***Sample Resume for Precision Machinists***

**Peter Jones**

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**Summary of Qualifications**

CNC machinist with A.A.S. in Precision Machining from Red Rocks Community College; hands-on experience with programming, operating, troubleshooting, and maintaining CNC machines; full command of software and programming languages.

* Two years of experience with set up, programming, and operating CNC lathe and CNC mill machines
* Full command over software and programming languages required to key up CNC machinery for specified automated functions
* Proficient in reading and interpreting blueprints and diagrams
* Problem solving and troubleshooting abilities with a special focus on prevention
* Known for ensuring quality and taking correctional measures accordingly
* Maintain required process logs, records, and reports; excellent communication skills

**Education**

**Associate of Applied Science in Precision Machining, Candidate**; anticipated graduation: spring 2017

Red Rocks Community College, Lakewood, CO

***Completed Coursework:*** Intro. to Engine Lathe, Intermediate Engine Lathe, Intro. to Milling Machine, Intermediate Milling Machine, Advanced Inspection Techniques, Wire EDM Operation, Wire EDM Programming, Geometric Dimension and Tolerance, CAD/CAM 3D, [*insert* Intro. to CNC Milling Operations, CNC Milling Operations II ***OR*** Intro. to CNC Turning Operations, CNC Turning Operations II], [*insert 4 machining electives*], English Composition I, and [*insert math class(es)*]

**Chatfield High School**, Littleton, CO, high school diploma, May 2012

*(indicate high school only if graduated in the last 5 years)*

**Relevant Experience**

***CNC Machinist***

**Armor Machining Company**, Littleton, CO; Jan. 2014-Present

* Set up, program, and operate CNC lathe and CNC mill machines to manufacture parts to blueprint specifications
* Study and interpret blue print, set up and process sheets, sketches, and technical data
* Determine tooling requirements, set up procedures, controller settings, feeds and speeds, and machining methods and sequences; utilize programming knowledge, both CAD and CAM
* Mount, install, align and secure tools, attachments, fixtures, and work pieces
* Utilize precision measuring instruments to ensure conformance to specifications
* Ensure quality and defect-free parts
* Detect malfunctions, troubleshoot processes, and adjust/reprogram controls to meet varying needs of the fabrication process
* Perform preventative and regular maintenance work on CNC machines
* Maintain required electronic build records and process logs, records, and reports

**Other Work Experience**

***Salesman***

**Metro Honda,** Denver, CO; July 2012-Jan. 2014

* Negotiated prices, sales terms, and service agreements with customers
* Reviewed contract and credit terms with customers
* Handled customer issues with professionalism and diplomacy