Demographic Change Form

A photo ID will be required for any changes.

RED ROCKS COMMUNITY COLLEGE

Indicate the term in which these changes are effective: _____

Section I: ID and contact information

Student ID **S**_____ Best contact phone number _____

Student name currently on file: **Last** _____ **First** _____

Demographic changes for all past and present RRCC employees must also be changed with Human Resources

Section II: Student Name Change *– Requires legal documentation. Please note: All RRCC employee name changes must be processed through Human Resources with a Social Security Card in the new name.*

Legal Name: _____
First *Middle* *Last*

Section III: Social Security Correction *– Requires Social Security card*

Current SSN on file with RRCC _____ Corrected _____

Section IV: Date of Birth Correction *– Requires Government-Issued ID or Birth Certificate*

Current DOB on file with RRCC _____ Corrected _____

Section V: Change of address *– Past and present RRCC employees must also change their address with Human Resources*

New address: _____ Apt. _____

City: _____ State: _____ Zip: _____

Telephone: H _____ W _____ Cell _____

Email address: _____

Section VI: Change of Degree Program *- Any changes requested below may affect your financial aid funding.*

☐ I am requesting a status change from degree seeking to non-degree seeking.
(Non-degree seeking students are ineligible for Financial Aid.)

☐ I am requesting a status change from non-degree to degree or certificate.

Please select one:

☐ Associate of Arts (AA) Emphasis: _____
☐ Associate of Science (AS) Emphasis: _____
☐ Associate of Gen. Studies (AGS) Emphasis: _____
☐ Associate of Applied Science (AAS) Emphasis: _____
☐ Certificate Emphasis: _____
☐ Check this box if you have transferred credit to RRCC from a previous institution and you would like your transcript re-evaluated based on the degree change above.

Signature:_____ ***Date***:_____

For Office Use Only

Processed by: _____ Form of ID: _____ Date: _____
Initials Form of ID Presented

Revised: 4.17.17 jb