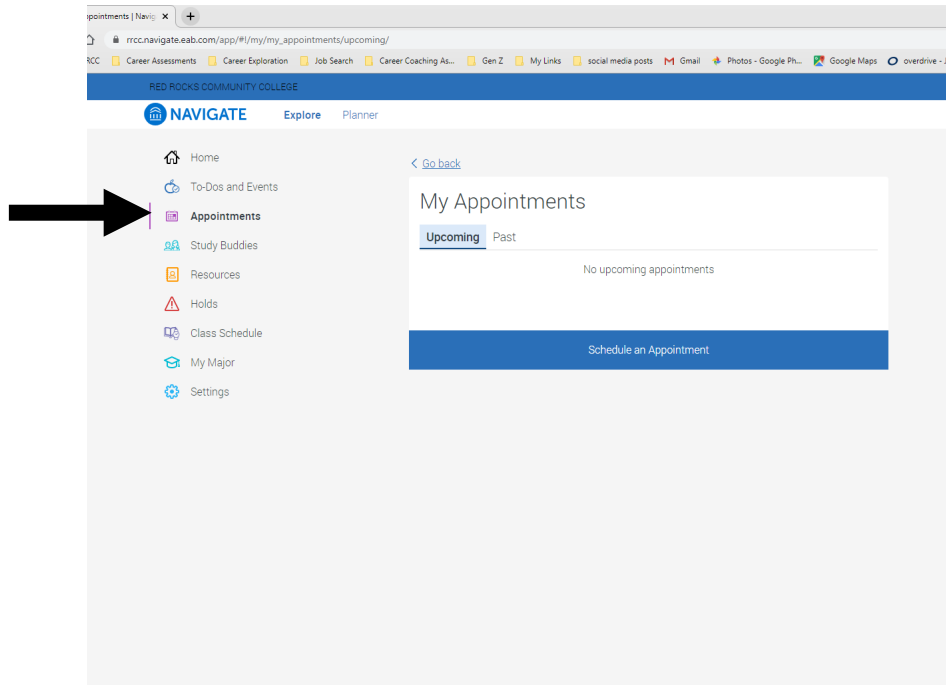
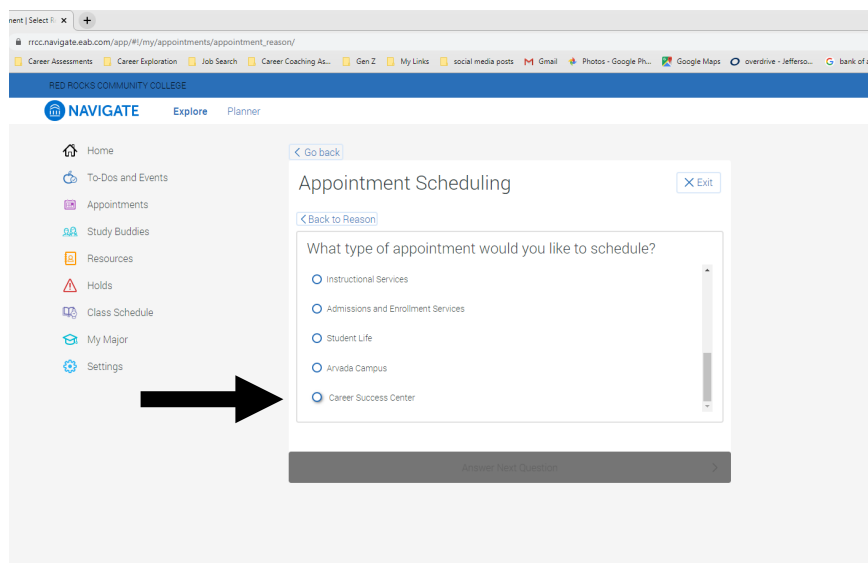


RED ROCKS COMMUNITY COLLEGE Career Success Center

Scheduling an Appointment on Navigate



1. Log in to Navigate (<https://rrcc.navigate.eab.com/>) using your student number and password. Select "Appointments" from the left hand menu.



2. Under Type of Appointment, select "Career Success Center."

RED ROCKS COMMUNITY COLLEGE Career Success Center

Appointment Scheduling

Choose from the following options and click Next.

- ☐ Apprenticeships
- ☐ Career Assessment Results Review
- ☒ Career intake
- ☐ Exploring Majors and Careers
- ☐ Informational Interviewing

Done for Reason

3. For reason, if this is your first visit to the Career Center, select “Career Intake”. Otherwise, make your selection with the reason you want to meet with a career advisor.
4. Select “Continue to Next Step”

Appointment Scheduling

Reason

What type of appointment would you like to schedule?

Career Success Center

Choose from the following options and click Next.

Career Intake

Continue to Next Step

RED ROCKS COMMUNITY COLLEGE Career Success Center

The screenshot shows a web browser window with the URL `rrcc.navigate.eab.com/app/#/my/appointments/location_staff/`. The page header includes the Red Rocks Community College logo and the text "NAVIGATE Explore Planner". A left sidebar contains a menu with icons and labels: Home, To-Dos and Events, Appointments, Study Buddies, Resources, Holds, Class Schedule, My Major, and Settings. The main content area is titled "Appointment Scheduling" and includes a "Go back" link at the top left and an "Exit" button at the top right. Below the title is a "Back to Location and Staff" link. The main text asks, "Who would you like to meet with? You may choose more than one person." and includes a subtext "(select one or more)". There are two selection options: "Dana Bustamante, Rm 1307 - (Located in Admissions)" which is selected with a blue square, and "Holly, Glenn" which is not selected with a white square. At the bottom of the selection area is a blue button labeled "Done for Location and Staff" with a right-pointing arrow.

5. After selecting Lakewood as the location, choose “Dana Bustamante” as your career advisor. Is she not available at the times that work for you? Select “Glenn Holly” as he is the Career Center Manager and regularly meets with students as a backup to Ms. Bustamante when she is not available at the times that work for you.
6. Select a date and time of your choice. Need an alternative appointment option? Please contact dana.bustamante@rrcc.edu or glenn.holly@rrcc.edu directly to get it scheduled.
7. Prior to your appointment, you will receive an email confirming your appointment date and time.