**Admin/TechPro (ATP) Constituency Meeting**
9.27.17 | 2:30 – 4:00 | Red Fox Room

Chair: Jen Macken
Chair-Elect: Glenn Holly
15 Members of ATP were in attendance

**EXPRESSIONS OF GRATITUDE**

* Tim Griffin thanked the Library staff, particularly Julia Bordeaux for her work
* Tim Griffin complemented Danea Fidler on the awesome Hub wall decal

**ATP BYLAWS**

* Bylaws were approved by an online vote of 6-0 in favor
* Jen will post them to the ATP website

**HLC & ACCREDITATION –** Tim Griffin

* Higher Learning Commission – largest accrediting agency in the United States
* AQIP – Academic Quality Improvement Project
	+ Systems Portfolio in 2016 – addresses 5 Criteria for Accreditation (what we need to do) and the 6 AQIP categories (how we do it)
	+ Need to improve in 4B, 5C, & 5D (considered unclear or incomplete) before the Comprehensive Quality Review **November 12 – 14, 2018**
		- 4.B – Demonstrates commitment to ongoing assessment of student learning
		- 5.C – Conducts systemic planning integrating assessment of student learning with budgeting
		- 5.D – Institution works systemically to improve its performance
	+ A call has gone out for representation on the Assessment and Co-Curricular committees; these will be key to addressing 4B and assessment of common learning outcomes
	+ Tim will be sending out a request for membership for a Strategic Planning Committee
* Improvement Documents



**ATP OF THE YEAR**

* Glenn will be sending out an email to solicit nominations
* Voting will be available online

**NEXT MEETING**

October 25th | 1:00 – 2:30 | Community Room | Topic: Linked In – Interactive Workshop