

Prior to the Notice to Proceed to commence construction, the Contractor shall submit to the Architect/Engineer, the Principal Representative and State Buildings Program a preliminary list of Subcontractors. It shall be as complete as possible at the time, showing all known Subcontractors planned for the Work. The list shall be supplemented as other Subcontractors are determined by the Contractor and any such supplemental list shall be submitted to the Architect/Engineer, the Principal Representative and State Buildings Program not less than ten (10) days before the Subcontractor commences Work.

15.3 SUBCONTRACTOR SUBSTITUTIONS

The Contractor's list shall include those Subcontractors, if any, which the Contractor indicated in its bid, would be employed for specific portions of the Work if such indication

was requested in the bid documents issued by the State. The substitution of any Subcontractor listed in the Contractor's bid shall be justified in writing not less than ten (10) days after the date of the Notice to Proceed to commence construction, and shall be subject to the approval of the Principal Representative. For reasons such as the Subcontractor's refusal to perform as agreed, subsequent unavailability or later discovered bid errors, or other similar reasons, but not including the availability of a lower Subcontract price, such substitution may be approved. The Contractor shall bear any additional cost incurred by such substitutions.

15.4 CONTRACTOR RESPONSIBLE FOR SUBCONTRACTORS

The Contractor shall not employ any Subcontractor that the Architect/Engineer, within ten (10) days after the date of receipt of the Contractor's list of Subcontractors or any supplemental list, objects to in writing as being unacceptable to either the Architect/Engineer, the Principal Representative or State Buildings Program. If a Subcontractor is deemed unacceptable, the Contractor shall propose a substitute Subcontractor and the Contract sum shall be adjusted by any demonstrated difference between the Subcontractor's bids, except where the Subcontractor has been debarred by the State or fails to meet qualifications of the Contract Documents to perform the Work proposed.

The Contractor shall be fully responsible to the Principal Representative for the acts and omissions of Subcontractors and of persons either directly or indirectly employed by them. All instructions or orders in respect to Work to be done by Subcontractors shall be given to the Contractor.

15.5 SUBCONTRACTOR RESPONSIBILITY TO OTHERS

Pursuant to C.R.S. § 24-91-103 (2), if a subcontractor fails to make payments to their suppliers, sub-subcontractors, and laborers interest in the same manner as described in Section 31.5 regarding payments to the contractor to the subcontractor. At the time the subcontractor submits a request for payment to the contractor, the subcontractor shall also submit to the contractor a list of the subcontractor's suppliers, sub-subcontractors, and laborers. The contractor shall be relieved of the requirements regarding payment and interest payment until the subcontractor submits such list. If the contractor fails to make timely payments to the subcontractor as required by Section 31.5 the contractor shall pay the subcontractor interest as specified by contract or at the rate of fifteen percent per annum whichever is higher, on the amount of the payment, which was not made in a timely manner. The interest shall accrue for the period from the required payment date to the date on which payment is made.

15.6 The Contractor shall be responsible for coordinating State Prevailing Wage requirements as described in Article 27

16 ARTICLE 16 RELATIONS OF CONTRACTOR AND SUBCONTRACTOR

The Contractor agrees to bind each Subcontractor to the terms of these General Conditions and to the requirements of the Drawings and Specifications, and any Addenda

thereto, and also all the other Contract Documents, so far as applicable to the Work of such Subcontractor. The Contractor further agrees to bind each Subcontractor to those terms of the General Conditions which expressly require that Subcontractors also be bound, including without limitation, requirements that Subcontractors waive all rights of subrogation, provide adequate general commercial liability and property insurance, automobile insurance and workers' compensation insurance as provided in Article 25, Insurance.

Nothing contained in the Contract Documents shall be deemed to create any contractual relationship whatsoever between any Subcontractor and the State of Colorado acting by and through its Principal Representative.

17 ARTICLE 17 MUTUAL RESPONSIBILITY OF CONTRACTORS

Should the Contractor cause damage to any separate contractor on the Work, the Contractor agrees, upon due Notice, to settle with such contractor by agreement, if he or she will so settle. If such separate contractor sues the Principal Representative on account of any damage alleged to have been so sustained, the Principal Representative shall notify the Contractor, who shall defend such proceedings if requested to do so by Principal Representative. If any judgment against the Principal Representative arises there from, the Contractor shall pay or satisfy it and pay all costs and reasonable attorney fees incurred by the Principal Representative, in accordance with Article 53.8, Indemnification, provided the Contractor was given due Notice of an opportunity to settle.

18 ARTICLE 18 SEPARATE CONTRACTS

The Principal Representative reserves the right to enter into other contracts in connection with the Project or the Contract. The Contractor shall afford other contractors reasonable opportunity for the introduction and storage of their materials and the execution of their Work, and shall properly connect and coordinate his or her Work with theirs. If any part of the Contractor's Work depends, for proper execution or results, upon the Work of any other contractor, the Contractor shall inspect and promptly report to the Architect/Engineer any defects in such Work that render it unsuitable for such proper execution and results. Failure of the Contractor to so inspect and report shall constitute an acceptance of the other contractor's Work as fit and proper for the reception of Work, except as to defects which may develop in the other Contractor's Work after the execution of the Contractor's Work.

To insure the proper execution of subsequent Work, the Contractor shall measure Work already in place and shall at once report to the Architect/Engineer any discrepancy between the executed Work and the Drawings.

19 ARTICLE 19 USE OF PREMISES

The Contractor shall confine apparatus, the storage of materials and the operations of workmen to limits indicated by law, ordinances, permits and any limits lines shown on the Drawings. The Contractor shall not unreasonably encumber the premises with materials.

The Contractor shall enforce all of the Architect/Engineer's instructions and prohibitions regarding, without limitation, such matters as signs, advertisements, fires and smoking.

20 ARTICLE 20 CUTTING, FITTING OR PATCHING

The Contractor shall do all cutting, fitting or patching of Work that may be required to make its several parts come together properly and fit it to receive or be received by Work of other Contractors shown upon, or reasonably inferred from, the Drawings and Specifications for the complete structure, and shall provide for such finishes to patched or fitted Work as the Architect/Engineer may direct. The Contractor shall not endanger any Work by cutting, excavating or otherwise altering the Work and shall not cut or alter the Work of any other Contractor save with the consent of the Architect/Engineer.

21 ARTICLE 21 UTILITIES

21.1 TEMPORARY UTILITIES

Unless otherwise specifically stated in the Specifications or on the Drawings, the Principal Representative shall be responsible for the locations of all utilities as shown on the Drawings or indicated elsewhere in the Specifications, subject to the Contractor's compliance with all statutory or regulatory requirements to call for utility locates. When actual conditions deviate from those shown the Contractor shall comply with the requirements of Article 37, Differing Site Conditions. The Contractor shall provide and pay for the installation of all temporary utilities required to supply all the power, light and water needed by him or her and other Contractors for their Work and shall install and maintain all such utilities in such manner as to protect the public and Workmen and conform with any applicable laws and regulations. Upon completion of the Work, he or she shall remove all such temporary utilities from the site. The Contractor shall pay for all consumption of power, light and water used by him or her and the other Contractors, without regard to whether such items are metered by temporary or permanent meters. The Superintendent shall have full authority over all trades and Subcontractors at any tier to prevent waste. The cut-off date on permanent meters shall be either the agreed date of the date of the Notice of Substantial Completion or the Notice of Approval of Occupancy/Use of the Project.

21.2 PROTECTION OF EXISTING UTILITIES

Where existing utilities, such as water mains, sanitary sewers, storm sewers and electrical conduits, are shown on the Drawings, the Contractor shall be responsible for the protection thereof, without regard to whether any such utilities are to be relocated or removed as a part of the Work. If any utilities are to be moved, the moving must be conducted in such manner as not to cause undue interruption or delay in the operation of the same.

21.3 CROSSING OF UTILITIES

When new construction crosses highways, railroads, streets, or utilities under the jurisdiction of State, city or other public agency, public utility or private entity, the Contractor shall secure proper written permission before executing such new construction. The Contractor will be required to furnish a proper release before final acceptance of the Work.

22 ARTICLE 22 UNSUITABLE CONDITIONS

The Contractor shall not Work at any time, or permit any Work to be done, under any conditions contrary to those recommended by manufacturers or industry standards which are otherwise proper, unsuited for proper execution, safety and performance. Any cost caused by ill-timed Work shall be borne by the Contractor unless the timing of such Work shall have been directed by the Architect/Engineer or the Principal Representative, after the award of the Contract, and the Contractor provided Notice of any additional cost.

23 ARTICLE 23 TEMPORARY FACILITIES

23.1 OFFICE FACILITIES

The Contractor shall provide and maintain without additional expense for the duration of the Project temporary office facilities, as required and as specified, for its own use and the use of the Architect/Engineer, representatives of the Principal Representative and State Buildings Program.

23.2 TEMPORARY HEAT

The Contractor shall furnish and pay for all the labor, facilities, equipment, fuel and power necessary to supply temporary heating, ventilating and air conditioning, except to the extent otherwise specified, and shall be responsible for the installation, operation, maintenance and removal of such facilities and equipment. Unless otherwise specified, the permanent HVAC system shall not be used for temporary heat in whole or in part. If the Contractor desires to put the permanent system into use, in whole or in part, the Contractor shall set it into operation and furnish the necessary fuel and manpower to safely operate, protect and maintain that HVAC system. Any operation of all or any part

of the permanent HVAC system including operation for testing purposes shall not constitute acceptance of the system, nor shall it relieve the Contractor of his or her one-year guarantee of the system from the date of the Notice of Substantial Completion of the entire Project, and if necessary due to prior operation, the Contractor shall provide manufacturers' extended warranties from the date of the Contractor's use prior to the date of the Notice of Substantial Completion.

23.3 WEATHER PROTECTION

The Contractor shall, at all times, provide protection against weather, so as to maintain all Work, materials, apparatus and fixtures free from injury or damages.

23.4 DUST PARTITIONS

If the Work involves Work in an occupied existing building, the Contractor shall erect and maintain during the progress of the Work, suitable dust-proof temporary partitions, or more permanent partitions as specified, to protect such building and the occupants thereof.

23.5 BENCH MARKS

The Contractor shall maintain any site bench marks provided by the Principal Representative and shall establish any additional benchmarks specified by the Architect/Engineer as necessary for the Contractor to layout the Work and ascertain all grades and levels as needed.

23.6 SIGN

The Contractor shall erect and permit one 4' x 8' sign only at the site to identify the Project as specified or directed by the Architect/Engineer which shall be maintained in good condition during the life of the Project.

23.7 SANITARY PROVISION

The Contractor shall provide and maintain suitable, clean, temporary sanitary toilet facilities for any and all workmen engaged on the Work, for the entire construction period, in strict compliance with the requirement of all applicable codes, regulations, laws and ordinances, and no other facilities, new or existing, may be used by any person on the Project. When the Project is complete the Contractor shall promptly remove them from the site, disinfect, and clean or treat the areas as required. If any new construction surfaces in the Project other than the toilet facilities provided for herein are soiled at any time, the entire areas so soiled shall be completely removed from the Project and rebuilt. In no event may present toilet facilities of any existing building at the site of the Work be used by employees of any contractor.

24 ARTICLE 24 CLEANING UP

The Contractor shall keep the building and premises free from all surplus material, waste material, dirt and rubbish caused by employees or Work, and at the completion of the

Work shall remove all such surplus material, waste material, dirt, and rubbish, as well as all tools, equipment and scaffolding, and shall wash and clean all window glass and plumbing fixtures, perform cleanup and cleaning required by the Specifications and leave all of the Work clean unless more exact requirements are specified.

25 ARTICLE 25 INSURANCE

25.1 GENERAL

The Contractor shall procure and maintain all insurance requirements and limits as set forth below, at his or her own expense, for the length of time set forth in Contract requirements. The Contractor shall continue to provide evidence of such coverage to State of Colorado on an annual basis during the aforementioned period including all of the terms of the insurance and indemnification requirements of this agreement. All below insurance policies shall include a provision preventing cancellation without thirty (30) days' prior notice by certified mail. A completed Certificate of Insurance shall be filed with the Principal Representative and State Buildings Program within ten (10) days after the date of the Notice of Award, said Certificate to specifically state the inclusion of the coverages and provisions set forth herein and shall state whether the coverage is "claims made" or "per occurrence".

25.2 COMMERCIAL GENERAL LIABILITY INSURANCE (CGL)

This insurance must protect the Contractor from all claims for bodily injury, including death and all claims for destruction of or damage to property (other than the Work itself), arising out of or in connection with any operations under this Contract, whether such operations be by the Contractor or by any Subcontractor under them or anyone directly or indirectly employed by the Contractor or by a Subcontractor. All such insurance shall be written with limits and coverages as specified below and shall be written on an occurrence form.

General Aggregate	$2,000,000
Products – Completed Operations Aggregate	$2,000,000
Each Occurrence	$1,000,000
Personal Injury	$1,000,000

The following coverages shall be included in the CGL:

a) Per project general aggregate (CG 25 03 or similar)

b) Additional Insured status in favor of the State of Colorado and any other parties as outlined in The Contract and must include both ONGOING Operations AND COMPLETED Operations per CG 2010 07/04 and CG 2037 07/04 or equivalent as permitted by law.

c) The policy shall be endorsed to be **primary and non-contributory** with any insurance maintained by Additional Insureds.

d) A waiver of Subrogation in favor of all Additional Insured parties.

e) Personal Injury Liability

f) Contractual Liability coverage to support indemnification obligation per Article 53.8

g) Explosion, collapse and underground (xcu)

The following exclusionary endorsements are prohibited in the CGL policy:

a) Damage to Work performed by Subcontract/Vendor (CG 22-94 or similar)

b) Contractual Liability Coverage Exclusion modifying or deleting the definition of an "insured contract" from the unaltered SO CG 0001 1001 policy from (CG 24 26 or similar)

c) If applicable to the Work to be performed: Residential or multi-family

d) If applicable to the Work to be performed: Exterior insulation finish systems

e) If applicable to the Work to be performed: Subsidence or Earth Movement

The Contractor shall maintain general liability coverage including Products and Completed Operations insurance, and the Additional Insured with primary and non-contributory coverage as specified in this Contract for three (3) years after completion of the project.

25.3 AUTOMOBILE LIABILITY INSURANCE

Automobile and business auto liability covering liability arising out of any auto (including owned, hired and non-owned autos).

Combined Bodily Injury and Property Damage Liability (Combined Single Limit):	$1,000,000 each accident
Coverages:	Specific waiver of subrogation

25.4 WORKERS' COMPENSATION INSURANCE

The Contractor shall procure and maintain Workers' Compensation Insurance at his or her own expense during the life of this Contract, including occupational disease provisions for all employees per statutory requirements. Policy shall contain a waiver of subrogation in favor of the State of Colorado.

The Contractor shall also require each Subcontractor to furnish Workers' Compensation Insurance, including occupational disease provisions for all of the latter's employees, and to the extent not furnished, the Contractor accepts full liability and responsibility for Subcontractor's employees.

In cases where any class of employees engaged in hazardous Work under this Contract at the site of the Project is not protected under the Workers' Compensation statute, the Contractor shall provide, and shall cause each Subcontractor to provide, adequate and suitable insurance for the protection of employees not otherwise protected.

25.5 UMBRELLA LIABILITY INSURANCE

(For construction projects exceeding $10,000,000, provide the following coverage)

The Contractor shall maintain umbrella/excess liability insurance on an occurrence basis in excess of the underlying insurance described in Section 25.2 and 25.4 above. Coverage shall follow the terms of the underlying insurance, included the additional insured and waiver of subrogation provisions. The amounts of insurance required in Sections above may be satisfied by the Contractor purchasing coverage for the limits specified or by any combination of underlying and umbrella limits, so long as the total amount of insurance is not less than the limits specified in each section previously mentioned.

Each occurrence	$5,000,000
Aggregate	$5,000,000

25.6 BUILDER'S RISK INSURANCE

Unless otherwise expressly stated in the Supplementary General Conditions (e.g. where the State elects to provide for projects with a completed value of less than $1,000,000), the Contractor shall purchase and maintain, in a company or companies lawfully authorized to do business in the jurisdiction in which the Project is located, property insurance written on a builder's risk "all-risk" or equivalent policy form in the amount of the initial Contract Sum, plus value of subsequent Contract Modifications and cost of materials supplied or installed by others, comprising total value for the entire Project at the site on a replacement cost basis without optional deductibles. Such property insurance shall be maintained, unless otherwise provided in the Contract Documents or otherwise agreed in writing by all persons and entities who are beneficiaries of such insurance, until final payment has been made or until no person or entity other than the Owner has an insurable interest in the property, or the Date of Notice specified on the Notice of Acceptance, State Form SBP-6.27 or whichever is later.

This insurance shall include interests of the Owner, the Contractor, Subcontractors and Sub-subcontractors in the Project as named insureds.

All associated deductibles shall be the responsibility of the Contractor. Such policy may have a deductible clause but not to exceed ten thousand dollars ($10,000.00).

Property insurance shall be on an "all risk" or equivalent policy form and shall include, without limitation, insurance against the perils of fire (with extended coverage) and physical loss or damage including, without duplication of coverage, theft, vandalism, malicious mischief, collapse, earthquake, flood, windstorm, false Work, testing and startup, temporary buildings and debris removal including demolition occasioned by enforcement of any applicable legal requirements, and shall cover reasonable compensation for Architect's and Contractor's services and expenses required as a result of such insured loss.

Contractor shall maintain Builders Risk coverage including partial use by Owner.

The Contractor shall waive all rights of subrogation as regards the State of Colorado and the Principal Representative, its officials, its officers, its agents and its employees, all while acting within the scope and course of their employment for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to this Section or other property insurance applicable to the Work. The Contractor shall require all Subcontractors at any tier to similarly waive all such rights of subrogation and shall expressly include such a waiver in all subcontracts.

Upon request, the amount of such insurance shall be increased to include the cost of any additional Work to be done on the Project, or materials or equipment to be incorporated in the Project, under other independent contracts let or to be let. In such event, the Contractor shall be reimbursed for this cost as his or her share of the insurance in the same ratio as the ratio of the insurance represented by such independent contracts let or to be let to the total insurance carried.

The Principal Representative, with approval of the State Controller, shall have the power to adjust and settle any loss. Unless it is agreed otherwise, all monies received shall be applied first on rebuilding or repairing the destroyed or injured Work.

25.7 POLLUTION LIABILITY INSURANCE

If Contractor is providing directly or indirectly Work with pollution/environmental hazards, the Contractor must provide or cause those conducting the Work to provide Pollution Liability Insurance coverage. Pollution Liability policy must include contractual liability coverage. State of Colorado must be included as additional insureds on the policy. The policy limits shall be in the amount of $1,000,000 with maximum deductible of $25,000 to be paid by the Subcontractor/Vendor.

25.8 ADDITIONAL MISCELLANEOUS INSURANCE PROVISIONS

Certificates of Insurance and/or insurance policies required under this Contract shall be subject to the following stipulations and additional requirements:

a) Any and all deductibles or self-insured retentions contained in any Insurance policy shall be assumed by and at the sole risk of the Contractor;

b) If any of the said policies shall fail at any time to meet the requirements of the Contract Documents as to form or substance, or if a company issuing any such policy shall be or at any time cease to be approved by the Division of Insurance of the State of Colorado, or be or cease to be in compliance with any stricter requirements of the Contract Documents, the Contractor shall promptly obtain a new policy, submit the same to the Principal Representative and State Building Programs for approval if requested, and submit a Certificate of Insurance as hereinbefore provided. Upon failure of the Contractor to furnish, deliver and maintain such insurance as provided herein, this Contract, in the sole discretion of the State of Colorado, may be immediately declared suspended, discontinued, or terminated. Failure of the Contractor in obtaining and/or maintaining any required insurance shall not relieve the Contractor from any liability under the Contract, nor shall the insurance

requirements be construed to conflict with the obligations of the Contractor concerning indemnification;

c) All requisite insurance shall be obtained from financially responsible insurance companies, authorized to do business in the State of Colorado and acceptable to the Principal Representative;

d) Receipt, review or acceptance by the Principal Representative of any insurance policies or certificates of insurance required by this Contract shall not be construed as a waiver or relieve the Contractor from its obligation to meet the insurance requirements contained in these General Conditions.

26 ARTICLE 26 CONTRACTOR'S PERFORMANCE AND PAYMENT BONDS

The Contractor shall furnish a Performance Bond and a Labor and Material Payment Bond on State Forms SC-6.22, Performance Bond, and SC-6.221, Labor and Material Payment Bond, or such other forms as State Buildings Program may approve for the Project, executed by a corporate Surety authorized to do business in the State of Colorado and in the full amount of the Contract sum. The expense of these bonds shall be borne by the Contractor and the bonds shall be filed with State Buildings Program.

If, at any time, a Surety on such a bond is found to be, or ceases to be in strict compliance with any qualification requirements of the Contract Documents or the bid documents, or loses its right to do business in the State of Colorado, another Surety will be required, which the Contractor shall furnish to State Buildings Program within ten (10) days after receipt of Notice from the State or after the Contractor otherwise becomes aware of such conditions.

27 ARTICLE 27 LABOR AND WAGES

27.1 COLORADO LABOR

In accordance with laws of Colorado, C.R.S. § 8-17-101(1), as amended, Colorado labor shall be employed to perform at least eighty percent of the Work.

27.2 PREVAILING WAGE RATES

In accordance with laws of Colorado, C.R.S. § 24-92 Part 2, if prevailing wage rates are applicable to this project:

a) The contractor shall in conspicuous places on the project post an owner provided poster with the current prevailing rate of payments as provided in the project solicitation.

   1. A contractor who fails to comply shall be deemed guilty of a class 3 misdemeanor and shall pay the State one hundred dollars ($100) for each calendar day of noncompliance as determined by the State.

b) The contractor and any subcontractors shall pay all the employees employed directly on the site of the work, unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account, the full amounts accrued at time of payment computed at wage rates not less than those stated in the competitive solicitation, regardless of any contractual relationships that may be alleged to exist between the contractor or subcontractor and the employees.

c) The contractor and any subcontractors shall prepare and submit electronic payroll reports to the State in a format approved by OSA on a weekly basis that disclose all relevant payroll information, including the name and address of any entities to which fringe benefits are paid.

d) The contractor and any subcontractors shall maintain on the site where public projects are being constructed a daily log of employees employed each day on the public project. The log shall include, at a minimum, for each employee his or her name, primary job title, and employer, and shall be kept on a form prescribed by the director. The log shall be available for inspection on the site at all times by the State.

e) If the contractor or any subcontractor fails to pay wages as are required by the contract, the State shall not approve a warrant or demand for payment to the contractor until the contractor furnishes the State evidence satisfactory to such agency of government that such wages have been paid; except that the State shall approve and pay any portion of a warrant or demand for payment to the contractor to the extent the State has been furnished satisfactory evidence that the contractor or one or more subcontractors has paid such wages required by the contract, The contractor or subcontractor may use the following procedure in order to satisfy the requirements of this section:

    1. The contractor or subcontractor may submit to the State, for each employee to whom such wages are due, a check payable to that employee or to the State so it is negotiable by either party. Each such check shall be in an amount representing the difference between the accrued wages required to be paid to that employee by the contract and the wages actually paid by the contractor or subcontractor.

    2. If any check submitted cannot be delivered to the employee within a reasonable period, then it shall be negotiated by the State and the proceeds deposited in the unclaimed property trust fund created in section 38-13-116.6. Nothing in this subsection (1) shall be construed to lessen the responsibility of the contractor or subcontractor to attempt to locate and pay any employee to whom wages are due.

28 ARTICLE 28 ROYALTIES AND PATENTS

The Contractor shall be responsible for assuring that all rights to use of products and systems have been properly arranged and shall take such action as may be necessary to avoid delay, at no additional charge to the Principal Representative, where such right is challenged during the course of the Work. The Contractor shall pay all royalties and

license fees required to be paid and shall defend all suits or claims for infringement of any patent rights and shall save the State of Colorado harmless from loss on account thereof, in accordance with Article 53.8, Indemnification; provided, however, the Contractor shall not be responsible for such loss or defense for any copyright violations contained in the Contract Documents prepared by the Architect/Engineer or the Principal Representative of which the Contractor is unaware, or for any patent violations based on specified processes that the Contractor is unaware are patented or that the Contractor should not have had reason to believe were patented.

29 ARTICLE 29 ASSIGNMENT

Except as otherwise provided hereafter the Contractor shall not assign the whole or any part of this Contract without the written consent of the Principal Representative. This provision shall not be construed to prohibit assignments of the right to payment to the extent permitted by C.R.S. § 4-9-406, et. seq., as amended, provided that written Notice of Assignment adequate to identify the rights assigned is received by the Principal Representative and the controller for the agency, department, or institution executing this Contract (as distinguished from the State Controller). Such assignment of the right to payment shall not be deemed valid until receipt by the Principal Representative and such controller and the Contractor assumes the risk that such written Notice of assignment is received by the Principal Representative and the controller for the agency, department, or institution involved. In case the Contractor assigns all or part of any moneys due or to become due under this Contract, the instrument of assignment shall contain a clause substantially to the effect that it is agreed that the right of the assignee in and to any moneys due or to become due to the Contractor shall be subject to all claims of all persons, firms, and corporations for services rendered or materials supplied for the performance of the Work called for in this Contract, whether said service or materials were supplied prior to or after the assignment. Nothing in this Article shall be deemed a waiver of any other defenses available to the State against the Contractor or the assignee.

30 ARTICLE 30 CORRECTION OF WORK BEFORE ACCEPTANCE

The Contractor shall promptly remove from the premises all Work or materials condemned or declared irreparably defective as failing to conform to the Contract Documents on receipt of written Notice from the Architect/Engineer or the Principal Representative, whether incorporated in the Work or not. If such materials shall have been incorporated in the Work, or if any unsatisfactory Work is discovered, the Contractor shall promptly replace and re-execute his or her Work in accordance with the requirements of the Contract Documents without expense to the Principal Representative, and shall also bear the expense of making good all Work of other contractors destroyed or damaged by the removal or replacement of such defective material or Work.

Should any defective Work or material be discovered during the process of construction, or should reasonable doubt arise as to whether certain material or Work is in accordance with the Contract Documents, the value of such defective or questionable material or Work shall not be included in any application for payment, or if previously included, shall be deducted by the Architect/Engineer from the next application submitted by the Contractor.

If the Contractor does not perform repair, correction and replacement of defective Work, in lieu of proceeding by issuance of a Notice of intent to remove condemned Work as outlined above, the Principal Representative may, not less than seven (7) days after giving the original written Notice of the need to repair, correct, or replace defective Work, deduct all costs and expenses of replacement or correction as instructed by the Architect/Engineer from the Contractor's next application for payment in addition to the value of the defective Work or material. The Principal Representative may also make an equitable deduction from the Contract sum by unilateral Change Order, in accordance with Article 33, Payments Withheld and Article 35, Changes In The Work.

If the Contractor does not remove such condemned or irreparably defective Work or material within a reasonable time, the Principal Representative may, after giving a second seven (7) day advance Notice to the Contractor and the Surety, remove them and may store the material at the Contractor's expense. The Principal Representative may accomplish the removal and replacement with its own forces or with another Contractor. If the Contractor does not pay the expense of such removal and pay all storage charges within ten (10) days thereafter, the Principal Representative may, upon ten (10) days' written Notice, sell such material at auction or at private sale and account for the net proceeds thereof, after deducting all costs and expenses which should have been borne by the Contractor. If the Contractor shall commence and diligently pursue such removal and replacement before the expiration of the seven-day period, or if the Contractor shall show good cause in conjunction with submittal of a revised CPM schedule showing when the Work will be performed and why such removal of condemned Work should be scheduled for a later date, the Principal Representative shall not proceed to remove or replace the condemned Work.

If the Contractor disagrees with the Notice to remove Work or materials condemned or declared irreparably defective, the Contractor may request facilitated negotiation of the issue and the Principal Representative's right to proceed with removal and to deduct costs and expenses of repair shall be suspended and tolled until such time as the parties meet and negotiate the issue

During construction, whenever the Architect/Engineer has advised the Contractor in writing, in the Specifications, by reference to Article 6, Architect/Engineer Decisions and Judgments, of these General Conditions or elsewhere in the Contract Documents of a need to observe materials in place prior to their being permanently covered up, it shall be the Contractor's responsibility to notify the Architect/Engineer at least forty-eight (48) hours in advance of such covering operation. If the Contractor fails to provide such notification, Contractor shall, at his or her expense, uncover such portions of the Work as required by the Architect/Engineer for observation, and reinstall such covering after

observation. When a covering operation is continued from day to day, notification of the commencement of a single continuing covering operation shall suffice for the activity specified so long as it proceeds regularly and without interruption from day to day, in which event the Contractor shall coordinate with the Architect/Engineer regarding the continuing covering operation.

31 ARTICLE 31 APPLICATIONS FOR PAYMENTS

31.1 CONTRACTOR'S SUBMITTALS

On or before the first day of each month and no more than five days prior thereto, the Contractor may submit applications for payment for the Work performed during such month covering the portion of the Work completed as of the date indicated, and payments on account of this Contract shall be due per C.R.S. § 24-30-202(24) (correct notice of amount due), within forty-five (45) days of receipt by the Principal Representative of application for payments that have been certified by the Architect/Engineer. The Contractor shall submit the application for payment to the Architect/Engineer on State forms SBP-7.2, Certificate for Contractor's Payment, or such other format as the State Buildings Program shall approve, in an itemized format in accordance with the schedule of values or a cost loaded CPM schedule when required, supported to the extent reasonably required by the Architect/Engineer or the Principal Representative by receipts or other vouchers, showing payments for materials and labor, prior payments and payments to be made to Subcontractors and such other evidence of the Contractor's right to payments as the Architect/Engineer or Principal Representative may direct.

Amounts not paid by the State within 45 days of the State's acceptance of the invoice shall bear interest on the unpaid balance beginning on the 45th day at the rate of 1% per month, as required by §24-30-202(24)(a), C.R.S., until paid in full; provided, however, that interest shall not accrue on unpaid amounts that the State disputes in writing. Contractor shall invoice the State separately for accrued interest on delinquent amounts, and the invoice shall reference the delinquent payment, the number of day's interest to be paid and the interest rate.

If payments are made on account of materials not incorporated in the Work but delivered and suitably stored at the site, or at some other location agreed upon in writing, such payments shall be conditioned upon submission by the Contractor of bills of sale or such other procedure as will establish the Principal Representative's title to such material or otherwise adequately protect the Principal Representative's interests, and shall provide proof of insurance whenever requested by the Principal Representative or the Architect/Engineer, and shall be subject to the right to inspect the materials at the request of either the Architect/Engineer or the Principal Representative.

All applications for payment, except the final application, and the payments there under, shall be subject to correction in the next application rendered following the discovery of any error.

31.2 ARCHITECT/ENGINEER CERTIFICATION

In accordance with the Architect/Engineer's agreement with the Principal Representative, the Architect/Engineer after appropriate observation of the progress of the Work shall certify to the Principal Representative the amount that the Contractor is entitled to, and forward the application to the Principal Representative. If the Architect/Engineer certifies an amount different from the amount requested or otherwise alters the Contractor's application for payment, a copy shall be forwarded to the Contractor.

If the Architect/Engineer is unable to certify all or portions of the amount requested due to the absence or lack of required supporting evidence, the Architect/Engineer shall advise the Contractor of the deficiency. If the deficiency is not corrected at the end of ten (10) days, the Architect/Engineer may either certify the remaining amounts properly supported to which the Contractor is entitled, or return the application for payment to the Contractor for revision with a written explanation as to why it could not be certified.

31.3 RETAINAGE WITHHELD

Unless otherwise provided in the Supplementary General Conditions, an amount equivalent to five percent (5%) of the amount shown to be due the Contractor on each application for payment shall be withheld until the Work required by the Contract has been performed. The withheld percentage of the contract price of any such Work, improvement, or construction shall be administered according to C.R.S. § 24-91-103, as amended, and C.R.S. § 38-26-107, as amended, and Article 31.4, shall be retained until the Work or discrete portions of the Work, have been completed satisfactorily, finally or partially accepted, and advertised for final settlement as further provided in Article 41.

31.4 RELEASE OF RETAINAGE

The Contractor may, for satisfactory and substantial reasons shown to the Principal Representative's satisfaction, make a written request to the Principal Representative and the Architect/Engineer for release of part or all of the withheld percentage applicable to the Work of a Subcontractor which has completed the subcontracted Work in a manner finally acceptable to the Architect/Engineer, the Contractor, and the Principal Representative. Any such request shall be supported by a written approval from the Surety furnishing the Contractor's bonds and any surety that has provided a bond for the Subcontractor. The release of any such withheld percentage shall be further supported by such other evidence as the Architect/Engineer or the Principal Representative may require, including but not limited to, evidence of prior payments made to the Subcontractor, copies of the Subcontractor's contract with the Contractor, any applicable warranties, as-built information, maintenance manuals and other customary close-out documentation. Neither the Principal Representative nor the Architect Engineer shall be obligated to review such documentation nor shall they be deemed to assume any obligations to third parties by any review undertaken.

The Contractor's obligation under these General Conditions to guarantee Work for one year from the date of the Notice of Substantial Completion or the date of any Notice of Partial Substantial Completion of the applicable portion or phase of the Project, shall be

unaffected by such partial release; unless a Notice of Partial Substantial Completion is issued for the Work subject to the release of retainage.

Any rights of the Principal Representative which might be terminated by or from the date of any final acceptance of the Work, whether at common law or by the terms of this Contract, shall not be affected by such partial release of retainage prior to any final acceptance of the entire Project.

The Contractor remains fully responsible for the Subcontractor's Work and assumes any risk that might arise by virtue of the partial release to the Subcontractor of the withheld percentage, including the risk that the Subcontractor may not have fully paid for all materials, labor and equipment furnished to the Project.

If the Principal Representative considers the Contractor's request for such release satisfactory and supported by substantial reasons, the Architect/Engineer shall make a "final inspection" of the applicable portion of the Project to determine whether the Work has been completed in accordance with the Contract Documents. A final punch list shall be made for the Subcontractor's Work and the procedures of Article 41, Completion, Final Inspection, Acceptance and Settlement, shall be followed for that portion of the Work, except that advertisement of the intent to make final payment to the Subcontractor shall be required only if the Principal Representative has reason to believe that a supplier or Subcontractor to the Subcontractor for which the request is made, may not have been fully paid for all labor and materials furnished to the Project.

31.5 CONTRACTOR'S RESPONSIBILITY TO PAY SUBCONTRACTORS

Pursuant to C.R.S. § 24-91-103 (2) when the contractor receives payment, If the subcontractor is satisfactorily performing under his contract with the contractor, payment to subcontractors shall be made within seven (7) calendar days from receipt of payment. The subcontractor shall pay all suppliers, sub-subcontractors, laborers, and any other persons who provide goods, materials, labor, or equipment tithe subcontractor any amounts actually received which were included in the subcontractor's request for payment to the contractor.

32 ARTICLE 32 CERTIFICATES FOR PAYMENTS

State Form SBP-7.2, Certificate For Contractor's Payment, and its continuation detail sheets, when submitted, shall constitute the Certificate of Contractor's Application for Payment, and shall be a representation by the Contractor to the Principal Representative that the Work has progressed to the point indicated, the quality of the Work is in accordance with the Contract Documents, and materials for which payment is requested have been incorporated into the Project except as noted in the application. If requested by the Principal Representative the Certificate of Contractor's Application for Payment shall be sworn under oath and notarized.

33 ARTICLE 33 PAYMENTS WITHHELD

The Architect/Engineer, the Principal Representative or State Buildings Program may withhold, or on account of subsequently discovered evidence nullify, the whole or any part of any application on account of, but not limited to any of the following:

a) Defective Work not remedied;

b) Claims filed or reasonable evidence indicating probable filing of claims;

c) Failure of the Contractor to make payments to Subcontractors for material or labor;

d) A reasonable doubt that the Contract can be completed for the balance of the contract price then unpaid;

e) Damage or injury to another contractor or any other person, persons or property except to the extent of coverage by a policy of insurance;

f) Failure to obtain necessary permits or licenses or to comply with applicable laws, ordinances, codes, rules or regulations or the directions of the Architect/Engineer;

g) Failure to submit a monthly construction schedule;

h) Failure of the Contractor to keep Work progressing in accordance with the time schedule;

i) Failure to keep a superintendent on the Work;

j) Failure to maintain as built drawings of the Work in progress;

k) Unauthorized deviations by the Contractor from the Contract Documents; or

l) On account of liquidated damages.

In addition, the Architect Engineer, Principal Representative or State Buildings Program may withhold or nullify the whole or any part of any application for any reason noted elsewhere in these General Conditions of the Contractor's Design/Bid/Build Agreement. Nullification shall mean reduction of amounts shown as previously paid on the application. The amount withheld or nullified may be in such amount as the Architect/Engineer or the Principal Representative estimates to be required to allow the State to accomplish the Work, cure the failure and cover any damages or injuries, including an allowance for attorneys' fees and costs where appropriate. When the grounds for such withholding or nullifying are removed, payment shall be made for the amounts thus withheld or nullified on such grounds.

34 ARTICLE 34 DEDUCTIONS FOR UNCORRECTED WORK

If the Architect/Engineer and the Principal Representative deem it inexpedient to correct Work damaged or not performed in accordance with the Contract Documents, the Principal Representative may, after consultation with the Architect/Engineer and ten (10) days' Notice to the Contractor of intent to do so, make reasonable reductions from the amounts otherwise due the Contractor on the next application for payment. Notice shall specify the amount or terms of any contemplated reduction. The Contractor may during

this period correct or perform the Work. If the Contractor does not correct or perform the Work, an equitable deduction from the Contract sum shall be made by Change Order, in accordance with Article 35, Changes in The Work, unilaterally if necessary. If either party elects' facilitation of this issue after Notice is given, the ten-day (10) notice period shall be extended and tolled until facilitation has occurred.

35 ARTICLE 35 CHANGES IN THE WORK

The Principal Representative may designate, without invalidating the Agreement, and with the approval of State Buildings Program and the State Controller, may order extra Work or make changes with or without the consent of the Contractor as hereafter provided, by altering, adding to or deducting from the Work, the Contract sum being adjusted accordingly. All such changes in the Work shall be within the general scope of and be executed under the conditions of the Contract, except that any claim for extension of time made necessary due to the change or any claim of other delay or other impacts caused by or resulting from the change in the Work shall be presented by the Contractor and adjusted by Change Order to the extent known at the time such change is ordered and before proceeding with the extra or changed Work. Any claims for extension of time or of delay or other impacts, and any costs associated with extension of time, delay or other impacts, which are not presented before proceeding with the change in the Work, and which are not adjusted by Change Order to the extent known, shall be waived.

The Architect/Engineer shall have authority to make minor changes in the Work, not involving extra cost, and not inconsistent with the intent of the Contract Documents, but otherwise, except in an emergency endangering life or property, no extra Work or change in the Contract Documents shall be made unless by 1) a written Change Order, approved by the Principal Representative, State Buildings Program, and the State Controller prior to proceeding with the changed Work; or 2) by an Emergency Field Change Order approved by the Principal Representative and State Buildings Program as hereafter provided in Article 35.4 Emergency Field Ordered Changed Work; or 3) by an allocation in writing of any allowance already provided in the encumbered contract amount, the Contract sum being later adjusted to decrease the Contract sum by any unallocated or unexpended amounts remaining in such allowance. No change to the Contract sum shall be valid unless so ordered.

35.1 THE VALUE OF CHANGED WORK

The value of any extra Work or changes in the Work shall be determined by agreement in one or more of the following ways:

a) By estimate and acceptance of a lump-sum amount;

b) By unit prices specified in the Agreement, or subsequently agreed upon, that are extended by specific quantities;

c) By actual cost plus a fixed fee in a lump sum amount for profit, overhead and all indirect and off-site home office costs, the latter amount agreed upon in writing prior to starting the extra or changed Work.

Where the Contractor and the Principal Representative cannot agree on the value of extra Work, the Principal Representative may order the Contractor to perform the changes in the Work and a Change Order may be unilaterally issued based on an estimate of the change in the Work prepared by the Architect/Engineer. The value of the change in the Work shall be the Principal Representative's determination of the amount of equitable adjustment attributable to the extra Work or change. The Principal Representative's determination shall be subject to appeal by the Contractor pursuant to the claims process in Article 36, Claims.

Except as otherwise provided in Article 35.2, Detailed Breakdown, the Cost Principles of the Colorado Procurement Code or the applicable procurement code for institutions of higher education, shall govern all Contract changes.

35.2 DETAILED BREAKDOWN

In all cases where the value of the extra or changed Work is not known based on unit prices in the Contractor's bid or the Agreement, a detailed change proposal shall be submitted by the Contractor on a Change Order Proposal (SC-6.312), or in such other format as the State Buildings Program approves, with which the Principal Representative may require an itemized list of materials, equipment and labor, indicating quantities, time and cost for completion of the changed Work.

Such detailed change proposals shall be stated in lump sum amounts and shall be supported by a separate breakdown, which shall include estimates of all or part of the following when requested by the Architect/Engineer or the Principal Representative:

a) Materials, indicating quantities and unit prices including taxes and delivery costs if any (separated where appropriate into general, mechanical and electrical and/or other Subcontractors' Work; and the Principal Representative may require in its discretion any significant subcontract costs to be similarly and separately broken down).

b) Labor costs, indicating hourly rates and time and labor burden to include Social Security and other payroll taxes such as unemployment, benefits and other customary burdens.

c) Costs of project management time and superintendence time of personnel stationed at the site, and other field supervision time, but only where a time extension, other than a weather delay, is approved as part of the Change Order, and only where such project management time and superintendence time is directly attributable to and required by the change; provided however that additional cost of on-site superintendence shall be allowable whenever in the opinion of the Architect/Engineer the impact of multiple change requests to be concurrently performed will result in inadequate levels of supervision to assure a proper result unless additional superintendence is provided.

d) Construction equipment (including small tools). Expenses for equipment and fuel shall be based on customary commercially reasonable rental rates and schedules. Equipment and hand tool costs shall not include the cost of items customarily owned by workers.

e) Workers' compensation costs, if not included in labor burden.

f) The cost of commercial general liability and property damage insurance premiums but only to the extent charged the Contractor as a result of the changed Work.

g) Overhead and profit, as hereafter specified.

h) Builder's risk insurance premium costs.

i) Bond premium costs.

j) Testing costs not otherwise excluded by these General Conditions.

k) Subcontract costs.

Unless modified in the Supplementary General Conditions, overhead and profit shall not exceed the percentages set forth in the table below.

	OVERHEAD	PROFIT	COMMISSION
To the Contractor or to Subcontractors for the portion of Work performed with their own forces:	10%	5%	0%
To the Contractor or to Subcontractors for Work performed by others at a tier immediately below either of them:	5%	0%	5%

Overhead shall include: a) insurance premium for policies not purchased for the Project and itemized above, b) home office costs for office management, administrative and supervisory personnel and assistants, c) estimating and change order preparation costs, d) incidental job burdens, e) legal costs, f) data processing costs, g) interest costs on capital, h) general office expenses except those attributable to increased rental expenses for temporary facilities, and all other indirect costs, but shall not include the Social Security tax and other direct labor burdens. The term "Work" as used in the proceeding table shall include labor, materials and equipment and the "Commission" shall include all costs and profit for carrying the subcontracted Work at the tiers below except direct costs as listed in items a through k above if any.

On proposals for Work involving both additions and credits in the amount of the Contract sum, the overhead and profit will be allowed on the net increase only. On proposals resulting in a net deduct to the amount of the Contract sum, profit on the deducted amount shall be returned to the Principal Representative at fifty percent (50%) of the rate specified. The inadequacy of the profit specified shall not be a basis for refusal to submit a proposal.

Except in the case of Change Orders or Emergency Field Change Orders agreed to on the basis of a lump sum amount or unit prices as described in paragraphs 35.1a and 35.2a above, The Value of Changed Work, the Contractor shall keep and present a correct and fully auditable account of the several items of cost, together with vouchers, receipts, time cards and other proof of costs incurred, summarized on a Change Order form (SC-6.31) using such format for supporting documentation as the Principal Representative and State Buildings Program approve. This requirement applies equally to Work done by Subcontractors. Only auditable costs shall be reimbursable on Change Orders where the value is determined on the basis of actual cost plus a fixed fee pursuant to paragraph 35A3 above, or where unilaterally determined by the Principal Representative on the basis of an equitable adjustment in accordance with the Procurement Rules, as described above in Article 35.1, The Value of Changed Work.

Except for proposals for Work involving both additions and credits, changed Work shall be adjusted and considered separately for Work either added or omitted. The amount of adjustment for Work omitted shall be estimated at the time it is directed to be omitted, and when reasonable to do so, the agreed adjustment shall be reflected on the schedule of values used for the next Contractor's application for payment.

The Principal Representative reserves the right to contract with any person or firm other than the Contractor for any or all extra Work; however, unless specifically required in the Contract Documents, the Contractor shall have no responsibility without additional compensation to supervise or coordinate the Work of persons or firms separately contracted by the Principal Representative.

35.3 HAZARDOUS MATERIALS

The Principal Representative represents that it has undertaken an examination of the site of the Work and has determined that there are no hazardous substances, as defined below, which the Contractor could reasonably encounter in its performance of the Work. In the event the Principal Representative so discovers hazardous substances, the Principal Representative shall render harmless such hazards before the Contractor commences the Work.

In the event the Contractor encounters any materials reasonably believed to be hazardous substances which have not been rendered harmless, the Contractor shall immediately stop Work in the area affected and report the condition to the Principal Representative, in writing. For purposes of this Agreement, "hazardous substances" shall include asbestos, lead, polychlorinated biphenyl (PCB) and any or all of those substances defined as "hazardous substance", "hazardous waste", or "dangerous or extremely hazardous wastes" as those terms are used in the Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and the Resource Conservation and Recovery Act (RCRA), and shall also include materials regulated by the Toxic Substances Control Act (TSCA), the Clean Air Act, the Air Quality Act, the Clean Water Act, and the Occupational Safety and Health Act. The Work in the affected area shall not therefore be resumed except by written agreement of the Principal Representative and the Contractor, if in fact materials that are hazardous substances have not been rendered harmless. The

Work in the affected area shall be resumed only in the absence of the hazardous substances or when it has been rendered harmless or by written agreement of the Principal Representative and the Contractor.

The contractor shall not be required to perform Work without consent in any areas where it reasonably believes hazardous substances that have not been rendered harmless are present.

35.4 EMERGENCY FIELD CHANGE ORDERED WORK

The Principal Representative, without invalidating the Agreement, and with the approval of State Buildings Program and without the approval of the State Controller, may order extra Work or make changes in the case of an emergency that is a threat to life or property or where the likelihood of delays in processing a normal Change Order will result in substantial delays and or significant cost increases for the Project. Emergency Field Orders are not to be used solely to expedite normal Change Order processing absent a clear showing of a high potential for significant and substantial cost or delay. Such changes in the Work may be directed through issuance of an Emergency Field Change Order signed by the Contractor, the Principal Representative (or by a designee specifically appointed to do so in writing), and approved by the Director of State Buildings Program or his or her delegate. The change shall be directed using an Emergency Field Change Order form (SC-6.31E).

If the amount of the adjustment of the Contract price and time for completion can be determined at the time of issuance of the Emergency Field Change Order, those adjustments shall be reflected on the face of the Emergency Field Change Order. Otherwise, the Emergency Field Change Order shall reflect a not to exceed (NTE) amount for any schedule adjustment (increasing or decreasing the time for completion) and an NTE amount for any adjustment to Contract sum, which NTE amount shall represent the maximum amount of adjustment to which the Contractor will be entitled, including direct and indirect costs of changed Work, as well as any direct or indirect costs attributable to delays, inefficiencies or other impacts arising out of the change. Emergency Field Change Orders directed in accordance with this provision need not bear the approval signatures of the State Controller.

On Emergency Field Change Orders where the price and schedule have not been finally determined, the Contractor shall submit final costs for adjustment as soon as practicable. No later than seven (7) days after issuance, except as otherwise permitted, and every seven days thereafter, the Contractor shall report all costs to the Principal Representative and the Architect/Engineer. The final adjustment of the Emergency Field Change Order amount and the adjustment to the Project time for completion shall be prepared on a normal Change Order from (SC-6.31) in accordance with the procedures described in Article 35.1, The Value of Changed Work, and B, Detailed Breakdown, above. Unless otherwise provided in writing signed by the Director of State Buildings Program to the Principal Representative and the Contractor, describing the extent and limits of any greater authority, individual Emergency Field Change Orders shall not be issued for more

than $25,000, nor shall the cumulative value of Emergency Field Change Orders exceed an amount of $100,000.

35.5 APPROPRIATION LIMITATIONS - C.R.S. § 24-91-103.6, as amended

The amount of money appropriated, as shown on the Contractor's Design/Bid/Build Agreement (SC 6.21), is equal to or in excess of the Contract amount. No Change Order, Emergency Field Change Order, or other type of order or directive shall be issued by the Principal Representative, or any agent acting on his or her behalf, which directs additional compensable Work to be performed, which Work causes the aggregate amount payable under the Contract to exceed the amount appropriated for the original Contract, as shown on the Agreement (SC-6.21), unless one of the following occurs: (1) the Contractor is provided written assurance from the Principal Representative that sufficient additional lawful appropriations exist to cover the cost of the additional Work; or (2) the Work is covered by a contractor remedy provision under the Contract, such as a claim for extra cost. By way of example only, no assurance is required for any order, directive or instruction by the Architect/Engineer or the Principal Representative to perform Work which is determined to be within the performance required by the Contract Documents; the Contractor's remedy shall be as described elsewhere in these General Conditions.

Written assurance shall be in the form of an Amendment to the Contract reciting the source and amount of such appropriation available for the Project. No remedy granting provision of this Contract shall obligate the Principal Representative to seek appropriations to cover costs in excess of the amounts recited as available to pay for the Work to be performed.

36 ARTICLE 36 CLAIMS

It is the intent of these General Conditions to provide procedures for speedy and timely resolution of disagreements and disputes at the lowest level possible. In the spirit of on the job resolution of job site issues, the parties are encouraged to use the partnering processes of Article 2.4, Partnering, Communications and Cooperation, before turning to the more formal claims processes described in this Article 36, Claims. The use of non-binding dispute resolution, whether through the formal processes described in Article 39, Non-Binding Dispute Resolution, or through less formal alternative processes developed as part of a partnering plan, are also encouraged. Where such process cannot resolve the issues in dispute, the claims process that follows is intended to cause the issues to be presented, decided and where necessary, documented in close proximity to the events from which the issues arise. To that end, and in summary of the remedy granting process that follows commencing with the next paragraph of this Article 36, Claims, the Contractor shall 1) first, seek a decision by the Architect/Engineer, and 2) shall second, informally present the claim to Principal Representative as described hereafter, and 3) failing resolution in the field, give Notice of intent to exercise statutory rights of review of a formal contract controversy, and 4) seek resolution outside the Contract as provided by

the Colorado Procurement Code or the applicable procurement code for institutions of higher education.

If the Contractor claims that any instructions, by detailed drawings, or otherwise, or any other act or omission of the Architect/Engineer or Principal Representative affecting the scope of the Contractor's Work, involve extra cost, extra time or changes in the scope of the Work under this Contract, the Contractor shall have the right to assert a claim for such costs or time, provided that before either proceeding to execute such Work (except in an emergency endangering life or property), or filing a Notice of claim, the Contractor shall have obtained or requested a written decision of the Architect/Engineer following the procedures as provided in Article 6.1 and 6.2, Architect/Engineer Decisions and Judgments, respectively; provided, however, that in the case of a directed change in the Work pursuant to Article 35, no written judgment or decision of the Architect/Engineer is required. If the Contractor is delayed by the lack of a response to a request for a decision by the Architect/Engineer, the Contractor shall give Notice in accordance with Article 38, Delays and Extensions of Time.

Unless it is the Architect/Engineer's judgment and determination that the Work is not included in the performance required by the Contract Documents, the Contractor shall proceed with the Work as originally directed. Where the Contractor's claim involves a dispute concerning the value of Work unilaterally directed pursuant to Article 35.A.2 the Contractor shall also proceed with the Work as originally directed while his or her claim is being considered.

The Contractor shall give the Principal Representative and the Architect/Engineer Notice of any claim promptly after the receipt of the Architect/Engineer's decision, but in no case later than three (3) business days after receipt of the Architect/Engineer's decision (or no later than ten (10) days from the date of the Contractor's request for a decision when the Architect/Engineer fails to decide as provided in Article 6). The Notice of claim shall state the grounds for the claim and the amount of the claim to the extent known in accordance with the procedures of Article 35, Changes in the Work. The period in which Notice must be given may be extended by the Principal Representative if requested in writing by the Contractor with good cause shown, but any such extension to be effective shall be in writing.

The Principal Representative shall respond in writing, with a copy to the Architect/Engineer, within a reasonable time, and except where a request for facilitation of negotiation has been made as hereafter provided, in no case later than seven (7) business days (or at such other time as the Contractor and Principal Representative agree) after receipt of the Contractor's Notice of claim regarding such instructions or alleged act or omission. If no response to the Contractor's claim is received within seven (7) business days of Contractor's Notice (or at such other time as the Contractor and Principal Representative agree) and the instructions have not been retracted, it shall be deemed that the Principal Representative has denied the claim.

The Principal Representative may grant or deny the claim in whole or in part, and a Change Order shall be issued if the claim is granted. To the extent any portion of claim is

granted where costs are not clearly shown, the Principal Representative may direct that the value of that portion of the Work be determined by any method allowed in Article 35.1, The Value of Changed Work. Except in the case of a deemed denial, the Principal Representative shall provide a written explanation regarding any portion of the Contractor's claim that is denied.

If the Contractor disagrees with the Principal Representative's judgment and determination on the claim and seeks an equitable adjustment of the Contract sum or time for performance, he or she shall give Notice of intent to exercise his or her statutory right to seek a decision on the contract controversy within ten (10) days of receipt of the Principal Representative's decision denying the claim. A "contract controversy," as such term is used in the Colorado Procurement Code or the applicable procurement code for institutions of higher education, shall not arise until the initial claim process described above in this Article 36 has been properly exhausted by the Contractor. The Contractor's failure to proceed with Work directed by the Architect/Engineer or to exhaust the claim process provided above in this Article 36, shall constitute an abandonment of the claim by the Contractor and a waiver of the right to contest the decision in any forum.

At the time of filing the Notice of intent to exercise his or her statutory right to seek a decision on the contract controversy, the Contractor may request that the Principal Representative defer a decision on the contract controversy until a later date or until the end of the Project. If the Principal Representative agrees, he or she shall so advise the Contractor in writing. If no such request is made, or if the Principal Representative does not agree to such a request, the Principal Representative shall render a written decision within twenty (20) business days and advise the Contractor of the reasons for any denial. Unless the claim has been decided by the Principal Representative (as opposed to delegates of the Principal Representative), the person who renders the decision on this statutory contract controversy shall not be the same person who decided the claim. To the extent any portion of the contract controversy is granted where costs are not clearly shown, the Principal Representative may direct that the value of that portion of the Work be determined by any method allowed in Article 35.1, The Value of Changed Work. In the event of a denial, the Principal Representative shall give Notice to the Contractor of his or her right to administrative and judicial reviews as provided in the Colorado Procurement Code or the applicable procurement code for institutions of higher education. If no decision regarding the contract controversy is issued within twenty (20) business days of the Contractor's giving Notice (or such other date as the Contractor and Principal Representative have agreed), and the instructions have not been retracted or the alleged act or omission have not been corrected, it shall be deemed that the Principal Representative has ruled by denial on the contract controversy. Except in the case of a deemed denial, the Principal Representative shall provide an explanation regarding any portion of the contract controversy that involves denial of the Contractor's claim.

Either the Contractor or the Principal Representative may request facilitation of negotiations concerning the claim or the contract controversy, and if requested, the parties shall consult and negotiate before the Principal Representative decides the issue. Any request for facilitation by the Contractor shall be made at the time of the giving of

Notice of the claim or Notice of the contract controversy. Facilitation shall extend the time for the Principal Representative to respond by commencing the applicable period at the completion of the facilitated negotiation, which shall be the last day of the parties' meeting, unless otherwise agreed in writing.

Disagreement with the decision of the Architect Engineer, or the decision of the Principal Representative to deny any claim or denying the contract controversy, shall not be grounds for the Contractor to refuse to perform the Work directed or to suspend or terminate performance. During the period that any claim or contract controversy decision is pending under this Article 36, Claims, the Contractor shall proceed diligently with the Work directed.

In all cases where the Contractor proceeds with the Work and seeks equitable adjustment by filing a claim and or statutory appeal, the Contractor shall keep a correct account of the extra cost, in accordance with Article 35.2, Detailed Breakdown supported by receipts. The Principal Representative shall be entitled to reject any claim or contract controversy whenever the foregoing procedures are not followed and such accounts and receipts are not presented.

The payments to the Contractor in respect of such extra costs shall be limited to reimbursement for the current additional expenditure by the Contractor made necessary by the change in the Work, plus a reasonable amount for overhead and profit, determined in accordance with Article 35.2, Detailed Breakdown, determined solely with reference to the additional Work, if any, required by the change.

37 ARTICLE 37 DIFFERING SITE CONDITIONS

37.1 NOTICE IN WRITING

The Contractor shall promptly, and where possible before conditions are disturbed, give the Architect/Engineer and the Principal Representative Notice in writing of:

a) Subsurface or latent physical conditions at the site differing materially from those indicated in or reasonably assumed from the information provided in the Contract Documents; and,

b) Unknown physical conditions at the site, of an unusual nature, differing materially from those ordinarily encountered and generally recognized as inherent in Work of the character provided for in the Contract Documents.

The Architect/Engineer shall promptly investigate the conditions, and if it is found that such conditions do materially so differ and cause an increase or decrease in the Contractor 's costs of performance of any part of the Work required by the Contract Documents, whether or not such Work is changed as a result of such conditions, an equitable adjustment shall be made and the Contract sum shall be modified in accordance with Article 35, Changes in the Work.

If the time required for completion of the Work affected by such materially differing conditions will extend the Work on the critical path as indicated on the CPM schedule, the time for completion shall also be equitably adjusted.

37.2 LIMITATIONS

No claim of the Contractor under this clause shall be allowed unless the Contractor has given the Notice required in Article 37.1, Notice in Writing, above. The time prescribed for presentation and adjustment in Articles 36, Claims and 38, Delays and Extensions of Time, shall be reasonably extended by the State to the extent required by the nature of the differing conditions; provided, however, that even when so extended no claim by the Contractor for an equitable adjustment hereunder shall be allowed if not quantified and presented prior to the date the Contractor requests a final inspection pursuant to Article 41.1, Notice of Completion.

38 ARTICLE 38 DELAYS AND EXTENSIONS OF TIME

If the Contractor is delayed at any time in the progress of the Work by any act or neglect of the State of Colorado or the Architect/Engineer, or of any employee or agent of either, or by any separately employed Contractor or by strikes, lockouts, fire, unusual delay in transportation, unavoidable casualties or any other causes beyond the Contractor's control, including weather delays as defined below, the time of Completion of the Work shall be extended for a period equal to such portion of the period of delays directly affecting the completion of the Work as the Contractor shall be able to show he or she could not have avoided by the exercise of due diligence.

The Contractor shall provide Notice in writing to the Architect/Engineer, the Principal Representative and State Buildings Program within three (3) business days from the beginning of such delay and shall file a written claim for an extension of time within seven (7) business days after the period of such delay has ceased, otherwise, any claim for an extension of time is waived.

Provided that the Contractor has submitted reasonable schedules for approval when required by Article 12, Requests for Information and Schedules, if no schedule is agreed to fixing the dates on which the responses to requests for information or detail drawings will be needed, or Shop Drawings, Product Data or Samples are to be reviewed as required or allowed by Article 12.2, Schedules, no extension of time will be allowed for the Architect/ Engineer's failure to furnish such detail drawings as needed, or for the failure to initially review Shop Drawings, Product Data or Samples, except in respect of that part of any delay in furnishing detail drawings or instructions extending beyond a reasonable period after written demand for such detailed drawings or instructions is received by the Architect/Engineer. In any event, any claim for an extension of time for such cause will be recognized only to the extent of delay directly caused by failure to furnish detail drawings or instructions or to review Shop Drawings, Product Data or Samples pursuant to schedule, after such demand.

All claims for extension of time due to a delay claimed to arise or result from ordered changes in the scope of the Work, or due to instructions claimed to increase the scope of the Work, shall be presented to the Architect/Engineer, the Principal Representative and State Buildings Program as part of a claim for extra cost, if any, in accordance with Article 36, Claims, and in accordance with the Change Order procedures required by Article 35, Changes in The Work.

Except as otherwise provided in this paragraph, no extension of time shall be granted when the Contractor has failed to utilize a CPM schedule or otherwise identify the Project's critical path as specified in Article 12, Requests for Information and Schedules, or has elected not to do so when allowed by the Supplementary General Conditions or the Specifications to use less sophisticated scheduling tools, or has failed to maintain such a schedule. Delay directly affecting the completion of the Work shall result in an extension of time only to the extent that completion of the Work was affected by impacts to the critical path shown on Contractor's CPM schedule. Where the circumstances make it indisputable in the opinion of the Architect/Engineer that the delay affected the completion of the Work so directly that the additional notice of the schedule impact by reference to a CPM schedule was unnecessary, a reasonable extension of time may be granted.

Extension of the time for completion of the Work will be granted for delays due to weather conditions only when the Contractor demonstrates that such conditions were more severe and extended than those reflected by the ten-year average for the month, as evidenced by the Climatological Data, U. S. Department of Commerce, for the Project area.

Extensions of the time for completion of the Work due to weather will be granted on the basis of one and three tenths (1.3) calendar days for every day that the Contractor would have Worked but was unable to Work, with each separate extension figured to the nearest whole calendar day.

For weather delays and delays caused by events, acts or omissions not within the control of the Principal Representative or any person acting on the Principal Representative's behalf, the Contractor shall be entitled to an extension of time only and shall not be entitled to recovery of additional cost due to or resulting from such delays. This Article does not, however, preclude the recovery of damages for delay by either party under other provisions in the Contract Documents.

39 ARTICLE 39 NON-BINDING DISPUTE RESOLUTION

The Contractor and Principal Representative agree to designate one or more mutually acceptable persons willing and able to facilitate negotiations and communications for the resolution of conflicts, disagreements or disputes between them at the specific request of either party with regard to any Project decision of either of them or any decision of the Architect/Engineer. The designation of such person(s) shall not carry any obligation to use their services except that each party agrees that if the other party requests the

intervention of such person(s) with respect to any such conflict, dispute or disagreement, the non-requesting party shall participate in good faith attempts to negotiate a resolution of the issue in dispute. If the parties cannot agree on a mutually acceptable person to serve in this capacity one shall be so appointed; provided, however, that either party may request the director of State Buildings Program to appoint such a person, who, if appointed, shall be accepted for this purpose by both the Contractor and the Principal Representative.

The cost, if any, of the facilitative services of the person(s) so designated shall be shared if the parties so agree in any partnering plan; or in the absence of agreement the cost shall be borne by the party requesting the facilitation of negotiation.

Any dispute, claim, question or disagreement arising from or relating to the Contract or an alleged breach of the Contract may be subject to a request by either party for facilitated negotiation subject to the limitations hereafter listed, and the parties shall participate by consultation and negotiation with each other, as guided by the facilitator and with recognition of their mutual interests, in an attempt to reach an equitable solution satisfactory to both parties.

The obligation to participate in facilitated negotiations shall be as described above and elsewhere in these General Conditions, as by way of example in Article 36, Claims, or Article 34, Deductions for Uncorrected Work and to the extent not more particularly described or limited elsewhere, each party's obligations shall be as follows:

a) A party shall not initiate communication with the facilitator regarding the issues in dispute; except that any request for facilitation shall be made in writing with copies sent, faxed or delivered to the other party;

b) A party shall prepare a brief written description of its position if so requested by the facilitator (who may elect to first discuss the parties' positions with each party separately in the interest of time and expense);

c) A party shall respond to any reasonable request for copies of documents requested by the facilitator, but such requests, if voluminous, may consist of an offer to allow the facilitator access to the parties' documents;

d) A party shall review any meeting agenda proposed by a facilitator and endeavor to be informed on the subjects to be discussed;

e) A party shall meet with the other party and the facilitator at a mutually acceptable place and time, or, if none can be agreed to, at the time and place designated by the facilitator for a period not to exceed four hours unless the parties agree to a longer period;

f) A party shall endeavor to assure that any facilitation meeting shall be attended by any other persons in their employ that the facilitator requests be present, if reasonably available, including the Architect/Engineer;

g) Each party shall participate in such facilitated face-to-face negotiations of the issues in dispute through persons fully authorized to resolve the issue in dispute;

h) Each party shall be obligated to participate in negotiations requested by the other party and to perform the specific obligations described in paragraphs (a) through (j) this Article 39, Facilitated Negotiation, no more than three times during the course of the Project;

i) Neither party shall be under any obligation to resolve any issue by facilitated negotiation, but each agrees to participate in good faith and the Principal Representative shall direct the Architect/Engineer to appropriately document any resolution or agreement reached and to execute any Amendment or Change Order to the Contract necessary to implement their agreement; and,

j) Any discussions and documents prepared exclusively for use in the negotiations shall be deemed to be matters pertaining to settlement negotiations and shall not be subsequently available in further proceedings except to the extent of any documented agreement.

In accordance with State Fiscal Rules and Article 52.6, Choice of Law; No Arbitration, nothing in this Article 39 shall be deemed to call for arbitration or otherwise obligate the State to participate in any form of binding alternative dispute resolution.

A partnering plan developed as described in Article 2.4, Partnering, Communications and Cooperation, may modify or expand the requirements of this Article but may not reduce the obligation to participate in facilitated negotiations when applicable. In the case of small projects estimated to be valued under $500,000, the requirements of this Article may be deleted from this Contract, by modification in Article 7 (Contractor's Agreement SC-6.21), Optional Provisions and Elections. When so modified, the references to the parties' right to elect facilitated negotiation elsewhere in these General Conditions shall be deleted.

40 ARTICLE 40 RIGHT OF OCCUPANCY

The Principal Representative shall have the right to take possession of and to use any completed or partially completed portions of the Work, even if the time for completing the entire Work or portions of the Work has not expired and even if the Work has not been finally accepted, and the Contractor shall fully cooperate with the Principal Representative to allow such possession and use. Such possession and use shall not constitute an acceptance of such portions of the Work.

Prior to any occupancy of the Project, an inspection shall be made by the Principal Representative, State Buildings Program and the Contractor. Such inspection shall be made for the purpose of ensuring that the building is secure, protected by operation safety systems as designed, operable exits, power, lighting and HVAC systems, and otherwise ready for the occupancy intended and the Notice of Substantial Completion has been issued for the occupancy intended. The inspection shall also document existing finish conditions to allow assessment of any damage by occupants. The Contractor shall

assist the Principal Representative in completing and executing State Form SBP-01, Approval of Occupancy/Use, prior to the Principal Representative's possession and use. Any and all areas so occupied will be subject to a final inspection when the Contractor complies with Article 41, Completion, Final Inspection, Acceptance and Settlement.

41 ARTICLE 41 COMPLETION, FINAL INSPECTION, ACCEPTANCE AND SETTLEMENT

41.1 NOTICE OF COMPLETION

When the Work, or a discrete physical portion of the Work (as hereafter described) which the Principal Representative has agreed to accept separately, is substantially complete and ready for final inspection, the Contractor shall file a written Notice with the Architect/Engineer that the Work, or such discrete physical portion, in the opinion of the Contractor, is substantially complete under the terms of the Contract. The Contractor shall prepare and submit with such Notice a comprehensive list of items to be completed or corrected prior to final payment, which shall be subject to review and additions as the Architect/Engineer or the Principal Representative shall determine after inspection. If the Architect/Engineer or the Principal Representative believe that any of the items on the list of items submitted, or any other item of Work to be corrected or completed, or the cumulative number of items of Work to be corrected or completed, will prevent a determination that the Work is substantially complete, those items shall be completed by the Contractor and the Notice shall then be resubmitted.

41.2 FINAL INSPECTION

Within ten (10) days after the Contractor files written Notice that the Work is substantially complete, the Architect/Engineer, the Principal Representative, and the Contractor shall make a "final inspection" of the Project to determine whether the Work is substantially complete and has been completed in accordance with the Contract Documents. State Buildings Program shall be notified of the inspection not less than three (3) business days in advance of the inspection. The Contractor shall provide the Principal Representative and the Architect/Engineer an updated punch list in sufficient detail to fully outline the following:

a) Work to be completed, if any; and
b) Work not in compliance with the Drawings or Specifications, if any.

A final punch list shall be made by the Architect/Engineer in sufficient detail to fully outline to the Contractor:

a) Work to be completed, if any;
b) Work not in compliance with the Drawings or Specifications, if any; and
c) Unsatisfactory Work for any reason, if any.

The required number of copies of the final punch list will be countersigned by the authorized representative of the Principal Representative and will then be transmitted by the Architect/Engineer to the Contractor, the Principal Representative, and State Buildings Program. The Architect/Engineer's final punch list shall control over the Contractor's preliminary punch list.

41.3 NOTICE OF SUBSTANTIAL COMPLETION

Notice of Substantial Completion shall establish the date of substantial completion of the Project. The Contractor acknowledges and agrees that because the departments, agencies and institutions of the State of Colorado are generally involved with the business of the public at large, greater care must be taken in establishing the date of substantial completion than might otherwise be the case to ensure that a project or building or discrete physical portion of the Work is fully usable and safe for public use, and that such care necessarily raises the standard by which the concept of substantial completion is applied for a public building.

The Notice of Substantial Completion shall not be issued until the following have been fully established:

a) All required building code inspections have been called for and the appropriate code officials have affixed their signatures to the Building Inspection Record indicating successful completion of all required code inspections;

b) All required corrections noted on the Building Inspection Record shall have been completed unless the Architect/Engineer, the Principal Representative and State Buildings Program, in their complete and absolute discretion, all concur that the condition requiring the remaining correction is not in any way life threatening, does not otherwise endanger persons or property, and does not result in any undue inconvenience or hardship to the Principal Representative or the public;

c) The building, structure or Project can be fully and comfortably used by the Principal Representative and the public without undue interference by the Contractor’s employees and Workers during the completion of the final punch list taking into consideration the nature of the public uses intended and taking into consideration any stage or level of completion of HVAC system commissioning or other system testing required by the Specifications to be completed prior to issuance of the Notice of Substantial Completion;

d) The Project has been fully cleaned as required by these General Conditions, and as required by any stricter requirements of the Specifications, and the overall state of completion is appropriate for presentation to the public; and

e) The Contractor has provided a schedule for the completion of each and every item identified on the punch list which specifies the Subcontractor or trade responsible for the Work, and the dates the completion or correction of the item will be commenced and finished; such schedule will show completion of all remaining final punch list items within the period indicated in the Contract for final punch list completion prior to Final Acceptance, with the exception of only those items which are beyond the control of the Contractor despite due diligence. The schedule shall provide for a reasonable

punch list inspection process. Unless liquidated damages have been specified in Article 7.6 of the Contractor's Design/Bid/Build Agreement SC-6.21), the cost to the Principal Representative, if any, for re-inspections due to failure to adhere to the Contractor's proposed punch-list completion schedule shall be the responsibility of the Contractor and may be deducted by the Principal Representative from final amounts due to the Contractor.

Substantial completion of the entire Project shall not be conclusively established by a decision by the Principal Representative to take possession and use of a portion, or all of the Project, where portions of the Project cannot meet all the criteria noted above. Notice of Substantial Completion for the entire Project shall, however, only be withheld for substantial reasons when the Principal Representative has taken possession and uses all of the Project in accordance with the terms of Article 40, Right of Occupancy. Failure to furnish the required completion schedule shall constitute a substantial reason for withholding the issuance of any Notice of Substantial Completion.

The Contractor shall have the right to request a final inspection of any discrete physical portion of the Project when in the opinion of the Principal Representative, The Architect/Engineer and State Buildings Program a final punch list can be reasonably prepared, without confusion as to which portions of the Project are referred to in any subsequent Notice of Partial Final Settlement which might be issued after such portion is finally accepted. Discrete physical portions of the Project may be, but shall not necessarily be limited to, such portions of the Project as separate buildings where a Project consists of multiple buildings. Similarly, an addition to an existing building where the Project also calls for renovation or remodeling of the existing building may constitute a discrete physical portion of the Project. In such circumstances, when in the opinion of the Principal Representative, the Architect/Engineer and State Buildings Program, the requirements for issuance of a Notice of Substantial Completion can be satisfied with respect to the discrete portion of the Project, a partial Notice of Substantial Completion may be issued for such discrete physical portion of the Project.

41.4 NOTICE OF ACCEPTANCE

The Notice of Acceptance shall establish the completion date of the Project. It shall not be authorized until the Contractor shall have performed all of the Work to allow completion and approval of the Pre-Acceptance Checklist (SBP-05).

Where partial Notices of Substantial Completion have been issued, partial Notices of Final Acceptance may be similarly issued when appropriate for that portion of the Work. Partial Notice of Final Acceptance may also be issued to exclude the Work described in Change Orders executed during late stages of the Project where a later completion date for the Change Ordered Work is expressly provided for in the Contract as amended by the Change Order, provided the Work can be adequately described to allow partial advertisement of any Notice of Partial Final Settlement to be issued without confusion as to the Work included for which final payment will be made.

41.5 SETTLEMENT

Final payment and settlement shall be made on the date fixed and published for such payment except as hereafter provided. The Principal Representative shall not authorize final payment until all items on the Pre-Acceptance check list (SBP-05) have been completed, the Notice of Acceptance issued, and the Notice of Contractors Settlement published. If the Work shall be substantially completed, but Final Acceptance and completion thereof shall be prevented through delay in correction of minor defects, or unavailability of materials or other causes beyond the control of the Contractor, the Principal Representative in his or her discretion may release all amounts due to the Contractor except such amounts as may be in excess of three times the cost of completing the unfinished Work or the cost of correcting the defective Work, as estimated by the Architect/Engineer and approved by State Buildings Program. Before the Principal Representative may issue the Notice of Contractor's Settlement and advertise the Project for final payment, the Contractor shall have corrected all items on the punch list except those items for which delayed performance is expressly permitted, subject to withholding for the cost thereof, and shall have delivered to the Principal Representative:

a) All guarantees and warranties;

b) All statements to support local sales tax refunds, if any;

c) Required operating maintenance instructions as per the Principal Representative; and,

d) One (1) set of hard copy as-built Contract Documents, and one (1) electronic copy showing all job changes.

e) Demonstrated to the operating personnel of the Principal Representative the proper operation and maintenance of all equipment.

f) A written disclosure of the Five Most Costly Goods incorporated into the project, including iron, steel, or related manufactured goods and the total cost and country of origin of those five goods and whether the project was subject to any existing domestic content preferences.

g) All approved project Environmental Product Declarations (EPDs) and waivers for products incorporated into the project in a zip folder.

h) If applicable, the signed BCCO Act EPD Submittal & Sign-Off (EE-5.2) forms.

Upon completion of the foregoing the Project shall be advertised in accordance with the Notice of Contractor's Settlement by two publications of Notice, the last publication appearing at least ten (10) days prior to the time of final settlement. Publication and final settlement should not be postponed or delayed solely by virtue of unresolved claims against the Project or the Contractor from Subcontractors, suppliers or materialmen based on good faith disputes; the resolution of the question of payment in such cases being directed by statute.

Except as hereafter provided, on the date of final settlement thus advertised, provided the Contractor has submitted a written Notice to the Architect/Engineer that no claims

have been filed, and further provided the Principal Representative shall have received no claims, final payments and settlement shall be made in full. If any unpaid claim for labor, materials, rental machinery, tools, supplies or equipment is filed before payment in full of all sums due the Contractor, the Principal Representative and the State Controller shall withhold from the Contractor on the date established for final settlement, sufficient funds to insure the payment of such claim, until the same shall have been paid or withdrawn, such payment or withdrawal to be evidenced by filing a receipt in full or an order for withdrawal signed by the claimant or his or her duly authorized agent or assignee. The amount so withheld may be in the amount of 125% of the claims or such other amount as the Principal Representative reasonably deems necessary to cover expected legal expenses. Such withheld amounts shall be in addition to any amount withheld based on the cost to compete unfinished Work or the cost to repair defective Work. However, as provided by statute, such funds shall not be withheld longer than ninety (90) days following the date fixed for final settlement with the Contractor, as set forth in the published Notice of Contractor's Settlement, unless an action at law shall be commenced within that time to enforce such unpaid claim and a Notice of such action at law shall have been filed with the Principal Representative and the State Controller. At the expiration of the ninety (90) day period, the Principal Representative shall authorize the State Controller to release to the Contractor all other money not the subject of such action at law or withheld based on the cost to compete unfinished Work or the cost to repair defective Work.

Notices of Partial Final Settlement may be similarly advertised, provided all conditions precedent have been satisfied as though that portion of the Work affected stood alone, a Notice of Partial Acceptance has been issued, and the consent of surety to the partial final settlement has been obtained in writing. Thereafter, partial final payments may be made to the Contractor subject to the same conditions regarding unpaid claims.

42 ARTICLE 42 GENERAL WARRANTY AND CORRECTION OF WORK AFTER ACCEPTANCE

The Contractor warrants that the materials used and the equipment furnished shall be new and of good quality unless specified to the contrary. The Contractor further warrants that the Work shall, in all respects, be free from material defects not permitted by the Specifications and shall be in accordance with the requirements of the Contract Documents. Neither the final certificate for payment nor any provision in the Contract Documents shall relieve the Contractor of responsibility for defects or faulty materials or Workmanship. The Contractor shall be responsible to the Principal Representative for such warranties for the longest period permitted by any applicable statute of limitations.

In addition to these general warranties, and without limitation of these general warranties, for a period of one year after the date of any Notice of Substantial Completion, or any Notice of Partial Substantial Completion if applicable, the Contractor shall remedy defects, and faulty Workmanship or materials, and Work not in accordance with the Contract Documents which was not accepted at the time of the Notice of Final

Acceptance, all in accordance with the provisions of Article 44, One-Year Guarantee And Special Guarantees And Warranties.

43 ARTICLE 43 LIENS

Colorado statutes do not provide for any right of lien against public buildings. In lieu thereof, C.R.S. § 38-26-107, provides adequate relief for any claimant having furnished labor, materials, rental machinery, tools, equipment, or services toward construction of the particular public Work in that final payment may not be made to a Contractor until all such creditors have been put on Notice by publication in the public press of such pending payment and given opportunity for a period of up to ninety (90) days to stop payment to the Contractor in the amount of such claims.

44 ARTICLE 44 ONE-YEAR GUARANTEE AND SPECIAL GUARANTEES AND WARRANTIES

44.1 ONE-YEAR GUARANTEE OF THE WORK

The Contractor shall guarantee to remedy defects and repair or replace the Work for a period of one year from the date of the Notice of Substantial Completion or from the dates of any partial Notices of Substantial Completion issued for discrete physical portions of the Work. The Contractor shall remedy any defects due to faulty materials or Workmanship and shall pay for, repair and replace any damage to other Work resulting there from, which shall appear within a period of one year from the date of such Notice(s) of Substantial Completion. The Contractor shall also remedy any deviation from the requirements of the Contract Documents which shall later be discovered within a period of one year from the date of the Notice of Substantial Completion; provided, however, that the Contractor shall not be required to remedy deviations from the requirements of the Contract Documents where such deviations were obvious, apparent and accepted by the Architect/Engineer or the Principal Representative at the time of the Notice of Final Acceptance. The Principal Representative shall give Notice of observed defects or other Work requiring correction with reasonable promptness. Such Notice shall be in writing to the Architect/Engineer and the Contractor.

The one year guarantee of the Contractor's Work may run separately for discrete physical portions of the Work for which partial Notices of Substantial Completion have been issued, however, it shall run from the last Notice of Substantial Completion with respect to all or any systems common to the Work to which more than one Notice of Substantial Completion may apply.

This one-year guarantee shall not be construed to limit the Contractor's general warranty described in Article 42, General Warranty and Correction of Work After Acceptance, that all materials and equipment are new and of good quality, unless specified to the contrary, and that the Work shall in all respects be free from material defects not permitted by the Specifications and in accordance with the requirements of the Contract Documents.

44.2 SPECIAL GUARANTEES AND WARRANTIES

In case of Work performed for which product, manufacturers or other special warranties are required by the Specifications, the Contractor shall secure the required warranties and deliver copies thereof to the Principal Representative through the Architect/Engineer upon completion of the Work.

These product, manufacturers or other special warranties, as such, do not in any way lessen the Contractor's responsibilities under the Contract. Whenever guarantees or warranties are required by the Specifications for a longer period than one year, such longer period shall govern.

45 ARTICLE 45 GUARANTEE INSPECTIONS AFTER COMPLETION

The Architect/Engineer, the Principal Representative and the Contractor together shall make at least two (2) complete inspections of the Work after the Work has been determined to be substantially complete and accepted. One such inspection, the "Six-Month Guarantee Inspection," shall be made approximately six (6) months after date of the Notice of Substantial Completion, unless in the case of smaller projects valued under $500,000 this inspection is declined in Article 7.5 (Contractor's Agreement SC-6.21), Modification of Article 45, in which case the inspection to occur at six months shall not be required. Another such inspection, the "Eleven-Month Guaranty Inspection" shall be made approximately eleven (11) months after the date of the Notice of Substantial Completion. The Contractor shall schedule and so notify all parties concerned, and the Principal Representative shall so notify State Buildings Program, of these inspections. If more than one Notice of Substantial Completion has been issued at the reasonable discretion of the Principal Representative separate eleven month inspections may be required where the one year guarantees do not run reasonably concurrent.

Written punch lists and reports of these inspections shall be made by the Architect/Engineer and forwarded to the Contractor, the Principal Representative, State Buildings Program, and all other participants within ten (10) days after the completion of the inspections. The punch list shall itemize all guarantee items, prior punch list items still to be corrected or completed and any other requirements of the Contract Documents to be completed which were not waived by final acceptance because they were not obvious or could not reasonably have been previously observed. The Contractor shall immediately initiate such remedial Work as may be necessary to correct any deficiencies or defective Work shown by this report, and shall promptly complete all such remedial Work in a manner satisfactory to the Architect/Engineer, the Principal Representative and State Buildings Program.

If the Contractor fails to promptly correct all deficiencies and defects shown by this report, the Principal Representative may do so, after giving the Contractor ten (10) days written Notice of intention to do so.

The State of Colorado, acting by and through the Principal Representative, shall be entitled to collect from the Contractor all costs and expenses incurred by it in correcting such deficiencies and defects, as well as all damages resulting from such deficiencies and defects.

46 ARTICLE 46 TIME OF COMPLETION AND LIQUIDATED DAMAGES

It is hereby understood and mutually agreed, by and between the parties hereto, that the date of beginning, rate of progress, and the time for completion of the Work to be done hereunder are ESSENTIAL CONDITIONS of this Agreement, and it is understood and agreed that the Work embraced in this Contract shall be commenced at the time specified in the Notice to Proceed (SC-6.26).

It is further agreed that time is of the essence of each and every portion of this Contract, and of any portion of the Work described on the Drawings or Specifications, wherein a definite and certain length of time is fixed for the performance of any act whatsoever. The parties further agree that where under the Contract additional time is allowed for the completion of the Work or any identified portion of the Work, the new time limit or limits fixed by such extension of the time for completion shall be of the essence of this Agreement.

The Contractor acknowledges that subject to any limitations in the Advertisement for Bids, issued for the Project, the Contractor's bid is consistent with and considers the number of days to substantially complete the Project and the number of days to finally complete the Project to which the parties may have stipulated in the Agreement, which stipulation was based on the Contractor's bid. The Contractor agrees that Work shall be prosecuted regularly, diligently and uninterruptedly at such rate of progress as will ensure the Project will be substantially complete, and fully and finally complete, as recognized by the issuance of all required Notices of Substantial Completion and Notices of Final Acceptance, within any times stipulated and specified in the Agreement, as the same may be amended by Change Order or other written modification, and that the Principal Representative will be damaged if the times of completion are delayed.

It is expressly understood and agreed, by and between the parties hereto, that the times for the Substantial Completion of the Work or for the final acceptance of the Work as may be stipulated in the Agreement, and as applied here and in Article 7.6 of the Contractor's Design/Bid/Build Agreement SC-6.21), Modifications of Article 46, are reasonable times for these stages of completion of the Work, taking into such consideration all factors, including the average climatic range and usual industrial conditions prevailing in the locality of the building operations.

If the Contractor shall neglect, fail or refuse to complete the Work within the times specified in the Agreement, such failure shall constitute a breach of the terms of the Contract and the State of Colorado, acting by and through the Principal Representative, shall be entitled to liquidated damages for such neglect, failure or refusal, as specified in

Article 7.6 of the Contractor's Design/Bid/Build Agreement SC-6.21, Modification of Article 46.

The Contractor and the Contractor's Surety shall be jointly liable for and shall pay the Principal Representative, or the Principal Representative may withhold, the sums hereinafter stipulated as liquidated damages for each calendar day of delay until the entire Project is 1) substantially completed, and the Notice (or all Notices) of Substantial Completion are issued, 2) finally complete and accepted and the Notice (or all Notices) of Acceptance are issued, or 3) both. Delay in substantial completion shall be measured from the Date of the Notice to Proceed and delay in final completion and acceptance shall be measured from the Date of the Notice of Substantial Completion.

In the first instance, specified in Article 7.6.1 of the Contractor's Design/Bid/Build Agreement SC-6.21, Modification of Article 46, liquidated damages, if any, shall be the amount specified therein, for each calendar day of delay beginning after the stipulated number of days for Substantial Completion from the date of the Notice to Proceed, until the date of the Notice of Substantial Completion. Unless otherwise specified in any Supplementary General Conditions, in the event of any partial Notice of Substantial Completion, liquidated damages shall accrue until all required Notices of Substantial Completion are issued.

In the second instance, specified in Article 7.6.2 of the Contractor's Design/Bid/Build Agreement SC-6.21, Modification of Article 46, liquidated damages, if any, shall be the amount specified in Article 7.6.2 of the Contractor's Design/Bid/Build Agreement SC-6.21, Modification of Article 46, for each calendar day in excess of the number of calendar days specified in the Contractor's bid for the Project and stipulated in the Agreement to finally complete the Project (as defined by the issuance of the Notice of Acceptance) after the final Notice of Substantial Completion has been issued.

In the third instance, when so specified in both Articles 7.6.1 and 7.6.2 of the Contractor's Agreement SC-6.21, both types of liquidated damages shall be separately assessed where those delays have occurred.

The parties expressly agree that said amounts are a reasonable estimate of the presumed actual damages that would result from any of the breaches listed, and that any liquidated damages that are assessed have been agreed to in light of the difficulty of ascertaining the actual damages that would be caused by any of these breaches at the time this Contract was formed; the liquidated damages in the first instance representing an estimate of damages due to the inability to use the Project; the liquidated damages in the second instance representing an estimate of damages due to the additional administrative, technical, supervisory and professional expenses related to and arising from the extended closeout period including delivery of any or all guarantees and warranties, the submittals of sales and use tax payment forms, the calling for the final inspection and the completion of the final punch list.

The parties also agree and understand that the liquidated damages to be assessed in each instance are separate and distinct, although potentially cumulative, damages for the separate and distinct breaches of delayed substantial completion or final acceptance.

Such liquidated damages shall not be avoided by virtue of the fact of concurrent delay caused by the Principal Representative, or anyone acting on behalf of the Principal Representative, but in such event the period of delay for which liquidated damages are assessed shall be equitably adjusted in accordance with Article 38, Delays and Extensions of Time.

47 ARTICLE 47 DAMAGES

If either party to this Contract shall suffer damage under this Contract in any manner because of any wrongful act or neglect of the other party or of anyone employed by either of them, then the party suffering damage shall be reimbursed by the other party for such damage. Except to the extent of damages liquidated for the Contractor's failure to achieve timely completion as set forth in Article 46, Time of Completion and Liquidated Damages, the Principal Representative shall be responsible for, and at his or her option may insure against, loss of use of any existing property not included in the Work, due to fire or otherwise, however caused. Notwithstanding the foregoing, or any other provision of this Contract, to the contrary, no term or condition of this contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection, or other provisions of the Colorado Governmental Immunity Act, Section 24-10-101, *et seq.*, CRS, as now or hereafter amended. The parties understand and agree that liability for claims for injuries to persons arising out of negligence of the State of Colorado, its departments, institutions, agencies, boards, officials and employees is controlled and limited by the provisions of Section 24-101-101, *et seq.*, CRS, as now or hereafter amended and the risk management statutes, Section 24-30-1501, *et seq.*, CRS, as now or hereafter amended.

Notice of intent to file a claim under this clause shall be made in writing to the party liable within a reasonable time of the first observance of such damage and not later than the time of final payment, except that in the case of claims by the Principal Representative involving warranties against faulty Work or materials Notice shall be required only to the extent stipulated elsewhere in these General Conditions. Claims made to the Principal Representative involving extra cost or extra time arising by virtue of instructions to the Contractor to which Article 36, Claims, applies shall be made in accordance with Article 36. Other claims arising under the Contract involving extra cost or extra time which are made to the Principal Representative under this clause shall also be made in accordance with the procedures of Article 36, whether or not arising by virtue of instructions to the Contractor; provided however that it shall not be necessary to first obtain or request a written judgment of the Architect/Engineer.

Provided written Notice of intent to file a claim is provided as required in the preceding paragraph, nothing in this Article shall limit or restrict the rights of either party to bring an action at law or to seek other relief to which either party may be entitled, including consequential damages, if any, and shall not be construed to limit the time during which any action might be brought. Nothing in these General Conditions shall be deemed to limit the period of time during which any action may be brought as a matter of contract,

tort, warranty or otherwise, it being the intent of the parties to allow any and all actions at law or in equity for such periods as the law permits. All such rights shall, however be subject to the obligation to assert claims and to appeal denials pursuant to Article 36, Claims, where applicable.

48 ARTICLE 48 STATE'S RIGHT TO DO THE WORK; TEMPORARY SUSPENSION OF WORK; DELAY DAMAGES

48.1 STATE'S RIGHT TO DO THE WORK

If after receipt of Notice to do so, the Contractor should neglect to prosecute the Work properly or fail to perform any provision of the Contract, the Principal Representative, after a second seven (7) days' advance written Notice to the Contractor and the Surety may, without prejudice to any other remedy the Principal Representative may have, take control of all or a portion of the Work, as the Principal Representative deems necessary and make good such deficiencies deducting the cost thereof from the payment then or thereafter due the Contractor, as provided in Article 30, Correction Of Work Before Acceptance and Article 33, Payments Withheld, provided, however, that the Architect/Engineer shall approve the amount charged to the Contractor by approval of the Change Order.

48.2 TEMPORARY SUSPENSION OF WORK

The State, acting for itself or by and through the Architect/Engineer, shall have the authority to suspend the Work, either wholly or in part, for such period or periods as may be deemed necessary due to:

a) Unsuitable weather;
b) Faulty Workmanship;
c) Improper superintendence or project management;
d) Contractor's failure to carry out orders or to perform any provision of the Contract Documents;
e) Loss of, or restrictions to, appropriations;
f) Conditions, which may be considered unfavorable for the prosecution of the Work.

If it should become necessary to stop Work for an indefinite period, the Contractor shall store materials in such manner that they will not become an obstruction or become damaged in any way; and he or she shall take every precaution to prevent damage to or deterioration of the Work, provide suitable drainage and erect temporary structures where necessary.

Notice of suspension of Work shall be provided to the Contractor in writing stating the reasons therefore. The Contractor shall again proceed with the Work when so notified in writing.

The Contractor understands and agrees that the State of Colorado cannot predict with certainty future revenues and could ultimately lack the revenue to fund the appropriations applicable to this Contract. The Contractor further acknowledges and agrees that in such event that State may, upon Notice to the Contractor, suspend the Work in anticipation of a termination of the Contract for the convenience of the State, pursuant to Article 50, Termination for Convenience of State. If the Contract is not so terminated the Contract sum and the Contract time shall be equitably adjusted at the time the Principal Representative directs the Work to be recommenced and gives Notice that the revenue to fund the appropriation is available.

48.3 DELAY DAMAGES

The Principal Representative and the State of Colorado shall be liable to the Contractor for the payment of any claim for extra costs, extra compensation or damages occasioned by hindrances or delays encountered in the Work only when and to the limited extent that such hindrance or delay is caused by an act or omission within the control of the Principal Representative, the Architect/Engineer or other persons or entities acting on behalf of the Principal Representative. Further, the Principal Representative and the State of Colorado shall be liable to the Contractor for the payment of such a claim only if the Contractor has provided required Notice of the delay or impact, or has presented its claim for an extension of time or claim of other delay or other impact due to changes ordered in the Work before proceeding with the changed Work. Except as otherwise provided, claims for extension of time shall be Noticed and filed in accordance with Article 38, Delays and Extensions of Time, within three (3) business days of the beginning of the delay with any claim filed within seven (7) days after the delay has ceased, or such claim is waived. Claims for extension of time or for other delay or other impact resulting from changes ordered in the Work shall be presented and adjusted as provided in Article 35, Changes in the Work.

49 ARTICLE 49 STATE'S RIGHTS TO TERMINATE CONTRACT

49.1 GENERAL

If the Contractor should be adjudged bankrupt, or if he or she should make a general assignment for the benefit of his or her creditors, or if a receiver should be appointed to take over his affairs, or if he or she should fail to prosecute his or her Work with due diligence and carry the Work forward in accordance with the construction schedule and the time limits set forth in the Contract Documents, or if he or she should fail to subsequently perform one or more of the provisions of the Contract Documents to be performed by them, the Principal Representative may serve written Notice on the Contractor and the Surety on performance and payment bonds, stating his or her intention to exercise one of the remedies hereinafter set forth and the grounds upon which the Principal Representative bases his or her right to exercise such remedy.

In such event, unless the matter complained of is satisfactorily cleared within ten (10) days after delivery of such Notice, the Principal Representative may, without prejudice to

any other right or remedy, exercise one of such remedies at once, having first obtained the concurrence of the Architect/Engineer in writing that sufficient cause exists to justify such action.

49.2 CONDITIONS AND PROCEDURES

49.2.1 Termination

The Principal Representative may terminate the services of the Contractor, which termination shall take effect immediately upon service of Notice thereof on the Contractor and his or her Surety, whereupon the Surety shall have the right to take over and perform the Contract. If the Surety does not provide Notice to the Principal Representative of its intent to commence performance of the Contract within ten (10) days after delivery of the Notice of termination, the Principal Representative may take over the Work, take possession of and use all materials, tools, equipment and appliances on the premises and prosecute the Work to completion by such means as he or she shall deem best. In the event of such termination of his or her service, the Contractor shall not be entitled to any further payment under the Contract until the Work is completed and accepted. If the Principal Representative takes over the Work and if the unpaid balance of the contract price exceeds the cost of completing the Work, including compensation for any damages or expenses incurred by the Principal Representative through the default of the Contractor, such excess shall be paid to the Contractor. If, however, the cost, expenses and damages as certified by the Architect/Engineer exceed such unpaid balance of the contract price, the Contractor and his or her Surety shall pay the difference to the Principal Representative.

49.2.2 Use of Surety

The Principal Representative may require the Surety on the Contractor ’s bond to take control of the Work and see to it that all the deficiencies of the Contractor are made good, with due diligence within ten (10) days of delivery of Notice to the Surety to do so. As between the Principal Representative and the Surety, the cost of making good such deficiencies shall all be borne by the Surety. If the Surety takes over the Work, either by election upon termination of the services of the Contractor pursuant to Section 49.2.1 of this Article 49, State's Right To Terminate Contract, or upon instructions from the Principal Representative to do so, the provisions of the Contract Documents shall govern the Work to be done by the Surety, the Surety being substituted for the Contractor as to such provisions, including provisions as to payment for the Work, the times of completion and provisions of this Article as to the right of the Principal Representative to do the Work or to take control of all or a portion of the Work.

49.2.3 Correcting Deficiencies

The Principal Representative may take control of all or a portion of the Work and make good the deficiencies of the Contractor, or the Surety if the Surety has been substituted for the Contractor, with or without terminating the Contract, employing such additional help as the Principal Representative deems advisable in accordance with the provisions of Article 48.1, State's Right to Do the Work; Temporary Suspension of Work; Delay

Damages. In such event, the Principal Representative shall be entitled to collect from the Contractor and his or her Surety, or to deduct from any payment then or thereafter due the Contractor, the costs incurred in having such deficiencies made good and any damages or expenses incurred through the default of Contractor, provided the Architect/Engineer approves the amount thus charged to the Contractor.

If the Contract is not terminated, a Change Order to the Contract shall be executed, unilaterally if necessary, in accordance with the procedures of Article 35, Changes in The Work.

49.3 ADDITIONAL CONDITIONS

If any termination by the Principal Representative for cause is later determined to have been improper, the termination shall be automatically converted to and deemed to be a termination by the Principal Representative for convenience and the Contractor shall be limited in recovery to the compensation provided for in Article 50, Termination for Convenience of State. Termination by the Contractor shall not be subject to such conversion.

50 ARTICLE 50 TERMINATION FOR CONVENIENCE OF STATE

50.1 NOTICE OF TERMINATION

The performance of Work under this Contract may be terminated, in whole or from time to time in part, by the State whenever for any reason the Principal Representative shall determine that such termination is in the best interest of State. Termination of Work hereunder shall be effected by delivery to the Contractor of a Notice of such termination specifying the extent to which the performance of Work under the Contract is terminated and the date upon which such termination becomes effective.

50.2 PROCEDURES

After receipt of the Notice of termination, the Contractor shall, to the extent appropriate to the termination, cancel outstanding commitments hereunder covering the procurement of materials, supplies, equipment and miscellaneous items. In addition, the Contractor shall exercise all reasonable diligence to accomplish the cancellation or diversion of all applicable outstanding commitments covering personal performance of any Work terminated by the Notice. With respect to such canceled commitments, the Contractor agrees to:

a) Settle all outstanding liabilities and all claims arising out of such cancellation of commitments, with approval or ratification of the Principal Representative, to the extent he or she may require, which approval or ratification shall be final for all purposes of this clause; and,

b) Assign to the State, in the manner, at the time, and to the extent directed by the Principal Representative, all of the right, title, and interest of the Contractor under the

orders and subcontracts so terminated, in which case the State shall have the right, in its discretion, to settle or pay any or all claims arising out of the termination of such orders and subcontracts.

The Contractor shall submit his or her termination claim to the Principal Representative promptly after receipt of a Notice of termination, but in no event later than three (3) months from the effective date thereof, unless one or more extensions in writing are granted by the Principal Representative upon written request of the Contractor within such three-month period or authorized extension thereof. Upon failure of the Contractor to submit his or her termination claim within the time allowed, the Principal Representative may determine, on the basis of information available to them, the amount, if any, due to the Contractor by reason of the termination and shall thereupon pay to the Contractor the amount so determined.

Costs claimed, agreed to, or determined pursuant to the preceding and following paragraph shall be in accordance with the provisions of the Colorado Procurement Code or the applicable procurement code for institutions of higher education.

Subject to the preceding provisions, the Contractor and the Principal Representative may agree upon the whole or any part of the amount or amounts to be paid to the Contractor by reason of the termination under this clause, which amount or amounts may include any reasonable cancellation charges thereby incurred by the Contractor and any reasonable loss upon outstanding commitments for personal services which he or she is unable to cancel; provided, however, that in connection with any outstanding commitments for personal services which the Contractor is unable to cancel, the Contractor shall have exercised reasonable diligence to divert such commitments to other activities and operations. Any such agreement shall be embodied in an Amendment to this Contract and the Contractor shall be paid the agreed amount.

The State may from time to time, under such terms and conditions as it may prescribe, make partial payments against costs incurred by the Contractor in connection with the termination portion of this Contract, whenever, in the opinion of the Principal Representative, the aggregate of such payments is within the amount to which the Contractor will be entitled hereunder.

The Contractor agrees to transfer title and deliver to the State, in the manner, at the time, and to the extent, if any, directed by the Principal Representative, such information and items which, if the Contract had been completed, would have been required to be furnished to the State, including:

a) Completed or partially completed plans, Drawings and information; and,
b) Materials or equipment produced or in process or acquired in connection with the performance of the Work terminated by the Notice.

Other than the above, any termination inventory resulting from the termination of the Contract may, with written approval of the Principal Representative, be sold or acquired

by the Contractor under the conditions prescribed by and at a price or prices approved by the Principal Representative. The proceeds of any such disposition shall be applied in reduction of any payments to be made by the State to the Contractor under this Contract or shall otherwise be credited to the price or cost of Work covered by this Contract or paid in such other manners as the Principal Representative may direct. Pending final disposition of property arising from the termination, the Contractor agrees to take such action as may be necessary, or as the Principal Representative may direct, for the protection and preservation of the property related to this Contract which is in the possession of the Contractor and in which the State has or may acquire an interest.

Any disputes as to questions of fact, which may arise hereunder, shall be subject to the Remedies provisions of the Colorado Procurement Code or the applicable procurement code for institutions of higher education.

51 ARTICLE 51 CONTRACTOR'S RIGHT TO STOP WORK AND/OR TERMINATE CONTRACT

If the Work shall be stopped under an order of any court or other public authority for a period of three (3) months through no act or fault of the Contractor or of any one employed by them, then the Contractor may on seven (7) days' written Notice to the Principal Representative and the Architect/Engineer stop Work or terminate this Contract and recover from the Principal Representative payment for all Work executed, any losses sustained on any plant or material, and a reasonable profit only for the Work completed. If the Architect/Engineer shall fail to issue or otherwise act in writing upon any certificate for payment within ten (10) days after it is presented and received by the Architect/Engineer, as provided in Article 31, Applications For Payments, or if the Principal Representative shall fail to pay the Contractor any sum certified that is not disputed in whole or in part by the Principal Representative in writing to the Contractor and the Architect/Engineer within thirty (30) days after the Architect/Engineer's certification, then the Contractor may on ten (10) days' written Notice to the Principal Representative and the Architect/Engineer stop Work and/or give written Notice of intention to terminate this Contract.

If the Principal Representative shall thereafter fail to pay the Contractor any amount certified by the Architect/Engineer and not disputed in writing by the Principal Representative within ten (10) days after receipt of such Notice, then the Contractor may terminate this Contract and recover from the Principal Representative payment for all Work executed, any losses sustained upon any plant or materials, and a reasonable profit only for the Work completed. The Principal Representative's right to dispute an amount certified by the Architect/Engineer shall not relieve the Principal Representative of the obligation to pay amounts not in dispute as certified by the Architect/Engineer.

52 ARTICLE 52 COLORADO SPECIAL PROVISIONS

52.1 CONTROLLER'S APPROVAL, C.R.S. § 24-30-202(1)

This contract shall not be valid until it has been approved by the Colorado State Controller or designee.

52.2 FUND AVAILABILITY, C.R.S. § 24-30-202(5.5)

Financial obligations of the State payable after the current fiscal year are contingent upon funds for that purpose being appropriated, budgeted, and otherwise made available.

52.3 GOVERNMENTAL IMMUNITY

Liability for claims for injuries to persons or property arising from the negligence of the State, its departments, boards, commissions committees, bureaus, offices, employees and officials shall be controlled and limited by the provisions of the Colorado Governmental Immunity Act, §24-10-101, et seq., C.R.S.; the Federal Tort Claims Act, 28 U.S.C. Pt. VI, Ch. 171 and 28 U.S.C. 1346(b), and the State's risk management statutes, §§24-30-1501, et seq. C.R.S. No term or condition of this Contract shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protections, or other provisions, contained in these statutes.

52.4 **I**NDEPENDENT CONTRACTOR

Contractor shall perform its duties hereunder as an independent Contractor and not as an employee. Neither Contractor nor any agent or employee of Contractor shall be deemed to be an agent or employee of the State. Contractor shall not have authorization, express or implied, to bind the State to any agreement, liability or understanding, except as expressly set forth herein. **Contractor and its employees and agents are not entitled to unemployment insurance or workers compensation benefits through the State and the State shall not pay for or otherwise provide such coverage for Contractor or any of its agents or employees. Contractor shall pay when due all applicable employment taxes and income taxes and local head taxes incurred pursuant to this Contract. Contractor shall (i) provide and keep in force workers' compensation and unemployment compensation insurance in the amounts required by law, (ii) provide proof thereof when requested by the State, and (iii) be solely responsible for its acts and those of its employees and agents.**

52.5 COMPLIANCE WITH LAW

Contractor shall comply with all applicable federal and State laws, rules, and regulations in effect or hereafter established, including, without limitation, laws applicable to discrimination and unfair employment practices.

52.6 CHOICE OF LAW, JURISDICTION, AND VENUE

Colorado law, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this Contract. Any provision included or incorporated herein by reference which conflicts with said laws, rules, and regulations shall be null and void. All suits or actions related to this Contract shall be filed and proceedings held in the State of Colorado and exclusive venue shall be in the City and County of Denver.

52.7 PROHIBITED TERMS

Any term included in this Contract that requires the State to indemnify or hold Contractor harmless; requires the State to agree to binding arbitration; limits Contractor's liability for damages resulting from death, bodily injury, or damage to tangible property; or that conflicts with this provision in any way shall be void ab initio. Nothing in this Contract shall be construed as a waiver of any provision of §24-106-109, C.R.S.

52.8 SOFTWARE PIRACY PROHIBITION. SOFTWARE PIRACY PROHIBITION

State or other public funds payable under this Contract shall not be used for the acquisition, operation, or maintenance of computer software in violation of federal copyright laws or applicable licensing restrictions. Contractor hereby certifies and warrants that, during the term of this Contract and any extensions, Contractor has and shall maintain in place appropriate systems and controls to prevent such improper use of public funds. If the State determines that Contractor is in violation of this provision, the State may exercise any remedy available at law or in equity or under this Contract, including, without limitation, immediate termination of this Contract and any remedy consistent with federal copyright laws or applicable licensing restrictions.

52.9 EMPLOYEE FINANCIAL INTEREST/CONFLICT OF INTEREST

C.R.S. § 24-18-201 and C.R.S. § 24-50-507

The signatories aver that to their knowledge, no employee of the State has any personal or beneficial interest whatsoever in the service or property described in this contract. Contractor has no interest and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of Contractor services and Contractor shall not employ any person having such known interests.

52.10 VENDOR OFFSET AND ERRONEOUS PAYMENTS

C.R.S. § 24-30-202(1) & C.R.S. § 24-30-202.4

Subject to §24-30-202.4(3.5), C.R.S., the State Controller may withhold payment under the State's vendor offset intercept system for debts owed to State agencies for: (i) unpaid child support debts or child support arrearages; (ii) unpaid balances of tax, accrued interest, or other charges specified in §§39-21-101, et seq., C.R.S.; (iii) unpaid loans due to the Student Loan Division of the Department of Higher Education; (iv) amounts required to be paid to the Unemployment Compensation Fund; and (v) other unpaid debts owing to the State as a result of final agency determination or judicial action. The State may also recover, at the State's discretion, payments made to Contractor in error for any reason, including, but not limited to, overpayments or improper payments, and unexpended or excess funds received by Contractor by deduction from subsequent payments under this Contract, deduction from any payment due under any other contracts, grants or agreements between the State and Contractor, or by any other appropriate method for collecting debts owed to the State.

53 ARTICLE 53 MISCELLANEOUS PROVISIONS

53.1 PROFESSIONAL ASSOCIATION PERMITTED

The Contractor may, with the prior written consent of the Principal Representative, join with them in the performance of this Agreement any other duly licensed Architect or Architects or registered Engineers with whom he may, in good faith, and enter into an association.

53.2 DISSOLUTION OF PROFESSIONAL ASSOCIATION

In the event there is dissolution of the association, other than by death of a member, the State of Colorado, acting by and through the Principal Representative, shall designate which former member shall continue with the work and may make all payments thereafter falling due in connection with the work directly to the person or persons so designated and without being required to look to the application of such payments as among the former members.

53.3 PUBLIC ART LAW

In recognition of the Public Art Law, C.R.S. § 24-48.5-312, as amended, if the State determines that this project is eligible for the acquisition of artworks in accordance with this law, the Contractor agrees to participate in the art selection process as an art jury member and to cooperate with and to advise the State in working with the commissioned artist(s) for this Capital Construction Project.

53.4 ASSIGNMENT

Contractor's rights and obligations under this Contract are personal and may not be transferred or assigned without the prior, written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Contractor's rights and obligations approved by the State shall be subject to the provisions of this Contract.

53.5 SUBCONTRACTS

Contractor shall not enter into any subcontract in connection with its obligations under this Contract without the prior, written approval of the State. Contractor shall submit to the State a copy of each such subcontract upon request by the State. All subcontracts entered into by Contractor in connection with this Contract shall comply with all applicable federal and state laws and regulations, shall provide that they are governed by the laws of the State of Colorado, and shall be subject to all provisions of this Contract.

53.6 BINDING EFFECT

Except as otherwise provided in §53.1, all provisions of this Contract, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.

53.7 AUTHORITY

Each Party represents and warrants to the other that the execution and delivery of this Contract and the performance of such Party's obligations have been duly authorized.

53.8 CAPTIONS AND REFERENCES

The captions and headings in this Contract are for convenience of reference only, and shall not be used to interpret, define, or limit its provisions. All references in this Contract to sections (whether spelled out or using the § symbol), subsections, exhibits or other attachments, are references to sections, subsections, exhibits or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.

53.9 COUNTERPARTS

This Contract may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

53.10 ENTIRE UNDERSTANDING

This Contract represents the complete integration of all understandings between the Parties related to the Work, and all prior representations and understandings related to the Work, oral or written, are merged into this Contract. Prior or contemporaneous additions, deletions, or other changes to this Contract shall not have any force or effect whatsoever, unless embodied herein.

53.11 DIGITAL SIGNATURES

If any signatory signs this Contract using a digital signature in accordance with the Colorado State Controller Contract, Grant and Purchase Order Policies regarding the use of digital signatures issued under the State Fiscal Rules, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Contract by reference.

53.12 MODIFICATION

Except as otherwise provided in this Contract, any modification to this Contract shall only be effective if agreed to in a formal amendment to this Contract, properly executed and approved in accordance with applicable Colorado State law and State Fiscal Rules. Modifications permitted under this Contract, other than contract amendments, shall conform to the policies issued by the Colorado State Controller.

53.13 STATUTES, REGULATIONS, FISCAL RULES AND OTHER AUTHORITY

Any reference in this Contract to a statute, regulation, State Fiscal Rule, fiscal policy or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended since the Effective Date of this Contract.

53.14 EXTERNAL TERMS AND CONDITIONS

Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Contractor's or a Subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Contract.

53.15 SEVERABILITY

The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision of this Contract, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Contract in accordance with the intent of this Contract.

53.16 SURVIVIAL AND CERTAIN CONTRACT TERMS

Any provision of this Contract that imposes an obligation on a Party after termination or expiration of this Contract shall survive the termination or expiration of this Contract and shall be enforceable by the other Party.

53.17 TAXES

The State is exempt from federal excise taxes under I.R.C. Chapter 32 (26 U.S.C., Subtitle D, Ch. 32) (Federal Excise Tax Exemption Certificate of Registry No. 84-730123K) and from State and local government sales and use taxes under §§39-26-704(1), et seq., C.R.S. (Colorado Sales Tax Exemption Identification Number 98-02565). The State shall not be liable for the payment of any excise, sales, or use taxes, regardless of whether any political subdivision of the state imposes such taxes on Contractor. Contractor shall be solely responsible for any exemptions from the collection of excise, sales or use taxes that Contractor may wish to have in place in connection with this Contract.

53.18 THIRD PARTY BENEFICIARIES

Except for the Parties' respective successors and assigns described in § 17.A, this Contract does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Contract and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits which third parties receive as a result of this Contract are incidental to this Contract, and do not create any rights for such third parties.

53.19 WAIVER

A Party's failure or delay in exercising any right, power, or privilege under this Contract, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

53.20 CORA DISCLOSURE

To the extent not prohibited by federal law, this Contract and the performance measures and standards required under §24-106-107, C.R.S., if any, are subject to public release through the CORA.

53.21 STANDARD AND MANNER OF PERFORMANCE

Contractor shall perform its obligations under this Contract in accordance with the highest standards of care, skill and diligence in Contractor's industry, trade, or profession.

53.22 LICENSES, PERMITS, AND OTHER AUTHORIZATIONS

Contractor shall secure, prior to the Effective Date, and maintain at all times during the term of this Contract, at its sole expense, all licenses, certifications, permits, and other

authorizations required to perform its obligations under this Contract, and shall ensure that all employees, agents and Subcontractors secure and maintain at all times during the term of their employment, agency or subcontract, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Contract.

53.23 INDEMNIFICATION

53.23.1 General Indemnification

Contractor shall indemnify, save, and hold harmless the State, its employees, agents and assignees (the "Indemnified Parties"), against any and all costs, expenses, claims, damages, liabilities, court awards and other amounts (including attorneys' fees and related costs) incurred by any of the Indemnified Parties in relation to any act or omission by Contractor, or its employees, agents, Subcontractors, or assignees in connection with this Contract.

53.23.2 Confidential Information Indemnification

Disclosure or use of State Confidential Information by Contractor in violation of Article 54 may be cause for legal action by third parties against Contractor, the State, or their respective agents. Contractor shall indemnify, save, and hold harmless the Indemnified Parties, against any and all claims, damages, liabilities, losses, costs, expenses (including attorneys' fees and costs) incurred by the State in relation to any act or omission by Contractor, or its employees, agents, assigns, or Subcontractors in violation of Article 54.

53.23.3 Intellectual Property Indemnification

Contractor shall indemnify, save, and hold harmless the Indemnified Parties, against any and all costs, expenses, claims, damages, liabilities, and other amounts (including attorneys' fees and costs) incurred by the Indemnified Parties in relation to any claim that any Deliverable, Good or Service, software, or Work Product provided by Contractor under this Contract (collectively, "IP Deliverables"), or the use thereof, infringes a patent, copyright, trademark, trade secret, or any other intellectual property right. Contractor's obligations hereunder shall not extend to the combination of any IP Deliverables provided by Contractor with any other product, system, or method, unless the other product, system, or method is (a) provided by Contractor or Contractor's subsidiaries or affiliates; (b) specified by Contractor to work with the IP Deliverables; (c) reasonably required in order to use the IP Deliverables in its intended manner and the infringement could not have been avoided by substituting another reasonably available product, system, or method capable of performing the same function; or (d) is reasonably expected to be used in combination with the IP Deliverables.

53.23.4 Accessibility Indemnification

Contractor shall indemnify, save, and hold harmless the state, its employees, agents and assignees (collectively, the "Indemnified Parties"), against any and all costs, expenses, claims, damages, liabilities, court awards and other amounts (including attorneys' fees and related costs) incurred by any of the Indemnified Parties in relation to Contractor's failure to comply with §§24-85-101, et seq., C.R.S., or the Accessibility Standards for

Individuals with a Disability as established by the Office of Information Technology pursuant to Section §24-85-103 (2.5), C.R.S.

53.24 ACCESSIBILITY

Contractor shall comply with and the Work Product provided under this Contract shall be in compliance with all applicable provisions of §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability, as established by the Governor's Office Of Information Technology (OIT), pursuant to Section §24-85-103 (2.5), C.R.S. Contractor shall also comply with all State of Colorado technology standards related to technology accessibility and with Level AA of the most current version of the Web Content Accessibility Guidelines (WCAG), incorporated in the State of Colorado technology standards.

53.24.1 The State may require Contractor's compliance to the State's Accessibility Standards to be determined by a third party selected by the State to attest to Contractor's Work Product and software is in compliance with §§24-85-101, et seq., C.R.S., and the Accessibility Standards for Individuals with a Disability as established by the Office of Information Technology pursuant to Section §24-85-103 (2.5), C.R.S.

54 ARTICLE 54 CONFIDENTIAL INFORMATION-STATE RECORDS

54.1 CONFIDENTIALITY

Contractor shall keep confidential, and cause all Subcontractors to keep confidential, all State Records, unless those State Records are publicly available. Contractor shall not, without prior written approval of the State, use, publish, copy, disclose to any third party, or permit the use by any third party of any State Records, except as otherwise stated in this Contract, permitted by law or approved in writing by the State. Contractor shall provide for the security of all State Confidential Information in accordance with all policies promulgated by the Colorado Office of Information Security and all applicable laws, rules, policies, publications, and guidelines. Contractor shall immediately forward any request or demand for State Records to the State's Principal Representative.

54.2 OTHER ENTITY ACCESS AND NONDISCLOSURE AGREEMENTS

Contractor may provide State Records to its agents, employees, assigns and Subcontractors as necessary to perform the Work, but shall restrict access to State Confidential Information to those agents, employees, assigns and Subcontractors who require access to perform their obligations under this Contract. Contractor shall ensure all such agents, employees, assigns, and Subcontractors sign agreements containing nondisclosure provisions at least as protective as those in this Contract, and that the nondisclosure provisions are in force at all times the agent, employee, assign or Subcontractor has access to any State Confidential Information. Contractor shall provide

copies of those signed nondisclosure provisions to the State upon execution of the nondisclosure provisions if requested by the State.

54.3 USE, SECURITY, AND RETENTION

Contractor shall use, hold, and maintain State Confidential Information in compliance with any and all applicable laws and regulations only in facilities located within the United States, and shall maintain a secure environment that ensures confidentiality of all State Confidential Information. Contractor shall provide the State with access, subject to Contractor's reasonable security requirements, for purposes of inspecting and monitoring access and use of State Confidential Information and evaluating security control effectiveness. Upon the expiration or termination of this Contract, Contractor shall return State Records provided to Contractor or destroy such State Records and certify to the State that it has done so, as directed by the State. If Contractor is prevented by law or regulation from returning or destroying State Confidential Information, Contractor warrants it will guarantee the confidentiality of, and cease to use, such State Confidential Information.

54.4 INCIDENT NOTICE AND REMEDIATION

If Contractor becomes aware of any Incident, Contractor shall notify the State immediately and cooperate with the State regarding recovery, remediation, and the necessity to involve law enforcement, as determined by the State. Unless Contractor can establish that Contractor and its Subcontractors are not the cause or source of the Incident, Contractor shall be responsible for the cost of notifying each person who may have been impacted by the Incident. After an Incident, Contractor shall take steps to reduce the risk of incurring a similar type of Incident in the future as directed by the State, which may include, but is not limited to, developing and implementing a remediation plan that is approved by the State at no additional cost to the State. The State may adjust or direct modifications to this plan in its sole discretion, and Contractor shall make all modifications as directed by the State. If Contractor cannot produce its analysis and plan within the allotted time, the State, in its discretion, may perform such analysis and produce a remediation plan, and Contractor shall reimburse the State for the actual costs thereof. The State may, in its sole discretion and at Contractor's sole expense, require Contractor to engage the services of an independent, qualified, State-approved third party to conduct a security audit. Contractor shall provide the State with the results of such audit and evidence of Contractor's planned remediation in response to any negative findings.

54.5 DATA PROTECTION AND HANDLING

Contractor shall ensure that all State Records and Work Product in the possession of Contractor or any Subcontractors are protected and handled in accordance with the requirements of this Contract, including the requirements of any Exhibits hereto, at all times.

54.6 SAFEGUARDING PERSONAL IDENTIFIABLE INFORMATION (PII)

If Contractor or any of its Subcontractors will or may receive PII under this Contract, Contractor shall provide for the security of such PII, in a manner and form acceptable to

the State, including, without limitation, State non-disclosure requirements, use of appropriate technology, security practices, computer access security, data access security, data storage encryption, data transmission encryption, security inspections, and audits. Contractor shall be a "Third-Party Service Provider" as defined in §24-73-103(1)(i), C.R.S. and shall maintain security procedures and practices consistent with §§24-73-101 et seq., C.R.S. In addition, as set forth in § 24-74-102, et. seq., C.R.S., Contractor, including, but not limited to, Contractor's employees, agents and Subcontractors, agrees not to share any PII with any third parties for the purpose of investigating for, participating in, cooperating with, or assisting with Federal immigration enforcement. If Contractor is given direct access to any State databases containing PII, Contractor shall execute, on behalf of itself and its employees, a certification as provided by the Office of the State Controller on an annual basis Contractor's duty and obligation to certify shall continue as long as Contractor has direct access to any State databases containing PII. If Contractor uses any Subcontractors to perform services requiring direct access to State databases containing PII, the Contractor shall require such Subcontractors to execute and deliver the certification to the State on an annual basis, so long as the Subcontractor has access to State databases containing PII.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

PERFORMANCE BOND

Institution/Agency: ***Red Rocks Community College***
Project No./Name: ***2026-041M25 BAS Controls Mitigation***

BONDING COMPANY: DO NOT MAKE ANY CHANGES TO THE LANGUAGE IN THIS BOND.

KNOW ALL PERSONS BY THESE PRESENTS:

That the Contractor

as Principal and hereinafter called "Principal,"

and

as Surety and hereinafter called "Surety," a corporation organized and existing under the laws of

_____ are held and firmly bound unto **the STATE OF COLORADO** acting by and through the Institution/Agency identified above hereinafter called the "Principal Representative", in the sum of:

_____ Dollars ($_____)
(Written Amount) (Numerical Amount)

for the payment whereof the Principal and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the Principal and the State of Colorado acting by and through the Principal Representative have entered into a certain Contract, hereinafter called "Contract," dated

_____ for the construction of a PROJECT
(Leave blank, to be completed by Institution/Agency)

identified above, which Contract is hereby by reference made a part hereof;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION, is such that, if the Principal shall promptly, fully and faithfully perform all the undertakings, covenants, terms, conditions and agreements of said Contract during the original term of said Contract any extensions thereof that may be granted by the Principal Representative with or without notice to the Surety, and during the life of any guaranty required under the Contract, and shall also well and truly perform and fulfill all undertakings, covenants, terms, conditions and agreements of any and all duly authorized modifications of said Contract that may hereafter be made, notice of which modifications to the Surety being hereby waived, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

AND THE SAID SURETY, for value received hereby stipulates and agrees that whenever the Principal shall be, and declared by the Principal Representative to be in default under said Contract, the State of Colorado having performed its obligations thereunder, the Surety may promptly remedy the default or shall promptly (1) Complete the Contract in accordance with its terms and conditions, or (2) Obtain a bid or bids for submittal to the Principal Representative for completing the Contract in accordance with its terms and conditions, and upon determination by the Principal Representative and Surety of the lowest responsible bidder, arrange for a contract between such bidder and the State of Colorado acting by and through the Principal Representative and make available as work progresses (even though there should be a default or a succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion, less the balance of the contract price but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount hereinbefore set forth. The term "balance of the contract price" as herein used shall mean the total amount payable to the Principal under the Contract and any amendments thereto, less the amount properly paid by the State of Colorado to the Contractor.

No right of action shall accrue on this bond to or for the use of any person or corporation other than the State of Colorado.

IN WITNESS WHEREOF said Principal and Surety have executed this Bond, on

_____
(If left blank, the Institution/Agency will date this bond to match the Contract date)

(Corporate Seal)

THE PRINCIPAL

_____

ATTEST:

By: _____

Title: _____

_____
Secretary

(Corporate Seal)

SURETY

_____

By: _____
Attorney-in-fact

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED

Note: This bond is issued simultaneously with another bond conditioned for the full and faithful payment for all labor and material of the contract.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

COLORADO

LABOR AND MATERIAL BOND

Institution/Agency: Red Rocks Community College
Project No./Name: 2026-041M25 BAS Controls Mitigation

BONDING COMPANY: DO NOT MAKE ANY CHANGES TO THE LANGUAGE IN THIS BOND.

KNOW ALL PERSONS BY THESE PRESENTS:

That the Contractor

as Principal and hereinafter called “Principal,”

and

as Surety and hereinafter called “Surety,” a corporation organized and existing under the laws of

_____ are held and firmly bound unto **the STATE OF COLORADO** acting by and through the Institution/Agency identified above hereinafter called "Principal Representative," and to all subcontractors and any others who have supplied or furnished or shall supply or furnish materials, rental machinery, tools, or equipment actually used in the performance of the hereinafter identified Contract, or who have performed or shall perform labor in the performance of or in connection with said Contract, hereinafter called "Obligees" in the sum of:

_____ Dollars ($_____)
(Written Amount) (Numerical Amount)

together with interest at the rate of eight per cent (8%) per annum on all payments becoming due in accordance with said Contract, from the time such payments shall become due until such payment shall be made, for the payment of which, well and truly made to the Obligees, the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly, by these presents.

WHEREAS, the Principal and the State of Colorado acting by and through the Principal Representative have entered into a certain Contract, hereinafter called "Contract," dated

_____ for the construction of a PROJECT
(Leave blank, to be completed by Institution/Agency)

identified above, which Contract is hereby by reference made a part hereof;

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Principal and the Surety shall fully indemnify and save harmless the State of Colorado and the Principal Representative from and against any and all costs and damages, including patent infringements, which either may suffer by reason of any failure or failures of the Principal promptly and faithfully to perform all terms and conditions of said Contract and shall fully reimburse and repay the State of Colorado and the Principal Representative all outlay and expense which the State of Colorado and the Principal Representative may incur in making good any such failure or failures, and further, if the Principal and his subcontractors shall duly and promptly pay for any and all labor, materials, team hire, sustenance, provisions, provender, rental machinery, tools, or equipment and other supplies which have been or shall be used or consumed by said Principal or his subcontractors in the performance of the work of said Contract , and it said Principal shall duly and promptly pay all his subcontractors the sums due them for any and all materials, rental machinery, tools, or equipment and labor that have been or shall be furnished, supplied, performed or used in connection with performance of said Contract, and shall also fully indemnify and save harmless the State of Colorado and the Principal Representative to the extent of any and all expenditures which either or both of them may be required to make by reason of any failures or defaults by the Principal or any subcontractor in connection with such payments; then this obligation shall be null and void, otherwise it shall remain in full force and effect.

It is expressly understood and agreed that any alterations which may be made in the terms of said Contract or in the work to be done under said Contract, or any extension(s) of time for the performance of the Contract, or any forebearance on the part of either the State of Colorado or the Principal to any of the others, shall not in any way release the Principal and the Surety, or either of them, their heirs, executors, administrators, successors or assigns from their liability hereunder, notice to the Surety of any such alteration, extension or forbearance being hereby waived.

IN WITNESS WHEREOF, the Principal and the Surety have executed this Bond, , on

_____
(If left blank, the Institution/Agency will date this bond to match the Contract date)

(Corporate Seal)

THE PRINCIPAL

_____

ATTEST:

By: _____

_____ Title: _____
Secretary

(Corporate Seal)

SURETY

_____

By: _____
Attorney-in-fact

THIS BOND MUST BE ACCOMPANIED BY POWER OF ATTORNEY, EFFECTIVELY DATED

Note: This bond is issued simultaneously with another bond conditioned for the full and faithful performance of the contract.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE TO PROCEED (DESIGN/BID/BUILD DELIVERY)

Date of Notice (to be inserted when Agreement is signed: _____
Date/Description of Contract Documents:
Institution or Agency:
Project No./Name:

(Attach Notice of Code Compliance from Code Review Agent for the documents described above)

To:

This is to advise you that your Performance Bond, Labor and Material Payment Bond, Insurance Policy and Certificates of Insurance have been received. Our issuance of this Notice does not relieve you of responsibility to assure that the bond and insurance requirements of the Contract Documents are met for the duration of the Agreement. The Agreement dated covering the above described work has been fully executed.

You are hereby authorized and directed to proceed within ten (10) days from date of this Notice as required in the Agreement. Any liquidated damages for failure to achieve Substantial Completion by the date agreed that may be applicable to this Contract will be calculated using the date of this Notice for the date of the commencement of the Work.

The total completion date (including close-out) of the Project is:

By _____
State Buildings Program Date
(or Authorized Delegate)

By _____
Principal Representative Date
(Institution or Agency)

When completely executed, this form is to be sent to the Contractor by the Principal Representative.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE OF SUBSTANTIAL COMPLETION

Date of Substantial Completion: ____
Institution or Agency: Red Rocks Community College
Project No./Name: 2026-041M25 BAS Controls Mitigation

TO:

[Name of Principal Representative]
[Agency/Institution]
[Address of Agency/Institution]

[Email Address]

and

[Name of Signatory for Contractor]
[Legal name of Contractor]
[Address of Contractor]

[Email Address]

This is to advise you that the Work has been reviewed, inspected and determined, to the best knowledge, information and belief of the Architect/Engineer, to be substantially complete as of the date noted above in accordance with the criteria outlined in Article 41 of The General Conditions of the Contract in SC-6.23 and SC-8.1 or Article 41 in SC-6.51 and the Specifications, including without limitation a) suitable for occupancy, b) inspected for code compliance with Building Inspection Records signed by code officials for the State, c) determined to be fully and comfortably usable, and d) fully cleaned and appropriate for presentation to the public.

A punch list of work to be completed, work not in compliance with the Drawings or Specifications, and unsatisfactory work is attached hereto, along with the Contractor's schedule for the completion of each and every item identified on the punch list specifying the Subcontractor or trade responsible for the work, and the dates the completion or correction will be commenced and finished within any period indicated in the Agreement for punch list completion prior to Final Acceptance.

Except as stated below, all manufacturers' warranties, other special warranties and the Contractor's one-year obligation to perform remedial work, shall commence on the Date of Substantial Completion noted above.

This Notice of Substantial Completion shall be effective and establish the Date of Substantial Completion only when fully executed by the Contractor and the Principal Representative. The Principal Representative accepts the Work as substantially complete as of the Date of Substantial Completion herein noted. The Contractor agrees

to complete or correct the Work identified on the attached punch list and to do so in accordance with attached punch list completion schedule

By _____
Architect/Engineer Date
(Name of Firm)

By _____
Principal Representative Date
(Name of Agency/IHE)

By _____
State Buildings Program Date
Print Name & Title

By _____
Contractor Date
(Name of Contractor)

The responsibilities of the Principal Representative and the Contractor for security, maintenance, heat, utilities, and insurance shall be as specified in the Contract Documents or as otherwise hereafter noted:

Exceptions, if any, to the commencement of warranties shall be:

The attached final punch list consists of _____ pages, and the attached Contractor's schedule showing the dates of commencement and completion of each punch list item consists of _____ pages.

When completely executed, this form shall be sent to the Contractor and the Principal Representative with a copy to State Buildings Program/delegate.

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE OF APPROVAL OF OCCUPANCY/USE

Date of Occupancy: _____
Date to be inserted by the Architect/Engineer after consulation with Principal Representative

Institution/Agency: **Red Rocks Community College**

Project No./Name: **2026-041M25 BAS Controls Mitigation**

Portion(s) of project for which occupancy is approved:

Type of Occupancy: ☐ Total or ☐ Partial

The items identified below if applicable must be completed with before Occupancy is approved.

Date Completed	A/E Signoff	
		1a. The Notice of Substantial Completion has been issued.
		1b. The Building Inspection Record is completely signed-off and attached.
		2a. Notification has been made to the local Fire Department concerning which portion(s) of the building will be occupied and the date(s).
		2b. Fire alarms, smoke detection systems and building fire sprinkler systems have been fully checked and are operable.
		2c. The building's fire connections must be installed and operable, if applicable.
		3. Coordination for final utility and service connections and meters (water, gas, sewer, electricity and telecommunication) has been made and systems are in full operating order.
		4. Sterilization of plumbing systems has been performed.
		5. Operational test of systems and equipment has been performed as required.
		6. Systems adjustments such as balancing, equipment operations, etc., have been performed. Reports have been submitted to the Architect/Engineer for approval.
		7. Principal Representative furnished equipment and furnishings are coordinated and placed.

		8. All elements left unfinished must be in such condition that there would be no hazard to the health or safety of the occupants.
		9. All restroom facilities must be fully functional and operable.
		10. All light fixtures must be installed and operable.
		11. All exit lights and emergency lighting systems have been checked and are operable.
		12. All windows have been glazed and hardware is available for ventilation purposes.
		13. All routes of egress must be clear of construction materials and debris at all times.
		14. There must be a means of pedestrian access to each building. Contractor must have sidewalks installed before occupancy and pedestrian barricades and other means of public protection as required.

Occupancy does not constitute acceptance of the project as being complete. It simply provides the Principal Representative the opportunity to occupy/use the project or the applicable portion thereof prior to final completion and acceptance. Occupants can expect to be impacted by the Contractor's efforts to complete the project. The Contractor would not repair any damage caused by the occupants.

Architect/Engineer	Date	Principal Representative (Institution or Agency)	Date
State Buildings Program (or Authorized Delegate)	Date	Contractor	Date

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE OF FINAL ACCEPTANCE

Date of Notice: ____
Institution or Agency: Red Rocks Community College
Project No./Project Name: 2026-041M25 BAS Controls Mitigation

TO: [Legal name and Address of Contractor]

Notice is hereby given that the State of Colorado, acting by and through the _____ _____, accepts as complete the above named project.

By: _____
State Buildings Program Date
Print Name & Title

By: _____
Principal Representative Date
(Name of Agency/IHE)

STATE OF COLORADO
OFFICE OF THE STATE ARCHITECT
STATE BUILDINGS PROGRAM

NOTICE OF CONTRACTOR'S SETTLEMENT

Notice Number: ____
Institution or Agency: Red Rocks Community College
Project No./Project Name: 2026-041M25 BAS Controls Mitigation

---

Notice is hereby given that on __date__ at ___address_____ Colorado, final settlement will be made by the STATE OF COLORADO with _____vendor name _____, hereinafter called the "CONTRACTOR", for and on account of the contract for the construction of a PROJECT as referenced above.

1. Any person, co-partnership, association or corporation who has an unpaid claim against the said project, for or on account of the furnishing of labor, materials, team hire, sustenance, provisions, provender, rental machinery, tools, or equipment and other supplies used or consumed by such Contractor or any of his subcontractors in or about the performance of said work, may at any time up to and including said time of such final settlement, file a verified statement of the amount due and unpaid on account of such claim
2. All such claims shall be filed with the Authority for College, Institution, Department or Agency.
3. Failure on the part of a creditor to file such statement prior to such final settlement will relieve the State of Colorado from any and all liability for such claim

Authorized Facility Manager or Authorized Individual

Name: _____
Approved Date: _____
Agency: _____
Phone: _____
Email: _____

PUBLICATION DATES:
First: _____
Second: _____

Red Rocks Community College

BAS Controls Mitigation
2026-041M25

100% CD Specifications

November 3, 2026

CATOR, RUMA & ASSOCIATES, CO.
896 Tabor Street
Lakewood, CO 80401-4700
Phone: 303/232-6200
Fax: 303/233-3701



Mechanical

Adam Acree

Digitally signed by Adam Acree
DN: C=US, E=aacree@catorruma.com, O="Cator, Ruma & Associates", CN=Adam Acree
Reason: I have reviewed this document
Date: 2026.11.03 10:55:28-07'00'



Electrical

Justin Hafer

Digitally signed by Justin Hafer
DN: C=US, E=jhafer@catorruma.com, O="Cator, Ruma & Associates", CN=Justin Hafer
Reason: I am the author of this document
Date: 2026.11.03 10:23:00-07'00'

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SUMMARY

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section Includes:

1. Project information.
2. Work covered by Contract Documents.
3. Contractor's use of site and premises.
4. Coordination with occupants.
5. Work restrictions.
6. Specification and Drawing conventions.
7. Miscellaneous provisions.

B. Related Requirements:

1. Section 015000 "Temporary Facilities and Controls" for limitations and procedures governing temporary use of Owner's facilities.

1.3 DEFINITIONS

A. Work Package: A group of specifications, drawings, and schedules prepared by the design team to describe a portion of the Project Work for pricing, permitting, and construction.

1.4 PROJECT INFORMATION

A. Project Identification: Red Rocks Community College Controls Upgrade

B. RRCC Project # **2026-041M25/BAS Control Mitigation**

1. Project Location: Red Rocks Community College, Lakewood CO.

C. Owner: University of Northern Colorado.

1. Owner's Representative: Mark Bana

Red Rocks Community College
13300 W. 6th Ave.
Lakewood, CO 80228

D. Engineer: Cator, Ruma & Associates

1. Engineer's Representative: Adam Acree

896 Tabor St
Lakewood, CO 80215

Main Office: 303-232-6200
Direct 303-462-8472

1.5 WORK COVERED BY CONTRACT DOCUMENTS

A. The Work of Project is defined by the Contract Documents and includes, but is not limited to, the following:

This project consists of upgrading the existing pneumatic HVAC control system to a new Direct Digital Control (DDC) system. Work includes removal and replacement of pneumatic control devices and associated components serving VAV boxes, reheat control valves, perimeter heat control valves, fan coil units, cabinet unit heaters, condenser water isolation valves, and heating water mixing valves.

The new DDC system will provide improved control accuracy, monitoring, and integration with the building automation system (BAS). Scope includes new electronic actuators, controllers, sensors, control wiring, programming, graphics integration, testing, and commissioning to ensure proper system operation.

B. Type of Contract:

1. Project will be constructed under a single prime contract based on a hard bid.

1.6 CONTRACTOR'S USE OF SITE AND PREMISES

A. Restricted Use of Site: Contractor shall have limited use of Project site for construction operations as indicated on Drawings by the Contract limits and as indicated by requirements of this Section.

1. Occupied Building: The building will be occupied during construction. The contractor shall work around occupants and coordinate with the College for class schedule to avoid interruption.

B. Limits on Use of Site: Limit use of Project site to Work in areas indicated. Do not disturb portions of Project site beyond areas in which the Work is indicated.

1. Driveways, Walkways and Entrances: Keep driveway, loading areas, and entrances serving premises clear and available to Owner, Owner's employees, and emergency vehicles at all times. Do not use these areas for parking or for storage of materials.

a. Schedule deliveries to minimize use of driveways and entrances by construction operations.
b. Schedule deliveries to minimize space and time requirements for storage of materials and equipment on-site.

C. Parking and Staging: Designated areas will be assigned for contractor parking and staging.

D. Condition of Existing Building: Maintain portions of existing building affected by construction operations in a weathertight condition throughout construction period. Repair damage caused by construction operations.

E. Condition of Existing Grounds: Maintain portions of existing grounds, landscaping, and hardscaping affected by construction operations throughout construction period. Repair damage caused by construction operations.

1.7 COORDINATION WITH OCCUPANTS

A. Full Owner Occupancy: Owner will occupy Project site and existing building(s) during entire construction period. Cooperate with Owner during construction operations to minimize conflicts and facilitate Owner usage. Perform the Work so as not to interfere with Owner's day-to-day operations. Maintain existing exits unless otherwise indicated.

1. Maintain access to existing walkways, corridors, and other adjacent occupied or used facilities. Do not close or obstruct walkways, corridors, or other occupied or used facilities without written permission from Owner and approval of authorities having jurisdiction.
2. Notify Owner not less than 72 hours in advance of activities that will affect Owner's operations.
3. Owner/Engineer will prepare a Certificate of Substantial Completion for each specific portion of the Work to be occupied prior to Owner acceptance of the completed Work.
4. Obtain a Certificate of Occupancy from authorities having jurisdiction before limited Owner occupancy.
5. Before limited Owner occupancy, mechanical and electrical systems shall be fully operational, and required tests and inspections shall be successfully completed. On occupancy, Owner will operate and maintain mechanical and electrical systems serving occupied portions of Work.
6. On occupancy, Owner will assume responsibility for maintenance and custodial service for occupied portions of Work.
7. Sensitive Equipment exists in certain spaces within the building. Contractor shall coordinate with the owner to verify which equipment needs protection and type of protection prior to commencing work in those areas.

1.8 WORK RESTRICTIONS

A. Comply with restrictions on construction operations.

1. Comply with limitations on use of public streets, work on public streets, rights of way, and other requirements of authorities having jurisdiction.

B. Existing Utility Interruptions: Do not interrupt utilities serving facilities occupied by Owner or others unless permitted under the following conditions and then only after arranging for temporary utility services according to requirements indicated:

1. Notify Owner not less than 3 days in advance of proposed utility interruptions.
2. Obtain Owner's written permission before proceeding with utility interruptions.

C. Noise, Vibration, Dust, and Odors: Coordinate operations that may result in high levels of noise and vibration, dust, odors, or other disruption to Owner occupancy with Owner.

1. Notify Owner not less than two days in advance of proposed disruptive operations.
2. Obtain Owner's written permission before proceeding with disruptive operations.

1.9 SPECIFICATION AND DRAWING CONVENTIONS

A. Specification Content: The Specifications use certain conventions for the style of language and the intended meaning of certain terms, words, and phrases when used in particular situations. These conventions are as follows:

1. Imperative mood and streamlined language are generally used in the Specifications. The words "shall," "shall be," or "shall comply with," depending on the context, are implied where a colon (:) is used within a sentence or phrase.

2. Text Color: Text used in the Specifications, including units of measure, manufacturer and product names, and other text may appear in multiple colors or underlined as part of a hyperlink; no emphasis is implied by text with these characteristics.
3. Hypertext: Text used in the Specifications may contain hyperlinks. Hyperlinks may allow for access to linked information that is not residing in the Specifications. Unless otherwise indicated, linked information is not part of the Contract Documents.
4. Specification requirements are to be performed by Contractor unless specifically stated otherwise.

B. Division 00 Contracting Requirements: General provisions of the Contract, including General and Supplementary Conditions, apply to all Sections of the Specifications.

C. Division 01 General Requirements: Requirements of Sections in Division 01 apply to the Work of all Sections in the Specifications.

D. Drawing Coordination: Requirements for materials and products identified on Drawings are described in detail in the Specifications. One or more of the following are used on Drawings to identify materials and products:

1. Terminology: Materials and products are identified by the typical generic terms used in the individual Specifications Sections.
2. Abbreviations: Materials and products are identified by abbreviations scheduled on Drawings
3. Keynoting: Materials and products are identified by reference keynotes referencing Specification Section numbers found in this Project Manual.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 10 00

SECTION 01 21 00

ALLOWANCES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for allowances.

B. Certain items are specified in the Contract Documents by allowances. Allowances have been established in lieu of additional requirements and to defer selection of actual materials and equipment to a later date when direction will be provided to Contractor. If necessary, additional requirements will be issued by Change Order.

C. Types of allowances include the following:

1. Lump-sum allowances.
2. Unit-cost allowances.
3. Quantity allowances.

D. Related Requirements: See Section 01 22 00 "Unit Prices" for procedures for using unit prices.

1.3 PROCEDURES

A. At the earliest practical date after award of the Contract, advise Architect/Engineer of the date when final selection and purchase of each product or system described by an allowance must be completed to avoid delaying the Work.

B. At Architect/Engineer's request, obtain proposals for each allowance for use in making final selections. Include recommendations that are relevant to performing the Work.

C. Purchase products and systems selected by Architect/Engineer from the designated supplier.

1.4 SUBMITTTALS

A. Submit proposals for purchase of products or systems included in allowances, in the form specified for Change Orders.

B. Submit invoices or delivery slips to show actual quantities of materials delivered to the site for use in fulfillment of each allowance.

C. Submit time sheets and other documentation to show labor time and cost for installation of allowance items that include installation as part of the allowance.

D. Coordinate and process submittals for allowance items in same manner as for other portions of the Work.

1.5 ALLOWANCES

A. Allowance shall include cost to Contractor of specific products and materials ordered by Owner or selected by Architect/Engineer under allowance and shall include taxes, freight, and delivery to Project site.

B. Unless otherwise indicated, Contractor's costs for receiving and handling at Project site, labor, installation, overhead and profit, and similar costs related to products and materials ordered by Owner and/or selected by Architect/Engineer under allowance shall be included as part of the Contract Sum and not part of the allowance.

C. Unused Materials: Return unused materials purchased under an allowance to manufacturer or supplier for credit to Owner, after installation has been completed and accepted. 1. If requested by Architect/Engineer, retain and prepare unused material for storage by Owner. Deliver unused material to University's storage space as directed.

1.6 ADJUSTMENT OF ALLOWANCES

A. Allowance Adjustment: To adjust allowance amounts, prepare a Change Order proposal based on the difference between purchase amount and the allowance, multiplied by final measurement of work-in-place where applicable. If applicable, include reasonable allowances for cutting losses, tolerances, mixing wastes, normal product imperfections, and similar margins.

1. Include installation costs in purchase amount only where indicated as part of the allowance.
2. Submit substantiation of a change in scope of work, if any, claimed in Change Orders related to unit-cost allowances.
3. University reserves the right to establish the quantity of work-in-place by independent quantity survey, measure, or count.

B. Submit claims for increased costs because of a change in scope or nature of the allowance described in the Contract Documents, whether for the purchase order amount or Contractor's handling, labor, installation, overhead, and profit.

1. Do not include Contractor's or subcontractor's indirect expense in the Change Order cost amount unless it is clearly shown that the nature or extent of work has changed from what could have been foreseen from information in the Contract Documents.
2. No change to Contractor's indirect expense is permitted for selection of higher- or lower-priced materials or systems of the same scope and nature as originally indicated.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALLOWANCES

A. Allowance No. 1 (LUMP-SUM ALLOWNACE):

1. Some isolation valves are in poor condition. Include the sum of $5,000 for replacement of faulty isolation valves. Provide unit cost breakout for the replacement of each additional isolation valve, assuming replacement with a ¾” ball valve.

B. Allowance No. 2: (LUMP-SUM ALLOWNACE):

1. Some additional connected pneumatic devices may be discovered during the course of construction. Include a sum of $10,000 for the upgrade of unknown pneumatic devices to DDC.

C. Allowance No. 3: (QUANTITY ALLOWNACE):

1. Include replacement of (25) acoustic ceiling tiles to cover tiles that may be damaged during construction.

END OF SECTION 01 23 00

SECTION 01 23 00

ALTERNATES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for alternates.

1.3 DEFINITIONS

A. Alternate: An amount proposed by bidders and stated on the Bid Form for certain work defined in the bidding requirements that may be added to or deducted from the base bid amount if the Owner decides to accept a corresponding change either in the amount of construction to be completed or in the products, materials, equipment, systems, or installation methods described in the Contract Documents.

1. Alternates described in this Section are part of the Work only if enumerated in the Agreement.
2. The cost or credit for each alternate is the net addition to or deduction from the Contract Sum to incorporate alternates into the Work. No other adjustments are made to the Contract Sum.

1.4 PROCEDURES

A. Coordination: Revise or adjust affected adjacent work as necessary to completely integrate work of the alternate into Project.

1. Include, as part of each alternate, miscellaneous devices, accessory objects, and similar items incidental to or required for a complete installation, whether or not indicated as part of alternate.

B. Execute accepted alternates under the same conditions as other Work of the Contract.

C. Schedule: A Part 3 "Schedule of Alternates" Article is included at the end of this Section. Specification Sections referenced in schedule contain requirements for materials necessary to achieve the work described under each alternate.

PART 2 - PRODUCTS (NOT USED)

PART 3 - EXECUTION

3.1 SCHEDULE OF ALTERNATES

A. Alternate No. 1: Replacement of fan coil units.

1. Base Bid: Existing fan coil units are upgraded to DDC control. Provide new DDC thermostat for each fan coil unit.

2. Alternate: Replace existing fan coil unit with new unit as scheduled on the plans. Remove all associated pneumatic tubing. Reconnect existing heating water, chilled water and drain piping to new fan coil unit.

B. Alternate No. 2: Replacement of baseboard control valves.

1. Base Bid: Existing pneumatic control valve and associated thermostat remains.

2. Alternate: Remove existing pneumatic control valve at baseboards and replace with new DDC control valve. Provide new DDC thermostat. Remove all associated pneumatic tubing. Re: Control schematics. Balance the flow to the gpm shown on the plans.

END OF SECTION 01 23 00

SECTION 01 25 00

SUBSTITUTION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for substitutions.

B. Related Requirements:

1. Document 002600 "Procurement Substitution Procedures" for requirements for substitution requests prior to award of Contract.
2. Section 016000 "Product Requirements" for requirements for submitting comparable product submittals for products by listed manufacturers.

1.3 DEFINITIONS

A. Substitutions: Changes in products, materials, equipment, and methods of construction from those required by the Contract Documents.

1. Substitutions for Cause: Changes proposed by Contractor that are required due to changed Project conditions, such as unavailability of product, regulatory changes, or unavailability of required warranty terms.
2. Substitutions for Convenience: Changes proposed by Contractor or Owner that are not required to meet other Project requirements but may offer an advantage to Contractor or Owner.

1.4 ACTION SUBMITTALS

A. Substitution Requests: Submit documentation identifying product or fabrication or installation method to be replaced. Include Specification Section number and title and Drawing numbers and titles.

1. Substitution Request Form: Use form acceptable to Owner/Engineer.
2. Documentation: Show compliance with requirements for substitutions and the following, as applicable:

a. Statement indicating why specified product or fabrication or installation method cannot be provided, if applicable.
b. Coordination of information, including a list of changes or revisions needed to other parts of the Work and to construction performed by Owner and separate contractors that will be necessary to accommodate proposed substitution.
c. Detailed comparison of significant qualities of proposed substitutions with those of the Work specified. Include annotated copy of applicable Specification Section. Significant qualities may include attributes, such as performance, weight, size, durability, visual effect, sustainable design characteristics, warranties, and specific features and requirements indicated. Indicate deviations, if any, from the Work specified.

d. Product Data, including drawings and descriptions of products and fabrication and installation procedures.
e. Samples, where applicable or requested.
f. Certificates and qualification data, where applicable or requested.
g. List of similar installations for completed projects, with project names and addresses as well as names and addresses of engineers and owners.
h. Material test reports from a qualified testing agency, indicating and interpreting test results for compliance with requirements indicated.
i. Detailed comparison of Contractor's construction schedule using proposed substitutions with products specified for the Work, including effect on the overall Contract Time. If specified product or method of construction cannot be provided within the Contract Time, include letter from manufacturer, on manufacturer's letterhead, stating date of receipt of purchase order, lack of availability, or delays in delivery.
j. Cost information, including a proposal of change, if any, in the Contract Sum.
k. Contractor's certification that proposed substitution complies with requirements in the Contract Documents, except as indicated in substitution request, is compatible with related materials and is appropriate for applications indicated.
l. Contractor's waiver of rights to additional payment or time that may subsequently become necessary because of failure of proposed substitution to produce indicated results.

3. Engineer’s Action: If necessary, the Engineer will request additional information or documentation for evaluation within seven days of receipt of a request for substitution. Engineer will notify Contractor of acceptance or rejection of proposed substitution within 15 days of receipt of request, or seven days of receipt of additional information or documentation, whichever is later.

a. Forms of Acceptance: Change Order, Construction Change Directive, or Engineer’s Supplemental Instructions for minor changes in the Work.
b. Use product specified if Engineer does not issue a decision on use of a proposed substitution within time allocated.

1.5 QUALITY ASSURANCE

A. Compatibility of Substitutions: Investigate and document compatibility of proposed substitution with related products and materials. Engage a qualified testing agency to perform compatibility tests recommended by manufacturers.

1.6 PROCEDURES

A. Coordination: Revise or adjust affected work as necessary to integrate work of the approved substitutions.

1.7 SUBSTITUTIONS

A. Substitutions for Cause: Submit requests for substitution immediately on discovery of need for change, but not later than 15 days prior to time required for preparation and review of related submittals.

1. Conditions: Engineer will consider Contractor's request for substitution when the following conditions are satisfied. If the following conditions are not satisfied, Engineer will return requests without action, except to record noncompliance with these requirements:

a. Requested substitution is consistent with the Contract Documents and will produce indicated results.
b. Substitution request is fully documented and properly submitted.
c. Requested substitution will not adversely affect Contractor's construction schedule.
d. Requested substitution has received necessary approvals of authorities having jurisdiction.
e. Requested substitution is compatible with other portions of the Work.
f. Requested substitution has been coordinated with other portions of the Work.
g. Requested substitution provides specified warranty.
h. If requested substitution involves more than one contractor, requested substitution has been coordinated with other portions of the Work, is uniform and consistent, is compatible with other products, and is acceptable to all contractors involved.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 25 00

SECTION 01 26 00

CONTRACT MODIFICATION PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for handling and processing Contract modifications.

B. Related Requirements:

1. Section 012500 "Substitution Procedures" for administrative procedures for handling requests for substitutions made after the Contract award.
2. Section 013100 "Project Management and Coordination" for requirements for forms for contract modifications provided as part of web-based Project management software.

1.3 MINOR CHANGES IN THE WORK

A. Engineer will issue supplemental instructions authorizing minor changes in the Work, not involving adjustment to the Contract Sum or the Contract Time, on an appropriate State Form.

1.4 PROPOSAL REQUESTS

A. Owner-Initiated Proposal Requests: Engineer will issue a detailed description of proposed changes in the Work that may require adjustment to the Contract Sum or the Contract Time. If necessary, the description will include supplemental or revised Drawings and Specifications.

1. Work Change Proposal Requests issued by Engineer are not instructions either to stop work in progress or to execute the proposed change.
2. Within time specified in Proposal Request or 20 days, after receipt of Proposal Request, submit a quotation estimating cost adjustments to the Contract Sum and the Contract Time necessary to execute the change.

a. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
b. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
c. Include costs of labor and supervision directly attributable to the change.
d. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
e. Quotation Form: Use forms provided by Owner. Sample copies are included in Project Manual

B. Contractor-Initiated Proposals: If latent or changed conditions require modifications to the Contract, Contractor may initiate a claim by submitting a request for a change to Engineer.

1. Include a statement outlining reasons for the change and the effect of the change on the Work. Provide a complete description of the proposed change. Indicate the effect of the proposed change on the Contract Sum and the Contract Time.
2. Include a list of quantities of products required or eliminated and unit costs, with total amount of purchases and credits to be made. If requested, furnish survey data to substantiate quantities.
3. Indicate applicable taxes, delivery charges, equipment rental, and amounts of trade discounts.
4. Include costs of labor and supervision directly attributable to the change.
5. Include an updated Contractor's construction schedule that indicates the effect of the change, including, but not limited to, changes in activity duration, start and finish times, and activity relationship. Use available total float before requesting an extension of the Contract Time.
6. Comply with requirements in Section 012500 "Substitution Procedures" if the proposed change requires substitution of one product or system for product or system specified.
7. Proposal Request Form: Use form provided by Owner. Sample copy is included in Project Manual

1.5 ADMINISTRATIVE CHANGE ORDERS

A. Allowance Adjustment: See Section 012100 "Allowances" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect actual costs of allowances.

B. Unit-Price Adjustment: See Section 012200 "Unit Prices" for administrative procedures for preparation of Change Order Proposal for adjusting the Contract Sum to reflect measured scope of unit-price work.

1.6 CHANGE ORDER PROCEDURES

A. On Owner's approval of a Work Change Proposal Request, Engineer will issue a Change Order for signatures of Owner and Contractor on an appropriate State Form.

1.7 CONSTRUCTION CHANGE DIRECTIVE

A. Construction Change Directive: Engineer may issue a Construction Change Directive on an appropriate State Form. Construction Change Directive instructs Contractor to proceed with a change in the Work, for subsequent inclusion in a Change Order.

1. Construction Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Construction Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

1.8 WORK CHANGE DIRECTIVE

A. Work Change Directive contains a complete description of change in the Work. It also designates method to be followed to determine change in the Contract Sum or the Contract Time.

B. Documentation: Maintain detailed records on a time and material basis of work required by the Work Change Directive.

1. After completion of change, submit an itemized account and supporting data necessary to substantiate cost and time adjustments to the Contract.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 26 00

SECTION 01 31 00

PROJECT MANAGEMENT AND COORDINATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative provisions for coordinating construction operations on Project, including, but not limited to, the following:

1. General coordination procedures.
2. Coordination drawings.
3. RFIs.
4. Digital project management procedures.
5. Web-based Project management software package.
6. Project meetings.

B. Each contractor shall participate in coordination requirements. Certain areas of responsibility are assigned to a specific contractor.

C. Related Requirements:

1. Section 013200 "Construction Progress Documentation" for preparing and submitting Contractor's construction schedule.
2. Section 017300 "Execution" for procedures for coordinating general installation and field-engineering services, including establishment of benchmarks and control points.
3. Section 017700 "Closeout Procedures" for coordinating closeout of the Contract.

1.3 DEFINITIONS

A. BIM: Building Information Modeling.

B. RFI: Request for Information. Request from Owner, Engineer, or Contractor seeking information required by or clarifications of the Contract Documents.

1.4 INFORMATIONAL SUBMITTALS

A. Subcontract List: Prepare a written summary identifying individuals or firms proposed for each portion of the Work, including those who are to furnish products or equipment fabricated to a special design. Include the following information in tabular form:

1. Name, address, telephone number, and email address of entity performing subcontract or supplying products.
2. Number and title of related Specification Section(s) covered by subcontract.
3. Drawing number and detail references, as appropriate, covered by subcontract.

B. Key Personnel Names: Within 15 days of starting construction operations, submit a list of key personnel assignments, including superintendent and other personnel in attendance at Project site. Identify individuals and their duties and responsibilities; list addresses, cellular telephone

numbers, and e-mail addresses. Provide names, addresses, and telephone numbers of individuals assigned as alternates in the absence of individuals assigned to Project.

1. Post copies of list in Project meeting room, in temporary field office, and in prominent location in facility. Keep list current at all times.

1.5 GENERAL COORDINATION PROCEDURES

A. Coordination: Coordinate construction operations included in different Sections of the Specifications to ensure efficient and orderly installation of each part of the Work. Coordinate construction operations included in different Sections that depend on each other for proper installation, connection, and operation.

1. Schedule construction operations in sequence required to obtain the best results, where installation of one part of the Work depends on installation of other components, before or after its own installation.
2. Coordinate installation of different components to ensure maximum performance and accessibility for required maintenance, service, and repair.
3. Make adequate provisions to accommodate items scheduled for later installation.

B. Prepare memoranda for distribution to each party involved, outlining special procedures required for coordination. Include such items as required notices, reports, and list of attendees at meetings.

1. Prepare similar memoranda for Owner and separate contractors if coordination of their Work is required.

1.6 REQUEST FOR INFORMATION (RFI)

A. General: Immediately on discovery of the need for additional information, clarification, or interpretation of the Contract Documents, Contractor shall prepare and submit an RFI in the form specified.

1. Engineer will return without response those RFIs submitted to Engineer by other entities controlled by Contractor.
2. Coordinate and submit RFIs in a prompt manner to avoid delays in Contractor's work or work of subcontractors.

B. Content of the RFI: Include a detailed, legible description of item needing information or interpretation and the following:

1. Project name.
2. Owner name.
3. Owner's Project number.
4. Name of Engineer.
5. Engineer's Project number.
6. Date.
7. Name of Contractor.
8. RFI number, numbered sequentially.
9. RFI subject.
10. Specification Section number and title and related paragraphs, as appropriate.
11. Drawing number and detail references, as appropriate.
12. Field dimensions and conditions, as appropriate.
13. Contractor's suggested resolution. If Contractor's suggested resolution impacts the Contract Time or the Contract Sum, Contractor shall state impact in the RFI.

14. Contractor's signature.
15. Attachments: Include sketches, descriptions, measurements, photos, Product Data, Shop Drawings, coordination drawings, and other information necessary to fully describe items needing interpretation.

    a. Include dimensions, thicknesses, structural grid references, and details of affected materials, assemblies, and attachments on attached sketches.

C. RFI Forms: Software-generated form with substantially the same content as indicated above, acceptable to Engineer.

    1. Attachments shall be electronic files in PDF format.

D. Engineer's Action: Engineer will review each RFI, determine action required, and respond. Allow three days for Engineer's response for each RFI. RFIs received by Engineer 1:00 p.m. will be considered as received the following working day.

    1. The following Contractor-generated RFIs will be returned without action:

        a. Requests for approval of submittals.
        b. Requests for approval of substitutions.
        c. Requests for approval of Contractor's means and methods.
        d. Requests for coordination information already indicated in the Contract Documents.
        e. Requests for adjustments in the Contract Time or the Contract Sum.
        f. Requests for interpretation of Engineer's actions on submittals.
        g. Incomplete RFIs or inaccurately prepared RFIs.

    2. Engineer's action may include a request for additional information, in which case Engineer's time for response will date from time of receipt by Engineer additional information.
    3. Engineer's action on RFIs that may result in a change to the Contract Time or the Contract Sum may be eligible for Contractor to submit Change Proposal according to Section 012600 "Contract Modification Procedures."

        a. If Contractor believes the RFI response warrants change in the Contract Time or the Contract Sum, notify Engineer in writing within **5** days of receipt of the RFI response.

E. RFI Log: Prepare, maintain, and submit a tabular log of RFIs organized by the RFI number. Submit log weekly. Include the following:

    1. Project name.
    2. Name and address of Contractor.
    3. Name and address of Engineer.
    4. RFI number, including RFIs that were returned without action or withdrawn.
    5. RFI description.
    6. Date the RFI was submitted.
    7. Date Engineer's response was received.
    8. Identification of related Minor Change in the Work, Construction Change Directive, and Proposal Request, as appropriate.
    9. Identification of related Field Order, Work Change Directive, and Proposal Request, as appropriate.

F. On receipt of Engineer's action, update the RFI log and immediately distribute the RFI response to affected parties. Review response and notify Engineer within three days if Contractor disagrees with response.

1.7 DIGITAL PROJECT MANAGEMENT PROCEDURES

A. Use of Engineer's Digital Data Files: Digital data files of Engineer's CAD drawings will be provided by Engineer for Contractor's use during construction.

1. Digital data files may be used by Contractor in preparing coordination drawings, Shop Drawings, and Project Record Drawings.
2. Engineer makes no representations as to the accuracy or completeness of digital data files as they relate to Contract Drawings.
3. Digital Drawing Software Program: Contract Drawings are available in AutoCAD
4. Contractor shall execute a data licensing agreement in the form of a release letter issued by the Engineer.

    a. Subcontractors and other parties granted access by Contractor to Engineer's digital data files shall execute a data licensing agreement in the same form.

5. The following digital data files will be furnished for each appropriate discipline:

    a. Floor plans.
    b. Reflected ceiling plans.

B. PDF Document Preparation: Where PDFs are required to be submitted to Engineer, prepare as follows:

1. Assemble complete submittal package into a single indexed file, incorporating submittal requirements of a single Specification Section and transmittal form with links enabling navigation to each item.
2. Name file with submittal number or other unique identifier, including revision identifier.
3. Certifications: Where digitally submitted certificates and certifications are required, provide a digital signature with digital certificate on where indicated.

1.8 PROJECT MEETINGS

A. General: Schedule and conduct meetings and conferences at Project site unless otherwise indicated.

1. Attendees: Inform participants and others involved, and individuals whose presence is required, of date and time of each meeting. Notify Owner and Engineer of scheduled meeting dates and times a minimum of seven days prior to meeting.
2. Agenda: Prepare the meeting agenda. Distribute the agenda to all invited attendees.
3. Minutes: Entity responsible for conducting meeting will record significant discussions and agreements achieved. Distribute the meeting minutes to everyone concerned, including Owner and Engineer, within three days of the meeting.

B. Preconstruction Conference: Schedule and conduct a preconstruction conference before starting construction, at a time convenient to Owner and Engineer, but no later than 15 days after execution of the Agreement.

1. Attendees: Authorized representatives of Owner**,** Engineer, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned

parties shall attend the conference. Participants at the conference shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Discuss items of significance that could affect progress, including the following:

    a. Responsibilities and personnel assignments.
    b. Tentative construction schedule.
    c. Phasing.
    d. Critical work sequencing and long lead items.
    e. Designation of key personnel and their duties.
    f. Lines of communications.
    g. Use of web-based Project software.
    h. Procedures for processing field decisions and Change Orders.
    i. Procedures for RFIs.
    j. Procedures for testing and inspecting.
    k. Procedures for processing Applications for Payment.
    l. Distribution of the Contract Documents.
    m. Submittal procedures.
    n. Preparation of Record Documents.
    o. Use of the premises and existing building.
    p. Work restrictions.
    q. Working hours.
    r. Owner's occupancy requirements.
    s. Responsibility for temporary facilities and controls.
    t. Procedures for moisture and mold control.
    u. Procedures for disruptions and shutdowns.
    v. Construction waste management and recycling.
    w. Parking availability.
    x. Office, work, and storage areas.
    y. Equipment deliveries and priorities.
    z. First aid.
    aa. Security.
    bb. Progress cleaning.

3. Minutes: Entity responsible for conducting meeting will record and distribute meeting minutes.

C. Preinstallation Conferences: Conduct a preinstallation conference at Project site before each construction activity when required by other Sections and when required for coordination with other construction.

1. Attendees: Installer and representatives of manufacturers and fabricators involved in or affected by the installation and its coordination or integration with other materials and installations that have preceded or will follow, shall attend the meeting. Advise Engineer of scheduled meeting dates.

    a. Contract Documents.
    b. Options.
    c. Related RFIs.
    d. Related Change Orders.
    e. Purchases.
    f. Deliveries.
    g. Submittals.
    h. Review of mockups.
    i. Possible conflicts.
    j. Compatibility requirements.
    k. Time schedules.

l. Weather limitations.
m. Manufacturer's written instructions.
n. Warranty requirements.
o. Compatibility of materials.
p. Acceptability of substrates.
q. Temporary facilities and controls.
r. Space and access limitations.
s. Regulations of authorities having jurisdiction.
t. Testing and inspecting requirements.
u. Installation procedures.
v. Coordination with other work.
w. Required performance results.
x. Protection of adjacent work.
y. Protection of construction and personnel.

2. Record significant conference discussions, agreements, and disagreements, including required corrective measures and actions.
3. Reporting: Distribute minutes of the meeting to each party present and to other parties requiring information.
4. Do not proceed with installation if the conference cannot be successfully concluded. Initiate whatever actions are necessary to resolve impediments to performance of the Work and reconvene the conference at earliest feasible date.

D. Project Closeout Conference: Schedule and conduct a project closeout conference, at a time convenient to Owner and Engineer, but no later than 30 days prior to the scheduled date of Substantial Completion.

1. Conduct the conference to review requirements and responsibilities related to Project closeout.
2. Attendees: Authorized representatives of Owner, Engineer, and their consultants; Contractor and its superintendent; major subcontractors; suppliers; and other concerned parties shall attend the meeting. Participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Discuss items of significance that could affect or delay Project closeout, including the following:

a. Preparation of Record Documents.
b. Procedures required prior to inspection for Substantial Completion and for final inspection for acceptance.
c. Procedures for completing and archiving web-based Project software site data files.
d. Submittal of written warranties.
e. Requirements for preparing operations and maintenance data.
f. Requirements for delivery of material samples, attic stock, and spare parts.
g. Requirements for demonstration and training.
h. Preparation of Contractor's punch list.
i. Procedures for processing Applications for Payment at Substantial Completion and for final payment.
j. Submittal procedures.
k. Coordination of separate contracts.
l. Owner's partial occupancy requirements.
m. Installation of Owner's furniture, fixtures, and equipment.
n. Responsibility for removing temporary facilities and controls.

4. Minutes: Entity conducting meeting will record and distribute meeting minutes.

E. Progress Meetings: Conduct progress meetings at weekly intervals.

1. Coordinate dates of meetings with preparation of payment requests.
2. Attendees: In addition to representatives of Owner and Engineer, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning, coordination, or performance of future activities shall be represented at these meetings. All participants at the meeting shall be familiar with Project and authorized to conclude matters relating to the Work.
3. Agenda: Review and correct or approve minutes of previous progress meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Contractor's Construction Schedule: Review progress since the last meeting. Determine whether each activity is on time, ahead of schedule, or behind schedule, in relation to Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.

        1) Review schedule for next period.

    b. Review present and future needs of each entity present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Progress cleaning.
        10) Quality and work standards.
        11) Status of correction of deficient items.
        12) Field observations.
        13) Status of RFIs.
        14) Status of Proposal Requests.
        15) Pending changes.
        16) Status of Change Orders.
        17) Pending claims and disputes.
        18) Documentation of information for payment requests.

4. Minutes: Entity responsible for conducting the meeting will record and distribute the meeting minutes to each party present and to parties requiring information.

    a. Schedule Updating: Revise Contractor's construction schedule after each progress meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with the report of each meeting.

F. Coordination Meetings: Conduct Project coordination meetings at regular intervals. Project coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, each contractor, subcontractor, supplier, and other entity concerned with current progress or involved in planning,

coordination, or performance of future activities shall be represented at these meetings. All participants at the meetings shall be familiar with Project and authorized to conclude matters relating to the Work.

2. Agenda: Review and correct or approve minutes of the previous coordination meeting. Review other items of significance that could affect progress. Include topics for discussion as appropriate to status of Project.

    a. Combined Contractor's Construction Schedule: Review progress since the last coordination meeting. Determine whether each contract is on time, ahead of schedule, or behind schedule, in relation to combined Contractor's construction schedule. Determine how construction behind schedule will be expedited; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities will be completed within the Contract Time.
    b. Schedule Updating: Revise combined Contractor's construction schedule after each coordination meeting, where revisions to the schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each contractor present, including the following:

        1) Interface requirements.
        2) Sequence of operations.
        3) Status of submittals.
        4) Deliveries.
        5) Off-site fabrication.
        6) Access.
        7) Site use.
        8) Temporary facilities and controls.
        9) Work hours.
        10) Hazards and risks.
        11) Progress cleaning.
        12) Quality and work standards.
        13) Status of RFIs.
        14) Proposal Requests.
        15) Change Orders.
        16) Pending changes.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 31 00

SECTION 01 32 00

CONSTRUCTION PROGRESS DOCUMENTATION

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for documenting the progress of construction during performance of the Work, including the following:

1. Startup construction schedule.
2. Contractor's Construction Schedule.
3. Construction schedule updating reports.
4. Daily construction reports.
5. Material location reports.
6. Site condition reports.
7. Unusual event reports.

B. Related Requirements:

1. Section 011200 "Multiple Contract Summary" for preparing a combined Contractor's Construction Schedule.
2. Section 014000 "Quality Requirements" for schedule of tests and inspections.
3. Section 012900 "Payment Procedures" for schedule of values and requirements for use of cost-loaded schedule for Applications for Payment.

1.3 DEFINITIONS

A. Activity: A discrete part of a project that can be identified for planning, scheduling, monitoring, and controlling the construction Project. Activities included in a construction schedule consume time and resources.

1. Critical Activity: An activity on the critical path that must start and finish on the planned early start and finish times.
2. Predecessor Activity: An activity that precedes another activity in the network.
3. Successor Activity: An activity that follows another activity in the network.

B. Cost Loading: The allocation of the schedule of values for completing an activity as scheduled. The sum of costs for all activities must equal the total Contract Sum.

C. CPM: Critical path method, which is a method of planning and scheduling a construction project where activities are arranged based on activity relationships. Network calculations determine the critical path of Project and when activities can be performed.

D. Critical Path: The longest connected chain of interdependent activities through the network schedule that establishes the minimum overall Project duration and contains no float.

E. Event: The starting or ending point of an activity.

F. Float: The measure of leeway in starting and completing an activity.

1. Float time is not for the exclusive use or benefit of either Owner or Contractor, but is a jointly owned, expiring Project resource available to both parties as needed to meet schedule milestones and Contract completion date.
2. Free float is the amount of time an activity can be delayed without adversely affecting the early start of the successor activity.
3. Total float is the measure of leeway in starting or completing an activity without adversely affecting the planned Project completion date.

G. Resource Loading: The allocation of manpower and equipment necessary for completing an activity as scheduled.

1.4 INFORMATIONAL SUBMITTALS

A. Format for Submittals: Submit required submittals in the following format:

1. Working electronic PDF copy of schedule file.

B. Startup construction schedule.

1. Submittal of cost-loaded startup construction schedule will not constitute approval of schedule of values for cost-loaded activities.

C. Startup Network Diagram: Of size required to display entire network for entire construction period. Show logic ties for activities.

D. Contractor's Construction Schedule: Initial schedule, of size required to display entire schedule for entire construction period.

E. CPM Reports: Concurrent with CPM schedule, submit each of the following reports. Format for each activity in reports shall contain activity number, activity description, cost and resource loading, original duration, remaining duration, early start date, early finish date, late start date, late finish date, and total float in calendar days.

1. Activity Report: List of activities sorted by activity number and then early start date, or actual start date if known.
2. Logic Report: List of preceding and succeeding activities for each activity, sorted in ascending order by activity number and then by early start date, or actual start date if known.
3. Total Float Report: List of activities sorted in ascending order of total float.
4. Earnings Report: Compilation of Contractor's total earnings from the Notice to Proceed until most recent Application for Payment.

F. Construction Schedule Updating Reports: Submit with Applications for Payment.

G. Daily Construction Reports: Submit at weekly intervals.

H. Material Location Reports: Submit at weekly intervals.

I. Site Condition Reports: Submit at time of discovery of differing conditions.

J. Unusual Event Reports: Submit at time of unusual event.

1.5 QUALITY ASSURANCE

A. Prescheduling Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to the preliminary construction schedule and Contractor's Construction Schedule, including, but not limited to, the following:

1. Review software limitations and content and format for reports.
2. Verify availability of qualified personnel needed to develop and update schedule.
3. Discuss constraints, including phasing, work stages, area separations, interim milestones and partial Owner occupancy.
4. Review delivery dates for Owner-furnished products.
5. Review schedule for work of Owner's separate contracts.
6. Review submittal requirements and procedures.
7. Review time required for review of submittals and resubmittals.
8. Review requirements for tests and inspections by independent testing and inspecting agencies.
9. Review time required for Project closeout and Owner startup procedures.
10. Review and finalize list of construction activities to be included in schedule.
11. Review procedures for updating schedule.

1.6 COORDINATION

A. Coordinate Contractor's Construction Schedule with the schedule of values, list of subcontracts, submittal schedule, progress reports, payment requests, and other required schedules and reports.

1. Secure time commitments for performing critical elements of the Work from entities involved.
2. Coordinate each construction activity in the network with other activities, and schedule them in proper sequence.

1.7 CONTRACTOR'S CONSTRUCTION SCHEDULE

A. Computer Scheduling Software: Prepare schedules using current version of a program that has been developed specifically to manage construction schedules.

1. Use scheduling component of Project management software package specified in Section 013100 "Project Management and Coordination”.
2. Meetings: Scheduling consultant shall attend all meetings related to Project progress, alleged delays, and time impact.

B. Time Frame: Extend schedule from date established for the Notice to Proceed to date of Substantial Completion and Final Completion.

1. Contract completion date shall not be changed by submission of a schedule that shows an early completion date, unless specifically authorized by Change Order.

C. Activities: Treat each floor or separate area as a separate numbered activity for each main element of the Work. Comply with the following:

1. Activity Duration: Define activities so no activity is longer than 20 days, unless specifically allowed by Engineer.
2. Temporary Facilities: Indicate start and completion dates for the following as applicable:

a. Securing of approvals and permits required for performance of the Work.
b. Temporary facilities.
c. Construction of mock-ups, prototypes and samples.
d. Owner interfaces and furnishing of items.
e. Interfaces with Separate Contracts.
f. Regulatory agency approvals.
g. Punch list.

3. Procurement Activities: Include procurement process activities for the following long lead-time items and major items, requiring a cycle of more than 60 days, as separate activities in schedule. Procurement cycle activities include, but are not limited to, submittals, approvals, purchasing, fabrication, and delivery.
4. Submittal Review Time: Include review and resubmittal times indicated in Section 013300 "Submittal Procedures" in schedule. Coordinate submittal review times in Contractor's Construction Schedule with submittal schedule.
5. Startup and Testing Time: Include no fewer than 15 days for startup and testing.
6. Commissioning Time: Include no fewer than 15 days for commissioning.
7. Substantial Completion: Indicate completion in advance of date established for Substantial Completion, and allow time for Engineer’s administrative procedures necessary for certification of Substantial Completion.
8. Punch List and Final Completion: Include not more than 30 days for completion of punch list items and Final Completion.

D. Constraints: Include constraints and work restrictions indicated in the Contract Documents and as follows in schedule, and show how the sequence of the Work is affected.

1. Phasing: Arrange list of activities on schedule by phase.
2. Work under More Than One Contract: Include a separate activity for each contract.
3. Work by Owner: Include a separate activity for each portion of the Work performed by Owner.
4. Products Ordered in Advance: Include a separate activity for each product. Include delivery date indicated in Section 011000 "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
5. Owner-Furnished Products: Include a separate activity for each product. Include delivery date indicated in Section 011000 "Summary." Delivery dates indicated stipulate the earliest possible delivery date.
6. Work Restrictions: Show the effect of the following items on the schedule:

a. Coordination with existing construction.
b. Limitations of continued occupancies.
c. Uninterruptible services.
d. Partial occupancy before Substantial Completion.
e. Use-of-premises restrictions.
f. Provisions for future construction.
g. Seasonal variations.
h. Environmental control.

E. Milestones: Include milestones indicated in the Contract Documents in schedule, including, but not limited to, the Notice to Proceed, Substantial Completion, and Final Completion.

F. Cost Correlation: Superimpose a cost correlation timeline, indicating planned and actual costs. On the line, show planned and actual dollar volume of the Work performed as of planned and actual dates used for preparation of payment requests.

G. Upcoming Work Summary: Prepare summary report indicating activities scheduled to occur or commence prior to submittal of next schedule update. Summarize the following issues:

1. Unresolved issues.
2. Unanswered Requests for Information.
3. Rejected or unreturned submittals.
4. Notations on returned submittals.
5. Pending modifications affecting the Work and the Contract Time.

H. Contractor's Construction Schedule Updating: At monthly intervals, update schedule to reflect actual construction progress and activities. Issue schedule one week before each regularly scheduled progress meeting.

1. Revise schedule immediately after each meeting or other activity where revisions have been recognized or made. Issue updated schedule concurrently with the report of each such meeting.
2. Include a report with updated schedule that indicates every change, including, but not limited to, changes in logic, durations, actual starts and finishes, and activity durations.
3. As the Work progresses, indicate Final Completion percentage for each activity.

I. Recovery Schedule: When periodic update indicates the Work is 14 or more calendar days behind the current approved schedule, submit a separate recovery schedule indicating means by which Contractor intends to regain compliance with the schedule. Indicate changes to working hours, working days, crew sizes, equipment required to achieve compliance, and date by which recovery will be accomplished.

J. Distribution: Distribute copies of approved schedule to Engineer, Owner, separate contractors, testing and inspecting agencies, and other parties identified by Contractor with a need-to-know schedule responsibility.

1. Post copies in Project meeting rooms and temporary field offices.
2. When revisions are made, distribute updated schedules to the same parties and post in the same locations. Delete parties from distribution when they have completed their assigned portion of the Work and are no longer involved in performance of construction activities.

1.8 STARTUP CONSTRUCTION SCHEDULE

A. Gantt-Chart Schedule: Submit startup, horizontal, Gantt-chart-type construction schedule within seven days of date established for the Notice to Proceed.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line. Outline significant construction activities for first 30 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

1.9 GANTT-CHART SCHEDULE REQUIREMENTS

A. Gantt-Chart Schedule: Submit a comprehensive, fully developed, horizontal, Gantt-chart-type, Contractor's Construction Schedule within 7 days of date established for the Notice to Proceed

1. Base schedule on the startup construction schedule and additional information received since the start of Project.

B. Preparation: Indicate each significant construction activity separately. Identify first workday of each week with a continuous vertical line.

1. For construction activities that require three months or longer to complete, indicate an estimated completion percentage in 10 percent increments within time bar.

1.10 CPM SCHEDULE REQUIREMENTS

A. Prepare network diagrams using AON (activity-on-node) format.

B. Startup Network Diagram: Submit diagram within 14 days of date established for the Notice to Proceed. Outline significant construction activities for the first 30 days of construction. Include skeleton diagram for the remainder of the Work and a cash requirement prediction based on indicated activities.

C. CPM Schedule: Prepare Contractor's Construction Schedule using a**,** time-scaled CPM network analysis diagram for the Work.

1. Develop network diagram in sufficient time to submit CPM schedule, so it can be accepted for use no later than **30** days after date established for the Notice to Proceed.

    a. Failure to include any work item required for performance of this Contract shall not excuse Contractor from completing all work within applicable completion dates.

2. Conduct educational workshops to train and inform key Project personnel, including subcontractors' personnel, in proper methods of providing data and using CPM schedule information.
3. Establish procedures for monitoring and updating CPM schedule and for reporting progress. Coordinate procedures with progress meeting and payment request dates.
4. Use "one workday" as the unit of time for individual activities. Indicate nonworking days and holidays incorporated into the schedule to coordinate with the Contract Time.

D. CPM Schedule Preparation: Prepare a list of all activities required to complete the Work. Using the startup network diagram, prepare a skeleton network to identify probable critical paths.

1. Activities: Indicate the estimated time duration, sequence requirements, and relationship of each activity in relation to other activities. Include estimated time frames for the following activities:

    a. Preparation and processing of submittals.
    b. Mobilization and demobilization.
    c. Purchase of materials.
    d. Delivery.
    e. Fabrication.
    f. Utility interruptions.
    g. Installation.
    h. Work by Owner that may affect or be affected by Contractor's activities.
    i. Testing and inspection.
    j. Commissioning.
    k. Punch list and Final Completion.
    l. Activities occurring following Final Completion.

2. Critical Path Activities: Identify critical path activities, including those for interim completion dates. Scheduled start and completion dates shall be consistent with Contract milestone dates.
3. Processing: Process data to produce output data on a computer-drawn, time-scaled network. Revise data, reorganize activity sequences, and reproduce as often as necessary to produce the CPM schedule within the limitations of the Contract Time.

4. Format: Mark the critical path. Locate the critical path near center of network; locate paths with most float near the edges.

    a. Subnetworks on separate sheets are permissible for activities clearly off the critical path.

5. Cost- and Resource-Loading of CPM Schedule: Assign cost to construction activities on the CPM schedule. Do not assign costs to submittal activities. Obtain Engineer's approval prior to assigning costs to fabrication and delivery activities. Assign costs under main subcontracts for testing and commissioning activities, operation and maintenance manuals, punch list activities, Project record documents, and demonstration and training (if applicable), in the amount of 5 percent of the Contract Sum.

    a. Each activity cost shall reflect an appropriate value subject to approval by Engineer.
    b. Total cost assigned to activities shall equal the total Contract Sum.

E. Contract Modifications: For each proposed contract modification and concurrent with its submission, prepare a time-impact analysis using a network fragment to demonstrate the effect of the proposed change on the overall Project schedule.

F. Initial Issue of Schedule: Prepare initial network diagram from a sorted activity list indicating straight "early start-total float." Identify critical activities. Prepare tabulated reports showing the following:

1. Contractor or subcontractor and the Work or activity.
2. Description of activity.
3. Main events of activity.
4. Immediate preceding and succeeding activities.
5. Early and late start dates.
6. Early and late finish dates.
7. Activity duration in workdays.
8. Total float or slack time.
9. Average size of workforce.
10. Dollar value of activity (coordinated with the schedule of values).

G. Schedule Updating: Concurrent with making revisions to schedule, prepare tabulated reports showing the following:

1. Identification of activities that have changed.
2. Changes in early and late start dates.
3. Changes in early and late finish dates.
4. Changes in activity durations in workdays.
5. Changes in the critical path.
6. Changes in total float or slack time.
7. Changes in the Contract Time.

H. Value Summaries: Prepare two cumulative value lists, sorted by finish dates.

1. In first list, tabulate activity number, early finish date, dollar value, and cumulative dollar value.
2. In second list, tabulate activity number, late finish date, dollar value, and cumulative dollar value.
3. In subsequent issues of both lists, substitute actual finish dates for activities completed as of list date.

4. Prepare list for ease of comparison with payment requests; coordinate timing with progress meetings.

    a. In both value summary lists, tabulate "actual percent complete" and "cumulative value completed" with total at bottom.
    b. Submit value summary printouts one week before each regularly scheduled progress meeting.

1.11 REPORTS

A. Daily Construction Reports: Prepare a daily construction report recording the following information concerning events at Project site:

1. List of subcontractors at Project site.
2. List of separate contractors at Project site.
3. Approximate count of personnel at Project site.
4. Equipment at Project site.
5. Material deliveries.
6. High and low temperatures and general weather conditions, including presence of rain or snow.
7. Testing and inspection.
8. Accidents.
9. Meetings and significant decisions.
10. Unusual events.
11. Stoppages, delays, shortages, and losses.
12. Meter readings and similar recordings.
13. Emergency procedures.
14. Orders and requests of authorities having jurisdiction.
15. Change Orders received and implemented.
16. Construction Change Directives received and implemented.
17. Services connected and disconnected.
18. Equipment or system tests and startups.
19. Partial completions and occupancies.
20. Substantial Completions authorized.

B. Material Location Reports: At weekly intervals, prepare and submit a comprehensive list of materials delivered to and stored at Project site. List shall be cumulative, showing materials previously reported plus items recently delivered. Include with list a statement of progress on and delivery dates for materials or items of equipment fabricated or stored away from Project site. Indicate the following categories for stored materials:

1. Material stored prior to previous report and remaining in storage.
2. Material stored prior to previous report and since removed from storage and installed.
3. Material stored following previous report and remaining in storage.

C. Site Condition Reports: Immediately on discovery of a difference between site conditions and the Contract Documents, prepare and submit a detailed report. Submit with a Request for Information. Include a detailed description of the differing conditions, together with recommendations for changing the Contract Documents.

D. Unusual Event Reports: When an event of an unusual and significant nature occurs at Project site, whether or not related directly to the Work, prepare and submit a special report. List chain of events, persons participating, responses by Contractor's personnel, evaluation of results or effects, and similar pertinent information. Advise Owner in advance when these events are known or predictable.

1. Submit unusual event reports directly to Owner within two day(s) of an occurrence. Distribute copies of report to parties affected by the occurrence.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 32 00

SECTION 01 33 00

SUBMITTAL PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section Includes:

1. Submittal schedule requirements.
2. Administrative and procedural requirements for submittals.

B. Related Requirements:

1. Section 013100 "Project Management and Coordination" for submitting coordination drawings and subcontract list and for requirements for web-based Project software.
2. Section 013200 "Construction Progress Documentation" for submitting schedules and reports, including Contractor's construction schedule.
3. Section 013233 "Photographic Documentation" for submitting preconstruction photographs, periodic construction photographs, and Final Completion construction photographs.
4. Section 014000 "Quality Requirements" for submitting test and inspection reports, and schedule of tests and inspections.
5. Section 017700 "Closeout Procedures" for submitting closeout submittals and maintenance material submittals.
6. Section 017823 "Operation and Maintenance Data" for submitting operation and maintenance manuals.
7. Section 017839 "Project Record Documents" for submitting record Drawings, record Specifications, and record Product Data.
8. Section 017900 "Demonstration and Training" for submitting video recordings of demonstration of equipment and training of Owner's personnel.

1.2 DEFINITIONS

A. Action Submittals: Written and graphic information and physical samples that require Engineer's responsive action. Action submittals are those submittals indicated in individual Specification Sections as "action submittals."

B. Informational Submittals: Written and graphic information and physical samples that do not require Engineer's responsive action. Submittals may be rejected for not complying with requirements. Informational submittals are those submittals indicated in individual Specification Sections as "informational submittals."

1.3 SUBMITTAL SCHEDULE

A. Submittal Schedule: Submit, as an action submittal, a list of submittals, arranged in chronological order by dates required by construction schedule. Include time required for review, ordering, manufacturing, fabrication, and delivery when establishing dates. Include additional time required for making corrections or revisions to submittals noted by Engineer and additional time for handling and reviewing submittals required by those corrections.

1. Coordinate submittal schedule with list of subcontracts, the schedule of values, and Contractor's construction schedule.

2. Initial Submittal Schedule: Submit concurrently with startup construction schedule. Include submittals required during the first 60 days of construction. List those submittals required to maintain orderly progress of the Work and those required early because of long lead time for manufacture or fabrication.
3. Final Submittal Schedule: Submit concurrently with the first complete submittal of Contractor's construction schedule.

    a. Submit revised submittal schedule as required to reflect changes in current status and timing for submittals.

4. Format: Arrange the following information in a tabular format:

    a. Scheduled date for first submittal.
    b. Specification Section number and title.
    c. Submittal Category: Action; informational.
    d. Name of subcontractor.
    e. Description of the Work covered.
    f. Scheduled date for Engineer's final release or approval.
    g. Scheduled dates for purchasing.
    h. Scheduled date of fabrication.
    i. Scheduled dates for installation.
    j. Activity or event number.

1.4 SUBMITTAL FORMATS

A. Submittal Information: Include the following information in each submittal:

1. Project name.
2. Date.
3. Name of Engineer.
4. Name of Construction Manager.
5. Name of Contractor.
6. Name of firm or entity that prepared submittal.
7. Names of subcontractor, manufacturer, and supplier.
8. Unique submittal number, including revision identifier. Include Specification Section number with sequential alphanumeric identifier and alphanumeric suffix for resubmittals.
9. Category and type of submittal.
10. Submittal purpose and description.
11. Number and title of Specification Section, with paragraph number and generic name for each of multiple items.
12. Drawing number and detail references, as appropriate.
13. Indication of full or partial submittal.
14. Location(s) where product is to be installed, as appropriate.
15. Other necessary identification.
16. Remarks.
17. Signature of transmitter.

B. Options: Identify options requiring selection by Engineer.

C. Deviations and Additional Information: On each submittal, clearly indicate deviations from requirements in the Contract Documents, including minor variations and limitations; include relevant additional information and revisions, other than those requested by Engineer on previous submittals. Indicate by highlighting on each submittal or noting on attached separate sheet.

D. Electronic Submittals: Prepare submittals as PDF package, incorporating complete information into each PDF file. Name PDF file with submittal number.

E. Submittals Utilizing Web-Based Project Software: Prepare submittals as PDF files or other format indicated by Project management software.

1.5 SUBMITTAL PROCEDURES

A. Prepare and submit submittals required by individual Specification Sections. Types of submittals are indicated in individual Specification Sections.

1. Email: Prepare submittals as PDF package and transmit to Engineer by sending via email. Include PDF transmittal form. Include information in email subject line as requested by Engineer.

a. Engineer will return annotated file. Annotate and retain one copy of file as a digital Project Record Document file.

2. Web-Based Project Management Software: Prepare submittals in PDF form, and upload to web-based Project management software website. Enter required data in web-based software site to fully identify submittal.

B. Coordination: Coordinate preparation and processing of submittals with performance of construction activities.

1. Coordinate each submittal with fabrication, purchasing, testing, delivery, other submittals, and related activities that require sequential activity.
2. Submit all submittal items required for each Specification Section concurrently unless partial submittals for portions of the Work are indicated on approved submittal schedule.
3. Submit action submittals and informational submittals required by the same Specification Section as separate packages under separate transmittals.
4. Coordinate transmittal of submittals for related parts of the Work specified in different Sections, so processing will not be delayed because of need to review submittals concurrently for coordination.

a. Engineer reserves the right to withhold action on a submittal requiring coordination with other submittals until related submittals are received.

C. Processing Time: Allow time for submittal review, including time for resubmittals, as follows. Time for review shall commence on Engineer's receipt of submittal. No extension of the Contract Time will be authorized because of failure to transmit submittals enough in advance of the Work to permit processing, including resubmittals.

1. Initial Review: Allow 7 days for initial review of each submittal. Allow additional time if coordination with subsequent submittals is required. Engineer will advise Contractor when a submittal being processed must be delayed for coordination.
2. Intermediate Review: If intermediate submittal is necessary, process it in same manner as initial submittal.
3. Resubmittal Review: Allow **7** days for review of each resubmittal.

D. Resubmittals: Make resubmittals in same form and number of copies as initial submittal.

1. Note date and content of previous submittal.
2. Note date and content of revision in label or title block and clearly indicate extent of revision.

3. Resubmit submittals until they are marked with approval notation from Engineer's action stamp.

E. Distribution: Furnish copies of final submittals to manufacturers, subcontractors, suppliers, fabricators, installers, authorities having jurisdiction, and others as necessary for performance of construction activities. Show distribution on transmittal forms.

F. Use for Construction: Retain complete copies of submittals on Project site. Use only final action submittals that are marked with approval notation from Engineer's action stamp.

1.6 SUBMITTAL REQUIREMENTS

A. Product Data: Collect information into a single submittal for each element of construction and type of product or equipment.

1. If information must be specially prepared for submittal because standard published data are unsuitable for use, submit as Shop Drawings, not as Product Data.
2. Mark each copy of each submittal to show which products and options are applicable.
3. Include the following information, as applicable:

a. Manufacturer's catalog cuts.
b. Manufacturer's product specifications.
c. Standard color charts.
d. Statement of compliance with specified referenced standards.
e. Testing by recognized testing agency.
f. Application of testing agency labels and seals.
g. Notation of coordination requirements.
h. Availability and delivery time information.

4. For equipment, include the following in addition to the above, as applicable:

a. Wiring diagrams that show factory-installed wiring.
b. Printed performance curves.
c. Operational range diagrams.
d. Clearances required to other construction, if not indicated on accompanying Shop Drawings.

5. Submit Product Data before Shop Drawings, and before or concurrently with Samples.

B. Shop Drawings: Prepare Project-specific information, drawn accurately to scale. Do not base Shop Drawings on reproductions of the Contract Documents or standard printed data.

1. Preparation: Fully illustrate requirements in the Contract Documents. Include the following information, as applicable:

a. Identification of products.
b. Schedules.
c. Compliance with specified standards.
d. Notation of coordination requirements.
e. Notation of dimensions established by field measurement.
f. Relationship and attachment to adjoining construction clearly indicated.
g. Seal and signature of professional engineer if specified.

2. BIM Incorporation: Develop and incorporate Shop Drawing files into BIM established for Project.

C. Product Schedule: As required in individual Specification Sections, prepare a written summary indicating types of products required for the Work and their intended location. Include the following information in tabular form:

1. Type of product. Include unique identifier for each product indicated in the Contract Documents or assigned by Contractor if none is indicated.
2. Manufacturer and product name, and model number if applicable.
3. Number and name of room or space.
4. Location within room or space.

D. Qualification Data: Prepare written information that demonstrates capabilities and experience of firm or person. Include lists of completed projects with project names and addresses, contact information of Engineers and owners, and other specified information.

E. Design Data: Prepare and submit written and graphic information indicating compliance with indicated performance and design criteria in individual Specification Sections. Include list of assumptions and summary of loads. Include load diagrams if applicable. Provide name and version of software, if any, used for calculations. Number each page of submittal.

F. Certificates:

1. Certificates and Certifications Submittals: Submit a statement that includes signature of entity responsible for preparing certification. Certificates and certifications shall be signed by an officer or other individual authorized to sign documents on behalf of that entity. Provide a notarized signature where indicated.
2. Installer Certificates: Submit written statements on manufacturer's letterhead, certifying that Installer complies with requirements in the Contract Documents and, where required, is authorized by manufacturer for this specific Project.
3. Manufacturer Certificates: Submit written statements on manufacturer's letterhead, certifying that manufacturer complies with requirements in the Contract Documents. Include evidence of manufacturing experience where required.
4. Material Certificates: Submit written statements on manufacturer's letterhead, certifying that material complies with requirements in the Contract Documents.
5. Product Certificates: Submit written statements on manufacturer's letterhead, certifying that product complies with requirements in the Contract Documents.
6. Welding Certificates: Prepare written certification that welding procedures and personnel comply with requirements in the Contract Documents. Submit record of AWS B2.1/B2.1M on AWS forms. Include names of firms and personnel certified.

G. Test and Research Reports:

1. Compatibility Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of compatibility tests performed before installation of product. Include written recommendations for substrate preparation and primers required.
2. Field Test Reports: Submit written reports indicating and interpreting results of field tests performed either during installation of product or after product is installed in its final location, for compliance with requirements in the Contract Documents.
3. Material Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting test results of material for compliance with requirements in the Contract Documents.
4. Preconstruction Test Reports: Submit reports written by a qualified testing agency, on testing agency's standard form, indicating and interpreting results of tests performed before installation of product, for compliance with performance requirements in the Contract Documents.

5. Product Test Reports: Submit written reports indicating that current product produced by manufacturer complies with requirements in the Contract Documents. Base reports on evaluation of tests performed by manufacturer and witnessed by a qualified testing agency, or on comprehensive tests performed by a qualified testing agency.
6. Research Reports: Submit written evidence, from a model code organization acceptable to authorities having jurisdiction, that product complies with building code in effect for Project. Include the following information:

    a. Name of evaluation organization.
    b. Date of evaluation.
    c. Time period when report is in effect.
    d. Product and manufacturers' names.
    e. Description of product.
    f. Test procedures and results.
    g. Limitations of use.

1.7 DELEGATED DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

    1. If criteria indicated are insufficient to perform services or certification required, submit a written request for additional information to Engineer.

B. Delegated Design Services Certification: In addition to Shop Drawings, Product Data, and other required submittals, submit digitally signed PDF file of certificate, signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional.

    1. Indicate that products and systems comply with performance and design criteria in the Contract Documents. Include list of codes, loads, and other factors used in performing these services.

C. BIM Incorporation: Incorporate delegated design drawing and data files into BIM established for Project.

    1. Prepare delegated design drawings in the following format: Same digital data software program, version, and operating system as original Drawings.

1.8 CONTRACTOR'S REVIEW

A. Action Submittals and Informational Submittals: Review each submittal and check for coordination with other Work of the Contract and for compliance with the Contract Documents. Note corrections and field dimensions. Mark with approval stamp before submitting to Engineer.

B. Contractor's Approval: Indicate Contractor's approval for each submittal with a uniform approval stamp. Include name of reviewer, date of Contractor's approval, and statement certifying that submittal has been reviewed, checked, and approved for compliance with the Contract Documents.

    1. Engineer will not review submittals received from Contractor that do not have Contractor's review and approval.

1.9 ENGINEER'S REVIEW

A. Action Submittals: Engineer will review each submittal, indicate corrections or revisions required, and return.

1. PDF Submittals: Engineer will indicate, via markup on each submittal, the appropriate action.
2. Submittals by Web-Based Project Management Software: Engineer will indicate, on Project management software website, the appropriate action.

B. Informational Submittals: Engineer will review each submittal and will not return it, or will return it if it does not comply with requirements. Engineer will forward each submittal to appropriate party.

C. Partial submittals prepared for a portion of the Work will be reviewed when use of partial submittals has received prior approval from Engineer.

D. Incomplete submittals are unacceptable, will be considered nonresponsive, and will be returned for resubmittal without review.

E. Engineer will discard submittals received from sources other than Contractor.

F. Submittals not required by the Contract Documents will be returned by the Engineer without action.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 33 00

SECTION 01 35 16

ALTERATION PROJECT PROCEDURES

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes special procedures for alteration work.

1.2 DEFINITIONS

A. Alteration: work performed within existing spaces or on existing surfaces as part of the Project.

B. Consolidate: To strengthen loose or deteriorated materials in place.

C. Design Reference Sample: A sample that represents the Engineer's pre-bid selection of work to be matched; it may be existing work or work specially produced for the Project.

D. Dismantle: To remove by disassembling or detaching an item from a surface, using gentle methods and equipment to prevent damage to the item and surfaces; disposing of items unless indicated to be salvaged or reinstalled.

E. Match: To blend with adjacent construction and manifest no apparent difference in material type, species, cut, form, detail, color, grain, texture, or finish as approved by Engineer.

F. Refinish: To remove existing finishes to base material and apply new finish to match original, or as otherwise indicated.

G. Repair: To correct damage and defects, retaining existing materials, features, and finishes. This includes patching, piecing-in, splicing, consolidating, or otherwise reinforcing or upgrading materials.

H. Replace: To remove, duplicate, and reinstall entire item with new material. The original item is the pattern for creating duplicates unless otherwise indicated.

I. Replicate: To reproduce in exact detail, materials, and finish unless otherwise indicated.

J. Reproduce: To fabricate a new item, accurate in detail to the original, and from either the same or a similar material as the original, unless otherwise indicated.

K. Retain: To keep an element or detail secure and intact.

L. Strip: To remove existing finish down to base material unless otherwise indicated.

1.3 COORDINATION

A. Alteration Work Sub-schedule: A construction schedule coordinating the sequencing and scheduling of alteration work for entire Project, including each activity to be performed, and based on Contractor's Construction Schedule. Secure time commitments for performing critical construction activities from separate entities responsible for alteration work.

1. Schedule construction operations in sequence required to obtain best Work results.
2. Coordinate sequence of alteration work activities to accommodate the following:

a. Owner's continuing occupancy of portions of existing building.
b. Owner's partial occupancy of completed Work.
c. Other known work in progress.
d. Tests and inspections.

3. Detail sequence of alteration work, with start and end dates.
4. Utility Services: Indicate how long utility services will be interrupted. Coordinate shutoff, capping, and continuation of utility services.
5. Use of elevator and stairs.
6. Equipment Data: List gross loaded weight, axle-load distribution, and wheel-base dimension data for mobile and heavy equipment proposed for use in existing structure. Do not use such equipment without certification from Contractor's professional engineer that the structure can support the imposed loadings without damage.

B. Pedestrian and Vehicular Circulation: Coordinate alteration work with circulation patterns within Project building(s) and site. Some work is near circulation patterns and adjacent to restricted areas. Circulation patterns cannot be closed off entirely and in places can be only temporarily redirected around small areas of work. Access to restricted areas may not be obstructed. Plan and execute the Work accordingly.

1.4 PROJECT MEETINGS FOR ALTERATION WORK

A. Preliminary Conference for Alteration Work: Before starting alteration work, conduct conference at Project site.

1. Attendees: In addition to representatives of Owner, Engineer, and Contractor, testing service representative, specialists, and chemical-cleaner manufacturer(s) shall be represented at the meeting.
2. Agenda: Discuss items of significance that could affect progress of alteration work, including review of the following:

a. Alteration Work Sub-schedule: Discuss and finalize; verify availability of materials, specialists' personnel, equipment, and facilities needed to make progress and avoid delays.
b. Fire-prevention plan.
c. Governing regulations.
d. Areas where existing construction is to remain and the required protection.
e. Hauling routes.
f. Sequence of alteration work operations.
g. Storage, protection, and accounting for salvaged and specially fabricated items.
h. Existing conditions, staging, and structural loading limitations of areas where materials are stored.
i. Qualifications of personnel assigned to alteration work and assigned duties.
j. Requirements for extent and quality of work, tolerances, and required clearances.
k. Embedded work such as flashings and lintels, special details, collection of waste, protection of occupants and the public, and condition of other construction that affects the Work or will affect the work.

3. Reporting: Record conference results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from conference.

B. Coordination Meetings: Conduct coordination meetings specifically for alteration work at weekly intervals. Coordination meetings are in addition to specific meetings held for other purposes, such as progress meetings and preinstallation conferences.

1. Attendees: In addition to representatives of Owner, Engineer, and Contractor, each specialist, supplier, installer, and other entity concerned with progress or involved in planning, coordination, or performance of alteration work activities shall be represented at these meetings. All participants at conference shall be familiar with Project and authorized to conclude matters relating to alteration work.
2. Agenda: Review and correct or approve minutes of previous coordination meeting. Review other items of significance that could affect progress of alteration work. Include topics for discussion as appropriate to status of Project.

    a. Alteration Work Sub-schedule: Review progress since last coordination meeting. Determine whether each schedule item is on time, ahead of schedule, or behind schedule. Determine how construction behind schedule will be expedited with retention of quality; secure commitments from parties involved to do so. Discuss whether schedule revisions are required to ensure that current and subsequent activities are completed within the Contract Time.
    b. Schedule Updating: Revise Contractor's Alteration Work Sub-schedule after each coordination meeting where revisions to schedule have been made or recognized. Issue revised schedule concurrently with report of each meeting.
    c. Review present and future needs of each entity present, including review items listed in the "Preliminary Conference for Alteration Work" Paragraph in this article and the following:

        1) Interface requirements of alteration work with other Project Work.
        2) Status of submittals for alteration work.
        3) Access to alteration work locations.
        4) Effectiveness of fire-prevention plan.
        5) Quality and work standards of alteration work.
        6) Change Orders for alteration work.

3. Reporting: Record meeting results and distribute copies to everyone in attendance and to others affected by decisions or actions resulting from each meeting.

1.5 MATERIALS OWNERSHIP

A. Historic items, relics, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, antiques, and other items of interest or value to Owner that may be encountered or uncovered during the Work, regardless of whether they were previously documented, remain Owner's property.

1. Carefully dismantle and salvage each item or object in a manner to prevent damage and protect it from damage, then promptly deliver it to Owner where directed at Project site.

1.6 INFORMATIONAL SUBMITTALS

A. Alteration Work Sub-schedule:

1. Submit alteration work sub-schedule within seven days of date established for commencement of alteration work.

B. Preconstruction Documentation: Show preexisting conditions of adjoining construction and site improvements that are to remain, including finish surfaces, that might be misconstrued as damage caused by Contractor's alteration work operations.

C. Alteration Work Program: Submit 30 days before work begins.

D. Fire-Prevention Plan: Submit 30 days before work begins.

1.7 QUALITY ASSURANCE

A. Specialist Qualifications: An experienced firm regularly engaged in specialty work similar in nature, materials, design, and extent to alteration work as specified in each Section and that has completed a minimum of five recent projects with a record of successful in-service performance that demonstrates the firm's qualifications to perform this work.

1. Field Supervisor Qualifications: Full-time supervisors experienced in specialty work similar in nature, material, design, and extent to that indicated for this Project. Supervisors shall be on-site when specialty work begins and during its progress. Supervisors shall not be changed during Project except for causes beyond the control of the specialist firm.

a. Construct new mockups of required work whenever a supervisor is replaced.

B. Title X Requirement: Each firm conducting activities that disturb painted surfaces shall be a "Lead-Safe Certified Firm" according to 40 CFR 745, Subpart E, and use only workers that are trained in lead-safe work practices.

C. Alteration Work Program: Prepare a written plan for alteration work for whole Project, including each phase or process and protection of surrounding materials during operations. Show compliance with indicated methods and procedures specified in this and other Sections. Coordinate this whole-Project alteration work program with specific requirements of programs required in other alteration work Sections.

1. Dust and Noise Control: Include locations of proposed temporary dust- and noise-control partitions and means of egress from occupied areas coordinated with continuing on-site operations and other known work in progress.
2. Debris Hauling: Include plans clearly marked to show debris hauling routes, turning radii, and locations and details of temporary protective barriers.

D. Fire-Prevention Plan: Prepare a written plan for preventing fires during the Work, including placement of fire extinguishers, fire blankets, rag buckets, and other fire-control devices during each phase or process. Coordinate plan with Owner's fire-protection equipment and requirements. Include fire-watch personnel's training, duties, and authority to enforce fire safety.

E. Safety and Health Standard: Comply with ANSI/ASSP A10.6.

1.8 STORAGE AND HANDLING OF SALVAGED MATERIALS

A. Salvaged Materials:

1. Clean loose dirt and debris from salvaged items unless more extensive cleaning is indicated.
2. Pack or crate items after cleaning; cushion against damage during handling. Label contents of containers.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area off-site or designated by Owner.
5. Protect items from damage during transport and storage.

B. Salvaged Materials for Reinstallation:

1. Repair and clean items for reuse as indicated.

2. Pack or crate items after cleaning and repairing; cushion against damage during handling. Label contents of containers.
3. Protect items from damage during transport and storage.
4. Reinstall items in locations indicated. Comply with installation requirements for new materials and equipment unless otherwise indicated. Provide connections, supports, and miscellaneous materials to make items functional for use indicated.

C. Existing Materials to Remain: Protect construction indicated to remain against damage and soiling from construction work. Where permitted by Engineer, items may be dismantled and taken to a suitable, protected storage location during construction work and reinstalled in their original locations after alteration and other construction work in the vicinity is complete.

D. Storage: Catalog and store items within a weathertight enclosure where they are protected from moisture, weather, condensation, and freezing temperatures.

1. Identify each item for reinstallation with a nonpermanent mark to document its original location. Indicate original locations on plans, elevations, sections, or photographs by annotating the identifying marks.
2. Secure stored materials to protect from theft.
3. Control humidity so that it does not exceed 85 percent. Maintain temperatures 5 deg F or more above the dew point.

E. Storage Space:

1. Owner will arrange for limited on-site location(s) for free storage of salvaged material. This storage space does not include security and climate control for stored material.
2. Arrange for off-site locations for storage and protection of salvaged material that cannot be stored and protected on-site.

1.9 FIELD CONDITIONS

A. Survey of Existing Conditions: Record existing conditions that affect the Work by use of measured drawings, preconstruction photographs and preconstruction videotapes.

1. Comply with requirements specified in Section 013233 "Photographic Documentation."

B. Discrepancies: Notify Engineer of discrepancies between existing conditions and Drawings before proceeding with removal and dismantling work.

C. Owner's Removals: Before beginning alteration work, verify in correspondence with Owner that for items that need to be removed to assist in the construction.

D. Size Limitations in Existing Spaces: Materials, products, and equipment used for performing the Work and for transporting debris, materials, and products shall be of sizes that clear surfaces within existing spaces, areas, rooms, and openings.

PART 2 - PRODUCTS - (Not Used)

PART 3 - EXECUTION

3.1 PROTECTION

A. Protect persons, motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm resulting from alteration work.

1. Use only proven protection methods, appropriate to each area and surface being protected.
2. Provide temporary barricades, barriers, and directional signage to exclude the public from areas where alteration work is being performed.
3. Erect temporary barriers to form and maintain fire-egress routes.
4. Erect temporary protective covers over walkways and at points of pedestrian and vehicular entrance and exit that must remain in service during alteration work.
5. Contain dust and debris generated by alteration work and prevent it from reaching the public or adjacent surfaces.
6. Provide shoring, bracing, and supports as necessary. Do not overload structural elements.
7. Protect floors and other surfaces along hauling routes from damage, wear, and staining.
8. Provide supplemental sound-control treatment to isolate demolition work from other areas of the building.

B. Temporary Protection of Materials to Remain:

1. Protect existing materials with temporary protections and construction. Do not remove existing materials unless otherwise indicated.
2. Do not attach temporary protection to existing surfaces except as indicated as part of the alteration work program.

C. Comply with each product manufacturer's written instructions for protections and precautions. Protect against adverse effects of products and procedures on people and adjacent materials, components, and vegetation.

D. Utility and Communications Services:

1. Notify Owner, Engineer, authorities having jurisdiction, and entities owning or controlling wires, conduits, pipes, and other services affected by alteration work before commencing operations.
2. Disconnect and cap pipes and services as required by authorities having jurisdiction, as required for alteration work.
3. Maintain existing services unless otherwise indicated; keep in service and protect against damage during operations. Provide temporary services during interruptions to existing utilities.

E. Existing Drains: Prior to the start of work in an area, test drainage system to ensure that it is functioning properly. Notify Engineer immediately of inadequate drainage or blockage. Do not begin work in an area until the drainage system is functioning properly.

1. Prevent solids such as adhesive or mortar residue or other debris from entering the drainage system. Clean out drains and drain lines that become sluggish or blocked by sand or other materials resulting from alteration work.
2. Protect drains from pollutants. Block drains or filter out sediments, allowing only clean water to pass.

3.2 PROTECTION FROM FIRE

A. General: Follow fire-prevention plan and the following:

1. Comply with NFPA 241 requirements unless otherwise indicated. Perform duties titled "Owner's Responsibility for Fire Protection."
2. Remove and keep area free of combustibles, including rubbish, paper, waste, and chemicals, unless necessary for the immediate work.

a. If combustible material cannot be removed, provide fire blankets to cover such materials.

B. Heat-Generating Equipment and Combustible Materials: Comply with the following procedures while performing work with heat-generating equipment or combustible materials, including welding, torch-cutting, soldering, brazing, removing paint with heat, or other operations where open flames or implements using high heat or combustible solvents and chemicals are anticipated:

1. Obtain Owner's approval for operations involving use of open-flame or welding or other high-heat equipment. Notify Owner at least 72 hours before each occurrence, indicating location of such work.
2. As far as practicable, restrict heat-generating equipment to shop areas or outside the building.
3. Do not perform work with heat-generating equipment in or near rooms or in areas where flammable liquids or explosive vapors are present or thought to be present. Use a combustible gas indicator test to ensure that the area is safe.
4. Use fireproof baffles to prevent flames, sparks, hot gases, or other high-temperature material from reaching surrounding combustible material.
5. Prevent the spread of sparks and particles of hot metal through open windows, doors, holes, and cracks in floors, walls, ceilings, roofs, and other openings.
6. Fire Watch: Before working with heat-generating equipment or combustible materials, station personnel to serve as a fire watch at each location where such work is performed. Fire-watch personnel shall have the authority to enforce fire safety. Station fire watch according to NFPA 51B, NFPA 241, and as follows:

a. Train each fire watch in the proper operation of fire-control equipment and alarms.
b. Prohibit fire-watch personnel from other work that would be a distraction from fire-watch duties.
c. Cease work with heat-generating equipment whenever fire-watch personnel are not present.
d. Have fire-watch personnel perform final fire-safety inspection each day beginning no sooner than 30 minutes after conclusion of work in each area to detect hidden or smoldering fires and to ensure that proper fire prevention is maintained.
e. Maintain fire-watch personnel at each area of Project site until 60 minutes after conclusion of daily work.

C. Fire-Control Devices: Provide and maintain fire extinguishers, fire blankets, and rag buckets for disposal of rags with combustible liquids. Maintain each as suitable for the type of fire risk in each work area. Ensure that nearby personnel and the fire-watch personnel are trained in fire-extinguisher and blanket use.

D. Sprinklers: Where sprinkler protection exists and is functional, maintain it without interruption while operations are being performed. If operations are performed close to sprinklers, shield them temporarily with guards.

1. Remove temporary guards at the end of work shifts, whenever operations are paused, and when nearby work is complete.

3.3 PROTECTION DURING APPLICATION OF CHEMICALS

A. Protect motor vehicles, surrounding surfaces of building, building site, plants, and surrounding buildings from harm or spillage resulting from applications of chemicals and adhesives.

B. Cover adjacent surfaces with protective materials that are proven to resist chemicals selected for Project unless chemicals being used will not damage adjacent surfaces as indicated in alteration work program. Use covering materials and masking agents that are waterproof and UV resistant and that will not stain or leave residue on surfaces to which they are applied. Apply protective materials according to the manufacturer’s written instructions. Do not apply liquid masking agents or adhesives to painted or porous surfaces. When no longer needed, promptly remove protective materials.

C. Do not apply chemicals during winds of sufficient force to spread them to unprotected surfaces.

D. Neutralize alkaline and acid wastes and legally dispose of off Owner's property.

E. Collect and dispose of runoff from chemical operations by legal means and in a manner that prevents soil contamination, soil erosion, undermining of paving and foundations, damage to landscaping, or water penetration into building interior.

3.4 GENERAL ALTERATION WORK

A. Have specialty work performed only by qualified specialists.

B. Ensure that supervisory personnel are present when work begins and during its progress.

C. Record existing work before each procedure (preconstruction), and record progress during the work. Use digital preconstruction documentation photographs or video recordings. Comply with requirements in Section 013233 "Photographic Documentation."

D. Perform surveys of Project site as the Work progresses to detect hazards resulting from alterations.

E. Notify Engineer of visible changes in the integrity of material or components whether from environmental causes including biological attack, UV degradation, freezing, or thawing or from structural defects including cracks, movement, or distortion.

1. Do not proceed with the work in question until directed by Engineer.

END OF SECTION 01 35 16

SECTION 01 40 00

QUALITY REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for quality assurance and quality control.

B. Testing and inspection services are required to verify compliance with requirements specified or indicated. These services do not relieve Contractor of responsibility for compliance with the Contract Document requirements.

1. Specific quality-assurance and quality-control requirements for individual work results are specified in their respective Specification Sections. Requirements in individual Sections may also cover production of standard products.
2. Specified tests, inspections, and related actions do not limit Contractor's other quality-assurance and quality-control procedures that facilitate compliance with the Contract Document requirements.
3. Requirements for Contractor to provide quality-assurance and quality-control services required by Engineer, Owner or authorities having jurisdiction are not limited by provisions of this Section.

1.3 DEFINITIONS

A. Field Quality-Control Tests and Inspections: Tests and inspections that are performed on-site for installation of the Work and for completed Work.

B. Installer/Applicator/Erector: Contractor or another entity engaged by Contractor as an employee, subcontractor, or sub-subcontractor, to perform a particular construction operation, including installation, erection, application, assembly, and similar operations.

1. Use of trade-specific terminology in referring to a Work result does not require that certain construction activities specified apply exclusively to specific trade(s).

C. Preconstruction Testing: Tests and inspections performed specifically for Project before products and materials are incorporated into the Work, to verify performance or compliance with specified criteria. Unless otherwise indicated, copies of reports of tests or inspections performed for other than the Project do not meet this definition.

D. Product Tests: Tests and inspections that are performed by a nationally recognized testing laboratory (NRTL) according to 29 CFR 1910.7, by a testing agency accredited according to NIST's National Voluntary Laboratory Accreditation Program (NVLAP), or by a testing agency qualified to conduct product testing and acceptable to authorities having jurisdiction, to establish product performance and compliance with specified requirements.

E. Source Quality-Control Tests and Inspections: Tests and inspections that are performed at the source (e.g., plant, mill, factory, or shop).

F. Testing Agency: An entity engaged to perform specific tests, inspections, or both. The term "testing laboratory" has the same meaning as the term "testing agency."

G. Quality-Assurance Services: Activities, actions, and procedures performed before and during execution of the Work, to guard against defects and deficiencies and substantiate that proposed construction will comply with requirements.

H. Quality-Control Services: Tests, inspections, procedures, and related actions during and after execution of the Work, to evaluate that actual products incorporated into the Work and completed construction comply with requirements. Contractor's quality-control services do not include contract administration activities performed by Engineer.

1.4 DELEGATED DESIGN SERVICES

A. Performance and Design Criteria: Where professional design services or certifications by a design professional are specifically required of Contractor by the Contract Documents, provide products and systems complying with specific performance and design criteria indicated.

1. If criteria indicated are not sufficient to perform services or certification required, submit a written request for additional information to Engineer.

B. Delegated Design Services Statement: Submit a statement signed and sealed by the responsible design professional, for each product and system specifically assigned to Contractor to be designed or certified by a design professional, indicating that the products and systems are in compliance with performance and design criteria indicated. Include list of codes, loads, and other factors used in performing these services.

1.5 CONFLICTING REQUIREMENTS

A. Conflicting Standards and Other Requirements: If compliance with two or more standards or requirements is specified and the standards or requirements establish different or conflicting requirements for minimum quantities or quality levels, inform the Engineer regarding the conflict and obtain clarification prior to proceeding with the Work. Refer conflicting requirements that are different, but apparently equal, to Engineer for clarification before proceeding.

B. Minimum Quantity or Quality Levels: The quantity or quality level shown or specified is the minimum provided or performed. The actual installation may comply exactly with the minimum quantity or quality specified, or it may exceed the minimum within reasonable limits. To comply with these requirements, indicated numeric values are minimum or maximum, as appropriate, for the context of requirements. Refer uncertainties to Engineer for a decision before proceeding.

1.6 INFORMATIONAL SUBMITTALS

A. Contractor's Quality-Control Plan: For quality-assurance and quality-control activities and responsibilities.

B. Qualification Data: For Contractor's quality-control personnel.

C. Testing Agency Qualifications: For testing agencies specified in "Quality Assurance" Article to demonstrate their capabilities and experience. Include proof of qualifications in the form of a recent report on the inspection of the testing agency by a recognized authority.

D. Schedule of Tests and Inspections: Prepare in tabular form and include the following:

1. Specification Section number and title.
2. Entity responsible for performing tests and inspections.
3. Description of test and inspection.
4. Identification of applicable standards.
5. Identification of test and inspection methods.
6. Number of tests and inspections required.
7. Time schedule or time span for tests and inspections.
8. Requirements for obtaining samples.
9. Unique characteristics of each quality-control service.

E. Reports: Prepare and submit certified written reports and documents as specified.

F. Permits, Licenses, and Certificates: For Owner's record, submit copies of permits, licenses, certifications, inspection reports, releases, jurisdictional settlements, notices, receipts for fee payments, judgments, correspondence, records, and similar documents established for compliance with standards and regulations bearing on performance of the Work.

1.7 CONTRACTOR'S QUALITY-CONTROL PLAN

A. Quality-Control Plan, General: Submit quality-control plan within 10 days of Notice to Proceed, and not less than five days prior to preconstruction conference. Submit in format acceptable to Engineer. Identify personnel, procedures, controls, instructions, tests, records, and forms to be used to carry out Contractor's quality-assurance and quality-control responsibilities and to coordinate Owner's quality-assurance and quality-control activities. Coordinate with Contractor's Construction Schedule.

B. Quality-Control Personnel Qualifications: Engage qualified personnel trained and experienced in managing and executing quality-assurance and quality-control procedures similar in nature and extent to those required for Project.

1. Project quality-control manager may also serve as Project superintendent

C. Submittal Procedure: Describe procedures for ensuring compliance with requirements through review and management of submittal process. Indicate qualifications of personnel responsible for submittal review.

D. Testing and Inspection: In quality-control plan, include a comprehensive schedule of Work requiring testing or inspection, including the following:

1. Contractor-performed tests and inspections, including subcontractor-performed tests and inspections. Include required tests and inspections and Contractor-elected tests and inspections. Distinguish source quality-control tests and inspections from field quality-control tests and inspections.
2. Special inspections required by authorities having jurisdiction and indicated on the Statement of Special Inspections.
3. Owner-performed tests and inspections indicated in the Contract Documents.

E. Continuous Inspection of Workmanship: Describe process for continuous inspection during construction to identify and correct deficiencies in workmanship in addition to testing and inspection specified. Indicate types of corrective actions to be required to bring the Work into compliance with standards of workmanship established by Contract requirements and approved mockups.

F. Monitoring and Documentation: Maintain testing and inspection reports, including log of approved and rejected results. Include Work Engineer has indicated as nonconforming or

defective. Indicate corrective actions taken to bring nonconforming Work into compliance with requirements. Comply with requirements of authorities having jurisdiction.

1.8 REPORTS AND DOCUMENTS

A. Test and Inspection Reports: Prepare and submit certified written reports specified in other Sections. Include the following:

1. Date of issue.
2. Project title and number.
3. Name, address, telephone number, and email address of testing agency.
4. Dates and locations of samples and tests or inspections.
5. Names of individuals making tests and inspections.
6. Description of the Work and test and inspection method.
7. Identification of product and Specification Section.
8. Complete test or inspection data.
9. Test and inspection results and an interpretation of test results.
10. Record of temperature and weather conditions at time of sample-taking and testing and inspection.
11. Comments or professional opinion on whether tested or inspected Work complies with the Contract Document requirements.
12. Name and signature of laboratory inspector.
13. Recommendations on retesting and reinspecting.

B. Manufacturer's Technical Representative's Field Reports: Prepare written information documenting manufacturer's technical representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of technical representative making report.
2. Statement on condition of substrates and their acceptability for installation of product.
3. Statement that products at Project site comply with requirements.
4. Summary of installation procedures being followed, whether they comply with requirements and, if not, what corrective action was taken.
5. Results of operational and other tests and a statement of whether observed performance complies with requirements.
6. Statement of whether conditions, products, and installation will affect warranty.
7. Other required items indicated in individual Specification Sections.

C. Factory-Authorized Service Representative's Reports: Prepare written information documenting manufacturer's factory-authorized service representative's tests and inspections specified in other Sections. Include the following:

1. Name, address, telephone number, and email address of factory-authorized service representative making report.
2. Statement that equipment complies with requirements.
3. Results of operational and other tests and a statement of whether observed performance complies with requirements.
4. Statement of whether conditions, products, and installation will affect warranty.
5. Other required items indicated in individual Specification Sections.

1.9 QUALITY ASSURANCE

A. Qualifications paragraphs in this article establish the minimum qualification levels required; individual Specification Sections specify additional requirements.

B. Manufacturer Qualifications: A firm experienced in manufacturing products or systems similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units. As applicable, procure products from manufacturers able to meet qualification requirements, warranty requirements, and technical or factory-authorized service representative requirements.

C. Fabricator Qualifications: A firm experienced in producing products similar to those indicated for this Project and with a record of successful in-service performance, as well as sufficient production capacity to produce required units.

D. Installer Qualifications: A firm or individual experienced in installing, erecting, applying, or assembling work similar in material, design, and extent to that indicated for this Project, whose work has resulted in construction with a record of successful in-service performance.

E. Professional Engineer Qualifications: A professional engineer who is legally qualified to practice in jurisdiction where Project is located and who is experienced in providing engineering services of the kind indicated. Engineering services are defined as those performed for installations of the system, assembly, or product that is similar in material, design, and extent to those indicated for this Project.

F. Specialists: Certain Specification Sections require that specific construction activities be performed by entities who are recognized experts in those operations. Specialists will satisfy qualification requirements indicated and engage in the activities indicated.

    1. Requirements of authorities having jurisdiction supersede requirements for specialists.

G. Testing and Inspecting Agency Qualifications: An NRTL, an NVLAP, or an independent agency with the experience and capability to conduct testing and inspection indicated, as documented in accordance with ASTM E329, and with additional qualifications specified in individual Sections; and, where required by authorities having jurisdiction, that is acceptable to authorities.

H. Manufacturer's Technical Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to observe and inspect installation of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

I. Factory-Authorized Service Representative Qualifications: An authorized representative of manufacturer who is trained and approved by manufacturer to inspect, demonstrate, repair, and perform service on installations of manufacturer's products that are similar in material, design, and extent to those indicated for this Project.

J. Preconstruction Testing: Where testing agency is indicated to perform preconstruction testing for compliance with specified requirements for performance and test methods, comply with the following Contractor's responsibilities, including the following:

    1. Provide test specimens representative of proposed products and construction.
    2. Submit specimens in a timely manner with sufficient time for testing and analyzing results to prevent delaying the Work.
    3. Provide sizes and configurations of test assemblies, mockups, and laboratory mockups to adequately demonstrate capability of products to comply with performance requirements.
    4. Build site-assembled test assemblies and mockups, using installers who will perform same tasks for Project.
    5. When testing is complete, remove test specimens and test assemblies, do not reuse products on Project.

6. Testing Agency Responsibilities: Submit a certified written report of each test, inspection, and similar quality-assurance service to Engineer with copy to Contractor. Interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from the Contract Documents.

1.10 QUALITY CONTROL

A. Owner Responsibilities: Where quality-control services are indicated as Owner's responsibility, Owner will engage a qualified testing agency to perform these services.

1. Owner will furnish Contractor with names, addresses, and telephone numbers of testing agencies engaged and a description of types of testing and inspection they are engaged to perform.
2. Costs for retesting and reinspecting construction that replaces or is necessitated by Work that failed to comply with the Contract Documents will be charged to Contractor.

B. Contractor Responsibilities: Tests and inspections not explicitly assigned to Owner are Contractor's responsibility. Perform additional quality-control activities, whether specified or not, to verify and document that the Work complies with requirements.

1. Unless otherwise indicated, provide quality-control services specified and those required by authorities having jurisdiction. Perform quality-control services required of Contractor by authorities having jurisdiction, whether specified or not.
2. Notify testing agencies at least 24 hours in advance of time when Work that requires testing or inspection will be performed.
3. Where quality-control services are indicated as Contractor's responsibility, submit a certified written report, in duplicate, of each quality-control service.
4. Testing and inspection requested by Contractor and not required by the Contract Documents are Contractor's responsibility.
5. Submit additional copies of each written report directly to authorities having jurisdiction, when they so direct.

C. Retesting/Reinspecting: Regardless of whether original tests or inspections were Contractor's responsibility, provide quality-control services, including retesting and reinspecting, for construction that replaced Work that failed to comply with the Contract Documents.

D. Testing Agency Responsibilities: Cooperate with Engineer and Contractor in performance of duties. Provide qualified personnel to perform required tests and inspections.

1. Notify Engineer and Contractor promptly of irregularities or deficiencies observed in the Work during performance of its services.
2. Determine the locations from which test samples will be taken and in which in-situ tests are conducted.
3. Conduct and interpret tests and inspections, and state in each report whether tested and inspected Work complies with or deviates from requirements.
4. Submit a certified written report, in duplicate, of each test, inspection, and similar quality-control service through Contractor.
5. Do not release, revoke, alter, or increase the Contract Document requirements or approve or accept any portion of the Work.
6. Do not perform duties of Contractor.

E. Manufacturer's Field Services: Where indicated, engage a factory-authorized service representative to inspect field-assembled components and equipment installation, including service connections. Report results in writing as specified in Section 013300 "Submittal Procedures."

F. Manufacturer's Technical Services: Where indicated, engage a manufacturer's technical representative to observe and inspect the Work. Manufacturer's technical representative's services include participation in preinstallation conferences, examination of substrates and conditions, verification of materials, observation of Installer activities, inspection of completed portions of the Work, and submittal of written reports.

G. Contractor's Associated Requirements and Services: Cooperate with agencies and representatives performing required tests, inspections, and similar quality-control services, and provide reasonable auxiliary services as requested. Notify agency sufficiently in advance of operations to permit assignment of personnel. Provide the following:

1. Access to the Work.
2. Incidental labor and facilities necessary to facilitate tests and inspections.
3. Adequate quantities of representative samples of materials that require testing and inspection. Assist agency in obtaining samples.
4. Facilities for storage and field curing of test samples.
5. Delivery of samples to testing agencies.
6. Preliminary design mix proposed for use for material mixes that require control by testing agency.
7. Security and protection for samples and for testing and inspection equipment at Project site.

H. Coordination: Coordinate sequence of activities to accommodate required quality-assurance and quality-control services with a minimum of delay and to avoid necessity of removing and replacing construction to accommodate testing and inspection.

1. Schedule times for tests, inspections, obtaining samples, and similar activities.

I. Schedule of Tests and Inspections: Prepare a schedule of tests, inspections, and similar quality-control services required by the Contract Documents as a component of Contractor's quality-control plan. Coordinate and submit concurrently with Contractor's Construction Schedule. Update and submit with each Application for Payment.

1. Schedule Contents: Include tests, inspections, and quality-control services, including Contractor- and Owner-retained services, commissioning activities, and other Project-required services paid for by other entities.
2. Distribution: Distribute schedule to Owner, Engineer, testing agencies, and each party involved in performance of portions of the Work where tests and inspections are required.

PART 2 - PRODUCTS (Not Used)

PART 3 - EXECUTION

3.1 TEST AND INSPECTION LOG

A. Test and Inspection Log: Prepare a record of tests and inspections. Include the following:

1. Date test or inspection was conducted.
2. Description of the Work tested or inspected.
3. Date test or inspection results were transmitted to Engineer.
4. Identification of testing agency or special inspector conducting test or inspection.

B. Maintain log at Project site. Post changes and revisions as they occur. Provide access to test and inspection log for Engineer's and authorities' having jurisdiction reference during normal working hours.

1. Submit log at Project closeout as part of Project Record Documents.

3.2 REPAIR AND PROTECTION

A. General: On completion of testing, inspection, sample-taking, and similar services, repair damaged construction and restore substrates and finishes.

1. Provide materials and comply with installation requirements specified in other Specification Sections or matching existing substrates and finishes. Restore patched areas and extend restoration into adjoining areas with durable seams that are as invisible as possible. Comply with the Contract Document requirements for cutting and patching in Section 017300 "Execution."

B. Protect construction exposed by or for quality-control service activities.

C. Repair and protection are Contractor's responsibility, regardless of the assignment of responsibility for quality-control services.

END OF SECTION 01 40 00

SECTION 01 60 00

PRODUCT REQUIREMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for selection of products for use in Project; product delivery, storage, and handling; manufacturers' standard warranties on products; special warranties; and comparable products.

B. Related Requirements:

1. Section 011000 "Summary" for Contractor requirements related to Owner-furnished products.
2. Section 012500 "Substitution Procedures" for requests for substitutions.
3. Section 01770 "Closeout Procedures" for submitting warranties.

1.3 DEFINITIONS

A. Products: Items obtained for incorporating into the Work, whether purchased for Project or taken from previously purchased stock. The term "product" includes the terms "material," "equipment," "system," and terms of similar intent.

1. Named Products: Items identified by manufacturer's product name, including make or model number or other designation shown or listed in manufacturer's published product literature that is current as of date of the Contract Documents.
2. New Products: Items that have not previously been incorporated into another project or facility. Salvaged items or items reused from other projects are not considered new products. Items that are manufactured or fabricated to include recycled content materials are considered new products, unless indicated otherwise.
3. Comparable Product: Product by named manufacturer that is demonstrated and approved through the comparable product submittal process described in Part 2 "Comparable Products" Article, to have the indicated qualities related to type, function, dimension, in-service performance, physical properties, appearance, and other characteristics that equal or exceed those of specified product.

B. Basis-of-Design Product Specification: A specification in which a single manufacturer's product is named and accompanied by the words "basis-of-design product," including make or model number or other designation. Published attributes and characteristics of basis-of-design product establish salient characteristics of products.

1. Evaluation of Comparable Products: In addition to the basis-of-design product description, product attributes and characteristics may be listed to establish the significant qualities related to type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other special features and requirements for purposes of evaluating comparable products of additional manufacturers named in the specification. Manufacturer's published attributes and

characteristics of basis-of-design product also establish salient characteristics of products for purposes of evaluating comparable products.

C. Subject to Compliance with Requirements: Where the phrase "Subject to compliance with requirements" introduces a product selection procedure in an individual Specification Section, provide products qualified under the specified product procedure. In the event that a named product or product by a named manufacturer does not meet the other requirements of the specifications, select another named product or product from another named manufacturer that does meet the requirements of the specifications; submit a comparable product request or substitution request, if applicable.

D. Comparable Product Request Submittal: An action submittal requesting consideration of a comparable product, including the following information:

1. Identification of basis-of-design product or fabrication or installation method to be replaced, including Specification Section number and title and Drawing numbers and titles.
2. Data indicating compliance with the requirements specified in Part 2 "Comparable Products" Article.

E. Basis-of-Design Product Specification Submittal: An action submittal complying with requirements in Section 013300 "Submittal Procedures."

F. Substitution: Refer to Section 012500 "Substitution Procedures" for definition and limitations on substitutions.

1.4 QUALITY ASSURANCE

A. Compatibility of Options: If Contractor is given option of selecting between two or more products for use on Project, select product compatible with products previously selected, even if previously selected products were also options.

1. Resolution of Compatibility Disputes between Multiple Contractors:

a. Contractors are responsible for providing products and construction methods compatible with products and construction methods of other contractors.
b. If a dispute arises between the multiple contractors over concurrently selectable but incompatible products, Engineer will determine which products shall be used.

B. Identification of Products: Except for required labels and operating data, do not attach or imprint manufacturer or product names or trademarks on exposed surfaces of products or equipment that will be exposed to view in occupied spaces or on the exterior.

1. Labels: Locate required product labels and stamps on a concealed surface, or, where required for observation following installation, on a visually accessible surface that is not conspicuous.
2. Equipment Nameplates: Provide a permanent nameplate on each item of service- or power-operated equipment. Locate on a visually accessible but inconspicuous surface. Include information essential for operation, including the following:

a. Name of product and manufacturer.
b. Model and serial number.
c. Capacity.
d. Speed.
e. Ratings.

3. See individual identification Sections in Divisions 21, 22, 23, and 26 for additional equipment identification requirements.

1.5 COORDINATION

A. Modify or adjust affected work as necessary to integrate work of approved comparable products and approved substitutions.

1.6 PRODUCT DELIVERY, STORAGE, AND HANDLING

A. Deliver, store, and handle products, using means and methods that will prevent damage, deterioration, and loss, including theft and vandalism. Comply with manufacturer's written instructions.

B. Delivery and Handling:

1. Schedule delivery to minimize long-term storage at Project site and to prevent overcrowding of construction spaces.
2. Coordinate delivery with installation time to ensure minimum holding time for items that are flammable, hazardous, easily damaged, or sensitive to deterioration, theft, and other losses.
3. Deliver products to Project site in an undamaged condition in manufacturer's original sealed container or other packaging system, complete with labels and instructions for handling, storing, unpacking, protecting, and installing.
4. Inspect products on delivery to determine compliance with the Contract Documents and that products are undamaged and properly protected.

C. Storage:

1. Provide a secure location and enclosure at Project site for storage of materials and equipment.
2. Store products to allow for inspection and measurement of quantity or counting of units.
3. Store materials in a manner that will not endanger Project structure.
4. Store products that are subject to damage by the elements under cover in a weathertight enclosure above ground, with ventilation adequate to prevent condensation and with adequate protection from wind.
5. Protect foam plastic from exposure to sunlight, except to the extent necessary for period of installation and concealment.
6. Comply with product manufacturer's written instructions for temperature, humidity, ventilation, and weather-protection requirements for storage.
7. Protect stored products from damage and liquids from freezing.
8. Provide a secure location and enclosure at Project site for storage of materials and equipment by Owner's construction forces. Coordinate location with Owner.

1.7 PRODUCT WARRANTIES

A. Warranties specified in other Sections shall be in addition to, and run concurrent with, other warranties required by the Contract Documents. Manufacturer's disclaimers and limitations on product warranties do not relieve Contractor of obligations under requirements of the Contract Documents.

1. Manufacturer's Warranty: Written standard warranty form furnished by individual manufacturer for a particular product and issued in the name of the Owner or endorsed by manufacturer to Owner.

2. Special Warranty: Written warranty required by the Contract Documents to provide specific rights for Owner and issued in the name of the Owner or endorsed by manufacturer to Owner.

B. Special Warranties: Prepare a written document that contains appropriate terms and identification, ready for execution.

1. Manufacturer's Standard Form: Modified to include Project-specific information and properly executed.
2. Specified Form: When specified forms are included in the Project Manual, prepare a written document, using indicated form properly executed.
3. See other Sections for specific content requirements and particular requirements for submitting special warranties.

C. Submittal Time: Comply with requirements in Section 017700 "Closeout Procedures."

PART 2 - PRODUCTS

2.1 PRODUCT SELECTION PROCEDURES

A. General Product Requirements: Provide products that comply with the Contract Documents, are undamaged and, unless otherwise indicated, are new at time of installation.

1. Provide products complete with accessories, trim, finish, fasteners, and other items needed for a complete installation and indicated use and effect.
2. Standard Products: If available, and unless custom products or nonstandard options are specified, provide standard products of types that have been produced and used successfully in similar situations on other projects.
3. Owner reserves the right to limit selection to products with warranties meeting requirements of the Contract Documents.
4. Where products are accompanied by the term "as selected," Engineer will make selection.
5. Descriptive, performance, and reference standard requirements in the Specifications establish salient characteristics of products.
6. Or Equal: For products specified by name and accompanied by the term "or equal," "or approved equal," or "or approved," comply with requirements in "Comparable Products" Article to obtain approval for use of an unnamed product.

a. Submit additional documentation required by Engineer in order to establish equivalency of proposed products. Unless otherwise indicated, evaluation of "or equal" product status is by the Engineer, whose determination is final.

B. Product Selection Procedures:

1. Sole Product: Where Specifications name a single manufacturer and product, provide the named product that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole product may be indicated by the phrase "Subject to compliance with requirements, provide the following."

2. Sole Manufacturer/Source: Where Specifications name a single manufacturer or source, provide a product by the named manufacturer or source that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered.

a. Sole manufacturer/source may be indicated by the phrase "Subject to compliance with requirements, provide products by the following."

3. Limited List of Products: Where Specifications include a list of names of both manufacturers and products, provide one of the products listed that complies with requirements. Comparable products or substitutions for Contractor's convenience be considered unless otherwise indicated.

    a. Limited list of products may be indicated by the phrase "Subject to compliance with requirements, provide one of the following."

4. Non-Limited List of Products: Where Specifications include a list of names of both available manufacturers and products, provide one of the products listed or an unnamed product that complies with requirements.

    a. Non-limited list of products is indicated by the phrase "Subject to compliance with requirements, available products that may be incorporated in the Work include, but are not limited to, the following."
    b. Provision of an unnamed product is not considered a substitution, if the product complies with requirements.

5. Limited List of Manufacturers: Where Specifications include a list of manufacturers' names, provide a product by one of the manufacturers listed that complies with requirements. Comparable products or substitutions for Contractor's convenience will not be considered unless otherwise indicated.

    a. Limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, provide products by one of the following."

6. Non-Limited List of Manufacturers: Where Specifications include a list of available manufacturers, provide a product by one of the manufacturers listed or a product by an unnamed manufacturer that complies with requirements.

    a. Non-limited list of manufacturers is indicated by the phrase "Subject to compliance with requirements, available manufacturers whose products may be incorporated in the Work include, but are not limited to, the following."
    b. Provision of products of an unnamed manufacturer is not considered a substitution, if the product complies with requirements.

7. Basis-of-Design Product: Where Specifications name a product, or refer to a product indicated on Drawings, and include a list of manufacturers, provide the specified or indicated product or a comparable product by one of the other named manufacturers. Drawings and Specifications may additionally indicate sizes, profiles, dimensions, and other characteristics that are based on the product named. Comply with requirements in "Comparable Products" Article for consideration of an unnamed product by one of the other named manufacturers.

    a. For approval of products by unnamed manufacturers, comply with requirements in Section 012500 "Substitution Procedures" for substitutions for convenience.

C. Visual Matching Specification: Where Specifications require the phrase "match Engineer's sample," provide a product that complies with requirements and matches Engineer's sample. Engineer's decision will be final on whether a proposed product matches.

1. If no product available within the specified category matches and complies with other specified requirements, comply with requirements in Section 012500 "Substitution Procedures" for proposal of product.

D. Visual Selection Specification: Where Specifications include the phrase "as selected by Engineer from manufacturer's full range" or a similar phrase, select a product that complies with requirements. Engineer will select color, gloss, pattern, density, or texture from manufacturer's product line that includes both standard and premium items.

2.2 COMPARABLE PRODUCTS

A. Conditions for Consideration of Comparable Products: Engineer will consider Contractor's request for comparable product when the following conditions are satisfied. If the following conditions are not satisfied, Engineer may return requests without action, except to record noncompliance with the following requirements:

1. Evidence that the proposed product does not require revisions to the Contract Documents, is consistent with the Contract Documents, will produce the indicated results, and is compatible with other portions of the Work.
2. Detailed comparison of significant qualities of proposed product with those of the named basis-of-design product. Significant product qualities include attributes, such as type, function, in-service performance and physical properties, weight, dimension, durability, visual characteristics, and other specific features and requirements.
3. Evidence that proposed product provides specified warranty.
4. List of similar installations for completed projects, with project names and addresses and names and addresses of Engineers and owners, if requested.
5. Samples, if requested.

B. Engineer's Action on Comparable Products Submittal: If necessary, Engineer will request additional information or documentation for evaluation, as specified in Section 013300 "Submittal Procedures."

1. Form of Approval of Submittal: As specified in Section 013300 "Submittal Procedures."
2. Use product specified if Engineer does not issue a decision on use of a comparable product request within time allocated.

C. Submittal Requirements, Two-Step Process: Approval by the Engineer of Contractor's request for use of comparable product is not intended to satisfy other submittal requirements. Comply with specified submittal requirements.

D. Submittal Requirements, Single-Step Process: When acceptable to Engineer, incorporate specified submittal requirements of individual Specification Section in combined submittal for comparable products. Approval by the Engineer of Contractor's request for use of comparable product and of individual submittal requirements will also satisfy other submittal requirements.

PART 3 - EXECUTION (Not Used)

END OF SECTION 01 60 00

SECTION 01 73 00

EXECUTION

PART 1 - GENERAL

1.1 SUMMARY

A. Section includes general administrative and procedural requirements governing execution of the Work, including, but not limited to, the following:

1. Construction layout.
2. Field engineering and surveying.
3. Installation of the Work.
4. Cutting and patching.
5. Progress cleaning.
6. Starting and adjusting.
7. Protection of installed construction.
8. Correction of the Work.

B. Related Requirements:

1. Section 011000 "Summary" for coordination of limits on use of Project site.
2. Section 013300 "Submittal Procedures" for submitting surveys.
3. Section 017700 "Closeout Procedures" for submitting final property survey with Project Record Documents, recording of Owner-accepted deviations from indicated lines and levels, replacing defective work, and final cleaning.
4. Section 024119 "Selective Demolition" for demolition and removal of selected portions of the building.
5. Section 078413 "Penetration Firestopping" for patching penetrations in fire-rated construction.

1.2 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of subsequent work.

B. Patching: Fitting and repair work required to restore construction to original conditions after installation of subsequent work.

1.3 PREINSTALLATION MEETINGS

A. Cutting and Patching Conference: Conduct conference at Project site.

1. Prior to commencing work requiring cutting and patching, review extent of cutting and patching anticipated and examine procedures for ensuring satisfactory result from cutting and patching work. Inform Engineer of scheduled meeting. Require representatives of each entity directly concerned with cutting and patching to attend, including the following:

a. Contractor's superintendent.
b. Trade supervisor responsible for cutting operations.
c. Trade supervisor(s) responsible for patching of each type of substrate.
d. Mechanical, electrical, and utilities subcontractors' supervisors, to the extent each trade is affected by cutting and patching operations.

2. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

B. Layout Conference: Conduct conference at Project site.

1. Prior to establishing layout of new and existing perimeter and structural column grid(s), review building location requirements. Review benchmark, control point, and layout and dimension requirements. Inform Engineer of scheduled meeting. Require representatives of each entity directly concerned with Project layout to attend, including the following:

a. Contractor's superintendent.
b. Contractor's personnel responsible for performing Project surveying and layout.

2. Review meanings and intent of dimensions, notes, terms, graphic symbols, and other layout information indicated on the Drawings.
3. Review requirements for including layouts on Shop Drawings and other submittals.
4. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.4 INFORMATIONAL SUBMITTALS

A. Cutting and Patching Plan: Submit plan describing procedures at least 10 days prior to the time cutting and patching will be performed. Include the following information:

1. Extent: Describe reason for and extent of each occurrence of cutting and patching.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building appearance and other significant visual elements.
3. Products: List products to be used for patching and firms or entities that will perform patching work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utilities and Mechanical and Electrical Systems: List services and systems that cutting and patching procedures will disturb or affect. List services and systems that will be relocated and those that will be temporarily out of service. Indicate length of time permanent services and systems will be disrupted.

a. Include description of provisions for temporary services and systems during interruption of permanent services and systems.

B. Landfill Receipts: Submit copy of receipts issued by a landfill facility, licensed to accept hazardous materials, for hazardous waste disposal.

1.5 QUALITY ASSURANCE

A. Cutting and Patching: Comply with requirements for and limitations on cutting and patching of construction elements.

1. Structural Elements: When cutting and patching structural elements, or when encountering the need for cutting and patching of elements whose structural function is not known, notify Engineer of locations and details of cutting and await directions from Engineer before proceeding. Shore, brace, and support structural elements during cutting and patching. Do not cut and patch structural elements in a manner that could change their load-carrying capacity or increase deflection.

2. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety.
3. Other Construction Elements: Do not cut and patch other construction elements or components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety.
4. Visual Elements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch exposed construction in a manner that would, in Engineer's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

B. Manufacturer's Installation Instructions: Obtain and maintain on-site manufacturer's written recommendations and instructions for installation of specified products and equipment.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Comply with requirements specified in other Sections.

1. For projects requiring compliance with sustainable design and construction practices and procedures, use products for patching that comply with sustainable design requirements.

B. In-Place Materials: Use materials for patching identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will provide a match acceptable to Engineer for the visual and functional performance of in-place materials. Use materials that are not considered hazardous.

C. Cleaning Agents: Use cleaning materials and agents recommended by the manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Existing Conditions: The existence and location of underground and other utilities and construction indicated as existing are not guaranteed. Before beginning sitework, investigate and verify the existence and location of underground utilities, mechanical and electrical systems, and other construction affecting the Work.

1. Before construction, verify the location and invert elevation at points of connection of sanitary sewer, storm sewer, gas service piping, and water-service piping; underground electrical services; and other utilities.
2. Furnish location data for work related to Project that must be performed by public utilities serving Project site.

B. Examination and Acceptance of Conditions: Before proceeding with each component of the Work, examine substrates, areas, and conditions, with Installer or Applicator present where indicated, for compliance with requirements for installation tolerances and other conditions affecting performance. Record observations.

1. Examine roughing-in for mechanical and electrical systems to verify actual locations of connections before equipment and fixture installation.
2. Examine walls, floors, and roofs for suitable conditions where products and systems are to be installed.
3. Verify compatibility with and suitability of substrates, including compatibility with existing finishes or primers.

C. Written Report: Where a written report listing conditions detrimental to performance of the Work is required by other Sections, include the following:

1. Description of the Work, including Specification Section number and paragraph, and Drawing sheet number and detail, where applicable.
2. List of detrimental conditions, including substrates.
3. List of unacceptable installation tolerances.
4. Recommended corrections.

D. Proceed with installation only after unsatisfactory conditions have been corrected. Proceeding with the Work indicates acceptance of surfaces and conditions.

3.2 PREPARATION

A. Existing Utility Information: Furnish information to local utility and/or Owner that is necessary to adjust, move, or relocate existing utility structures, utility poles, lines, services, or other utility appurtenances located in or affected by construction. Coordinate with authorities having jurisdiction.

B. Field Measurements: Take field measurements as required to fit the Work properly. Recheck measurements before installing each product. Where portions of the Work are indicated to fit to other construction, verify dimensions of other construction by field measurements before fabrication. Coordinate fabrication schedule with construction progress to avoid delaying the Work.

C. Space Requirements: Verify space requirements and dimensions of items shown diagrammatically on Drawings.

D. Review of Contract Documents and Field Conditions: Immediately on discovery of the need for clarification of the Contract Documents, submit a request for information to Engineer in accordance with requirements in Section 013100 "Project Management and Coordination."

3.3 CONSTRUCTION LAYOUT

A. Verification: Before proceeding to lay out the Work, verify layout information shown on Drawings, in relation to the property survey and existing benchmarks and existing conditions. If discrepancies are discovered, notify the Engineer promptly.

3.4 INSTALLATION

A. Locate the Work and components of the Work accurately, in correct alignment and elevation, as indicated.

1. Make vertical work plumb and make horizontal work level.
2. Where space is limited, install components to maximize space available for maintenance and ease of removal for replacement.
3. Conceal pipes, ducts, and wiring in finished areas unless otherwise indicated.
4. Maintain minimum headroom clearance of 96 inches in unoccupied spaces, unless otherwise indicated on Drawings.

B. Comply with manufacturer's written instructions and recommendations for installing products in applications indicated.

C. Install products at the time and under conditions that will ensure satisfactory results as judged by Engineer. Maintain conditions required for product performance until Substantial Completion.

D. Conduct construction operations, so no part of the Work is subjected to damaging operations or loading in excess of that expected during normal conditions of occupancy of type expected for Project.

E. Sequence the Work and allow adequate clearances to accommodate movement of construction items on-site and placement in permanent locations.

F. Tools and Equipment: Select tools or equipment that minimize production of excessive noise levels.

G. Templates: Obtain and distribute to the parties involved templates for Work specified to be factory prepared and field installed. Check Shop Drawings of other portions of the Work to confirm that adequate provisions are made for locating and installing products to comply with indicated requirements.

H. Attachment: Provide blocking and attachment plates and anchors and fasteners of adequate size and number to securely anchor each component in place, accurately located and aligned with other portions of the Work. Where size and type of attachments are not indicated, verify size and type required for load conditions with manufacturer.

1. Mounting Heights: Where mounting heights are not indicated, mount components at heights directed by Engineer.
2. Allow for building movement, including thermal expansion and contraction.
3. Coordinate installation of anchorages. Furnish setting drawings, templates, and directions for installing anchorages, including sleeves, concrete inserts, anchor bolts, and items with integral anchors, that are to be embedded in concrete or masonry. Deliver such items to Project site in time for installation.

I. Joints: Make joints of uniform width. Where joint locations in exposed Work are not indicated, arrange joints for the best visual effect, as judged by Engineer. Fit exposed connections together to form hairline joints.

3.5 CUTTING AND PATCHING

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during installation or cutting and patching operations, by methods and with materials so as not to void existing warranties.

C. Temporary Support: Provide temporary support of Work to be cut.

D. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

E. Adjacent Occupied Areas: Where interference with use of adjoining areas or interruption of free passage to adjoining areas is unavoidable, coordinate cutting and patching in accordance with requirements in Section 011000 "Summary."

F. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

G. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots neatly to minimum size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete and Masonry: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.
6. Proceed with patching after construction operations requiring cutting are complete.

H. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as practicable, as judged by Engineer. Provide materials and comply with installation requirements specified in other Sections, where applicable.

1. Patching and Painting shall be performed from “Corner to Corner” and “Wall to Wall” to ensure the patch and paint color is consistent with the entire wall or ceiling affected.
2. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate physical integrity of installation.
3. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

    a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
    b. Restore damaged pipe covering to its original condition.

4. Floors and Walls: Where walls or partitions that are removed extend one finished area into another, patch and repair floor and wall surfaces in the new space. Provide an even

surface of uniform finish, color, texture, and appearance. Remove in-place floor and wall coverings and replace with new materials, if necessary, to achieve uniform color and appearance.

a. Where patching occurs in a painted surface, prepare substrate and apply primer and intermediate paint coats appropriate for substrate over the patch, and apply final paint coat over entire unbroken surface containing the patch, corner to corner of wall and edge to edge of ceiling. Provide additional coats until patch blends with adjacent surfaces.

5. Ceilings: Patch, repair, or rehang in-place ceilings as necessary to provide an even-plane surface of uniform appearance.
6. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition and ensures thermal and moisture integrity of building enclosure.

I. Paint shall be Diamond Vogel Vantage Plus. Color shall match the existing conditions and be reviewed with the owner prior to application.

J. Cleaning: Clean areas and spaces where cutting and patching are performed. Remove paint, mortar, oils, putty, and similar materials from adjacent finished surfaces.

3.6 PROGRESS CLEANING

A. Clean Project site and work areas daily, including common areas. Enforce requirements strictly. Dispose of materials lawfully.

1. Comply with requirements in NFPA 241 for removal of combustible waste materials and debris.
2. Do not hold waste materials more than seven days during normal weather or three days if the temperature is expected to rise above 80 deg F.
3. Containerize hazardous and unsanitary waste materials separately from other waste. Mark containers appropriately and dispose of legally, according to regulations.

a. Use containers intended for holding waste materials of type to be stored.

4. Coordinate progress cleaning for joint-use areas where Contractor and other contractors are working concurrently.

B. Site: Maintain Project site free of waste materials and debris.

C. Work Areas: Clean areas where Work is in progress to the level of cleanliness necessary for proper execution of the Work.

1. Remove liquid spills promptly.
2. Where dust would impair proper execution of the Work, broom-clean or vacuum the entire work area, as appropriate.

D. Installed Work: Keep installed work clean. Clean installed surfaces according to written instructions of manufacturer or fabricator of product installed, using only cleaning materials specifically recommended. If specific cleaning materials are not recommended, use cleaning materials that are not hazardous to health or property and that will not damage exposed surfaces.

E. Concealed Spaces: Remove debris from concealed spaces before enclosing the space.

F. Exposed Surfaces: Clean exposed surfaces and protect as necessary to ensure freedom from damage and deterioration at time of Substantial Completion.

G. Waste Disposal: Do not bury or burn waste materials on-site. Do not wash waste materials down sewers or into waterways. Comply with waste disposal requirements in Section 017419 "Construction Waste Management and Disposal."

H. During handling and installation, clean and protect construction in progress and adjoining materials already in place. Apply protective covering where required to ensure protection from damage or deterioration at Substantial Completion.

I. Clean and provide maintenance on completed construction as frequently as necessary through the remainder of the construction period. Adjust and lubricate operable components to ensure operability without damaging effects.

J. Limiting Exposures: Supervise construction operations to ensure that no part of the construction, completed or in progress, is subject to harmful, dangerous, damaging, or otherwise deleterious exposure during the construction period.

3.7 STARTING AND ADJUSTING

A. Coordinate startup and adjusting of equipment and operating components with requirements in Section 019113 "General Commissioning Requirements."

B. Start equipment and operating components to confirm proper operation. Remove malfunctioning units, replace with new units, and retest.

C. Adjust equipment for proper operation. Adjust operating components for proper operation without binding.

D. Test each piece of equipment to verify proper operation. Test and adjust controls and safeties. Replace damaged and malfunctioning controls and equipment.

E. Manufacturer's Field Service: Comply with qualification requirements in Section 014000 "Quality Requirements."

3.8 PROTECTION OF INSTALLED CONSTRUCTION

A. Provide final protection and maintain conditions that ensure installed Work is without damage or deterioration at time of Substantial Completion.

B. Protection of Existing Items: Provide protection and ensure that existing items to remain undisturbed by construction are maintained in the condition that existed at commencement of the Work.

C. Comply with manufacturer's written instructions for temperature and relative humidity.

3.9 CORRECTION OF THE WORK

A. Repair or remove and replace damaged, defective, or nonconforming Work. Restore damaged substrates and finishes.

1. Repairing includes replacing defective parts, refinishing damaged surfaces, touching up with matching materials, and properly adjusting operating equipment.

B. Repair work previously completed and subsequently damaged during construction period. Repair to like-new condition.

C. Restore permanent facilities used during construction to their specified condition.

D. Remove and replace damaged surfaces that are exposed to view if surfaces cannot be repaired without visible evidence of repair.

E. Repair components that do not operate properly. Remove and replace operating components that cannot be repaired.

F. Remove and replace chipped, scratched, and broken glass or reflective surfaces.

END OF SECTION 01 73 00

SECTION 01 73 29

CUTTING AND PATCHING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes procedural requirements for cutting and patching.

B. Related Sections include the following:

1. Division 01 Section "Selective Structure Demolition" for demolition of selected portions of the building.

1.3 DEFINITIONS

A. Cutting: Removal of in-place construction necessary to permit installation or performance of other Work.

B. Patching: Fitting and repair work required to restore surfaces to original conditions after installation of other Work.

1.4 SUBMITTALS

A. Cutting and Patching Proposal: Submit a proposal describing procedures at least 10 days before the time cutting and patching will be performed, requesting approval to proceed. Include the following information:

1. Extent: Describe cutting and patching, show how they will be performed, and indicate why they cannot be avoided.
2. Changes to In-Place Construction: Describe anticipated results. Include changes to structural elements and operating components as well as changes in building's appearance and other significant visual elements.
3. Products: List products to be used and firms or entities that will perform the Work.
4. Dates: Indicate when cutting and patching will be performed.
5. Utility Services and Mechanical/Electrical Systems: List services/systems that cutting and patching procedures will disturb or affect. List services/systems that will be relocated and those that will be temporarily out of service. Indicate how long services/systems will be disrupted.
6. Structural Elements: Where cutting and patching involve adding reinforcement to structural elements, submit details and engineering calculations showing integration of reinforcement with original structure.
7. Architect's Approval: Obtain approval of cutting and patching proposal before cutting and patching. Approval does not waive the right to later require removal and replacement of unsatisfactory work.

1.5 QUALITY ASSURANCE

A. Structural Elements: Do not cut and patch structural elements in a manner that could change their load-carrying capacity or load-deflection ratio.

B. Operational Elements: Do not cut and patch operating elements and related components in a manner that results in reducing their capacity to perform as intended or that results in increased maintenance or decreased operational life or safety. Operating elements include the following:

1. Primary operational systems and equipment.
2. Mechanical systems piping.
3. Control systems.
4. Communication systems.
5. Conveying systems.
6. Electrical wiring systems.

C. Miscellaneous Elements: Do not cut and patch miscellaneous elements or related components in a manner that could change their load-carrying capacity, that results in reducing their capacity to perform as intended, or that results in increased maintenance or decreased operational life or safety. Miscellaneous elements include the following:

1. Water, moisture, or vapor barriers.
2. Membranes and flashings.
3. Exterior curtain-wall construction.
4. Equipment supports.
5. Piping, ductwork, vessels, and equipment.
6. Noise- and vibration-control elements and systems.

D. Visual Requirements: Do not cut and patch construction in a manner that results in visual evidence of cutting and patching. Do not cut and patch construction exposed on the exterior or in occupied spaces in a manner that would, in Architect's opinion, reduce the building's aesthetic qualities. Remove and replace construction that has been cut and patched in a visually unsatisfactory manner.

E. Cutting and Patching Conference: Before proceeding, meet at the Project site with parties involved in cutting and patching, including mechanical and electrical trades. Review areas of potential interference and conflict. Coordinate procedures and resolve potential conflicts before proceeding.

1.6 WARRANTY

A. Existing Warranties: Remove, replace, patch, and repair materials and surfaces cut or damaged during cutting and patching operations, by methods and with materials so as not to void existing warranties.

PART 2 - PRODUCTS

2.1 MATERIALS

A. General: Comply with requirements specified in other Sections.

B. In-Place Materials: Use materials identical to in-place materials. For exposed surfaces, use materials that visually match in-place adjacent surfaces to the fullest extent possible.

1. If identical materials are unavailable or cannot be used, use materials that, when installed, will match the visual and functional performance of in-place materials.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine surfaces to be cut and patched and conditions under which cutting and patching are to be performed.

1. Compatibility: Before patching, verify compatibility with and suitability of substrates, including compatibility with in-place finishes or primers.
2. Proceed with installation only after unsafe or unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Temporary Support: Provide temporary support of Work to be cut.

B. Protection: Protect in-place construction during cutting and patching to prevent damage. Provide protection from adverse weather conditions for portions of Project that might be exposed during cutting and patching operations.

C. Adjoining Areas: Avoid interference with use of adjoining areas or interruption of free passage to adjoining areas.

D. Existing Utility Services and Mechanical/Electrical Systems: Where existing services/systems are required to be removed, relocated, or abandoned, bypass such services/systems before cutting to minimize interruption to occupied areas.

3.3 PERFORMANCE

A. General: Employ skilled workers to perform cutting and patching. Proceed with cutting and patching at the earliest feasible time, and complete without delay.

1. Cut in-place construction to provide for installation of other components or performance of other construction, and subsequently patch as required to restore surfaces to their original condition.

B. Cutting: Cut in-place construction by sawing, drilling, breaking, chipping, grinding, and similar operations, including excavation, using methods least likely to damage elements retained or adjoining construction. If possible, review proposed procedures with original Installer; comply with original Installer's written recommendations.

1. In general, use hand or small power tools designed for sawing and grinding, not hammering and chopping. Cut holes and slots as small as possible, neatly to size required, and with minimum disturbance of adjacent surfaces. Temporarily cover openings when not in use.
2. Finished Surfaces: Cut or drill from the exposed or finished side into concealed surfaces.
3. Concrete: Cut using a cutting machine, such as an abrasive saw or a diamond-core drill.
4. Excavating and Backfilling: Comply with requirements in applicable Division 31 Sections where required by cutting and patching operations.
5. Mechanical and Electrical Services: Cut off pipe or conduit in walls or partitions to be removed. Cap, valve, or plug and seal the remaining portion of pipe or conduit to prevent entrance of moisture or other foreign matter after cutting.

6. Proceed with patching after construction operations requiring cutting are complete.

C. Patching: Patch construction by filling, repairing, refinishing, closing up, and similar operations following performance of other Work. Patch with durable seams that are as invisible as possible. Provide materials and comply with installation requirements specified in other Sections.

1. Inspection: Where feasible, test and inspect patched areas after completion to demonstrate integrity of installation.
2. Exposed Finishes: Restore exposed finishes of patched areas and extend finish restoration into retained adjoining construction in a manner that will eliminate evidence of patching and refinishing.

a. Clean piping, conduit, and similar features before applying paint or other finishing materials.
b. Restore damaged pipe covering to its original condition.

3. Exterior Building Enclosure: Patch components in a manner that restores enclosure to a weathertight condition.

D. Cleaning: Clean areas and spaces where cutting and patching are performed. Completely remove paint, mortar, oils, putty, and similar materials.

END OF SECTION 01 73 29

SECTION 01 74 19

CONSTRUCTION WASTE MANAGEMENT AND DISPOSAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for the following:

1. Salvaging nonhazardous demolition and construction waste.
2. Recycling nonhazardous demolition and construction waste.
3. Disposing of nonhazardous demolition and construction waste.

1.3 DEFINITIONS

A. Construction Waste: Building, structure, and site improvement materials and other solid waste resulting from construction, remodeling, renovation, or repair operations. Construction waste includes packaging.

B. Demolition Waste: Building, structure, and site improvement materials resulting from demolition operations.

C. Disposal: Removal of demolition or construction waste and subsequent salvage, sale, recycling, or deposit in landfill, incinerator acceptable to authorities having jurisdiction, or designated spoil areas on Owner’s property.

D. Recycle: Recovery of demolition or construction waste for subsequent processing in preparation for reuse.

E. Salvage: Recovery of demolition or construction waste and subsequent sale or reuse in another facility.

F. Salvage and Reuse: Recovery of demolition or construction waste and subsequent incorporation into the Work.

1.4 MATERIALS OWNERSHIP

A. Unless otherwise indicated, demolition and construction waste become property of Contractor.

B. Historic items, relics, antiques, and similar objects including, but not limited to, cornerstones and their contents, commemorative plaques and tablets, and other items of interest or value to Owner that may be uncovered during demolition remain the property of Owner.

1. Carefully salvage in a manner to prevent damage and promptly return to Owner.

1.5 QUALITY ASSURANCE

A. Regulatory Requirements: Comply with transportation and disposal regulations of authorities having jurisdiction.

PART 2 - PRODUCTS – Not used

PART 3 - EXECUTION

3.1 PLAN IMPLEMENTATION

A. General: Implement approved waste management plan. Provide handling, containers, storage, signage, transportation, and other items as required to implement waste management plan during the entire duration of the Contract.

B. Training: Train workers, subcontractors, and suppliers on proper waste management procedures, as appropriate for the Work.

C. Site Access and Temporary Controls: Conduct waste management operations to ensure minimum interference with roads, streets, walks, walkways, and other adjacent occupied and used facilities.

1. Designate and label specific areas on the Project site necessary for separating materials that are to be salvaged and recycled.

3.2 SALVAGING DEMOLITION WASTE

A. Comply with requirements in Section 024116 "Structure Demolition" for salvaging demolition waste.

B. Salvaged Items for Reuse in the Work: Salvage items for reuse and handle as follows:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers with label indicating elements, date of removal, quantity, and location where removed.
3. Store items in a secure area until installation.
4. Protect items from damage during transport and storage.
5. Install salvaged items to comply with installation requirements for new materials and equipment. Provide connections, supports, and miscellaneous materials necessary to make items functional for use indicated.

C. Salvaged Items for Sale and Donation: Not permitted on Project site.

D. Salvaged Items for Owner's Use: Salvage items for Owner's use and handle as follows:

1. Clean salvaged items.
2. Pack or crate items after cleaning. Identify contents of containers with label indicating elements, date of removal, quantity, and location where removed.
3. Store items in a secure area until delivery to Owner.
4. Transport items to Owner's storage area designated by Owner.
5. Protect items from damage during transport and storage.

E. Doors and Hardware: Brace open end of door frames. Except for removing door closers, leave door hardware attached to doors.

F. Equipment: Drain tanks, piping, and fixtures. Seal openings with caps or plugs. Protect equipment from exposure to weather.

G. Plumbing Fixtures: Separate by type and size.

H. Lighting Fixtures: Separate lamps by type and protect from breakage.

I. Electrical Devices: Separate switches, receptacles, switchgear, transformers, meters, panelboards, circuit breakers, and other devices by type.

3.3 RECYCLING DEMOLITION AND CONSTRUCTION WASTE, GENERAL

A. General: Recycle paper and beverage containers used by on-site workers.

B. Recycling Incentives: Revenues, savings, rebates, tax credits, and other incentives received for recycling waste materials shall accrue to the Owner.

C. Preparation of Waste: Prepare and maintain recyclable waste materials according to recycling or reuse facility requirements. Maintain materials free of dirt, adhesives, solvents, petroleum contamination, and other substances deleterious to the recycling process.

D. Procedures: Separate recyclable waste from other waste materials, trash, and debris. Separate recyclable waste by type at Project site to the maximum extent practical according to approved construction waste management plan.

1. Provide appropriately marked containers or bins for controlling recyclable waste until removed from Project site. Include a list of acceptable and unacceptable materials at each container and bin.

    a. Inspect containers and bins for contamination and remove contaminated materials if found.

2. Stockpile processed materials on-site without intermixing with other materials. Place, grade, and shape stockpiles to drain surface water. Cover to prevent windblown dust.
3. Stockpile materials away from construction area. Do not store within drip line of remaining trees.
4. Store components off the ground and protect from the weather.
5. Remove recyclable waste from Owner's property and transport to recycling receiver or processor as often as required to prevent overfilling bins.

3.4 RECYCLING DEMOLITION WASTE

A. Wood Materials: Sort and stack members according to size, type, and length. Separate lumber, engineered wood products, panel products, and treated wood materials.

B. Metals: Separate metals by type.

1. Structural Steel: Stack members according to size, type of member, and length.
2. Remove and dispose of bolts, nuts, washers, and other rough hardware.

C. Gypsum Board: Stack large clean pieces on wood pallets or in container and store in a dry location. Remove edge trim and sort with other metals. Remove and dispose of fasteners.

D. Acoustical Ceiling Panels and Tile: Stack large clean pieces on wood pallets and store in a dry location.

E. Metal Suspension System: Separate metal members, including trim and other metals from acoustical panels and tile, and sort with other metals.

F. Carpet and Pad: Roll large pieces tightly after removing debris, trash, adhesive, and tack strips.

1. Store clean, dry carpet and pad in a closed container or trailer provided by carpet reclamation agency or carpet recycler.

G. Carpet Tile: Remove debris, trash, and adhesive.

1. Stack tile on pallet and store clean, dry carpet in a closed container or trailer provided by carpet reclamation agency or carpet recycler.

H. Piping: Reduce piping to straight lengths and store by material and size. Separate supports, hangers, valves, sprinklers, and other components by material and size.

I. Conduit: Reduce conduit to straight lengths and store by material and size.

J. Lamps: Separate lamps by type and store according to requirements in 40 CFR 273.

3.5 RECYCLING CONSTRUCTION WASTE

A. Packaging:

1. Cardboard and Boxes: Break down packaging into flat sheets. Bundle and store in a dry location.
2. Polystyrene Packaging: Separate and bag materials.
3. Pallets: As much as possible, require deliveries using pallets to remove pallets from Project site. For pallets that remain on-site, break down pallets into component wood pieces and comply with requirements for recycling wood.
4. Crates: Break down crates into component wood pieces and comply with requirements for recycling wood.

B. Wood Materials:

1. Clean Cut-Offs of Lumber: Grind or chip into small pieces.
2. Clean Sawdust: Bag sawdust that does not contain painted or treated wood.

C. Gypsum Board: Stack large clean pieces on wood pallets or in container and store in a dry location.

1. Clean Gypsum Board: Grind scraps of clean gypsum board using small mobile chipper or hammer mill. Screen out paper after grinding.

D. Paint: Seal containers and store by type.

3.6 DISPOSAL OF WASTE

A. General: Except for items or materials to be salvaged or recycled, remove waste materials from Project site and legally dispose of them in a landfill or incinerator acceptable to authorities having jurisdiction.

1. Except as otherwise specified, do not allow waste materials that are to be disposed of to accumulate on-site.
2. Remove and transport debris in a manner that will prevent spillage on adjacent surfaces and areas.

B. General: Except for items or materials to be salvaged or recycled, remove waste materials, and legally dispose of at designated spoil areas on Owner’s property.

C. Burning: Do not burn waste materials.

D. Burning: Burning of waste materials is permitted only at designated areas on Owner's property, provided required permits are obtained. Provide full-time monitoring for burning materials until fires are extinguished.

END OF SECTION 01 74 19

SECTION 01 77 00

CLOSEOUT PROCEDURES

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for Contract closeout, including, but not limited to, the following:

1. Substantial Completion procedures.
2. Final completion procedures.
3. Warranties.
4. Final cleaning.

B. Related Requirements:

1. Section 013233 "Photographic Documentation" for submitting Final Completion construction photographic documentation.
2. Section 017823 "Operation and Maintenance Data" for additional operation and maintenance manual requirements.
3. Section 017839 "Project Record Documents" for submitting Record Drawings, Record Specifications, and Record Product Data.
4. Section 017900 "Demonstration and Training" for requirements to train the Owner's maintenance personnel to adjust, operate, and maintain products, equipment, and systems.

1.3 DEFINITIONS

A. List of Incomplete Items: Contractor-prepared list of items to be completed or corrected, prepared for the Engineer's use prior to Engineer's inspection, to determine if the Work is substantially complete.

1.4 ACTION SUBMITTALS

A. Product Data: For each type of cleaning agent.

B. Contractor's List of Incomplete Items: Initial submittal at Substantial Completion.

C. Certified List of Incomplete Items: Final submittal at Final Completion.

1.5 CLOSEOUT SUBMITTALS

A. Certificates of Release: From authorities having jurisdiction.

B. Certificate of Insurance: For continuing coverage.

C. Field Report: For pest-control inspection.

1.6 MAINTENANCE MATERIAL SUBMITTALS

A. Schedule of Maintenance Material Items: For maintenance material submittal items required by other Sections.

1.7 SUBSTANTIAL COMPLETION PROCEDURES

A. Contractor's List of Incomplete Items: Prepare and submit a list of items to be completed and corrected (Contractor's "punch list"), indicating the value of each item on the list and reasons why the Work is incomplete.

B. Submittals Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Certificates of Release: Obtain and submit releases from authorities having jurisdiction, permitting Owner unrestricted use of the Work and access to services and utilities. Include occupancy permits, operating certificates, and similar releases.
2. Submit closeout submittals specified in other Division 01 Sections, including Project Record Documents, operation and maintenance manuals, damage or settlement surveys, property surveys, and similar final record information.
3. Submit closeout submittals specified in individual Sections, including specific warranties, workmanship bonds, maintenance service agreements, final certifications, and similar documents.
4. Submit maintenance material submittals specified in individual Sections, including tools, spare parts, extra materials, and similar items, and deliver to location designated by Engineer Label with manufacturer's name and model number.

    a. Schedule of Maintenance Material Items: Prepare and submit schedule of maintenance material submittal items, including name and quantity of each item and name and number of related Specification Section. Obtain Owner's signature for receipt of submittals.

5. Submit testing, adjusting, and balancing records.
6. Submit sustainable design submittals not previously submitted.
7. Submit changeover information related to Owner's occupancy, use, operation, and maintenance.

C. Procedures Prior to Substantial Completion: Complete the following a minimum of 10 days prior to requesting inspection for determining date of Substantial Completion. List items below that are incomplete at time of request.

1. Advise Owner of pending insurance changeover requirements.
2. Make final changeover of permanent locks and deliver keys to Owner. Advise Owner's personnel of changeover in security provisions.
3. Complete startup and testing of systems and equipment.
4. Perform preventive maintenance on equipment used prior to Substantial Completion.
5. Instruct Owner's personnel in operation, adjustment, and maintenance of products, equipment, and systems. Submit demonstration and training video recordings specified in Section 017900 "Demonstration and Training."
6. Advise Owner of changeover in utility services.
7. Participate with Owner in conducting inspection and walkthrough with local emergency responders.
8. Terminate and remove temporary facilities from Project site, along with mockups, construction tools, and similar elements.

9. Complete final cleaning requirements.
10. Touch up paint and otherwise repair and restore marred exposed finishes to eliminate visual defects.

D. Inspection: Submit a written request for inspection to determine Substantial Completion a minimum of **10** days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, the Engineer will either proceed with inspection or notify the Contractor of unfulfilled requirements. Engineer will prepare the Certificate of Substantial Completion after inspection or will notify Contractor of items, either on Contractor's list or additional items identified by Engineer, that must be completed or corrected before certificate will be issued.

1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.
2. Results of completed inspection will form the basis of requirements for Final Completion.

1.8 FINAL COMPLETION PROCEDURES

A. Submittals Prior to Final Completion: Before requesting final inspection for determining Final Completion, complete the following:

1. Submit a final Application for Payment in accordance with Section 012900 "Payment Procedures."
2. Certified List of Incomplete Items: Submit certified copy of Engineer's Substantial Completion inspection list of items to be completed or corrected (punch list), endorsed and dated by Engineer. Certified copy of the list shall state that each item has been completed or otherwise resolved for acceptance.
3. Certificate of Insurance: Submit evidence of final, continuing insurance coverage complying with insurance requirements.
4. Submit pest-control final inspection report.
5. Submit Final Completion photographic documentation.

B. Inspection: Submit a written request for final inspection to determine acceptance a minimum of 10 days prior to date the Work will be completed and ready for final inspection and tests. On receipt of request, the Engineer will either proceed with inspection or notify the Contractor of unfulfilled requirements. The engineer will prepare a final Certificate for Payment after inspection or will notify the Contractor of construction that must be completed or corrected before certificate will be issued.

1. Request reinspection when the Work identified in previous inspections as incomplete is completed or corrected.

1.9 LIST OF INCOMPLETE ITEMS

A. Organization of List: Include name and identification of each space and area affected by construction operations for incomplete items and items needing correction including, if necessary, areas disturbed by Contractor that are outside the limits of construction.

1. Organize a list of spaces in sequential order, listed by room or space number.
2. Organize items applying to each space by major element, including categories for ceilings, individual walls, floors, equipment, and building systems.
3. Include the following information at the top of each page:

    a. Project name.
    b. Date.

c. Name of Engineer
d. Name of Contractor.
e. Page number.

4. Submit list of incomplete items in the following format:

a. PDF Electronic File: Engineer will return annotated file.
b. Web-Based Project Software Upload: Utilize software feature for creating and updating list of incomplete items (punch list).

1.10 SUBMITTAL OF PROJECT WARRANTIES

A. Time of Submittal: Submit written warranties on request of Engineer for designated portions of the Work where warranties are indicated to commence on dates other than date of Substantial Completion, or when delay in submittal of warranties might limit Owner's rights under warranty.

B. Partial Occupancy: Submit properly executed warranties within **15** days of completion of designated portions of the Work that are completed and occupied or used by Owner during construction period by separate agreement with Contractor.

C. Organize warranty documents into an orderly sequence based on the table of contents of Project Manual.

D. Warranty Electronic File: Provide warranties and bonds in PDF format. Assemble complete warranty and bond submittal package into a single electronic PDF file with bookmarks enabling navigation to each item. Provide bookmarked table of contents at beginning of document.

1. Submit on digital media acceptable to Engineer.

E. Provide additional copies of each warranty to include in the operation and maintenance manuals.

PART 2 - PRODUCTS

2.1 MATERIALS

A. Cleaning Agents: Use cleaning materials and agents recommended by the manufacturer or fabricator of the surface to be cleaned. Do not use cleaning agents that are potentially hazardous to health or property or that might damage finished surfaces.

1. Use cleaning products that comply with Green Seal's GS-37, or if GS-37 is not applicable, use products that comply with the California Code of Regulations maximum allowable VOC levels.

PART 3 - EXECUTION

3.1 FINAL CLEANING

A. General: Perform final cleaning. Conduct cleaning and waste-removal operations to comply with local laws and ordinances and Federal and local environmental and antipollution regulations.

B. Cleaning: Employ experienced workers or professional cleaners for final cleaning. Clean each surface or unit to the condition expected in an average commercial building cleaning and maintenance program. Comply with manufacturer's written instructions.

1. Complete the following cleaning operations before requesting inspection for certification of Substantial Completion for entire Project or for a designated portion of Project:

    a. Clean Project site of rubbish, waste material, litter, and other foreign substances.
    b. Sweep paved areas broom clean. Remove petrochemical spills, stains, and other foreign deposits.
    c. Remove tools, construction equipment, machinery, and surplus material from Project site.
    d. Clean exposed exterior and interior hard-surfaced finishes to a dirt-free condition, free of stains, films, and similar foreign substances. Avoid disturbing natural weathering of exterior surfaces. Restore reflective surfaces to their original condition.
    e. Remove debris and surface dust from limited-access spaces, including roofs, plenums, shafts, trenches, equipment vaults, manholes, attics, and similar spaces.
    f. Clean flooring, removing debris, dirt, and staining; clean according to manufacturer's recommendations.
    g. Vacuum and mop concrete.
    h. Vacuum carpet and similar soft surfaces, removing debris and excess nap; clean according to manufacturer's recommendations if visible soil or stains remain.
    i. Clean transparent materials, including mirrors and glass in doors and windows. Remove glazing compounds and other noticeable, vision-obscuring materials. Polish mirrors and glass, taking care not to scratch surfaces.
    j. Remove labels that are not permanent.
    k. Wipe surfaces of mechanical and electrical equipment**,** elevator equipment, and similar equipment. Remove excess lubrication, paint and mortar droppings, and other foreign substances.
    l. Clean plumbing fixtures to a sanitary condition, free of stains, including stains resulting from water exposure.
    m. Replace disposable air filters and clean permanent air filters. Clean exposed surfaces of diffusers, registers, and grills.
    n. Clean ducts, blowers, and coils.
    o. Clean luminaires, lamps, globes, and reflectors to function with full efficiency.
    p. Clean strainers.
    q. Leave Project clean and ready for occupancy.

C. Construction Waste Disposal: Comply with waste-disposal requirements in Section 017419 "Construction Waste Management and Disposal."

3.2 REPAIR OF THE WORK

A. Complete repair and restoration operations required by Section 017300 "Execution" before requesting inspection for determination of Substantial Completion.

END OF SECTION 01 77 00

SECTION 01 78 23

OPERATION AND MAINTENANCE DATA

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes administrative and procedural requirements for preparing operation and maintenance manuals, including the following:

1. Operation and maintenance documentation directory.
2. Emergency manuals.
3. Operation manuals for systems, subsystems, and equipment.
4. Maintenance manuals for the care and maintenance of systems and equipment.

B. Related Sections include the following:

1. Division 01 Section "Multiple Contract Summary" for coordinating operation and maintenance manuals covering the Work of multiple contracts.
2. Division 01 Section "Submittal Procedures" for submitting copies of submittals for operation and maintenance manuals.
3. Division 01 Section "Closeout Procedures" for submitting operation and maintenance manuals.
4. Division 01 Section "Project Record Documents" for preparing Record Drawings for operation and maintenance manuals.

1.3 DEFINITIONS

A. System: An organized collection of parts, equipment, or subsystems united by regular interaction.

B. Subsystem: A portion of a system with characteristics similar to a system.

1.4 SUBMITTALS

A. Initial Submittal: Submit electronic draft copies of each manual at least 15 days before requesting inspection for Substantial Completion. Include a complete operation and maintenance directory. The architect will return one copy of draft and mark whether general scope and content of manual are acceptable.

B. Final Submittal: Submit an electronic copy of each manual in final form at least 15 days before final inspection. The architect will return copy with comments within 15 days after final inspection.

1. Correct or modify each manual to comply with Architect's comments. Submit electronic copies of each corrected manual within 15 days of receipt of Architect's comments.

1.5 COORDINATION

A. Where operation and maintenance documentation include information on installations by more than one factory-authorized service representative, assemble and coordinate information furnished by representatives and prepare manuals.

PART 2 - PRODUCTS

2.1 OPERATION AND MAINTENANCE DOCUMENTATION DIRECTORY

A. Organization: Include a section in the directory for each of the following:

1. List of documents.
2. List of systems.
3. List of equipment.
4. Table of contents.

B. List of Systems and Subsystems: List systems alphabetically. Include references to operation and maintenance manuals that contain information about each system.

C. List of Equipment: List equipment for each system, organized alphabetically by system. For pieces of equipment not part of system, list alphabetically in separate list.

D. Tables of Contents: Include a table of contents for each emergency, operation, and maintenance manual.

E. Identification: In the documentation directory and in each operation and maintenance manual, identify each system, subsystem, and piece of equipment with same designation used in the Contract Documents. If no designation exists, assign a designation according to ASHRAE Guideline 4, "Preparation of Operating and Maintenance Documentation for Building Systems."

2.2 MANUALS, GENERAL

A. Organization: Unless otherwise indicated, organize each manual into a separate section for each system and subsystem, and a separate section for each piece of equipment not part of a system. Each manual shall contain the following materials, in the order listed:

1. Title page.
2. Table of contents.
3. Manual contents.

B. Title Page: Enclose title page in transparent plastic sleeve. Include the following information:

1. Subject matter included in manual.
2. Name and address of Project.
3. Name and address of Owner.
4. Date of submittal.
5. Name, address, and telephone number of Contractor.
6. Name and address of Architect.
7. Cross-reference to related systems in other operation and maintenance manuals.

C. Table of Contents: List each product included in manual, identified by product name, indexed to the content of the volume, and cross-referenced to Specification Section number in Project Manual.

1. If operation or maintenance documentation requires more than one volume to accommodate data, include a comprehensive table of contents for all volumes in each volume of the set.

D. Manual Contents: Organize into sets of manageable size. Arrange contents alphabetically by system, subsystem, and equipment. If possible, assemble instructions for subsystems, equipment, and components of one system into a single binder.

2.3 OPERATION MANUALS

A. Content: In addition to requirements in this Section, include operation data required in individual Specification Sections and the following information:

1. System, subsystem, and equipment descriptions.
2. Performance and design criteria if Contractor is delegated design responsibility.
3. Operating standards.
4. Operating procedures.
5. Operating logs.
6. Wiring diagrams.
7. Control diagrams.
8. Piped system diagrams.
9. Precautions against improper use.
10. License requirements including inspection and renewal dates.

B. Descriptions: Include the following:

1. Product name and model number.
2. Manufacturer's name.
3. Equipment identification with serial number of each component.
4. Equipment function.
5. Operating characteristics.
6. Limiting conditions.
7. Performance curves.
8. Engineering data and tests.
9. Complete nomenclature and number of replacement parts.

C. Operating Procedures: Include the following, as applicable:

1. Startup procedures.
2. Equipment or system break-in procedures.
3. Routine and normal operating instructions.
4. Regulation and control procedures.
5. Instructions on stopping.
6. Normal shutdown instructions.
7. Seasonal and weekend operating instructions.
8. Required sequences for electric or electronic systems.
9. Special operating instructions and procedures.

D. Systems and Equipment Controls: Describe the sequence of operation, and diagram controls as installed.

E. Piped Systems: Diagram piping as installed and identify color-coding where required for identification.

2.4 PRODUCT MAINTENANCE MANUAL

A. Content: Organize manual into a separate section for each product, material, and finish. Include source information, product information, maintenance procedures, repair materials and sources, and warranties and bonds, as described below.

B. Source Information: List each product included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual.

C. Product Information: Include the following, as applicable:

1. Product name and model number.
2. Manufacturer's name.
3. Color, pattern, and texture.
4. Material and chemical composition.
5. Reordering information for specially manufactured products.

D. Maintenance Procedures: Include manufacturer's written recommendations and the following:

1. Inspection procedures.
2. Types of cleaning agents to be used and methods of cleaning.
3. List of cleaning agents and methods of cleaning detrimental to product.
4. Schedule for routine cleaning and maintenance.
5. Repair instructions.

E. Repair Materials and Sources: Include lists of materials and local sources of materials and related services.

F. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

2.5 SYSTEMS AND EQUIPMENT MAINTENANCE MANUAL

A. Content: For each system, subsystem, and piece of equipment not part of a system, include source information, manufacturers' maintenance documentation, maintenance procedures, maintenance and service schedules, spare parts list and source information, maintenance service contracts, and warranty and bond information, as described below.

B. Source Information: List each system, subsystem, and piece of equipment included in manual, identified by product name and arranged to match manual's table of contents. For each product, list name, address, and telephone number of Installer or supplier and maintenance service agent, and cross-reference Specification Section number and title in Project Manual.

C. Manufacturers' Maintenance Documentation: Manufacturers' maintenance documentation including the following information for each component part or piece of equipment:

1. Standard printed maintenance instructions and bulletins.
2. Drawings, diagrams, and instructions required for maintenance, including disassembly and component removal, replacement, and assembly.
3. Identification and nomenclature of parts and components.
4. List of items recommended to be stocked as spare parts.

D. Maintenance Procedures: Include the following information and items that detail essential maintenance procedures:

1. Test and inspection instructions.
2. Troubleshooting guide.
3. Precautions against improper maintenance.
4. Disassembly; component removal, repair, and replacement; and reassembly instructions.
5. Aligning, adjusting, and checking instructions.
6. Demonstration and training videotape, if available.

E. Maintenance and Service Schedules: Include service and lubrication requirements, list of required lubricants for equipment, and separate schedules for preventive and routine maintenance and service with standard time allotment.

1. Scheduled Maintenance and Service: Tabulate actions for daily, weekly, monthly, quarterly, semiannual, and annual frequencies.
2. Maintenance and Service Record: Include manufacturers' forms for recording maintenance.

F. Spare Parts List and Source Information: Include lists of replacement and repair parts, with parts identified and cross-referenced to manufacturers' maintenance documentation and local sources of maintenance materials and related services.

G. Maintenance Service Contracts: Include copies of maintenance agreements with the name and telephone number of service agent.

H. Warranties and Bonds: Include copies of warranties and bonds and lists of circumstances and conditions that would affect validity of warranties or bonds.

1. Include procedures to follow and required notifications for warranty claims.

PART 3 - EXECUTION

3.1 MANUAL PREPARATION

A. Operation and Maintenance Documentation Directory: Prepare a separate manual that provides an organized reference to emergency, operation, and maintenance manuals.

B. Emergency Manual: Assemble a complete set of emergency information indicating procedures for use by emergency personnel and by Owner's operating personnel for types of emergencies indicated.

C. Product Maintenance Manual: Assemble a complete set of maintenance data indicating care and maintenance of each product, material, and finish incorporated into the Work.

D. Operation and Maintenance Manuals: Assemble a complete set of operation and maintenance data indicating operation and maintenance of each system, subsystem, and piece of equipment not part of a system.

1. Engage a factory-authorized service representative to assemble and prepare information for each system, subsystem, and piece of equipment not part of a system.
2. Prepare a separate manual for each system and subsystem, in the form of an instructional manual for use by Owner's operating personnel.

E. Manufacturers' Data: Where manuals contain manufacturers' standard printed data, include only sheets pertinent to product or component installed. Mark each sheet to identify each product or component incorporated into the Work. If data include more than one item in a tabular format, identify each item using appropriate references from the Contract Documents. Identify data applicable to the Work and delete references to information not applicable.

1. Prepare supplementary text if manufacturers' standard printed data are not available and where the information is necessary for proper operation and maintenance of equipment or systems.

F. Drawings: Prepare drawings supplementing manufacturers' printed data to illustrate the relationship of component parts of equipment and systems and to illustrate control sequence and flow diagrams. Coordinate these drawings with information contained in Record Drawings to ensure correct illustration of completed installation.

1. Do not use original Project Record Documents as part of operation and maintenance manuals.
2. Comply with requirements of newly prepared Record Drawings in Division 01 Section "Project Record Documents."

G. Comply with Division 01 Section "Closeout Procedures" for schedule for submitting operation and maintenance documentation.

END OF SECTION 01 78 23

SECTION 01 78 39

PROJECT RECORD DOCUMENTS

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes administrative and procedural requirements for Project Record Documents, including the following:

1. Record Drawings.
2. Record Specifications.
3. Record Product Data.

B. Related Sections include the following:

1. Division 01 Section "Multiple Contract Summary" for coordinating Project Record Documents covering the Work of multiple contracts.
2. Division 01 Section "Closeout Procedures" for general closeout procedures.
3. Division 01 Section "Operation and Maintenance Data" for operation and maintenance manual requirements.

1.3 SUBMITTALS

A. Record Drawings: Comply with the following:

1. Submit set of marked-up Record Prints.
2. Submit copies of Record Drawings

B. Record Specifications: Submit one copy of Project's Specifications, including addenda and contract modifications.

C. Record Product Data: Submit one copy of each Product Data submittal.

1. Where Record Product Data is required as part of operation and maintenance manuals, submit marked-up Product Data as an insert in manual instead of submittal as Record Product Data.

PART 2 - PRODUCTS

2.1 RECORD DRAWINGS

A. Record Prints: Maintain one set of blue- or black-line white prints of the Contract Drawings and Shop Drawings.

1. Preparation: Mark Record Prints to show the actual installation where installation varies from that shown originally. Require individual or entity who obtained record data, whether individual or entity is Installer, subcontractor, or similar entity, to prepare the marked-up Record Prints.

a. Give particular attention to information on concealed elements that would be difficult to identify or measure and record later.
b. Accurately record information in an understandable drawing technique.
c. Record data as soon as possible after obtaining it. Record and check the markup before enclosing concealed installations.

2. Content: Types of items requiring marking include, but are not limited to, the following:

a. Dimensional changes to Drawings.
b. Revisions to details shown on Drawings.
c. Depths of foundations below first floor.
d. Locations and depths of underground utilities.
e. Revisions to routing of piping and conduits.
f. Revisions to electrical circuitry.
g. Actual equipment locations.
h. Duct size and routing.
i. Locations of concealed internal utilities.
j. Changes made by Change Order or Construction Change Directive.
k. Changes made following Engineer's written orders.
l. Details not on the original Contract Drawings.
m. Field records for variable and concealed conditions.
n. Record information on the Work that is shown only schematically.

3. Mark the Contract Drawings or Shop Drawings, whichever is most capable of showing actual physical conditions, completely and accurately. If Shop Drawings are marked, show cross-reference on the Contract Drawings.

4. Mark record sets with erasable, red-colored pencil. Use other colors to distinguish between changes for different categories of the Work at same location.

5. Mark important additional information that was either shown schematically or omitted from original Drawings.

6. Note Construction Change Directive numbers, alternate numbers, Change Order numbers, and similar identification, where applicable.

B. Record CAD Drawings: Immediately before inspection for Certificate of Substantial Completion, review marked-up Record Prints with Engineer. When authorized, prepare a full set of corrected CAD Drawings of the Contract Drawings, as follows:

1. Format: Same CAD program, version, and operating system as the original Contract Drawings.
2. Format: DWG, operating in Microsoft Windows operating system.
3. Incorporate changes and additional information previously marked on Record Prints. Delete, redraw, and add details and notations where applicable.
4. Refer instances of uncertainty to Engineer for resolution.
5. Engineer will furnish Contractor one set of CAD Drawings of the Contract Drawings for use in recording information.

a. Engineer makes no representations as to the accuracy or completeness of CAD Drawings as they relate to the Contract Drawings.

C. Newly Prepared Record Drawings: Prepare new Drawings instead of preparing Record Drawings where Engineer determines that neither the original Contract Drawings nor Shop Drawings are suitable to show actual installation.

1. New Drawings may be required when a Change Order is issued as a result of accepting an alternate, substitution, or other modification.
2. Consult Engineer for proper scale and scope of detailing and notations required to record the actual physical installation and its relation to other construction. Integrate newly prepared Record Drawings into Record Drawing sets; comply with procedures for formatting, organizing, copying, binding, and submitting.

D. Format: Identify and date each Record Drawing; include the designation "PROJECT RECORD DRAWING" in a prominent location.

1. Record Prints: Organize Record Prints and newly prepared Record Drawings into manageable sets. Bind each set with durable paper cover sheets. Include identification on cover sheets.
2. Record Transparencies: Organize into unbound sets matching Record Prints. Place transparencies in durable tube-type drawing containers with end caps. Mark the end cap of each container with identification. If container does not include a complete set, identify Drawings included.
3. Record CAD Drawings: Organize CAD information into separate electronic files that correspond to each sheet of the Contract Drawings. Name each file with the sheet identification. Include identification in each CAD file.
4. Identification: As follows:

    a. Project name.
    b. Date.
    c. Designation "PROJECT RECORD DRAWINGS."
    d. Name of Engineer
    e. Name of Contractor.

2.2 RECORD SPECIFICATIONS

A. Preparation: Mark Specifications to indicate the actual product installation where installation varies from that indicated in Specifications, addenda, and contract modifications.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Mark copy with the proprietary name and model number of products, materials, and equipment furnished, including substitutions and product options selected.
3. Record the name of manufacturer, supplier, Installer, and other information necessary to provide a record of selections made.
4. For each principal product, indicate whether Record Product Data has been submitted in operation and maintenance manuals instead of submitted as Record Product Data.
5. Note related Change Orders and Record Drawings where applicable.

2.3 RECORD PRODUCT DATA

A. Preparation: Mark Product Data to indicate the actual product installation where installation varies substantially from that indicated in Product Data submittal.

1. Give particular attention to information on concealed products and installations that cannot be readily identified and recorded later.
2. Include significant changes in the product delivered to the Project site and changes in manufacturer's written instructions for installation.
3. Note related Change Orders and Record Drawings where applicable.

2.4 MISCELLANEOUS RECORD SUBMITTALS

A. Assemble miscellaneous records required by other Specification Sections for miscellaneous record keeping and submittal in connection with actual performance of the Work. Bind or file miscellaneous records and identify each, ready for continued use and reference.

PART 3 - EXECUTION

3.1 RECORDING AND MAINTENANCE

A. Recording: Maintain one copy of each submittal during the construction period for Project Record Document purposes. Post changes and modifications to Project Record Documents as they occur; do not wait until the end of Project.

B. Maintenance of Record Documents and Samples: Store Record Documents and Samples in the field office apart from the Contract Documents used for construction. Do not use Project Record Documents for construction purposes. Maintain Record Documents in good order and in a clean, dry, legible condition, protected from deterioration and loss. Provide access to Project Record Documents for Engineer's reference during normal working hours.

END OF SECTION 01 78 39

SECTION 01 79 00

DEMONSTRATION AND TRAINING

PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and other Division 01 Specification Sections, apply to this Section.

1.2 SUMMARY

A. Section includes administrative and procedural requirements for instructing Owner's personnel, including the following:

1. Instruction in operation and maintenance of systems, subsystems, and equipment.
2. Demonstration and training video recordings.

1.3 INFORMATIONAL SUBMITTALS

A. Instruction Program: Submit outline of instructional program for demonstration and training, including a list of training modules and a schedule of proposed dates, times, length of instruction time, and instructors' names for each training module. Include learning objective and outline for each training module.

1. Indicate proposed training modules using manufacturer-produced demonstration and training video recordings for systems, equipment, and products in lieu of video recording of live instructional module.

B. Qualification Data: For facilitator**.**
C. Attendance Record: For each training module, submit a list of participants and length of instruction time.
D. Evaluations: For each participant and for each training module, submit results and documentation of performance-based test.

1.4 CLOSEOUT SUBMITTALS

A. Demonstration and Training Video Recordings: Submit two copies within seven days of the end of each training module.

1. Identification: On each copy, provide an applied label with the following information:

a. Name of Project.
b. Name and address of videographer.
c. Name of Engineer.
d. Name of Contractor.
e. Date of video recording.

2. Transcript: Prepared and bound in format matching operation and maintenance manuals. Mark appropriate identification on front and spine of each binder. Include a cover sheet with the same label information as the corresponding video recording. Include name of Project and date of video recording on each page.
3. Transcript: Prepared in PDF electronic format. Include a cover sheet with the same label information as the corresponding video recording and a table of contents with links to

corresponding training components. Include name of Project and date of video recording on each page.

4. At completion of training, submit complete training manual(s) for Owner's use prepared in same PDF file format required for operation and maintenance manuals specified in Section 017823 "Operation and Maintenance Data."

1.5 QUALITY ASSURANCE

A. Facilitator Qualifications: A firm or individual experienced in training or educating maintenance personnel in a training program similar in content and extent to that indicated for this Project, and whose work has resulted in training or education with a record of successful learning performance.

B. Instructor Qualifications: A factory-authorized service representative, complying with requirements in Section 014000 "Quality Requirements," experienced in operation and maintenance procedures and training.

C. Videographer Qualifications: A professional videographer who is experienced in photographing demonstration and training events similar to those required.

D. Pre-instruction Conference: Conduct conference at Project site to comply with requirements in Section 013100 "Project Management and Coordination." Review methods and procedures related to demonstration and training including, but not limited to, the following:

1. Inspect and discuss locations and other facilities required for instruction.
2. Review and finalize instruction schedule and verify availability of educational materials, instructors' personnel, audiovisual equipment, and facilities needed to avoid delays.
3. Review required content of instruction.
4. For instruction that must occur outside, review weather and forecasted weather conditions and procedures to follow if conditions are unfavorable.

1.6 COORDINATION

A. Coordinate instruction schedule with Owner's operations. Adjust schedule as required to minimize disrupting Owner's operations and to ensure availability of Owner's personnel.

B. Coordinate instructors, including providing notification of dates, times, length of instruction time, and course content.

C. Coordinate content of training modules with content of approved emergency, operation, and maintenance manuals. Do not submit the instruction program until operation and maintenance data have been reviewed and approved by the Engineer.

1.7 INSTRUCTION PROGRAM

A. Program Structure: Develop an instruction program that includes individual training modules for each system and for equipment not part of a system, as required by individual Specification Sections.

B. Training Modules: Develop a learning objective and teaching outline for each module. Include a description of specific skills and knowledge that participant is expected to master. For each module, include instruction for the following as applicable to the system, equipment, or component:

1. Basis of System Design, Operational Requirements, and Criteria: Include the following:

a. System, subsystem, and equipment descriptions.
b. Performance and design criteria if Contractor is delegated design responsibility.
c. Operating standards.
d. Regulatory requirements.
e. Equipment function.

f. Operating characteristics.
g. Limiting conditions.
h. Performance curves.

2. Documentation: Review the following items in detail:

a. Emergency manuals.
b. Systems and equipment operation manuals.
c. Systems and equipment maintenance manuals.
d. Product maintenance manuals.
e. Project Record Documents.
f. Identification systems.
g. Warranties and bonds.
h. Maintenance service agreements and similar continuing commitments.

3. Emergencies: Include the following, as applicable:

a. Instructions on meaning of warnings, trouble indications, and error messages.
b. Instructions on stopping.
c. Shutdown instructions for each type of emergency.
d. Operating instructions for conditions outside of normal operating limits.
e. Sequences for electric or electronic systems.
f. Special operating instructions and procedures.

4. Operations: Include the following, as applicable:

a. Startup procedures.
b. Equipment or system break-in procedures.
c. Routine and normal operating instructions.
d. Regulation and control procedures.
e. Control sequences.
f. Safety procedures.
g. Instructions on stopping.
h. Normal shutdown instructions.
i. Operating procedures for emergencies.
j. Operating procedures for system, subsystem, or equipment failure.
k. Seasonal and weekend operating instructions.
l. Required sequences for electric or electronic systems.
m. Special operating instructions and procedures.

5. Adjustments: Include the following:

a. Alignments.
b. Checking adjustments.
c. Noise and vibration adjustments.
d. Economy and efficiency adjustments.

6. Troubleshooting: Include the following:

a. Diagnostic instructions.
b. Test and inspection procedures.

7. Maintenance: Include the following:

a. Inspection procedures.

b. Types of cleaning agents to be used and methods of cleaning.
c. List of cleaning agents and methods of cleaning detrimental to product.
d. Procedures for routine cleaning.
e. Procedures for preventive maintenance.
f. Procedures for routine maintenance.
g. Instruction on use of special tools.

8. Repairs: Include the following:

a. Diagnosis instructions.
b. Repair instructions.
c. Disassembly; component removal, repair, and replacement; and reassembly instructions.
d. Instructions for identifying parts and components.
e. Review of spare parts needed for operation and maintenance.

1.8 PREPARATION

A. Assemble educational materials necessary for instruction, including documentation and training module. Assemble training modules into a training manual organized in coordination with requirements in Section 017823 "Operation and Maintenance Data."
B. Set up instructional equipment at instruction location.

1.9 INSTRUCTION

A. Facilitator: Engage a qualified facilitator to prepare instruction program and training modules, to coordinate instructors, and to coordinate between Contractor and Owner for number of participants, instruction times, and location.
B. Scheduling: Provide instruction at mutually agreed-on times. For equipment that requires seasonal operation, provide similar instruction at the start of each season.

1. Schedule training with Owner with at least seven days' advance notice.

C. Training Location and Reference Material: Conduct training on-site in the completed and fully operational facility using the actual equipment in-place. Conduct training using final operation and maintenance data submittals.
D. Cleanup: Collect used and leftover educational materials and remove from Project site. Remove instructional equipment. Restore systems and equipment to condition existing before initial training use.

1.10 DEMONSTRATION AND TRAINING VIDEO RECORDINGS

A. General: Engage a qualified commercial videographer to record demonstration and training video recordings. Record each training module separately. Include classroom instructions and demonstrations, board diagrams, and other visual aids, but not student practice.

1. At the beginning of each training module, record each chart containing learning objective and lesson outline.

B. Digital Video Recordings: Provide high-resolution, digital video in MPEG format, produced by a digital camera with minimum sensor resolution of 12 megapixels and capable of recording in full HD mode.

1. Submit video recordings on CD-ROM or thumb drive.

2. File Hierarchy: Organize folder structure and file locations according to Project Manual table of contents. Provide complete screen-based menu.
3. File Names: Utilize file names based on the name of equipment generally described in video segment, as identified in Project specifications.
4. Contractor and Installer Contact File: Using appropriate software, create a file for inclusion on the equipment demonstration and training recording that describes the following for each Contractor involved on the Project, arranged according to Project Manual table of contents:

    a. Name of Contractor/Installer.
    b. Business address.
    c. Business phone number.
    d. Point of contact.
    e. Email address.

C. Recording: Mount camera on tripod before starting recording, unless otherwise necessary to adequately cover area of demonstration and training. Display continuous running time.

    1. Film training session(s) in segments not to exceed 15 minutes.

        a. Produce segments to present a single significant piece of equipment per segment.
        b. Organize segments with multiple pieces of equipment to follow order of Project Manual table of contents.
        c. Where a training session on a particular piece of equipment exceeds 15 minutes, stop filming and pause the training session. Begin training session again upon commencement of new filming segment.

D. Light Levels: Verify light levels are adequate to properly light equipment. Verify equipment markings are clearly visible prior to recording.

    1. Furnish additional portable lighting as required.

E. Narration: Describe scenes on video recording by audio narration by microphone while video recording is recorded. Include description of items being viewed.
F. Transcript: Provide a transcript of the narration. Display images and running time captured from videotape opposite the corresponding narration segment.
G. Preproduced Video Recordings: Provide video recordings used as a component of training modules in same format as recordings of live training.

PART 2 - PRODUCTS

PART 3 - EXECUTION

END OF SECTION 01 79 00

SECTION 23 05 00

COMMON WORK RESULTS FOR MECHANICAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS:

A. All drawings associated with the entire project, including general provisions of the Contract, including The General Conditions of the Contract for Construction, General and Supplementary Conditions and Division-1 Conditions specification sections shall apply to the Division 21, 22, and 23 specifications and drawings. The Contractor shall be responsible for reviewing and becoming familiar with the aforementioned and all other Contract Documents associated with the project.

B. Related Sections: Refer to all sections in Division 21, 22, and 23. Refer to Division 26 specification sections and Division 26 drawings.

C. Where contradictions occur between this section and Division 1, the more stringent requirement shall apply.

D. Contractor shall be defined as any and all entities involved with the construction of the project.

1.2 SUMMARY:

A. This Section specifies the basic requirements for mechanical installations and includes requirements common to more than one section of Divisions 21, 22, and 23. It expands and supplements the requirements specified in Division 1.

1.3 MECHANICAL INSTALLATIONS:

A. The Contract Documents are diagrammatic, showing certain physical relationships which must be established within the mechanical work and its interface with all other work. Such establishment is the exclusive responsibility of the Contractor. Drawings shall not be scaled for the purpose of establishing material quantities.

B. Drawings and specifications are complementary. Whatever is called for in either is binding as though called for in both. Report any discrepancies to the Engineer and obtain written instructions before proceeding. Where any contradictions occur between the specifications and the drawings the more stringent requirement shall apply. The contractor shall include pricing for the more stringent and expensive requirements.

C. Drawings shall not be scaled for rough-in measurements or used as shop drawings. Where drawings are required for these purposes or have to be made from field measurement, Contractor shall take the necessary measurements and prepare the drawings.

D. The exact location for some items in this specification may not be shown on the drawings. The location of such items may be established by the Engineer during the progress of the work.

E. The contract documents indicate required size and points of terminations of pipes, and suggest proper routes to conform to structure, avoid obstructions and preserve clearances. It is not intended that drawings indicate necessary offsets. The contractor shall make the installation in such a manner as to conform to the structure, avoid obstructions, preserve headroom and keep openings and passageways clear, without further instructions or costs to the Owner. All equipment shall be installed so access is maintained for serviceability.

F. Before any work is installed, determine that equipment will properly fit the space; that required piping grades can be maintained and that ductwork can be run as intended without interferences between systems, structural elements or work of other trades.

G. Verify all dimensions by field measurements.

H. Coordinate installation in chases, slots and openings with all other building components to allow for proper mechanical installations.

I. Sequence, coordinate, and integrate installations of mechanical materials and equipment for efficient flow of the work. Give particular attention to large equipment requiring positioning prior to closing-in the building.

J. Where mounting heights are not detailed or dimensioned, install mechanical services and overhead equipment to provide the maximum headroom possible.

K. Install mechanical equipment to facilitate maintenance and repair or replacement of equipment components. As much as practical, connect equipment for ease of disconnecting, with minimum of interference with other installations.

L. Make allowance for expansion and contraction for all building components and piping systems that are subject to such.

M. The ceiling space shall not be “layered”. It is the contractor’s responsibility to offset the system as required to allow installation within the identified ceiling cavity. The contractor shall include labor and material in the base bid to accommodate such offsets.

N. In general, all “static” piping systems shall be routed as high as possible, i.e. fire protection systems. Keep all equipment in accessible areas such as corridors and coordinate with systems and equipment from other sections.

O. The Contractor shall provide all labor and material necessary but not limited to the starting/stopping of all mechanical equipment, opening/closing of all valves, draining/refilling all mechanical systems and operating/verifying the operation of all mechanical systems controls as required to accomplish all work necessary to meet construction document requirements. Contractor shall submit records of such activities to engineer and include in the O & M manuals.

1.4 COORDINATION:

A. Work out all installation conditions in advance of installation. The Contractor shall be responsible for coordination of all work, in all areas. The Contractor shall be responsible for providing all labor and material, including but not limited to all fittings, isolation valves, offsets, hangers, control devices, etc., necessary to overcome congested conditions at no increase in contact sum. **The Contractor’s base bid shall include any and all time and manpower necessary to develop such coordination efforts. Increases to contract sum or schedule shall not be considered for such effort.**

B. Provide proper documentation of equipment, product data and shop drawings to all entities involved in the project. Coordination shall include, but not be limited to the following:

1. Fire Protection and Fire Alarm Contractor shall provide shop drawings to all other Division 21, 22, and 23 Contractors.
2. Automatic Temperature Controls, Building Management and Testing, Adjusting and Balancing Contractors shall be provided with equipment product data and shop drawings

from other Division 21, 22, 23 and 26 Contractors and shall furnish the same information involving control devices to the appropriate Division 21, 22, and 23 Contractor.
3. Furnish building equipment (elevator, food service, medical, technology, etc) information to Div 21, 22, and 23 contractors.

C. Existing Conditions:

1. Carefully survey existing conditions prior to bidding work. In addition, Contractor shall complete a thorough ceiling cavity survey prior to developing 3D drawing.
2. Contractor shall be responsible for showing all existing conditions on the 3D coordination drawings.
3. Provide proper coordination of mechanical work with existing conditions.
4. Report any issues or conflicts immediately to Engineer before commencing with work and prior to purchasing equipment and materials.

1.5 COORDINATION WITH OTHER DIVISIONS:

A. General:

1. Coordinate all work to conform to the progress of the work of other trades.
2. Complete the entire installation as soon as the condition of the building will permit. No extras will be allowed for corrections of ill-timed work, when such corrections are required for proper installation of other work.

B. Coordinate the cutting and patching of building components to accommodate the installation of mechanical equipment and materials. Refer to Division 1 and Division 23.

C. Modifications required as result of failure to resolve interferences, provide correct coordination drawings or call attentions to changes required in other work as result of modifications shall be paid for by responsible Contractor/Subcontractor.

D. Coordination with Electrical Work: Refer to Division 1 and 26.

1.6 DESIGN WORK REQUIRED BY CONTRACTOR:

A. The construction of this project requires the Contractor to include the detailing and design of several systems and/or subsystems. All such design work associated with the development of coordination shall be the complete responsibility of the Contractor.

B. The Contractor shall take the full responsibility to develop and complete routing strategies which will allow fully coordinated system to be installed in a fully functional manner. The Engineers contract drawings shall be for system design intent and general configurations.

C. Systems or subsystems which require design responsibility by the contractor include but are not limited to:

1. Any system not fully detailed
2. Equipment supports, hangers, anchors and seismic systems not fully detailed nor specified in these documents, or catalogued by the manufacturer.
3. Temperature controls systems

D. Design Limitations:

1. The Contractor shall not modify the Engineers design intent in any way.

2. The Contractor shall not change any pipe size or equipment size without prior written approval from the Engineer.
3. The Contractor shall conform to the SMACNA Duct Construction Standards when modifying the ductwork layout to avoid collisions.
4. **Back to back 90° fittings on duct system shall not be installed under any circumstance.**
5. **Bull nosed tees on piping systems shall not be installed under any circumstance.**
6. **Internal tie rods shall not be used. Brace duct externally.**

1.7 PROJECT CONDITIONS:

A. The Contractor shall be required to attend a mandatory pre-bid walk-thru and shall make themselves familiar with the existing conditions. No additional costs to the Owner shall be accepted for additional work for existing conditions.

B. Field verify all conditions prior to submitting bids.

C. Report any damaged equipment or systems to the Owner prior to any work.

D. Protect all mechanical and electrical work against theft, injury or damage from all causes until it has been tested and accepted.

E. Be responsible for all damage to the property of the Owner or to the work of other contractors during the construction and guarantee period. Repair or replace any part of the work which may show defect during one year from the final acceptance of all work, provided such defect is, in the opinion of the Architect, due to imperfect material or workmanship and not due to the Owner's carelessness or improper use.

F. The Contractor shall coordinate and cooperate with Owner at all times for all new to existing connections, system shutdowns and start-ups, flushing and filling both new and existing systems.

G. Provide temporary ductwork and piping services, where required, to maintain existing areas operable.

H. Coordinate all services shut-down with the Owner; provide temporary services. Coordinate any required disruptions with Owner, one week in advance.

I. Minimize disruptions to operation of mechanical systems in occupied areas.

1.8 SAFETY:

A. Refer to Division 1.

1.9 EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS:

A. Refer to Division 1 and conform with the Owners requirements.

1.10 REQUIREMENTS OF REGULATORY AGENCIES:

A. Refer to Division 1.

B. Execute and inspect all work in accordance with all Underwriters, local and state codes, rules and regulations applicable to the trade affected as a minimum, but if the plans and/or specifications call for requirements that exceed these rules and regulations, the greater

requirement shall be followed. Follow recommendations of NFPA, SMACNA, EPA, OSHA and ASHRAE.

C. Comply with the local and state codes adopted by the Authorities Having Jurisdictions at the time of permit application, including referenced standards, amendments and policies. The following are the codes in effect:

1. International Building Code - Current adopted version
2. International Fire Code – Current adopted version
3. International Plumbing Code – Current adopted version
4. International Mechanical Code – Current adopted version
5. International Fuel Gas Code– Current adopted version
6. International Energy Conservation Code – Current adopted version
7. International Existing Building Code – Current adopted version
8. NFPA 101 Life Safety Code – Current adopted version
9. NFPA 70 National Electric Code – Current adopted version

D. Comply with standards in effect at the date of these Contract Documents, except where a standard or specific date or edition is indicated.

E. The handling, removal and disposal of regulated refrigerants and other materials shall be in accordance with U.S. EPA, state and local regulations.

F. The handling, removal and disposal of lead based paint and other lead containing materials shall comply with EPA, OSHA, and any other Federal, State, or local regulations.

G. After entering into contract, Contractor will be held to complete all work necessary to meet these requirements without additional expense to the Owner.

1.11 PERMITS AND FEES:

A. Refer to Division 1.

B. The Contractor shall pay all tap, development, meter, etc., fees required for connection to municipal and public utility facilities, unless directed otherwise by the General Contractor/Owner – IN WRITING.

C. Contractor shall arrange for and pay for all inspections, licenses and certificates required in connection with the work.

1.12 PROJECT SEISMIC REQUIREMENTS:

A. Installation shall comply with the local seismic requirements for the area of installation. Provide restraints, bracing, anchors, vibration isolation, seismic snubbers, and all other components required for the installation.

B. All systems shall be installed to meet NFPA and IBC Seismic requirements.

1. Where any conflicts arise the more stringent requirements shall be applicable.
2. The design of the seismic requirements shall be the full responsibility of the Contractor.

1.13 PRODUCT OPTIONS AND SUBSTITUTIONS:

A. Refer to the Instructions to Bidders and Division 1.

B. The burden of proof that proposed equipment is equal in size, capacity, performance, and other pertinent criteria for this specific installation, or superior to that specified is up to the Contractor. If substitutions are not granted, the specified materials and equipment must be installed. Where substituted equipment is allowed, it shall be the Contractor's responsibility to notify all related trades of the accepted substitution and to assume full responsibility for all costs caused as a result of the substitution.

C. Materials and equipment of equivalent quality shall be submitted for substitution prior to bidding. This may be done by submitting to the Architect/Engineer at least ten (10) working days prior to the bid date requesting prior review. This submittal shall include all data necessary for complete evaluation of the product.

1. Substitutions shall be allowed only upon the written approval of the Architect/Engineer NO EXCEPTIONS.
2. The Contractor shall be responsible for removal, replacement and remedy of any system or equipment which has been installed which does not meet the specifications and scheduled performance or which does not have prior approval.

D. Bidders opting to bid or propose comparable products (either a product by a listed acceptable manufacturer in the respective specification section or a substitution request) are responsible for:

1. Confirming the equipment they are bidding will fit in the space available, incorporating equipment’s clearance requirements.
2. Coordination of any variance from basis-of-design in weight, electrical requirements, other utility requirements, etc. with other trades.
3. Inclusion in the bid of any applicable costs for changes in prime bidder’s and their sub bidders’ work required to accommodate the utilization of the comparable product.
4. The contractor shall bear any and all responsibility including any changes to mechanical, plumbing, electrical, structural or architectural design. These changes shall be clearly identified and presented to the Design Team.

1.14 MECHANICAL SUBMITTALS:

A. General

1. Refer to the Conditions of the Contract (General and Supplementary), Division 1.
2. Contractor shall provide a submittal schedule appropriate for the size and schedule of the project. Limit the number of large submittals being reviewed at one time and coordinate timing of sections that are dependent on each other.
3. The Contractor shall identify any "long lead time" items which may impact the overall project schedule. If these submittal requirements affect the schedule, the Contractor shall identify the impacts and confer with the Engineer within two weeks of entering into the contract.
4. The front of each submittal package shall be identified with the specification section number, job name, Owner's project number, date, Prime Contractor and Sub-Contractor's names, addresses, and contact information, etc. Each Specification Section shall be submitted individually and submittal shall be tabbed for the equipment/materials/etc. within the section. Submittals that are not complete with the required information will not be reviewed and will be sent back to be corrected.

5. Submittals shall be provided electronically. All electronic submittals need to be complete with all design information and stamped for conformity by the contractor. Submittals will be reviewed, marked appropriately and returned by the same means received.
6. An index shall be provided which includes:

    a. Product
    b. Plan Code (if applicable)
    c. Specification Section
    d. Manufacturer and Model Number

7. Submittal schedule shall be provided for review within four (4) working weeks from award of contract to successful bidder or as required by Division 1.

B. Basis of Design: The manufacturer's material or equipment listed in the schedule or identified by name on the drawings are the basis of design and provided for the establishment of size, capacity, grade and quality. If the contractor proposes alternates or substitutions in lieu of the scheduled names, the cost of any changes in construction required by their use shall be borne by Contractor.

C. All equipment shall conform to the State and/or local Energy Conservation Standards.

D. Contractor Review: Submittal of shop drawings, product data and samples will be accepted only when submitted by and stamped by the General Contractor. Each submittal shall be reviewed by the contractor for general conformance with contract requirements and stamped by the respective contractor prior to submittal to the Architect/Engineer. Any submittal not stamped or complete will be sent back. Data submitted from Subcontractors and material suppliers directly to the Engineer will not be processed unless prior written approval is obtained by the Contractor.

E. Submittal Review Process: Before starting work, prepare and submit to the Architect/Engineer shop drawings and descriptive equipment data required for the project. Continue to submit in the stated format after each Architect/Engineer's action until a "No Exception Taken" or "Make Correction Noted" action is received. When a "Make Corrections Noted" is received, make the required corrections for inclusion in the Operating and Maintenance Manual (O&M). Submittals marked "Make Corrections Noted" shall not be resubmitted during the submittal process. Unless each item is identified with specification section and sufficient data to identify its compliance with the specifications and drawings, the item will be returned "Revise and Resubmit". Where an entire submittal package is returned for action by the Contractor, the Engineer may summarize comments in letter format and return the entire set. Submittals shall be prepared per the MECHANICAL SUBMITTAL CHECKLIST, at the end of this section; supplemental requirements are listed in each Division 21, 22, and 23 Sections.

F. The Design Professional’s review and appropriate action on all submittals and shop drawings is only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include:

1. Accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes
2. Construction means or methods
3. Coordination of the work with other trades
4. Construction safety precautions

G. The Design Professional’s review shall be conducted with reasonable promptness while allowing sufficient time in the Design Professional’s judgment to permit adequate review.

Review of a specific item shall not indicate that the Design Professional has reviewed the entire assembly of which the item is a component.

H. The Design Professional shall not be responsible for any deviations from the contract documents not brought specifically to the attention of the Design Professional in writing by the Contractor. This shall clearly identify the design and the specific element which vary from the Design. The Contractor shall be responsible for all remedy for lack of strict conformance associated with this criteria.

I. The Design Professional shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

J. If more than two submittals (either for product data, shop drawings, record drawings, or test and balance reports) are made by the Contractor, the Owner reserves the right to charge the Contractor for subsequent reviews by their consultants. Such extra fees shall be deducted from payments by the Owner to the Contractor.

K. The contractor shall cloud all changes made on submittals that are marked “Revise and Resubmit.”

L. Required Submittals: Provide submittals for each item of equipment specified or scheduled in the contract documents. See table at the end of this section.

1.15 SPECIFIC CATEGORY SUBMITTAL REQUIREMENTS:

A. Product Listing:

1. Prepare listing of major mechanical equipment and materials for the project, within (2) two weeks of signing the Contract Documents and transmit to the Architect. A sample schedule is included at the end of this section to complete this requirement.

    a. Provide all information requested.
    b. Submit this listing as a part of the submittal requirement specified in Division 1, "PRODUCTS AND SUBSTITUTION."

2. Unless otherwise specified, all materials and equipment shall be of domestic (USA) manufacture and shall be of the best quality used for the purpose in commercial practice.
3. When two or more items of same material or equipment are required (plumbing fixtures, pumps, valves, air conditioning units, etc.) they shall be of the same manufacturer. Product manufacturer uniformity does not apply to raw materials, bulk materials, pipe, tube, fittings (except flanged and grooved types), sheet metal, wire, steel bar stock, welding rods, solder, fasteners, motors for dissimilar equipment units and similar items used in work, except as otherwise indicated.

    a. Provide products which are compatible within systems and other connected items.

B. Schedule of Values

1. Provide preliminary schedule of values with product data submittal, within three (3) weeks from award of contract to successful bidder. Provide according to the following descriptions:

    a. HVAC

        1) Equipment

2) Sheet Metal
3) Piping
4) Insulation
5) Test and Balancing
6) Specialty Systems
7) Temperature Controls

b. Demolition
c. Miscellaneous

2. Provide a final Schedule of Values at close-out of project including updated values based on actual installation.

C. Product Data:

1. Where pre-printed data covers more than one distinct product, size, type, material, trim, accessory group or other variation, mark submitted copy with black pen to indicate which of the variations is to be provided.
2. Delete or mark-out portions of pre-printed data which are not applicable.
3. Where operating ranges are shown, mark data to show portion of range required for project application.
4. For each product, include the following:

a. Sizes.
b. Weights.
c. Speeds.
d. Capacities.
e. Piping and electrical connection sizes and locations.
f. Statements of compliance with the required standards and regulations.
g. Performance data.
h. Manufacturer's specifications.

D. Shop Drawings:

1. Shop Drawings are defined as mechanical system layout drawings prepared specifically for this project, or fabrication and assembly type drawings of system components to show more detail than typical pre-printed materials.
2. Prepare Mechanical Shop Drawings, except diagrams, to accurate scale, min 1/8”-1'-0", unless otherwise noted.

a. Show clearance dimensions at critical locations.
b. Show dimensions of spaces required for operation and maintenance.
c. Show interfaces with other work, including structural support.

E. Test Reports:

1. Submit test reports which have been signed and dated by the accredited firm or testing agency performing the test.
2. Prepare test reports in the manner specified in the standard or regulation governing the test procedure (if any) as indicated.
3. Submit test reports as required for O & M manuals.

F. Operation and Maintenance Data: See separate paragraph of this specification section.

G. Software Licenses: Provide documentation of ownership under the owner's corporate name (coordinate with owner's representative for exact ownership wording) for Software Licenses provided as part of the work. Include information for updates, subscription requirements if applicable, backup, support, login, passwords, date when purchased, expiration date if applicable, version, etc. Include in the O & M Manual after review and "No Exceptions Taken" has been accomplished.

H. Record Drawings: See separate paragraph of this specification section.

1.16 DELIVERY, STORAGE, AND HANDLING:

A. Refer to Division 1 Sections on Transportation and Handling and Storage and Protection.

B. Deliver products to project properly identified with names, model numbers, types, grades, compliance labels and similar information needed for distinct identifications; adequately packaged and protected to prevent damage or contamination during shipment, storage, and handling.

C. Check delivered equipment against contract documents and submittals.

D. Store equipment and materials at the site, unless off-site storage is authorized in writing. Protect stored equipment and materials from damage, dirt, dust, freezing, heat and moisture.

E. Coordinate deliveries of mechanical materials and equipment to minimize construction site congestion. Limit each shipment of materials and equipment to the items and quantities needed for the smooth and efficient flow of installations.

F. Provide factory-applied plastic end-caps on each length of pipe and tube. Maintain end-caps through shipping, storage and handling to prevent pipe-end damage and prevent entrance of dirt, debris and moisture.

G. Protect stored ductwork, pipes and tubes. Elevate above grade and enclose with durable, waterproof wrapping. When stored inside, do not exceed structural capacity of the floor.

H. Protect flanges, fittings and specialties from moisture and dirt by inside storage and enclosure, or be packaging with durable, waterproof wrapping.

I. Protect sheet metal ductwork and fittings. Elevate and store above grade and cover ends with waterproof wrapping.

1.17 DEMOLITION:

A. Refer to Division 1. The following paragraphs supplement the requirements of Division 1.

B. During the demolition phase of this contract it is the responsibility of this Contractor to carefully remove existing equipment, piping or ductwork and related items either as shown on the demolition drawings as being removed, or as required for the work. These items shall be tagged, protected from damage and stored as directed by the Owner. A list of all items stored shall be turned over to the Architect/Engineer. At the completion of the remodeling work or when directed by the Architect, all stored items not reused or wanted by the Owner shall be removed from the premises.

1. Return existing thermostats and humidistats to the owner.
2. Return all demolished control valves and devices to the Owner.

C. The location of existing equipment, pipes, ductwork, etc., shown on the drawings has been taken from existing drawings and is, therefore, only as accurate as that information. All existing conditions shall be verified from field measurements with necessary adjustment being made to the drawing information.

D. Hazardous Material: If suspected hazardous material, in any form, is discovered by this Contractor in the process of his work, he shall report such occurrence to the Owner immediately. The Owner will determine the action to be taken for the hazardous material removal, which is not a part of the work to be done under this Division.

1.18 CUTTING AND PATCHING:

A. This Article specifies the cutting and patching of mechanical equipment, components and materials to include removal and legal disposal of selected materials, components and equipment. Coordinate the cutting and patching of building components to accommodate the installation of mechanical equipment and materials.

B. Refer to Division 1.

C. Do not endanger or damage installed work through procedures and processes of cutting and patching.

D. Arrange for repairs required to restore other work, because of damage caused as a result of mechanical installations.

E. No additional compensation will be authorized for cutting and patching work that is necessitated by ill-timed, defective or non-conforming installations.

F. Perform cutting, fitting and patching of mechanical equipment and materials required to:

1. Uncover work to provide for installation of ill-timed work;
2. Remove and replace defective work;
3. Remove and replace work not conforming to requirements of the Contract Documents;
4. Remove samples of installed work as specified for testing;
5. Install equipment and materials in existing structures;
6. Upon written instructions from the Architect/Engineer, uncover and restore work to provide for Architect /Engineer observation of concealed work.

G. Cut, remove and legally dispose of selected mechanical equipment, components, and materials as indicated, including, but not limited to removal of mechanical piping, heating units, and other mechanical items made obsolete by the new work.

H. Protect the structure, furnishings, finishes and adjacent materials not indicated or scheduled to be removed.

I. Provide and maintain an approved type of temporary partitions or dust barriers adequate to prevent the spread of dust and dirt to adjacent areas. Temporary partitions must not impede access to building egress.

J. Locate identify, and protect mechanical and electrical services passing through remodeling or demolition area and serving other areas required to be maintained operational. When services must be interrupted, provide temporary services for the affected areas and notify the Owner prior to changeover. Cover openings in ductwork to remain. Protect equipment and systems to remain.

1.19 ROUGH-IN:

A. Verify final locations for rough-ins with field measurements and with the requirements of the actual equipment to be connected.

B. Refer to equipment shop drawings and manufacturer's requirements for actual provided equipment for rough-in requirements.

C. Work through all coordination before rough-in begins.

1.20 ACCESSIBILITY:

A. Install equipment and materials to provide required access for servicing and maintenance. Coordinate the final location of concealed equipment and devices requiring access with final location of required access panels and doors. Allow ample space for removal of all parts that require replacement or servicing.

B. Extend all grease fittings to an accessible location.

C. Furnish hinged steel access doors with concealed latch, whether shown on drawings or not, in all walls and ceilings for access to all concealed valves, shock absorbers, air vents, motors, fans, balancing cocks, and other operating devices requiring adjustment or servicing. Refer to Division 8 for access door specification and Division 23 for duct access door requirements.

D. The minimum size of any access door shall not be less than the size of the equipment to be removed or 12 inches x 12 inches if used for service only.

E. Furnish doors to trades performing work in which they are to be built, in ample time for building-in as the work progresses. Whenever possible, group valves, cocks, etc., to permit use of minimum number of access doors within a given room or space.

F. Factory manufactured doors shall be of a type compatible with the finish in which they are to be installed. In lieu of these doors, approved shop fabricated access doors with DuroDyne hinges may be used.

G. Access doors in fire-rated walls and ceilings shall have equivalent U.L. label and fire rating.

H. Final installed conditions shall accommodate accessibility and replacement of system components that regularly require service and replacement. This includes control devices, sensors, motors, etc.. Such devices shall not be permanently obstructed by building systems such as piping, ductwork, insulation, drywall, etc.

1.21 BELTS, SHEAVES, IMPELLERS:

A. The Mechanical Contractor shall coordinate with the Test and Balance Contractor and supply correctly-sized drive belts, sheaves, and trimmed impellers.

1.22 NAMEPLATE DATA:

A. Provide permanent operational data nameplate, refer to the section on Mechanical Identification, on each item of mechanical equipment, indicating manufacturer, product name, model number, serial number, capacity, operating and power characteristics, labels of tested compliances, and similar essential data. Locate nameplates in an accessible location. Coordinate with Owner for specific requirements.

1.23 CLEANING:

A. Refer to Division 1.

1.24 RECORD DOCUMENTS:

A. Refer to Division 1. The following paragraphs supplement the requirements of Division 1.

B. Keep a complete set of record document prints in custody during entire period of construction at the construction site. Documents shall be updated on a weekly basis.

C. Mark Drawing Prints to indicate revisions to piping and ductwork, size and location both exterior and interior; including locations of coils, dampers and other control devices, filters, boxes, and similar units requiring periodic maintenance or repair; actual equipment locations, dimensioned from column lines; actual inverts and locations of underground piping; concealed equipment, dimensioned to column lines; mains and branches of piping systems, with valves and control devices located and numbered, concealed unions located, and with items requiring maintenance located (i.e., traps, strainers, expansion compensators, tanks, etc.); Change Orders; concealed control system devices. Changes to be noted on the drawings shall include final location of any piping or ductwork relocated more than 1foot-0inches from where shown on the drawings.

D. Mark shop drawings to indicate approved substitutions; Change Orders; actual equipment and materials used.

E. Mark equipment and fixture schedules on drawings to indicate manufacturer and model numbers of installed equipment and fixtures.

F. Reference to change order numbers, RFIs, etc., are not acceptable as-builts.

G. Revisions to the Contract Documents shall be legible and shall be prepared using the following color scheme:

1. Red shall indicate new items, deviations and routing.
2. Green shall indicate items removed or deleted.
3. Blue shall be used for relevant notes and descriptions.

H. At the completion of the project, obtain from the Architect a complete set of the Mechanical Contract Documents in a read-only electronic format (.pdf unless otherwise noted). This set will include all revisions officially documented through the Architect/Engineer. Using the above color scheme, transfer any undocumented revisions from the construction site record drawings to this complete set. Submit completed documents to the Architect/Engineer. This contract will not be considered completed until these record documents have been received and reviewed by the Architect/Engineer.

I. Contractor may propose methods of maintaining record documents on electronic media. Obtain approval of Engineer and Owner prior to proceeding. Marked-up .pdf format readable by Bluebeam is preferred.

1.25 OPERATION AND MAINTENANCE DATA:

A. Refer to Division 1.

B. No later than four (4) weeks prior to the completion of the project provide one complete set of Operating and Maintenance Manuals, or as specified in Sections of Division 1 (whichever is more stringent).

C. The testing and balancing report shall be submitted and received by the Engineer at least fifteen calendar days prior to the contractor's request for final observation time frame requirements. Include in the O & M Manual after review with "No Exceptions Taken" has been accomplished.

D. In addition to the information required by Division 1 for Maintenance Data, include the following information:

1. The job name and address and contractor's name and address shall be identified at the front of the electronic submittal.
2. Description of mechanical equipment, function, normal operating characteristics and limitations, performance curves, engineering data and tests, and complete nomenclature and commercial numbers of all replaceable parts.
3. Manufacturer's printed operating procedures to include start-up, break-in, routine and normal operating instructions; regulation, control, stopping, shut-down, and emergency instructions; and summer and winter operating instructions. Provide any test reports and start-up documents.
4. Maintenance procedures for routine preventative maintenance and troubleshooting; disassembly, repair, and reassembly; aligning and adjusting instructions.
5. Servicing instructions, lubrication charts and schedules, including Contractor lubrication reports.
6. Manufacturer's service manuals for all mechanical equipment provided under this contract.
7. Include the valve tag list.
8. Name, Address and Telephone numbers of the Sub-contractors and local company and party to be contacted for 24-hour service and maintenance for each item of equipment.
9. Starting, stopping, lubrication, equipment identification numbers and adjustment clearly indicated for each piece of equipment.
10. Complete recommended spare parts list.
11. Mechanical System and Equipment Warranties.
12. Copies of all test reports shall be included in the manuals.
13. Provide manuals with dividers for major sections and special equipment. Mark the individual equipment when more than one model or make is listed on a page. Provide detailed table of contents.
14. Final schedule of values with all mechanical change order costs included and identified.
15. Contractor may propose methods of maintaining record documents on electronic media. Obtain approval of Engineer and Owner prior to proceeding. Marked-up PDF format readable by Bluebeam is preferred.

E. This contract will not be considered completed nor will final payment be made until all specified material, including test reports, and final Schedule of Values with all mechanical change order costs included and identified is provided and the manual is reviewed by the Architect/Engineer.

1.26 PROJECT CLOSEOUT LIST:

A. In addition to the requirements specified in Division 1, complete the requirements listed below.

B. The Contractor shall be responsible for the following Mechanical Submittal Checklist either by performing and/or coordinating such items prior to applying for certification of substantial completion. Refer to individual specification sections for additional requirements. (Checklist is located at the end of this section.)

1.27 WARRANTIES:

A. Refer to the Division 1 for procedures and submittal requirements for warranties. Refer to individual equipment specifications for warranty requirements. In any case the entire mechanical system shall be warranted no less than one year from the time of acceptance by the Owner.

B. Compile and assemble the warranties specified in Division 21, 22, and 23, into the Operating and Maintenance Manuals.

C. Provide complete warranty information for each item to include product or equipment to include date or beginning of warranty or bond; duration of warranty or bond; and names, addresses, and telephone numbers and procedures for filing a claim and obtaining warranty services.

1.28 CONSTRUCTION REQUIREMENTS:

A. The contractor shall maintain and have available at the jobsite current information on the following at all times:

1. Up to date record drawings.
2. Submittals
3. Site observation reports with current status of all action items.
4. Test results; including recorded values, procedures, and other findings.
5. Outage information.

1.29 MECHANICAL SUBMITTAL CHECKLIST:

Spec Section	Item	Requirements							
		Submittals			Supplemental		Factory Rep Super-Vision At Site	Training Req'd At Site	Extra Material
		Shop Drawings	Product Data	Include In O & M	Test[3]	Report[3]			
230500	Preliminary Schedule Of Values					X			
230500	Final Schedule Of Values			X		X			
230500	Equipment Warranties			X					
230500	O&M Manuals		X	X		X			X
230500	Record Drawings	X	X	X					
230510	Basic Piping Materials And Methods		X	X	X	X			
230518	Piping Specialties		X	X					
230519	Meters and Gauges		X	X		X[2]			X
230523	Valves		X	X					
230529	Hangers and Supports	X	X	X					
230553	Mechanical Identification		X	X					X
230593	Testing ,Adjusting and Balancing	X		X	X	X			

Spec Section	Item	Requirements							
		Submittals			Supplemental		Factory Rep Super-Vision At Site	Training Req'd At Site	Extra Material
		Shop Drawings	Product Data	Include In O & M	Test[3]	Report[3]			
230700	Mechanical Insulation		X	X					
230900	Instrumentation and Control for Mechanical	X	X	X		X	X	X	
230993	Sequence Of Operation			X					
232500	Water Treatment	X	X	X	X	X		X	X
233113	Metal Ducts	X	X	X	X	X			
233300	Air Duct Accessories		X	X		X			X
233713	Diffusers, Registers & Grilles		X	X					X
238000	Decentralized HVAC Equipment		X	X					X

Notes: [1] For Starters and Variable Frequency Drives
[2] Requires Review & Approval of calibrated balance valves from T & B Contractor
[3] See Specific Specification Section for Test & Certification Requirements

1.30 MECHANICAL EQUIPMENT CONNECTION SCHEDULES:

A. Mechanical Equipment:

1. Refer to Mechanical Equipment Schedules on the drawings.
2. All equipment motors and control shall be furnished, set in place, and wired in accordance with the schedule coordinated by the contractor and submitted prior to bid. The exact furnishing and installation of the equipment is left to the Contractors involved and manufacturers installation instructions. Contractor should note that the intent of this schedule is to have the Contractor responsible for coordinating all wiring as outlined, whether or not specifically called for by the Division 23 or Division 26 drawings and specifications. Comply with the applicable requirements of Division 26 for all electrical work which is not otherwise specified. No extras will be allowed for contractor's failure to provide for these required items. Contractor shall refer to the Division 26 and Division 23 specifications and plans for all power and control wiring and shall advise the Architect/Engineer of any discrepancies prior to bidding.

ITEM SUBMITTAL TO BE FILLED OUT BY CONTRACTOR PRIOR TO BID	FURNISHED BY	SET BY	CONTROL WIRING (non-load voltage)
1. Mechanical Equipment Motors			
2. Special Equipment (i.e., elevators, etc.) a. Motors b. Magnetic Motor Starters c. Disconnect Switches d. Thermal OL Switches e. Manual Operating Switches			

ITEM SUBMITTAL TO BE FILLED OUT BY CONTRACTOR PRIOR TO BID	FURNISHED BY	SET BY	CONTROL WIRING (non-load voltage)
3. Motor Starters, combination motor starter/disconnect and Variable Frequency Drives a. Automatically controlled, with or without HOA switches. b. Manually controlled. c. Starters integral with motor control center including control relays and transformers. d. Combination Starter/Disconnects			
4. Pushbutton stations, pilot lights			
5. Disconnect switches, thermal overload switches, manual operating switches.			
6. Multi-speed switches			
7. Control relays, transformers.			
8. Non-load voltage control items.			
9. Electric thermostats, remote bulb thermostats, motor valves, float controls, etc., which are an integral part of mechanical equipment or directly attached to ducts, pipes, etc.			
10. Motor valves, damper motor, solenoid valves, EP and PE switches, VAV box controls, actuators, etc.			
11. Control circuit outlets			
a. Load voltage control items such as line voltage thermostats not connected to control panel systems.			
b. Non-load voltage control items.			
c. Electric thermostats, remote bulb thermostats, motor valves, float controls, etc., which are an integral part of mechanical equipment or directly attached to ducts, pipes, etc.			
d. Motor valves, damper motor, solenoid valves, EP and PE switches, VAV box controls, actuators, etc.			
e. Control circuit outlets			
12. Electric thermostats, remote bulb thermostats, motor valves, float controls, etc., which are an integral part of mechanical equipment or directly attached to ducts, pipes, etc.			
13. Fire protection controls (Including flow switches)			
14. Duct smoke detectors, including relays for fan shutdown.			
15. Temperature Control Panel			
16. Interlocks			

G = General, Division 13 or 14
M = Mechanical, Division 23
E = Electrical, Division 26
V = Vendor or Factory – Installed wiring

END OF SECTION 23 05 00

SECTION 23 05 10

BASIC PIPING MATERIALS AND METHODS

PART 1 - GENERAL

1.1 SUBMITTALS:

A. Refer to Division 1 and Section 23 05 00 “Common Work Results for Mechanical” for administrative and procedural requirements for submittals.

B. Product Data: Submit industry standards and manufacturer's technical product data, installation instructions, and dimensioned drawings for each type of pipe and pipe fitting. Submit piping schedule showing pipe or tube weight, fitting type, and joint type for each piping system.

C. Welding Certifications: Submit reports as required for piping work.

D. Brazing Certifications: Submit reports as required for piping work.

1.2 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacturer of pipes and pipe fittings of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Welder's Qualifications: All welders shall be qualified in accordance with ASME Boiler and Pressure Vessel Code, Section IX, Welding and Brazing Qualifications.

C. Welding procedures and testing shall comply with the latest revisions of the applicable sections for B31, of the ANSI/ASME standard codes for pressure piping, noted as follows: B31.1 – Power Piping Code / B31.2 - Fuel Gas Piping Code / B3.1.3 – Process Piping/ B31.5 - Refrigeration Piping / B31.9 - Building Service Piping Code.

D. Before any welding is performed, the contractor shall submit to the Architect/Engineer, or his authorized representative, a copy of the Manufacturer's Record of Welder or Welding Operator Qualification Tests and his Welding Procedure Specification together with the Procedure Qualification Record as required by ASME Boiler and Pressure Vessel Code.

E. Each manufacturer or contractor shall be responsible for the quality of welding done by his organization and shall repair or replace any work not in accordance with these specifications.

F. Soldering and Brazing procedures shall conform to ANSI Standard Safety Code for Mechanical Refrigeration.

G. All grooved couplings, fittings, valves and specialties shall be the products of a single manufacturer. Grooving tools shall be of the same manufacturer as the grooved components.

1. All castings used for couplings housings, fittings, or valve and specialty bodies shall be date stamped for quality assurance and traceability.

PART 2 - PRODUCTS

2.1 GENERAL:

A. Piping Materials: Provide pipe and tube of type, pressure and temperature ratings, capacities, joint type, grade, size and weight (wall thickness or Class) indicated for each service. Where type, grade or class is not indicated, provide proper selection as determined by Installer for installation requirements, and comply with governing regulations and industry standards.

B. Pipe/Tube Fittings: Provide factory-fabricated fittings of type, materials, grade, class and pressure rating indicated for each service and pipe size. Provide sizes and types matching pipe, tube, valve or equipment connection in each case. Where not otherwise indicated, comply with governing regulations and industry standards for selections, and with pipe manufacturer's recommendations where applicable.

2.2 STEEL PIPES AND PIPE FITTINGS:

A. Black Steel Pipe: ASTM A 53, Grade B, type E, electric resistance welded (2” and larger)

B. Black Steel Pipe: ASTM A 53, Grade A, type F, continuous welded (sizes below 2”)

C. Seamless Steel Pipe: ASTM A 53, Grade B, type S or A106 high temperature.

D. Cast-Iron Flanged Fittings: ANSI/ASME B16.1, including bolting (Class 125 and 250).

E. Cast-Iron Threaded Fittings: ANSI/ASME B16.4 (Class 125 and 250).

F. Malleable-Iron Threaded Fittings: ANSI/ASME B16.3; plain or galvanized as indicated (Class 125 and 300).

G. Malleable-Iron Threaded Unions: ANSI B16.39, Class 150, 250 or 300; selected by Installer for proper piping fabrication and service requirements, including style, end connections, and metal- to-metal seats (iron, bronze or brass); plain or galvanized as indicated (Class 150, 250 and 300).

H. Threaded Pipe Plugs: ANSI/ASME B16.14.

I. Steel Flanges/Fittings: ANSI/ASME B16.5, ASTM A234 (Fire Protection) including bolting and gasketing of the following material group, end connection and facing, except as otherwise indicated.

1. Material Group: Group 1.1.
2. End Connections: Buttwelding.
3. Facings: Raised-face.

J. Steel Pipe Flanges for Waterworks Service: AWWA C207 (water service piping only).

K. Corrosion-Resistant Cast Flanges/Fittings: MSS SP-51, including bolting and gasketing (threaded where pressure is not critical).

L. Forged-Steel Socket-Welding and Threaded Fittings: ANSI B16.11, except MSS SP-79 for threaded reducer inserts; rated to match schedule of connected pipe (up to 4 inch pipe size).

M. Wrought-Steel Buttwelding Fittings: ANSI B16.9, except ANSI B16.28 for short-radius elbows and returns; rated to match connected pipe.

N. Forged Branch-Connection Fittings: Except as otherwise indicated, provide type as determined by Installer to comply with installation requirements.

O. Pipe Nipples: Fabricated from same pipe as used for connected pipe; except do not use less than Schedule 80 pipe where length remaining unthreaded is less than 1-1/2 inches, and where pipe size is less than 1-1/2 inches, and do not thread nipples full length (no close-nipples).

2.3 COPPER TUBE AND FITTINGS:

A. Copper Tube: ASTM B 88; Type K or L as indicated for each service; hard-drawn temper, except as otherwise indicated.

B. DWV Copper Tube: ASTM B 306.

C. ACR Copper Tube: ASTM B 280.

D. Cast-Copper Solder-Joint Fittings: ANSI B16.18.

E. Wrought-Copper Solder-Joint Fittings: ANSI B16.22.

F. Cast-Copper Solder-Joint Drainage Fittings: ANSI B16.23 (drainage and vent with DWV or tube).

G. Wrought-Copper Solder-Joint Drainage Fittings: ANSI B16.29.

H. Cast-Copper Flared Tube Fittings: ANSI B16.26.

I. Bronze Pipe Flanges/Fittings: ANSI B16.24 (Class 150 and 300).

J. Copper-Tube Unions: Provide standard products recommended by manufacturer for use in service indicated.

2.4 MISCELLANEOUS PIPING MATERIALS/PRODUCTS:

A. Welding Materials: Except as otherwise indicated, provide welding materials as determined by Installer to comply with installation requirements.

1. Comply with Section II, Part C, ASME Boiler and Pressure Vessel Code for welding materials.

B. Soldering Materials: All soldering materials shall be lead free.

1. 95-5 Tin-Antimony: ASTM B 32, Grade 95TA. Melting Range 450-470 degrees F.
2. Silver-Tin Alloy: Fed. Spec. QQ-S-571E, NSFC2. Melting Range 430 to 530 degrees F.
3. Flux: All flux shall be lead free, water soluble, and compatible with the solder and the materials being joined. ASTM B813-93.

C. Brazing Materials: Except as otherwise indicated, provide brazing materials to comply with installation requirements.

1. Comply with AWS A5.8, Section II, ASME Boiler and Pressure Vessel Code for brazing filler metal materials.

a. Copper phosphorus -Bcup-5, 15 percent solder content, melting range 1190 to 1480 degrees F.

b. Silver - BAg-36, 45 percent silver, cadmium-free. Melting range 1195 to 1265 degrees F.

D. Gaskets for Flanged Joints: ANSI B16.21; full-faced for cast-iron flanges; raised-face for steel flanges, unless otherwise indicated. –NOTE: use spiral wound gaskets for steam with grade 5 bolts.

E. Pipe Thread Sealant Material: Except as otherwise indicated, provide all pipe threads with the sealant material as recommended by the manufacturer for the service.

1. Manufacturer: Subject to compliance with requirements, provide piping thread sealant material of the following:

a. The Rectorseal Corporation

PART 3 - EXECUTION

3.1 EXAMINATION:

A. Verify all dimensions by field measurements. Verify that all water distribution piping may be installed in accordance with pertinent codes and regulations, and original design, and the referenced standards.

B. Examine rough-in requirements for plumbing fixtures and other equipment having water connections to verify actual locations of piping connections prior to installation.

C. Do not proceed until unsatisfactory conditions have been corrected.

3.2 PIPING INSTALLATION:

A. General: Install pipes and pipe fittings in accordance with recognized industry practices which will achieve permanently-leakproof piping systems, capable of performing each indicated service without piping failure. Install each run with minimum joints and couplings, but with adequate and accessible unions for disassembly and maintenance/replacement of valves and equipment. Reduce sizes (where indicated) by use of reducing fittings. Align piping accurately at connections, within 1/16-inch misalignment tolerance.

1. Comply with ANSI B31 Code for Pressure Piping.
2. Electrical Equipment Spaces: Do not run piping through transformer vaults and other electrical or electronic equipment spaces and enclosures. Only piping serving this type of equipment space shall be allowed.
3. Locations and Arrangements: Drawings (plans, schematics, and diagrams) indicate the general location and arrangement of piping systems. Locations and arrangements of piping take into consideration pipe sizing and friction loss, expansion, pump sizing, and other design considerations. So far as practical, install piping as indicated.
4. Use fittings for all changes in direction and all branch connections.
5. Install piping at right angles or parallel to building walls. Diagonal runs are not permitted, unless expressly indicated.
6. Conceal all pipe installations in walls, pipe chases, utility spaces, above ceilings, below grade or floors, unless indicated to be exposed to view.
7. Install piping tight to slabs, beams, joists, columns, walls, and other permanent elements of the building. Provide space to permit insulation applications, with 1 inch clearance outside the insulation. Allow sufficient space above removable ceiling panels to allow for panel removal.

8. Locate groups of pipes parallel to each other, spaced to permit applying insulation and servicing of valves.
9. Install drains in pressure pipe systems at all low points in mains, risers, and branch lines consisting of a tee fitting, ¾ inch ball valve, and short ¾ inch threaded end nipple and cap with chain.
10. Install piping free of sags or bends and with ample space between piping to permit proper insulation applications.
11. Fire and Smoke Wall Penetrations: Where pipes pass through fire and smoke rated walls, partitions, ceilings, and floors, maintain the fire and smoke rated integrity. Refer to Division 23, Sections 23 05 18 and 23 05 09 for materials.
12. Exterior Wall Penetrations: Seal pipe penetrations through exterior walls using sleeves and mechanical sleeve seals (See Section 23 05 18). Pipe sleeves smaller than 6 inch shall be steel; pipe sleeves 6 inches and larger shall be sheet metal.
13. Anchor piping to ensure proper direction of expansion and contraction.
14. Coordinate foundation and all other structural penetrations with structural engineer.

B. Hydronic Piping:

1. Make reductions in hydronic pipe sizes using eccentric reducer fitting installed with the level side up.
2. Install hydronic piping branch connections to mains using Tee fittings in main with take-off out the top of the main, except for up-feed risers which shall have take-off out the top of the main line. Install all hydronic piping level with manual air vent at all high points in direction of flow.
3. Install hydronic piping level except for gravity flow systems such as condenser water and condensate drain piping.

C. Condensante Drain Piping:

1. Condensate drain piping from air conditioning unit coil condensate drain pan shall be of the sizes shown on the drawings.

3.3 PIPING SYSTEM JOINTS:

A. General: Provide joints of type indicated in each piping system.

B. Thread pipe in accordance with ANSI B2.1; cut threads full and clean using sharp dies. Ream threaded ends to remove burrs and restore full inside diameter. Apply pipe joint compound, or pipe joint tape (Teflon) where recommended by pipe/fitting manufacturer, on male threads at each joint and tighten joint to leave not more than 3 threads exposed.

C. Braze copper tube-and-fitting joints in accordance with ASME B31.

D. Solder copper tube-and-fitting joints with silver solder or 95-5 tin-antimony. Cut tube ends squarely, ream to full inside diameter, and clean outside of tube ends and inside of fittings. Apply solder flux to joint areas of both tubes and fittings. Insert tube full depth into fitting, and solder in manner which will draw solder full depth and circumference of joint. Wipe excess solder from joint before it hardens.

E. Weld pipe joints in accordance with ASME Code for Pressure Piping, B31. Provide weld-o-let fittings for two pipe sizes less than main pipe size.

F. Weld pipe joints in accordance with recognized industry practice and as follows:

1. Weld pipe joints only when ambient temperature is above 0 degrees F (-18 degrees C) where possible.
2. Bevel pipe ends at a 37.5 degrees angle where possible, smooth rough cuts, and clean to remove slag, metal particles and dirt.
3. Use pipe clamps or tack-weld joints with 1-inch-long welds; 4 welds for pipe sizes to 10 inches, 8 welds for pipe sizes 12 inch to 20 inch.
4. Build up welds with stringer-bead pass, followed by hot pass, followed by cover or filler pass. Eliminate valleys at the center and edges of each weld. Weld by procedures which will ensure elimination of unsound or unfused metal, cracks, oxidation, blow-holes and non-metallic inclusions.
5. Do not weld-out piping system imperfections by tack- welding procedures; refabricate to comply with requirements.

G. Weld pipe joints of steel water pipe in accordance with AWWA C206.

H. Flanged Joints: Match flanges within piping system, and at connections with valves and equipment. Clean flange faces and install gaskets. Tighten bolts to provide uniform compression of gaskets.

I. Copper Press Fitting Joints: Use proprietary crimping tool and follow joining procedure recommended by fitting manufacturer.

3.4 PIPING APPLICATION:

A. Heating Water and Chilled Water Piping:

1. 2 Inches and Smaller:

a. Schedule 40, black steel with 125 lb. cast iron or 150 lb. malleable iron threaded fittings or Type L or K copper, hard drawn copper wrought copper or bronze fittings, silver – tin alloy solder joints.

2. 2-1/2 Inches and Larger:

a. Schedule 40, seamless or ERW (std. weight 12 inches and over) black steel with flanged or welded joints.
b. Fittings: Standard weight / Extra strong, seamless steel, butt weld type.
c. Flanges: 150 lb. 300 lb. forged steel slip-on or welding neck type.
d. Bolting: Regular square head machine bolts with heavy hexagonal nuts.
e. Gaskets: Thickness, material and type suitable for fluid to be handled, and design temperature and pressures.

B. Equipment Drains and Overflows, Cooling Coil Drain Pan Piping, Condensate Drains:

1. Type "M" or "DWV" copper.

3.5 PIPING TESTS:

A. General: Provide temporary equipment for testing, including pump and gauges. Test piping system before insulation is installed wherever feasible, and remove control devices before testing. Test each section of each piping system independently but do not use piping system valves to isolate sections where test pressure exceeds valve pressure rating. Fill each section with water and pressurize for indicated pressure and time.

B. Test all piping systems as specified. Correct leaks by remaking joints. Remove equipment not able to withstand test procedure during test.

C. Work to be installed shall remain uncovered until the required tests have been completed.

D. Piping which is to be concealed shall be tested before being permanently enclosed.

E. As soon as work has been completed, conduct preliminary tests to ascertain compliance with specified requirements. Make repairs or replacements as required.

F. Give a minimum of twenty-four hours' notice to Engineer of dates when acceptance test will be conducted. Conduct tests as specified for each system in presence of representative of owner, agency having jurisdiction or his representative. Submit three (3) copies of successful tests to the Engineer for his review. Report shall state system tested and date of successful test.

G. Contractor shall obtain certificates of approval, acceptance and compliance with regulations of agencies having jurisdiction. Work shall not be considered complete until such certificates have been delivered by the Engineer to the Owner.

H. All costs involved in these tests shall be borne by Contractor.

I. System Tests

1. Hydrostatic Test: The test shall be accomplished by hand pumping the system to the specified water pressure, and maintaining that pressure until the entire system has been inspected for leaks, but in no case for a time period of less than four hours.

    a. Heating water: 100 psig or 150 percent of operating pressure, whichever is greater.

2. Compressed Air or Nitrogen Test: Compressed air tests may be substituted for hydrostatic tests only when ambient conditions or existing building conditions prohibit safe use of hydrostatic testing and must be reviewed by the Engineer prior to any testing. For tests of this type, the piping system shall be subjected to the gas pressure indicated for that specific system. The piping capped or plugged and water-pumped with oil free air, or a nitrogen bottle shall be introduced into the entire system to the pressure specified. The system shall maintain that pressure for the duration of a soapy water test of each joint.
3. Test all refrigerant piping systems with nitrogen at 300 psig pressure on high side of system, and at 150 psig pressure on low side of system. Maintain pressure without loss for a time period of not less than 4 hours. After test has been completed, the piping shall be evacuated by means of a vacuum pump for a period of not less than 24 hours or until system has been completely evacuated.
4. Repair piping systems sections which fail required piping test, by disassembly and re-installation, using new materials to extent required to overcome leakage. Do not use chemicals, stop-leak compounds, mastics, or other temporary repair methods.
5. Drain test water from piping systems after testing and repair work has been completed.

3.6 ADJUSTING AND CLEANING:

A. General: Clean exterior surfaces of installed piping systems of superfluous materials, and prepare for application of specified coatings (if any). Flush out piping systems with clean water before proceeding with required tests. Inspect each run of each system for completion of joints, supports and accessory items.

1. Inspect pressure piping in accordance with procedures of ASME B31.

B. Clean and flush hydronic piping systems. Remove, clean, and replace strainer screens. After cleaning and flushing hydronic piping system, but before balancing, remove disposable fine mesh strainers in pump suction diffusers.

C. Chemical Treatment: Provide hydronic systems with a water analysis prepared by the chemical treatment supplier to determine the type and level of chemicals required for prevention of scale and corrosion. Perform initial treatment after completion of system testing. Refer to 232500.

3.7 SYSTEM START UP

A. Fill system and perform initial chemical treatment.

B. Check expansion tanks to determine that they are not air bound and that the system is completely full of water.

C. Before operating the system perform these steps:

1. Open valves to full open position. Close coil bypass valves.
2. Remove and clean strainers.
3. Check pump for proper rotation and proper wiring and remove startup screens.
4. Set automatic fill valves for required system pressure.
5. Check air vents at high points of systems and determine if all are installed and operating freely (automatic type) or to bleed air completely (manual type).
6. Set temperature controls so all coils are calling for full flow.
7. Check operation of automatic bypass valve.
8. Check and set operating temperature of boilers, chillers, and cooling towers to design requirements.
9. Lubricate motors and bearings.

END OF SECTION 23 05 10

SECTION 23 05 18

HVAC PIPING SPECIALTIES

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of piping specialties work required by this section is indicated on drawings and schedules and by requirements of this section.

B. Piping specialties furnished as part of factory-fabricated equipment, are specified as part of equipment assembly in other Division-23 sections.

1.2 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of piping specialties of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. FCI Compliance: Test and rate "Y" type strainers in accordance with FCI 73-1 "Pressure Rating Standard for "Y" Type Strainers". Test and rate other type strainers in accordance with FCI 78-1 "Pressure Rating Standard for Pipeline Strainers Other than "Y" Type".
2. ASME B 31.9 "Building Services Piping" for materials, products, and installation.
3. Safety valves and pressure vessels shall bear the appropriate ASME label.
4. Fabricate and stamp air separators and compression tanks to comply with ASME Boiler and Pressure Vessel Code, Section VIII, Division 1.
5. ASME "Boiler and Pressure Vessel Code", Section IX, "Welding and Brazing Qualification" for qualifications for welding processes and operators.

1.3 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data, including installation instructions, and dimensioned drawings for each type of manufactured piping specialty. Include pressure drop curve or chart for each type and size of pipeline strainer. Submit schedule showing manufacturer's figure number, size, location, and features for each required piping specialty.

B. Shop Drawings: Submit for fabricated specialties, indicating details of fabrication, materials, and method of support.

C. Maintenance Data: Submit maintenance data and spare parts lists for each type of manufactured piping specialty. Include this data, product data, and shop drawings in maintenance manual; in accordance with requirements of Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Pipe Escutcheons:

a. Chicago Specialty Mfg. Co.
b. Producers Specialty & Mfg. Corp.
c. Sanitary-Dash Mfg. Co.

2. Low Pressure Strainers:

a. Armstrong International
b. Hoffman Specialty
c. Metraflex Co.
d. R-P&C Valve.
e. Spirax Sarco.
f. Victaulic Co. of America.
g. Watts Regulator Co.
h. Keckley

3. Dielectric Waterways

a. Victaulic Co.
b. Perfection Corp.
c. Flow Design Inc.
d. Precision Plumbing Products
e. Rockford-Eclipse Div.

2.2 HYDRONIC PIPING SPECIALTIES:

A. General: Provide factory-fabricated piping specialties recommended by manufacturer for use in service indicated. Provide piping specialties of types and pressure ratings indicated for each service, or if not indicated, provide proper selection as determined by Installer to comply with installation requirements. Provide sizes as indicated, and connections, which properly mate with pipe, tube, and equipment connections. Where more than one type is indicated, selection is Installer's option.

2.3 PIPE ESCUTCHEONS:

A. General: Provide pipe escutcheons as specified herein with inside diameter closely fitting pipe outside diameter, or outside of pipe insulation where pipe is insulated. Select outside diameter of escutcheon to completely cover pipe penetration hole in floors, walls, or ceilings; and pipe sleeve extension, if any. Furnish pipe escutcheons with nickel or chrome finish for occupied areas, prime paint finish for unoccupied areas.

B. Pipe Escutcheons for Moist Areas: For waterproof floors, and areas where water and condensation can be expected to accumulate, provide cast brass or sheet brass escutcheons, solid or split hinged.

C. Pipe Escutcheons for Dry Areas: Provide sheet steel escutcheons, solid or split hinged.

D. Refer to Section 230500 for additional information.

2.4 LOW PRESSURE PIPELINE STRAINERS:

A. General: Provide strainers full line size of connecting piping, with ends matching piping system materials. Select strainers for 125 psi working pressure, with Type 304 stainless steel screen. Two inches and smaller steam and liquid strainers shall have 20 mesh screens. Provide 3/64 inch perforations for 2-1/2 inch and 3 inch steam and liquid strainers. Provide 1/8 inch mesh

perforations for 4 inches and larger liquid strainers. Provide 1/16 inch mesh perforations for 4 inches and larger steam strainers.

B. Threaded Ends, 2 inch and Smaller: Bronze or Cast-iron body, screwed screen retainer with centered blowdown fitted with pipe plug.

C. Threaded Ends, 2-1/2 inches and Larger: Cast-iron body, bolted screen retainer with off-center blowdown fitted with pipe plug.

D. Flanged Ends, 2-1/2 inches and Larger: Cast-iron body, bolted screen retainer with off-center blowdown fitted with pipe plug.

E. Butt Welded Ends, 2-1/2 inches and Larger: Schedule 40 cast carbon steel body, bolted screen retainer with off-center blowdown fitted with pipe plug.

F. Grooved Ends, 2-1/2 inches and Larger: Tee pattern, ductile-iron or malleable-iron body and access end cap, access coupling with EDPM gasket.

2.5 DIELECTRIC WATERWAY:

A. General: Zinc electroplated nipple with non-metallic lining for use in service indicated, which effectively isolate ferrous from non-ferrous piping (electrical conductance), prevent galvanic action, and stop corrosion. Union style not acceptable.

PART 3 - EXECUTION

3.1 INSTALLATION OF PIPING SPECIALTIES:

A. Pipe Escutcheons: Install pipe escutcheons on each pipe penetration thru floors, walls, partitions, and ceilings where penetration is exposed to view; and on exterior of building. Secure escutcheon to pipe or insulation so escutcheon covers penetration hole, and is flush with adjoining surface.

B. Strainers: Install strainers full size of pipeline, in accordance with manufacturer's installation instructions. Install pipe nipple and shutoff full port ball valve with ¾ inch hose end and cap in strainer blow down connection. Where indicated, provide drain line from shutoff valve to plumbing drain, full size of blow down connection.

1. Provide strainers in supply line ahead of the following equipment, and elsewhere as indicated.

a. Temperature or pressure regulating valves
b. Control valves

C. Dielectric Waterway: Install at each piping joint between ferrous and non-ferrous piping. Comply with manufacturer's installation instructions.

1. Not required in closed hydronic systems treated with corrosion inhibitors, where there is a bronze valve body between the two materials.

END OF SECTION 23 05 18

SECTION 23 05 19

METERS AND GAUGES FOR MECHANICAL PIPING

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of meters and gauges required by this section is indicated on drawings and/or specified in other Division-23 sections.

B. Meters and gauges furnished as part of factory-fabricated equipment, are specified as part of equipment assembly in other Division-23 sections.

1.2 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacturer of meters and gauges, of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. UL Compliance: Comply with applicable UL standards pertaining to meters and gauges.
2. ANSI and ISA Compliance: Comply with applicable portions of ANSI and Instrument Society of America (ISA) standards pertaining to construction and installation of meters and gauges.

C. Certification: Provide meters and gauges whose accuracies, under specified operating conditions, are certified by manufacturer.

1.3 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data, including installation instructions for each type of meter and gauge. Include scale range, ratings, and calibrated performance curves, certified where indicated. Submit meter and gauge schedule showing manufacturer's figure number, scale range, location, and accessories for each meter and gauge.

B. All flow measuring devices to be provided shall be reviewed and approved by the test & balance contractor and the temperature control contractor for proper scale, rangeability and function prior to submitting shop drawings. The test & balance contractor and temperature control contractor shall provide a typed letter stating this review has been completed and included with shop drawing submittals.

C. Maintenance Data: Submit maintenance data and spare parts lists for each type of meter and gauge. Include this data and product data in Maintenance Manual; in accordance with requirements of Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Glass Thermometers:

a. Ernst Gauge Co.
b. Marshalltown Instruments, Inc.
c. Trerice (H.O.) Co.
d. Weiss Instruments, Inc.
e. Miljoco Corp.

2. Pressure/Temperature Gauge Connector Plugs:

a. Fairfax Company
b. Peterson Equipment Co.
c. Universal Lancaster
d. Sisco
e. MG Piping Products Co.
f. Miljoco Corp.

3. Calibrated Balancing Valves (Variable Orifice Type):

a. Armstrong+
b. Tour and Anderson, Inc.
c. NuTech

4. Calibrated Balancing Valves (Valve and Venturi Type):

a. Flow Design Inc.
b. Gerand
c. Nexus Valve
d. Griswold
e. Hays
f. NuTech

2.2 GLASS THERMOMETERS:

A. General: Provide glass thermometers of materials, capacities, and ranges indicated, designed and constructed for use in service indicated.

B. Case: Die cast aluminum finished in baked epoxy enamel, glass front, spring secured, 9 inches long.

C. Adjustable Joint: Die cast aluminum, finished to match case, 180 degrees adjustment in vertical plane, 360 degrees adjustment in horizontal plane, with locking device.

D. Tube and Capillary: Non-Mercury Liquid filled, magnifying lens, 1 percent scale range accuracy, shock mounted.

E. Scale: Satin faced, non-reflective aluminum, permanently etched markings.

F. Stem: Copper-plated steel, or brass, for separable socket, length to suit installation. Sampling tube type with duct flange for air duct installations.

G. Range: Conform to the following:

1. Hot Water: 30 degrees - 240 degrees F with 2 degrees F scale divisions (-1 degree - 116 degrees C) with 2 degrees C scale divisions).
2. Chilled Water: 0 - 100 degrees F with 2 degrees F scale divisions (-18 degrees – 37.8 degrees C with 1 degrees C scale divisions).

3. Steam and Condensate: 50–400 degrees F with 2 degrees scale divisions (10-205 degrees C with 1 degrees scale divisions).
4. Duct work: 0-160 degrees F with 2 degrees scale divisions.

2.3 DUCT THERMOMENTER MOUNTING BRACKETS

A. Description: Flanged bracket with screw holes, for attachment to air duct and made to hold thermometer stem.

2.4 THERMOMETER WELLS:

A. General: Provide thermometer wells constructed of brass or stainless steel, pressure rated to match piping system design pressure. Provide 2 inch extension for insulated piping. Provide cap nut with chain fastened permanently to thermometer well.

2.5 PRESSSURE/TEMPERATURE GAUGE CONNECTOR PLUGS:

A. These test ports are also know as Pressure/Temperature Taps or Pete's Plugs

B. General: Provide temperature gauge connector plugs pressure rated for 500 psi and 200 degrees F (93 degrees C). Construct of brass and finish in nickel-plate, equip with ½ inch NPS fitting, with self-sealing valve core type neoprene gasketed orifice suitable for inserting 1/8 inch O.D. probe assembly from dial type insertion thermometer. Equip orifice with gasketed screw cap and chain. Provide extension, length equal to insulation thickness, for insulated piping.

2.6 PRESSURE GAUGES:

A. General: Provide pressure gauges of materials, capacities, and ranges indicated, designed and constructed for use in service indicated.

B. Type: General use, 1 percent accuracy, ANSI B40.1 grade A, phospher bronze bourdon type, bottom connection.

C. Case: Drawn steel or brass, glass or acrylic lens, minimum 4 inch diameter.

D. Connector: Brass with 1/4inch male NPT. Provide protective syphon when used for steam service.

E. Scale: White coated aluminum, with permanently etched markings.

F. Range: Conform to the following: **NOTE: Gauge range to be appropriate for media being handled.**

1. Vacuum: 30 inches Hg - 15 psi.
2. Water: 0 - 100 psi.
3. Steam: 0 - 200 psi.

2.7 CALIBRATED BALANCE VALVES:

A. General: Provide as indicated, calibrated balance valves equipped with readout valves to facilitate connecting of differential pressure meter to balance valves. Equip each readout port with a quick connect valve designed to minimize system fluid loss during monitoring process. Provide balance valves with preformed insulation suitable for use on heating and cooling systems, and to protect balance valves during shipment. Calibrated balance valves packages may combine additional features shown on the drawings such as strainers, P/T ports, drain

valves, etc as long as those features are equivalent to the specification of the individual component.

B. Body – Dezincification resistant brass.

C. Design, variable orifice type:

1. Globe-type valve.
2. Multiple turns of handwheel from full closed to full open.
3. Bubble-tight shut-off.
4. Schraeder type taps upstream and downstream.
5. Memory stop device to allow valve to be returned to balanced position after being closed. (Note: this does not take the place of isolation valves shown on drawings)
6. Provide slide rule type flow calculator, include in Operation and Maintenance Manual.

D. Design, valve and venturi type:

1. Ball or butterfly type throttling valve with stainless steel ball.
2. Bubble-tight shut-off.
3. Fixed venturi, upstream of valve.
4. Schraeder type taps on venturi, upstream and downstream.
5. Memory stop device to allow valve to be returned to balanced position after being closed. (Note: this does not take the place of isolation valves shown on drawings)
6. Provide metal tag with flow curve for each valve.

2.8 FLOW METER READ-OUT KITS:

A. Provide flow meter read-out kits with bellows type differential pressure element and minimum 5 inch diameter indicating dial.

B. Design pressure elements for full scale pressure differential of 50 inches or 100 inches water gauge. Design shall incorporate rupture-proof metal beryllium or stainless steel bellows and torque tube drive requiring no lubrication. Design forged bodies for not less than 150 percent of maximum surge pressure, fully protected against surges, with full provision for venting and draining. Provide integral, adjustable pulsation dampers.

C. Dials of portable meters shall have square root scales not less than 12 inches in developed length. Dials shall read from 0 to 10 gpm to which multiplier is to be applied, as required; also provide with uniform scale reading from 0inches to 10 inches w.g., to which multiplier of 10 to be applied (100 inches at full scale), or from 0 inches to 5 inches w.g., to which multiplier of 10 is to be applied (50 inches at full scale).

D. Engineer and manufacture in accordance with ASME recommendations for flowmeters. Provide portable meters with overall accuracy of + 5 percent.

E. Provide flow meter with factory-fabricated carrying case with integral carrying handle. Case shall be fitted to hold meter and following accessories.

1. Two 10 feet lengths of connecting hose with suitable female connectors for connecting to venturi tube pressure tap nipples. Design hose for operating pressure of minimum of 150 percent of maximum system operating pressure.
2. Completely assembled 3-value manifold with 2 block valves and vent and drain valves shall be piped and mounted on base, which shall be designed for use lying flat on stationary base.

3. Bound set of descriptive bulletins, installation and operating instructions, parts list, and set of curves showing flow verses pressure differential for each orifice or venturi tube with which meter is to be used.
4. Metal instruction plate, secured inside cover, illustrating use of meter. Deliver meter with case to Owner.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which meters and gauges are to be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to Installer.

3.2 INSTALLATION OF THERMOMETERS:

A. General: Install thermometers in vertical upright position, and tilted so as to be easily read by observer standing on floor.

B. Install scale and ranges appropriate for media and conditions developed

C. Locations: Install in the following locations, and elsewhere as indicated:

1. At inlet and outlet of each hydronic zone.
2. At inlet and outlet of each hydronic boiler and chiller, and dry coolers.
3. At inlet and outlet of each hydronic coil in air handling units, and built-up central systems.
4. At inlet and outlet of each hydronic heat exchanger.
5. At inlet and outlet of each hydronic heat recovery unit.
6. At inlet and outlet of each thermal storage tank.
7. In discharge duct or plenum of air handling units and built-up central systems.

D. Thermometer Wells: Install in piping tee where indicated, in vertical upright position. Fill well with oil or graphite, secure cap.

E. Temperature Gauge Connector Plugs: Install in piping tee where indicated, located on pipe at most readable position. Secure cap. Provide portable temperature gauge for each plug connection.

3.3 ADJUSTING AND CLEANING:

A. Adjusting: Adjust faces of meters and gauges to proper angle for best visibility.

B. Cleaning: Clean windows of meters and gauges and factory- finished surfaces. Replace cracked or broken windows, repair any scratched or marred surfaces with manufacturer's touch-up paint.

END OF SECTION 23 05 19

SECTION 23 05 23

GENERAL DUTY VALVES FOR HVAC PIPING

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK

A. This section includes general duty valves common to most mechanical piping systems.

B. Valve tags and charts are specified in Division 23 Section “Mechanical Identification”.

1.2 SUBMITTALS

A. Product Data: Including body material, valve design, pressure and temperature classification, end connection details, seating materials, trim material and arrangement, dimensions and required clearances, and installation instructions.

1.3 QUALITY ASSURANCE

A. Single Source Responsibility: Comply with the requirements specified in Division 23 Section “Basic Mechanical Requirements” under “Product Options”.

MSS Standard Practices: Comply with the following standards for valves:

1. MSS SP-45: Bypass and Drain Connection Standard
2. MSS SP-92: MSS Valve User Guide

1.4 DELIVERY, STORAGE AND HANDLING:

A. Preparation for Transport: Prepare valves for shipping as follows:

1. Ensure valves are dry and internally protected against rusting and galvanic corrosion.
2. Protect valve ends against mechanical damage to threads, flange faces and weld end preps.
3. Set valves in best position for handling. Globe and gate valves shall be closed to prevent rattling; ball and plug valves shall be open to minimize exposure of functional surfaces; butterfly valves shall be shipped closed or slightly open; and swing check valves shall be blocked in either closed or open position.

B. Storage: Use the following precautions during storage:

1. Valves shall be stored and protected against all dirt, debris, and foreign material at all times.
2. Do not remove valve end protectors unless necessary for inspection; then reinstall for storage.
3. Protect valves against weather. Where practical store valves indoors. If outdoor storage is necessary, support valves off the ground or pavement and protect in watertight enclosures.

C. Handling: Valves whose size requires handling by crane or lift shall be slung or rigged to avoid damage to exposed valve parts. Handwheels and stems shall not be used as lifting or rigging points.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by the manufacturers listed.

1. Ball Valves

a. Apollo
b. Milwaukee
c. Nibco
d. Watts
e. Kitz

2.2 VALVE FEATURES

A. General: Comply with MSS-92

B. Valve Design: Gate Valves shall have rising stem, or rising stem outside screw and yoke design; except, non-rising valves may be used where headroom prevents full operation of rising stem valves.

C. Sizes: Unless otherwise indicated, provide valves of same size as upstream pipe size. Control valves shall be sized for required flow and control pressure drop.

D. Operators: Provide the following special operator features:

1. Handwheels, fastened to valve stem for valves other than quarter turn
2. Lever handle on quarter turn valves 6 inch and smaller, except plug valves. Provide a wrench for every plug valve.
3. Chainwheel operators for valves 2-1/2 inch and larger that are installed 96 inches or higher above finished floor elevation. Provide chains to an elevation of 6’-0” above finished floor elevation.
4. Worm gear operators of an enclosed weather-proof design shall be provided on all quarter turn valves 8 inches and larger.

E. Extended Stems: Where insulation is indicated or specified, provide extended stems to allow full operation of the valve without interference by the insulation.

F. Bypass and Drain Connections: Comply with MSS SP-45.

G. End Connections: As specified in the individual valves specifications.

1. Threads: Comply with ANSI B2.1
2. Flanges: Comply with ANSI B16.1 for cast iron, ANSI B15.5 for steel, and ANSI B16.24 for bronze.
3. Solder Joint: Comply with ANSI B16.18.

a. Caution: Where soldered end connections are used, use solder having a melting point below 840 degrees F for gate, globe, and check valves and below 421 degrees F for ball valves.

2.3 BALL VALVES FOR HYDRONIC SYSTEMS

A. 2-Piece Ball Valves: 150 WSP, 600 WOG, rated for 150 psi at 350 deg F, two piece end entry body style, bronze body conforming to ASTM B584, full port chrome plated brass ball, 15% glass reinforced PTFE seats, PTFE packing, adjustable packing nut blow-out proof stem, vinyl covered steel handle. Provide solder ends or threaded ends to match the piping system. Stem length to allow the handle to clear insulation. Valves shall have a Cv value of a full port ball valve.

2.4 BALL VALVE OPTIONS/ACCESSORIES

A. Provide the following as required or as specifically indicated.

1. Tee handle for tight fit applications (within enclosures, etc.)
2. Locking handle (emergency fixtures, etc.)
3. Drain cap (drain valves)
4. Stem extension where the stem otherwise would not clear the insulation thickness.
5. Mounting pads (actuated valves)
6. Thermal insulating tee handle or stem extension for insulated piping

2.5 DRAIN VALVES

A. For Hydronic Systems: Provide ball valve with threaded hose end and cap with chain.

1. Apollo Fig 70LF-100-HC

PART 3 - EXECUTION

3.1 EXAMINATION

A. Install valves in accordance with manufacturer’s instructions.

B. Examine valve interior through the end ports, for cleanliness, freedom from foreign matter and corrosion. Remove special packing materials, such as blocks used with prevents disc movement during shipping and handling.

C. Actuate valve through an open-close and close-open cycle. Examine functionally significant features, such as guides and seats made accessible by such actuation. Following examination, return the valve closure member to the position in which it was shipped.

D. Examine threads on both the valve and the mating pipe for form (out-of-round or local indentation) and cleanliness.

E. Examine mating flange faces for conditions which might cause leakage. Check bolting for proper size, length, and material. Check gasket material for proper size and material, and for freedom from defects and damage.

F. Prior to valve installation, examine the piping for cleanliness, freedom from foreign materials, and proper alignment.

3.2 VALVE SELECTION

A. Selection of Valve Ends (Pipe Connections): Except as otherwise indicated, select valves with the following ends or types of pipe/tube connections:

1. Copper Tube Size 2 inch and Smaller: Solder ends, except in heating hot water and low-pressure steam service which shall have threaded ends.
2. Steel Pipe Sizes 2 inch and Smaller: Threaded
3. Steel Pipe Sizes 2-1/2 inch and larger: Flanged
4. At all piping hot taps, provide a ball valve with the hot tap and a ball valve or butterfly valve for shut off service. Hot taps shall be provided only where approved by the Engineer.
5. Contractor shall provide and install hi-performance steam butterfly valves on sizes 6” and larger //OR where limited space does not allow adequate access to maintain gate valve.

3.3 VALVE INSTALLATIONS

VALVE APPLICATION TABLE	
(Where sizes overlap, contractor has choice of either type)	
SERVICE	**VALVE TYPE**
HVAC Hydronic Piping; 3" and smaller	Ball Valve
HVAC Hydronic Balancing valve; 2" and smaller	Calibrated Balancing Valve See Section 23 05 19

A. Locate valves for easy access and provide separate support where necessary.

B. Install valves and unions for each fixture and item of equipment in a manner to allow equipment removal without system shutdown. Unions are not required on flanged devices.

C. Install 3-valve bypass around each pressure reducing valve using throttling type valves.

D. Gate and globe valves shall be installed with the stem in the upright position. In overhead horizontal piping, ball valves shall be installed with the handle in the side or bottom of the piping. Butterfly valves shall be installed with the stem within 45 degrees of the horizontal position. The handle of quarter turn valves shall open in the direction of flow. Quarter turn valves with hand wheels or chain wheels shall be located so that the position indicator is visible from the floor without the use of a ladder or climbing on equipment or piping.

E. Installation of check Valves: Install check valves 5 to 10 pipe diameters downstream from pump discharges and turbulent flow producers. Install for proper direction of flow as follows:

1. Swing Check Valves: Install in horizontal position with hinge pin level
2. Wafer Check Valves: Install between 2 flanges in horizontal or vertical upward flow position.

3.4 SOLDER CONNECTIONS

A. Cut tube square and to exact lengths.

B. Clean end of tube to depth of valve socket, using steel wool, sand cloth, or a steel wire brush to a bright finish. Clean valve socket in same manner.

C. Apply proper soldering flux in an even coat to inside of valve socket. And outside of tube.

1. Open gate and globe valves to fully open position.

D. Remove the cap and disc holder of swing check valves with composition discs.

E. Insert tube into valve socket making sure the end rests against the shoulder inside valve. Rotate tube or valve slightly to insure even distribution of the flux.

F. Apply heat evenly to the outside of valve around joint until solder melts upon contact. Feed solder until it completely fills the joint around tube. Avoid hot spots or overheating the valve. Once the solder starts cooling, remove excess amounts around the joint with a cloth or brush.

3.5 BRAZED CONNECTIONS

A. Protect valves from temperatures which exceed the valve material temperature limitations as recommended by the valve manufacturer.

B. Disassemble 3-piece ball valves prior to brazing.

3.6 THREADED CONNECTIONS

A. Not the internal length of threads in valve ends, and proximity of valve internal seat or wall, to determine how far pipe should be threaded into valve.

B. Align threads at point of assembly.

C. Apply appropriate tape or thread compound to the external pipe threads (except where dry seal threading is specified).

D. Assemble joint wrench tight. Wrench on valve shall be on the valve end into which the pipe is being threaded.

3.7 FLANGED CONNECTIONS

A. Align flange surfaces parallel.

B. Assemble joints by sequencing bolt tightening to make initial contact of flanges and gaskets as flat and parallel as possible. Use suitable lubricants on bolt threads. Tighten bolts gradually and uniformly using a torque wrench.

3.8 FIELD QUALITY CONTROL

A. Testing: After piping system have been tested and put into service, but before final adjusting and balancing, inspect each valve for leaks. Adjust or replace packing to stop leaks; replace valve if leak persists.

3.9 ADJUSTING AND CLEANING

A. Cleaning: Clean mill scale, grease, and protective coatings from exterior of valves and prepare to receive finish painting or insulation

END OF SECTION 23 05 23

SECTION 23 05 29

HANGERS AND SUPPORTS FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of supports and anchors, of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. Regulatory Requirements: Comply with applicable codes pertaining to product materials and installation of supports and anchors.
2. Duct Hangers: SMACNA Duct Manuals
3. MSS Standard Compliance:

a. Provide pipe hangers and supports of which materials, design, and manufacture comply with MSS SP-69.

4. NFPA Compliance: NFPA 99 shall be used for medical gas systems.

1.2 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data, including installation instructions for each type of support and anchor. Submit pipe hanger and support schedule showing Manufacturer's figure number, size, location, and features for each required pipe hanger and support.

B. Shop Drawings: Submit manufacturer's assembly-type shop drawings for each type of support and anchor, indicating dimensions, weights, required clearances, and methods of assembly of components.

C. Product certificates signed by the manufacturer of hangers and supports certifying that their products meet the specified requirements.

D. Maintenance Data: Submit maintenance data and parts list for each type of support and anchor. Include this data, product data, and shop drawings in maintenance manual; in accordance with requirements of Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Pipe Hangers and Supports:

a. B-Line Systems Inc.
b. ANVIL International
c. PHD Manufacturing, Inc.
d. Unistrut Metal Framing Systems

e. Erico
f. Grinnell

2. Duct Cable Hangers and Supports:

a. Gripple Inc.
b. Ductmate Industries
c. Grip Lock Systems

3. Saddles, Shield and Thermal Shield Inserts:

a. ANVIL International
b. Pipe Shields, Inc.
c. B-Line
d. Snappitz
e. Erico
f. Value Engineered Products, Inc.
g. Grinnell

4. Concrete Inserts and Anchors:

a. Unistrut Metal Framing Systems
b. Power-Strut
c. ITW Ramset/Red Head
d. Hilti
e. B-Line
f. Erico
g. Grinnell

2.2 PIPE HANGERS & SUPPORTS:

A. Hangers and support components shall be factory fabricated of materials, design, and manufacturer complying with MSS SP-69.

1. Components shall have galvanized coatings where installed for piping and equipment that will not have field-applied finish.
2. Pipe attachments shall have nonmetallic coating for electrolytic protection where attachments are in direct contact with copper tubing.
3. Comply with MSS_SP58 types 1 through 58
4. Oversize hanger for insulated piping

B. Adjustable Clevis Hanger: MSS Type.

1. Steel and Copper Pipe, size 3/8" thru 30", Type 1.
2. Non-insulated Copper Pipe, size 1/2" thru 4", Type 1. (PVC Coated)
3. Insulated pipe oversize hanger to accommodate insulation.

C. Adjustable Swivel Ring for Non-insulated Pipe: MSS Type .

1. Steel Pipe, size 1/2" thru 8", Type 7, 9 or 10.
2. Copper Pipe, size 1/2" thru 4", Type 7 (PVC Coated)
3. Insulated pipe oversize hanger to accommodate insulation

D. Pipe Clamps: MSS Type .

1. Steel Pipe, size 3/4" thru 24", Type 8, 3 or 42.
2. Copper Pipe, size 1/2" thru 4", Type 8, 3 or 42 (PVC Coated).

E. U Bolts: MSS Type .

1. Steel Pipe, size 1/2" thru 30" Type 24
2. Copper Pipe, size 1/2" thru 8", Type 24 (PVC Coated).

F. Straps: MSS Type 26.

G. Pipe Stanchion Saddle: MSS Type 37.

H. Yoke & Roller Hanger: MSS Type 43

I. Hanger Rods: Continuous threaded steel, sizes as specified.

J. Hangers:

1. Hot Pipes:

a. 1/2" through 1-1/2": Adjustable wrought steel ring.
b. 2" through 5": Adjustable wrought steel clevis.
c. 6" and Over: Adjustable steel yoke and cast iron roll.

2. Cold Pipes:

a. 1/2" through 1-1/2": Adjustable wrought steel ring.
b. 2" and Over: Adjustable wrought steel clevis.

3. Multiple or Trapeze: Structural steel channel (with web vertical and engineered for the specific applications), with welded spacers and hanger rods. Provide cast iron roll and base plate for hot pipe sizes six inches and over. Provide hanger rods one size larger than for largest pipe in trapeze. If the deflection at center of trapeze exceeds 1/360 of the distance between the end hangers, install an additional hanger at mid-span or use a larger channel.

K. Wall Supports for Horizontal Steel Pipe:

1. ½ inch through 4inches: Offset or straight j-hook.
2. 4 inches and Over: Welded steel bracket Type 31, 32 or 33 and wrought steel clamp. Provide adjustable steel yoke and cast iron roll Type 44 for hot pipe 200 degrees F and over and for sizes six inches and over.

L. Vertical-Piping Clamps: Unless otherwise indicated and except as specified in piping system Sections, install the following types:

1. Extension Pipe or Riser Clamps (MSS Type 8): For support of pipe risers NPS 3/4 to NPS 24.
2. Carbon- or Alloy-Steel Riser Clamps (MSS Type 42): For support of pipe risers NPS 3/4 to NPS 24 if longer ends are required for riser clamps.

M. Upper Attachments:

1. For attaching hanger rods to structural steel I-beams:

a. Provide adjustable beam clamp, MSS-Type 20, 21, 28, 29, or 30. Attach to bottom flange of beam.

2. For attaching hanger rods to bar joists:

a. When bottom chord is constructed of structural steel angles, provide square washer. Place hanger rod between backs of the two angles and support with the washer and dual locking nuts on top of the angles. Spot weld washer to angles.
b. When bottom chord is constructed of round bars, provide Elcen No. 137 bar joint washer or equal.

2.3 CONCRETE INSERTS AND ANCHORS:

A. Inserts: Case shall be of galvanized carbon steel with square threaded concrete insert nut for hanger rod connection; top lugs for reinforcing rods, nail holes for attaching to forms. This type of upper attachment is to be used for all areas having poured in place concrete construction.

1. Size inserts to suit threaded hanger rods.

B. Provide fasteners attached to concrete ceilings that are vibration and shock resistant. Provide hangers for piping attached to concrete construction with one of the following types.

1. Concrete insert per MSS SP 69, Type 18.
2. Powder driven fasteners subject to approval of Architect and Structural Engineer. Each fastener shall be capable of holding a test load of 1000 pounds whereas the actual load shall not exceed 50 pounds.
3. Self-drilling expansion shields. The load applied shall not exceed one-fourth the proof test load required.
4. Machine bolt expansion anchor. The load applied shall not exceed one-fourth the proof test load required.

C. Anchors: Carbon steel, zinc plated and coated with a clear chromate finish. Installation shall be in holes drilled with carbide-tipped drill bits or by use of self-drilling anchors.

1. Provide anchors suitable for the location of installation and designed to withstand all forces and movements acting in the anchor. Manufacture pipe anchors in accordance with MSS SP 69. Provide a safety factor of four for the anchor installation.

2.4 SADDLES AND THERMAL SHIELD INSERTS:

A. Protection Saddles: MSS Type 39; fill interior voids with segments of insulation matching adjoining insulation.

B. Protection Shields: MSS Type 40; 180 degrees arc, galvanized steel, minimum 12 inches long, to prevent crushing of insulation. Provide solid insert on 4”and larger to prevent crushing insulation.

C. Thermal Shield Inserts: Provide 100-psi minimum compressive strength, waterproof, asbestos free calcium silicate, encased with a sheet metal enclosure. Insert and shield shall cover the entire circumference or the bottom half circumference of the pipe as required by Part 3 of this Specification, and shall be of length recommended by the manufacturer for pipe size and thickness of insulation. For cold piping, calcium silicate shall extend beyond the sheet metal shield to allow overlap of the vapor barrier. Where piping 4 inches and larger is supported on trapeze or pipe rollers, provide double thickness shields. For piping 12 inches and over, provide 600 psi calcium silicate structural insert.

2.5 SPRING HANGERS AND SUPPORTS:

A. General: Provide factory- fabricated spring hangers and supports complying with MSS SP-69, of one of the following MSS types listed, selected by Installer to suit piping systems, in accordance with MSS SP-69 and manufacturer's published product information. Use only one type by one manufacturer for each piping service. Select spring hangers and supports to suit pipe size and loading.

B. Restraint Control Devices: MSS Type 47.

C. Spring Cushion Hangers: MSS Type 48.

D. Spring Cushion Roll Hangers: MSS Type 49.

E. Spring Sway Braces: MSS Type 49.

F. Variable Spring Hangers: MSS Type 51; preset to indicated load and limit variability factor to 25 percent.

G. Variable Spring Base Supports: MSS Type 52; preset to indicated load and limit variability factor to 25 percent; include load flange.

H. Variable Spring Trapeze Hangers: MSS Type 53; preset to indicated load and limit variability factor to 25 percent.

I. Constant Supports: Provide one of the following types, selected to suit piping system. Include auxiliary stops for erection and hydrostatic test, and field load- adjustment capability.

1. Horizontal Type: MSS Type 54.
2. Vertical Type: MSS Type 55.
3. Trapeze Type: MSS Type 56.

2.6 MISCELLANEOUS MATERIALS:

A. Steel Plates, Shapes, and Bars: ASTM A 36.

B. Cement Grout: Portland cement (ASTM C 150, Type I or Type III) and clean uniformly graded, natural sand (ASTM C 404, Size No. 2). Mix ratio shall be 1.0 part cement to 3.0 parts sand, by volume, with minimum amount of water required for placement and hydration.

C. Heavy-Duty Steel Trapezes: Fabricate from steel shapes selected for loads required; weld steel in accordance with AWS standards.

D. Pipe Alignment Guides: Provide factory-fabricated guides, of cast semi-steel or heavy fabricated steel, consisting of bolted two-section outer cylinder and base with two-section guiding spider bolted tight to pipe. Size guide and spiders to clear pipe and insulation (if any), and cylinder. Provide guides of length recommended by manufacturer to allow indicated travel.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which supports and anchors are to be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to Installer.

3.2 PREPARATION:

A. Proceed with installation of hangers, supports and anchors only after required building structural work has been completed in areas where the work is to be installed. Correct inadequacies including (but not limited to) proper placement of inserts, anchors and other building structural attachments. Review Structural Drawings to obtain structural support limitations.

B. Prior to installation of hangers, supports, anchors and associated work, Installer shall meet at project site with Contractor, installer of each component of associated work, inspection and testing agency representatives (if any), installers of other work requiring coordination with work of this section and Architect/Engineer for purpose of reviewing material selections and procedures to be followed in performing the work in compliance with requirements specified. Provide Shop Drawing showing method and support locations from structure.

3.3 INSTALLATION OF BUILDING ATTACHMENTS:

A. Install building attachments within concrete or on structural steel. Space attachments within maximum piping span length indicated in MSS SP-69. Install additional attachments at concentrated loads, including valves, flanges, guides, strainers, expansion joints, and at changes in direction of piping. Install concrete inserts before concrete is placed; fasten insert to forms. Where concrete with compressive strength less than 2500 psi is indicated, install reinforcing bars through openings at top of inserts.

B. Existing Construction:

1. In existing concrete construction, drill into concrete slab and insert and tighten expansion anchor bolt. Connect anchor bolt to hanger rod. Care must be taken in existing concrete construction not to sever reinforcement rods or tension wires.

3.4 INSTALLATION OF HANGERS AND SUPPORTS:

A. Install hangers, supports, clamps and attachments to support piping properly from building structure; comply with MSS SP-69. Arrange for grouping of parallel runs of horizontal piping to be supported together on field fabricated, heavy-duty trapeze hangers where possible. Install supports with maximum spacings complying with MSS SP-69. Where piping of various sizes is supported together by trapeze hangers, space hangers for smallest pipe size or install intermediate supports for smaller diameter pipe. Do not use wire or perforated metal to support piping, and do not support piping from other piping.

B. Install hangers and supports complete with necessary inserts, bolts, rods, nuts, washers and other accessories.

C. Support fire-water piping independently from other piping systems.

D. Prevent electrolysis and abrasion in support of copper tubing by use of hangers and supports which are plastic coated, or with EPDM isolation strips. Duct tape or copper coated hangers are not acceptable.

E. Install hangers and supports to allow controlled movement of piping systems, to permit freedom of movement between pipe anchors, to facilitate action of expansion joints, expansion loops, expansion bends and similar units and within 1'-0" of each horizontal elbow.

F. Load Distribution: Install hangers and supports so that piping live and dead loading and stresses from movement will not be transmitted to connected equipment.

G. Pipe Slopes: Install hangers and supports to provide indicated pipe slopes, and so that maximum pipe deflections allowed by ANSI B31.9 Building Services Piping Code is not exceeded.

H. Insulated Piping: Comply with the following installation requirements.

1. Clamps: Attach clamps, including spacers (if any), to piping; do not exceed pipe stresses allowed by ANSI B31. Clamps shall not penetrate insulation/vapor barrier.
2. Saddles: Install Protection saddles where supported by pipe rollers. Fill interior voids with segments of insulation that match adjoining pipe insulation.
3. Shields: Install galvanized steel protection shields, on all insulated piping 2 inches and less, except where required to be clamped. Where necessary to prevent dislocation, strap shield to pipe with wire ties or "Zip Strips".
4. Thermal Inserts: Provide thermal shield inserts at all supports for all insulated piping over 2 inches and for all piping required to be clamped. Provide 180-degree inserts at clevis and roller hangers. Provide 360-degree inserts for all trapeze and clamped supports.

I. Install horizontal hydronic and steam piping with the following minimum rod sizes and maximum spacing:

SIZE (NPS)	MAX. SPAN IN FEET		MIN. ROD SIZE-INCHES
	Steel Piping	Copper Tubing	
3/4 to 1	7	6	3/8
1-1/2	9	8	3/8
2	10	8	3/8
3	12	8	1/2
4	12	8	5/8
Vertical – All Sizes	15	10	-

J. Place a hanger within one foot of each horizontal elbow.

K. Use hangers which are vertically adjustable 1-1/2 inch minimum after piping is erected.

L. Support vertical steel and copper piping at every story height but at not more than 15 foot intervals for steel and 10 feet for copper.

M. Where several pipes can be installed in parallel and at same elevation, provide trapeze hangers. Provide rubber oversized inserts on pipe clamps to allow movement.

N. Where practical, support riser piping independently of connected horizontal piping.

O. Support steam supply and condensate return pipe runs on adjustable roller hangers.

P. Each pipe drop to equipment shall be adequately supported. All supporting lugs or guides shall be securely anchored to the building structure.

Q. Install anchors and fasteners in accordance with manufacturer's recommendations and the following:

1. In the event a self-drilling expansion shield or machine bolt expansion shield is considered to have been installed improperly, the Contractor shall make an acceptable replacement or demonstrate the stability of the anchor by performing an on-site test under which the anchor will be subjected to a load equal to twice the actual load.
2. Powder-driven fasteners may be used only where they will be concealed after the construction is complete. Where an occasional fastener appears to be improperly installed, additional fastener(s) shall be driven nearby (not closer than 6 inches) in undisturbed concrete. Where it is considered that many fasteners are improperly installed, the Contractor shall test load any 50 successively driven fasteners. If 10 percent or more of these fasteners fail, the Contractor shall utilize other fastening means as approved and at no additional cost to the Owner.
3. Hangers for piping and ducts shall be attached to cellular steel floor decks with steel plates and bolted rod conforming to the steel deck manufacturer's requirements. Where the individual hanger load exceeds the capacity of a single floor deck attachment, steel angles, beams or channels shall be provided to span the number of floor deck attachments required.
4. Welding may be used for securing hangers to steel structural members with approval of structural engineer. Welded attachments shall be designed so that the fiber stress at any point of the weld or attachment will not exceed the fiber stress in the hanger rod.

R. Prevent copper tubes from making contact with steel brackets/hangers using fire retardant poly inserts or other dielectric material. Duct tape is not allowed.

3.5 INSTALLATION OF ANCHORS:

A. Install anchors at proper locations to prevent stresses from exceeding those permitted by ANSI B31.9, and to prevent transfer of loading and stresses to connected equipment.

B. Fabricate and install anchor by welding steel shapes, plates and bars to piping and to structure. Comply with ANSI B31.9 and with AWS Standards D1.1.

C. Where expansion compensators are indicated, install anchors in accordance with expansion unit manufacturer's written instructions, to control movement to compensators.

D. Anchor Spacings: Where not otherwise indicated, install anchors at ends of principal pipe-runs, at intermediate points in pipe-runs between expansion loops and bends. Make provisions for preset of anchors as required to accommodate both expansion and contraction of piping. Provide shop drawing for review by Engineer.

3.6 SHEET METAL DUCT HANGERS AND SUPPORTS:

A. Provide in accordance with SMACNA HVAC duct construction standards.

B. Cable duct support systems:

1. Type ZA2 Zinc housing with stainless steel spring.
2. Galvanized high tensile steel cable provided by the same manufacturer as the fastener system.
3. Select hangers and cables for a minimum of 5:1 working load safety factor.
4. Cable duct support systems shall not be used in chlorinated or swimming pool environments.

5. Provide 316 stainless steel fastener and cable when used for support of stainless steel or aluminum ductwork.

C. Additional Hanger Requirements:

1. 2" to 24" from flexible connections of fans.
2. 2" to 24" from the outlets or flexible connections of VAV control units or mixing boxes.
3. 12" to 36" from the main duct to the first hanger of long branch ducts.
4. 2" to 12" from the ends of all branch ducts and linear diffuser plenums.
5. 2" to 24" from fire damper break-away joints.
6. Hangers at throat and heal of round or square elbows 48" or greater in diameter or width.

3.7 EQUIPMENT SUPPORTS:

A. Fabricate structural steel stands to suspend equipment from structure above or support equipment above floor.

B. This Contractor shall be responsible for the proper size and location of all bases and shall furnish all required anchor bolts and sleeves. If bases are provided by the General Contractor, furnish him with templates showing the bolt locations.

C. Equipment shall be secured to the bases with anchor bolts of ample size. Bolts shall have bottom plates and pipe sleeves and shall be securely imbedded in the concrete. All machinery shall be grouted under the entire bearing surface. After grout has set, all wedges, shims and jack bolts shall be removed and the space filled with non-shrinking grout. This Contractor shall provide lead washers at all equipment anchor bolts.

D. Construct equipment supports above floor made of structural steel members or steel pipe and fittings. Brace and fasten with flanges bolted to structure.

E. Provide rigid anchors for ducts and pipes immediately after vibration connections to equipment. See also Section 23 05 48 “Vibration and Seismic Controls for Mechanical Piping”.

3.8 METAL FABRICATION:

A. Cut, drill, and fit miscellaneous metal fabrications for pipe anchors and equipment supports. Install and align fabricated anchors in indicated locations.

B. Fit exposed connections together to form hairline joints. Field weld connections that cannot be shop welded because of shipping size limitations.

C. Field Welding: Comply with AWS D1.1 for procedures of manual shielded metal-arc welding, appearance and quality of welds made, methods used in correcting welding work, and the following:

1. Use materials and methods that minimize distortion and develop strength and corrosion resistance of base metals.
2. Obtain fusion without undercut or overlap.
3. Remove welding flux immediately.
4. Finish welds at exposed connections so no roughness shows after finishing and contours at welded surfaces match adjacent contours.

3.9 ADJUSTING:

A. Hanger Adjustment: Adjust hangers to distribute loads equally on attachments and to achieve indicated slope of pipe. Cut off the bottom of threaded rods so they are no more than one rod diameter below the bottom nut.

B. Touch-Up Painting: Immediately after erection of anchors and supports, clean field welds and abraded areas of shop paint and paint exposed areas with same material as used for shop painting to comply with SSPC-PA-1 requirements for touch-up of field-painted surfaces.

1. Apply by brush or spray to provide a minimum dry film thickness of 2.0 mils.

C. For galvanized surfaces clean welds bolted connections and abraded areas and apply galvanizing repair paint to comply with ASTM A 780.

END OF SECTION 23 05 29

SECTION 23 05 53

IDENTIFICATION FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacturer of identification devices of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. ANSI Standards: Comply with ANSI A13.1 for lettering size, length of color field, colors, and viewing angles of identification devices.

1.2 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data and installation instructions for each identification material and device required.

B. Schedules: Submit valve schedule for each piping system. Tabulate valve number, piping system, system abbreviation (as shown on tag), location of valve (room or space), size of valve, and variations for identification (if any). Only tag valves which are intended for emergency shut-off and similar special uses, such as valve to isolate individual system risers, individual floor branches or building system shut off valves. In addition to mounted copies, furnish extra copies for Maintenance Manuals as specified in Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

B. Mechanical Identification: Equipment signs, pipe labels, duct labels, valve tags, and stencils

1. Allen Systems, Inc.
2. Brady (W.H.) Co.; Signmark Div.
3. Brimar Industries, Inc.
4. Carlton
5. Industrial Safety Supply Co., Inc.
6. Kolbi
7. Seton Name Plate Corp.
8. PVC Specialties
9. Marking Services, Inc. (MSI)
10. Owl Pipe ID, LLC

2.2 MECHANICAL IDENTIFICATION MATERIALS:

A. General: Provide manufacturer's standard products of categories and types required for each application as referenced in other Division-23 sections. Where more than single type is specified for application, selection is Installer's option, but provide single selection for each product category.

2.3 PAINTED IDENTIFICATION MATERIALS:

A. Stencils: Standard fiberboard stencils, prepared for required applications with letter sizes generally complying with recommendations of ANSI A13.1 for piping or to match existing size in existing building, but not less than 1-1/4" high letters for ductwork and not less than 3/4" high letters for access door signs and similar operational instructions.

B. Stencil Paint: Standard exterior type stenciling enamel; black, except as otherwise indicated; either brushing grade or pressurized spray-can form and grade.

C. Identification Paint: Standard identification enamel of colors indicated or, if not otherwise indicated comply with ANSI A13.1 for colors or to match existing building standard identification.

2.4 PLASTIC PIPE MARKERS:

A. Snap-On Type: Provide manufacturer's standard pre-printed, semi-rigid snap-on, color-coded pipe markers, complying with ANSI A13.1.

B. Insulation: Furnish 1-inch-thick molded fiberglass insulation with jacket for each plastic pipe marker to be installed on uninsulated pipes subjected to fluid temperatures of 125 degrees F. or greater. Cut length to extend 2inches beyond each end of plastic pipe marker.

C. Small Pipes: For external diameters less than 6 inches (including insulation if any), provide full-band pipe markers, extending 360 degrees around pipe at each location, fastened by one of the following methods:

1. Snap-on application of pre-tensioned semi-rigid plastic pipe marker.
2. Taped to pipe (or insulation) with color-coded plastic adhesive tape, not less than 3/4inch wide; full circle at both ends of pipe marker, tape lapped 1-1/2inch.

D. Large Pipes: For external diameters of 6inches and larger (including insulation if any), provide either full-band or strip-type pipe markers, but not narrower than 3 times letter height (and of required length), fastened by one of the following methods:

1. Steel spring or non-metallic fasteners.
2. Taped to pipe (or insulation) with color-coded plastic adhesive tape, not less than 1-1/2inches wide; full circle at both ends of pipe marker, tape lapped 3inches.
3. Strapped-to-pipe (or insulation) application of semi- rigid type, with manufacturer's standard stainless-steel bands.

E. Lettering: Comply with piping system nomenclature as specified, scheduled, shown, or to match existing building lettering nomenclature system and abbreviate only as necessary for each application length.

F. Arrows: Print each pipe marker with arrows indicating direction of flow, either integrally with piping system service lettering (to accommodate both directions), or as separate unit of plastic.

2.5 PLASTIC DUCT MARKERS:

A. General: Provide manufacturer's standard laminated plastic, duct markers.

B. For hazardous exhausts, use colors and designs recommended by ANSI A13.1.

C. Nomenclature: Include the following:

1. Direction of air flow.
2. Duct service (supply, return, exhaust, etc.)

2.6 PLASTIC TAPE:

A. General: Provide manufacturer's standard color-coded pressure-sensitive (self-adhesive) vinyl tape, not less than 3 mils thick.

B. Width: Provide 1-1/2inches wide tape markers on pipes with outside diameters (including insulation, if any) of less than 6inches, 2-1/2inches wide tape for larger pipes.

C. Color: Comply with ANSI A13.1, except where another color selection is indicated.

2.7 VALVE TAGS:

A. Brass Valve Tags: Provide 19-gage polished brass valve tags with stamp-engraved piping system abbreviation in 1/4inch high letters and sequenced valve numbers 1/2inch high, and with 5/32inch hole for fastener.

1. Provide 1-1/2inch diameter tags, except as otherwise indicated.
2. Fill tag engraving with black enamel.

B. Valve Tag Fasteners: Provide manufacturer's standard solid brass chain (wire link or beaded type), and solid brass S- hooks of the sizes required for proper attachment of tags to valves and manufactured specifically for that purpose.

C. Access Panel Markers: Provide manufacturer's standard 1/16-inch thick engraved plastic laminate access panel markers, with abbreviations and numbers corresponding to concealed valve. Include 1/8-inch center hole to allow attachment.

2.8 VALVE SCHEDULE FRAMES:

A. General: For each page of valve schedule, provide glazed display frame, with screws for removable mounting on masonry walls. Provide frames of finished hardwood or extruded aluminum, with non-glare type sheet glass.

2.9 ENGRAVED PLASTIC-LAMINATE SIGNS:

A. General: Provide manufacturer’s standard engraved 2-ply bonded plastic, in the sizes and thicknesses indicated, engraved with engraver's standard letter style of the sizes and wording indicated, black with white core (letter color) except as otherwise indicated, punched for mechanical fastening except where adhesive mounting is necessary because of substrate.

B. Thickness: 1/16-inch, except as otherwise indicated.

C. Fasteners: Self-tapping stainless steel screws, except contact-type permanent adhesive where screws cannot or should not penetrate the substrate.

2.10 PLASTICIZED TAGS:

A. General: Manufacturer's standard pre-printed or partially pre-printed accident-prevention tags, of plasticized card stock with matt finish suitable for writing, approximately 3-1/4-inch x 5-5/8-inch, with brass grommets and wire fasteners, and with appropriate pre-printed wording including large- size primary wording (as examples; DANGER, CAUTION, DO NOT OPERATE).

2.11 LETTERING AND GRAPHICS:

A. General: Coordinate names, abbreviations and other designations used in mechanical identification work, with corresponding designations shown, specified, scheduled, and approved by the Owner/Engineer. Provide numbers, lettering and wording as indicated and approved by the Owner/Engineer for proper identification and operation/ maintenance of mechanical systems and equipment.

B. Multiple Systems: Where multiple systems of same generic name are shown and specified, provide identification which indicates individual system number as designated on the drawings or schedule as well as service.

PART 3 - EXECUTION

3.1 GENERAL INSTALLATION REQUIREMENTS:

A. Coordination: Where identification is to be applied to surfaces which require insulation, painting or other covering or finish including valve tags in finished mechanical spaces, install identification after completion of covering and painting. Install identification prior to installation of acoustical ceilings and similar removable concealment.

3.2 DUCTWORK IDENTIFICATION:

A. General: Install markers or stencils to identify air supply, return, exhaust, intake, outdoor, and relief ductwork and duct access doors with duct markers; or provide stenciled signs and arrows, showing ductwork service and direction of flow, in black or white (whichever provides most contrast with ductwork color). For Existing building identification, match the method which exists in the building.

B. Location: In each space where ductwork is exposed, or concealed only by removable ceiling system, locate signs near points where ductwork originates or continues into concealed enclosures (shaft, underground or similar concealment), and at 50 foot spacing along exposed runs.

C. Access Doors: Provide duct markers or stenciled signs on each access door in ductwork and housings, indicating purpose of access (to what equipment), other maintenance and operating instructions, and appropriate safety and procedural information.

D. Concealed Doors: Where access doors are concealed above acoustical ceilings or similar concealment, plasticized tags may be installed for identification in lieu of specified signs, at Installer's option.

3.3 PIPING SYSTEM IDENTIFICATION:

A. General: Install pipe markers and identification for all piping installed on project. Use nomenclature and abbreviations as listed on drawings, in the schedules and legends. Submit list with product submittal for review.

B. General: Install pipe markers of the following type on each system indicated to receive identification and include arrows to show normal direction of flow. Existing building identification shall match the existing method in the building.

C. Plastic pipe markers, color per ASME A13.1, with application system as indicated under "Materials" in this section. Install on pipe insulation segment where required for hot non-insulated pipes.

D. Locate pipe markers and color bands as follows wherever piping is exposed to view in occupied spaces, machine rooms, accessible maintenance spaces (shafts, tunnels, plenums) and exterior non-concealed locations.

E. Near each valve and control device.

F. Near each branch, excluding short take-offs for fixtures and terminal units; mark each pipe at branch, where there could be question of flow pattern.

G. Near locations where pipes pass through walls or floors/ceilings or enter non-accessible enclosures.

H. At access doors, manholes and similar access points which permit view of concealed piping.

I. Near major equipment items and other points of origination and termination.

J. Spaced intermediately at maximum spacing of 25 feet along each piping run, except reduce spacing to 15' in congested areas of piping and equipment.

K. On piping above removable acoustical ceilings.

L. Install identification and label the following piping systems:

1. Chilled Water supply and return
2. Condenser Water supply and return
3. Fuel Oil supply and return
4. Heating Water supply and return
5. Low pressure steam
6. Low pressure condensate
7. High pressure steam
8. High pressure condensate
9. Refrigerant piping
10. Natural gas
11. “All” piping installed in project. Use name as listed in legends and schedules.

3.4 VALVE IDENTIFICATION:

A. General: Provide valve tag on valves in each piping system. List each tagged valve in valve schedule for each piping system.

1. Building services main shut-off valves.
2. Each individual system main shut-off valves.
3. Each individual system riser shut-off valves.
4. Each individual system floor shut-off valves.
5. Each individual system major branch shut-off valves.

B. Mount valve schedule frames and schedules in mechanical equipment rooms where directed by Architect/Owner/Engineer.

C. Where more than one major mechanical equipment room is shown for project, install mounted valve schedule in each major mechanical equipment room, and repeat only main valves which are to be operated in conjunction with operations of more than single mechanical equipment room.

3.5 MECHANICAL EQUIPMENT IDENTIFICATION:

A. General: Install minimum 2-inch x 4 inch engraved plastic laminate equipment marker on each individual items of mechanical equipment. Provide marker for the following general categories of equipment.

1. Main building systems control and operating valves, including safety devices and hazardous units such as gas outlets.
2. Room thermostats, except gun tag labels are acceptable for room thermostats.
3. Fuel-burning units including boilers, furnaces, heaters, stills and absorption chillers.
4. Pumps, compressors, chillers, condensers, and similar motor-driven units.
5. Heat exchangers, cooling towers, heat recovery units and similar equipment.
6. Fans and blowers.
7. Air terminal units.
8. Tanks and pressure vessels.
9. Water treatment systems and similar equipment.

B. Lettering Size: Minimum 1/4-inch-high lettering for name of unit.

C. Text of Signs: In addition to the identified unit, inform operator of operational requirements, indicate safety and emergency precautions, and warn of hazards and improper operations.

D. Hand-Lettered Equipment Identification Option: If proposed to and accepted by the Owner in writing, the Contractor shall have the option of providing hand-lettered equipment identification above accessible ceilings for the following equipment:

1. Air Terminal Units: Identification shall be provided on left and right sides and on the bottom of the unit. Letters shall be clear and concise, minimum 1” high, in color contrasting with that of the unit.

E. Above Ceiling Equipment: Contractor shall provide identification labeling on all accessible ceiling grid located directly beneath HVAC equipment, devices, or components installed above the ceiling. Labels shall clearly indicate the type of equipment above (e.g., VAV box, reheat coil, fan-coil, fire/smoke damper, etc.).

3.6 ADJUSTING AND CLEANING:

A. Adjusting: Relocate any mechanical identification device which has become visually blocked by work of this division or other divisions.

B. Cleaning: Clean face of identification devices, and glass frames of valve charts.

END OF SECTION 23 05 53

SECTION 23 05 93

TESTING, ADJUSTING AND BALANCING FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. This section covers testing and balancing of environmental systems described herein and specified under Division 23. The testing and balancing of all environmental systems shall be the responsibility of one Testing, Balancing and Adjusting firm.

1. Test, adjust and balance the following mechanical systems and the mechanical equipment associated with these systems:

a. General Systems and Equipment Procedures.
b. Air Side Systems and Equipment

1) Supply/Return Air Systems

c. Hydronic Systems and Equipment

1) Heating/Chilled water systems
2) Hydronic coils
3) Radiators/Convectors

d. Control Systems and Equipment

1) General

1.2 QUALIFICATIONS OF CONTRACTOR:

A. The Mechanical Contractor shall procure the services of an independent testing and balancing agency specializing in the testing, adjusting and balancing of environmental systems to perform the above mentioned work. An independent contractor is defined as an organization that is not engaged in engineering design or is not a division of a mechanical contractor entity, which installs mechanical systems.

B. The actual fieldwork shall be performed by qualified technicians who are currently certified by the Testing, Adjusting and Balancing Bureau (TABB), the National Environmental Balancing Bureau (NEBB), or the Associated Air Balance Council (AABC) certification agencies.

C. The Testing & Balancing Contractor shall have a minimum of three years experience in testing and balancing mechanical systems.

1.3 APPROVAL OF CONTRACTOR:

A. **The following firms are preferred contractors to complete the work. Any Testing and Balancing firm desiring to offer their services for this work and who are not listed below, shall submit their qualifications to the Architect //OR Engineer, not less than seven (7) working days before the bid date. Approval or disapproval will be given on each request and this action will be given in writing prior to bidding the work**.

1. **Complete Mechanical Balancing**
2. **JPG Engineering**
3. **Griffith Engineering**
4. **Lawrence H. Finn & Assoc.**
5. **TAB Services, Inc.**
6. **Precision Test & Balance, Inc.**
7. **Certified Balancing & Commissioning**

B. Firms who are not listed, or who have not received prior approval shall not be approved to complete work on this project.

1.4 CODES AND STANDARDS:

A. ASHRAE: ASHRAE Handbook, Applications Volume, Testing, Adjusting, and Balancing Chapter.

B. NEBB: “Procedural Standards for Testing, Adjusting and Balancing of Environmental Systems.”

C. SMACNA: “HVAC Systems-Testing, Adjusting & Balancing.”

1.5 PRELIMINARY SUBMITTALS:

A. Within ten (10) days of award of the contract the Mechanical Contractor shall submit the name of the Test and Balance Contractor who will be performing the work. The submittal shall include a complete list of all technicians who will be performing the field work and include a photocopy of their current certification by either NEBB, AABC, or TABB certification agencies. Only those technicians included in the submittal shall perform the work. Any personnel or staff used to perform the work without prior approval of the Engineer, who are not included in the submittal, shall be grounds for rejecting the test and balance report and the project in whole.

B. Meet all requirements of Section 23 05 00 “Common Work Results for Mechanical” as applicable.

C. Submit a list of all instrumentation to be used on an individual project and include calibration dates. Submit calibration curves. If more than one instrument of a similar type is used, a comparison of individual readings should be made. The variation between instrument readings should not exceed plus or minus 5%.

1.6 FINAL REPORTS:

A. Refer to Division 1 for supplemental requirements.

B. The Testing and Balancing Contractor shall submit the final testing and balancing report at least fifteen (15) calendar days prior to substantial completion, unless noted otherwise in Division 1. Report contents shall be per Part 3 of this Section.

C. Meet all requirements of Section 23 05 00 “Common Work Results for Mechanical” as applicable.

D. If more than two reports are made by the contractor, the Owner reserves the right to charge the contractor for subsequent reviews by their consultants. Such extra fees shall be deducted from payments by the Owner to the contractor.

1.7 SEQUENCING AND SCHEDULING:

A. Notify Contractor/Engineer/Architect in writing of conditions detrimental to the proper completion of the test and balance work. Provide the Contractor/Architect/Engineer with a copy of the notification.

B. Prepare a project schedule. Schedule shall indicate critical path of the balancing process and shall incorporate both requirements of other contractors necessary to meet test and balance commitments and process flow of test and balance work. Coordinate with general and mechanical contractors and insert critical steps into project master schedule.

PART 2 - PRODUCTS

2.1 BELTS, SHEAVES, IMPELLERS:

A. Refer to specific equipment sections and Section 23 05 00 “Common Work Results for Mechanical” for additional requirements.

B. The Testing & Balancing Contractor shall coordinate with the Mechanical Contractor to supply correctly sized drive belts and sheaves. Impellers shall be trimmed or replaced by the mechanical contractor and shall be correctly re-sized and coordinated by the Test and Balancing Contractor per the hydronic systems and equipment portion of this section.

C. The Test & Balance Contractor shall determine the fan belt and sheave replacement necessary for final balance condition for specified air quantity when the VFD is operating in the by-pass mode for final field conditions, without placing the motor over its nameplate amp rating.

PART 3 - EXECUTION

3.1 PRELIMINARY PROCEDURES:

A. Testing and balancing shall not begin until the system has been completed and is in full working order and the following project conditions have been determined suitable for start of work.

1. Preliminary Testing & Balancing Contractor requirements shall be ascertained prior to the commencement of work through a review of the project plans and specifications. In addition, visual observations at the site during construction shall be made to determine the location of required balancing devices, that they are being installed properly, and in an accessible location for the need. Report in writing any deficiencies to the Contractor/Engineer/Architect immediately.
2. Before any air balance work is done, the system shall be checked for duct leakage (obtain pressure test results), assure filters are installed, verify filters are changed if they are dirty, check for correct fan rotation, equipment vibration, and check automatic dampers for proper operation. All volume control dampers and outlets shall be wide open at this time.
3. Before any Hydronic, domestic water or applicable system balancing work is done, the systems shall be checked for plugged strainers, proper pump rotation, proper control valve installation and operation, air locks, proper system static pressure to assure a full system, proper flow meter and check valve installation. All throttling devices and control valves shall be open at this time.
4. Verify systems do not exhibit excessive sound and/or vibration levels. Report in writing any deficiencies to the Contractor/Engineer/Architect immediately.

3.2 PRELIMINARY PROCEDURES – REMODEL WORK:

A. In remodel area, a complete preliminary test and balance report shall be accomplished prior to any work. Any obvious deficiencies shall be identified at that time. A complete report of all readings, recommendations, etc. shall be submitted to the Engineer.

3.3 GENERAL SYSTEM AND EQUIPMENT PROCEDURES:

A. Balance all air and water flows at terminals within +10% to -5% of design flow quantities. Notify Contractor/Engineer/Architect in writing of conditions detrimental to the proper completion of the test and balance work. Provide the Contractor/Architect/Engineer with a copy of the notification.

B. Pressure relationships indicated on drawings shall take priority over air quantities.

C. Mark equipment settings with paint, including damper control positions, balancing cocks, circuit setters, valve indicators, fan speed control settings and similar controls and devices, to show final settings at completion of test-adjust-balance work.

D. Patch holes in insulation, ductwork and housings, which have been cut or drilled for test purposes, in a manner recommend by the original installer.

E. Measure, adjust and report equipment running motor amps and power factor, KW, rated motor amperage, listed motor power factor, voltage, and all nameplate data. Perform these measurements for all equipment operational modes.

F. Check and adjust equipment belt tensioning.

G. Check keyway and setscrew tightness. Report any loose screws and notify Mechanical Contractor prior to equipment balancing.

H. Record and include in report all equipment nameplate data.

I. Verify that all equipment safety and operating controls are in place, tested, adjusted and set prior to balancing.

J. Verify that manufacturer start-up has occurred per specification prior to balancing.

3.4 AIR SIDE SYSTEMS AND EQUIPMENT PROCEDURES:

A. In addition to the procedures identified under each specific heading below, provide general data required by 3.3 above.

B. Filters shall be restricted to increase pressure drop to 50% of span between initial pressure drop and final recommended pressure drop for setting final airflows for fans. Check fan motor amps with clean filters and simulated loaded filters, and report for each piece of equipment. Equipment shall be supplied with clean filters upon completion of balance. Balance and report air quantities.

C. Supply/Return Air Systems:

1. Balance and report supply and return diffuser/grille quantities. Air diffusion patterns shall be set as noted on drawings and to minimize objectionable drafts and noise.
2. Provide full pitot traverses in duct mains downstream of supply fans, upstream of return fans, and in each zone duct downstream of a multizone unit. For VAV systems perform these at the system diversity condition (if any). Balance and report air quantities.

3. Provide full pitot traverses at each air terminal or duct coil. For VAV systems, perform these at zone maximum air condition. Balance and report air quantities.
4. Report design air device inlet or outlet size, actual inlet or outlet size, design and actual velocity through the orifice, for each terminal in the system.
5. Balance and report the above measurements in all system operational/modes.

    a. Minimum outside air and 100% outside air economizer mode.
    b. VAV maximum zone air condition and system diversity condition.
    c. Unoccupied mode.
    d. Two-speed fan, both speeds.
    e. VFD bypass mode and full system demand.

6. Report final adjusted K-factors for all terminal boxes.

D. Cabinet/Unit Heaters:

1. Balance and report entering and leaving air temperature. Report airflow.
2. Balance all coils per hydronic, gas fired or steam equipment portions of this section.

E. Fan Coil Units:

1. Report static pressure across all unit components.
2. Balance and report supply air, return air and outside air quantities.
3. Report mixed air temperature and balance coils per hydronic, steam, electric resistance, gas fired or refrigeration portions of this section.

3.5 HYDRONIC SYSTEMS AND EQUIPMENT:

A. Heating/chilled water systems:

1. Hydronic Systems with Meters: The system shall be balanced proportionally using the flow meters. On completion of the balance, the following information shall be recorded in the report: Flow meter size and brand, required flow rate and pressure drop, valve settings on meters with a readable scale, flow rate in both full coil flow and full bypass modes. Contractor shall verify the meters are installed per the manufacturer's recommendations and shall notify the Mechanical Contractor of any deficiencies before utilizing meter.
2. Hydronic Systems without Meters (thermal or terminal rated pressure drop balance): The system shall be balanced proportionally to the terminal ratings. On completion of the balance the following information shall be recorded in the report: Design entering and leaving water temperature/pressure, final balanced entering and leaving water temperature/pressure drop.
3. For 3-way valve terminals/heat exchangers, set bypass flow to equal coil flow.
4. For primary/secondary systems, set crossover/bridle to have constant flow at all conditions.
5. Sample chilled and heating water and report on freeze and burst temperatures of the glycol water solution. Report glycol percentage.
6. Perform similar operations for Hydronic heat reclaim systems.

B. Hydronic Coils:

1. Balance, measure and report inlet and outlet air temperatures for cooling and/or heating design air quantities.
2. Balance, measure and report coil water flow, inlet and outlet water pressure and temperature.

3. Evaporative cooling coils: Measure and report inlet and outlet wet bulb and dry bulb temperature. Measure and report inlet and outlet pressure.
4. Calculate and report face velocities across chilled water and evaporative cooling coils.

C. Radiators and Convectors:

1. Balance, measure and report GPM, inlet temperature and outlet temperature/pressure at full heating.

3.6 CONTROL SYSTEMS AND EQUIPMENT:

A. General:

1. Operate all temperature control systems with the temperature control contractor's representative for proper sequence of operation. Be responsible for calibration of flow measurement devices used as input to the temperature control system. All air system flow measurement stations including VAV terminals shall be calibrated against a Pitot tube traverse or air diffuser capture hood. Balancing Contractor shall assure accuracy of all flow measurement devices or shall report their failure to be accurate.
2. Work with the Controls Contractor to set minimum outside air damper positions.
3. Work with the Controls Contractor to optimize VAV duct static pressure, VFD pump hydronic system pressure differential and building pressure.

3.7 REPORT OF WORK:

A. The Testing and Balancing Contractor shall submit electronic copies of the final testing and balancing report at least fifteen (15) calendar days prior to the Mechanical Contractor's request for final inspection.

B. A complete reduced set of mechanical contract drawings (showing each system) shall be included in the report with all equipment, flow measuring devices, terminals (outlets, inlets, coils, fan coil units, schedules, etc.) clearly marked and all equipment designated. The test and balance contractor can obtain drawing files from Cator, Ruma, & Associates for development of these drawings. These drawings shall be developed from the system schematic drawings submitted in Preliminary Systematic Procedures.

C. Data shall be reported per Part 3 of this Section on standard NEBB, TABB, or AABC forms. Generate custom forms that contain the information in this Section when a standard form does not exist for a piece of equipment. All forms shall be fully filled out for this report. When additional information is required by this Section, it shall be provided. Report forms with design columns filled out shall be used from the Preliminary Systematic Procedure report submitted previously.

D. The report shall include a list of all equipment used in the testing and balancing work. This list shall closely resemble the list submitted with the Preliminary Systematic Procedures report with any discrepancies accounted for.

E. Report systems for excessive sound and vibration per the sound and vibration inspection and testing portions of this specification.

F. Substantial completion of this project will not take place until a satisfactory report is received. The Testing & Balancing Contractor shall respond and correct all deficiencies within seven (7) days of receiving the Engineer's written review of the balancing report. Failure to comply will result in holding retainage of the final payment until all items have been corrected to the satisfaction of the Engineer.

G. The report shall be signed by the supervising registered professional engineer and affixed with their registration stamp, signed and dated in accordance with state law.

3.8 GUARANTEE OF WORK:

A. The Testing & Balancing Contractor shall guarantee the accuracy of the tests and balance for a period of 90 days from date of final acceptance of the test and balance report. During this period, the Testing & Balancing Contractor shall make personnel available at no cost to the Owner to correct deficiencies that may become apparent in the system balance.

END OF SECTION 23 05 93

SECTION 23 07 00

INSULATION FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of mechanical insulation products and systems, of types and sizes required, whose products have been in satisfactory use in similar service for not less than 3 years.

B. Installer's Qualifications: Firm with at least 5 years' successful installation experience on projects with mechanical insulations similar to that required for this project.

C. Flame/Smoke Ratings: Provide composite mechanical insulation (insulation, jackets, coverings, sealers, mastics, and adhesives) with flame-spread index of 25 or less, and smoke-developed index of 50 or less, as tested by ASTM E 84 (NFPA 255) method. In addition, the products, when tested, shall not drip flame particles, and flame shall not be progressive. Provide Underwriters Laboratories Inc. label or listing, or satisfactory certified test report from an approved testing laboratory to prove that fire hazard ratings for materials proposed for use do not exceed those specified.

D. Definitions

1. ASJ: All Surface Jacket.
2. FSK: Foil Scrim Kraft.
3. MRT: Mean Temperature Rating.
4. NRTL: Nationally Recognized Testing Laboratory
5. PCF: Pounds per Cubic Foot.
6. PSF: Pounds per Square Foot.
7. SSL: Self Sealing Lap

E. Codes and Standards:

1. International Energy Conservation Code, currently adopted version.
2. ASHRAE 90.1, latest edition.

1.2 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data and installation instructions for each type of mechanical insulation. Submit schedule showing manufacturer's product number, k-value, thickness, density, and furnished accessories for each mechanical system requiring insulation. Submit detail product information and installation information for all jacketing systems specified in this section.

1.3 DELIVERY, STORAGE, AND HANDLING:

A. Deliver insulation, coverings, cements, adhesives, and coatings to site in containers with manufacturer's stamp or label, affixed showing fire hazard indexes of products.

B. Protect insulation against dirt, water, and chemical and mechanical damage. Do not install damaged or wet insulation; remove from project site.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide product by one of the following:

1. Mechanical Insulation:

a. Johns Manville Corp.
b. Owens-Corning Fiberglas Corp.
c. Knauf Fiber Glass
d. Manson
e. CertainTeed
f. Einsulation
g. Armacell
h. Pittsburgh Corning Corp.
i. Aeroflex.
j. PABCO, Inc.
k. Rubatex Corp.
l. Thermal Structures

2. Jacketing & Covering Products:

a. Childers
b. Ceel-Co
c. Zeston
d. Alpha Associates, Inc.
e. Venture Tape
f. Polyguard

2.2 PIPING INSULATION MATERIALS:

A. Fiberglass Piping Insulation: ASTM C 547, Class I unless otherwise indicated. ASJ-SSL Jacket with tensile strength of 35 lbs/in, mullen burst 70 psi, Beach Units puncture 50 oz. in/in, permeability 0.02 perm factory applied vapor barrier jacket and adhesive self-sealing lap joint. “K” factor shall be maximum 0.23 at 75°F MRT, 0.24 at 100°F MRT, 0.29 at 200°F MRT and 0.36 at 300°F MRT.

B. Cellular Glass Piping Insulation: ASTM C 552, Type II, Class 2. Permeability of 0.00 perm. Preformed pipe insulation with factory-applied all-service jacket with self-sealing lap. “K” factor shall be maximum 0.28 at 50°F MRT, 0.29 at 75°F MRT, 0.31 at 100°F MRT, 0.38 at 200°F MRT and 0.45 at 300°F MRT.

C. Calcium Silicate Piping Insulation: ASTM C533, Type I. "K" factor shall be maximum 0.538 at 500°F mean temperature, ASTM C165 compression strength >100 psi for 5 percent compression, transverse strength 200 psi for 5 percent compression, flexural strength 60 psi.

D. Flexible Elastomeric, Closed Cell Piping Insulation: ASTM C 534, Type I. Water vapor permeability of 0.10 perm inches or less. Insulation shall be pre-installed on piping, or un-slit to be slipped over piping as a single piece. “K” factor shall be maximum 0.245 at 50°F MRT, 0.25 at 75°F MRT and 0.26 at 90°F MRT.

E. Jackets for Piping Insulation:

1. ASTM C 921, Type I for piping with temperatures below ambient, Type II for piping with temperatures above ambient. Type I may be used for all piping at Installers option.
2. Fitting Covers: UV resistant PVC, pre-molded fitting covers, flame spread 25, smoke developed 50. PVC tape for cold systems, serrated tacks or PVC tape for hot systems.
3. Self-Adhesive Laminate Jacketing: Heavy duty multilayered laminate coated with an acrylic pressure sensitive adhesive. Embossed aluminum surface. Zero permeability vapor barrier for insulation cladding and jacketing applications. Superior resistance to weathering, mold, UV, and extreme environmental conditions.

    a. Product thickness (flat): 17.5 mils
    b. Product Thickness (embossed): 24.0 mils
    c. Peel Adhesion: 100 oz/in
    d. Tensile Strength: 187 lb/in
    e. Puncture: 68 lbs
    f. Water Vapor Transmission Rate (ASTM E96): 0.0
    g. Service Temperature: -94 to 248 °F
    h. VentureTape 1579GCW-E (VentureClad Plus) or equivalent.

4. Aluminum Jacketing: Manufactured from T3003 (or T/5005) H14 to H19 aluminum alloy with 3/16" corrugations and shall have a factory attached 1 mil thick polyethylene moisture barrier continuously laminated across the full width of the jacketing. Jacketing shall be 0.016" thick minimum. Provide matching factory fabricated covers for 90-degree and 45-degree elbows, tee fittings, flange fittings valve bodies, blind ends, reducers and other fittings necessary to make the covering system complete, waterproof and weatherproof. All jacketing shall be color coated baked on polyester finish, color selected by Architect.

5. PVC Jacketing: UV resistant PVC, 30 mil thick, flame spread 25, smoke developed 50, factory cut and curled to fit outside diameter of insulated pipe. Solvent weld adhesive for sealing joints and seams.

6. Rubber/Tedlar Jacketing: ASTM-D-1424-63, ASTM-D-774, and ASTM-E-84, manufactured from a combination of heavy fiberglass fabric coated with Hypalon Rubber, fully cured and laminated to a Tedlar facing. Jacketing will also be required to be vapor barrier and shall be laminated to a corrosion resistant aluminized Mylar. Jacketing shall be .010" thick minimum, UL Class I rated, acid and alkali resistant, and be both washable and paintable. Provide factory fabricated aluminum fitting covers with mil-polyethylene vapor barrier for all elbows, tees, flanges, valves, and other fittings. Alpha Associates Style TGH-1000 or equal.

7. Cloth Jacketing Material: Not less than 8 oz. per square yard with adhesives, cement and sealer as recommended by insulation manufacturer for the intended application. PVC premolded fitting covers shall not be provided.

F. Staples, Bands, Wires, and Cement: As recommended by insulation manufacturer for applications indicated.

G. Adhesives, Sealers, and Protective Finishes: As recommended by insulation manufacturer for applications indicated and additional finishes as specified.

2.3 DUCTWORK INSULATION MATERIALS:

A. Rigid Fiberglass Ductwork Insulation: ASTM C 612, Class I, 450°F temperature limit, density of 3 PCF. "K" value shall be maximum 0.23 at 75°F mean temperature, vapor transmission rating shall not exceed 0.02 perms, FSK facing.

B. Round Surface Semi-Rigid Fiberglass Blanket Insulation: ATSM C 612, Class I, 450°F temperature limit, 2.5 PCF density “K” value of 0.25 max at 75°F mean temp, FSK facing. Orientation of fibers shall be perpendicular to facing to facilitate application on round surfaces.

C. Flexible Fiberglass Ductwork Insulation: ASTM C 553, Type I, 3/4 lbs per cu. ft. density. "K" value shall be maximum 0.30 at 75°F mean temperature, 250°F temperature limit, vapor transmission rating shall not exceed 0.02 perms, FSK facing.

D. Flexible Elastomeric Closed Cell Insulation: ASTM C534, Type II, "K" value shall be a maximum 0.28 at 75°F mean temp, 220°F Temperature limit, water vapor permeability rating of 0.10 perm inches or less.

E. Jackets for Ductwork Insulation: ASTM C 921, Type I for ductwork with temperatures below ambient; Type II for ductwork with temperatures above ambient. Type I may be used for all at Contractors option.

1. Aluminum Jacketing: The jacketing shall be manufactured from T3003 (or T/5005) H14 to H19 aluminum alloy with 3/16-inch corrugations and shall have a factory attached 1 mil thick polyethylene moisture barrier continuously laminated across the full width of the jacketing. Jacketing shall be 0.016 inches thick minimum. Where available, provide matching factory fabricated covers for 90-degree and 45-degree elbows, tee fittings, branch fittings, reducers and other fittings necessary to make the covering system complete, waterproof and weatherproof. All jacketing shall be color coated baked on polyester finish, color selected by Architect.
2. Rubber/Tedlar Jacketing: ASTM-D-1424-63, ASTM-D-774, and ASTM-E-84, manufactured from a combination of heavy fiberglass fabric coated with Hypalon Rubber, fully cured and laminated to a Tedlar facing. Jacketing will also be required to be vapor barrier and shall be laminated to a corrosion resistant aluminized Mylar. Jacketing shall be .010" thick minimum, UL Class I rated, acid and alkali resistant, and be both washable and paintable. Provide factory fabricated aluminum fitting covers with mil-polyethylene vapor barrier for all elbows, tees, and other fittings. Alpha Associates Style TGH-1000 or equal.
3. Flexible closed cell elastomeric insulation shall be coated with two coats Armaflex WB Finish or other UV and weather coating. Barrier product recommended by the insulation manufacturer.

F. Ductwork Insulation Accessories: Provide staples, bands, wires, tape, anchors, corner angles and similar accessories as recommended by insulation manufacturer for applications indicated.

G. Ductwork Insulation Compounds: Provide cements, adhesives, coatings, sealers, protective finishes and similar compounds as recommended by insulation manufacturer for applications indicated.

PART 3 - EXECUTION

3.1 MINIMUM INSULATION REQUIREMENTS

A. All mechanical systems shall be insulated in accordance with the locally adopted energy codes or the requirements of this specification section, whichever is more stringent.

3.2 GENERAL:

A. Examine areas and conditions under which mechanical insulation is to be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to Installer.

B. Insulation shall be installed to allow maintenance and replacement of system components without compromising the insulation integrity or vapor barrier on cold systems.

C. Workmanship shall be first class and of the highest quality, poor installation or bad appearance as determined by the engineer shall be due cause to reject the entire project in whole and retainage will be withheld until corrective action is completed to the engineer's satisfaction.

3.3 HVAC PIPING SYSTEM INSULATION:

A. Insulation Omitted: Omit insulation on steam condensate piping between steam trap and union; and on hot piping unions, flexible connections, and expansion joints. Insulation may be omitted inside of cabinet unit heaters, convectors and fan coils for hot piping. Cold piping insulation inside fan coil unit cabinet may be omitted provided piping is located over drain pan. Hot and cold piping routed inside air handler units shall be insulated. Omit insulation on strainers in heating water strainers operating below 200°F.

B. Cold Piping (40 to 60°F):

1. Application Requirements: Insulate the following piping systems:

a. Chilled water supply and return piping.
b. Cold condensate drain piping.

2. Insulate each piping system specified above with the following types and thicknesses of insulation:

a. Above Ground, Inside Building, Fiberglass:

1) 1/2 inch thick insulation on pipe sizes 1-1/4 inch and smaller.
2) 1 inch thick insulation on pipe sizes 1-1/2 inch and larger.

C. Heating System Piping (105 to 200°F):

1. Application Requirements: Insulate the following piping systems:

a. Hot water supply and return piping.

2. Insulate each piping system specified above with the following type and thicknesses of insulation:

a. Above Ground, Inside Building, Fiberglass:

1) 1.5 inch thick insulation on pipe sizes 1-1/4 inch and smaller.
2) 2 inch thick insulation on pipe sizes 1-1/2 inch and larger.

3.4 DUCTWORK SYSTEM INSULATION:

A. Insulation Omitted:

1. Do not insulate lined ductwork unless additional wrap is required to meet Energy Code.

B. Application Requirements: Insulate the following ductwork and equipment:

1. Outdoor air intake ductwork and plenums between air entrance and HVAC unit inlet.
2. Mixed air ductwork and plenums between air entrance and HVAC unit inlet.

3. HVAC supply ductwork between HVAC unit discharge, and room terminal outlet unless ductwork is specified to be lined.
4. HVAC return ductwork in unconditioned spaces or exterior; except omit insulation when ductwork is specified to be lined.
5. HVAC plenums and unit housings not pre-insulated at factory or lined.
6. Rigid oval or round supply air ductwork.
7. Induced draft fan scrolls.

C. Insulate outdoor, supply, return, makeup and ERV exhaust air ducts with R-6 blaknet insulation with FSK Jacket. If duct is outside envelope use R-12.

D. Insulate each ductwork system specified above with the following types and thicknesses of insulation:

APPLICATION	TYPE, THICKNESS		
	RIGID FIBERGLASS*	FLEXIBLE FIBERGLASS	FLEXIBLE ELASTOMERIC
Interior concealed ductwork (outside air, supply, and make-up air)	1-1/2" minimum up to 2” as required to cover joints & reinforcements	1-1/2"	2”
Interior ductwork exposed within conditioned finished spaces (outside air, supply and make-up air)	None	None	None

3.5 INSTALLATION OF PIPING INSULATION:

A. General: Install insulation products in accordance with manufacturer's written instructions, and in accordance with recognized industry practices to ensure that insulation serves its intended purpose.

B. Install insulation on pipe systems subsequent to installation of heat tracing, testing, and acceptance of tests.

C. Install insulation materials with smooth and even surfaces. Insulate each continuous run of piping with full-length units of insulation, with single cut piece to complete run. Do not use cut pieces or scraps abutting each other.

D. Clean and dry pipe surfaces prior to insulating. Butt insulation joints firmly together to ensure complete and tight fit over surfaces to be covered.

E. Maintain integrity of vapor-barrier jackets on cold pipe insulation and protect to prevent puncture or other damage.

1. Do not use staples or tacks on vapor barrier jackets.
2. Seal vapor barrier penetrations with vapor barrier finish recommended by the manufacturer.
3. Seal fitting covers with PVC tape.
4. Cover all unions, check valves, and other in-line devices. Mark outer covering with indelible marker to identify item covered.

F. Neatly bevel and seal insulation at all exposed edges.

G. Cover valves, fittings, and similar items in each piping system with equivalent thickness and composition of insulation as applied to adjoining pipe run. Install factory molded, precut or job fabricated units (at Installer's option) except where specific form or type is indicated.

H. Extend piping insulation without interruption through walls, floors, and similar piping penetrations, except where otherwise indicated.

I. See equipment insulation for removable insulation on accessible piping components.

J. See Section 23 05 29 for insulation inserts and shields. Butt pipe insulation against pipe hanger insulation inserts. For all piping apply wet coat of vapor barrier lap cement on butt joints and seal all joints and seams with 3-inch-wide vapor barrier tape or band.

K. Flexible Elastomeric Piping Insulation:

1. Install unslit, by slipping over piping prior to joining, or install pre-insulated soft copper tubing.
2. Seal butt ends with adhesive.

L. Cellular Glass Insulation:

1. Apply in a single layer. Secure to pipe with ½ inch wide aluminum bands.
2. For indoor applications, apply all-purpose Kraft paper/aluminum foil/vinyl coating jacket. Seal all lap and butt joints with self-seal vapor barrier tape.
3. For outdoor applications, apply aluminum rubber/Tedlar jacketing as described below.

M. Calcium Silicate Insulation:

1. Apply in a single layer. Secure to pipe with 1/2-inch-wide aluminum bands.
2. For indoor applications, provide canvas jacketing. Adhere joints of jacketing and provide a finish coat of sealant as recommended by the manufacturer.

3.6 INSTALLATION OF DUCTWORK INSULATION:

A. General: Install insulation products in accordance with manufacturer's written instructions, and in accordance with recognized industry practices to ensure that insulation serves its intended purpose.

B. Install insulation materials with smooth and even surfaces.

C. Clean and dry ductwork prior to insulating. Butt insulation joints firmly together to ensure complete and tight fit over surfaces to be covered.

D. Maintain integrity of vapor-barrier on ductwork insulation and protect it to prevent puncture and other damage.

1. Avoid the use of staples on vapor barrier jackets.
2. Seal vapor barrier penetrations with vapor barrier tape recommended by the manufacturer.

E. Extend ductwork insulation without interruption through walls, floors, and similar ductwork penetrations, except where otherwise indicated.

F. Lined Ductwork: Except as otherwise indicated, omit insulation on ductwork where internal insulation has been installed. Sound attenuators do not qualify for this omission.

G. Flexible Fiberglass Insulation: Cut back insulation to provide a 2-inch facing overlap at all seams. Seams shall be stapled approximately 6 inches on center with outward clinching staples, then sealed with pressure-sensitive tape matching the facing and designed for use with duct insulation. The underside of ductwork 24 inches or greater shall be secured with mechanical fasteners and speed clips spaced approximately 18inches on center. The protruding ends of the fasteners should be cut off flush after the speed clips are installed, and then sealed with the same tape as specified above. Install with a maximum of 25% compression to maintain the manufacturer published installed R-value.

H. Corner Angles: Except for oven and hood exhaust duct insulation, install corner angles on all external corners of insulation on ductwork in exposed finished spaces before covering with jacketing.

I. Adhere flexible elastomeric sheets to clean oil-free metal surface by compression fit method and full coverage of adhesive. Seal butt joints with same adhesive. For exterior ductwork, notch insulation at reinforcements and joint flanges to provide a smooth surface, unless the reinforcements or joints would penetrate the insulation. Provide a minimum ½ inch cap over any penetrating item. Stagger all joints and seams on multi-layer insulation.

3.7 EXISTING INSULATION REPAIR:

A. Repair damaged sections of existing mechanical insulation, both previously damaged or damaged during this construction period. Use insulation, install new jacket lapping, and sealed over existing.

3.8 PROTECTION AND REPLACEMENT:

A. Replace damaged insulation which cannot be repaired satisfactorily, including units with vapor barrier damage and moisture saturated units.

B. Protection: Insulation Installer shall advise Contractor of required protection for insulation work during remainder of construction period, to avoid damage and deterioration.

END OF SECTION 23 07 00

SECTION 23 09 00

INSTRUMENTATION AND CONTROL FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. The controls system shall be an extension of the existing building automation system.

B. Existing BAS Environment:

1. The existing BAS supervisory attaching environment is a TOSI cloud-hosted Niagara Supervisor. It is managed/maintained by Universal Controls Solution (UCS).
2. All new controllers, networks, programming, point databases, alarms, trends, schedules, and graphics required for this project must be integrated into the existing Niagara Supervisor (no separate “parallel” front end or standalone web UI).
3. Any Supervisor-level engineering/database modifications (backup/restore points, cutover/rollback planning, etc.) must be coordinated through UCS as the BAS administrator.
4. The building graphics standard is Niagara Mods Reflow (Reflow) and must be followed for all new graphics created under this project.

C. Furnish all labor, materials and services necessary for a complete, new and functional building automation system (BAS) to allow for automated control of equipment and systems as indicated on the drawings and described herein. Drawings are diagrammatic only and sequences are provided to communicate control intent. It is the responsibility of the contractor to submit on and install a controls system (control points, hardware, software, database and graphics) that will accomplish the design intent, meet safety requirements and integrate, as applicable, to packaged and 3rd party controls.

D. The Contractor shall become aware of the Method of Procedure requirements outlined in Division 1. When applicable, work affecting systems that must continue to operate to support the owner or the function of the facility will be guided by a written and approved method of procedure. Change orders will not be considered for time associated with planning and executing Method of Procedure requirements.

1. When applicable, the Contractor shall leave operable existing controls in operation until the BAS is tested and proven operative. At that point, and with concurrence from the Owner and the Engineer, the Contractor shall be responsible for removing existing controls that are no longer necessary. Start-up of the BAS system, and any installation work that requires the interruption of the normal operation of any piece of equipment, shall be scheduled with the Owner. If the interruption of the normal operation of any piece of equipment during normal working hours is unacceptable to the Owner, then it shall be scheduled during after-hours (nights or weekends).

E. The scope involves modifications or updates to existing control systems. The Control System Contractor shall provide new modified control system using new control devices to replace existing devices as indicated. The contractor shall inspect the existing conditions prior to submitting a proposal and recommend enhancements to the scope that mitigates the owner’s risk or deliver a higher level of functionality to the end users. Existing temperature control system control devices, dampers, operators, wiring, conduit, air piping, valves, etc. not being modified and which are no longer utilized, shall be removed to the maximum extent possible, and not abandoned in place.

1. When applicable, existing functional temperature control devices to be removed shall be returned to the Owner in good condition.

F. The Control Contractor (BAS Systems Integrator) will be responsible for support, commissioning, testing and performance verification. At a minimum the contractor shall plan to accomplish the following tasks in support of commissioning activities (reference the commissioning plan and associated specifications for additional requirements where applicable):

1. Coordinate sequence submittal review activities with the engineer, owner and commissioning agent.
2. Perform, document and submit for review calibration verifications and pre-functional testing.
3. Support commissioning agent led and authored functional testing and performance verification
4. Establish trends and, when applicable, configure trend databases to allow for future system evaluation
5. Train the owner's personnel as required by other sections of this specification.

G. This installation shall not be used as a test site for any new products unless explicitly approved by the Owner or Architect/Engineer in writing prior to bid. Unless approved otherwise, all products (including hardware, software and firmware revisions) used in this installation shall have been used in at least twelve (12) projects prior to this installation. The previous sites may be located anywhere in the U.S.A. This requirement is not intended to restrict the Contractor to the use of any outdated equipment. Therefore, all products used in this installation shall also be currently under manufacture and have projected availability for at least ten years after completion of the contract. If the above requirements are mutually exclusive, the Contractor shall include a specific statement to this effect in the Bid.

H. Provide electrical work as required, complying with requirements of Division 23, Division 26 and Division 27 sections including, but not limited to raceways, wires, cables, electrical identification, supporting devices and electrical connections for equipment. The demarcation of work and responsibilities is illustrated by the following table are "typical" in our experience and should be used to by bidding contractors **(unless other specific direction has been provided by the owner or GC)** to ensure that all scope is covered. The GC will ultimately direct work on this project and the contractor shall coordinate with the GC and other divisions on the project prior to installation.

"TYPICAL" BAS RESPONSIBILITY MATRIX:

Work	Furnish	Install	Low Volt. Wiring/Tube	Line Power
BAS low voltage and communication wiring	BAS	BAS	BAS	N/A
VAV box controller	BAS	23	BAS	26
BAS conduits and raceway	BAS	BAS	BAS	BAS
Automatic dampers (non-factory)	BAS	23	N/A	N/A
Automatic valves	BAS	23	BAS	N/A
VAV boxes	23	23	N/A	N/A
Pipe insertion devices and taps including thermowells, flow and pressure stations.	BAS	23	BAS	BAS

Work	Furnish	Install	Low Volt. Wiring/Tube	Line Power
BAS Current Switches.	BAS	BAS	BAS	N/A
BAS Control Relays	BAS	BAS	BAS	N/A
Power distribution system monitoring interfaces	26	26	BAS	26
All BAS Nodes, equipment, housings, enclosures and panels.	BAS	BAS	BAS	BAS
Smoke Detectors	26	26	26/BAS	26
Fire/Smoke Dampers (note 2)	23	23	BAS	26
Fire Dampers	23	23	N/A	N/A
Fire Alarm shutdown relay interlock wiring	26	26	26	26
Fire Alarm smoke control relay interlock wiring	26	26	BAS	26
Fireman's Smoke Control Override Panel	26	26	26	26
Fan Coil Unit controls	BAS	BAS	BAS	26
Cabinet/Unit Heater controls (note 3)	BAS/23	26/BAS	BAS	26
Starters, HOA switches	26	26	N/A	26
Control damper actuators	BAS	BAS	BAS	26

Note (2) Fire/Smoke Dampers: As required, BAS Systems Integrator to provide and ensure OPEN/CLOSE control of Fire/Smoke dampers as coordinated between BAS HVAC systems sequences, controls and overrides, and the Fire Alarm system control status priorities and overrides.

Note (3) Cabinet/Unit Heater Controls – for line voltage stand-alone controls: furnished by Division 23 Mechanical Contractor who furnishes the Cabinet/Unit Heaters; line voltage stand-alone controls installed and connected by Division 26 Electrical Contractor. Alternately, controls may be furnished and installed by BAS Systems Integrators for projects requiring Cabinet/Unit Heater controls to be integrated into BAS. Refer to Section 230993 SEQUENCE OF OPERATIONS.

I. Control Contractor shall review, identify, and field coordinate location requirements for all necessary control sensors and devices which may be installed by others including the following, but not limited to:

1. Automatic control valves.
2. Flow meters and switches.
3. Outside, return and exhaust air dampers for the supply fan/return fan systems.
4. Modulating dampers.
5. Required wells for insertion thermostats and/or temperature sensing wells.
6. Pressure Sensors.
7. Special Systems and Instrumentation where identified in the Contract Documents.

J. Refer to other Division 23 sections for installation of instrument wells, valve bodies and dampers in mechanical systems.

1.2 DEFINITIONS

A. Analog: A continuously variable system or value not having discrete levels. Typically exists within a defined range of limiting values.

B. Binary: A two-state system where an “on” condition is represented by one discrete signal level and an “Off” condition is represented by a second discrete signal level.

C. BAS: The total integrated system of operational and functional elements, including equipment, software, programming, and associated materials, to be provided by this Division BAS Systems Integrator and to be interfaced to the associated work of other related trades.

D. BAS Systems Integrator: The single Contractor to provide the work of this Division. This Contractor shall be the primary manufacturer, installer, commissioner and ongoing service provider for the BAS work.

E. Control Sequence: A BAS pre-programmed arrangement of software algorithms, logical computation, target values and limits as required to attain the defined operational control objectives.

F. Direct Digital Control: The digital algorithms and pre-defined arrangements included in the BAS software to provide direct closed-loop control for the designated equipment and controlled variables. Inclusive of Proportional, Derivative and Integral control algorithms together with target values, limits, logical functions, arithmetic functions, constant values, timing considerations and the like.

G. BAS Network: The total digital on-line real-time interconnected configuration of BAS digital processing units, workstations, panels, sub-panels, controllers, devices and associated elements individually known as network nodes. May exist as one or more fully interfaced and integrated sub-networks, LAN, WAN or the like.

H. Node: A digitally programmable entity existing on the BAS network.

I. BAS Integration: The complete functional and operational interconnection and interfacing of all BAS work elements and nodes in compliance with all applicable codes, standards and ordinances to provide a single coherent BAS as required by this Division.

J. Provide: The term “Provide” and its derivatives when used in this Division shall mean to furnish, install in place, connect, calibrate, test, commission, warrant, document and supply the associated required services ready for operation.

K. PC: Personal Computer from a recognized major manufacturer or a virtual equivalent provided by, or with the consent of the owner.

L. Furnish: The term “Furnish” and its derivatives when used in this Division shall mean supply at the BAS Systems Integrator’s expense to the designated third-party trade contractor for installation. BAS Systems Integrator shall connect furnished items to the BAS, calibrate, test, commission, warrant and document.

M. Wiring: The term “Wiring” and its derivatives when used in this Division shall mean provide the BAS wiring and terminations.

N. Install: The term “Install” and its derivatives when used in this Division shall mean receive at the jobsite and mount.

O. Protocol: The term “protocol” and its derivatives when used in this Division shall mean a defined set of rules and standards governing the on-line exchange of data between BAS network nodes.

P. Software: The term “software” and its derivatives when used in this Division shall mean all programmed digital processor software, preprogrammed firmware and project specific digital process programming and database entries and definitions as generally understood in the BAS industry for real-time, on-line, integrated BAS configurations.

Q. Special Systems: Where identified in the Contract Documents, “Special Systems” refer to any system that requires precise control of variables including but not limited to flow, temperature, and humidity. Such systems may be required for certain laboratory, healthcare, vivarium holding, cleanroom, manufacturing, and other facilities.

R. The use of words in the singular in these Division documents shall not be considered as limiting when other indications in these documents denote that more than one such item is being referenced.

S. Headings, paragraph numbers, titles, shading, bolding, underscores, clouds and other symbolic interpretation aids included in the Division documents are for general information only and are to assist in the reading and interpretation of these Documents.

T. The following abbreviations and acronyms may be used in describing the work of this Division:

AHJ	Authority Having Jurisdiction
AI	Analog Input
AO	Analog Output
AWG	American Wire Gauge
BTL	BACnet® Testing Laboratories
CPU	Central Processing Unit
DDC	Direct Digital Control
DI	Digital Input
DO	Digital Output
EEPROM	Electronically Erasable Programmable Read Only Memory
EMI	Electromagnetic Interference
EOR	Engineer of Record
HD	High Definition
HOA	Hand-Off-Auto
I/O	Input/Output
IT	Information Technology
LAN	Local Area Network
LCD	Liquid Crystal Display
LED	Light Emitting Diode
MCC	Motor Control Center
NC	Normally Closed
NO	Normally Open
OAT	Outdoor Air Temperature
OEM	Original Equipment Manufacturer (Private label)
OWS	Operator Workstation
PC	Personal Computer
ppm	parts per million
RAM	Random Access Memory
RF	Radio Frequency
RFI	Radio Frequency Interference
RH	Relative Humidity
ROM	Read Only Memory
RTD	Resistance Temperature Device
TCP/IP	Transmission Control Protocol/Internet Protocol
UPS	Uninterruptible Power Supply
VAC	Volts, Alternating Current

VAV	Variable Air Volume
VDC	Volts, Direct Current
VPN	Virtual Private Network
VSD	Variable Speed Drive
WAN	Wide Area Network

1.3 SPECIAL SYSTEMS

A. It shall be the Contractor’s responsibility to identify and become familiar with any Special Systems that may be required based upon the nature of the facility use. Such systems may require custom and flexible control algorithms and concepts including cascading controls, PID loops, and precise instrumentation to meet the specified setpoints and tolerances. The Contractor shall be required to submit pre-bid Requests for Clarification to the project Architect/Engineer as needed to address any questions regarding the specific requirements of the project.

B. Special Systems may require advanced commissioning including but not limited to resiliency testing, operational troubleshooting, and challenge testing. Where Special Systems are identified in the Contract Documents, the Contractor shall identify scope requirements for such testing including direct involvement in the commissioning process and proposed schedule impacts for completion of such testing. Where such Systems or requirements are not explicitly identified in the Contract Documents, the Contractor shall adhere to the Request for Clarification procedure described herein.

1.4 QUALITY ASSURANCE:

A. Contractors Qualifications: Firms regularly engaged in installation and commissioning and servicing of digital control equipment, of types and sizes required, whose firm has been in business in similar service for not less than 5 years. Contractor shall submit (3) examples of similar projects completed within (5) years prior to the current project using the specified control system.

B. The Engineer(s), Installer(s), Technician(s), and Project Manager(s) shall have worked with the Control System Manufacturer products for not less than two years’ time.

C. The Engineer(s), Installer(s), Technician(s), and Project Manager(s) shall be factory-certified on the Control System Manufacturer' control system and shall have documented certification from the manufacture. The Engineer(s), Installer(s), Technician(s), and Project Manager(s) shall present for review the certification of completed training, including the hours of instruction and course outlines upon request.

D. Only those manufacturers specified are allowed to bid temperature controls. All bidders shall make available, upon the Owner's request, open book unit pricing of all materials and labor. Bidders are encouraged to attend the project pre-bid meeting to ensure understanding of the project scope.

E. All bidders must have a local office capable of supporting and servicing this installation in the area of the project site. Provide office location, staff qualifications and distance from project site as a portion of the bid package.

F. Codes and Standards:

1. All equipment and the installation shall comply with the requirements of all applicable local and national codes including but not limited to the currently enforced edition of the

International Building, International Fire, International Mechanical and all applicable codes of the National Fire Protection Association including the National Electrical Code.

2. Electrical Standards: Provide electrical products, which have been tested, listed and labeled by UL, C-UL and comply with NEMA standards.
3. NFPA Compliance: Comply with NFPA 90A "Standard for the Installation of Air Conditioning and Ventilating Systems" where applicable to controls and control sequences.

G. It will be the responsibility of the Contractor to work in cooperation with the Owner and with all other contractors and employees rendering such assistance and so arrange his work such that the entire project will be delivered complete in the best possible condition and in the shortest time.

H. Contractor shall be responsible to fully test and validate their system prior to commissioning, training, or turnover. The owner shall not be responsible for additional cost incurred by the project for rework predicated by incomplete, non-operable or deficient systems.

I. Contractor is responsible to fully support the owner's commissioning process as outlined in the applicable commissioning specifications, commissioning plans and as directed by the commissioning agent.

1.5 SYSTEM DESCRIPTION

A. The BAS shall be a complete system designed for use with the enterprise IT systems. This functionality shall extend into the equipment rooms. Devices residing on the automation network located in equipment rooms and similar shall be fully IT compatible devices that mount and communicate directly on the IT infrastructure in the facility. Contractor shall be responsible for coordination with the owner's IT staff to ensure that the BAS will perform in the owner's environment without disruption to any of the other activities taking place on that LAN.

B. Any and all components of the BAS that are connected via field bus or IP network, including the building controllers, advanced application controllers, application specific controllers, smart sensors, servers and user interface software, system and controller programming tools and software applications shall be designed, engineered, and tested to work together as a complete building management system.

C. The control systems shall be designed such that each mechanical system shall operate under stand-alone mode. The System Integrator administered by this Section of the technical specifications shall provide controllers for each mechanical system. In the event of a network communication failure, or the loss of any field controller, the control system shall continue to operate independently. Failure of the operator workstation(s) (OWS) shall have no effect on the field controllers, including those involved with global strategies.

D. Where necessary and as dictated elsewhere in these Specifications, a BACnet computing device with the ability to route the same trend log data to an external SQL database shall be used for the purpose of providing a location for extensive archiving of system configuration data, and historical data such as trend data and operator transactions. All data stored will be through the use of a standard data base platform: Microsoft SQL Server Express or Microsoft SQL Server as dictated elsewhere in this specification. The contractor shall be responsible to coordinate with the OWNER to understand if an existing instance of SQL will be utilized or if the contractor is to provide and install a dedicated instance for this application.

E. The BAS as provided shall incorporate, at minimum, the following integrated features, functions and services:

1. Operator information, alarm management and control functions.
2. Information management including monitoring, transmission, archiving, retrieval, and reporting functions.
3. Diagnostic monitoring and reporting of BAS functions.
4. Energy management.
5. Standard applications for terminal HVAC systems.
6. Enterprise-wide information and control access.
7. Offsite monitoring and management access.

F. All points of typical user interface shall be on standard computing devices that do not require the purchase of any special software from the BAS manufacturer for use as a building operation terminal. The primary point of interface on these devices will be a standard Web Browser.

1. Any software required to access, program, maintain or modify the various controller types that comprise the Building Automation System shall be provided to the owner at no additional costs at the conclusion of the project.

1.6 LICENSES AND PROPRIETARY INFORMATION:

A. The OWNER shall be the named license holder of all software and system agreements associated with the work. The OWNER shall agree to a manufacturers standard license agreement as a condition of this contract. The OWNER shall not be constricted by the Manufacturer to **FULL** access to the software and programming associated with the system. Access does not include the source code which is proprietary to the Manufacturer.

The Owner must be allowed unrestricted access to programming, graphics, database engineering, and network management. Locked/restricted/obfuscated logic or encrypted content that prevents Owner edits are prohibited.

B. Project Documentation: All custom software, programs, code, databases, graphic files and drawings (whether hard copy or electronic based files) prepared for this system shall be the exclusive property of the Owner and shall not be reproduced or distributed without prior written permission from the Owner.

C. The use or reference to the Owner or any of its subsidiaries or any of the facility automation projects shall not be used by the Manufacturer or Contractor in any promotional media, including advertisements, sale brochures, annual reports and client references or endorsements, without prior written permission from the Owner. The Owner reserves the right to restrict or refuse access to any or all of its facilities.

1.7 SUBMITTALS:

A. In addition to the requirements set forth in Division 1 and Division 23 general submittal requirements, the following must be included in the shop drawing submittals:

1. Contractor qualifications:

a. Submit proof of contractor certification by Distech.
b. Submit Niagara compatibility statement demonstrating unrestricted integration capability.
c. Submit (3) examples of similar projects completed within (5) years prior to the current project using the specified control system.

2. Shop Drawings: Indicate dimensions, description of materials and finishes, general construction, specific modifications, component connections, anchorage methods, hardware, and installation procedures, including specific requirements indicated.

    a. Control diagrams: Use at least one individual sheet for each major HVAC system.
    b. HVAC system flow diagram with sensing, control and interlock devices.
    c. Internal control panel layouts, control panel cover layouts, pneumatic connections inside control panels.
    d. Internal control panel layouts, control panel cover layouts, electrical connections inside control panels.
    e. Ladder-type wiring diagrams showing interlock, monitoring and control wiring to and from equipment provided by Division 25 and Division 26, including control systems equipment.
    f. Communications wiring schematic drawings indicating interconnections between controllers, servers, workstations and other peripherals.
    g. Integration points lists which illustrate and indicate the contractor's plan to integrate to third party devices. Points list should clearly define points that required to execute the sequence of operations, points that will be monitored for information and maintenance purposes, points that will be illustrated on the graphical interface and points that will not be mapped into the database (points that return now intrinsic value to operators or the control of the equipment).
    h. Provide a summary of all hardwired and software points, including proposed point naming convention (regardless of whether they appear in drawings or sequences).
    i. Flow-chart control sequences that represent the contractor's plan to implement the operating intent defined in the drawings and specifications.
    j. Graphics storyboard submittal shall illustrate representative graphics for each equipment type, device summary table, energy monitoring and other unique graphical interface as required by the project. A list of the color graphic screens (storyboard) to be provided at a minimum:

        1) Building rendering and/or campus depiction
        2) Riser/one-line/Architectural diagrams
        3) Flow Diagrams of all equipment/ systems that is controlled and monitored
        4) Floor plan that identify all locations of equipment and/or systems
        5) Each storyboard graphic shall display the following if applicable:

            a) Inputs
            b) Outputs
            c) Set point Adjustment
            d) Schedules
            e) Command on/off
            f) Programs
            g) Trend logs
            h) Outside conditions
            i) Alarms
            j) Datasheets

3. Descriptive data and sequence of operations for operating user and application software, including complete operator's manual and programmer's manual.
4. Proposed layout of all control transformers for valves, controllers and devices. Clearly indicate the transformer size, connected maximum load and expected operating load (accounting for diversity).
5. Point to point and basic function commissioning forms to be used on site for the start, test and check of control components and systems.

a. List of specific personnel who will be involved in the system installation and commissioning.
b. Instrumentation to be used for testing and calibrating during point to point and basic function testing.

6. Pre-Functional performance test documentation and procedures to be used in commissioning control sequences.
7. Control Damper Schedule including a separate line for each damper provided under this section and a column for each of the damper attributes, including Code Number, Fail Position, Damper Type, Damper Operator, Duct Size, Damper Size, Mounting, and Actuator Type.
8. Room Schedule including a separate line for each VAV box and/or terminal unit indicating location and address.
9. Control Valve Schedules including a separate line for each valve provided under this section and a column for each of the valve attributes: Code Number, Configuration, Fail Position, Pipe Size, Valve Size, Body Configuration, Close off Pressure, Capacity, Valve CV, Design Pressure, and Actuator Type.
10. Compressor sizing calculations if required.
11. Specific locations for 110 VAC power required for control panels

B. Contract Closeout Submittals: In compliance with Division 1.

1. Operating and Maintenance Manuals, including:

a. Backup software copies including system graphics.
b. Actual control sequence programming with comment line for each programming statement.
c. Trend list
d. Shop drawings and product data in Project Record format.
e. One laminated, non-fading, appropriate size, not to exceed 11 inch by 17 inch copy of each air handling system and each major control system (e.g., heating water, chilled water, etc.).

2. Special warranty conditions, special servicing conditions, and expanded warranty or service contract proposals.
3. List of recommended spare parts and calibration tools for owner's maintenance staff. Submittal data and shop drawings shall be prepared and submitted in the following formats:

C. Existing Systems Inventory

1. Provide a complete and current BAS site inventory for all existing field and supervisory controllers to be integrated into the new BAS including manufacturer, model number, firmware version, available updates, battery condition, integrations, controlled equipment, and point counts.
2. Site inventory shall be provided on a separate, new USB compatible flash drive.

D. The BAS contractor shall submit a list of all shop drawings with submittals dates within 30 days of contract award.

E. Submittals shall be in defined packages. Each package shall be complete, shall only reference itself, and previously submitted packages. The packages shall be as approved by the Architect and Engineer for Contract compliance.

F. Equipment and systems requiring approval of local authorities must comply with such regulations and be approved. Filing shall be at the expense of the BAS Systems Integrator where filing is necessary. Provide a copy of all related correspondence and permits to the Owner

G. When the Architect/Engineer requires, the Contractor will resubmit with the corrected or additional submittal data. This procedure shall be repeated until all corrections are made to the satisfaction of the Engineer and the submittals are fully reviewed.

H. Prepare an index of all submittals and shop drawings for the installation. Index shall include a shop drawing identification number, Contract Documents reference and item description

I. Contractor agrees that shop drawing submittals processed by the Architect/Engineer are not change orders, that the purpose of shop drawing submittals by the Contractor is to demonstrate to the Architect/Engineer that the Contractor understands the design concept, that he demonstrates his understanding by indicating which equipment and material he intends to furnish and install, and by detailing the fabrication and installation methods he intends to use. The Contractor shall be responsible for space requirements, configuration, performance, changes in bases, supports, structural members and openings in structure, and other apparatus that may be affected by their use.

J. Contractor further agrees that if deviations, discrepancies, or conflicts between shop drawing submittals and the contract documents in the form of design drawings and specifications are discovered either prior to or after shop drawing submittals are processed by the Architect/Engineer, the design drawings and specifications shall control and shall be followed. If alternates do not meet these requirements, it shall be this Contractor's responsibility to remove them and install material originally specified, at no cost to the Owner.

1.8 DELIVERY, STORAGE AND HANDLING:

A. Provide factory shipping cartons for each piece of equipment and control device. Maintain cartons through shipping, storage and handling as required to prevent any equipment damage, and to eliminate all dirt and moisture from equipment. Store all equipment and materials inside and protected from weather.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS AND CONTRACTORS:

A. Subject to compliance with requirements, install one of the following systems:

1. ABB Cylon with Distech Controls. Contractor must be a Distech certified installer.

2.2 GENERAL PRODUCTS DESCRIPTION:

A. The BAS shall use an open architecture and fully support a multi-vendor environment. To accomplish this effectively, the BAS shall support open communication protocol standards and integrate a wide variety of third-party devices and applications. The system shall be designed for use on the Internet, or intranets using off the shelf, industry standard technology compatible with other owner provided networks.

1. The system must be Niagara 4 compatible and provide a Niagara Compatibility Statement (NiCS) demonstrating unrestricted integration capability.

B. The BAS shall consist of the following:

1. Building Controllers.
2. Application Controllers.
3. Equipment Controllers.
4. Sensors and Actuators.
5. Local Display Device(s).
6. Mobile Access Portal(s) / Portable Operator's Terminal(s).
7. Dedicated and Mobile Distributed User Interface(s).
8. Network processing, data storage, servers, routers and communications equipment.
9. Other components required for a complete and working BAS.

C. The system shall be modular in nature and shall permit expansion of both capacity and functionality through the addition of sensors, actuators, controllers and operator devices, while re-using existing controls equipment.

D. System architectural design shall eliminate dependence upon any single device for alarm reporting and control execution.

1. The failure of any single component or network connection shall not interrupt the execution of control strategies at other operational devices.

a. Hardware points shall not be shared across controllers

2. The System shall maintain all settings and overrides through a system reboot, power outage or other non-destructive power or network disruption.

2.3 BAS SYSTEM ARCHITECTURE

A. Automation Network

1. The automation network shall be based on a PC industry standard of Ethernet TCP/IP. Where used, LAN controller cards shall be standard “off the shelf” products available through normal PC vendor channels.
2. The BAS shall network multiple user interface clients, application and data servers, automation engines, system controllers and application-specific controllers including but not limited to:

a. Building Controllers.
b. Advanced Application Controllers.
c. Application Specific Controllers.
d. Smart Sensors.
e. Routers.
f. Data Servers.
g. Third Party BACnet controllers and peripheral devices with compatibility listed by BACnet International.
h. Additional select Field Devices as required.

B. All BAS devices on the automation network shall be capable of operating at a minimum communication speed of 100 Mbps, with full peer-to-peer network communication.

C. Network Security – To protect the BAS from unauthorized users and computer hackers the Automation Network shall support HTTPS with TLS 1.2 between components, including the Application and Data Server(s), Building Controllers, Mobile User Interfaces and Site Management Portals. Self-signed certificates are installed on supported products, with the option of configuring trusted certificates. Computing devices supplied by the BAS vendor will

automatically shut down unused ports to deter unauthorized access. All network switches shall be managed switches.

D. The automation network will be compatible with other enterprise-wide networks. Where indicated, the automation network shall be connected to the enterprise network and share resources with it by way of standard networking devices and practices.

2.4 CONTROL NETWORK

A. Building Controllers shall provide supervisory control over the control network.

B. Building and equipment controllers shall provide either BACnet Ethernet or BACnet IP “Peer-to-Peer” communications and shall operate at a minimum communication speed of 100Mbps. Application controllers shall operate at a minimum communication speed of 76Kbps.

C. Control network shall support digital controllers as indicated in plans and specifications.

D. Default control network communication protocol for this project shall be BACnet/ IP.

1. If the building BAS/IP network requires expansion (new BACnet/IP devices, additional panels, added IP trunks, etc.), any required new TOSI hard lock(s) must be provisioned and implemented within the existing TOSI security network (not as a separate locked environment).
2.

E. A BACnet Protocol Implementation Conformance Statement (PICS) shall be provided for each controller device (master or slave) that will communicate on the BACnet/IP or BACnet MS/TP Bus.

F. The PICS will be made available on request by other trades and their vendors prior to bidding.

2.5 NETWORK ACCESS

A. The Contractor shall coordinate closely with the Owner, Engineer and the Commissioning agent to establish the mechanism and ability to access the BAS from remote locations (Remote Access). In most instances the owner will provide a dedicated portal (public static IP) for the system global controller. In some instances, the owner may not accept the inherent risks of allowing the BAS to be accessible remotely or connected to their internal network.

2.6 INTEGRATION

A. Hardwired

1. Analog and digital signal values shall be passed from one system to another via hardwired connections.
2. There will be one separate physical point on each system for each point to be integrated between the systems.

B. Direct Protocol (Integrator Panel)

1. The BAS system shall include appropriate hardware equipment and software to allow bi-directional data communications between the BAS system and third-party manufacturers’ control panels. The BAS shall have the ability to receive, react to, and return information from multiple building systems, including but not limited to the chillers, boilers, variable frequency drives, power monitoring system, and medical gas.

2. All data required by the application shall be mapped into the Automation Engine's database and shall be transparent to the operator.
3. Point inputs and outputs from the third-party controllers shall have real-time interoperability with BAS software features such as: Control Software, Energy Management, Custom Process Programming, Alarm Management, Historical Data and Trend Analysis, Totalization, and LAN Communications.

C. BACnet Protocol Integration – BACnet

1. The neutral protocol used between systems will be BACnet IP and comply with the ASHRAE BACnet standard 135 without the use of gateways, unless otherwise allowed by this Section of the technical specifications, specifically shown on the design drawings. If used, gateways shall support the ASHRAE Standard 135 BACnet communications protocol. .
2. A complete Protocol Implementation Conformance Statement (PICS) shall be provided for all BACnet system devices.
3. The ability to command, share point object data, change of state (COS) data and schedules between the host and BACnet systems shall be provided.

D. Performance Standards. The system shall conform to the following:

1. Graphic Display: The system shall display a graphic with 20 dynamic points with all current data within 10 seconds.
2. Graphic Refresh: The system shall update a graphic with 20 dynamic points with all current data within 8 seconds.
3. Object Command: The maximum time between the command of a binary object by the operator and the reaction by the device shall be less than 2 seconds. Analog objects shall start to adjust within 2 seconds.
4. Object Scan: All changes of state and change of analog values will be transmitted over the high-speed network such that any data used or displayed at a controller or work station will have been current within the previous 60 seconds.
5. Alarm Response Time: The maximum time from when an object goes into alarm to when it is annunciated at the work station shall not exceed 45 seconds.
6. Program Execution Frequency: Custom and standard applications shall be capable of running as often as once every 5 seconds. The System Integrator shall be responsible for selecting execution times consistent with the mechanical process under control.
7. Performance: Programmable controllers shall be able to execute DDC PID control loops at a selectable frequency of at least once per second. The controller shall scan and update the process value and output generated by this calculation at this same frequency.
8. Multiple Alarm Annunciation: All work stations on the network must receive alarms within 5 seconds of each other.
9. Network Speed: Minimum 100 Mbps between area and system controllers and all controllers residing on an RS-485/ MSTP network must have a minimum of 76 Kbps.
10. Reporting Accuracy: The system shall report all values with an end-to-end accuracy as listed as or better than those listed in Table 1.
11. Stability of Control: Control loops shall maintain measured variable at set point within the tolerances listed in Table 2.

2.7 FIELD DEVICES

A. General

1. Field device materials and enclosure ratings shall be suitable for the environment they are exposed to. Instruments located in outdoor instruments shall be NEMA 4 or NEMA 3R.

B. Electric/Electronic

1. Temperature Sensors

a. General:

1) Sensors shall be 1000 ohm Platinum or Balco RTDs with the following minimum performance.

a) Temperature Coefficient of Resistivity (TCR) of .00385 ohm/ohm/°C for platinum RTD's or .00396 ohm/ohm/°C for Balco RTD's.
b) Accuracy of 0.1% at 32 degrees F (Class B) for platinum RTDs and +0.1% at 70 degrees F for Balco RTDs.
c) Operating range of 0 to 99% Relative Humidity non- condensing.

2) Thermistors will be acceptable in lieu of RTD provided thermistor carries 5 year guarantee that device will maintain its accuracy within tolerance of ± 0.20°C(0.36°F) between 0°C(32°F) and 65.5°C(150°F), and -17.5°C(0.5°F) between -29°C(-20°F) and 100°C(212°F).
3) If used, transmitters shall provide 2 wire, 4-20 mA current output signal proportional to specified temperature span of transmitter and compatible with DDC equipment.

b. Immersion Sensors:

1) RTD must be installed within a 316 stainless steel thermowell using a non-hardening heat conducting paste.
2) Thermowell shall be rated for a minimum static pressure of 500 psig at the maximum operating temperature and be capable of withstanding water velocities of up to 27 fps.
3) The sensor must be mounted so that it extends into the flow stream.

c. Duct Mounted Sensors:

1) For average service, provide 1000-ohm RTD sensing element. Sensing element shall have a minimum of 1 foot of sensor length for each 2 square feet of duct or coil area. Sensor shall be arranged evenly across the duct or coil such that no point in the duct or coil is more than 1 foot away from the sensor.
2) Install stainless steel flanges where elements penetrate ducts. Support elements with appropriate clips on coil faces, or ½" conduit in open ducts and plenums.

d. Space Temperature Sensors and Thermostats:

1) Coordinate with the architect and the owner to select the proper thermostat for each zone application.
2) Networked thermostats are generally acceptable and the application of unified sensors containing CO2, occupancy or other sensing elements are allowed where those additional sensors serve a specific functional application.
3) Unless otherwise noted each thermostat shall incorporate an accessible setpoint adjustment feature, digital display of space temperature, un-occupied override button and digital display of CO2 or other sensed parameters.

4) Thermostat in a corridor, lobby, atrium, stairwell, lounge, restroom, or other public area (areas not designed for continuous occupancy) must be protected from vandalism and unauthorized adjustment. The contractor should provision for locking covers or coordinate to utilize blank cover (or flat plate) with no adjustment feature.
5) Each thermostat must digitally display the current setpoint and temperature.

e. Outdoor Air Temperature shall be a 1000 Ohm Platinum RTD sensor, preferably located on the north side of the building and shaded with sun shield. Sensor shall be located above grade away from window wells and exhaust openings.

2. Pressure Transducers and displays

a. General:

1) Select device suitable for intended application; water or air, static or differential.
2) Select for appropriate range, including negative if applicable. Must be able to withstand all pressures expected in installed location without need for recalibration.
3) Pressure sensor shall be a loop-powered device fed from a 24 VDC power supply.

b. Static Pressure:

1) Hydronic, Compressed Air, Vacuum:

a) 100 percent solid state device, temperature compensated, suitable for pressures of 200 percent rated range with averaging to stabilize output, accuracy of ±0.25 percent, and a 4-20 mA or 0-10 VDC output.
b) Device shall be rated for liquid service.

2) Air:

a) 100 percent solid state device, temperature compensated, suitable for pressures of 200 percent rated range with averaging to stabilize output, accuracy of ±1 percent, and a 4- 20 mA or 0-10 VDC output.

3. Differential Pressure

a. Hydronic:

1) 100 percent sold state device, temperature compensated, suitable for pressures of 200 percent rated range with averaging to stabilize output, accuracy of ±0.25 percent, and a 4-20 mA or 0-10 VDC output.
2) Device shall be rated for liquid service.

b. Air:

1) 100 percent solid state device, temperature compensated, suitable for pressures of 200 percent rated range with averaging to stabilize output, accuracy of ±1 percent, and a 4-20 mA or 0-10 VDC output.

4. Humidity Sensors %RH and Dewpoint

a. General Eastern or Vaisala bulk resistive polymer type sensor or capacitance style sensor that is available in duct insertion and a room sensor. Accuracy shall be ±2% of reading.

1) Sensors shall provide output signal proportional to sensed %RH or Dewpoint as required.

b. Room Humidistats: Wall mounted, proportioning type, with adjustable 2% RH throttling range, operating range from 30% or 80% at temperatures up to 110 degrees F, cover with concealed setpoint.
c. Duct Humidistats: Proportioning insertion type, with adjustable 2% RH throttling range and operating range from 20% to 80% at temperatures up to 150 degrees F.

5. Conductivity and Resistivity Analyzer

a. Manufacturer: Rosemount, TBI-Baily, Yokogawa, Foxboro, Great Lakes, or approved alternate.
b. These shall be conductivity/resistivity type analyzer and shall provide linear output signal, which is proportional to conductivity of measured process. Manufacturer shall provide mounting hardware and brackets required to mount transmitter not including instrument stand.
c. Both sensor and transmitting analyzer shall be of same manufacturer.
d. System shall be capable of operation within ambient temperature range of:-20°-60°C(-4°-140°F).
e. Display: LCD or LED digital, 4 digits min. Display shall be auto-ranging.
f. Performance:

1)	Accuracy:	Error ± 0.5% of span
2)	Repeatability:	Error ± 0.25% of span
3)	Operating Span:	0-5.0 µSiemens/cm to 0-1 Siemens/cm
4)	Operating Temperature:	-18°-66°C(0°-150°F)
5)	Minimum Enclosure Rating:	NEMA 4
6)	Mounting:	Panel or 50 mm(2") Pipe Stand
7)	Analog Output Signals:	4-20 mA
8)	Power Supply:	24 vdc, 120 vac, 60 Hz
9)	Temperature Compensation:	Full temp comp for full process temp range.

6. Signal Converters and Isolators

a. Isolation Modules – Dwyer Isoverter II Model 4380 or pre-approved equal. Isolation Modules shall be used as necessary when a voltage or current signal is transmitted between 2 devices that do not share the same power supply. They can be used to convert from current to voltage or vice versa and rescale the signal to an appropriate range.
b. Electronic to Pneumatic Transducers – Converts 4-20 ma or 2-10 Volt input signal to a 0-15 psig output. Output shall be linear to the input signal.
c. Pneumatic to Electric Switches: Must have adjustable setpoint with scale and adjustable differential. Voltage and amperage ratings of the contacts must not be exceeded.

7. Power Supplies and Noise Suppression Devices

a. 24 Volt DC Power Supply:

1) Size Power supply a minimum of 33 percent larger than the total connected load to allow for expansion. Fuse the supply circuit at 150 percent of full load capacity of the power supply.
2) The output of the Power supply shall provide short-circuit protection.

b. Power Supply shall be UL Listed. Furnish Class 2 current limiting type or furnish over-current protection in both primary and secondary circuits for Class 2 service per NEC requirements. Limit connected loads to 80% of rated capacity.
c. DC power supply output shall match output current and voltage requirements. Unit shall be full-wave rectifier type with output ripple of 5.0 mV maximum peak to peak. Regulation shall be 1.0% line and load combined, with 100 microsecond response time for 50% load changes. Unit shall have built in over-voltage and over-current protection and shall be able to withstand a 150% current overload for at least 3 seconds without trip-out or failure.
d. Unit shall operate between 0°C and 50°C [32°F and 120°F]. EM/RF shall meet FCC Class B and VDE 0871 for Class B, and MIL-STD 810C for shock and vibration.
e. Line voltage units shall be UL Recognized and CSA Approved.
f. TDK Lambda 10W DIN Rail VDC Power Supply DSP10-24 or approved equivalent.
g. Power line filtering

1) Provide transient voltage and surge suppression for all workstations and controllers either internally or as an external component. Surge protection shall have the following at a minimum:

a) Dielectric strength of 1,000 volts minimum
b) Response time of 10 nanoseconds or less
c) Transverse mode noise attenuation of 65 dB or greater
d) Common mode noise attenuation of 150 dB or better at 40 Hz to 100 Hz.
e) Delta Controls, LFT730 Line Filter 440100. No Exceptions

h. Noise Suppressors:

1) All microprocessor-based controllers shall be powered from a 120 VAC circuit protected by a noise suppression device. The device shall provide common mode noise reduction of 150 dB and normal mode noise reduction of 65 dB, minimum, at 100 kHz. Must provide overload capacity of 600 percent for 1 cycle and 300 percent 30 cycles. Total harmonic distortion must be less than 1 percent.

8. Water Differential Pressure Switch

a. Materials: Brass bellows
b. Mounting: Pipe mounted
c. Range: 2 – 26 PSI, 1.2 PSI fixed differential
d. Protection: 120 PSI Differential overpressure, 180 PSI static pressure.
e. Output: Form C contacts, 50 VA
f. Special: Pipe taps and shut off valves provided by Div. 23.

9. Current Transducer

a. Mounting: Field Mounted
b. Range: 60 Hz nominal
c. Accuracy: +/- 2% full scale

d. Protection: 250 A max current
e. Output: 4-20mA

10. Differential Pressure Transducer

a. Rating: NEMA 1
b. Mounting: Duct Insertion, Pipe Insertion
c. Range: 0-25 in. water column unidirectional, 0- +/- 5 in. water column bi- directional
d. Accuracy: +/- 1% full scale
e. Protection: 10 PSIG
f. Output: 4-20 mA, 0-5 VDC, 0-10 VDC

11. Thermostat - Line Voltage

a. Materials: Cold Rolled Steel, Beige Thermoplastic, Sensing Element-Liquid
b. Contact Rating:

1) 6 Ampere Running/ 36 Amps. Locked Rotor at 120 VAC
2) 3.5 Amps. Running/ 21 Amps Locked Rotor at 208 VAC
3) 3.0 Amps. Running/ 8 Amps Locked Rotor at 240 VAC

c. Fan and System Switch Rating:

1) 12 Amps. Running/ 34.8 Amps. Locked Rotor at 120 VAC
2) 6.9 Amps. Running/19.1 Amp. Locked Rotor at 208 VAC
3) 6.0 Amps. Running/17.4 Amps Locked Rotor at 240 VAC

d. Mounting: Wall
e. Range: 40 to 90 degrees F
f. Accuracy: +-2 degrees F
g. Differential: Mechanical: Approx. 0.7F degrees

12. Air Low Differential Pressure Sensor

a. Rating: NEMA 1
b. Mounting: Duct Insertion
c. Range: 0.05" to 5.0" WC,
d. Protection: Overpressure to 1 PSIG
e. Output: 0-10vDC, 4-20mA
f. Provide complete installation kit including static pressure tips, tubing, fittings, and air filters.

13. Water Flow Monitoring (GPM), Commercial Grade

a. Materials: Electrolyses Nickel Plated Brass
b. Rating: 2.5gpm to 60,900gpm
c. Mounting: 2.5" minimum pipe diameter to 36"
d. Range: 50:1
e. Accuracy: +/-2% at .4 t0 20ft/sec
f. Protection: 400psi at 180 degrees F
g. Output: 0-10vDC, 4-20mA
h. Special: Hot Tap Assembly

14. KW Transducer

a. Materials: Encased copper
b. Rating: 600vAC
c. Mounting: Split Core
d. Range: Up to 2400amps
e. Accuracy: +/- 1%
f. Output: 4-20mA

2.8 WIRING AND RACEWAYS

A. General: Provide copper wiring, plenum cable, and raceways as specified in the applicable sections of Division 26.

B. All insulated wire to be copper conductors, UL labeled for 90C minimum service.

C. All wire shall comply with the following:

Color/Size/Wire	**System**
Red/18 TFF/MTW Stranded	24VDC Positive
Black/18 TFF/MTW Stranded	24VDC Negative
Blue/14 THHN Stranded	24VAC Hot
White/14 THHN Stranded	24VAC Neutral
Orange/18 TFF/MTW Stranded	Inputs
*Orange/Black Tracer/18 TFF/MTW Stranded	Inputs (ground)
Brown/18 TFF MTW Stranded	Outputs
*Brown/White Tracer/18 TFF/MTW Stranded	Outputs (ground)
Purple/14 THHN Stranded	24VAC Hot Interlock
Gray/14 THHN Stranded	24VAC Neutral Interlock
Black/12 THHN Stranded	120VAC Hot
White/12 THHN Stranded	120VAC Neutral
Blue 24 TSP	MS/TP & Modbus Wiring
Green CAT5 or 6	Ethernet

2.9 FIBER OPTIC CABLE SYSTEM

A. Optical cable: Optical cables shall be duplex 900 mm tight-buffer construction designed for intra-building environments. The sheath shall be UL Listed OFNP in accordance with NEC Section 770. The optical fiber shall meet the requirements of FDDI, ANSI X3T9.5 PMD for 62.5/125mm.

B. Connectors: All optical fibers shall be field-terminated with ST type connectors. Connectors shall have ceramic ferrules and metal bayonet latching bodies.

2.10 RELAYS AND SWITCHES

A. Mount all relays and power supplies in a NEMA 12 enclosure beside the DDC panel or controlled device and clearly label their functions. Outdoor and CUP panels shall be NEMA 4 or NEMA 3R.

B. Control Relays: Plug-in type with dust cover and LED “energized” indicator. Contact rating, configuration, and coil voltage suitable for the application. When relays are required to separate control outputs from higher voltages or currents use Functional Devices RIBU1C, or pre-approved equal.

C. Current Switches: Digital device rated for amperage load of motor or device with split core design, adjustable high and low trip points, 600 VAC rms isolation, and LED indicator lamps.

For example, the device shall be capable of sensing overloading, belt-loss, and power failure with a single signal. Veris Industries Hawkeye 908 Series or pre-approved equal. Use for all motor-status BI point unless otherwise noted; shall be self-powered, solid-state with adjustable trip current. The switch shall be selected to match the current of the application and input requirements of the BAS.

D. Current Transmitters: Analog device rated for amperage load and appropriate range of motor or device with split core design, adjustable high and low trip points,4-20 mA output directly related to current, compatible to VFD control, 600 VAC rms isolation, adjustable span, powered by loop. For example, the device shall be capable of sensing overloading, belt-loss, and power failure with a single signal. Veris Industries Hawkeye 921 Series.

E. High- or Low-Pressure Switch: Differential pressure switch with double- pole, double-throw snap switch and enclosure.

F. Rated for pressure specified in sequence of control for fan system. (-5.5 to 5.5 inch WC for most AHU's).

G. Electrical rating shall be 15 amps at 120-480 volts.

H. Setpoint adjustment shall be screw type located inside enclosure.

I. Provide optional manual reset for overpressure protection with all tubing, brackets, and adapters.

J. Device shall be mounted in a locked control panel.

K. Coordinate voltage and ampacity of all contacts, relays, and terminal connections of equipment being monitored or controlled. Voltage and ampacity shall be compatible with equipment voltage and be rated for fully ampacity of wiring or overcurrent protection of circuit controlled.

L. Low-Temperature Detection Switches (Freezetats): Provide DPDT low temperature-protection thermostats of manual-reset type, with sensing elements of the proper length, but in no case less than 20'-0" in length. Provide thermostat designed to operate in response to coldest 1'-0" length of sensing element, regardless of temperature at other parts of element. Support element properly to cover entire duct width. Provide separate thermostats for each on 25 sf of coil face area or fraction thereof. The set point shall be 42° F unless otherwise specified on the plans or sequence of operations. Siemens, low limit thermostat 134-1504, 15-55° F, manual reset.

2.11 ACTUATORS

A. Electronic

1. Design for direct mounting on the device and attachment to the driving shaft (damper actuator only); adjustable angle of rotation or range of actuation; and built in overload protection. Size each motor for 150% of the application requirement and with sufficient reserve power to provide smooth action.
2. Modulating actuators shall use a 0-10 VDC or 4-20 mAD signal input to match DDC device AO signal output, and 24 VAC power. Three-wire, bi-directional motor actuators controlled by BO point pairs are acceptable on terminal valve boxes, terminal heating/reheat coils, and fan coil units only.
3. Two-position actuators shall be a 120 VAC, two-wire, spring return. Spring actuation return actuation time shall be less than 30 seconds.

4. Damper Actuators - 95° rotation maximum, with built-in adjustable mechanical stop to limit rotation to that of the damper and/or to meet TAB requirements.
5. End switches- Provide actuator with integral, adjustable-position indication end switches (one for each fully actuated position) when the actuated device is specified with an end switch binary input point(s).
6. Position Feedback (where indicated): Proportional: 0(2) to 10 VDC

B. Provide valve actuators capable of close-off against a pressure greater than the respective pump system shut-off head.

C. Failsafe: Provide spring-return failsafe upon loss of power or control signal to the positions as follows:

1. OA dampers- N.C.
2. Mixed-air dampers- N.O.
3. Relief- and exhaust-air dampers- N.C.

D. Specialty

1. Special applications may require unique actuators. Coordinate with engineer and review sequence of operations to address unique circumstances:

a. Large valves requiring high torque ratings only available in 120V actuators
b. Fast acting actuators
c. Slow acting actuators
d. Other as indicated in sequences, points list and drawings

2.12 DAMPERS

A. Dampers: AMCA-rated, parallel or opposed-blade design as indicated; 0.108-inch minimum thick, galvanized-steel or 0.125-inch minimum thick, extruded-aluminum frames with holes for duct mounting; damper blades shall not be less than 0.064-inch thick galvanized steel with maximum blade width of 8 inches and length of 48 inches.

1. Secure blades to 1/2-inch diameter, zinc-plated axles using zinc-plated hardware, with nylon blade bearings, blade-linkage hardware of zinc-plated steel and brass, ends sealed against spring-stainless-steel blade bearings, and thrust bearings at each end of every blade.
2. Operating Temperature Range: From minus 40 to plus 200 deg F.
3. Edge Seals, Low-Leakage: Use inflatable blade edging or replaceable rubber blade seals and spring-loaded stainless-steel side seals, rated for leakage at less than 10 cfm per sq. ft. of damper area, at differential pressure of 4-inch wg when damper is held by torque of 50 in. x Ibf; when tested according to AMCA 5000.
4. Ruskin Dampers or approved equivalent.

B. Control Valves

1. Provide factory fabricated control valves of appropriate pressure class for the scheduled service. Select modulating valves for a pressure drop of 3 to 5 PSI for water service unless otherwise noted. Two-position valves shall be line size.

a. Water Service Valves: Equal percentage characteristics with range ability of 50 to 1, and maximum full flow pressure drop of 5 psig.
b. Steam control valves shall be sized as follows:

1) For line pressures 15 psig and less: The pressure drop across the valve shall be 80% of the inlet gauge pressure at full flow condition.
2) For line pressures greater than 15 psig: The pressure drop across the valve shall be equal to the critical pressure drop which is 45% of the absolute inlet pressure.

c. Single Seated Valves: Cage type trim, providing seating and guiding surfaces for plug on “top and bottom” guided plugs.
d. Double Seated Valves: Balanced plug type, with cage trim providing seating and guiding surfaces on “top and bottom” guided plugs.
e. Valve Trim and Stems: Polished stainless steel.
f. Packing: Spring-loaded Teflon, self-adjusting
g. Control Valve Construction:

1) Small Valves 1/2" through 1": Valves shall be constructed with a cast brass body and screwed ends. Trim shall consist of a removable cage providing valve plug guiding throughout the entire travel range. A stainless-steel stem shall be provided. Bonnet, cage, and the stem and plug assembly shall be removable for servicing. Body rating shall be 400 psi at 150 deg. F.
2) Valves - 1/2" through 2": Valves shall be constructed with a cast brass body and screwed ends. For special duty, valves may be selected by the control manufacturer to have either bronze or cast-iron bodies with screwed or flanged ends.
3) Valves - 2 - 1/2" and above: Valves shall be constructed with a cast iron body and have flanged connections.

h. Select valves to fail in normally open or closed position as follows:

1) Terminal Heating Devices:

a) Offices, Patient Care, Hospital, Public Areas, and schools: N.O.
b) Research labs, computer equipment rooms, telephone equipment rooms, animal holding rooms, etc.: N.C.

2) Chilled Water Service:

a) Offices, Patient Care, Hospital, Schools: N.C.
b) Research labs, computer equipment rooms, technology equipment rooms, animal holding rooms, etc.: N.O.

3) All humidifier Valves: N.C.
4) All Pre-Heat (Outside Air) Coil: N.O.
5) Or as dictated by life safety, freeze protection, humidity, fire or temperature protection.

i. Butterfly Valves: high performance valves with stainless steel disc and PTFE steel ring shall be used. Body shall be carbon-steel body, 150 lb full ANSI rated bi-directional, lug style butterfly type, bi-directional dead end pressure rating of 285 psi, and temperature rating of -20 to 300 degrees F. Construction features to include 316 SS electroless nickel plated eccentric rotating disc, dynamic sealed, PTFE seal ring, 17-4 Ph (ASTM A 564 Cind. H1075 or H1100) stainless steel shaft, TFE chevron stem packing SS/DU TFE removal of downstream piping and shall be factory pressure tested to 110% of pressure rating. Valves shall be installed by use of cap screws; threaded rod not acceptable.

PART 3 - EXECUTION

3.1 EXAMINATION

A. The project plans shall be thoroughly examined for control device and equipment locations. Any discrepancies, conflicts, or omissions shall be reported to the Architect/Engineer for resolution before rough-in work is started.

B. The System Integrator shall inspect the site to verify that equipment may be installed as shown. Any discrepancies, conflicts, or omissions shall be reported to the Engineer for resolution before rough-in work is started.

C. The System Integrator shall examine the drawings and specifications for other parts of the work. If head room or space conditions appear inadequate — or if any discrepancies occur between the plans and the System Integrator's work, and the plans and the work of others — the System Integrator shall report these discrepancies to the Engineer and shall obtain written instructions for any changes necessary to accommodate the System Integrator's work with the work of others. Any changes in the work covered by this specification made necessary by the failure or neglect of the System Integrator to report such discrepancies shall be made by and at the expense of, this System Integrator.

D. The System Integrator is responsible for the functionality of their programming. They must understand the application of the equipment within the project, and they must account for various operation conditions which may or may not be itemized within the sequence of operations. With the sequence as a guide, the systems integrator must program, test and validate the performance of the systems they are contracted to control. Questions should be raised promptly to avoid rework and/or delay.

3.2 INSTALLATION:

A. The Contractor shall install all equipment, control air piping/tubing, conduit and wiring parallel to building lines.

B. All automatic control valves and control dampers furnished by the Temperature Control Contractor shall be installed under his supervision by the Mechanical Contractor.

C. GENERAL INSTALLATION REQUIREMENTS:

1. Spare conductor capacity, equal to a minimum of (2) additional sensors shall be provided to each underfloor sensor and pendant type sensors run.
2. Wiring shall be installed in conduit throughout; some exceptions are listed in the "Wiring" section of this specification.
3. Horizontal runs of conduit, trays, tubing or wiring shall be hung from structural members using new supports, or where feasible, utilizing existing temperature control conduit and piping. The Contractor shall verify adequacy of existing systems and warrant these systems as if they were new. Single runs of conduit, tubing or wire shall be by clevis ring and all thread rod. Multiple runs shall be by "Trapeze" or "Unistrut" supports. "Plumber's Strap" shall not be allowed. Maximum distance between supports shall be per the NEC. Existing supports shall only be used upon written concurrence by the Architect, Engineer or Owner.
4. All vertical runs of conduit or tubing shall be through new core drills. Existing core drills may be used if approved by the Owner. The installation shall be supported above each floor penetration using clamps to "Unistrut".
5. All wire that enters or leaves a building structure shall be installed with lightning protection per NEC.

6. All wire terminations shall be with compression type round hole spade lugs under a pan head screw landing; Stay-Kon or equivalent. All wire splices shall be with compression type insulated splice connectors or properly sized "wire-nut" connectors. Hand twisted, soldered and/or taped terminations or splices are not acceptable.
7. Where tubing, wiring or conduit penetrates floors or walls, sleeves with bushings shall be provided for tubing and wires. The conduit or sleeve opening shall be sealed with fire proof packing, so the smoke and fire rating of the wall or floor is maintained.
8. Under no circumstances shall wire, tubing, tray, J-boxes or any BAS equipment be run in, mounted on, or suspended from any of the telephone system's equipment, cable trays or support structure (Grey Iron).
9. All the material installed under this contract must be mounted on or supported from the building structure or supports furnished by this Contractor.
10. When connecting new pneumatic devices to existing air systems:

    a. Air supplies shall be supplied from mains. Do not connect to branch lines.
    b. Provide an isolation valve on air line connections to each air-controlled device which will be added.
    c. Install 0-20 psi pressure gauges at all new air-controlled devices.

11. control and interlock wiring shall comply with national and local electrical codes and All Division 26 of this specification. Where the requirements of this section differ with those in Division 26, the requirements of this section shall take precedence.
12. All NEC Class 1 (line voltage) wiring shall be UL Listed in approved raceway per NEC and Division 26 requirements.
13. All low-voltage wiring shall meet NEC Class 2 requirements and shall be color coded per Part 2 of this specification. (Low-voltage power circuits shall be sub-fused when required to meet Class 2 current-limit.)
14. Where NEC Class 2 (current-limited) wires are in concealed and accessible locations, including ceiling return air plenums, approved cables not in raceway may be used, provided that cables are UL Listed for the intended application. For example, cables used in ceiling plenums shall be UL Listed specifically for that purpose.
15. All wiring in mechanical, electrical, or service rooms, or where subject to mechanical damage, shall be installed in raceway minimum of ¾" at levels below 3m [10ft].
16. Do not install Class 2 wiring in raceway containing Class 1 wiring. Boxes and panels containing high-voltage wiring and equipment may not be used for low-voltage wiring except for the purpose of interfacing the two (e.g., relays and transformers).
17. Do not install wiring in raceway containing tubing.
18. Where Class 2 wiring is run exposed, wiring is to be run parallel along a surface or perpendicular to it, and neatly tied at 3m [10ft] intervals.
19. Where plenum cables are used without raceway, they shall be supported from or anchored to structural members. Cables shall not be supported by or anchored to ductwork, electrical raceways, piping, or ceiling suspension systems.
20. All wire-to-device connections shall be made at a terminal block or terminal strip. All wire-to-wire connections shall be at a terminal block.
21. All wiring within enclosures shall be neatly bundled and anchored to permit access and prevent restriction to devices and terminals.
22. Maximum allowable voltage for control wiring shall be 120 V. If only higher voltages are available, the System Integrator shall provide step-down transformers.
23. All wiring shall be installed as continuous lengths, with no splices permitted between termination points.
24. Install plenum wiring in sleeves where it passes through walls and floors. Maintain fire rating at all penetrations.
25. Size of raceway and size and type of wire shall be the responsibility of the System Integrator, in keeping with the manufacturer's recommendation and NEC requirements, except as noted elsewhere.
26. Include one pull string in each raceway 2.5 cm [1"] or larger.

27. Use coded conductors throughout with different-colored conductors per Part 2 of this specification.
28. Control and status relays are to be located in designated enclosures only. These enclosures include packaged equipment control panel enclosures unless they also contain Class 1 starters.
29. Conceal all raceways, except within mechanical, electrical, or service rooms. Install raceway to maintain a minimum clearance of 15cm [6”] from high-temperature equipment (e.g., steam pipes or flues).
30. Secure raceways with raceway clamps fastened to the structure and spaced according to code requirements. Raceways and pull boxes may not be hung on flexible duct strap or tie rods. Raceways may not be run on or attached to ductwork.
31. Adhere to Division 26 requirements where raceway crosses building expansion joints.
32. Install insulated bushings on all raceway ends and openings to enclosures. Seal top end of all vertical raceways.
33. The System Integrator shall terminate all control and/or interlock wiring and shall maintain updated (as-built) wiring diagrams with terminations identified at the job site.
34. Flexible metal raceways and liquid-tight, flexible metal raceways shall not exceed 1 m [3 ft] in length and shall be supported at each end. Flexible metal raceway less than ½” electrical trade size shall not be used. In areas exposed to moisture, including chiller and boiler rooms, liquid-tight, flexible metal raceways shall be used.
35. Raceway must be rigidly installed, adequately supported, properly reamed at both ends, and left clean and free of obstructions. Raceway sections shall be joined with couplings (per code). Terminations must be made with fittings at boxes and ends not terminating in boxes shall have bushings installed.

3.3 EQUIPMENT PROTECTION AND COORDINATION:

A. Where existing walls are penetrated with conduit or piping, provide a fire stop assembly which meets or exceeds the original rating of the assembly. Refer to Division 23.

B. Extreme care must be exercised while working in existing facilities and around operating equipment, particularly sensitive telephone switching and computer equipment. Close coordination with the Owner is required for the protection of this operating equipment from dust, dirt and construction material while maintaining the operational environment for the equipment. Under no circumstances shall the power or environmental requirements of the operating equipment be interrupted during the installation and check-out without submitting to the Architect, Owner and Engineer for approval.

C. A detailed Method of Procedure (MOP) stating the steps to be taken, time schedule and impacted systems for the service interruption shall be submitted to the Architect for approval prior to beginning work. Refer to Division 1 and Division 23 for requirements.

3.4 CLEANUP:

A. At the completion of the work, all equipment pertinent to this contract shall be checked and thoroughly cleaned and all other areas shall be cleaned around equipment provided under this contract. Clean the exposed surfaces of tubing, hangers, and other exposed metal of all grease, plaster, dust, or other foreign materials.

B. Upon final completion of work in an area, vacuum and/or damp wipe all finished room surfaces and furnishings. Use extreme care in cleaning around telephone switching and computer equipment and under no circumstances shall water or solvents be used around this equipment.

C. At the completion of the work and at the end of each workday, remove from the building, the premises, and surrounding streets, etc., all rubbish and debris resulting from the operations and leave all equipment spaces absolutely clean and ready for use.

3.5 SOFTWARE, DATABASE AND GRAPHICS:

A. Software Installation: The Contractor shall provide all labor necessary to install, initialize, start-up and debug all system software as described in this section. This includes any operating system software or other third-party software necessary for successful operation of the system.

B. Database Configuration: The Contractor will provide all labor to configure those portions of the database that are required by the points list and sequence of operation. The point naming convention utilized on this project shall be clear and repeatable. Submit point names for review as indicated in other sections of this specification. Controller drawings shall indicate general point naming convention and that convention shall persist across the project.

1. Configuration of the automation system database in a way that allows for easy export and consumption by 3rd parties is fundamental to any smart building application.

C. Color Graphics: Unless otherwise directed by the Owner, the Contractor will provide color graphic displays for all systems which are specified with a sequence of operation, depicted in the mechanical drawings for each system and floor plan. For each system or floor plan, the display shall contain the associated points identified in the point list and allow for setpoint changes as required by the Owner.

D. That the controls contractor must include all necessary licensing associated with the new devices and graphics for the Niagara Mods Reflow graphic standard.

3.6 TEMPERATURE CONTROL DRAWINGS:

A. Upon completion of project and after record drawings of the temperature controls have been prepared and reviewed, the Contractor shall provide one (1) complete set of temperature controls drawings at each temperature control panel. Each set of drawings shall be laminated in a plastic coating. The drawings shall consist of only those control functions associated with the specific control panel and any relevant or pertinent network interface information.

B. The laminated drawings shall have a grommet connection attached to a metal cable or chain which is mechanically fastened to the temperature control cabinet.

3.7 START UP AND TESTING:

A. Fully commission all aspects of the BAS work.

B. Acceptance Check Sheet

1. Prepare a check sheet that includes all points for all functions of the BAS as indicated on the point list included in this specification.
2. Submit the check sheet to the Engineer and owner’s commission agent for approval.
3. The Engineer and commissioning agent will use the check sheet as the basis for acceptance with the BAS Systems Integrator.
4. All tests described in this specification shall have been performed to the satisfaction of both the Engineer and Owner prior to the acceptance of the control system as meeting the requirements of Completion. Any tests that cannot be performed due to circumstances beyond the control of the System Integrator may be exempt from the completion requirements if stated as such in writing by the Engineer. Such tests shall then be performed as part of the warranty. Control System Checkout and Testing

a. Startup Testing: All testing listed in this section shall be performed by the System Integrator and shall make up part of the necessary verification of an operating

control system. This testing shall be completed before the Owner's Representative is notified of the system demonstration.

1) The System Integrator shall furnish all labor and test apparatus required to calibrate and prepare for service of all instruments, controls, and accessory equipment furnished under this specification.
2) Verify that all control wiring is properly connected and free of all shorts and ground faults. Verify that terminations are tight.
3) Enable the control systems and verify calibration of all input devices individually. Perform calibration procedures per manufacturers' recommendations.
4) Verify that all binary output devices (relays, solenoid valves, two-position actuators and control valves, magnetic starters, etc.) operate properly and that the normal positions are correct.
5) Verify that all analog output devices (I/Ps, actuators, etc.) are functional, that start and span are correct, and that direction and normal positions are correct. The System Integrator shall check all control valves and automatic dampers to ensure proper action and closure. The System Integrator shall make any necessary adjustments to valve stem and damper blade travel.
6) Verify that the system operation adheres to the Sequences of Operation. Simulate and observe all modes of operation by overriding and varying inputs and schedules. Tune all DDC loops and optimum Start/Stop routines.
7) Alarms and Interlocks:
   a. Check each alarm separately by including an appropriate signal at a value that will trip the alarm.
   b. Interlocks shall be tripped using field contacts to check the logic, as well as to ensure that the fail-safe condition for all actuators is in the proper direction.
   c. Interlock actions shall be tested by simulating alarm conditions to check the initiating value of the variable and interlock action.
8) Trends
   a. Check each trend log separately for configuration and correctness.
   b. Check that each physical point is being trended.

C. Demonstration

1. Prior to acceptance, the control system shall undergo a series of performance tests to verify operation and compliance with this specification. These tests shall occur after the System Integrator has completed the installation, started up the system, and performed its own tests.

   a. The tests described in this section are to be performed in addition to the tests that the System Integrator performs as a necessary part of the installation, startup, and debugging process and as specified in the "Control System Checkout and Testing" Section in Part 3 of this specification. The Engineer will be present to observe and review these tests. The Engineer shall be notified at least 10 days in advance of the start of the testing procedures.

2. The demonstration process shall follow that approved in Part 1: "Submittals." The approved checklists and forms shall be completed for all systems as part of the demonstration.
3. The System Integrator shall provide at least two persons equipped with two way communication and shall demonstrate actual field operation of each control and sensing point for all modes of operation including day, night, occupied, unoccupied, fire/smoke alarm, seasonal changeover, and power failure modes. The purpose is to demonstrate

the calibration, response, and action of every point and system. Any test equipment required to prove the proper operation shall be provided by and operated by the System Integrator.

4. As each control input and output is checked, a log shall be completed showing the date, technician's initials, and any corrective action taken or needed.
5. Demonstrate compliance with Part 1: “System Performance.”
6. Demonstrate compliance with Sequences of Operation through all modes of operation.
7. Demonstrate complete operation of operator interface.
8. Additionally, the following items shall be demonstrated:

    a. DDC Loop Response: The System Integrator shall supply trend data output in a graphical form showing the step response of each DDC loop. The test shall show the loop's response to a change in set point which represents a change of actuator position of at least 25% of its full range. The sampling rate of the trend shall be from 10 seconds to 3 minutes, depending on the speed of the loop. The trend data shall show for each sample the set point, actuator position, and controlled variable values. Any loop that yields unreasonably under-damped or over-damped control shall require further tuning by the System Integrator.
    b. Optimum Start/Stop: The System Integrator shall supply a trend data output showing the capability of the algorithm. The hour-by-hour trends shall include the output status of all optimally started-and-stopped equipment, as well as temperature sensor inputs of affected areas.
    c. Interface to the building fire alarm system where BACnet interface is available.
    d. Operational/trend logs for each system that indicate all set points, operating points, valve positions, mode, and equipment status shall be submitted to the Architect/Engineer. These logs shall cover three 48-hour periods and have a sample frequency shall be by change of value and/or time based on not more than 10 minutes.

9. Any tests that fail to demonstrate the operation of the system shall be repeated at a later date. The System Integrator shall be responsible for any necessary repairs or revisions to the hardware or software to successfully complete all tests.

D. VAV box performance verification and documentation:

1. The BAS Systems Integrator shall test each VAV box for operation and correct flow. At each step, after a settling time, box air flows and damper positions will be sampled. Following the tests, a pass/fail report indicating results shall be produced. Possible results are Pass, no change in flow between full open and full close, Reverse operation or Maximum flow not achieved. The report shall be submitted as documentation of the installation.
2. The BAS Systems Integrator shall issue a report based on a sampling of the VAV calculated loop performance metrics. The report shall indicate performance criteria, include the count of conforming and non-conforming boxes, list the non-conforming boxes along with their performance data, and shall also include graphical representations of performance.
3. Promptly rectify all listed deficiencies and submit a document summarizing completion to the Engineer.

E. Test and Balance

1. The System Integrator shall furnish tools such as laptop, power cords, interface cabling, Bluetooth/wireless interface devices, and interface software necessary to interface to the control system for test and balance purposes only.
2. The System Integrator shall provide training in the use of these tools. This training will be planned for a minimum of two (2) hours.

3. In addition, the System Integrator shall provide a qualified technician to assist in the test and balance process until the first four (4) terminal units are balanced.
4. The tools used during the test and balance process shall be returned to the System Integrator at the completion of the testing and balancing.

F. Performance Verification

1. The installing contractor shall perform a complete Performance Validation (PV) of the Building management system three times throughout the project:

   a. At project commissioning and turnover to customer.
   b. At six (6) months of project operation.
   c. Prior to twelve (12) months of project operation or end of warranty.

2. Performance Verification shall include a complete and current Building Automation System site inventory including the following information at a minimum: a listing of all field and supervisory controllers with the following key attribute data; corresponding model numbers, firmware versions, available security updates, CPU and memory performance data, battery conditions, integrations, controlled equipment, and device and point counts.
3. Performance Verification shall include a complete written evaluation of system configuration and performance in the following categories:

   a. Security – The Security evaluation shall include information about controllers that require security updates and conformance of user accounts to latest security rules and best practices.
   b. Energy Performance – The Energy Performance and Savings evaluation shall identify opportunities through schedule and nightly setbacks, economizers, eliminating simultaneous heating and cooling and adding VSD to equipment.
   c. Comfort and Health – The Comfort and Health evaluation shall identify temperature, pressure, and carbon dioxide values that deviate from desired set points that could lead to occupant discomfort.
   d. Reliability – The Reliability evaluation shall identify overridden control points, control points creating excessive alarms, and opportunities to adding control points and trends to further enable system functionality.
   e. Standards – The Standards evaluation shall identify conformance to published standards for point count, network performance and protocol standards.

4. Provide all reports as specified on a new, USB compatible flash drive

3.8 TRAINING

A. Provide on-site instruction for up to 8 people.

B. Entire system operating fundamentals 2 Hours

C. Entire system operating and maintenance instruction 2 Hours

D. Each unique air handling system type .5 Hour

E. Train designated staff to enable them to perform the following:

1. Day-to-day Operators:

   a. Proficiently operate the system

b. Understand control system architecture and configuration
c. Understand DDC system components
d. Understand system operation, including DDC system control and optimizing routines (algorithms)
e. Operate the workstation and peripherals.
f. Log on and off the system
g. Access graphics, point reports, and logs
h. Adjust and change system set points, time schedules, and holiday schedules
i. Recognize malfunctions of the system by observation of the printed copy and graphical visual signals
j. Understand system drawings, and Operation and Maintenance manual
k. Understand the job layout and location of control components
l. Access data from DDC controllers and ASCs
m. Operate portable operator's terminals

2. Advanced Operators:

a. Make and change graphics on the workstation.
b. Create, delete, and modify alarms, including annunciation and routing of these
c. Create, delete, and modify point trend logs, and graph or print these both on an ad-hoc basis and at user-definable time intervals
d. Create, delete, and modify reports
e. Add, remove, and modify system's physical points
f. Create, modify, and delete programming
g. Add panels when required
h. Add operator interface stations
i. Create, delete, and modify system displays — both graphical and otherwise
j. Perform DDC system field checkout procedures
k. Perform DDC controller unit operation and maintenance procedures
l. Perform workstation and peripheral operation and maintenance procedures.
m. Perform DDC system diagnostic procedures
n. Configure hardware including PC boards, switches, communication, and I/O points
o. Maintain, calibrate, troubleshoot, diagnose, and repair hardware
p. Adjust, calibrate, and replace system components

3. System Managers/Administrators:

a. Maintain software and prepare backups
b. Interface with job-specific, third-party operator software

F. Add new users and understand password security procedures Provide breakout pricing for additional offsite training at the vendors local facility training for 1 person (minimum of 1 week). Owner will be responsible for travel costs as applicable should they elect to purchase this additional training. The instructor(s) shall be factory-trained and Master Certified instructors experienced in presenting this material. Classroom training shall be done using a network of simulators of working controllers' representative of the installed hardware.

G. Provide a minimum of (2) additional 2-hour sessions at owner's request during the warranty period (within 1 year).

3.9 WARRANTY

A. The building control system, including all hardware and software components shall be warranted for a period of one year following owner's beneficial use of system. For phased project completion, the warranty shall also commence in phases. Any manufacturing defects arising during this period shall be corrected without cost to the owner.

B. In addition to the hardware warranty, the Contractor shall correct any software sequences that do not meet the design intent or require modification to support building operations. The owner should contact the contractor prior to heavily modifying the system. If the contractor is unresponsive or if modification or repairs are required immediately (prior to the contractor's ability to respond) then repairs and modifications due to changes enacted by the owner's system operators during the warranty period will be corrected at no cost to the owner.

C. Within the first 12 months of the warranty period, the contractor shall provide 8 hours of onsite customer support at the direction of the owner's representative.

D. Contractor shall provide all necessary modems, proprietary hardware and software components for operators to monitor system functions remotely.

E. All manufacturer software system revisions relating to manufacturer's design errors are to be provided and installed at no additional cost during the warranty period.

END OF SECTION 23 09 00

SECTION 23 09 93

SEQUENCES OF OPERATION FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Sequence of operation is hereby defined as the manner and method by which controls function. Requirements for each type of control system operation are specified in this section.

B. Operating equipment, devices, and system components required for control systems are specified in other Division 23 Controls' sections of these specifications.

C. The following sequences represent the design intent for the operation of the equipment contained within this section. It is the contractor’s responsibility to coordinate the method and extent of control with various vendors, manufacturers and specialty contractors to accomplish this intent.

D. These sequences are intended to be performance based. Implementations that provide the same functional result using different underlying detailed logic will be acceptable if the approach is clearly illustrated in the contractor’s submittal and coordinated prior to implementation.

E. Unless otherwise indicated, control loops shall be enabled and disabled based on the status of the system being controlled to prevent windup.

1. When a control loop is enabled or re-enabled, it and all its constituents (such as the proportional and integral terms) shall be set initially to a Neutral value. Do not allow loops to count (up or down) when equipment is not running.
2. A control loop in Neutral shall correspond to a condition that applies the minimum control effect, i.e., valves/dampers closed, VFDs at minimum speed, etc.

F. When there are multiple outdoor air temperature sensors, the system shall use the valid sensor that most accurately represents the outdoor air conditions at the equipment being controlled.

G. Outdoor air temperature sensors at air handler outdoor air intakes shall be considered valid only when the supply fan is proven on and unit is in Occupied Mode or in any other Mode with the economizer enabled.

H. The outdoor air temperature used for optimum start, plant lockout, and other global sequences shall be the average of all valid sensor readings. If there are four or more valid outdoor air temperature sensors, discard the highest and lowest temperature readings.

I. The term “proven” (i.e., “proven on”/ “proven off”) shall mean that the equipment’s DI status point (where provided, e.g., current switch, DP switch, or VFD status) matches the state set by the equipment’s DO command point.

J. The term “software point” shall mean an analog variable, and “software switch” shall mean a digital (binary) variable, that are not associated with real I/O points. They shall be read/write capable (e.g., BACnet analog variable and binary variable).

K. The term “control loop” or “loop” is used generically for all control loops. These will typically be PID loops, but proportional plus integral plus derivative gains are not required on all loops. Unless specifically indicated otherwise, the following guidelines shall be followed:

1. Use proportional only (P-only) loops for limiting loops (such as zone CO2 control loops, etc.).
2. Do not use the derivative term on any loops unless field tuning is not possible without it.
3. To avoid abrupt changes in equipment operation, the output of every control loop shall be capable of being limited by a user adjustable maximum rate of change, with a default of 25% per minute.

L. All setpoints, timers, dead bands, PID gains, etc., listed in sequences shall be adjustable by the user with appropriate access level whether indicated as adjustable in sequences or not. Software points shall be used for these variables. Fixed scalar numbers shall not be embedded in programs except for physical constants and conversion factors.

M. Values for all points, including real (hardware) points used in control sequences shall be capable of being overridden by the user with appropriate access level (e.g., for testing and commissioning). If hardware design prevents this for hardware points, they shall be equated to a software point, and the software point shall be used in all sequences. Exceptions shall be made for machine or life safety.

PART 2 - PRODUCTS

2.1 SYSTEM REQUIREMENTS:

A. Provide control systems consisting of thermostats, control valves, dampers, operators, indicating devices, interface equipment, and other apparatus required to operate mechanical system and to perform functions specified.

B. Provide necessary materials and field work necessary to connect control components factory supplied as part of equipment controlled, unless specified otherwise. Generally, self-contained valves, filter gauges, liquid level controllers and similar instruments, are not to be installed under this section.

C. Unless specified otherwise, provide fully proportional components.

D. Provide all necessary relays and signal boosters to make the system a full and operable system as required by the sequence of operation.

E. Provide for remote access for commissioning of the installation and for future operator flexibility. Coordinate with owner’s IT group to ensure network availability.

PART 3 - CONTROL SEQUENCES

3.1 GENERAL REQUIREMENTS

A. User adjustable schedules shall generally control the operation of equipment. Building systems shall be capable of operation 24-hours per day, 7-days per week. Coordinate with the Owner's Facility Management staff for final determination of Occupied/Unoccupied Modes for each system.

B. All setpoints for temperature, pressure, humidity, timing, delays, detection, etc., shall be adj. through the BAS software interface.

C. Coordinate with the Building Owner's Facility Management staff to determine the level of each alarm condition, methods of notification required (email, pager, phone call, etc.) and the staff to be notified based upon the alarm level.

1. Coordinate with Owner to have alarm indications repeat after silencing if sensed condition continues. Coordinate time intervals for repeat of various alarms.
2. All alarms shall include a Time/Date Stamp using the standalone control module time and date.
3. Each alarm can be configured in terms of criticality (Critical/Not Critical), operator acknowledgement (Requires Acknowledgement / Does Not Require Acknowledgement), and conditions required for an alarm to clear automatically (Requires Acknowledgement of a Return to Normal / Does Not Require Acknowledgement of a Return to Normal).
4. An operator shall be able to sort alarms based on level, time/date, and current status.
5. Alarms should be reported with the following information:

    a. Date and time of the alarm.
    b. Level of the alarm.
    c. Description of the alarm.
    d. Equipment tags for the units in alarm.
    e. Possible causes of the alarm, if provided by the fault detection routines.
    f. The source which serves the equipment in alarm it provides resources to a downstream component, such as a chiller providing chilled water to an AHU.

6. Alarm definition shall be as follows unless modified by the Owner. Coordinate with Owner for each alarm the level they desire the BAS to indicate.

    a. Level 1: Critical/Life Safety.
    b. Level 2: Significant Equipment Failure.
    c. Level 3: Non-Critical Equipment Failure/Operation.
    d. Level 4: Energy Conservation Monitor.
    e. Level 5: Maintenance Indication, Notification.

D. Space Setpoints: The following adjustable temperature and CO2 shall be the baseline control setpoints for spaces unless indicated otherwise later in this document. Coordinate with Building Owner's Facility Management staff for final temperature settings to be provided.

Space	Heating, Occupied	Heating, Unoccupied	Cooling, Occupied	Cooling, Unoccupied	CO_2
General	70°F	65°F	75°F	85°F	1,650 ppm
Vestibules	50°F	N/A	None	None	NA
Corridors	70°F	65°F	75°F	85°F	NA
Toilet Rooms	70°F	65°F	75°F	85°F	NA
Conference Rooms	70°F	65°F	75°F	85°F	1,620 ppm
Classrooms	70°F	65°F	75°F	85°F	1,305 ppm
Offices	70°F	65°F	75°F	85°F	894 ppm
Laboratories	70°F	65°F	75°F	85°F	894 ppm
Telecom Rooms	65°F	N/A	70°F	None	1800 ppm
Storage Rooms	50°F	N/A	80°F	85°F	1800 ppm
Mechanical Rooms	50°F	N/A	80°F	85°F	1800 ppm
Electrical Rooms	50°F	N/A	80°F	85°F	1800 ppm

E. Trim and Response Control

1. Various demand based setpoint resets for this project rely on a widely accepted methodology called trim and response (T&R). All controlling setpoints for these resets (where applicable) should be displayed on the graphics and accessible to operators who maty need to manipulate these parameters over time.
2. For each upstream system or plant setpoint being controlled by a T&R loop, define the following variables. Initial values are defined in system/plant sequences below. Values for trim, respond, time step, etc., shall be tuned to provide stable control.

Variable	Definition
Device	Associated device (e.g., fan, pump)
SP_0	Initial setpoint
SP_{min}	Minimum setpoint
SP_{max}	Maximum setpoint
T_d	Delay timer
T	Time step
I	Number of Ignored Requests
R	Number of Requests from zones/systems
SP_{trim}	Trim amount
SP_{res}	Respond amount (must be opposite in sign to SP_{trim})
$SP_{res-max}$	Maximum response per time interval (must be same sign as SP_{res})

3. Trim & Respond logic shall reset setpoint within the range SPmin to SPmax. When the associated device is off, the setpoint shall be SP0. The reset logic shall be active while the associated device is proven on, starting Td after initial device start command. When active, every time step T, trim the setpoint by SPtrim. If there are more than I Requests, respond by changing the setpoint by SPres * (R-I), (i.e., the number of Requests minus the number of Ignored Requests), but no more than SPres-max. In other words, every time step T:

    a. Change setpoint by SPtrim If R>I, also change setpoint by (R-I)*SPres but no larger than SPres-max

3.2 REFER TO DRAWINGS FOR CONTROL SEQUENCES.

END OF SECTION 23 09 93

SECTION 23 25 00

WATER TREATMENT FOR MECHANICAL SYSTEMS

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of water treatment system work required by this section is indicated on drawings and schedules and by requirements of this section, and includes necessary equipment, chemicals, and service for the following systems:

1. Condenser Water Systems
2. Closed Hot Water Systems
3. Closed Chilled Water Systems
4. Steam Boiler Systems
5. Water Conditioners
6. Cleaning of Piping Systems
7. Sterilization of Domestic Water System

B. Provide chemicals and service program for a period of one year from start-up date of equipment, including the following:

1. Initial water analysis and recommendations.
2. Systems start-up assistance.
3. Training of operating personnel.
4. Periodic field service and consultation.
5. Customer report charts and log sheets.
6. Laboratory technical assistance.

1.2 QUALITY ASSURANCE:

A. Manufacturer's and Representative Qualifications. Firms regularly engaged in manufacture of water treatment equipment, chemical and service shall have been active in the field of industrial water treatment and whose products have been in satisfactory use in similar service for not less than 5 years, and shall have full-time service personnel located within the trading area of job site.

B. Codes and Standards:

1. ASME Compliance: Construct softener tanks in accordance with ASME Boiler and Pressure Vessel Code, Section VIII, provide stamp and certification.
2. UL Labels: Provide water conditioners ancillary electrical components, which have been listed and labeled by UL.
3. NEMA Standards: Provide electrical controls and enclosures conforming to applicable standards of NEMA for environment where water conditioners are indicated.
4. NSE Compliance: Construct and install water conditioners in accordance with NSF Standard 44 "Cation Exchange Water Softeners Relating to Supplementary Treatment of Potable Water."
5. Chemical Standards: Provide only chemical products, which are acceptable under state and local public health and pollution control regulations.

1.3 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product including rated capacities of selected equipment clearly indicating water pressure drops, weights, installation and start-up instructions, and furnished specialties and accessories.

B. Shop Drawings: Submit manufacturer's assembly-type shop drawings indicating dimensions, weight loadings, required clearances, and methods of assembly of components.

C. Wiring Diagrams: Submit manufacturer's electrical requirements for power supply wiring to water treatment equipment. Submit manufacturer's ladder-type wiring diagrams for interlock and control wiring. Clearly differentiate between portions of wiring that are factory-installed and portions to be field-installed.

D. Record Drawings: At project closeout, submit record drawings of installed systems products in accordance with requirements of Divisions 1 and 23.

E. Maintenance Data: Submit maintenance data and parts list for each item of equipment, control, and accessory; including "trouble-shooting" maintenance guide. Include this data, product data, shop drawings, and wiring diagrams in maintenance manual, in accordance with requirements of Division 23.

1.4 DELIVERY, STORAGE AND HANDLING:

A. Handle water treatment materials and components carefully to prevent damage, breaking, denting and scoring to materials and equipment. Deliver packaged units in original crates. Do not install damaged water treatment materials and components; remove from site and replace with new.

B. Store water treatment materials and components in an environment satisfactory to prevent their damage by the elements.

1.5 EXTENDED MAINTENANCE SERVICES:

A. Agreement to Maintain: Prior to time of final acceptance, submit four copies of "Agreement for continued Service and Maintenance" for water treatment system, for Owner's possible acceptance. Offer terms and conditions for furnishing chemicals and providing continued testing and servicing, and including replacement of materials and equipment, for one-year period with option for renewal of Agreement by Owner.

PART 2 - PRODUCTS

2.1 SUPPLIERS:

A. Suppliers: Subject to compliance with requirements, provide products by one of the following:

1. Water Treatment System:

a. Summitt Labs
b. Mogul Div.
c. International Chemtex

PART 3 - EXECUTION

3.1 TESTING

A. Closed Systems:

1. Provide a Nitrite "Drop Test" kit for determining the level of Nitrite or Molybdate in the closed system.

3.2 INSPECTION:

A. Examine areas and conditions under which water treatment systems are to be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to Installer.

3.3 FIELD QUALITY CONTROL:

A. Sample water softener effluent at one-week intervals after start-up for period of 3 weeks and prepare test report on the conditions of the water.

3.4 SYSTEM START-UP:

A. The Water Treatment Supplier shall put the system into operation, and make adjustments necessary for proper operation.

B. The Water Treatment Supplier shall provide a written report to the Division 23 Contractor indicating that the start-up has been completed and that all Water Treatment Equipment is operating properly.

3.5 TESTING AND CLEANING:

A. Sample all treated water systems at one-week intervals after start-up for period of 4 weeks and prepare certified test report for each system being treated.

B. Start-up test, and adjust water conditioners in presence of manufacturer's authorized representative. Operate units including regeneration, back washing, rinsing and flushing. Adjust unit to maintain required steady state effluent water quality.

C. Cleaning: Clean factory-finished surfaces. Repair any marred or scratched surfaces with manufacturer's touch-up paint.

3.6 EXTRA STOCK:

A. In addition to startup salt, furnish ten 80-lb bags of salt on a pallet and store where requested by Owner. Obtain a receipt from Owner for this salt.

3.7 CLOSEOUT PROCEDURES:

A. Provide services of manufacturer's technical representative for one 8 hour day to instruct Owner's personnel in operation and maintenance of water treatment systems.

1. Schedule training with Owner, provide at least 7 day notice to Contractor and Engineer of training date.

END OF SECTION 23 25 00

SECTION 23 31 13

METAL DUCTS

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of metal ductwork is indicated on drawings and in schedules, and by requirements of this section.

DUCT SERVICE	TYPE/CONSTRUCTION	PRESSURE CLASS
Medium pressure supply air between fan and terminal box.	Galvanized sheet metal.	**+4"**
Low pressure supply air from discharge of terminal box/fan to air device.	Galvanized sheet metal (lined as noted on drawings).	+2”
Return air ductwork.	Galvanized sheet metal (lined as noted on drawings).	-2”
Low pressure general building exhaust.	Galvanized sheet metal (lined as noted on drawings).	-2”
Transfer ducts.	Galvanized sheet metal (lined as noted on drawings).	+2”

B. Exterior insulation of metal ductwork is specified in other Division-23 sections and is included as work of this section.

C. Refer to other Division-23 sections for ductwork accessories, hangers and supports.

1.2 DEFINITIONS:

A. Low Pressure Duct: Duct required by the drawings, specifications, or referenced standards to be constructed to 2" or less, positive or negative pressure class.

B. Medium or High-Pressure Duct: Duct required by the drawings, specifications, or referenced standards to be constructed to greater than 2" positive or negative pressure class.

1.3 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in the manufacture of metal ductwork products of types, materials, and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Installer's Qualifications: Firm with at least 3 years of successful installation experience on projects with metal ductwork systems similar to that required for that project.

C. References to SMACNA, ASHRAE and NFPA are minimum requirements, the Contractor shall fabricate, construct, install, seal and leak test all ductwork as described in this specification and as shown on the drawings, in addition to these minimum standard references.

D. Codes and Standards:

1. SMACNA Standards: Comply with the current SMACNA "HVAC Duct Construction Standards, Metal and Flexible" for fabrication and installation of metal ductwork. Comply with SMACNA "HVAC Air Duct Leakage Test Manual" for testing of duct systems.
2. NFPA Compliance: Comply with NFPA 90A "Standard for the Installation of Air Conditioning and Ventilating Systems" and NFPA 90B "Standard for the Installation of Warm Air Heating and Air Conditioning Systems".
3. Air Diffusion Council (ADC) “Flexible Duct Performance and Installation Standards”

E. SMACNA Industrial Construction Standards.

F. Field Reference Manual: Have available for reference at project field office, copy of the current SMACNA "HVAC Duct Construction Standards, Metal and Flexible", and the current SMACNA "HVAC Air Duct Leakage Test Manual".

1.4 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data and installation instructions for ductwork materials and products. Provide product data for manufactured joining systems. Include sound attenuation by octave band for sound rated flexible duct.

B. Clean Duct Protocol Procedures: Submit written procedures confirming compliance with the clean duct protocol.

C. Record Drawings: At project closeout, submit record drawings of installed systems, in accordance with requirements of Divisions 1 and 23.

D. Maintenance Data: Submit maintenance data and parts lists for metal ductwork materials and products. Include this data, product data, shop drawings, and record drawings in maintenance manual; in accordance with requirements of Divisions 1 and 23.

1.5 DELIVERY, STORAGE, AND HANDLING:

A. Protection: Protect ductwork, accessories and purchased products from damage during shipping, storage, and handling. Prevent end damage and prevent dirt and moisture from entering ducts and fittings.

B. Storage: Store ductwork inside elevated from floor on pallets and protected from weather, dirt, dust, and debris.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by one of the following:

1. Acoustical Duct Liner:

a. CertainTeed Corp.
b. Johns Manville

c. Owens-Corning Fiberglas Corp.
d. Knauf Insulation

2. Flexible Ducts:

a. Flexmaster
b. Thermaflex

3. Duct Take Off Fittings

a. Hercules Industries
b. Flexmaster
c. Thermaflex
d. Ominair

2.2 DUCTWORK MATERIALS:

A. Exposed Ductwork Materials: Where ductwork is exposed to view in occupied spaces, provide materials which are free from visual imperfections including pitting, seam marks, roller marks, stains, dents, discolorations, labels, and other imperfections, including those which would impair painting.

B. Sheet Metal: Except as otherwise indicated, fabricate ductwork from galvanized sheet steel complying with ASTM A 653, lockforming quality; with G 90 zinc coating in accordance with ASTM A 525; and mill phosphatized for exposed locations. Provide flat seam construction where standing seams are a hazard to the Owner's operation personnel.

C. Stainless Steel Sheet: Where indicated, provide stainless steel complying with ASTM A 167; Type 304 or 316; with No. 4 finish where exposed to view in occupied spaces, No. 1 finish elsewhere. Protect finished surfaces with mill-applied adhesive protective paper, maintained through fabrication and installation.

D. Aluminum Sheet: Where indicated, provide aluminum sheet complying with ASTM B 209, Alloy 3003, Temper H14.

E. Uncoated carbon steel shall comply with ASTM A569, hot rolled steel sheet.

2.3 MISCELLANEOUS DUCTWORK MATERIALS:

A. General: Provide miscellaneous materials and products of types and sizes indicated and, where not otherwise indicated, provide type and size required to comply with ductwork system requirements including proper connection of ductwork and equipment.

B. Fittings: Provide radius type fittings fabricated of multiple sections with maximum 15 deg. change of direction per section. Unless specifically detailed otherwise, use 45 deg. laterals and 45 deg. elbows for branch takeoff connections. Where 90 deg. branches are indicated, provide conical type tees.

C. Acoustical Duct Liner: Fibrous glass, complying with Thermal Insulation Manufacturers Association (TIMA) AHC-101; of thickness indicated.

1. Unless otherwise noted, provide 1" thick, 1-1/2 lb density, fiberglass duct liner meeting ASTM C1071 Type I, NFPA 90A and 90B and TIMA (AHC-101) with minimum NRC (noise reduction coefficient) of 0.70 as tested per STM C 423 using an "A" mounting with minimum "K" factor of 0.25. Lining shall be U.L. approved, made from flame attenuated glass fiber bonded with a thermosetting resin with acrylic smooth surface treatment and

factory applied edge coating. Materials shall conform to revised NFPA No. 90A Standards, with a maximum flame spread of 25 and maximum smoke development of 50.

D. Duct Liner Adhesive: Comply with ASTM C 916 "Specifications for Adhesives for Duct Thermal Insulation".

E. Duct Liner Fasteners: Comply with SMACNA HVAC Duct Construction Standards, Article S2.11.

F. Duct Sealant: Non-hardening, non-migrating mastic or liquid elastic sealant, type applicable for fabrication/ installation detail, as compounded and recommended by manufacturer specifically for sealing joints and seams in ductwork. All PVC coated exhaust ductwork shall be sealed with an approved chemical resistant sealant (P.V.S. #8-WB or approved equal). For outdoor ductwork, sealant shall also be U.V. resistant and weather resistant. Where ductwork is exposed to view in occupied spaces, utilize a clear, paintable duct sealant.

G. Ductwork Support Materials: Except as otherwise indicated, provide hot-dipped galvanized steel fasteners, anchors, rods, straps, trim and angles for support of ductwork.

1. For exposed stainless-steel ductwork, provide matching stainless steel support materials.
2. For aluminum ductwork, provide aluminum support materials except where materials are electrolytically separated from ductwork.

H. Flexible Ducts: Flexible air ducts shall be listed under UL-181 standards as Class I Air Duct Material and shall comply with NFPA Standards 90A and 90B. Minimum operating pressure rating shall be 10" W.C. positive, 5” negative for sizes up to 16” through a temperature range of -20°F to 250°F; 5500 fpm rated velocity. Contractor shall assume responsibility for supplying material approved by the authority having jurisdiction.

1. All flexible duct shall be rated for sound attenuation. Inner core shall be black CPE supported by a galvanized steel helix, with minimum R-6 insulation and metalized reinforced outer jacket.

   a. Flexmaster Type 1M

2. Sound attenuation shall be as scheduled below:

INSERTION LOSS dB (6-foot Section, Flexmaster 1M-R6, 500 FPM Air Velocity)							
Octave Band	125	250	500	1000	2000	4000	
8" Diameter	5	16	17	18	16	11	
12" Diameter	8	17	14	18	14	11	

3. Non-insulated flexible ducts shall be the same as insulated less the insulation and outer jacket.

I. Duct Take Off Fittings to Individual Air Inlets & Outlets: Provide conical spin-in fittings at flexible or round sheet metal duct takeoffs. Where specifically shown on drawings, where the duct dimension does not allow for a conical spin-in, or at Contractor's option, provide 45° inlet rectangular to round duct take off fittings, with factory applied gasket. Fittings shall include butterfly type manual volume damper with locking quadrant handle and 2” insulation stand-off. Shafts shall be solid metal, rolled metal shafts are not acceptable.

J. Duct take off fittings to air terminals: same as for individual air inlets and outlets, less the damper.

K. All fasteners and hardware for stainless steel ductwork and PVC coated ductwork shall be made of stainless steel.

2.4 FABRICATION:

A. Fabricate ductwork in 4, 8, 10 or 12-ft lengths, unless otherwise indicated or required to complete runs. Preassemble work in shop to greatest extent possible, so as to minimize field assembly of systems. Disassemble systems only to extent necessary for shipping and handling. Match (-) mark sections for reassembly and coordinated installation.

B. Fabricate ductwork of gauges and reinforcement complying with the latest SMACNA "HVAC Duct Construction Standards". Minimum 26 GA where ducts are within corridors.

C. Where the standard allows the choice of external reinforcing or internal tie rods, only the external reinforcing options shall be used.

D. If manufacturer flange joining systems are used as part of the reinforcing, the EI rating and rigidity class shall be equivalent to the reinforcing requirements of the standard. Submit manufacturer's product data.

E. Aluminum duct shall be fabricated using the aluminum thickness equivalence table in the standard. Simply increasing the thickness by two gauges is not acceptable.

F. Fabricate duct fittings to match adjoining ducts, and to comply with duct requirements as applicable to fittings. Except as otherwise indicated, fabricate elbows and offsets with center-line radius equal to 1.5 times the associated duct width; and fabricate to include turning vanes in elbows where shorter radius is necessary. 90° mitered elbows with turning vanes may be used where specifically shown on drawings. Mitered elbows or offsets of other than 90° shall not be used. Two 90° elbows shall be separated by a minimum of 2 equivalent duct diameters. Use radiused “Ogee” for offsets less than 90°. Limit angular tapers to 30 deg. for contracting tapers and 20 deg. for expanding tapers. Divided flow fittings shall be 45° inlet branches, stationary splitters and elbows, or as shown on drawings.

G. Elbows with sharp throat and radius heel are not allowed.

H. Fabricate ductwork with accessories installed during fabrication to the greatest extent possible. Refer to Division-23 section "Ductwork Accessories" for accessory requirements.

I. Fabricate ductwork with duct liner in each section of duct where indicated. Laminate liner to internal surfaces of duct in accordance with instructions by manufacturers of lining and adhesive and fasten with mechanical fasteners. Provide sheet metal nosing on all leading edges preceded by unlined duct, at duct openings, and at fan or terminal unit connections.

2.5 ROUND AND FLAT OVAL DUCTWORK:

A. Material: Galvanized sheet steel complying with ASTM A 527, lockforming quality, with ASTM A 525, G90 zinc coating, mill phosphatized. Spiral lockseam construction. Individual runouts to air devices may be longitudinal seam.

B. Gauge: In accordance with the SMACNA “HVAC Duct Construction Standards”, minimum 26 gauge.

C. Elbows: One piece construction for 90 deg. and 45 deg. elbows 14" and smaller. Provide multiple gore construction for larger diameters with standing seam circumferential joint. Radius to centerline shall be 1.5 times duct diameter. Spot welded and bonded construction. Elbows on runouts to individual air devices may be pleated or adjustable.

D. Divided Flow Fittings: 90 deg. tees, constructed with branch spot welded and bonded to duct fitting body, with minimum 2" flange shaped to fit main duct.

PART 3 - EXECUTION

3.1 INSPECTION:

A. General: Examine areas and conditions under which metal ductwork is to be installed. Do not proceed with work until unsatisfactory conditions have been corrected.

3.2 INSTALLATION OF METAL DUCTWORK:

A. Duct Sealing:

1. Seal all low-pressure ducts to SMACNA Seal Class "B".
2. Seal all medium and high-pressure ducts to SMACNA Seal Class "A".

B. General: Assemble and install ductwork in accordance with recognized industry practices which will achieve air-tight and noiseless (no objectionable noise) systems, capable of performing each indicated service. Install each run with minimum number of joints. Align ductwork accurately at connections, within 1/8" misalignment tolerance and with internal surfaces smooth. Support ducts rigidly with suitable ties, braces, hangers, and anchors of type which will hold ducts true-to-shape and to prevent buckling, popping or compressing. Support vertical ducts at every floor.

C. Construct ductwork to schedule of operating pressures as shown on drawings.

D. Inserts: Install concrete inserts for support of ductwork in coordination with formwork, as required to avoid delays in work.

E. Field Fabrication: Complete fabrication of work at project as necessary to match shop-fabricated work and accommodate installation requirements.

F. Routing: Locate ductwork runs, except as otherwise indicated, vertically and horizontally and avoid diagonal runs wherever possible. Locate runs as indicated by diagrams, details and notations or, if not otherwise indicated, run ductwork in shortest route which does not obstruct usable space or block access for servicing building and its equipment. Hold ducts close to walls, overhead construction, columns, and other structural and permanent enclosure elements of building. Limit clearance to 1/2" where furring is shown for enclosure or concealment of ducts, but allow for insulation thickness, if any. Where possible, locate insulated ductwork for 1" clearance outside of insulation. Wherever possible in finished and occupied spaces, conceal ductwork from view, by locating in mechanical shafts, hollow wall construction or above suspended ceilings. Do not encase horizontal runs in solid partitions, except as specifically shown. Coordinate layout with suspended ceiling and lighting layouts and similar finished work.

G. Electrical Equipment Spaces: Do not route ductwork through transformer vaults and their electrical equipment spaces and enclosures.

H. Slope shower, locker room, and high moisture ductwork down to air device.

I. Penetrations: Where ducts pass through fire rated walls and do not contain fire or smoke dampers, protect with fire stop material installed in accordance with its listing. Where ducts pass through interior partitions or exterior walls, and are exposed to view, conceal space between construction opening and duct or duct insulation with sheet metal flanges of same gauge as duct. Overlap opening on all four sides by at least 1-1/2". Fasten to duct only. Where ducts penetrate non-fire rated, mechanical, electrical, or acoustically sensitive walls, provide ½" to ¾" annular space between duct and wall, pack annular space with mineral wood insulation, and caulk both sides with non-hardening acoustical sealant.

J. Coordination: Coordinate duct installations with installation of accessories, dampers, coil frames, equipment, controls, and other associated work of ductwork system.

K. Installation: Install metal ductwork in accordance with SMACNA HVAC Duct Construction Standards and Industrial Construction Standards.

L. Temporary Closure: At ends of ducts which are not connected to equipment or air distribution devices at time of ductwork installation, provide temporary closure of polyethylene film or other covering which will prevent entrance of dust and debris until time connections are to be completed.

3.3 INSTALLATION OF DUCT TAKE-OFF FITTINGS:

A. Fully seal all joints.

B. Sheet metal screw regulator arm to duct after balance is complete. Mark and date position of regulator arm.

C. Insulation over regulator arm is not required.

3.4 INSTALLATION OF DUCT LINER:

A. General: Install duct liner in accordance with SMACNA HVAC Duct Construction Standards.

3.5 INSTALLATION OF FLEXIBLE DUCTS:

A. Maximum Length: For any duct run using flexible ductwork, do not exceed 6' - 0".

B. Installation: Install in accordance with SMACNA's, "HVAC Duct Construction Standards, Metal and Flexible" and ADC “Flexible Duct Performance and Installation Standards”.

C. Full inside diameter of flexible duct shall be maintained. Support to prevent kinking. Do not bend ducts across sharp corners of building elements such as joists.

D. Flexible duct shall not be installed above an inaccessible ceiling unless the air device is set in a frame allowing access to both ends of the flexible duct.

E. Install ducts fully extended. Do not install in the compressed state.

3.6 FIELD QUALITY CONTROL:

A. Leakage Tests: Conduct duct leakage test in accordance with SMACNA HVAC Air Duct Leakage Test Manual. Repair leaks and repeat tests until total leakage is less than the maximum permissible leakage as specified below.

B. General:

1. Ductwork pressure tests shall be observed by Architect/Engineer prior to installation of insulation.
2. Ductwork systems in ±3" W.G. pressure class and higher, regardless of system operating pressure, shall be tested in their entirety for leaks. Arbitrary sections of ductwork in ±2" W.G. and lower pressure class, regardless of system operating pressure, shall be tested as required by Architect/Engineer.
3. Test Failures: Duct systems shall be repaired if test pressure and leakage requirements are not met or if air noise condition is encountered. Repairs and sealing shall be done with sheet metal, tape, sealant or a combination thereof.

C. Test Equipment:

1. Portable rotary type blower or tank type vacuum cleaner with control damper. Equipment shall have sufficient capacity to properly test a reasonably large duct system section. Equipment shall have been calibrated within 2 years of the testing.
2. Orifice assembly consisting of straightening vanes and calibrated orifice plate mounted in a straight tube with properly located pressure taps.
3. Two (2) U-tube manometers, one to measure drop across calibrated orifice and one to measure S.P. in duct being tested. Provide low differential pressure Dwyer magnehelic gauges for low leak testing in lieu of U-tube manometers.
4. Provide Dwyer magnehelic gauge with 0-.25" W.C. range for testing 0% leakage ductwork.

D. Testing Pressures and Permissible Leakage:

1. Test pressure shall be equal to the construction class. Negative pressure duct shall be tested at the equivalent positive pressure.
2. Allowable leakage shall be determined from the following equation (or figure 4-1 in the above referenced Standard):

   $F = C_L (P)^{.65}$

   Where: F = Allowable leakage factor CFM/100 Sq. Ft.
   C_L = Leakage Class
   P = Test pressure inches W.C.

3. Leakage class shall be as follows:

   a. Seal class A, Round or oval duct, $C_L = 3$.
   b. Seal class A, Rectangular duct, $C_L = 6$.
   c. Seal class B, Round or oval duct, $C_L = 6$.
   d. Seal class B, Rectangular duct, $C_L = 12$.
   e. Seal class C, Round or oval duct, $C_L = 12$.
   f. Seal class C, Rectangular duct, $C_L = 24$.

4. Record all tests using the procedure and forms in the above referenced standard.
5. All plenums and casings shall be tested by pressuring to the pressure class indicated and visually observing leakage and panel deflection.

   a. No noticeable leakage shall be allowed.
   b. Deflection shall be less than 1/8" per foot.

3.7 EQUIPMENT CONNECTIONS:

A. General: Connect metal ductwork to equipment as indicated. Provide flexible connection for each ductwork connection to equipment mounted on vibration isolators, and/or equipment containing rotating machinery. Provide access doors where required for service, maintenance and inspection of ductwork accessories. See section 23 33 00.

3.8 ADJUSTING AND CLEANING:

A. Clean ductwork internally, unit by unit as it is installed, of dust and debris. Clean external surfaces of foreign substances. Where ductwork is to be painted clean and prepare surface for painting.

B. Protection:

1. Store duct a minimum of 4" above ground or floor to avoid damage from weather or spills.
2. Cover all stored ducts to protect from moisture, dust or debris.
3. Maintain a cover on all ends of installed ductwork at all times, except when actually connecting additional sections of duct.

C. Ductwork contaminated or damaged above "shop" or "mill" conditions shall be cleaned, repaired or replaced to the Engineer's satisfaction.

1. Ductliner pre-installed in stored duct which has become wet may be installed if first allowed to completely dry out.
2. Ductliner in installed ductwork which has become wet must be completely removed and replaced.
3. Torn ductliner may be repaired by coating with adhesive if damage is minor and isolated. Extensively damaged liner shall be replaced back to a straight cut joint.

D. Protect lined duct from becoming wet or torn.

E. Strip protective paper from stainless ductwork surfaces, and repair finish wherever it has been damaged.

F. Balancing: Refer to Division-23 section "Testing, Adjusting, and Balancing" for air distribution balancing of metal ductwork; not work of this section. Seal any leaks in ductwork that become apparent in balancing process.

END OF SECTION 23 31 13

SECTION 23 33 00

AIR DUCT ACCESSORIES

PART 1 - GENERAL

1.1 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of ductwork accessories, of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Industry Standards: Comply with ASHRAE recommendations pertaining to construction of ductwork accessories, except as otherwise indicated.

C. UL Compliance: Construct, test, and label fire dampers in accordance with UL Standard 555 "Fire Dampers and Ceiling Dampers" and U.L. Standard 555S "Motor-Driven Fire/Smoke Dampers."

D. NFPA Compliance: Comply with applicable provisions of NFPA 90A "Air Conditioning and Ventilating Systems", pertaining to installation of ductwork accessories.

E. SMACNA Compliance: All exhaust ducts comply with "Fire Damper and Heat Stop Guide".

F. All fire dampers, smoke dampers, fire/smoke dampers and radiation dampers shall meet the latest local building code requirements.

G. Actuators shall be UL 2043 listed for low smoke generation if installed in an environmental air moving plenum as required by NFPA 70 and the International Mechanical Code.

1.2 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data for each type of ductwork accessory, including dimensions, capacities, and materials of construction; and installation instructions.

B. Shop Drawings: Submit manufacturer's assembly-type shop drawings for each type of ductwork accessory showing interfacing requirements with ductwork, method of fastening or support, and methods of assembly of components. Include details of construction equipment and accessories being provided.

C. Submittals for all damper types specified in this section shall include a schedule for each damper indicating net free area, actual face velocity and pressure drop (at sea level) based on net free area & the maximum air quantity which will be passing through the damper. Submittals without this information will be rejected.

D. Submit Heresite duct/equipment protective coating product data sheets and application instruction.

E. Record Drawings: At project closeout, submit record drawings of installed systems products, in accordance with requirements of Division 23.

F. Maintenance Data: Submit manufacturer's maintenance data including parts lists for each type of duct accessory. Include this data, product data, and shop drawings in maintenance manual; in accordance with requirements of Division 23.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Dampers:

a. Greenheck
b. AWV
c. Air Balance, Inc.
d. Anemostat
e. Arrow Louver and Damper; Div. of Arrow United Industries, Inc.
f. Louvers & Dampers, Inc.
g. Penn Ventilator Co.
h. Pottorff
i. Ruskin
j. Nailor

2. Turning Vanes:

a. Aero Dyne Co.
b. Airsan Corp.
c. Barb-Aire
d. Duro Dyne Corp.
e. Environmental Elements Corp.; Subs. Koppers Co., Inc.
f. Hart & Cooley Mfg. Co.

3. Duct Hardware:

a. Ventfabrics, Inc.
b. Young Regulator Co.
c. Duro-Dyne Corp.

4. Duct Access Doors:

a. Kees
b. Ductmate
c. Greenheck
d. Flexmaster
e. Cesco-Advanced Air
f. Duro Dyne Corp.
g. Flame Gard

5. Flexible Connections:

a. Duro Dyne Corp.
b. Ventfabrics, Inc.
c. General Rubber Corp. (Process & Exhaust Only)

2.2 MANUAL VOLUME DAMPERS:

A. Low Pressure Rectangular Dampers (less than 2000 FPM and under 2" W.C. S.P. Differential):

1. For 12" in height or larger, use multiple opposed blade type and close fitted to ducts. The frame and blades shall be constructed of 16 ga. galvanized steel with plated steel shaft mounted with synthetic bearings. Linkage shall be in-jamb fixed type located outside the airstream made of plated steel tie bar and crank plates, with stainless steel pivots. Damper panels shall not exceed 48" wide. Provide jack shafting when duct size required is greater than 48" wide. Provide notched shaft end indicating damper position, locking quadrant to fix damper position and handle. Provide standoff bracket for insulated ducts. For flat oval and round ductwork, provide type C housing.
2. For ducts less than 12" in height, frame shall be 18 ga. blade galvanized steel, steel axle with synthetic bearings locking quadrant handle and notched shaft end indicating damper position. Provide standoff bracket for insulated ducts.

B. Low Pressure Round Dampers (less than 1800 FPM and under 1" W.C. S.P. differential):

1. For low pressure spin-in fitting dampers serving individual returns/diffusers, see 23 31 13.
2. Dampers 4" diameter through 18" diameter shall be 20 ga. galvanized steel frame and blade, utilize multi-blade square dampers with transitions for ducts over 18" diameter.
3. Axle shaft shall be plated steel with retainers mounted on synthetic bearings with notched end shaft indicating damper position, locking quadrant and handle. Provide standoff brackets for insulated ducts.

    a. Greenheck MBDR-50 or approved equivalent.

C. Medium/High Pressure Rectangular Dampers (less than 4000 FPM and under 6" W.C. (48" wide or less) S.P. or 8" W.C. S.P. (36" wide or less)):

1. Dampers shall be opposed blade for volume control and parallel blade for isolation/shut-off service.
2. Frame shall be 16 ga. galvanized steel with welded corners or 1/8" thick 6063-T5 alloy aluminum frame. Blades shall be double skin galvanized steel with single-lock seam, or .081" thick 6060-T5 extruded aluminum, airfoil shape. Blade edge seals shall be vinyl, silicone, or other approved synthetic and metallic compression seals at the jambs. Axles shall be hexagonal or square plated steel mounted on bronze oilite or synthetic (ACETAL) bearings. Linkage shall be in-jamb type located outside the airstream. Maximum damper size shall be 48" wide and 60" high. For isolation or shut-off duty, damper leakage shall not exceed 9.5 CFM/Ft^2 at 4" W.C. S.P. differential. Provide extended shaft with notched end indicating damper position, locking quadrant and handle. Provide standoff brackets for insulated ducts.

D. Medium/High Pressure Round and Flat Oval Dampers (less than 3000 FPM and under 4" W.C. S.P. differential):

1. Damper frame construction shall be galvanized steel as follows:

ROUND

Under 6" dia. ..... 12 Gauge
6" to 18" dia ..... 14 Gauge

FLAT OVAL

6" to 12" wide ..... 2 x 1/2 x 14 gauge channel
13" to 48" wide ..... 2 x 1/2 x 1/8 channel

2. Damper blades shall be galvanized steel as follows:

ROUND

4" to 18" diameter ..... 12 Gauge

FLAT OVAL

4" to 18" Wide ..... 12 Gauge

3. Axles shall be 1/2" diameter plated steel up to 18" diameter and 18" wide flat oval, and 3/4" diameter plated steel over 18". Stainless sleeve bearings pressed in to the frame.

4. Provide notched end shaft to indicate damper position, locking quadrant and lever handle. Provide standoff bracket for insulated duct.

E. Dampers in stainless steel duct shall be of equivalent construction to the above dampers, with all components made of stainless steel. Type 304 or 316, as specified for the ductwork.

F. Dampers in aluminum duct shall be of equivalent construction to the above dampers, with all components made of either aluminum or stainless steel.

2.3 FIRE DAMPERS:

A. Fabricated Fire Dampers: Provide dampers constructed in accordance with SMACNA "Fire Damper and Heat Stop Guide."

B. Fire Dampers: Provide dynamic rated type B or C fire dampers except as noted on drawings. Construct sleeve of galvanized steel with bonded red acrylic enamel finish, gauge as required by the listing. All fire dampers shall be UL labeled. Provide fusible link rated at 160 to 165 deg. F (71 to 74 deg. C) unless otherwise indicated. See architectural drawings for the separations and listings. Provide the following additional features:

C. Damper Blade Assembly: Curtain Type.

D. Blade Material: Galvanized steel.

E. Provide horizontal mounted fire damper with positive lock in closed position.

F. Provide dampers specifically listed for installation in horizontal shaft wall construction where such construction is shown on the drawings.

G. Provide integral sleeve type G fire dampers for sidewall air devices terminating at fire rated walls. Ruskin DIBD20-G or equivalent.

H. Provide dampers specifically listed for out of wall installation where field conditions do not allow a perpendicular penetration or where the plane of the damper will not be within the plane of the wall. Ruskin DIBD2OW or equivalent.

2.4 SMOKE DAMPERS:

A. Rectangular Motor-Driven Smoke Dampers: Frame constructed of 16-ga. steel, type 304 stainless steel side seals, silicone edge seals, bronze oilite or stainless steel sleeve bearings, airfoil shaped galvanized steel formed interlocking blades, with factory mounted actuator motor, motor mounting bracket. Out of air stream plated steel linkage.

1. Ruskin Model SD-60 or approved equivalent.

B. Round Motor-Driven Smoke Dampers 18" and Under: Frame constructed of 20 gauge galvanized steel, 2 layers of galvanized steel butterfly blade equivalent to 14 gauge, silicone

rubber seal sandwiched between blade layers. Stainless steel sleeve bearings pressed into frame.

1. Ruskin SDR-25 or approved equivalent.
2. Use rectangular damper with smooth square/round transitions for dampers over 18" round.

C. Temperature Class 250°F except 350°F for use in smoke control systems.

D. Factory sleeve.

E. Factory mounted 120V spring return electric actuator.

F. Electric Damper Actuators:

1. Actuator shall have microprocessor based motor controller providing:

   a. Electronic cut off at full open so that no noise can be generated while holding open. Holding noise level shall be inaudible.
   b. Shall be incapable of burning out if stalled before full rotation is reached.

2. Housing shall be steel, and gears shall be permanently lubricated.
3. The actuators shall be direct coupled and employ a steel toothed clamp for connecting to damper shafts. Aluminum clamps or set-screw attachment are not acceptable.
4. Actuator shall have UL555S Listing by the damper manufacturer for a temperature equal to the damper. Actuators shall draw no more than .23A at 120V or 24V running, or .1A holding at 120V or 24V (27 VA and 10 VA respectively for 24V power) for 70 in-# of torque. Actuator shall carry a manufacturer's 5-year warranty and be manufactured under ISO 9001 quality control
7. Damper actuators shall be Belimo Aircontrols FSLF (30 in-#) or FSNF (70 in-#).
8. Actuator shall be UL 2043 listed for low smoke generation if installed in an environmental air moving plenum.

G. Provide factory mounted blade position switches to indicate fully open and fully closed where required by the sequence of operation, BAS points list, or in all smoke control systems.

H. Damper actuator shall fail close upon loss of power unless otherwise required by a smoke management sequence of operation.

I. UL 555S & Class II.

2.5 COMBINATION FIRE/SMOKE DAMPERS:

A. Rectangular Fire/Smoke Dampers: 16 gauge galvanized steel frame, type 304 stainless steel side seals, combination silicone/galvanized steel edge seals, bronze oilite or stainless steel sleeve bearings, airfoil shaped galvanized steel parallel acting blades, square or horizontal plated steel axles, out of airstream in-jamb linkage with stainless steel pivots, factory sleeve, caulked and attached to damper in accordance with UL fire damper requirements.

1. Ruskin FSD-60 or approved equivalent.
2. Ruskin FSD-60V or approved equivalent where axles must be vertical.

B. Round Fire/Smoke Dampers 18" Diameter and Smaller: 20 gauge galvanized steel frame/integral sleeve, 2 layer galvanized steel butterfly blade equivalent to 14 gauge, silicone

rubber seal sandwiched between blade layers, stainless steel sleeve bearings pressed into frame, retaining plates in accordance with the UL listing.

1. Ruskin FSDR-25 or approved equivalent.
2. Use rectangular damper with smooth square/round transitions for dampers over 18".

C. Electric Damper Actuators:

1. Actuator shall have microprocessor based motor controller providing:

   a. Electronic cut off at full open so that no noise can be generated while holding open. Holding noise level shall be inaudible.
   b. Shall be incapable of burning out if stalled before full rotation is reached.

2. Housing shall be steel, and gears shall be permanently lubricated.
3. The actuators shall be direct coupled and employ a steel toothed clamp for connecting to damper shafts. Aluminum clamps or set-screw attachment are not acceptable.
4. Actuator shall have UL555S Listing by the damper manufacturer for a temperature equal to the damper.
5. Actuators shall draw no more than .23A at 120V or 24V running, or .1A holding at 120V or 24V (27 VA and 10 VA respectively for 24V power) for 70 in-# of torque.
6. Actuator shall carry a manufacturer's 5-year warranty and be manufactured under ISO 9001 quality control.
7. Damper actuators shall be Belimo Aircontrols FSLF (30 in-#) or FSNF (70 in-#).
8. Actuator shall be UL 2043 listed for low smoke generation if installed in an environmental air moving plenum.

D. Provide factory mounted blade position switches to indicate fully open and fully closed where required by the sequence of operation, BAS points list, or in all smoke control systems.

E. Damper actuator shall fail close upon loss of power unless otherwise required by a smoke management sequence of operation.

F. 1 1/2 hour or 3 hour rating as required by construction type.

G. UL 555, 555S, Class II, 250°, except 350°F where used in an engineered smoke control system.

H. Suitable for vertical or horizontal mounting.

1. Provide dampers specifically listed for installation in horizontal shaft wall construction where such construction is shown on the drawings.

I. Provide dampers specifically listed for out of wall installation where field conditions do not allow a perpendicular penetration or where the plane of the damper will not be within the plane of the wall. Ruskin FSD60OW or equivalent.

J. Leakage not greater than 10 CFM per square foot at 1" W.C. pressure differential.

2.6 TURNING VANES:

A. Fabricated Turning Vanes: Provide fabricated 22 gauge, single blade or 24 gauge double bladed 4-1/2" radius, 3-1/4" spacing turning vanes and type 2, 4-1/2" wide runners, constructed in accordance with SMACNA "HVAC Duct Construction Standards" Fig 2.3.

B. Turning vanes as a part of PVC coated air systems shall be PVC coated.

C. Do not use trailing edge turning vanes.

2.7 DUCT HARDWARE:

A. General: Provide duct hardware, manufactured by one manufacturer for all items on project, for the following:

B. Test Holes: Provide in ductwork at fan inlet and outlet, and elsewhere as indicated, duct test holes, consisting of slot and cover, for instrument tests.

C. Quadrant Locks: Provide for each manual volume damper, quadrant lock device on one end of shaft; and end bearing plate on other end for damper lengths over 12". Provide extended quadrant locks and end extended bearing plates for externally insulated ductwork.

2.8 DUCT ACCESS DOORS:

A. Access Doors for Low Pressure Rectangular Duct: Construct of same or greater gauge as ductwork served, provide double wall insulated doors for insulated ductwork. Exposed insulation adhered to door is not acceptable. Provide flush frames for uninsulated ductwork, extended frames for externally insulated duct. All access doors shall have gasket and will be airtight. Provide one side hinged, other side with one handle-type latch for doors 12" high and smaller, 2 handle-type latches for larger doors. Where a hinged door cannot be fully opened a removable door may be used.

B. Access Doors for Medium and High Pressure Rectangular Duct: Insulated double wall round door and frame arranged for "Spin-In" installation, with continuous gasket in frame for door. Leakage of less than 0.5 cfm at 6" W.G.

C. Flexmaster "Inspector Series Spin Door" or equivalent.

D. Access Doors for Round Duct 20" and Less: Sandwich type door, constructed of an insulated double wall outer door connected to gasketed inner plate carriage bolts with hand knobs, and formed to fit the radius of the duct.

1. Ductmate "Sandwich" or equivalent.

E. Access Door for Round Duct Greater Than 20": 18" round insulated double wall access door in gasketed frame, attached to duct section similar to tee fitting.

F. Access Doors for Flat Oval Duct: Use door specified for medium and high pressure rectangular duct in flat portion, use door specified for round duct in curved portion.

G. Access Doors for use in Type I commercial cooking hood ductwork (grease exhaust): 16 ga Black Steel, or Stainless steel where used on stainless steel ducts. High temp ceramic fiber gasket rated to 2300 °F. Inner frame to support duct cutout and accept studs and bolts. Multiple studs with wing nut or wing bolts on door. Provide studs as required to accept exterior rated duct wrap to meet wrap assembly requirements. Provide handles. Door assembly shall be rated for temperatures up to 2300°F as required by NFPA 96 and shall be UL listed as a Hood and Duct Accessory. Flame Gard Grease Duct Access Door or equivalent.

H. All access doors in other than standard galvanized steel duct systems shall be of the same material or with the same coating as the duct system.

2.9 FLEXIBLE CONNECTIONS:

A. General: Provide flexible duct connections wherever ductwork connects to vibration isolated equipment. Construct flexible connections of neoprene-coated flameproof fabric crimped into duct flanges for attachment to duct and equipment. Make airtight joint. Provide adequate joint flexibility to allow for thermal, axial, transverse, and torsional movement, and also capable of absorbing vibrations of connected equipment. Shelf life shall be verified to not exceed six (6) months. Any sign of cracking on interior or exterior shall be cause for replacement immediately.

B. Use the following product types for each application accordingly:

1. Indoor Equipment Non-Corrosive Air Systems: Heavy glass fabric, double-coated with DuPont's NEOPRENE, non-combustible fabric, fire retardant coating with good resistance to abrasion and flexing. Fabric shall be 30 oz per square yard, capable of operating at -10°F to 200°F, waterproof, air tight, 6 inches wide, complies with NFPA 90 and UL Standard #214. "Ventglas" Model as manufactured by VentFabric, Inc.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which ductwork accessories will be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to the Engineer.

3.2 INSTALLATION OF DUCTWORK ACCESSORIES:

A. Install ductwork accessories in accordance with manufacturer's installation instructions, with applicable portions of details of construction as shown in SMACNA standards, and in accordance with recognized industry practices to ensure that products serve intended function.

B. Install turning vanes in square or rectangular 90 deg. elbows in supply, return and exhaust air systems, and elsewhere as indicated.

C. Install access doors to open against system air pressure, with latches operable from either side, except outside only where duct is too small for person to enter.

D. Coordinate with other work, including ductwork, as necessary to interface installation of ductwork accessories properly with other work.

E. Provide duct access doors whether shown or not for inspection and cleaning upstream of all coils, fans, automatic dampers, fire dampers (minimum 16" x 24" in ducts larger than 18"), fire/smoke dampers, duct smoke detectors and elsewhere as indicated. Review locations prior to fabrication. Provide multiple access doors for large ductwork to provide adequate reach to equipment.

F. Install fire dampers and smoke dampers in accordance with manufacturer’s instructions.

G. Provide fire dampers and smoke dampers at locations shown, where ducts and outlets pass through fire rated components, and where required by authorities having jurisdiction.

H. Provide balancing dampers at points on low pressure supply, return, and exhaust systems where branches are taken from larger ducts and as required for air balancing.

I. Provide balancing dampers on high pressure systems where indicated. Use splitter dampers only where indicated on Drawings.

J. Provide flexible connections immediately adjacent to equipment in ducts associated with fans and equipment subject to forced vibration. Provide matching flanged backing frame with flexible connector where flanged fan connections are provided.

3.3 COORDINATION:

A. Coordinate with installers of other work to ensure that operators, reset devices, and fusible links are accessible at all fire, smoke, and fire/smoke dampers.

B. Show access space on coordination drawings. Locate over lay-in ceilings and above corridors wherever practical.

C. Order right/left/top/bottom arrangement as required to minimize field modifications.

3.4 FIELD QUALITY CONTROL:

A. Operate installed ductwork accessories after installation to demonstrate compliance with requirements. Test for air leakage while system is operating. Repair or replace faulty accessories, as required to obtain proper operation and leakproof performance.

B. After installation, test every fire, smoke, and fire/smoke damper for proper operation, provide letter to the Architect/Engineer certifying this work is complete and all dampers are functioning properly.

1. Verify that each fire/smoke damper closes when the associated duct or space detector is tripped. Verify that air handlers shut down and outside air dampers close as dictated by the control sequence.
2. Verify that air supply units shut down when smoke is detected by the associated duct detector. Verify that outside air dampers and system fire/smoke dampers close as dictated by the control sequence.
3. Report any detectors or dampers that are malfunctioning. Report any discrepancies from the control sequence.

3.5 ADJUSTING AND CLEANING:

A. Adjusting: Adjust ductwork accessories for proper settings, install fusible links in fire dampers and adjust for proper action.

B. Label access doors in accordance with Division-23 section "Mechanical Identification".

C. Final positioning of manual dampers is specified in Division-23 section "Testing, Adjusting, and Balancing".

D. Cleaning: Clean factory-finished surfaces. Repair any marred or scratched surfaces with manufacturer's touch-up paint.

E. Touch up all scratches in PVC or Heresite coated surfaces with respective coating finish.

END OF SECTION 23 33 00

SECTION 23 37 13

DIFFUSERS, REGISTERS & GRILLES

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of air outlets and inlets work is indicated by drawings and schedules, and by requirements of this section.

B. Types of air outlets and inlets required for project include the following:

1. Ceiling air diffusers.
2. Wall registers and grilles.
3. Louvers.

C. Refer to other Division 23 sections for ductwork, duct accessories; testing and balancing; not work of this section.

1.2 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of air outlets and inlets of types and capacities required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. AHRI Compliance: Test and rate air outlets and inlets in accordance with AHRI 650 "Standard for Air Outlets and Inlets".
2. ASHRAE Compliance: Test and rate air outlets and inlets in accordance with ASHRAE 70 "Method of Testing for Rating the Air Flow Performance of Outlets and Inlets".
3. ADC Compliance: Test and rate air outlets and inlets in certified laboratories under requirements of ADC 1062 "Certification, Rating and Test Manual".
4. ADC Seal: Provide air outlets and inlets bearing ADC Certified Rating Seal.
5. AMCA Compliance: Test and rate louvers in accordance with AMCA 500 "Test Method for Louvers, Dampers and Shutters".
6. AMCA Seal: Provide louvers bearing AMCA Certified Rating Seal.
7. NFPA Compliance: Install air outlets and inlets in accordance with NFPA 90A "Standard for the Installation of Air Conditioning and Ventilating Systems".

1.3 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data for air outlets and inlets including the following:

1. Schedule of air outlets and inlets indicating drawing designation, room location, number, furnished, model number, size, and accessories furnished.
2. Data sheet for each type of air outlet and inlet, and accessory furnished; indicating construction, finish, and mounting details.
3. Performance data for each type of air outlet and inlet furnished, including aspiration ability, temperature and velocity traverses, throw and drop, and noise criteria ratings. Indicate selections on data.

B. Samples: Submit 3 samples of each type of finish furnished.

C. Shop Drawings: Submit manufacturer's assembly-type shop drawing for each type of air outlet and inlet, indicating materials and methods of assembly of components.

D. Record Drawings: At project closeout, submit record drawings of installed systems products, in accordance with requirements of Division 23.

E. Maintenance Data: Submit maintenance data, including cleaning instructions for finishes, and spare parts lists. Include this data, product data, and shop drawings in maintenance manuals; in accordance with requirements of Division 23.

1.4 PRODUCT DELIVERY, STORAGE AND HANDLING:

A. Deliver air outlets and inlets wrapped in factory- fabricated fiber-board type containers. Identify on outside of container type of outlet or inlet and location to be installed. Avoid crushing or bending and prevent dirt and debris from entering and settling in devices.

B. Store air outlets and inlets in original cartons and protect from weather and construction work traffic. Where possible, store indoors; when necessary to store outdoors, store above grade and enclose with waterproof wrapping.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Diffusers, Registers and Grilles:

a. Anemostat
b. Price
c. Carnes
d. Krueger
e. Titus
f. Metal-Aire
g. Carnes
h. Nailor

2.2 CEILING AIR DIFFUSERS:

A. General: Except as otherwise indicated, provide manufacturer's standard ceiling air diffusers where shown; of size, shape, capacity and type indicated; constructed of materials and components as indicated, and as required for complete installation.

B. Performance: Provide ceiling air diffusers that have, as minimum, temperature and velocity traverses, throw and drop, and noise criteria ratings for each size device as listed in manufacturer's current data.

C. Ceiling Compatibility: Provide diffusers with border styles that are compatible with adjacent ceiling systems, and that are specifically manufactured to fit into ceiling module with accurate fit and adequate support. Refer to general construction drawings and specifications for types of ceiling systems, which will contain each type of ceiling air diffuser.

D. Types: Provide ceiling diffusers of type, capacity, and with accessories and finishes as listed on air device schedule.

2.3 REGISTERS AND GRILLES:

A. General: Except as otherwise indicated, provide manufacturer's standard registers and grilles where shown; of size, shape, capacity and type indicated; constructed of materials and components as indicated, and as required for complete installation.

B. Performance: Provide registers and grilles that have, as minimum, temperature and velocity traverses, throw and drop, and noise criteria ratings for each size device as listed in manufacturer's current data.

C. Wall Compatibility: Provide registers and grilles with border styles that are compatible with adjacent wall systems, and that are specifically manufactured to fit into wall construction with accurate fit and adequate support. Refer to general construction drawings and specifications for types of wall construction, which will contain each type of wall register and grille.

D. Types: Provide registers and grilles of type, capacity, and with accessories and finishes as listed on air device schedule.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which air outlets and inlets are to be installed. Do not proceed with work until unsatisfactory conditions have been corrected.

3.2 INSTALLATION:

A. General: Install air outlets and inlets in accordance with manufacturer's written instructions and in accordance with recognized industry practices to insure that products serve intended functions.

B. Coordinate with other work, including ductwork and duct accessories, as necessary to interface installation of air outlets and inlets with other work.

C. Locate ceiling air diffusers, registers, and grilles, as indicated on general construction "Reflected Ceiling Plans". Unless otherwise indicated, locate units in center of acoustical ceiling modules.

3.3 SPARE PARTS:

A. Furnish to Owner, with receipt, 3 operating keys for each type of air outlet and inlet that require them.

END OF SECTION 23 37 13

SECTION 23 80 00

DECENTRALIZED HVAC EQUIPMENT

PART 1 - GENERAL

1.1 DESCRIPTION OF WORK:

A. Extent of terminal unit work is indicated on drawings and schedules, and by requirements of this section.

B. Types of terminal units required for project include the following:

1. Fan-coil units.

C. Refer to other Division 23 sections for piping; ductwork; testing, adjusting and balancing of terminal units; not work of this section.

D. Refer to Division **26** section for the following work; not work of this section.

1. Power supply wiring from power source to power connection on terminal units.
2. Provide the following electrical work as work of this section, complying with requirements of Division-26 sections:

a. Control wiring between field-installed controls, indicating devices, and terminal unit control panels.

1) Control wiring specified as work of Division 23 for Automatic Temperature Controls is work of that section.

E. Refer to other Division 23 sections for automatic temperature controls not factory installed, required in conjunction with terminal units; not work of this section.

1.2 QUALITY ASSURANCE:

A. Manufacturer's Qualifications: Firms regularly engaged in manufacture of terminal units, of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Codes and Standards:

1. I=B=R Compliance: Test and rate baseboard and finned tube radiation in accordance with I=B=R, provide published ratings bearing emblem of I=B=R.
2. AHRI Compliance: Provide coil ratings in accordance with AHRI Standard 410 "Forced-Circulation Air-Cooling and Air-Heating Coils".
3. ASHRAE Compliance: Test coils in accordance with ASHRAE Standard 33 "Methods of Testing Forced Circulation Air Cooling and Heating Coils".
4. AHRI Compliance: Test and rate fan-coil units in accordance with AHRI Standard 440 "Room Fan-Coil Air Conditioners".
5. UL Compliance: Construct and install fan-coil units in compliance with UL 883 "Safety Standards for Fan Coil Units and Room Fan Heater Units".
6. UL Compliance: Provide electrical components for terminal units, which have been listed and labeled by UL.
7. AHRI Compliance Test and rate unit ventilators in accordance with AHRI Standard 330 "Unit Ventilators".

8. AGA Compliance: All gas fired heating equipment shall be AGA Design Certified.
9. Electric Heating Equipment: All equipment with a heating coil capacity exceeding a 48 amp rating shall have the heating elements subdivided and protected by an overcurrent protection device rated at not more than 60 amps. Equipment not exceeding 48 amps shall also have overcurrent protection. Overcurrent protection devices shall be factory wired and installed in accordance with the National Electric Code. All equipment shall be factory assembled and wired in accordance with the National Fire Protection Association and shall be listed by Underwriters' Laboratories.

1.3 SUBMITTALS:

A. Product Data: Submit manufacturer's technical product data, for terminal units showing dimensions, capacities, ratings, performance characteristics, gauges and finishes of materials, and installation-startup instructions.

B. Shop Drawings: Submit manufacturer's assembly-type shop drawings indicating terminal unit dimensions, weight loading, required clearances, construction details, field connection details and methods of assembly of components.

C. Wiring Diagrams: Submit manufacturer's electrical requirements for power supply wiring to terminal units. Submit manufacturer's ladder-type wiring diagrams for interlock and control wiring. Clearly differentiate between portions of wiring that are factory-installed and portions to be field-installed.

D. Record Drawings: At project closeout, submit record drawings of installed systems products in accordance with requirements of Division 23.

E. Samples: Submit 3 samples of each type of cabinet finish furnished.

F. Maintenance Data: Submit maintenance instructions, including lubrication instructions, filter replacement, motor and drive replacement, control, accessories, "trouble-shooting" maintenance guide, and spare parts lists. Include this data, product data, and shop drawings in maintenance manuals; in accordance with requirements of Division 23.

1.4 DELIVERY, STORAGE, AND HANDLING:

A. Handle terminal units and components carefully to prevent damage, breaking, denting and scoring. Do not install damaged terminal units or components; replace with new.

B. Store terminal units and components in clean dry place. Protect from weather, dirt, fumes, water, construction debris, and physical damage.

C. Comply with Manufacturer's rigging and installation instructions for unloading terminal units, and moving them to final location.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide products by one of the following:

1. Fan Coil Units

a. Airtherm Mfg. Co.

b. Rittling
c. Daikin
d. Trane
e. York
f. Johnson Controls
g. International Environmental (IEC)
h. Williams

2.2 FAN-COIL UNITS:

A. General: Provide fan-coil units having cabinet sizes, and in locations indicated, and of capacities, style, and having accessories as scheduled. Include in basic unit chassis, coils, fanboard, drain pan assembly, fans, housing, motor, filter, and insulation.

B. Chassis: Construct chassis of galvanized steel with flanged edges.

C. Insulation: Faced, heavy density glass fiber.

D. Cabinet: Construct of 18-ga steel removable panels, 16-ga front. Provide insulation over entire coil section. Clean cabinet parts, bonderize, phosphatize, and flow-coat with baked-on primer. **Standard factory color selected baked enamel finish.**

E. Coils: Construct of 1/2" seamless copper tubes mechanically bonded to configurated aluminum fins. Design for 250 psi working pressure, and leak tested at 350 psi under water.

F. Auxiliary Heating Coils: Construct of 1/2" seamless copper tubes mechanically bonded to configurated aluminum fins. Design for 250 psi working pressure.

G. Drain Pans: Construct of galvanized steel. Insulate with polystyrene or polyurethane insulation. Provide drain connection.

H. Fans: Provide centrifugal forward curved double width wheels of reinforced fiberglass, in galvanized steel fan scrolls.

I. Motors: Provide motors with integral thermal overload protection. Run test motors at factory in assembled unit prior to shipping. Provide quickly detachable motor cords.

J. Filters: Provide 1" thick throwaway type filters in fiberboard frames.

K. Dampers: Provide 18-ga steel damper blades with polyurethane stop across entire blade length. Provide factory-mounted electric operators for 25% open cycle.

L. Accessories: Provide the following accessories as indicated and/or scheduled:

1. Wall Boxes: Provide aluminum wall boxes with integral eliminators and insect screen.
2. Discharge Grille Panels: Provide 18-ga galvanized steel, stamped integral grilles, with access doors.
3. Sub-Bases: Provide 18-ga steel sub-base, height as indicated.
4. Extended Oilers: Provide plastic motor oiler tubes extending to beneath top discharge grille.
5. Recessing Flanges: Provide 18-ga steel flanges for recessing fan-coil units into wall or ceiling.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which terminal units are to be installed. Do not proceed with work until unsatisfactory conditions have been corrected in manner acceptable to Installer.

3.2 INSTALLATION OF FAN-COIL UNITS:

A. General: Install fan-coil units as indicated, and in accordance with manufacturer's installation instructions.

B. Locate fan-coil units as indicated, coordinate with other trades to assure correct recess size for recessed units.

C. Provide piping as detailed on the drawings.

D. Provide ¾" condensate drain pipe from unit drain pan connection to nearest adequate floor drain or drain pipe.

E. Protect units with protective covers during balance of construction.

3.3 ELECTRICAL WIRING:

A. General: Install electrical devices furnished by manufacturer but not specified to be factory-mounted. Furnish copy of manufacturer's wiring diagram submittal to Electrical Installer.

B. Verify that electrical wiring installation is in accordance with manufacturer's submittal and installation requirements of Division-26 sections. Do not proceed with equipment start-up until wiring installation is acceptable to equipment installer.

3.4 ADJUSTING AND CLEANING:

A. General: After construction is completed, including painting, clean unit exposed surfaces, vacuum clean terminal coils and inside of cabinets.

B. Retouch any marred or scratched surfaces of factory- finished cabinets, using finish materials furnished by manufacturer.

C. Install new filter units for terminals requiring same.

3.5 START-UP:

A. Start-up, test, and adjust terminal units in accordance with manufacturer's published start-up instructions. Adjust for proper airflow where applicable.

END OF SECTION 23 80 00

SECTION 26 05 00

COMMON WORK RESULTS FOR ELECTRICAL

PART 1 - GENERAL

1.1 RELATED DOCUMENTS:

A. All drawings associated with the entire project, including general provisions of the Contract, including The General Conditions of the Contract for Construction, General and Supplementary Conditions and Division-1 Conditions specification sections shall apply to the Division 26 specifications and drawings. The Contractor shall be responsible for reviewing and becoming familiar with the aforementioned and all other Contract Documents associated with the project.

B. Where contradictions occur between this section and Division 1, the more stringent requirement shall apply.

C. Contractor shall be defined as any and all entities involved with the construction of the project.

1.2 SUMMARY:

A. This Section specifies the basic requirements for electrical installations and includes requirements common to more than one section of Division 26 and Division 28. It expands and supplements the requirements specified in sections of Division 1 through 50.

1.3 ELECTRICAL INSTALLATIONS:

A. Drawings are diagrammatic in character and do not necessarily indicate every required conduit, box, fitting, etc.

B. Drawings and specifications are complementary. Whatever is called for in either is binding as though called for in both. Report any discrepancies to the Engineer and obtain written instructions before proceeding. Where any contradictions occur between the specifications and the drawings the more stringent requirement shall apply. The contractor shall include pricing for the more stringent and expensive requirements.

C. Drawings shall not be scaled for rough-in measurements or used as shop drawings. Where drawings are required for these purposes or must be made from field measurement, take the necessary measurements and prepare the drawings.

D. The exact location for some items in this specification may not be shown on the drawings. The location of such items may be established by the Engineer during the progress of the work.

E. The contractor shall perform the installation in such a manner as to conform to the structure, avoid obstructions, preserve headroom, and keep openings and passageways clear, without further instructions or costs to the Owner. All equipment shall be installed so access is maintained for serviceability.

F. Before any work is begun, determine that equipment will properly fit the space and that conduit can be run as contemplated without interferences between systems, with structural elements or with the work of other trades.

G. Verify all dimensions by field measurements.

H. Arrange for chases, slots, and openings in other building components to accommodate electrical installations.

I. Sequence, coordinate, and integrate installations of electrical materials and equipment for efficient flow of the work. Give particular attention to large equipment requiring an access path for positioning prior to closing-in the building or space.

J. Where mounting heights are not detailed or dimensioned, install electrical conduits, boxes, and overhead equipment to provide the maximum headroom possible. In general, keep installations tight to structure.

K. Install electrical equipment to facilitate maintenance and repair or replacement of equipment components as much as practical and connect equipment for ease of disconnecting and removal with minimum of interference with other installations.

L. Make allowance for expansion and contraction for all building electrical components and conduit systems that are subject to such.

M. The ceiling space shall not be “layered”. It is the contractor’s responsibility to offset and coordinate any systems as required to allow installation within the identified ceiling cavity. The contractor shall include labor and material in the base bid to accommodate such offsets.

N. In general, all conduit systems shall be routed as high as possible. Keep all equipment in accessible areas such as corridors and coordinate with systems and equipment from other sections.

O. Coordinate the installation of required supporting devices and sleeves to be set in poured-in-place concrete and other structural components, as they are constructed.

P. Coordinate the installation of electrical materials and equipment above and below ceilings with suspension system, luminaires, and other building components. Ductwork and piping shall not be installed above electrical panelboards, switchboards, motor control centers, and transformers.

Q. Coordinate the installation of electrical materials in casework, millwork, and furniture systems. For systems that are furnished with raceways, boxes, devices, cabling, and/or conductors, ensure that all NEC requirements are met as well as requirements in other applicable sections of these specifications. Physical separation shall be provided between different branches of power and between power and low voltage cabling.

1.4 COORDINATION:

A. Work out all installation conditions in advance of installation. The Contractor shall be responsible for preparing coordination drawings, showing all work, in all areas. The Contractor shall be responsible for providing all labor and material, including but not limited to all fittings, hangers, control devices, lighting, low voltage equipment, cable tray, conduit, transformers, disconnects, etc., necessary to overcome congested conditions at

no increase in contract sum. The Contractors base bid shall include all time and manpower necessary to develop such coordination efforts and drawings. Increases to contract sum or schedule shall not be considered for such effort.

B. Provide proper documentation of equipment, product data and shop drawings to all entities involved in the project.

1.5 COORDINATION WITH OTHER DIVISIONS:

A. General:

1. Coordinate all work to conform to the progress of the work of other trades.
2. Complete the entire installation as soon as the condition of the building permits. No extras will be allowed for corrections of ill-timed work when such corrections are required for proper installation of other work.

B. Support Dimensions: Provide dimensions and drawings so that concrete bases and other equipment supports to be provided under other sections of the specifications can be built at the proper time.

C. Coordinate the installation of required supporting devices and sleeves to be set in poured in place concrete and other structural components, as they are constructed.

D. Coordinate the cutting and patching of building components to accommodate the installation of electrical equipment and materials.

E. Modifications required as result of failure to resolve interferences, provide correct coordination drawings or call attention to changes required in other work as result of modifications shall be paid for by responsible Contractor/Subcontractor.

1.6 DESIGN WORK REQUIRED BY CONTRACTOR:

A. The construction of this project requires the Contractor to include the detailing and design of several systems and/or subsystems. All such design work associated with the development of the coordination drawings shall be the complete responsibility of the Contractor.

B. The Contractor shall take the full responsibility to develop and complete routing strategies which will allow fully coordinated system to be installed in a fully functional manner. The Engineers' contract drawings shall be for system design intent and general configurations.

C. Systems or subsystems which require design responsibility by the contractor include but are not limited to:

1. Utility Company Coordination details.
2. Final coordinated distribution systems within the ceiling cavity.
3. Any system not fully detailed.
4. Fire alarm shop drawings.
5. Equipment supports, hangers, anchors, and seismic systems not fully detailed nor specified in these documents or catalogued by the manufacturer.
6. Seismic restraint systems.
7. Overcurrent protective device coordination study and/or arc flash study.

1.7 PROJECT CONDITIONS:

A. Field verify all conditions prior to submitting bids.

B. Report any damaged equipment or systems to the Owner prior to any work.

C. Protect all work against theft, injury, or damage from all causes until it has been tested and accepted.

D. Be responsible for all damage to the property of the Owner or to the work of other contractors during the construction and guarantee period. Repair or replace any part of the work which may show defect during one year from the final acceptance of all work, provided such defect is, in the opinion of the Architect, due to imperfect material or workmanship and not due to the Owner's carelessness or improper use.

E. Minimize disruptions to operation of electrical systems in occupied areas.

1.8 SAFETY:

A. Refer to Division 1.

1.9 EQUAL EMPLOYMENT OPPORTUNITY REQUIREMENTS:

A. Refer to Division 1 and conform with the Owners requirements.

1.10 REQUIREMENTS OF REGULATORY AGENCIES:

A. Refer to Division 1.

B. Execute and inspect all work in accordance with Underwriters Laboratories (UL), and all local and state codes, rules, and regulations applicable to the trade affected as a minimum, but if the plans and/or specifications call for requirements that exceed these rules and regulations, the more stringent requirement shall be followed. Follow application sections and requirements and testing procedures of NFPA, IEEE, NEMA, CBM, ANSI, NECA, ICEA, NETA, and IETA.

C. Comply with standards in effect at the date of these Contract Documents, except where a standard or specific date or edition is indicated.

D. Energy Codes: All equipment and installations shall conform to Federal, State, and local Energy Conservation Standards.

E. The handling, removal and disposal of regulated liquids or other materials shall be in accordance with U.S. EPA, state, and local regulations.

F. The handling, removal and disposal of lead-based paint and other lead containing materials shall comply with EPA, OSHA, and any other Federal, State, or local regulations.

G. After entering into contract, Contractor will be held to complete all work necessary to meet these requirements without additional expense to the Owner.

H. All material used on this project shall be UL listed and labeled and be acceptable to the authority having jurisdiction as suitable for the use intended.

1.11 PERMITS AND FEES:

A. Refer to Division 1.

B. Contractor shall arrange for and pay for all construction permits, inspections, licenses and certificates required in connection with the work.

1.12 PROJECT SEISMIC REQUIREMENTS:

A. Installation shall comply with the local seismic requirements for the area of installation. Provide restraints, bracing, anchors, vibration isolation, seismic snubbers, and all other components required for the installation.

B. All electrical and fire alarm systems shall be installed to meet NFPA and IBC Seismic requirements.

1. Where any conflicts arise the more stringent requirements shall be applicable.
2. The design of the seismic restraints shall be the responsibility of the contractor.

1.13 PRODUCT OPTIONS AND SUBSTITUTIONS:

A. Refer to the Instructions to Bidders and Division 1.

B. The burden of proof that the proposed equipment is equal in size, capacity, performance, and other pertinent criteria for this specific installation, or superior to that specified is up to the Contractor. If substitutions are not granted, the specified materials and equipment must be installed. Where substituted equipment is allowed, it shall be the Contractor's responsibility to notify all related trades of the accepted substitution and to assume full responsibility for all costs caused as a result of the substitution.

C. Materials and equipment of equivalent quality shall be submitted for substitution prior to bidding. This may be done by submitting to the Architect/Engineer at least ten (10) working days prior to the bid date requesting prior review. This submittal shall include all data necessary for complete evaluation of the product.

1. Substitutions shall only be allowed upon the written approval of the Architect/Engineer
2. The Contractor shall be responsible for the removal, replacement, and remedy of any system or equipment which has been installed which does not meet the specifications and scheduled performance or which does not have prior approval.

D. Bidders opting to bid or propose comparable products (either a product by a listed acceptable manufacturer in the respective specification section or a substitution request) are responsible for:

1. Confirming the proposed equipment will fit in the space available, including the equipment’s clearance requirements.
2. Coordination of any variance from basis-of-design in weight, electrical requirements, other utility requirements, etc. with other trades.

3. Inclusion in the bid of any applicable costs for changes in prime bidder's and their sub bidders' work required to accommodate the utilization of the comparable product.
4. The contractor shall bear all responsibility including any changes to mechanical, plumbing, electrical, structural or architectural design. These changes shall be clearly identified and presented to the Design Team.

1.14 SUBMITTALS:

A. General

1. Refer to the Conditions of the Contract (General and Supplementary), Division 1.
2. Contractor shall provide a submittal schedule appropriate for the size and schedule of the project. Limit the number of large submittals being reviewed at one time and coordinate timing of sections that are dependent on each other, i.e., submit coordination and short circuit study prior to or together with gear, overcurrent protection devices, ATS, etc.
3. The Contractor shall identify any "long lead time" items which may impact the overall project schedule. If these submittal requirements affect the schedule, the Contractor shall identify the impacts and confer with the Engineer within two weeks of entering into the contract.
4. The front of each submittal package shall be identified with the specification section number, job name, Owner's project number, date, Prime Contractor and Subcontractor's names, addresses, and contact information, etc. Each Specification Section shall be submitted individually, and submittal shall be tabbed for the equipment/materials/etc. within the section. Submittals that are not complete with the required information will not be reviewed and will be sent back to be corrected.
5. Submittals shall be provided electronically. All electronic submittals need to be complete with all design information and stamped for conformity by the contractor. Submittals will be reviewed, marked appropriately, and returned by the same means as received.
6. An index shall be provided which includes:

    a. Product
    b. Plan Code (if applicable)
    c. Specification Section
    d. Manufacturer and Model Number

7. Submittal schedule shall be provided for review within four (4) working weeks from award of contract to successful bidder.

B. Basis of Design: The manufacturer's material or equipment listed first in the specifications or on the drawings are the basis of design and are provided for the establishment of size, capacity, grade, and quality. If the contractor proposes alternates or substitutions in lieu of the first names, the cost of any changes in construction required by their use shall be borne by this Contractor.

C. All equipment shall conform to the State and/or local Energy Conservation Standards

D. Contractor Review: Submittal of shop drawings, product data, and samples will be accepted only when submitted by the Contractor. Each submittal shall be reviewed by the contractor for general conformance with contract requirements and stamped by the respective contractor prior to submittal to the Architect/Engineer. Any submittal not stamped or complete will be sent back. Data submitted from subcontractors and material suppliers directly to the Architect/Engineer will not be processed unless written prior approval is obtained by the Contractor.

E. Submittal Review Process: Before starting work, prepare and submit to the Architect/Engineer shop drawings and descriptive product data required for the project. Continue to submit in the stated format after each Architect/Engineer's action until a "No Exception Taken" or "Make Correction Noted" action is received. When a "Make Corrections Noted" is received, make the required corrections for inclusion in the operation and maintenance manual (O&M). Submittals marked "Make Corrections Noted" shall not be resubmitted during the submittal process. Unless each item is identified with specification section and sufficient data to identify its compliance with the specifications and drawings, the item will be returned "Revise and Resubmit". Where an entire submittal package is returned for action by the Contractor, the Engineer may summarize comments in letter format and return the entire set. Submittals shall be prepared per the ELECTRICAL SUBMITTAL CHECKLIST, at the end of this section; supplemental requirements are listed in each Division 26 Section.

F. The Design Professional’s review and appropriate action on all submittals and shop drawings is only for the limited purpose of checking for conformance with the design concept and the information expressed in the contract documents. This review shall not include:

1. Accuracy or completeness of details, such as quantities, dimensions, weights or gauges, fabrication processes
2. Construction means or methods
3. Coordination of the work with other trades
4. Construction safety precautions

G. The Design Professional’s review shall be conducted with reasonable promptness while allowing sufficient time in the Design Professional’s judgment to permit adequate review. Review of a specific item shall not indicate that the Design Professional has reviewed the entire assembly of which the item is a component.

H. The Design Professional shall not be responsible for any deviations from the contract documents not brought specifically to the attention of the Design Professional in writing by the Contractor. This shall clearly identify the design and the specific element which vary from the Design. The Contractor shall be responsible for all remedies for lack of strict conformance associated with these criteria.

I. The Design Professional shall not be required to review partial submissions or those for which submissions of correlated items have not been received.

J. If more than two submittals (either for product data, shop drawings, record drawings, test reports, or O&Ms) are made by the Contractor, the Owner reserves the right to charge the Contractor for subsequent reviews by their consultants. Such extra fees shall be deducted from payments by the Owner to the Contractor.

K. The contractor shall cloud all changes made on submittals that are marked “Revise and Resubmit.”

L. Required Submittals: Provide submittals for each item of equipment specified or scheduled in the contract documents. See table at the end of this section.

M. Submit letters certifying compliance with ANSI standards for medium or high voltage gear. These letters shall be signed by a corporate officer and shall list applicable standards. Letters signed by local representatives will not be acceptable.

N. Submit proposed changes to electrical room or other equipment room layouts when revised from contract documents prior to installation.

O. Mark submittals with designations as shown on the drawings and identify as required by specification sections. Identification shall contain the information as required in details and each label shall be submitted in list form with disconnects, panelboards, switchboards, overcurrent protection devices and utilization equipment.

1.15 SPECIFIC CATEGORY SUBMITTAL REQUIREMENTS:

A. Product Listing:

1. Prepare listing of major electrical equipment and materials for the project, within (2) two weeks of signing the Contract Documents and transmit to the Architect.

    a. Provide all information requested.
    b. Submit this listing as a part of the submittal requirement; see Paragraph "PRODUCT OPTIONS AND SUBSTITUTIONS."

2. When two or more items of the same material or equipment are required (lighting, wiring devices, switchgear, panelboards, protective devices, etc.) they shall be of the same manufacturer. Product manufacturer uniformity does not apply to raw materials, bulk materials steel bar stock, welding rods, solder, fasteners, except as otherwise indicated.

    a. Provide products which are compatible within systems and other connected items.

3. For conduit, wire and fittings, the Contractor shall select a prime and alternate manufacturer from the list of acceptable manufacturers provided in the appropriate sections of this Division. The prime and alternate manufacturers shall be identified in the product listing. The contractor shall make every effort to use the prime manufacturer for the entire project. If products from this manufacturer are unavailable, the Contractor shall use the listed alternate with the following provisions.

    a. Wire: All wire placed in a single conduit or installed in multiple conduits making up parallel feeders shall be of the same manufacturer.
    b. Conduit and Fittings: All conduits and fittings installed exposed within the same room or immediate area shall be of the same manufacturer.

B. Product Data:

1. Where pre-printed data covers more than one distinct product, size, type, material, trim, accessory group or other variation, mark submitted copy to indicate which of the variations is to be provided.
2. Delete or mark-out portions of pre-printed data which are not applicable.
3. Where operating ranges are shown, mark data to show portion of range required for project application.
4. For each product, include the following:

    a. Sizes.
    b. Weights.
    c. Speeds.
    d. Capacities.
    e. Conduit and electrical connection sizes and locations.
    f. Statements of compliance with the required standards and regulations.

g. Performance data.
h. Manufacturer's specifications.
i. Housing and proposed finishes.
j. NEMA or other ratings that apply.

5. Checklist: Where identified in ELECTRICAL SUBMITTAL CHECKLIST or within individual Division 26 Sections or necessary for confirmation of products, submit a detailed checklist which acknowledges compliance or a reason for non-compliance to each of the specification requirements. Arrange the checklist according to the headings of each item identified in each specification (i.e. Shop Drawings, Wiring Diagrams, Product requirements, individual line items, etc.) Mark items as "N/A" where the item is not applicable.

C. Shop Drawings:

1. Shop Drawings are defined as electrical system layout drawings prepared specifically for this project, or fabrication and assembly type drawings of system components to show more detail than typical pre-printed materials.
2. Prepare Electrical Shop Drawings, except diagrams, to accurate scale, min 1/8”=1'-0", Electrical rooms shall be 1/4”=1’-0” unless otherwise noted.
3. Shop drawings shall include:

a. Proposed equipment installations.
b. Electrical characteristics and connection requirements.
c. Clearance dimensions at critical locations.
d. Dimensions of spaces required for operation and maintenance.
e. Interfaces with other work, including structural support.
f. Elevations in areas with multiple pieces of equipment on common walls or to clarify incoming/exiting methods/clearances, etc.
g. Wall and floor penetrations.
h. Wiring diagrams showing all components, internal connecting wiring, and contractor connection requirements including terminal blocks/lugs, wire sizes, etc.

D. Test Reports:

1. Submit test reports which have been signed and dated by the accredited firm or testing agency performing the test.
2. Prepare test reports in the manner specified in the standard or regulation governing the test procedure (if any) as indicated.
3. Submit test reports as required for O & M manuals.

E. Equipment Settings Report: Where identified in the ELECTRICAL SUBMITTAL CHECKLIST or within individual Division 26 Sections or necessary for confirmation of products, submit Equipment Settings Report for each device indicating final configurations and settings.

1. Provide report of settings, parameters, programing inputs and parameters, etc., installed at each piece of electrical equipment that allows adjustments to be made in the field and those set at the factory. The report shall be arranged by specification section and each piece of equipment broken out individually or by listing of equipment if the same settings are installed in multiple pieces of equipment.
2. In addition to the requirements above, include within this report any individual ground fault system settings; zone interlock operational settings; Arc Flash reduction schemes and levels; transfer switch settings including time delays and upstream protection device settings with copies of listed OCPD’s for each ATS; settings of monitoring equipment including trip levels and alarm levels; Generator settings and parameters; UPS settings

and parameters; relay settings; transformer tap settings; phase rotation documentation; lighting control settings with associated timer settings; electrical interlock and/or kirk key system descriptions; posted operational signage; and any other pertinent information.

3. Report shall be submitted and received by the Engineer at least fifteen calendar days prior to the contractor's request for final observation. Include in the O & M Manual after review and "No Exceptions Taken" has been accomplished.

F. Software Licenses: Provide documentation of ownership under the owner’s corporate name (coordinate with owner’s representative for exact ownership wording) for Software Licenses provided as part of the work. Include information for updates, subscription requirements if applicable, backup, support, login, passwords, date when purchased, expiration date if applicable, version, etc. Include in the O & M Manual after review and "No Exceptions Taken" has been accomplished.

1.16 DELIVERY, STORAGE AND HANDLING:

A. Refer to the Division 1 Sections on Transportation and Handling and Storage and Protection.

B. Deliver products to project properly identified with names, model numbers, types, grades, compliance labels, and similar information needed for distinct identifications; adequately packaged and protected to prevent damage during shipment, storage, and handling.

C. Check delivered equipment against contract documents and submittals.

D. Store equipment and materials at the site, unless off-site storage is authorized in writing. Protect stored equipment and materials from damage and weather.

E. Coordinate deliveries of electrical materials and equipment to minimize construction site congestion. Limit each shipment of materials and equipment to the items and quantities needed for the smooth and efficient flow of installations.

1.17 ROUGH IN:

A. Verify final locations for rough ins with field measurements and with the requirements of the actual equipment to be connected.

B. Refer to equipment shop drawings and manufacturer's requirements for actual provided equipment for rough in requirements.

C. Work through all coordination before rough in begins.

1.18 ACCESSIBILITY:

A. Install equipment and materials to provide required code clearances and access for servicing and maintenance. Coordinate the final location with piping, ducts, and equipment of other trades to insure proper access for all trades. Coordinate locations of concealed equipment, disconnects, and boxes with access panels and doors. Allow ample space for removal of parts, fuses, lamps, etc. that require replacement or servicing.

B. Extend all conduits so that junction and pull boxes are in accessible locations.

C. Provide access panel or doors where equipment or boxes are concealed behind finished surfaces.

D. Furnish hinged steel access doors with concealed latch, whether shown on drawings or not, in all walls and ceilings for access to all concealed valves, shock absorbers, air vents, motors, fans, balancing cocks, and other operating devices requiring adjustment or servicing. Refer to Division 1 for access door specification and requirements.

E. The minimum size of any access door shall not be less than the size of the equipment to be removed or 12 inches x 12 inches if used for service only.

F. Furnish doors to trades performing work in which they are to be built, in ample time for building in as the work progresses. Whenever possible, group equipment to permit use of minimum number of access doors within a given space.

G. Factory manufactured doors shall be compatible with the finish in which they are to be installed.

H. Access doors in fire-rated walls and ceilings shall have equivalent U.L. label and fire rating.

1.19 TESTING:

A. Submit test reports as outlined in Division 1 Sections on Quality Control Services and each Division 26 Section.

B. Testing as required by these specifications shall pertain to all equipment, wiring, devices, etc. installed under this contract and being reused.

C. General Scope:

1. Perform all tests and operational checks to assure that all electrical equipment, both Contractor and Owner-supplied, is operational within industry and manufacturer's tolerances and is installed in accordance with design specifications.
2. The tests and operational checks shall determine the suitability for energization.
3. Schedule tests and give a minimum of two weeks advance notice to the Architect/Engineer. Reschedule testing for Owner convenience if required.

D. Test Report: Submit the completed report to the Architect/Engineer no later than fifteen (15) days after completion of test unless directed otherwise. The test report shall be bound, and its contents certified. A final compilation of all Test Reports shall be submitted with the Testing and Equipment Settings Report (Refer to Operation and Maintenance Data paragraphs).

E. Each test report shall include the following:

1. Project information including building name, address, date, and other pertinent information.
2. List of equipment tested.
3. Description of test.
4. List of test equipment used and calibration date.
5. Baseline, acceptable, or published target value for test with code or standard reference indicating where value was derived.
6. Test results that summarize all measured values with baseline values.

7. Conclusions and recommendations.
8. Appendix, including appropriate test forms that show all measured values.

F. Failure to Meet Test:

1. Any system material or workmanship which is found defective based on performance tests shall be reported directly to the Architect/Engineer.
2. All failed tests shall be sent immediately by email to Architect/Engineer with proposed corrective action and proposed re-test date and time.
3. Contractor shall replace the defective material or equipment as necessary and have test repeated until test proves satisfactory without additional cost to the Owner.

G. The testing agency shall have a calibration program which maintains all applicable test instrumentation within rated accuracy. The accuracy shall be traceable to the National Institute of Standards and Technology (NIST) in an unbroken chain. Instruments shall be calibrated in accordance with the following frequency schedule:

1. Field Instruments: 6 months
2. Laboratory Instruments: 12 months
3. Leased specialty equipment: 12 months. (Where accuracy is guaranteed by lessor
4. Dated calibration labels shall be visible on all test equipment.

1.20 NAMEPLATE DATA:

A. Provide equipment with permanent operational data nameplate on each item of power operated equipment, indicating manufacturer, product name, model number, serial number, capacity, operating and power characteristics, labels of tested compliances, and similar essential data. Install equipment so that the nameplate is readily visible.

1.21 CLEANING:

A. Refer to the Division 1 Section on project closeout or final cleaning for general requirements for final cleaning.

B. Clean all luminaires, lamps and lenses per manufacturer’s recommendations prior to final acceptance. Replace all inoperative lamps.

1.22 RECORD DOCUMENTS:

A. Refer to the Division 1 Section on Project Closeout or Project Record Documents for requirements. The following paragraphs supplement the requirements of Division 1.

B. The Contractor shall keep a complete set of construction as-built drawings in custody during the entire period of construction at the construction site. Documents shall be updated on a weekly basis.

C. The Contractor shall obtain the most current set of drawings from the design team. The Contractor’s as-built drawings shall include redlines and notations indicating actual field conditions as installed prior to submitting to the Engineer for final record document production.

D. Submitted as-built drawings may NOT solely refer to RFI, ASI, or Change Order numbers and must accurately reflect the as-built conditions.

E. Revisions to the Contract Documents shall be legible and shall be prepared using the following color scheme.

1. Red shall indicate new items, location deviations, routing deviations, circuiting modifications, etc.
2. Green shall indicate items removed or deleted.
3. Blue shall be used for relevant notes and descriptions necessary for clarification of as-built modifications.

F. Drawings shall be marked to indicate, but not limited to the following, modifications to the Contract Documents:

1. Conduit size, routing, and location both exterior and interior
2. Equipment locations, dimensioned from column lines
3. Concealed equipment, dimensioned to column lines
4. Distribution equipment size, ratings, connections, and locations
5. Fuse and circuit breaker size and arrangements
6. Revised locations of any power, lighting, lighting control, fire alarm device, or any other electrical device or component; including device mounting heights
7. Modifications to branch circuit device circuiting shall be clearly annotated on the associated floor plans.
8. Support and hanger details
9. Concealed control system devices
10. Any other relevant deviations

G. Mark as-built drawings to indicate approved substitutions; Addenda; Change Orders; actual equipment and materials used.

H. Schedules:

1. Mark luminaire schedule on drawings to indicate manufacturer and complete catalog numbers of installed equipment.
2. Mark schedules including panelboard, switchboard, motor control center, mechanical, kitchen and similar equipment schedules on drawings to indicate installed equipment and materials used, and any deviations or revisions to electrical load data and calculations.
3. Modifications to branch circuit device circuiting, circuit breaker size, etc. shall be clearly annotated on the associated panelboard schedule.

I. At the completion of the project, obtain from the Architect a complete set of the Contract Documents in a read-only electronic format (PDF unless otherwise noted). This set will include all revisions officially documented through the Architect/Engineer. Using the above color scheme, transfer any undocumented revisions from the construction site record drawings to this complete set. Submit marked up and completed documents to the Architect/Engineer. This contract will not be considered completed until these record documents have been received and reviewed by the Architect/Engineer.

1. Annotation of as-built modifications made on PDF documents shall NOT be flattened or mask the original content.

J. Contractor may propose methods of maintaining record documents on electronic media. Obtain approval of Engineer and Owner prior to proceeding. Marked-up PDF format, readable by Bluebeam is preferred.

K. At the completion of the project, obtain from the Architect a complete set of the Electrical Construction Documents in the electronic format used by the design team. This set will include all revisions officially issued through the Architect. The Contractor shall transfer all revisions noted on the record document prints to the electronic drawings. The Contractor shall transmit the final record documents in the electronic format used on the project to the Architect. This contract will not be considered completed until these record drawings have been received and reviewed by the Architect/Engineer.

1. **Annotation of as-built modifications made on PDF documents shall NOT be flattened or mask the original content.**

L. Construction As-Built Drawings shall be submitted completely separate from the Operation and Maintenance Data documents.

M. If any of the above conditions are not met, the Engineer reserves the right to reject the Construction As-Built Drawing submittal and request resubmission of the drawings by the Contractor.

N. One full size set of record drawing one-line diagrams shall be posted in the electrical room.

1.23 OPERATION AND MAINTENANCE DATA:

A. Refer to the Division 1 Section on project closeout or operation and maintenance data for procedures and requirements for preparation and submittal of maintenance manuals.

B. No later than four (4) weeks prior to the completion of the project provide complete set of operating and maintenance manuals, or as specified in Sections of Division 1 (whichever is more stringent). Operation and Maintenance Data shall be submitted in electronic format.

C. Operation and Maintenance Data: Submit operation and maintenance data in maintenance manual in accordance with requirements of applicable Division 26 Sections and Division 1. Provide Operating and Maintenance Instructions in electronic format covering all equipment furnished. Manuals shall include all information required below, as indicated in each Division 26 Section, and the following for each piece of equipment:

1. The job name and address, contractor’s name, address, and phone number, and each subcontractor's name, address, and phone number shall be identified at the front of the electronic submittal.
2. Name, address, and telephone number to be contacted of the local authorized service organization/company and individual to be contacted for service and maintenance for each item of equipment.
3. Submit operation and maintenance data, schedule of recommended service and parts lists for all materials and products specified and intended for installation. Include description of function, normal operating characteristics and limitations, fuse curves, engineering data and tests, and complete nomenclature and commercial numbers of all replaceable parts.
4. Manufacturer's printed operating procedures to include start-up, break-in, routine and normal operating instructions; regulation, control, stopping, shut-down, and emergency instructions; and summer and winter operating instructions.
5. Maintenance procedures for routine preventative maintenance and troubleshooting; disassembly, repair, and reassembly; aligning and adjusting instructions.
6. Servicing instructions and lubrication charts and schedules.

7. Manufacturer's service manuals for all electrical equipment provided under this contract.
8. Complete equipment and protection wiring diagrams. All wiring diagrams shall show color coding of all connections and mounting dimensions of equipment.
9. Equipment identification numbers and adjustment clearly indicated for each piece of equipment.
10. Electrical System and Equipment Warranties.
11. Provide manuals tabbed and divided into major sections and special equipment. Mark the individual equipment when more than one model or make is listed on a page. Provide a detailed table of contents.
12. Record Set of Shop Drawings: Shop drawings corrected to show as-built conditions. Transfer modifications from field set.
13. Equipment Testing Report including all test reports and Equipment Settings Report indicating final configurations and settings.

D. Operation and Maintenance Data documents shall be submitted completely separate from the Construction As-Built Drawings.

E. This contract will not be considered completed nor will final payment be made until all specified material, including test reports, settings reports, and final Schedule of Values with all Electrical and Information Technology change order costs included and identified is provided and the manual is reviewed by the Architect/Engineer.

1.24 PROJECT CLOSEOUT LIST:

A. In addition to the requirements specified in Division 1, complete the requirements listed below.

1. The contractor shall be responsible for providing the items listed on the Electrical Submittal Checklist prior to applying for certification of substantial completion. Refer to individual specification sections for additional requirements (Checklist is located at the end of this section.)
2. Final payment will not be authorized until all items on the final punch list have been complete.

1.25 WARRANTIES:

A. Refer to the Division 1 Section on Warranties and Bonds for procedures and submittal requirements for warranties. Refer to individual equipment specifications for warranty requirements. In no case shall the warranty for the total electrical system be less than one year from the date of acceptance by the Owner.

B. Compile and assemble the warranties specified in Division 26, into a separated set of vinyl covered, three ring binders, tabulated, and indexed for easy reference.

C. Provide complete warranty information for each item. Information to include product or equipment description, date of beginning of warranty or bond; duration of warranty or bond; and names, addresses, and telephone numbers and procedures for filing a claim and obtaining warranty services.

1.26 CONSTRUCTION REQUIREMENTS:

A. The contractor shall maintain and have available at the jobsite current information on the following at all times:

1. Up-to-date record drawings.
2. Addenda
3. Change Orders
4. Submittals
5. Site observation reports with current status of all action items.
6. Test results; including recorded values, procedures, and other findings.
7. Outage information.

1.27 ELECTRICAL SUBMITTAL CHECKLIST:

A. Provide submittals including shop drawings, product data, product checklists, tests and reports, training, extra material, coordination drawings, record drawings, O&M manuals, device setting reports, and software licenses per the following schedule:

C – Product Checklist; Q – Qualifications, CD – Coordination Drawings, RD - Record Drawings, D – Device Setting Report; S – Software License, W – Special Project Warranty

SPEC Section	TITLE	Requirements									
		Report Data		Test	Factory Test	Report	Factory Rep Supervision at Site	Training Req'd at Site	Extra Material	O&M	Other
		Shop Drawings	Product Data								
26 05 00	Common Work Results For Electrical										
	Seismic Design Parameters per Local Authority	X	X			X				X	
	Product Listing		X							X	C
	Testing	X	X	X	X	X	X	X		X	D
	Record Drawings including changes to Equip.	X								X	
	O&M Manuals	X	X	X	X	X			X	X	C,D,S
	Project Closeout List					X				X	
	Contractor/Equipment Warranties					X				X	
26 05 19	Low Voltage Electrical Power Conductors And Cables		X	X		X				X	
26 05 29	Hangers And Supports For Electrical Systems	X	X							X	
26 05 33	Raceway And Boxes For Electrical Systems	X	X								CD, RD
	Conduit		X								CD, RD

C – Product Checklist; Q – Qualifications, CD – Coordination Drawings, RD - Record Drawings, D – Device Setting Report; S – Software License, W – Special Project Warranty											
SPEC Section	TITLE	Requirements									
		Report Data		Test	Factory Test	Report	Factory Rep Supervision at Site	Training Req'd at Site	Extra Material	O&M	Other
		Shop Drawings	Product Data								
	Surface Metal Raceway	X	X							X	CD, RD
	Wireways	X	X							X	CD, RD
26 05 34	Cabinets, Boxes & Fittings	X	X								CD, RD
26 05 53	Identification For Electrical Systems	X	X							X	
26 05 83	Wiring Connections	X	X	X							D
26 24 16	Panelboards	X	X	X		X			X	X	CD, RD, D
26 28 00	Low Voltage Circuit Protective Devices	X	X	X		X		X	X	X	C, D.S

END SECTION 26 05 00

SECTION 26 05 19

LOW VOLTAGE ELECTRICAL POWER CONDUCTORS AND CABLES

PART 1 - GENERAL

1.1 SUMMARYTEST:

A. This section includes wires, cables, and connectors for power, lighting, signal, control, and related systems rated 600 volts or less.

1.2 QUALITY ASSURANCE:

A. Manufacturers: Firms regularly engaged in the manufacture of electrical wire and cable products of types, sizes, and ratings required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Installer's Qualifications: Firm with at least 3 years of successful installation experience with projects utilizing electrical wiring and cabling work similar to that required for this project.

C. Conform to applicable code regulations regarding toxicity of combustion products of insulating materials.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product Data: Submit manufacturer's data on electrical wires, cables, and connectors.

1.4 DELIVERY, STORAGE, AND HANDLING:

A. Deliver wire and cable properly packaged in factory fabricated type containers or wound on NEMA-specified type wire and cable reels.

B. Store wire and cable in clean dry space in original containers. Protect products from weather, damaging fumes, construction debris and traffic.

C. Handle wire and cable carefully to avoid abrading, puncturing, and tearing wire and cable insulation and sheathing. Ensure that dielectric resistance integrity of wires/cables is maintained.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by the following (for each type of wire, cable, and connector):

1. Wire and Cable:

    a. Belden
    b. Cerrowire
    c. Encore Wire
    d. General Cable Corporation.
    e. Southwire Company
    f. Okonite
    g. Superior Essex

2. Connectors:

    a. Emerson
    b. AMP, Inc.
    c. Burndy Corporation.
    d. Ideal Industries, Inc.
    e. 3M Company
    f. ABB

2.2 WIRES AND CABLES:

A. General: Provide wire and cable suitable for the temperature, conditions, and location where installed.

B. Conductors: Provide solid conductors and approved connectors for power, control, and lighting circuits 10 AWG and smaller. Provide stranded conductors for 8 AWG and larger.

C. Conductor Material: Provide copper for all wires and cables.

1. Metal Clad Cable - Type MC: Sizes 12 AWG and 10 AWG, copper conductors with 600-volt thermoplastic insulation rated 90 degrees C, galvanized steel interlocked metal type covering.

2. Cables: Provide the following types of cables in NEC approved locations and applications where permitted by the contract documents. Cables shall be U.L. listed and approved by the local building authority. All cables shall contain a green insulated equipment ground conductor of the same size as the neutral conductor.

2.3 CONNECTORS:

A. Description: Provide UL-type, factory fabricated, solderless metal connectors of sizes, ampacity ratings, materials, types and classes for applications and for services indicated. Use connectors with temperatures equal to or greater than those of the wires upon which used.

B. Provide 2-hole compression lugs for all power feeder, neutral, and grounding connections when installed on bus bars. (Including phase, neutral and grounding conductors).

C. Provide connectors that are designed to accept stranded conductors where stranded conductors are used.

PART 3 - EXECUTION

3.1 WIRE AND CABLE INSTALLATION SCHEDULE:

A. Building Wire: Install all building wire in raceway regardless of location.

B. Metal Clad Cable:

1. Maximum of 6 feet unsupported length for connecting devices in accessible ceilings to the local junction box.
2. Maximum of 6 feet unsupported length for connecting devices in non-accessible ceilings to the local junction box.
3. May not be used for the following:

    a. Branch circuit home runs
    b. Feeders
    c. Motor feeder circuits

4. Branch circuit conductors shall match color coding schedule within this specification section.

3.2 INSTALLATION OF WIRES AND CABLES:

A. General: Install electrical cables, wires, and connectors in compliance with applicable requirements of NEC, NEMA, UL, and NECA's "Standard of Installation", and in accordance with recognized industry practices.

B. Coordinate wire/cable installation work, including electrical raceway and equipment connection work, with other work.

C. Pull conductors simultaneously where more than one is being installed in the same raceway. Use pulling compound or lubricant, where necessary; compound used must not deteriorate conductor or insulation.

D. Use pulling means including fish tape, cable, rope, and basket weave wire/cable grips which will not damage cables or raceway. Do not use rope hitches for pulling attachment to wire or cable.

E. Keep conductor splices to a minimum. Splice only in accessible junction boxes. No splices are allowed in feeder, control, or fire alarm wiring. Connect un-spliced wire to numbered terminal strips at each end.

F. Install splices and taps which possess equivalent or better mechanical strength and insulation ratings than conductors being spliced.

G. Use splice and tap connectors which are compatible with conductor material.

H. Tighten electrical connectors and terminals, including screws and bolts, in accordance with manufacturer's published torque tightening values. Where manufacturer's torquing requirements are not indicated, tighten connectors and terminals to comply with tightening torques specified in UL Std. 486A for copper and 486B for aluminum.

I. Support cables above accessible ceilings. Independent from the ceiling suspension system to support cables from structure, do not rest on ceiling tiles.

J. Provide adequate length of conductors within electrical enclosures and train the conductors to terminal points with no excess. Bundle multiple conductors, with conductors larger than No. 10 AWG cabled to individual circuits. Make terminations so there is no bare conductor at the terminal.

K. Use solderless pressure connectors with insulating covers for copper wire splices and taps, 8 AWG and larger. For 10 AWG and smaller, use insulated screw on type spring wire connectors with plastic caps, push on type is not acceptable.

L. Use copper compression connectors for copper wire splices and taps, 1/0 AWG and larger. Tape uninsulated conductors and connectors with electrical tape to 150 percent of the insulation value of the conductor.

M. Make splices, taps and terminations to carry full ampacity of conductors without perceptible temperature rise.

N. Thoroughly tape the ends of spare conductors in boxes and cabinets.

O. Install exposed cable, parallel and perpendicular to surfaces, or exposed structural members, and follow surface contours, where possible.

P. Make all ground, neutral and line connections to receptacle and wiring device terminals as recommended by the manufacturer. Provide ground jumper from outlet box to individual ground terminal of devices.

Q. Branch circuits whose length from panel to first outlet exceeds 100 feet for 120-volt circuits or 175 feet for 277-volt circuit shall be 10 AWG or larger, as required to comply with the National Electrical Code.

R. Parallel conductors shall be cut to the same length.

S. All splices in control panels, terminal junction boxes, low voltage control circuits, fire alarm, etc., conductors shall be on numbered terminal strip.

T. Where conduit is not required, plenum rated cable shall be provided in ceiling, floor, or other air plenum spaces.

U. Provide wire training, lacing, labeling, and terminal blocks as required in panelboards and all control cabinets including, but not limited to, lighting, transfer switch, fire alarm, and security cabinets. All wiring shall be installed neatly and be labeled to match wiring diagrams, control devices, etc.

    1. Make temporary connections to panelboard devices with sufficient slack conductor to facilitate reconnections required for balancing loads between phases.

V. Color coding of switch legs, travelers, etc. shall be different and distinct from phase and neutral conductors. Where systems utilize two (2) different voltages, the color coding of switch legs, travelers, etc. shall be different and distinct for each voltage system.

W. In each switchboard, neatly bundle each feeder group and attach to the equipment bracing.

3.3 FIELD QUALITY CONTROL:

A. Test installed wires and cables with 1000 VDC megohm meter to determine insulation resistance levels to ensure requirements are fulfilled. Test shall be made on all feeders regardless of size and on all branch circuits with No. 4 AWG and larger conductors. The megger values obtained shall be compared to the minimum values listed in NETA. All phase conductors and cables shall be meggered after installation, and prior to termination. Submit test report.

B. Prior to energization, test wires and cables for electrical continuity and for short circuits.

C. Subsequent to wire and cable hook-ups, energize circuitry and demonstrate functioning in accordance with requirements. Where necessary, correct malfunctioning units, and then retest to demonstrate compliance.

3.4 COLOR CODING SCHEDULE:

A. Color code secondary service, feeder, and branch circuit conductors as follows:

120/208 Volts	Phase	277/480 Volts
Black	A	Brown
Red	B	Orange
Blue	C	Yellow
White	Neutral	Gray
Green	Ground	Green

B. Conductors shall be solid color for entire length. Where circuits are combined within a single conduit and neutrals are dedicated to a phase, provide striping for the full length of neutral conductor insulation to match the color code of the associated phase conductor.

C. If solid color conductor insulation is not available and specific acceptance is given by the engineer for use of black conductor insulation, provide the following:

1. Conductors 6 AWG and smaller shall be solid color for the entire length.
2. Conductors 4 AWG and larger shall have either solid color insulation as specified above for the entire length or be black with color coding at each termination and in each box or enclosure. For 6 inches use half-lapped 3/4-inch plastic tape in the above specified color. Do not cover cable identification markings. Adjust tape locations to prevent covering of markings.

END OF SECTION 26 05 19

SECTION 26 05 29

HANGERS AND SUPPORTS FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY:

A. This Section includes secure support from the building structure for electrical items by means of hangers, supports, anchors, sleeves, inserts, seals, and associated fastenings.

1.2 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product data for each type of product specified.

1. Hanger and support schedule showing manufacturer's figure number, size, spacing, features, and application for each required type of hanger, support, sleeve, seal, and fastener to be used.

C. Shop drawings indicating details of fabricated products and materials.

D. Engineered Design consisting of details and engineering analysis for supports for the following items:

1. Trapeze hangers for multiple conduit runs.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by the following:

1. Slotted Metal Angle and U-Channel Systems:

a. Atkore
b. Eaton

2. Conduit Sealing Bushings:

a. Eaton
b. Hubbell
c. ABB

2.2 COATINGS:

A. Coating: Supports, support hardware, and fasteners shall be protected with zinc coating or with treatment of equivalent corrosion resistance using approved alternative treatment, finish, or inherent material characteristic. Products for use outdoors shall be hot dip galvanized.

2.3 MANUFACTURED SUPPORTING DEVICES:

A. Raceway Supports: Clevis hangers, riser clamps, conduit straps, threaded C-clamps with retainers, ceiling trapeze hangers, wall brackets, and spring steel clamps.

B. Fasteners: Types, materials, and construction features as follows:

1. Expansion Anchors: Carbon steel wedge or sleeve type.
2. Toggle Bolts: All steel springhead type.
3. Powder-Driven Threaded Studs: Heat treated steel, designed specifically for the intended service.

C. Conduit Sealing Bushings: Factory fabricated watertight conduit sealing bushing assemblies suitable for sealing around conduit, or tubing passing through concrete floors and walls. Construct seals with steel sleeve, malleable iron body, neoprene sealing grommets or rings, metal pressure rings, pressure clamps, and cap screws.

D. Cable Supports for Vertical Conduit: Factory fabricated assembly consisting of threaded body and insulating wedging plug for non-armored electrical cables in riser conduits. Provide plugs with number and size of conductor gripping holes as required to suit individual risers. Construct body of malleable iron casting with hot dip galvanized finish.

E. U-Channel Systems: 12-gauge steel channels, with 9/16-inch diameter holes, at a minimum of 8 inches on center, in top surface. Provide fittings and accessories that mate and match with U-channel and are of the same manufacture.

F. Supports: Provide supporting devices of types, sizes and materials indicated; and having the following construction features:

1. One-Hole Conduit Straps: For supporting 1 inch and smaller rigid metal conduit; galvanized steel.
2. Two-Hole Conduit Straps: For supporting larger than 1 inch metal conduit, galvanized steel; 3/4-inch strap width; and 2-1/8 inch between center of screw holes.

2.4 FABRICATED SUPPORTING DEVICES:

A. General: Shop or field fabricated supports or manufactured supports assembled from U-channel components.

B. Steel Brackets: Fabricated of angles, channels, and other standard structural shapes. Connect with welds and machine bolts to form rigid supports.

C. Pipe Sleeves: Provide pipe sleeves of one of the following:

1. Steel Pipe: Fabricate from Schedule 40 galvanized steel pipe.
2. EMT, IMC, or Rigid Conduit.

2.5 FIRE SEALS:

A. Material: Fire stopping material shall be asbestos free, 100 percent intumescent, have code approval under BOCA, ICBO, SSBC, NFPA 101, NFPA 70, and be capable of maintaining an effective barrier against flame and gases in compliance with the following requirements.

B. Flame Spread: 25 or less, ASTM E84

C. Fire Resistance and Hose Stream Tests: Fire stopping materials shall be rated "F" and "T" in accordance with ASTM E 814 or UL 1479. Rating periods shall conform to the following:
(F) 3 (T) 3 Time-rated floor or wall assemblies.

(F) 3 (T) 3 Openings between floor slabs and curtain wall.

D. Manufacturers: Subject to compliance with requirements, provide fire seals of the following:

1. 3M Company
2. STI
3. Tremco
4. Hilti

PART 3 - EXECUTION

3.1 INSTALLATION:

A. Install supporting devices to fasten electrical components securely and permanently in accordance with NEC requirements.

B. Coordinate with the building structural system and with other electrical installations.

C. Junction Box Supports: Comply with the NEC and the following requirement:

1. Use 1/4-inch all-thread rod from structure to support junction boxes.

D. Raceway Supports: Comply with the NEC and the following requirements:

1. Conform to manufacturer's recommendations for selection and installation of supports.
2. The strength of each support shall be adequate to carry present and future load multiplied by a safety factor of at least four. Where this determination results in a safety allowance of less than 200 lbs., provide additional strength until there is a minimum of 200 lbs. safety allowance in the strength of each support.
3. Install individual and multiple (trapeze) raceway hangers and riser clamps as necessary to support raceways. Provide U-bolts, clamps, attachments, and other hardware necessary for hanger assembly and for securing hanger rods and conduits.
4. Use #9 ceiling wire to support individual conduits up to 3/4-inch with spring steel fasteners. Use of ceiling support wires is unacceptable.
5. Support parallel runs of horizontal raceways together on trapeze type hangers. Use 3/8-inch diameter or larger threaded steel rods for support.
6. Support individual horizontal raceways by separate pipe hangers. Spring steel fasteners may be used in lieu of hangers only for 1-1/2-inch and smaller raceways serving lighting and receptacle branch circuits above suspended ceilings only. For hanger rods with spring steel fasteners, use 1/4-inch diameter or larger threaded steel. Use spring steel fasteners that are specifically designed for supporting single conduits or tubing. For

hanger rods supporting 1-1/2-inch or larger conduits provide 3/8-inch minimum threaded steel rods with pipe hangers.

7. Space supports for raceways in accordance with NEC. When there are 4 or more 2-inch conduits in a trapeze, supports shall be spaced 5 feet O.C.
8. In all runs, arrange support so the load produced by the weight of the raceway and the enclosed conductors is carried entirely by the conduit supports with no weight load on raceway terminals.
9. Threaded rod supports to have bottoms cut off at a maximum length of 2-inches.
10. Attachment of electrical supports to piping, ductwork, mechanical equipment or conduit is not allowed.
11. Provide Anti-Rattle clips every 36 inches on conduit run horizontally inside metal studs.

E. Conductor or Cable Supports: Comply with the NEC and the following requirements:

1. Support individual conductors or cables by separate clamps with rubber or plastic grommet, fasten using a non-metallic bolt and nut, and secure clamps to strut supports anchored to structure (multiple clamps may be secured to a single strut support). Individual conductors or cables may be served utilizing a vinyl or fiberglass clamp which shall be anchored to the structure.
2. Space supports as follows:

    a. Horizontal conductors not more than 3 feet o.c.
    b. Vertical conductors not more than 5 feet o.c.

3. Install simultaneously with installation of conductors.
4. MC Cable shall be supported by UL listed clip or clamp.
5. Cable ties shall not be used as a means of support for any electrical or low voltage cable.

F. Miscellaneous Supports: Support miscellaneous electrical components separately and as required to produce the same structural safety factors as specified for raceway supports. Install metal channel racks for mounting cabinets, panelboards, disconnects, control enclosures, pull boxes, junction boxes, transformers, and other devices.

G. In overhead spaces, support metal boxes directly from the building structure via 1/4-inch minimum all-thread or by bar hangers. Where bar hangers are used, attach the bar to raceways on opposite sides of the box and support the raceway with an approved type of fastener not more than 24-inches from the box. Supporting metal boxes utilizing ceiling type wire is not acceptable.

H. Sleeves: Provide a sleeve for cables when passing through a non-fire rated wall to provide protection of cable.

I. Conduit Seals: Install seals for conduit penetrations of exterior walls below grade. Tighten sleeve seal screws until sealing grommets have expanded to form watertight seal.

J. Fastening: Unless otherwise indicated, fasten electrical items and their supporting hardware securely to the building structure, including but not limited to conduits, raceways, cables, cable trays, busways, cabinets, panelboards, transformers, boxes, disconnect switches, and control components in accordance with the following:

1. Fasten by means of wood screws on wood, toggle bolts on hollow masonry units, concrete inserts or expansion bolts or self-drilling masonry anchors on concrete or solid masonry, cast in inserts on precast structures, spring tension clamps on steel. Drilling of structural steel members is prohibited. Threaded studs driven by a powder charge and provided with lock washers and nuts may be used instead of expansion bolts and

machine or wood screws, where authorized by the Owner and structural engineer. Do not weld conduit, pipe straps, or items other than threaded studs to steel structures. In partitions of light steel construction, use sheet metal screws.

2. Coordinate with the owner and structural engineer and obtain written prior approval of all work on concrete beams. Holes cut to depth of more than 1-1/2 inches in reinforced concrete beams or to depth of more than 3/4 inch in concrete shall not cut the main reinforcing bars. Fill holes that are not used.
3. Ensure that the load applied to any fastener does not exceed 25 percent of the proof test load. Use vibration- and shock-resistant fasteners for attachments to concrete slabs.

3.2 PERSONNEL PROTECTION:

A. Where U-channel systems, angles, brackets, or other standard structural metal shapes are readily accessible and exposed to personnel, provide plastic or rubber end caps.

B. Where threaded rod supports are readily accessible and exposed to personnel, provide plastic or rubber end caps.

3.3 FIRE STOPPING LOCATIONS:

A. Preparation:

1. Coordination: Coordinate the work with other trades. Fire stopping materials at penetrations of insulated pipes and ducts can be applied after insulation is in place. If insulation is composed of combustible material, the thickness of fire stopping materials must be equivalent to that of the insulation. If the insulation is composed of non-combustible material, it may be considered as part of the penetrating item.
2. Surface Preparation: Surface Preparation to be in contact with fire stopping materials shall be free of dirt, grease, oil, loose material, or other substances that may affect proper fitting or the required fire resistance.

B. Installation: Install fire-stopping materials in accordance with the manufacturer's instructions.

C. Cleaning: After completion of fire stopping work in any area, equipment shall be reviewed and walls, ceilings and all other surfaces shall be cleaned of deposits of firestop materials.

D. Inspection: The architect may select, and the Owner will pay an independent testing laboratory to examine fire stopped areas to ensure proper installation prior to concealing or enclosing the fire stopped areas.

END OF SECTION 26 05 29

SECTION 26 05 33

RACEWAY AND WIREWAY FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY:

A. Extent of raceway work is indicated by drawings and schedules. Provide complete conduit systems for all conductors unless otherwise specified.

B. Types of raceways specified in this section include the following:

1. Electrical Metallic Tubing (EMT).
2. Flexible Metal Conduit (FMC).

1.2 QUALITY ASSURANCE:

A. Manufacturers: Firms regularly engaged in the manufacture of raceway systems of types and sizes required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Installer's Qualifications: Firm with at least 3 years of successful installation experience on projects with electrical raceway work similar to that required for this project.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product Data: Submit manufacturer's technical product data, including specifications and installation instructions, for each type of raceway system required. Include data substantiating the materials comply with requirements.

C. Shop Drawings: Submit dimensioned drawings of surface metal raceway systems showing layout of raceways and fittings, spatial relationships to associated equipment, and adjoining raceways, if any. Show connections to electrical power panels and feeders.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Subject to compliance with requirements, provide products by the following:

1. Metallic Conduit:

a. Atkore
b. Wheatland
c. Western Tube & Conduit

d. Nucor Tubular

2. Steel Fittings:

a. Hubbell
b. Emerson
c. Picoma
d. ABB

3. Conduit Bodies:

a. Hubbell
b. Appleton
c. Eaton

2.2 METAL CONDUIT AND TUBING:

A. Electrical Metallic Tubing (EMT):

1. Conduit: Galvanized steel tubing.
2. Fittings: Steel compression fittings for rain-tight and concrete-tight applications. Steel set screw for all other connections. Setscrew quick fit type for 2-1/2 inches and larger may be used. Connectors shall have insulated throat or threaded nylon bushing.

B. Flexible Metal Conduit (FMC):

1. Conduit: Continuous spiral wound, interlocked, zinc-coated steel, approved for grounding.
2. Fittings: Zinc coated, malleable iron. Straight connector shall be one-piece body, female end with clamp and deep slotted machine screw for securing conduit, and threaded male end provided with a locknut. Angle connectors shall be two-piece body with removable upper section, female end with clamp and deep slotted machine screw for securing conduit, and threaded male end provided with a locknut. All fittings shall be terminated with threaded bushings having nylon insulated throats.

2.3 CONDUIT BODIES:

A. General: Types, shapes, and sizes, as required to suit individual applications and NEC requirements. Provide matching gasketed covers secured with corrosion-resistant screws.

B. Metallic Conduit and Tubing: Use malleable iron conduit bodies. Use bodies with threaded hubs for threaded raceways and in hazardous locations.

2.4 CONDUIT SIZES:

A. Conduit sizes shall be as shown on the drawings. If the conduit size is not given on the drawings, the conduit shall be sized in accordance with NEC based on the number of conductors enclosed plus a parity sized equipment ground conductor and be subject to the following minimum sizes:

1. EMT: 3/4-inch for all runs.
2. FMC: 1/2-inch for all runs.
3. MC Cable: 1/2-inch for all runs.

2.5 RACEWAY SEALING COMPOUND:

A. Non-hardening, safe for human skin contact, not deleterious to cable insulation, workable at temperatures as low as 35 deg. F (1 deg. C), withstands temperature of 300 deg. F (149 deg. C) without slump, and adheres to clean surfaces of plastic ducts, metallic conduits, conduit coatings, concrete, masonry, lead, cable sheaths, cable jackets, insulation materials and the common metals.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Examine areas and conditions under which raceways are to be installed, and substrate which will support raceways. Provide notification in writing of conditions detrimental to proper completion of the work. Do not proceed with work until unsatisfactory conditions have been corrected in a manner acceptable to Installer.

3.2 CONDUIT SCHEDULE:

A. Raceways in all areas shall be EMT unless otherwise noted below.

B. Motor and equipment connections: FMC.

3.3 INSTALLATION OF CONDUITS:

A. General: Install electrical raceways in accordance with manufacturer's written installation instruction, applicable requirements of NEC, and as follows:

1. Conceal all conduits unless indicated otherwise, within finished walls, ceilings, and floors. Keep raceways at least 6 inches away from parallel runs of flues and steam or hot water pipes. Install raceways level and square and at proper elevations.
2. Provide Anti-Rattle clips every 36 inches on conduit run horizontally inside metal studs.
3. Elevation of Raceway:

    a. Where horizontal raceway is installed near water and steam piping, route raceway above piping and as close to structure as possible and practical.
    b. Route raceway as close to structure as possible.

4. Complete installation of electrical raceways before starting installation of conductors within raceways.
5. Provide supports for raceways as specified elsewhere in Division 26.
6. Prevent foreign matter from entering raceways by using temporary closure protection.
7. Protect stub-ups from damage where conduits rise from floor slabs. Arrange so curved portion of bend is not visible above the finished slab.
8. Make bends and offsets so the inside diameter is not effectively reduced. Unless otherwise indicated, keep the legs of a bend in the same plane and the straight legs of offsets parallel.
9. Use raceway fittings that are types compatible with the associated raceway and suitable for the use and location. Install expansion fittings across all structural construction joints and expansion/deflection couplings across all structural expansion joints.

10. Install expansion fittings across all structural construction joints and expansion/ deflection couplings across all structural expansion joints.
11. Run raceways parallel and perpendicular to building elements and other equipment with a minimum of bends in the shortest practical distance considering the type of building construction and obstructions except as otherwise indicated.
12. Install exposed raceways parallel and perpendicular to nearby surfaces or structural members and follow the surface contours as much as practical.
13. Run exposed and parallel raceways together. Make bends in parallel runs from the same center line so that the bends are parallel. Factory elbows may be used only where they can be installed parallel. In other cases, provide field bends for parallel raceways.
14. Make raceway joints tight. Where joints cannot be made tight, use bonding jumpers to provide electrical continuity of the raceway system. Make raceway terminations tight. Where terminations are subject to vibration, use bonding bushings or wedges to assure electrical continuity. Where subject to vibration or dampness, use insulating bushings to protect conductors. Joints in non-metallic conduits shall be made with solvent cement in strict accordance with manufacturer's recommendations.
15. Tighten set screws of thread less fittings with suitable tool.
16. Terminations: Where raceways are terminated with locknuts and bushings, align the raceway to enter squarely and install the locknuts with dished part against the box. EMT shall be secured with one locknut and shall have nylon insulated throats or threaded nylon bushings from 1/2-inch to 1-inch. 1-1/4-inch and above shall be metal with nylon insulated throats. Use grounding type bushings for feeder conduits at switchboards, panelboards, pull boxes, transformers, VFD's, etc.
17. Conduit sleeves shall have bushings as described for terminations.
18. Where terminating in threaded hubs, screw the raceway or fitting tight into the hub so the end bears against the wire protection shoulder. Where chase nipples are used, align the raceway so the coupling is square to the box, and tighten the chase nipple so no threads are exposed.
19. Flexible Connections: Use short length (maximum of 6 feet) of FMC for equipment subject to vibration, noise transmission, or movement; and for all motors.
20. Where conduits are to be installed through structural framing members, the Contractor shall provide sleeves. The Engineer's written approval must be obtained prior to cutting, notching, or drilling of structural framing members.
21. Ream the ends of all cut and/or threaded conduit. Ends shall be cut square.
22. Use of running threads for rigid or intermediate metallic conduit are not permitted. When threaded couplings cannot be used, provide 3-piece union or solid coupling.
23. Conduits shall not cross pipe shafts or ventilation duct openings. Where conduits must penetrate air-tight spaces or plenums, seal around the conduit with a mastic acceptable to the Architect/Engineer.
24. Install an insulated equipment grounding conductor in all conduits.
25. Where conduit sleeves penetrate fire rated floors or walls for installation of system cables, MC cables, or modular wiring cables pack void around cables or empty sleeve with fire rated insulation and fill ends with fire-resistive compound. Seal opening around sleeve with UL listed foam silicone elastomer compound.
26. In open ceiling areas, other than equipment rooms, all wiring and cabling to be installed in conduit.

B. Install labeling as required in Division 26 section - “Identification for Electrical Systems”.

3.4 ADJUSTING AND CLEANING:

A. Upon completion of installation of raceways, inspect interiors of raceways; clear all blockages and remove burrs, dirt, and construction debris.

END OF SECTION 26 05 33

SECTION 26 05 34

CABINETS, BOXES, AND FITTINGS

PART 1 - GENERAL

1.1 SUMMARY:

A. This section includes cabinets, boxes, and fittings for electrical installations and certain types of electrical fittings not covered in other sections. Types of products specified in this section include:

1. Outlet and device boxes
2. Pull and junction boxes

B. Conduit-body-type electrical enclosures and wiring fittings are specified in the Division 26 Section on Raceways.

1.2 DEFINITIONS:

A. Device Box: An outlet box designed to house a receptacle device, or a wiring box designed to house a switch.

B. Outlet Box: A wiring enclosure where current is taken from a wiring system to supply utilization equipment.

C. Wiring Box: An enclosure designed to provide access to wiring systems or for the mounting of indicating devices or switches for controlling electrical circuits.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Submit product data for cabinets and enclosures with classification higher than NEMA 1.

C. Shop drawings for floor boxes and boxes, enclosures, and cabinets that are to be shop fabricated (non-stock items). For shop fabricated junction and pull boxes, show accurately scaled views and spatial relationships to adjacent equipment. Show box types, dimensions, and finishes.

PART 2 - PRODUCTS

2.1 MATERIALS AND FINISHES:

A. Sheet Steel: Flat-rolled, code-gage, galvanized steel.

B. Fasteners for General Use: Corrosion resistant screws and hardware including cadmium and zinc plated items.

2.2 METAL OUTLET, DEVICE, AND SMALL WIRING BOXES:

A. General: Conform to UL 514A, "Metallic Outlet Boxes, Electrical," and UL 514B, "Fittings for Conduit and Outlet Boxes." Boxes shall be of type, shape, size, and depth to suit each location and application. For multiple device installations, use multi-gang boxes. Sectional boxes are not permitted. Provide barrier for different voltage conductors in the same box.

B. Steel Boxes: Conform to NEMA OS 1, "Sheet Steel Outlet Boxes, Device Boxes, Covers, and Box Supports." Boxes shall be 4” square minimum with 2” depth minimum sheet steel with stamped knockouts, threaded screw holes and accessories suitable for each location including mounting brackets and straps, cable clamps, exterior/plaster rings and fixture studs.

2.3 PULL AND JUNCTION BOXES:

A. General: Comply with UL 50, "Electrical Cabinets and Boxes", for boxes over 100 cubic inches volume. Boxes shall have screwed or bolted on covers of material same as box and shall be of size and shape to suit application.

B. Steel Boxes: Sheet steel with welded seams. Where necessary to provide a rigid assembly, construct with internal structural steel bracing.

PART 3 - EXECUTION

3.1 INSTALLATION, GENERAL:

A. Locations: Install items where indicated and where required to suit code requirements and installation conditions. Coordinate box locations with Architectural elements including casework, backsplash, door swings, etc.

B. Cap with knock out closures all unused knockout holes where blanks have been removed and plug unused conduit hubs.

C. Support and fasten items securely in accordance with Division 26 Section on Supporting Devices.

D. Sizes shall be adequate to meet NEC volume requirements, but in no case smaller than sizes indicated. Size boxes to accommodate wire pulling, splices, taps, equipment connections and code compliance.

E. Remove sharp edges where they may come in contact with wiring or personnel.

3.2 APPLICATIONS:

A. Outlet Boxes and Fittings: Install outlet and device boxes and associated covers and fittings of materials and NEMA types suitable for each location and in conformance with the following requirements:

1. Interior Dry Locations: Sheet steel, NEMA Type 1.

B. Pull and Junction Boxes: Install pull and junction boxes of materials and NEMA types suitable for each location except as otherwise indicated.

3.3 INSTALLATION OF OUTLET BOXES:

A. Mounting: Mount outlet boxes for switches and receptacles with the long axis vertical or as indicated. Three or more gang boxes shall be mounted with the long axis horizontal. Locate box covers or device plates so they will not span different types of building finishes either vertically or horizontally. Locate boxes for switches near doors on the side opposite the hinges and close to door trim, even though electrical floor plans may show them on hinge side. Provide far side box supports for electrical switch boxes installed on metal studs and provide stud-to-stud support for electrical receptacle boxes installed on metal studs.

B. Cover Plates for Surface Boxes: Use plates sized to box front without overlap.

C. Protect outlet boxes to prevent entrance of plaster, and debris. Thoroughly clean foreign material from boxes before conductors are installed.

3.4 INSTALLATION OF PULL AND JUNCTION BOXES:

A. Box Selection: For boxes in main feeder conduit runs, use sizes not smaller than 8 inches square by 4 inches deep. Do not exceed 6 entering and 6 leaving raceways in a single box. Quantities of conductors (including equipment grounding conductors) in pull or junction box shall not exceed the following:

Size of Largest Conductors in Box	Maximum no. of Conductors in Box
No. 4/0 AWG	30
250 KCMIL	20
500 KCMIL	15
Over 500 KCMIL	10

B. Cable Supports: Install clamps, grids, or devices to which cables may be secured. Arrange cables so they may be readily identified. Support cable at least every 30 inches inside boxes.

C. Mount pull boxes in inaccessible ceilings with the covers flush with the finished ceiling. Where possible, locate pull and junction boxes above accessible ceilings in finished areas.

D. Size: Provide pull and junction boxes for telephone, signal, and other systems at least 50 percent larger than would be required by Article 370 of NEC, or as indicated. Locate boxes strategically and provide shapes to permit easy pulling of future wires or cables of types normal for such systems.

3.5 GROUNDING:

A. Electrically ground metallic cabinets, boxes, and enclosures. Where wiring to item includes a grounding conductor, provide a grounding terminal in the interior of the cabinet, box or enclosure.

3.6 CLEANING AND FINISH REPAIR:

A. Upon completion of installation, inspect components. Remove burrs, dirt, and construction debris and repair damaged finish including chips, scratches, abrasions and weld marks.

END OF SECTION 26 05 34

SECTION 26 05 53

IDENTIFICATION FOR ELECTRICAL SYSTEMS

PART 1 - GENERAL

1.1 SUMMARY:

A. This Section includes identification of electrical materials, equipment, and installations. It includes requirements for electrical identification components including but not limited to the following:

1. Identification labeling for raceways, cables, and conductors.
2. Equipment labels and signs.

B. Identification required in this section shall apply to equipment furnished in Division 26 and any other applicable Divisions including Division 23.

1.2 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product Data for each type of product specified.

C. Submit schedule of identification nomenclature to be used for identification signs and labels for each type of equipment.

1.3 QUALITY ASSURANCE:

A. ANSI Compliance: Comply with requirements of ANSI Standard A13.1, "Scheme for the Identification of Piping Systems," regarding type and size of lettering for raceway and cable labels.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by the following:

1. Ideal Industries, Inc.
2. Markal Corp.
3. Panduit Corp.
4. W.H. Brady, Co.
5. 3M Company

2.2 ELECTRICAL IDENTIFICATION PRODUCTS:

A. Color Code Scheme 600V and below:

Branch	Background Color	Letter Color	Label
Normal	Black	White	Source equipment designation, circuit number(s), and voltage
BMS/Temperature Control	OSHA Purple	White	“TEMP. CONTROL”
Ground	Safety Green	White	"GROUND" and equipment designation

B. Identify System Raceways with Painted Couplings & Connectors. Apply the colors indicated above.

C. Provide colored Adhesive Marking Tape for banding Wires and Cables: Self-adhesive vinyl tape not less than 3 mils thick by 1 inch to 2 inches in width. Make each color band completely encircling cables, at penetrations of walls and floors, at each junction box and at 20-foot maximum intervals in straight runs.

D. Wire/Cable Designation Tape Markers: Vinyl or vinyl cloth, self-adhesive, wraparound, cable/conductor markers with preprinted numbers and letters.

E. Engraved, Plastic Laminated Labels, Signs, and Instruction Plates: Engraving stock melamine plastic laminate, 1/16-inch minimum thick for signs up to 20 square inches, or 8 inches in length; 1/8-inch thick for larger sizes. Engraved legend in white letters on black face for normal. Where required for ground connections, provide engraved legend in white letters on green face.

F. Fasteners for Plastic Laminated and Metal Signs: Self-tapping stainless-steel screws when screw ends do not protrude into working areas of equipment otherwise use number 10/32 stainless steel machine screws with nuts and flat and lock washers or rivets.

G. Cable Ties: Fungus-inert, self-extinguishing, one-piece, self-locking nylon cable ties, 0.18-inch minimum width, 50 lb. minimum tensile strength, and suitable for a temperature range from minus 50 degrees F to 350 degrees F. Provide ties in specified colors when used for color coding.

H. Adhesive Marking Tape for Device Cover Plates: 3/8-inch Kroy tape or Brother labels with 3/16-inch minimum height letters. Tape shall have black letters on clear background for normal and red letters on clear background for emergency. Embossed Dymo-Tape labels are not acceptable.

PART 3 - EXECUTION

3.1 INSTALLATION:

A. Lettering and Graphics: Coordinate names, abbreviations, colors, and other designations used in electrical identification work with corresponding designations specified or indicated. Install numbers, lettering, and colors as approved in submittals and as required by code. Clean surfaces to receive nameplates and labels and install nameplates and labels on front of equipment parallel with equipment/raceway/cable/wire/etc. lines.

B. Install identification devices in accordance with manufacturer's written instructions and requirements of NEC.

C. Sequence of Work: Where identification is to be applied to surfaces that require finish, install identification after completion of finish work.

D. Conduit Identification:

1. Painted Couplings & Connectors: Label conduits with painted couplings & connectors in exposed unfinished or utility areas such as Mechanical, Electrical, Telecom, Elevator, etc., rooms and above suspended ceilings. Do not paint couplings or connectors when in exposed finished areas that have painted finishes.

E. Identify Junction, Pull and Connection Boxes: Identification of systems and circuits shall indicate system voltage and identity of contained circuits on outside of box cover. Color code shall be same as raceway systems. Use self-adhesive marking tape labels at exposed locations and indelible black marker at concealed boxes.

F. Circuit Identification: Tag or label conductors as follows:

1. Future Connections: Conductors indicated to be for future connection or connection under another contract with identification indicating source and circuit numbers.
2. Multiple Circuits: Where multiple branch circuits, control wiring or communications/signal conductors are terminated or spliced in a box or enclosure, label each conductor or cable with circuit number. For control, fire alarm, and communications/signal wiring, use wire/cable marking tape at terminations in wiring boxes, troughs, and control cabinets. Use consistent letter/number conductor designations throughout on wire/cable marking tapes.
3. Match identification markings with designations used in panelboards shop drawings, Contract Documents, and similar previously established identification schemes for the facility's electrical installations.

G. Install equipment/system circuit/device identification as follows:

1. Apply equipment identification labels of engraved plastic laminate on each major unit of electrical equipment in building, including central or master unit of each electrical system. This includes communication/signal/alarm systems unless unit is specified with its own self-explanatory identification. Text shall match terminology and numbering of the Contract Documents and shop drawings. Apply labels for each unit of the following categories of electrical equipment.

a. Panelboards
b. Disconnect switches
c. Motor starters
d. Pushbutton stations
e. Transformers

H. Apply circuit/control/item designation labels of engraved plastic laminate for disconnect switches, breakers, pushbuttons, pilot lights, motor control centers, and similar items for power distribution and control components above, except panelboards and alarm/signal components, where labeling is specified elsewhere.

I. For panelboards, provide framed, typed circuit schedules (label all spares and spaces in pencil) with explicit description and identification of items controlled by each individual breaker.

J. Tag all grounding electrode conductors, associated bonding conductors, and grounding conductors at their point of attachment to any ground bus and grounding electrode (where possible) with a 2-inch diameter round green phenolic nameplate. Lettering shall be 1/4-inch high with 1/4-inch between lines centered on the tag stating "DO NOT DISCONNECT," "MAIN GROUND." Nameplate shall attach to conductor with a short length of small chain.

K. Install labels at locations as required and at locations for best convenience of viewing without interference with operation and maintenance of equipment.

L. Provide adhesive marking tape labels for identification of individual receptacles including receptacles in furniture systems and light switch wall-plates. Locate tape on front of plate and identify panel and branch circuit serving the receptacle. Provide tape labels for identification of individual switches or thermal overload switches which serve as equipment disconnects. Locate the tape on the front of the cover-plate and identify panel and branch circuit serving the equipment.

M. Provide tape labels on the ceiling grid for lighting control devices located above the grid. Labels shall be gray on white or colored to match grid with light contrast lettering tape.

END OF SECTION 26 05 53

SECTION 26 05 83

WIRING CONNECTIONS

PART 1 - GENERAL

1.1 SUMMARY:

A. Extent of electrical connections for equipment is indicated by drawings and schedules. Electrical connections are hereby defined to include connections used for providing electrical power to equipment.

B. Applications of electrical power connections specified in this section include the following:

1. To resistive heaters.
2. From electrical source to motor starters.
3. From motor starters/motor controllers/VFD’s/etc. to motors.
4. To transformers and similar current adjustment features of equipment.
5. Other connections as shown.

1.2 QUALITY ASSURANCE:

A. Manufacturers: Firms regularly engaged in manufacture of electrical connectors and terminals, of types and ratings required, and ancillary connection materials, including electrical insulating tape, soldering fluxes, and cable ties, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Installer's Qualifications: Firms with at least 2 years of successful installation experience with projects utilizing electrical connections for equipment similar to that required for this project.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product Data: Submit manufacturer's data on electrical connections for equipment products and materials. All mechanical and plumbing equipment shall be coordinated with unit nameplate information of the actual nameplate to be included on the equipment. As a minimum, information shall include: Operating Voltage; MCA (Min. circuit amperes); FLA (Full load amperes); MFS (Max. fuse size) or MOCP (Max. overcurrent protection); and SCCR (Short Circuit Current Rating) and shall match electrical equipment and protection/distribution sizes and be rated for available short circuit currents as shown on the drawings. Bracing for equipment shall be provided at incoming terminals and as an option throughout the equipment for the available fault current or downstream equipment and devices shall be protected by current limiting fuses.

1.4 DEFINITIONS:

A. Load voltage wiring shall be defined as:

1. Conduit and wiring required to carry power to motors and other equipment or devices. Wiring from control devices to equipment that carry power to drive that equipment such as line voltage thermostats, etc., shall be included as load voltage wiring. Wiring that provides power to control panels, control transformers, control relays, time clocks, etc., shall also be included as load voltage wiring.

1.5 DELIVERY, STORAGE, AND HANDLING:

A. Deliver electrical connection products wrapped in proper factory fabricated type containers.

B. Store electrical connection products in original cartons and protect from weather, construction traffic and debris.

C. Handle electrical connection products carefully to prevent breakage, denting, and scoring finish.

PART 2 - PRODUCTS

2.1 ACCEPTABLE MANUFACTURERS:

A. Manufacturer: Subject to compliance with requirements, provide circuit and motor disconnects by one of the following:

1. ABB
2. Eaton
3. Schneider Electric
4. Siemens Energy & Automation, Inc.

2.2 GENERAL:

A. Overcurrent Protective Devices (OCPDs): Provide type, rating, and features as indicated. Comply with Division 26 Section on Low Voltage Circuit Protective Devices, with OCPDs adapted to equipment connection installation. Tandem circuit breakers shall not be used. Multiple breakers shall have common trip.

B. Provide motor controllers that are horsepower rated to suit the motor controlled.

C. Contacts shall open each ungrounded connection to the motor. Contacts shall be NEMA rated, 75 degrees C.

D. Overload relays shall be ambient-compensated type with inverse-time-current characteristic. Provide with heaters or sensors in each phase matched to nameplate full load current of the specific motor to which connected with appropriate adjustment for duty cycle and power factor correction supplied with the motor.

2.3 MATERIALS AND COMPONENTS:

A. General: For each electrical connection indicated, provide complete assembly of materials, including but not necessarily limited to, pressure connectors, terminals (lugs), electrical insulating tape, electrical solder, electrical soldering flux, heat-shrinkable insulating tubing, cable

ties, solderless wire-nuts, disconnect, starter, contactor, relays, etc., and other items and accessories as needed to complete splices and terminations of types indicated.

B. Metal Conduit, Tubing and Fittings:

1. General: Provide metal conduit, tubing and fittings of types, grades, sizes and weights (wall thicknesses) indicated for each type of service. Provide products complying with Division-26 section on Raceways.

C. Wires, Cables, and Connectors:

1. General: Provide wires, cables, and connectors complying with Division-26 section on Wires and Cables.
2. Wires/Cables: Unless otherwise indicated, provide wires/cables (conductors) for electrical connections which match, including sizes, ratings, and material of wires/cables which are supplying electrical power.
3. Connectors and Terminals: Provide electrical connectors and terminals which mate and match, including sizes and ratings, with equipment terminals recommended by equipment manufacturer for intended applications.
4. Electrical Connection Accessories: Provide electrical insulating tape, heat-shrinkable insulating tubing and boots, electrical solder, electrical soldering flux, wire-nuts and cable ties as recommended for use by accessories manufacturers for type services indicated.
5. Cord and Plug Connected Equipment: Where indicated, contractors shall provide a length of SO cord complete with a straight blade or twist-lock receptacle for connection of equipment. Cord and plug rating shall be suitable for the connected equipment load and rating of the branch circuit overcurrent protective device. Plug shall match receptacle configuration included on the plans and cord length shall be as required. Contractor shall connect cord to equipment.

2.4 MANUAL MOTOR STARTERS:

A. Refer to Division 23 for requirements.

2.5 CIRCUIT AND MOTOR DISCONNECT SWITCHES:

A. General: Provide circuit and motor disconnect switches in types, sizes, duties, features, ratings, and enclosures as indicated. All equipment with maximum fuse size listed in nameplate shall have fusible disconnect switch provided. Provide NEMA 1 enclosure. For outdoor switches and switches indicated as weatherproof, provide NEMA 3R enclosures with rain-tight hubs. For motor and motor starter disconnects, provide units with horsepower ratings suitable to the loads.

B. Fusible Switches: Provide UL type "HD" 100 percent duty rated switches, with fuses of classes and current ratings indicated. Where current limiting fuses are indicated, provide switches with non-interchangeable feature suitable only for current limiting type fuses. All disconnect switches shall be fusible unless otherwise noted.

C. Accessories:

1. Electrical Interlocks: Provide number and arrangement of interlock contacts in switches as indicated or required.
2. Handles shall be lockable in open and closed position without modification.

3. Disconnect switches provided in the motor feeders between a VFD and the motor shall be provided with auxiliary contacts at the disconnect that de-energizes power to the VFD.

2.6 MOTOR STARTERS:

A. Refer to Division 23 for requirements.

PART 3 - EXECUTION

3.1 INSPECTION:

A. Inspect area and conditions under which electrical connections for equipment are to be installed and notify Contractor in writing of conditions detrimental to proper completion of the work. Do not proceed with the work until unsatisfactory conditions have been corrected in a manner acceptable to Installer.

3.2 INSTALLATION OF ELECTRICAL CONNECTIONS:

A. Furnish, set in place, and wire (except as may be otherwise indicated) all heating, ventilating, air conditioning, plumbing and fire protection, elevator, etc., motors and controls in accordance with the following schedule and in accordance with equipment manufacturer's written instructions and with recognized industry practices, and complying with applicable requirements of UL, NEC and NECA's "Standard of Installation" to ensure that products fulfill requirements. Carefully coordinate with work performed under the Mechanical Division of these Specifications.

B. Coordinate with other work, including wires/cables, raceway, and equipment installation, as necessary to properly interface installation of electrical connections for equipment with other work.

C. Connect electrical power supply conductors to equipment conductors in accordance with equipment manufacturer's written instructions and wiring diagrams. Mate and match conductors of electrical connections for proper interface between electrical power supplies and installed equipment.

D. Cover splices with electrical insulating material equivalent to, or of greater insulation resistivity rating, than electrical insulation rating of the spliced conductors.

E. Prepare cables and wires, by cutting and stripping covering armor, jacket, and insulation properly to ensure uniform and neat appearance where cables and wires are terminated. Exercise care to avoid cutting through tapes which will remain on conductors. Also avoid "ringing" copper conductors while skinning wire.

F. Trim cables and wires as short as practicable and arrange routing to facilitate inspection, testing and maintenance.

G. Tighten connectors and terminals, including screws and bolts, in accordance with equipment manufacturers published torque tightening values for equipment connectors. Accomplish tightening by utilizing proper torqueing tools, including torque screwdriver, beam-type torque wrench, and ratchet wrench with adjustable torque settings. Where manufacturer's torquing requirements are not available, tighten connectors and terminals to comply with torqueing values contained in UL's 486A.

H. Install pre-finished cord set where connection with attachment plug is indicated or specified, or use attachment plug with suitable strain-relief clamps.

I. Provide suitable strain relief clamps for cord connection to outlet boxes and equipment connection boxes.

J. Make wiring connections in control panel or in wiring compartment of pre-wired equipment and interconnecting wiring in accordance with manufacturer's instructions.

K. Install disconnect switches, controllers, control stations, and control devices such as limit switches and temperature switches as indicated or per manufacturer's instructions.

L. Provide each motor with a fused disconnect switch for 3-phase motors and horsepower rated and/or thermal rated disconnect switch for single phase motors as shown on schedules or required. Coordinate with manufacturers of standalone, packaged, and other equipment for factory installed and field installed motors and controllers.

M. Provide circuit and motor disconnect switches as indicated and where required by Code. Comply with switch manufacturers printed installation instructions. Install within sight of motors.

N. All splices in control panels, terminal junction boxes, low voltage control circuits and fire alarm conductors shall be on numbered terminal strip.

O. Each branch circuit serving dedicated, isolated or emergency receptacles, multi-outlet assemblies or equipment connections shall be furnished with a dedicated neutral conductor. Neutrals common to more than one circuit shall only be permitted where specifically noted.

P. Where conduit is not required, plenum rated cable shall be provided in ceiling, floor or other air plenum spaces.

Q. Provide 4" concrete housekeeping pads for all floor mounted equipment.

R. Fixed and stationary diagnostic imaging and treatment equipment will require additional raceway systems for equipment cabling. These raceway systems shall be provided according to the equipment shop drawings in addition to the requirements indicated on the electrical documents.

3.3 FIELD QUALITY CONTROL:

A. Upon completion of installation of electrical connections, and after circuitry has been energized with rated power source, test connections to demonstrate capability and compliance with requirements. Ensure that direction of rotation of each motor fulfills requirement. Correct malfunctioning units at site, then retest to demonstrate compliance.

END OF SECTION 26 05 83

SECTION 26 24 16

PANELBOARDS

PART 1 - GENERAL

1.1 SUMMARY:

A. This Section includes lighting and power panelboards and associated auxiliary equipment rated 600 V or less.

1.2 DEFINITIONS:

A. Overcurrent Protective Device (OCPD): A device operative on excessive current that causes and maintains the interruption of power in the circuit it protects.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Shop drawings from manufacturers of panelboards including dimensional data. Show tabulations of installed devices, major features, and voltage rating. Include the following:

1. Enclosure type with details for types other than NEMA Type 1.
2. Bus configuration and current ratings.
3. Short circuit current rating of panelboard and circuit breakers.
4. Features, characteristics, ratings, and factory settings of individual protective devices and auxiliary components.

C. Wiring diagrams detailing schematic diagram including control wiring and differentiating between manufacturer-installed and field-installed wiring.

D. Report of field tests and observations.

E. Panel schedules for installation in panelboards.

1.4 QUALITY ASSURANCE:

A. Listing and Labeling: Provide products specified in this Section that are listed and labeled.

1. The terms "listed" and "labeled" shall be defined as they are in the National Electrical Code, Article 100.

B. Manufacturer's Qualifications: Firms regularly engaged in manufacture of panelboards and enclosures, of types, sizes and ratings required, whose products have been in satisfactory use in similar service for not less than 5 years.

C. Installer's Qualifications: A firm with at least 3 years of successful installation experience on projects utilizing panelboards similar to those required for this project.

1.5 EXTRA MATERIALS:

A. Keys: Furnish six spares of each type for panelboard cabinet locks.

B. Touchup Paint for panelboards: One half pint container.

PART 2 - PRODUCTS

2.1 MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by the following:

1. ABB
2. Schneider Electric
3. Siemens
4. Eaton

2.2 PANELBOARDS, GENERAL REQUIREMENTS:

A. Overcurrent Protective Devices (OCPDs): Provide type, rating, and features as indicated. Comply with Division 26 Section on Overcurrent Protective Devices, with OCPDs adapted to panelboard installation. Tandem circuit breakers shall not be used. Multiple breakers shall have common trip.

B. Enclosures: Cabinets, flush or surface mounted as indicated. NEMA Type 1 enclosure, except where the following enclosure requirements are indicated. Provide galvanized sheet steel cabinet type enclosures, in sizes and NEMA types as indicated, code-gauge, minimum 16-gauge thickness. Construct with multiple knockouts and wiring gutters. Provide fronts with baked gray enamel finish over a rust inhibitor coating. Design enclosures for recessed mounting. Provide enclosures which are fabricated by same manufacturer as panelboards, which mate and match properly with panelboards to be enclosed.

C. Front: Door-in-door type. An outer door with a full-length piano hinge shall be designed to expose the wiring and circuit breakers when open. Another inner door with concealed hinges shall expose only the circuit breakers when open. Provide flush latch(es) and lock(s) for both outer and inner doors. All panelboard locks shall be keyed alike. Trim shall be secured to box with 1/4-20-large head slotted captive screws. Fronts for surface-mounted panels shall be same dimensions as box. Fronts for flush-mounted panels shall overlap box except as otherwise specified.

D. Directory Frame: Metal, mounted inside each panel door with card and clear plastic cover. Directory shall match panelboard configuration, i.e., top to bottom, left to right. Provide permanent panelboard labels for each circuit number.

E. Bus Material: Provide silver-plated, hard-drawn copper of 98 percent conductivity.

F. Equipment Ground Bus: Adequate for feeder and branch-circuit equipment ground conductor’s bonded to box.

G. Provide two bolt CU/AL compression lugs for incoming feeders and grounds compatible with bus and feeder material.

H. Provide minimum short circuit current ratings as indicated.

I. Provision for Future Devices: Equip with mounting brackets, bus connections, fingers, and necessary appurtenances, for the OCPD ampere ratings indicated for future installation of devices.

2.3 LIGHTING AND APPLIANCE BRANCH CIRCUIT PANELBOARDS:

A. Branch OCPDs: Bolt-on circuit breakers, replaceable without disturbing adjacent units.

2.4 IDENTIFICATION:

A. General: Refer to Division 26 Section on electrical identification for labeling materials.

B. UL nameplates shall be provided for all panelboards. Information shall include, but not be limited to, manufacturer, model number, serial number, plant or manufacturing location, ampere rating, voltage rating, wire and phase identification and bus short circuit bracing rating.

PART 3 - EXECUTION

3.1 INSTALLATION:

A. General: Install panelboards and accessory items in accordance with NEMA PB 1.1, "General Instructions for Proper Installation, Operation and Maintenance of Panelboards Rated 600 Volts or Less" and manufacturers' written installation instructions.

B. Mounting: Plumb and rigid without distortion of box. Mount flush panels uniformly flush with wall finish.

C. Circuit Directory: Typed and reflective of final circuit changes.

D. Install filler plates in unused spaces.

E. Auxiliary Gutter: Install where two panels are vertically mounted. Use gutter for branch circuit wiring to lower panel.

F. Wiring in Panel Gutters: Train conductors neatly in groups, bundle, and wrap with wire ties.

G. Feeders to multiple section panelboards, from Sub-Feed Lugs or Feed-Through lugs shall match the feeders to the panelboard.

3.2 IDENTIFICATION:

A. Identify field installed wiring and components and provide warning signs in accordance with Division 26 Section on electrical identification.

3.3 GROUNDING:

A. Connections: Make equipment grounding connections for panelboards as indicated.

B. Provide ground continuity to main electrical ground bus indicated.

3.4 CONNECTIONS:

A. Tighten electrical connectors and terminals, including grounding connections, in accordance with manufacturer's published torque-tightening values. Where manufacturer's torque values are not indicated, use those specified in UL 486A and UL 486B.

3.5 FIELD QUALITY CONTROL:

A. Upon completing installation of the system, perform the following tests:

1. Make insulation resistance tests of panelboard buses, components, and connecting supply, feeder, and control circuits.
2. Make continuity tests of circuits.

B. Procedures: Make field tests and inspections and prepare panelboard for satisfactory operation in accordance with manufacturer's recommendations and these specifications.

C. Schedule tests with at least one week in advance notification.

D. Reports: Provide report written reports of tests and observations. Report defective materials and workmanship and unsatisfactory test results. Include records of repairs and adjustments made.

E. Labeling: Upon satisfactory completion of tests and related effort, apply a label to tested components indicating results of tests and inspections, responsible organization and person, and date.

F. Visual and Mechanical Inspection: Include the following inspections and related work:

1. Inspect for defects and physical damage, labeling, and nameplate compliance with requirements of up-to-date drawings and panelboard schedules.
2. Exercise and perform of operational tests of all mechanical components and other operable devices in accordance with manufacturer's instruction manual.
3. Check panelboard mounting, area clearances, and alignment and fit of components.
4. Check tightness of bolted electrical connections with calibrated torque wrench. Refer to manufacturer's instructions for proper torque values.
5. Verify that proper grounding bushings/bonding/ and panel enclosure bonding is complete.
6. Verify isolated neutral bar and neutral connections.

G. Electrical tests: Include the following items performed in accordance with manufacturer's instruction:

1. Insulation resistance test of buses. Insulation resistance less than 100 megohms is not acceptable.
2. Ground resistance test on system and equipment ground connections.
3. Test main and sub-feed overcurrent protective devices in accordance with Section "Low-Voltage Circuit Protective Devices."

H. Retest: Correct deficiencies identified by tests and observations and provide retesting of panelboards by testing organization. Verify by the system tests that the total assembly meets specified requirements.

3.6 CLEANING:

A. Upon completion of installation, inspect interior and exterior of panelboards. Remove paint splatters and other spots, dirt, and debris. Touch up scratches and marks of finish to match original finish.

END OF SECTION 26 24 16

SECTION 26 28 00

LOW-VOLTAGE CIRCUIT PROTECTIVE DEVICES

PART 1 - GENERAL

1.1 SUMMARY:

A. This section includes overcurrent protective devices (OCPDs) rated 600 V and below and switching devices commonly used with them.

B. Panelboards, Switchboards, and Motor Control Centers: Application, installation, and other related requirements for overcurrent protective device installations in distribution equipment are specified in other Division 26 sections.

1.2 DEFINITIONS:

A. Overcurrent Protective Device (OCPD): A device operative on excessive current that causes and maintains the interruption of power in the circuit it protects.

B. Ampere Squared Seconds: An expression of available thermal energy resulting from current flow. With regard to current limiting fuses and circuit breakers, the ampere squared seconds during fault current interruption represents the energy allowed to flow before the fuse or breaker interrupts the fault current within its current limiting range.

1.3 SUBMITTALS:

A. See Section 26 05 00 Common Work Results for Electrical for Submittal requirements. Supplemental information is listed within this section.

B. Product data for fuses, fusible switches, circuit breakers, and OCPD accessories specified in this Section, including descriptive data and time current curves for all protective devices and let through current curves for those with current limiting characteristics. Include coordination charts and tables and related data.

C. Submit documentation of compliance with Code and Specification requirements for circuit protective devices including but not limited to SCCR, Listings for use with downstream breakers/fuses and equipment where required, Ground Fault protection; Arc Flash reduction for breakers above 1200A; Surge Protection; Metering; Relaying; etc.

1.4 QUALITY ASSURANCE:

A. Manufacturers: Firms regularly engaged in manufacture of overcurrent protective devices of types, sizes, and ratings required, whose products have been in satisfactory use in similar service for not less than 5 years.

B. Each type of OCPD shall be the product of a single manufacturer.

PART 2 - PRODUCTS:

2.1 MANUFACTURERS:

A. Manufacturers: Subject to compliance with requirements, provide products by the following:

1. Cartridge Fuses:

a. Bussmann Div., Cooper Industries, Inc.
b. Littelfuse Inc.
c. Mersen

2. Fusible Switches, Circuit Breakers, and Elevator Disconnects:

a. ABB
b. Schneider Electric
c. Siemens
d. Eaton

3. When mounting overcurrent protective devices in switchboards, panelboards, etc., provide equipment of same manufacturer as equipment into which they are being mounted.

2.2 OVERCURRENT PROTECTIVE DEVICES (OCPDS), GENERAL:

A. General: Provide OCPDs in indicated types, as integral components of panelboards, switchboards, motor control centers, and other related equipment; and as individually enclosed and mounted single units.

B. Enclosures: NEMA 250 "Enclosures for Electrical Equipment (1,000 Volts Maximum)."

C. All overcurrent devices shall be individually rated for the available fault current unless otherwise noted. Series ratings of equipment will only be allowed where specifically called out.

D. Ground Fault Protection: Distribution circuit breakers: provide integral, self-powered type with mechanical ground fault indicator, test function, adjustable pickup current and delay time with inverse and constant time characteristics, internal memory arranged to integrate intermittent arcing ground faults, and ground fault current sensor located as indicated or required. Provide combination devices for branch circuit protection as follows; where shown or required provide 30 mA Ground Fault circuit breakers for each circuit feeding Electrical Heat Trace to protect from overheating and fire and 5 mA Ground Fault circuit breakers for each circuit feeding receptacles to protect personnel. Coordinate with manufacturer’s instructions.

2.3 CARTRIDGE FUSES:

A. General: NEMA Standard FU1, "Low Voltage Cartridge Fuses." Unless indicated otherwise, provide nonrenewable cartridge fuses of indicated types, classes, and current ratings that have voltage ratings consistent with the circuits on which used.

B. All fuses used for main, feeder, or branch-circuit protection shall be Underwriters Laboratories listed, current-limiting fuses with 200,000 ampere interrupting rating and shall be so labeled. Fuses used for supplementary protection (other than branch circuit protection) shall be as

specified above or shall be U.L. approved or component recognized for such purposes. All fuses provided shall be furnished by the same manufacturer. Should equipment provided require a different U.L. Class or size of fuse, the engineer shall be furnished sufficient data to ascertain that system function will not be adversely affected.

C. In order to simplify fuse replacement, reduce spare fuse inventory and insure adequate thermal protection, all fuses 600 amperes and below shall be true dual-element time-delay fuses with separate spring-loaded thermal overload elements in all ampere ratings. All ampere ratings shall be designed to open at 400 degrees F or less when subjected to a non-load oven test.

D. To eliminate induction heating, all fuse ferrules and end caps shall be non-ferrous and shall be bronze or other alloy not subject to stress cracking.

E. Class L Fuses: UL 198C, "High Interrupting Capacity Fuses, Current Limiting Type."

F. Class RK1 Dual Element Time Delay Fuses: UL 198E, "Class R Fuses."

G. Class RK5 Dual Element Time Delay Fuses: UL 248-12, "Class R Fuses."

H. Class J Low-Peak dual Element Fuse: UL 198C.

2.4 FUSIBLE SWITCHES:

A. General: UL 98 "Enclosed and Dead Front Switches" and NEMA KS 1 "Enclosed Switches," quick-make, quick-break, heavy duty units.

B. Rating: Load breaking capacity in excess of the normal horsepower rating for the switch.

C. Withstand Capability: In excess of the let through current permitted by its fuse when subject to faults up to 100,000 RMS symmetrical amperes.

D. Operation: By means of external handle.

E. Interlock: Prevents access to switch interior except when in "off" position.

F. Fuse Clips: Rejection type.

G. Enclosure for Switchboard or Panel board Mounting: Suitable for panel mounting where indicated.

H. Enclosure for Independent Mounting: Provide NEMA Type 1 enclosure except as otherwise indicated or required to suit environment where located.

I. Contacts shall be NEMA rated 75 degrees C.

J. Provide fuses for safety switches and other equipment of classes, types, and rating needed to fulfill electrical requirements for services indicated.

K. Provide auxiliary contacts for disconnects supplied from variable frequency drives.

2.5 MOLDED-CASE CIRCUIT BREAKERS:

A. General: UL 489, "Molded Case Circuit Breakers and Circuit Breaker Enclosures," and NEMA AB 1, "Molded Case Circuit Breakers."

B. Construction: Provide bolt-in type, except breakers 225 ampere frame size and larger which may be plugin type if held in place by positive locking device requiring mechanical release for removal.

C. Characteristics: Indicated frame size, trip rating, number of poles, and a short-circuit interrupting capacity rating.

D. Tripping Device: Quick-make, quick-break toggle mechanism with inverse-time delay and instantaneous overcurrent trip protection for each pole. Trip unit to be interchangeable within frame sizes for breakers 200 amperes or larger. Breakers 150 amperes and above shall have adjustable trip selection for trip units. All 120/208 volt rated breakers shall be rated and labeled "High Magnetic".

E. Adjustable Instantaneous Trip Devices: Factory adjusted to low trip setting current values. Provide adjustable instantaneous trip devices for each circuit breaker supplying individual motor loads and where indicated.

F. Enclosure for Switchboard or Panelboard Mounting: Suitable for panel mounting in switchboard or panelboards where indicated.

G. Enclosure for Independent Mounting: NEMA Type 1 enclosure, except as otherwise indicated or required to suit environment where located.

2.6 COMBINATION CIRCUIT BREAKERS AND GROUND FAULT CIRCUIT INTERRUPTERS:

A. General: UL 943 "Ground Fault Circuit Interrupters," arranged for sensing and tripping for ground fault current in addition to overcurrent and short circuit current. Provide features as follows:

1. Match features and module size of panelboard breakers and provide clear identification of ground fault trip function.

2.7 OCPD ACCESSORIES:

A. Provide shunt trip devices for circuit breakers where required or indicated. Arrange to trip breaker from an external source of power through a control switch or relay contact.

PART 3 - EXECUTION:

3.1 INSTALLATION:

A. Independently Mounted OCPDs: Locate as indicated and install in accordance with manufacturer's written installation instructions. Install OCPDs level and plumb.

B. OCPDs in distribution and branch circuit equipment shall be factory installed.

C. Install fuses in fusible devices as indicated. Arrange fuses so that fuse ratings are readable without removing fuse.

D. All fuses for disconnect switches feeding motors or motor starters shall be provided with Class J fuses.

E. Enclosures: NEMA Type 1 enclosure, except where the following enclosure requirements are indicated. Provide galvanized sheet steel cabinet type enclosures, in sizes and NEMA types as indicated, code-gauge, minimum 16-gauge thickness. Provide enclosures which are fabricated by same manufacturer as circuit breaker or switch, which mate and match properly.

3.2 IDENTIFICATION:

A. Identify components in accordance with Division 26 Section on electrical identification.

3.3 CONTROL WIRING INSTALLATION:

A. Install wiring between OCPDs and control/indication devices.

3.4 CONNECTIONS:

A. Check connectors, terminals, bus joints, and mountings for tightness. Tighten field connected connectors and terminals, including screws and bolts, in accordance with equipment manufacturer's published torque tightening values. Where manufacturer's torquing requirements are not indicated, tighten connectors and terminals to comply with tightening torques specified in UL 486A and UL 486B.

3.5 GROUNDING:

A. Provide equipment grounding connections for individually mounted OCPD units as indicated and as required by NEC. Tighten connectors to comply with tightening torques specified in UL Standard 486A to assure permanent and effective grounding.

3.6 FIELD QUALITY CONTROL:

A. Reports: Prepare written reports on tests and observations. Report defective materials and workmanship, and unsatisfactory test results. Include complete records of repairs and adjustments made. Tests shall be made on all OCPDs provided under this project in accordance with this section.

B. Labeling: Upon satisfactory completion of tests and related effort, apply a label to tested components indicating test results, date, and responsible organization and person.

C. Schedule visual and mechanical inspections and electrical tests with at least one week's advance notification.

D. Upon completing installation of the system, perform the following tests on all equipment indicated on the drawings:

1. Visual and mechanical inspection: Include the following inspections and related work.

a. Overcurrent Protective Device Ratings and Settings: Verify indicated ratings and settings to be appropriate for final system arrangement and parameters.
b. Inspect for defects and physical damage, NRTL labeling, and nameplate compliance with current single line diagram.
c. Exercise and perform operational tests of all mechanical components and other operable devices in accordance with manufacturer's instruction manual.
d. Check tightness of electrical connections of OCPDs with calibrated torque wrench. Refer to manufacturer's instructions for proper torque values.
e. Clean OCPDs using manufacturer's approved methods and materials.
f. Verify installation of proper fuse types and ratings in fusible OCPDs.

2. Electrical Tests: Perform the following tests in accordance with manufacturer's instructions:

a. Insulation resistance test of fused power circuit devices, insulated case, and molded case circuit breakers, 600 ampere frame size and over at 1000 degree V D.C. for one minute from pole to pole and from each pole to ground with breaker closed and across open contacts of each phase. Insulation resistance less than 100 megohms is not acceptable.
b. Make insulation resistance tests of OCPD buses, components, and connecting supply, feeder, and control circuits.
c. Make continuity tests of circuits.
d. Provide full rated primary current tests conforming to IETA testing standards of all breakers 800 amperes and greater including Ground Fault systems testing, connected under this project. Inspect breakers and provide test report. Set breakers to previous or new settings as directed prior to test.
e. Verify relay operation by introduction of accurately metered currents into overcurrent/ground fault/ and other circuitry at values which will enable accurate determination of the tripping or activation values.

E. Make adjustments for final settings of adjustable trip devices.

F. Activate auxiliary protective devices such as ground fault or under-voltage relays, to verify operation of shunt trip devices.

G. Check operation of electrically operated OCPDs in accordance with manufacturer's instructions.

H. Check operation of arc energy reduction devices.

I. Retest: Correct deficiencies identified by tests and observations and provide retesting of OCPDs by testing organization. Verify by the system tests that specified requirements are met.

3.7 CLEANING:

A. Upon completion of installation, inspect OCPDs. Remove paint splatters and other spots, dirt, and debris. Touch up scratches and mars of finish to match original finish.

3.8 DEMONSTRATION:

A. Training**:** Demonstrate OCPDs and train Owner's maintenance personnel.

B. Conduct a minimum of one-half day of training in operation and maintenance as specified under in the Project Closeout Section of these specifications. Include both classroom training and hands-on equipment operation and maintenance procedures.

C. Schedule training with at least seven days' advance notification.

END OF SECTION 26 28 00