**ADMIN/TECH PRO CONSTITUENCY MEETING**

Wednesday, September 26, 2018 | 9:00 – 10:30 |Torreys & Grays Peak, Room 1571 & 1572

Minutes

Glenn Holly – Chair

Rita Case – Chair-Elect

ATP Members in attendance: 24

1. **Welcome – Introductions were made by everyone in the room.**

**2. Expressions of Gratitude**

* Jen Macken expressed gratitude for Tim Griffin and his work with the upcoming HLC visit.
* David Matthew Barnes gave a shout out to Emma Griffis for bringing author/speakers
* Randy Landis-Eigsti wanted to bring attention to the health/mental health clinic

**3. Icebreaker** – **Ben Wygant**, Intramural and Adventures Coordinator, Student Recreation Center - Icebreaker centered around learning one another’s name.

**4. Department Presentation *a.* Melissa English** – Career Services and Experiential Learning Coordinator.

Melissa spoke about internships. Key takeaways from the presentation were:

* Who is eligible for internships? Current students and recent alumni with a minimum GPA of 2.5. Must have taken coursework geared toward the internship position they would like to apply for.
* Some of the companies RRCC interns have worked at:

Disney, NREL, NCAR, NASA, Jefferson County Open Space, Denver Zoo, ATB, Louis Vuitton

* Internship Fair will be on the bridge on November 6th.



**5. Department Presentation** a. **Kristin Aslan** - Nonprofit Pathway Program Director, Business Department

Kristin Provided a handout. Key takeaways:

* RRCC has partnered with Community First Foundation to create this program.
* New 16 Credit Hours Certificate program. The first class was held in the Fall 2017. Current student enrollment in the program is 21 students.
* The certificate program is designed to be completed in one year, focusing on one course at a time.



6. Department Presentation a. **Armando “Mundy” Burciaga** – Director, TriO Student Support Services

Mundy Burciaga and Allen Burch presented

* RRCC TRiO goals:

Persistence 60% (RRCC’s TRiO rate is little of 70%)

Good Academic Standing 70% (RRCC’s TRiO rate is over 80%)

Graduation and Transfer Rate

* Who qualifies?

Can serve 140 students who are:

Citizens or have permanent resident status

First Generation students

Low income (Pell eligible)

Documented disability

* Provides academic tutoring, advising, financial aid/scholarship applications, and assistance with college transfer



7. Wrap Up

* Tim Griffin reminded of HLC visit and development day, as well as the role of ATP in bringing issues up to the Collaboration Council.
* Patt Dunn let us know that the library still has a copy of “Heart Berries” available.

8. Adjournment

**Statement of Purpose**

The Red Rocks Community College Administrative / Professional Technical Council's purpose is to provide collaborative leadership in support of the College's mission. The Council accomplishes this by supporting its constituency in the following ways:

• Providing a venue for open, informative communication.

• Networking within the RRCC campus community.

• Offering personal and professional development opportunities.