

Transfer of Credits

If you are pursuing a degree or certificate and wish previous college credits to be considered for transfer, submit official transcripts to Student Records no later than the semester preceding graduation.

Red Rocks Community College will evaluate transfer credits earned at a regionally accredited institution of higher education to determine if those credits will be accepted in transfer. Please see the transcript evaluator in Student Records for additional information, or consult the Colorado Community College System “Credit for Prior Learning Handbook.”

The Colorado Community College System (CCCS) uses a common course numbering system to simplify transfer to other Colorado state colleges and universities and to ensure curriculum quality across the system. Information is posted at www.cccs.edu. Once you are on the site, select “Common Course Number System”.

- Initial transcript evaluation is completed in Student Records.
- Transferred grades are not calculated into your RRCC grade point average.
- Grade point average (GPA) from transfer institutions is not calculated into your RRCC GPA.
- An unofficial transcript can be evaluated to override prerequisite requirements. An official copy is then required.
- RRCC reserves the right to examine all credits to determine obsolescence of content. In the event that coursework is found to be obsolete, you may be required to update the credit.
- The college will accept transfer credit only from post-secondary institutions accredited by one of the six regional accrediting associations. Credits earned in a Colorado community college that are applicable to a specific associate degree or certificate will be accepted in an equivalent program.
- Credits will be transferred based on the Degree/Certificate you are pursuing. Although there is no limit to the number of credits that may be transferred, a minimum of 25% of the credits applied to a degree, or 50% for some certificates, must be earned at RRCC. For this reason, we will only initially bring in up to 75% of the needed credit towards the declared degree. Additional credits may be brought in at the request of the student and/or a faculty member or academic advisor.
- A grade of C or higher is required for transfer. Transfer credit will not be awarded for courses with D, F or U grades. P or S grades may only be transferred if the transcript key indicates that they are equivalent to a C or higher.
- All course work is evaluated on the semester hour basis: i.e. 1 quarter hour equals 2/3 of a semester hour; 1 semester hour equals 1 semester hour.
- Courses taken for a lower credit value than the equivalent RRCC course will only be transferred in at that lower credit value. Courses taken for more credits will only be granted the standard hours for the RRCC course.
- All received and/or evaluated transcripts become the property of RRCC.

- Only classes that pertain to your degree/certificate, with grades of C or better, will be accepted for transfer. If you are pursuing a degree or certificate and wish previous college credits to be considered for transfer, submit official transcripts either sent from a previous institution or hand-carried in a sealed admissions envelope to Student Records as soon as possible after registering for classes.
- Transcripts will not be evaluated until you are registered and attending classes at RRCC. However, they may be processed before you register in order to override a pre-requisite requirement or assist in advising. Transfer credit will be posted to your account after Census day (Last day to drop the full-term classes).
- Credits for remedial non-collegiate level courses are not acceptable in transfer. They may be used to meet a prerequisite requirement for a higher level class.
- Upper level undergraduate courses can only be accepted in transfer if the course can be equated to a course in CCNS. Graduate level courses cannot be accepted in transfer towards undergraduate credit.
- Credit for Advanced Placement (AP) is evaluated by the Assessment Center at RRCC. AP credit is evaluated on receipt of an official copy of the score report mailed directly to RRCC from the College Board. Exams for which a score of 3 or better has been earned will be considered for credit. A maximum of 30 semester hours of CLEP credit may be applied to RRCC Associates degree. Transfer credit is not granted for AP if the student has completed an equivalent RRCC course. Transfer credit is not awarded for all AP exams. Please contact the Assessment Center at RRCC for more information or see the College CPL Handbook at www.rrcc.edu/assessment/credit-for-prior-learning
- Credit for General/Subject Exams of the College Level Examination Program (CLEP) will be considered for credit on receipt of an official copy of the score report mailed directly to RRCC from the issuing organization. Only scores of 50 and above will be considered. Up to 30 credits of CLEP credit may be applied to RRCC Associate degrees. CLEP is not transferred in if a student has completed an equivalent RRCC course. Transfer credit is not given for all CLEP exams. Please contact the Assessment Center at RRCC for more information or see the College CPL Handbook at www.rrcc.edu/assessment/credit-for-prior-learning.
- For Associate of Applied Science degrees/certificates, students should contact their faculty advisor or department chair for information concerning course substitutions.

Please allow up to 30 days for your transcript to be processed.

Information: student.records@rrcc.edu or www.rrcc.edu/student-records

If your transcript was meant for a different department, please notify Student Records so they may forward it.