Accommodations

Accommodations are arranged between the student and Accessibility Services in an individualized manner.

Accommodations may include:
- Extended testing time
- Distraction-reduced testing area
- Materials/books in alternate format (books read aloud)
- CART services (real-time transcription)
- Assisted Listening Device (ALD)
- Sign Language Interpreter
- Captioned media
- Use of Assistive Technology (AT)
- Note-taking support
- Preferential seating

CONTACT US

Email access@rrcc.edu
Video phone 720-336-3893
Main office 303-914-6733

www.rrcc.edu/accessibility-services

Accessibility Services is located in Room 1182 at the Lakewood Campus
**Accommodations Process**

1. Complete the **Student Information Form**
2. Complete the **Rights and Responsibilities Form**
3. Send us your **disability information**: This information should include your disability or diagnosis and recommended accommodations (i.e., IEP, 504, letter from a provider). You and your provider can also fill out the Disability Information Form located on our website.
4. Schedule an **initial meeting** (in-person, Zoom, or phone): During this meeting, students should be prepared to discuss how their disability or diagnosis impacts learning in the college setting to help determine appropriate accommodations or supports.
5. Once accommodations have been determined, students must request them each semester by submitting a **Semester Request Form**.

**Assistive Technology (AT)**

The lab in Accessibility Services is available to all students and includes the use of computers, scanners, printers, and Screen Magnification Software.

**Accessibility Tools**

Hardware and software available for students:

- Digital Recorders
- Smart Pens
- Assistive Listening Device
- Kurzweil - reading and writing comprehension software
- Dragon Naturally Speaking - speech recognition software for dictation

Training in Assistive Technology is also available for students.

**Major Life Activities Include:**

- Seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, working, and operation of a major bodily function.

**Definition of a Disability**

According to the Americans with Disabilities Amendments Act of 2008 (ADAAA), “The term ‘disability’ means, with respect to an individual, a physical or mental impairment that substantially limits one or more major life activities of such individual…”

**For more information contact:**

Phone: 303-914-6733 • Fax: 303-914-6833
Email: access@rrcc.edu
Video phone 720-336-3893

**Office Hours:**

Monday-Thursday 8am to 5pm
Friday 8am to 4pm

10/2022