



## Getting Started

We encourage students with disabilities to meet with Accessibility Services to request accommodations and receive support. An initial meeting can be scheduled by contacting Accessibility Services in person on the Lakewood campus in Suite 1182 or by phone at 303-914-6733 or by video phone at 720-336-3893.

During this meeting, students should be prepared to discuss how the disability impacts learning in the college setting to help determine appropriate accommodations or supports. At this meeting students should provide disability information such as an IEP (Individualized Education Plan), a 504 Plan, or an evaluation from a health care provider or mental health provider.

If you suspect a disability may be impacting you in the college setting, we invite you to connect with our office.

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# RED ROCKS COMMUNITY COLLEGE

Red Rocks Community College is committed to diversity in its people and programs. The College is an equal opportunity educational institution, which prohibits all forms of discrimination and harassment including those that violate federal and state law, or the State Board for Community Colleges and Occupational Education Board Policies 3-120 and/or 4-120. The College does not discriminate on the basis of race, creed, color, sex, gender, sexual orientation, gender identity or expression, religion, age, national origin or ancestry, pregnancy status, veteran's status, genetic information, physical and/or mental disability or any other category protected by applicable law in its employment practices or education programs. Red Rocks Community College will take appropriate steps to ensure that the lack of English language skills will not be a barrier to admission and/or participation in vocational education programs. The College has designated D. Amie Oudenhoven, Executive Director of Human Resources, as its Affirmative Action Officer/Title IX Administrator/Equal Opportunity Administrator with the responsibility to coordinate its civil rights compliance activities and grievance procedures. For information, contact: Amie Oudenhoven, Campus Box 17, 13300 West Sixth Avenue, Lakewood, CO 80228-1255. Telephone: 303-914-6298. Email: amie.oudenhoven@rrcc.edu

## ACCESSIBILITY SERVICES STAFF

**Jean Kelly**, Director  
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**Video phone** (720) 336-3893

**Main office** (303) 914-6733



# ACCESSIBILITY SERVICES

Access • Support  
Technology • Accommodations



# WELCOME TO ACCESSIBILITY SERVICES

Our focus is removing barriers at the college for students with physical, psychological, developmental, and learning disabilities by providing appropriate accommodations. We also serve as a campus resource for students, faculty, and staff of the college.

Accessibility Services is available to assist students with disabilities at the Lakewood and Arvada campuses. Services include:

- Classroom accommodations
- Access to campus events, programs and courses
- Assistive Technology (AT) Training
- Assistive Technology (AT) Lab
- Campus resources
- Support

Accommodations and support at the Arvada campus are provided on an as-needed basis.

## Definition of a Disability

According to the ADA Amendments Act of 2008 (ADAAA), "The term 'disability' means, with respect to an individual—a physical or mental impairment that substantially limits one or more major life activities of such individual..."

### Major life activities include:

Seeing, hearing, eating, sleeping, walking, standing, lifting, bending, speaking, breathing, learning, reading, concentrating, thinking, communicating, working and operation of a major bodily function.



## Accommodations

Accommodations are arranged in an individualized manner between the student and Accessibility Services staff. Once accommodations have been determined, they must be requested each semester by submitting a Semester Request Form. The request form is available at [www.rrcc.edu/accessibility-services/forms](http://www.rrcc.edu/accessibility-services/forms).

Accommodations may include:

- Extended Testing Time
- Distraction Reduced Testing Area
- Materials/Books in Alternate Format
- Sign Language Interpreter
- CART services (real-time captioning)
- Captioned Media
- Assisted Listening Device
- Use of Assistive Technology

## Assistive Technology Lab

The lab is available to all students and includes the use of:

- Computers
- Scanners
- Printer
- Kurzweil - reading and writing comprehension software
- Dragon Naturally Speaking - speech recognition software for dictation
- Zoom Text – screen magnifier and reader

## Accessibility Tools

### Hardware available for loan/rental to students:

- Digital Recorders
- Smart Pens
- Assistive Listening Device

### Software available for student home use:

- Dragon Naturally Speaking
- Kurzweil

## For more information contact:

Phone: 303.914.6733 • Fax: 303.914.6833

Email: [access@rrcc.edu](mailto:access@rrcc.edu)

Video phone 720-335-3893

### Office Hours

Monday-Thursday 8am to 5pm

Friday 8am to 4pm

*"Know me for my abilities,  
not my disability."*

*~ Robert M. Hensel*