

RRCC Preferred Name Change Form

Demographic Information

Legal Name: _____

Preferred (First) Name: _____

S#: _____ Phone: _____

RRCC E-mail: _____

Gender Identity: _____

Preferred Pronouns:

feminine (she, hers, etc.)

masculine (he, his, etc.)

gender neutral (they, their, etc.)

gender neutral (ze, zir, etc.); list preference: _____

other: _____

Would you like your instructors to be contacted each semester to let them know your preferred name/gender pronouns?

yes (If you check this box, please include information on current courses below.)

no

Process & Disclaimer:

- Submit form to Jen Macken in room 1251 on the Lakewood campus, or scan and send to jen.macken@rrcc.edu.
- Once the form is submitted:
 - Your form will be forwarded to Student Records and your preferred name will be changed in the Banner system.
 - Your preferred name will populate on D2L.
 - You can take a signed copy of this form to the Student Life desk to get an ID with your preferred name.

RRCC Approving Official

Date