

Position Announcement – Red Rocks Community College

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HERE**

Position Title	Faculty – Emergency Medical Services (EMS)
Campus Location	Lakewood, Colorado
Primary Physical Work Address	13300 West Sixth Avenue Lakewood Colorado 80228
Salary	\$47,988 - \$56,112/annual* (*Subject to any increase in the faculty salary initial placement schedule for the 2020 – 21 academic year)
Starting Pay Rate	Starting salary is commensurate with education and experience.
Anticipated Start Date	August 2020
FLSA Status	Exempt, this position is not eligible for overtime.
Closing Date	Sunday February 23, 2020
Job Type	This is a full-time, 164 day appointment (82 days in the Fall Semester and 82 days in the Spring Semester)
Benefits	RRCC offers a range of benefit choices (Medical, Dental, Vision, FSA, Life Insurance, Supplemental Retirement Plans, PERA, Disability Benefits, and more). For additional information, please click here .
Retirement	The Colorado Public Employees’ Retirement Association (PERA) provides retirement and other benefits to employees of the State of Colorado.
Online Application	Click Here to Begin Your Application

Red Rocks Community College seeks applications for a full-time faculty position to join our Emergency Medical Services Department beginning in the Fall 2020 Semester.

Red Rocks Community College exemplifies extraordinary. We are dedicated to our [Vision and Mission](#), which promote student achievement, staff empowerment, and community engagement. We live our values: Integrity, Collaboration, Learning, Inclusiveness, and Communication. We encourage applications from individuals whose background and interests align with our commitment to inclusiveness and welcome you to visit the [RRCC Inclusion & Diversity](#) webpage for additional information.

With an unrivaled reputation grounded in our Values, we stand out as a cutting edge model in higher education. We are one of the first community colleges in the country to offer both Bachelor’s and Master’s degree programs. Our continued pursuit of excellence is instilled in our employees and has inspired a dynamic and passionate culture.

Summary of Position:

Perform instruction-related duties and responsibilities for the Emergency Medical Services program at the College in accordance with the philosophy, policies, and procedures of the Colorado Community College System and Red Rocks Community College. A faculty assignment is comprised of two major components, one being at least one-half duties as an Instructor/Teacher, which may include department coordination/development and the other is professional development and service obligations.

Required Qualifications:

- Associate's degree or higher from an accredited academic institution in Emergency Medicine, Education, Nursing, Healthcare, Biology, Fire Science, or a closely related field with no less than 30 credit hours of coursework specific to healthcare or emergency services.
- Current state or NREMT certification as a Paramedic or EMT.
- Has, or qualifies for, post-secondary CTE credential including 4,000 paid non-teaching occupational hours within the last five (5) years.

Preferred Qualifications:

- Baccalaureate degree or Master's degree from an accredited academic institution in Emergency Medicine, Paramedicine, Education, Nursing, Healthcare, Biology, Fire Science, or a closely related field with no less than 30 credit hours of coursework specific to healthcare or emergency services.
- Current Colorado Paramedic or RN, or ability to gain certification/licensure within 3 months of employment.
- Current Colorado CTE credential with endorsements appropriate for EMS.
- Completion of the Colorado State EMS Instructor courses.
- Current ACLS, PALS, and CPR instructor certifications.
- One semester experience as an EMS educator in the classroom, laboratory, and clinical setting.
- Membership in or experience working in diverse communities and supporting the success of students and staff from racial, ethnic, and gender backgrounds that are underrepresented in the College.
- Minimum of 5 years of experience as an active Paramedic or ED RN in the patient care setting (3 or more years if the candidate possesses a Bachelor's degree or higher).
- Evidence of a strong commitment to effective teaching at the community college and an understanding of its philosophy, role and mission.
- Experience with program assessment, strategic planning, and grant funded initiatives.
- Proficient in curriculum development, supervision, instruction, evaluation, and academic advising.

Required Knowledge, Skills, Abilities:

- Knowledge and proficiency in state and national EMS regulatory requirements and education standards at all levels
- Demonstrated ability to work with students, faculty, and staff from diverse backgrounds and typically underrepresented groups.
- Demonstrated ability and willingness to teach students using traditional and alternative methods of instruction.
- Demonstrated ability to integrate technology into the classroom where appropriate.

Description of Position:

Teaching:

Teach day, evening, weekend, and/or distance courses in accordance with approved course of study or outline utilizing traditional and alternative methods of instruction (including computer-aided, on-line, distance learning, self-paced, interdisciplinary, etc.) where appropriate.

- Teach courses in the Emergency Medical Service program in accordance with college, state, and national policies, standards, and guidelines.
- Coordinate class structure and organization, prepare course materials, demonstrate and maintain currency in the discipline and in teaching methodology, present instructional material effectively.
- Maintain professional and courteous interaction with students and employees, and demonstrate sensitivity to different learning styles.
- Hold regular office hours, encourage student engagement and student achievement, utilize assessment data to facilitate student learning.
- Document teaching and curriculum changes based on assessment results, incorporate course, program, and college student learning outcomes into teaching, utilize student retention strategies, integrate technology into course work as appropriate to the discipline.
- Assist with program and plan development and maintenance, coordinate instructional programs as assigned.
- Review, coordinate, and recommend textbooks and/or class materials. Comply with college procedures pertaining to grading and record keeping.
- Assist in maintaining inventory control of equipment, tools, and supplies required for classes, and in requesting repair and/or replacement for the equipment.
- Participate in various college, system, and/or professional activities intended to develop the faculty member and enhance his/her ability to teach effectively.
- Serve as a faculty academic advisor for students.
- Encourage students to engage in critical thinking, reflective reasoning, problem solving, collaboration, and application through active learning techniques that demonstrate how the course content has cross curriculum implications.
- Set and demonstrate clearly articulated learning goals so the students recognize the relevance to their academic and professional lives.
- Develop assessment and evaluation strategies that fairly measure student progress towards course objectives.

Service:

Service includes fulfilling the mission and goals of the college outside of the classroom. Components may include but are not limited to:

- Communicate program policies and procedures to staff and students. Assure the integrity of the established standards and procedures.
- Provide academic and behavioral advising to students to facilitate successful outcomes.
- Assist with program curriculum development, review, evaluation, updates, and revisions.
- Participate in institutional and department recruitment and retention activities
- Work with concurrent enrollment programs as assigned
- Serve on faculty committees both in the department and in the college as a whole. Committee participation may be by appointment or by volunteering to serve
- Assist with the development of, and participate in, program assessment and improvement initiatives
- Contribute to program and department curriculum development and evaluation
- Participation in activities to attain CoAEMSP accreditation and program approval from CDPHE
- Assists program lead in developing class schedules and department budget, when appropriate
- In collaboration with the program lead evaluates, selects, and orders textbooks and other educational material in a timely manner
- Assists department lead in orienting and mentoring adjunct faculty if needed

Additional activities may include but are not limited to: Serving as the college representative on a local board or commission; and serving as an elected or appointed member of local boards. Participation in various college, system, and/or professional activities intended to develop the faculty member and enhance his/her ability to teach effectively and contribute to the mission and goals of the department and institution.

How to Apply:

Complete applications must be received by 11:59 p.m. on Sunday February 23, 2020. To apply for this position, [click here to begin your application](#), including the following:

1. A cover letter describing your professional experiences and addressing the required and preferred qualifications
2. A curriculum vitae or resume.
3. Transcripts (unofficial) of undergraduate and graduate level course work.
4. A teaching philosophy statement (limited to one page).
5. A statement detailing how your teaching, service and/or work experience has supported the success of students from racial, ethnic, and gender backgrounds that are underrepresented in their field and the College; applicants who have not yet had the opportunity for such experience should note how their work will further Red Rocks Community College's commitment to diversity and inclusion.

Additional upload sections are available in the application to include **optional** attachments such as:

1. Letters of recommendation
2. Copies of recent (within past two years) student opinion of instruction
3. Any evidence of teaching effectiveness

Please note the following prior to beginning your application:

1. Your application progress cannot be saved. If you exit prior to submitting your materials, you will need to restart the application.
2. As a part of the application process, provide the name, phone number, and email address of three professional references. References will only be contacted for candidates at the second level interview stage.
3. You will be required to attach a cover letter, cv/resume, copy of undergraduate transcripts, copy of graduate transcripts, diversity statement, and a teaching philosophy statement prior to submitting your application. Your cover letter should describe your professional experiences and address the required and preferred qualifications.
4. Once you submit your application, you will no longer have an opportunity to review or make changes.
5. You will receive a confirmation email once your application is received.

Benefits:

RRCC offers a range of benefit choices (Medical, Dental, Vision, FSA, Life Insurance, Supplemental Retirement Plans, PERA, Disability Benefits, and more). For additional information, please [click here](#).

The Assessment Process:

Red Rocks Community College utilizes selection and/or search committees in the hiring process for vacant positions. The committee will review all applications received by the closing deadline listed on this announcement to determine if applicants meet required qualifications. The committee will complete a secondary review of applications that meet required qualifications to determine applicants that align more closely with the listed qualifications. The top applicants from this assessment process receive an invite for the first round of committee interviews.

Be sure your application materials specifically address your qualifications, experience, work products, and accomplishments, as they relate to the position responsibilities, required qualifications, and preferred qualifications sections of this announcement. Upload additional documents, if necessary, to fully explain your experience and qualifications as they relate to this position. Failure to include adequate information or follow instructions and apply by the listed submission deadline, may result in your application not being accepted for this position, and may affect your inclusion as a qualified candidate at any stage in the search/selection process for this position.

Transcripts Required:

An unofficial copy of transcripts must be submitted at the time of application. Assessment is required for Transcripts from colleges or universities outside the United States for U.S. equivalency by a NACES educational credential evaluation service. This documentation is the responsibility of the applicant and must be included as part of your application materials. Failure to provide a transcript or credential evaluation report may result in the rejection of your application and you will not be continued in the search/selection process for this position announcement. If selected as the finalist for the position, official transcripts are required as a condition of employment.

Necessary Special Requirements:

Must submit to and successfully complete a pre-employment background check as a condition of hire. Felony convictions or conviction of crimes of moral turpitude or convictions of misdemeanors related to job duties may disqualify you from consideration for this position. Should your background check reveal any charges and convictions, it is your responsibility to provide RRCC Office of Human Resources with an official disposition of the charges.

Important Notes:

Note: Former employees of the Colorado Community College System or one of its 13 colleges, who were disciplinary terminated or resigned in lieu of termination, must disclose this within your application materials.

Red Rocks Community College is committed to diversity in its people and programs. The College prohibits all forms of discrimination and harassment including those that violate federal and state law or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and/or 4-120. The College does not discriminate on the basis of sex/gender, race, color, age, creed, national or ethnic origin, physical or mental disability, veteran status, pregnancy status, religion, genetic information, gender identity, or sexual orientation in its employment practices or educational programs and activities. Red Rocks Community College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and/or participation in vocational education programs.

RRCC has designated Arnie Oudenhoven as its Affirmative Action Officer/Equal Opportunity Administrator/Title IX Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. Report all concerns or complaints relating to discrimination or harassment to the Title IX/EO Coordinator(s). For information, contact Arnie Oudenhoven Executive Director, HR, Title IX Coordinator, Title VII/Equal Opportunity Coordinator, ADA/Sec 504 Coordinator, via mail at 13300 West Sixth Avenue, Lakewood, CO 80228, phone 303.914.6298, email arnie.oudenhoven@rrcc.edu or Deborah Houser, Assistant Director of Human Resources/Deputy Title IX Coordinator, via mail at 13300 West Sixth Avenue, Lakewood, CO 80228, phone 303.914.6224, email deborah.houser@rrcc.edu.

You may also contact the Office for Civil Rights, U.S. Department of Education, Region VIII, Federal Office Building, 1244 North Speer Boulevard, Suite 310, Denver, CO 80204, telephone (303) 844-3417. Reasonable accommodation will be provided upon request for persons with disabilities. If you are a person with a disability who requires

an accommodation to participate in the application process, please notify Human Resources at 303-914-6570.

RRCC conducts pre-employment background checks on all employment finalists to determine or verify background information, including criminal history, references from previous employment, qualifications, and, when applicable, driving history. Employment offers are contingent upon receiving a satisfactory report.

For information regarding Red Rocks Community College Security, including crime statistics for the Red Rocks Community College Lakewood and Arvada campuses, please see the Red Rocks Community College campus security website at <http://www.rrcc.edu/police/>. For a hard copy report, please contact 303.914.6494.