

**GLBT Resource Center**

*Volunteer Application*

**History**The GLBT Resource Center was established in 2006 as the result of requests from students and faculty for a gathering space and information hub for the GLBT community. Amy Braziller served as the director of the center from that time until 2013. Merri Mattison directed the center during the 2013-2014 academic year. Currently, the center is directed by Jen Macken, Director of Inclusion & Diversity at RRCC.

**Purpose**
The GLBT Resource Center serves as a gathering space and information hub for our LGBT students and allies, as well as a resource for faculty and staff. In order to fulfill this purpose, volunteers are tasked with maintaining a welcoming and inclusive space which meets the emotional, educational, and developmental needs of our community members.

**Requirements**

*Student Volunteer Requirements*

* Participate in volunteer/employee training
* Show reliability and fulfilling scheduled volunteer times
* Demonstrate cultural competency, a sensitivity to cultural differences, and a personal commitment to fostering diversity at Red Rocks Community College
* Demonstrate strong personal integrity and a commitment to high ethical and professional standards
* Demonstrate skills in mentoring, leadership, organization, and listening
* Able to take direction and follow through on requirements with minimal supervision

**Duties and Responsibilities**

*Student Volunteer Responsibilities*

* Maintain a welcoming and inclusive space
* Expand knowledge about available resources for referral purposes
* Assist patrons in utilizing the lending library
* Respond to e-mails and phone messages or forward to the director as appropriate
* Act as an authority figure for purposes of maintaining community standards (cleanliness, volume, etc.

Speaker’s Bureau Responsibilities

* Give presentations or serve on panels as opportunities arise
* Be willing to share your personal story and answer questions as appropriate

**For questions or concerns, please contact:**

Jen Macken, Director of Inclusion & Diversity

Jen.macken@rrcc.edu
303.914.6254

Room 1254

**GLBT Resource Center/Speaker’s Bureau Volunteer**

*Application*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |       | Preferred Name: |       | Date: |       |
| RRCC Email Address: |       |
| Birthday: |       | Cell Phone: |       | S Number: |       |
| I would be available to volunteer at the following times: |
| Day | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday |
| Times |       |       |       |       |       |       |
| Please indicate the number of hours you would like to volunteer each week? |       |
| Would you also be interested in serving as a student on our speaker’s bureau? | [ ] yes [ ] no |
| Are you comfortable giving presentations, serving onpanels, or both? | [ ] panels [ ] presentations [ ] both  |
| If you indicated that you would like to serve on the speaker’s bureau, please list topics that you have the most experience with or feel you can speak to based on your own experiences or education:        |
| If you indicated that you are interested in doing presentations, please list topics that you have the most experience with or feel you can speak to based on your own experiences or education:        |
| Because we strive to have diversity on our panels, please provide the following demographic information as you feel comfortable: |
| Gender Identity:      | Sexual Orientation:      | Race:      | Ethnicity:      |

**To request more information or a disability-related accommodation, please contact:**

Jen Macken, Director of Inclusion & Diversity

Jen.macken@rrcc.edu

303.914.6309

Please return your completed form to Room 1254 or e-mail to jen.macken@rrcc.edu.