RRCC Students:

I am sure you are aware of the surge in COVID cases in the State of Colorado.  As a result, many of the counties who are experiencing these numbers have already moved or are moving to Level Orange: Safer at Home, High Risk (previously called Level 3) including Jefferson County. Jefferson County’s move to Level Orange went into effect at 5:00 PM on Monday, November 9, 2020.  Here is the link for more information: <https://www.jeffco.us/4047/Safer-at-Home-Level>.

RRCC is responding to the recommendation to be as remote as possible. Beginning **Monday, November 16th**, we are asking all offices to work remotely for the remainder of the semester. The campus buildings will be open; however, services will be delivered remotely. If you do need to come to the campuses, access will be the same as is currently in place (check-in through designated entrances during building open hours, wear a face covering, take your temperature, agree to screening questions, and sign-in with your official ID).

**Campus Building Hours**

Lakewood:
Monday - Thursday 7:30 am to 7:30 pm
Friday 7:30 am to 5:00 pm

Saturday 7:30 am to 3:00 pm

During Fall Break: 7:30 am to 5:00 pm M, T, W

Closed Thursday, November 26th and Friday, November 27th

Arvada:
Monday - Friday 7:00 am to 6:00 pm

During Fall Break 8:00 am to 5:00 pm M, T, W

Closed Thursday, November 26th through Sunday, November 29th

**Cashiers**

On the Lakewood campus the cashier’s window will be open on Mondays 9:00 am -5:00 pm, closing for lunch from 12-1. Remote services will be available Tuesday through Friday, following the same hours as Monday.

**Library**

The RRCC Library will be closed after Monday, November 16th and will have select services available by appointment only: <https://www.rrcc.edu/library-services/hours-locations>

**Student Food Bank**[Student Life](https://www.rrcc.edu/student-life) will continue to provide food in a curbside pick-up method for those students who make an appointment through Navigate 24 hours prior to the desired pick-up times. Orders will only be available at the Lakewood Campus on the following days and times:

Mondays 8am -12pm, Thursdays 9am-1pm, Fridays 12pm-4pm.

The 3 days before Thanksgiving we will offer limited Food Bank service on the following days and times:

Monday 23rd 8am-12pm, Tuesday 24th 9am-1pm, Wednesday 25th 1pm – 4pm.

**Student Success Services**

All [Student Success Departments](https://www.rrcc.edu/student-success-services) will be offering remote services Monday through Friday from 9:00 am -5:00 pm. You can set up remote appointments with most Student Success Departments through Navigate.
To make a Navigate appointment:

1. Login to [The Rock (link is external)](https://bannercas.cccs.edu/authenticationendpoint/login.do?Name=PreLoginRequestProcessor&commonAuthCallerPath=%252Fcas%252Flogin&forceAuth=true&passiveAuth=false&service=https%3A%2F%2Fmyportal.cccs.edu%2Fhtml%2Fjsp%2FCCCS%2FvpdiChange.jsp%3Fvpdi%3DRRCC&tenantDomain=carbon.super&sessionDataKey=72c61e60-c868-427b-a8bf-dec8cc9c9c18&relyingParty=LUMINIS_PORTAL&type=cas&sp=LUMINIS_PORTAL&isSaaSApp=false&authenticators=BasicAuthenticator:LOCAL) student portal.
2. Select the “Navigate” icon under “Student Tools”
3. Select “Appointments” in the left-hand column
4. Click on “Schedule an Appointment”
5. Select the department you want to schedule

**Instructional Services**

1. All online and remote classes will continue as currently offered and planned.
2. All remaining on campus presence time for Hybrid courses should be minimized. Your faculty and instructors are working with their Departments and Supervisors to determine which hybrid campus presence classes can continue for the remainder of the Fall semester. Be sure to check your D2L dashboard regularly for any specific communication from your instructors.
3. The Lakewood and Arvada campuses will still be accessible although we highly encourage you remain at home doing remote learning.

The safety of our students, faculty and staff remains our top priority. We want to do everything we can to reduce exposure and flatten the curve.

Thank you for your help!

Dr. Michele Haney
President, Red Rocks Community College