# In an Emergency

When you hear it. Do it.

## Lockdown! Locks, Lights, Out of Sight.

**Students**
- Move away from sight
- Maintain silence
- Do not open the door

**Instructor**
- Lock interior doors
- Turn out the lights
- Move away from sight
- Do not open the door
- Maintain silence
- Take attendance

## Lockout! Secure the Perimeter.

**Students**
- Return inside
- Business as usual

**Instructor**
- Bring everyone indoors
- Lock perimeter doors
- Increase situational awareness
- Business as usual
- Take attendance

## Evacuate! To Announced Location.

**Students**
- Bring your phone
- Leave your stuff behind
- Follow instructions
- Assist people with disabilities

**Instructor**
- Lead evacuation to location
- Take attendance
- Notify if missing, extra or injured students

## Shelter! Hazard and Safety Strategy.

**Students**
- **Hazard**
  - Tornado
  - Hazmat
  - Earthquake

- **Safety Strategy**
  - Evacuate to shelter area
  - Seal the room
  - Drop, cover and hold

**Instructor**
- Lead safety strategy
- Take attendance