

CURRICULUM COMMITTEE MINUTES

August 28, 2014; 3:00-4:30 pm

Next meeting: Sept. 11, 2014 in Council Conf. Rm.

Members Present: Soomin Chun-Hess (Chair), James Winter, George Gaudiello, Peggy Burrus, Lynnette Hoerner, Michael Fulks, Jared Stearns, Kent Blevins, Sandra Sajbel, Ellie Camann, Janiece Knepe (Secretary), Bill McGreevy, Dan Sohl

Members Absent: Thyra Powers

Visitors: None

Administrative:

- Reviewed draft of RRCC Curriculum Committee Handbook – Lynnette is looking for feedback/corrections to this draft handbook. Final version will be shared with all.
- Reviewed draft of Curriculum Submission Checklist document – Soomin is looking for feedback/corrections to this draft checklist document.
- One minor change to add to handbook and to the committee procedure for submitting curriculum proposals-Faculty member submitting a curriculum proposal must contact Curriculum Committee Chair. The Chair will forward the Curriculum Submission Checklist to the faculty member and will assign a committee member to help the faculty submitter review course submission checklist prior to uploading new course proposal into Curriculum SharePoint site. The Chair will rotate this responsibility evenly among curriculum committee members. Soomin emphasized that curriculum course proposals will be rejected if this process is not followed.

CURRICULUM REVIEW

DMS 255: Adult Echocardiography I

- Replaced by DMS257
- Course deletion approved

DMS 256: Adult Echocardiography II

- Replaced by DMS257
- Course deletion approved

DMS 266: Echocardiographic Pathology II

- Replaced by DMS 267

- Course deletion approved

DMS 265: Echocardiographic Pathology I

- Replaced by DMS 267
- Course deletion approved

GT subcommittee A met to review AST155 Astronomy of Ancient Cultures GT proposal form.

- Section A: Deleted pre-requisite requirement, minor changes in grammar.
- Section C: minor changes made.
- General comments made about proposed syllabus. Marked-up copies from the subcommittee members were given to Lynnette for changes to be incorporated in proposal prior to submission for VPI approval.

Soomin will email VPI-Linda that the AST155 course is recommended for approval after changes mentioned above are made. Lynnette will forward proposal to VPI-Linda for review and submission.

GT subcommittee B met with Lynnette to review new GT proposal. She will email proposal to subcommittee members, requesting review/corrections emailed back by Monday for submission to state curriculum committee by Sept. 5th.

Respectfully submitted,
Janiece Knepe Walter